



LINDENWOOD
UNIVERSITY

DIGEST

EMPLOYEE NEWSLETTER

October 9, 2024

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO YOUR INBOX.

GOOD MORNING

LINDENWOOD LIONS!

Lisa Jacob and Julie Bergen Elected to MACADA Board



The Professional Advising Center is thrilled to announce Lisa Jacob and Julie Bergen have been

elected to the Missouri Academic Advising Association (MACADA) state board. Jacob will serve as the organization's Vice President of Programming, and Bergen as its Vice President of Membership. Both

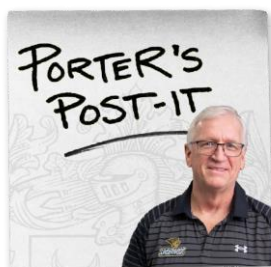
LATEST NEWS

[Read
Campus
News](#)

WHAT'S HAPPENING

Lindenwood advisors will be providing direction and leadership for the future of academic advising in Missouri. Congratulations!

[Campus
Event
Calendar](#)



Yesterday I met with the President/CEO of a local, multi-million-dollar sports organization who believes in our mission. I have been ramping up discussion with potential donors who I believe can partner with Lindenwood to drive our vision for the future. Thursday and Friday we'll have meetings with the Board of Trustees. We will cover the operations of Lindenwood University, Dorsey College, and Lindenwood Education System. I am eager to provide updates about the excellent work our faculty and staff are doing during these conversations. Make it a great week!

Fall I Final & Fall 16 Week Midterm Grade Due Dates

Fall I 8 week - final grades are due Monday, October 21 at 5 p.m. We are no longer using the special grade pdf form, instructors will enter special grades (AF, N, I, AH, BH) in their faculty portal by the deadline. Instructors do not need to enter the traditional grades (A, B, C, D, F) in the portal but instructors should ensure these grades are accurate within canvas because the IT department will pull the traditional grades from canvas and upload to anthology on October 22.

Fall 16 week - midterm (undergrad only) grades are due Monday, October 21 at 5 p.m. We are no longer using the special grade pdf form, instructors will enter special grades (AF, N, I, AH, BH) in their faculty portal by the deadline. Instructors do not need to enter the traditional grades (A, B, C, D, F) in

the portal but instructors should ensure these grades are accurate within canvas because the IT department will pull the traditional grades from canvas and upload to anthology on October 22.

Special Grade Definitions

(AF) Attendance Failure = A student is given this grade if they stop attending a particular class prior to the published deadline to receive a grade of “W” but doesn’t withdraw from the course. The “W” deadline in the 24-25 catalog for Fall I 8-week courses was September 29 and November 3 for 16 week courses.

(N) Never Attend = A student listed on the course roster but has never attended a class session or completed an academic activity such as an assignment, quiz, test, paper, discussion board post.

Incomplete (I) = A grade is issued due to exceptional circumstances beyond the student’s control. The I must be resolved prior to the end of the subsequent term, or it will be changed to a F grade.

(AH or BH) = A student seeking honors credit for a particular course.

It is imperative [Academic Services](#) is notified about any student that has not attended a course so they can be unregistered for the course asap. If never attends are not reported properly in a timely manner it could negatively impact the student’s financial aid, enrollment status, veterans’ benefits, or immigration issues for international students.

Lindenwood Homecoming Parade

Join us for Lindenwood’s [Homecoming Parade](#), Saturday, October 26 at 10 a.m. on Main Street, as we roll out the red carpet for a star-studded celebration.



Whether you channel your creativity into crafting dazzling Hollywood floats or transforming your car into a showcase of cinematic brilliance, we invite you to be part of the spectacle! Don't have a float? No problem! Gather your favorite movie stars, and join us as a walking group, dazzling the crowd with your iconic costumes. Let's make this a parade to remember, where the spirit of Hollywood comes alive in every cheer, every float, and every unforgettable moment! To participate in the parade, email [Lilli Cheek](#).

Volunteers are also needed. Complete the [Volunteer Form](#) in Mane Connection. *Note: You may need to sign in to complete the form.* Volunteers receive an exclusive Homecoming T-shirt!



Tutor.com Training


October 15, Noon

Join SASS for a 35-minute session where you'll learn more about the 24/7 online tutoring services from Tutor.com that are available to our students. The session covers best practices, outreach resources, a live demonstration of the Tutor.com learning environment, and the benefits of online tutoring in improving student success. [Register](#) in advance.



The MFA in Writing Program's Virtual Reading Series Presents Thurber Award Winner Julie Schumacher

Julie Schumacher kicks off the College of Arts and Humanities MFA in Writing Program's Virtual Reading Series Tuesday, October 15 at 7 p.m. on Teams. She will be in conversation with Associate Professor of Writing Shana Youngdahl. [Join us!](#) Please contact [Shana Youngdahl](#) with questions.



Yoga for Beginners

Calling all staff! Do you need a mental break before mid-terms next week? You're in luck! Staff Council will be hosting an hour of relaxation and the opportunity to learn the basics of yoga from Rev. Dr. Nichole Torbitzky this Friday, October 11 from 3-4 p.m. in the AB Leadership Room, Spellmann Center 4080. Make sure to wear comfortable clothing and to bring your own mat or towel! If you would prefer to join us virtually, please use the link to [join us via Teams](#). We can't wait to see you there!



Q2 Moments

Assistant Professor, Theatre **DeAnna Rowe** is a great example of being a team player across the college. We had a surplus of packages on the dock and DeAnna picked up and brought over all of the packages that we had waiting. These were for multiple departments. It was a big help to make sure we were able to promptly retrieve these. It was such a big help and I'm so grateful to work with her!

Data Engineer **Frankie McPartland** is one of LU's unsung heroes. Towards the transfer credit articulation project, Frankie created a flawless, essentially plug-and-play, process for our vendor, OneOrigin, to use in building their tool to process transcripts for new students. Today we were given a tour of the finished application leading up to user testing on the project. It will save many staff members hours of time in transcript processing. Thank you, Frankie, for your hard work and dedication!

Associate Vice President, Financial Planning and Financial Operations **Sara Wiedman** and her team, Senior Analyst, Budget and Planning **Kathleen Tucker** and Analyst, Budget and Planning **Pat Hopson**, are the best! They exemplify Lindenwood values, flexibility, and Q2 every day!

We have a great **Human Resources** team. Its members are committed to Lindenwood's employees and regularly go above and beyond expectations. I want to especially recognize Office Manager

Ashley Waechter who came to my aid as a notary public without hesitation and with a smile. Thank you, Ashley!

[Submit Your Q2 Moments](#)



ATHLETICS DEPARTMENT

Lindenwood Women's Golf invites employees to the Mini Glow Golf Night at Ryze Adventure Park, Friday, October 25 at 7 p.m. Tickets are \$25 per person and includes 18 holes of mini glow golf, soft drinks, snacks, tee gift, and the opportunity to win prizes. [Purchase tickets!](#)



All proceeds support Lindenwood women's golf. Contact Head Coach [Tavia Rutherford](#) with questions.



See the [full athletics schedule](#) for this week's home games, matches, and competitions. All Lindenwood employees and their immediate family receive free admission to home athletic events.



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LEARNING ACADEMY

Faculty Self-Evaluation Period Open October 15 - November 15

The self-evaluation phase of the faculty annual performance cycle will open October 15 **and evaluations are due November 15**. At this time, you should add any additional evidence to your evaluation portal and complete the self-evaluation for all standards, including your performance development goals.

Please login into your [performance evaluation](#) to complete the self-evaluation and ensure **its submitted by November 15**. For assistance, please contact the [Learning Academy](#).

Culture Connection - Cohort Nine, Week Four

October 10, 9:30-10:30 a.m.

Lindenwood Learning Academy, LARC 09

Culture Connection is hosted by the Learning Academy and occurs every Thursday from September 19 through October 24. You will learn where we have been, where we are going, and what it looks like to be an employee at Lindenwood University. This session aims to address the challenges associated with supporting employees' and students' mental health and well-being.

[Register](#)

Faculty Performance Evaluation Training: Organizing Evidence and Writing Your Impact Statement

October 10, 11 a.m.-noon

Lindenwood Learning Academy, LARC 09

October 11, 10-11 a.m.

Online

This workshop provides some strategies/helpful tips to support faculty as they organize their evidence and connect that evidence to their impact statement. Please bring your laptop and any evaluation materials you've gathered so far. Dr. Meri Marsh and Dr. Betsy Melick are the session facilitators.

[Register](#)

TEP/CIC Tuition Exchange Programs

October 14, 1-1:30 p.m.

Online

Do you have a dependent going to college soon? Full-time employees are eligible to apply for a tuition scholarship for their dependents through the TEP and CIC tuition exchange programs! To learn more about these programs, attend a seminar. *Please note: This is a separate benefit from the tuition grant at Lindenwood University.*

[Register](#)

Leadership Development Monthly Sessions

October 15 or 16, 10:45-11:45 a.m.

Lindenwood Learning Academy, LARC 09

These sessions are held on the third Tuesday & Wednesday of each month to further develop leadership and strengthen our relationships as a team. The discussion topics will differ each month, but the premise of each meeting is to grow both professionally and personally as leaders. **Participants will only be registered for one session per month.** These are invitation only sessions for Managers, Directors and AVPs. Contact the [Learning Academy](#) if you feel you are eligible to attend the sessions but are not invited.

[Register](#)

New Faculty RISE Workshop

October 15, 11 a.m.-noon

Lindenwood Learning Academy, LARC 10

October 17, 9-10 a.m.

Online

This workshop is for new faculty members to learn more about the RISE framework, including some simple and practical strategies

Supporting Student Veterans Workshop

October 15, 1-2 p.m.

Lindenwood Learning Academy, LARC 09 & Online

Explore student support practice related to student veteran success with the veteran affairs team and Dr. Kevin Manley.

[Register](#)

for implementing each pillar in their course design/course materials.

[Register](#)

Learning Design and Educational Workshops

October 22-23

The Learning Design and Educational Technology team is hosting in-person workshops on October 22-23. All are welcome to learn more about the newly (re)formed team and how they're supporting innovative and tech-enhanced teaching at Lindenwood. Workshops include an introduction to LDT, ideas for translating on-ground instruction to online, and a structured meet-and-greet with the learning designers where you can begin your first project! To learn more and register, please visit the [Learning Academy calendar](#). Workshops are repeated both days, so choose the date that works best with your schedule.



FALL SEMESTER HOURS

LARC/LIBRARY SERVICES

- Monday-Thursday: 8 a.m.-10 p.m.
- Friday: 8 a.m.-5 p.m.
- Saturday: 10 a.m.-3 p.m.
- Sunday: 2 p.m.-10 p.m.

EVANS COMMONS REC CENTER

- Monday-Friday: 6 a.m.-9 p.m.
- Saturday-Sunday: 11 a.m.-4 p.m.

LU BOX OFFICE

- Tuesday-Friday: Noon-4 p.m.
- Saturday: 10 a.m.-2 p.m.
- Sunday-Monday: Closed

STARBUCKS

- Monday-Friday: 7:30 a.m.-3 p.m.
- Saturday: Closed
- Sunday: 2 p.m.-6 p.m.

BOYLE FAMILY ART GALLERY

- Monday: 1-6 p.m.
- Tuesday: Noon-5 p.m.
- Wednesday-Friday: 1-6 p.m.
- Saturday-Sunday: Closed



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