



LINDENWOOD  
UNIVERSITY

# DIGEST

EMPLOYEE NEWSLETTER

May 15, 2024

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

## GOOD MORNING LINDENWOOD LIONS!

### Self-Evaluation Portal Now Open!



The self-evaluation portal for staff and coaches is open through Sunday, June 30.

To start your self-evaluation, go to the self-evaluation [portal](#) in Workday and click "Performance Evaluation."

Use the performance evaluation guidebooks for both staff and coaches on the "Useful Links" page in Workday under the "Performance" section to help you complete your evaluation.

Contact the [Lindenwood Learning Academy](#) with questions.

### LATEST NEWS

[Read Campus News](#)

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### **Recognize Employees Who Live Out Lindenwood's Core Values!**

Use the [link](#) under the "Announcements" section on your Workday home screen to access the form that allows us to recognize employees that we see living out LU's core values.

#### **Value: We have grit.**

**Zachary Tobey** is fantastic at working with prospective students and their families at Lindenwood. A particular family he works with calls him every day with questions, guidance, and concerns. Zachary has been nothing but excellent in working with this family through the admissions process by solving complex problems the family has brought to him. He has worked tirelessly to create transparency, empathize with the family, and create clear next steps along the way.

#### **Value: We put our students first**

The rollout of the simplified FAFSA process has created big headaches for students and their families. To help Lindenwood – and the students we serve – navigate this difficult time, **Joanne Rozborski** developed, scheduled, and hosted a webinar for students, their families, and supporters. Along with her colleagues in Student Financial Services, Joanne offered guidance, answered questions, and provided our students and potential students the support they need to be successful this coming academic year. Thank you, Joanne. Well done!

The rollout of the simplified FAFSA process has created big headaches for students and their families. On May 1, **Aaron Frey** led a FAFSA walkthrough for students, their families, and their supporters. Aaron, and his colleagues from Student Financial Services, answered questions and gave students and their families peace of mind – and support – as we continue navigating this challenging season. Well done, Aaron!

View all of the [submissions](#) that recognize employees who live out our values.

[Submit Your VIP Moment](#)

# LINDENWOOD

U N I V E R S I T Y

LEARNING ACADEMY

## Associate Deans Meeting

**May 16, 10-11 a.m.**

**Online**

Join us on the first Thursday of each month to further develop leadership and strengthen our relationships as a team. The discussion topics will differ each month, but the premise of each meeting is to grow both professionally and personally as leaders. These meetings are for Associate Deans.

[Register](#)

## Lindenwood Course Design Institute

**May 16-17, 20-21, 9 a.m.-5 p.m.**

**Lindenwood Learning Academy, LARC 009**

The Lindenwood Course Design Institute supports faculty in their teaching through an intensive boot camp covering the RISE teaching and learning framework and course design principles.

This year, two tracks are offered: The RISE Track and the Gateway Track.

Participants in the RISE Track will attend four half days (9 a.m.-noon) and submit work related to any course of their choice. Course design is not a required component of the institute. The RISE Track is available by application.

Gateway Track participants will attend four full days (9 a.m.-5 p.m.) and submit work related to the gateway course they are teaching in an upcoming term. Course design is an additional requirement of the institute. The Gateway Track is available by invitation from college leadership as part of the Breaking 80 initiative. This is an invitation-only event.

[Register](#)



## SUMMER HOURS

**LARC/LIBRARY SERVICES**

- Monday-Friday: 8 a.m.-5 p.m.
- Saturday-Sunday: Closed

**EVANS COMMONS REC CENTER**

- Monday-Friday: 8 a.m.-5 p.m.
- Saturday-Sunday: Closed

**LU BOX OFFICE**

- Monday: Closed
- Tuesday-Friday: 10 a.m.-4 p.m.
- Saturday-Sunday: Closed

**STARBUCKS**

- Closed

**BOYLE FAMILY ART GALLERY**

- Closed



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