



LINDENWOOD
UNIVERSITY

DIGEST

EMPLOYEE NEWSLETTER

June 14, 2023

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

GOOD MORNING

LINDENWOOD LIONS!

Early Office Closure for Juneteenth



In honor of Juneteenth National Freedom Day, campus will close at 3 p.m. Friday, June 16. Classes scheduled after 3 p.m. are expected to continue.

LATEST NEWS

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New Gift In-Kind Form

Start using the new Gift In-Kind [form](#) for non-monetary donations. This is a fillable PDF form, and it can be reset after use. All Gift In-Kind forms are to be submitted to [Anna Oliver](#) in Advancement, along with receipts to substantiate the donation(s).

The form be found in Workday under "Useful Links."

Q2 Moments

I waited for medical documentation to arrive for a student and it was delivered to **Dana Moore's** office. During a training, she advised me that she interofficed it to me. When she returned to her office from the training, she noticed she had received additional documentation and knew I was waiting on it. Dana jumped in her car and brought it over. Thank you, Dana, for being so helpful and going above and beyond to help others!

Tim McNamee and **Jarret Brueck** are positive and helpful! Tim allowed me to record instructions on how to work a meeting room's equipment and helped me make the room smaller with the temporary wall. For preparation for another meeting, Tim asked Jarret to arrive early to verify all AV/IT equipment was ready. Both Tim and Jarret took it upon themselves to help in these important ways, making us feel so supported prior to our meetings and to help them run smoothly.

[Submit Your Q2 Moment](#)

LINDENWOOD

U N I V E R S I T Y

LEARNING ACADEMY

Staff and Coaches Self-Evaluation

The self-evaluation portal in Workday opened May 1 to allow staff and coaches to complete their self-evaluation. Self-evaluations are due by Saturday, July 15. To start your self-evaluation, go to the self-evaluation [portal](#) in Workday and click "Performance Evaluation." Contact the [Lindenwood Learning Academy](#) with questions.

AI in Education: Opportunities and Threats

June 21, 5-6 p.m.

Online

Using Artificial Intelligence through ChatGPT in economics courses can have advantages and disadvantages. This session highlights some of the good, bad, and ugly aspects of using ChatGPT in a variety of courses. Best practices on how to amplify the advantages and address the disadvantages to accelerate student learning will be discussed. This free webinar is led by Dr. Tawni Hunt Ferrarini.

Register



SUMMER HOURS

LARC/LIBRARY SERVICES

- Tuesday - Friday: 8 a.m. - 5 p.m.
- Saturday - Sunday: Closed

EVANS COMMONS REC CENTER

- Tuesday - Friday: 8 a.m. - 6 p.m.
- Saturday - Sunday: Closed

LU BOX OFFICE

- Tuesday - Friday: 10 a.m. - 4 p.m.
- Saturday - Monday: Closed

CLOSED FOR SUMMER

- Starbucks
- Boyle Family Gallery

Lindenwood University | www.lindenwood.edu



Marketing and Communications | 209 S. Kingshighway St., St. Charles, MO 63301

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