



LINDENWOOD  
UNIVERSITY

# DIGEST

EMPLOYEE NEWSLETTER

January 11, 2023

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

## GOOD MORNING LINDENWOOD LIONS!

### Free Lunch Friday Returns!



Dining Halls.

The first **Free Lunch Friday** of the spring semester is scheduled for this Friday, January 13. Employees are invited to share lunch with colleagues every Friday from 10 a.m. - 2 p.m. in Evans Commons or the Spellmann

LATEST NEWS  
Be in the know!

Read Campus  
News



### Early Office Closure for Martin Luther King Jr. Day Holiday

In honor of the Martin Luther King, Jr. Day holiday, campus will close at 3 p.m. on Friday, January 13. Classes that are scheduled after the 3 p.m. dismissal are expected to continue. Have a wonderful and safe holiday!

## Inclement Weather Alerts

As we head into the winter months, make sure your information is up-to-date and accurate for Lindenwood Alerts. If you wish to receive text message announcements for campus weather adjustments, please follow the steps below:

Go to the [Faculty and Staff Portal](#)

- Use your LU credentials to login
- Scroll to the bottom of the page and look for the Services tab
- Select Emergency Text Messaging
- Add your current cell phone number in the open field
- Click the 'Update' button

Employees can also manage their preferences directly in the [Lindenwood Alert system](#).

---

## Library Services Martin Luther King Jr. Weekend Hours

Library Services will have adjusted hours of operation in recognition of the Martin Luther King Jr. Holiday Weekend.

**Friday, January 13** 8 a.m. to 3 p.m. (*Early Closure*)

**Saturday, January 14** *Closed*

**Sunday, January 15** *Closed*

**Monday, January 16** *Closed*

---

## Request for Computer Science Projects, Spring 2023

As the primary part of a Computer Science course (CSC43000 - Senior Projects) this Spring, students are required to work on a "real world" group programming project. In order to facilitate this, Professor Stephen Blythe would like to gather several potential projects from campus sources. Some things to keep in mind:

- 1) These would be student run projects, so there's no guarantee that the resulting program will work for you (or at all). In other words, don't suggest something that is "mission critical" in any sense of the phrase. Expect to end up with a "proof of concept" by the end of the semester rather than a production level application.
- 2) Anything that involves significant personal or other security related data is not a good idea.
- 3) Students will be getting college credit for this, so there is no need to pay anyone any money.
- 4) You'll need to meet with students occasionally (at some points frequently) as the semester progresses. Please keep this in mind!

As some project size guidelines, a Student Information System (CAMS, Anthology) is essentially a programming project, but is FAR too large in scope to work with as a whole; however an individual module or two to "add in" might be OK. Of course, data privacy and security is a big issue with such

systems, so such a project would likely not be possible for other reasons. A project that simply keeps track of ticket sales is likely too small, but a project that kept track of open auditorium seats/locations, assisted with ticket sales, and kept track of actual ticket redemption (i.e. attendance) could potentially work.

Professor Blythe will start deciding what projects to use in the class at the start of the Spring semester. Please [contact Professor Blythe](#) with any ideas or questions no later than Friday, January 20.

---

## Fall 2022 Student Learning and General Education Assessment Report

The Office of Academic Affairs is proud to share the Student Learning and General Assessment [Report for Fall 2022](#) which focuses on Written Communication in The Year of the Effective Communicator. A tremendous amount of hard work from faculty, staff, and students across the university established the results of this report and we are thankful for their time, insights, and analysis. More information about the University's Three-Year Roadmap for General Education and Graduate Attribute Assessment and archived reports can be found [here](#).

---

## Schedule Your Employee Headshot!

[Sign up](#) for a free professional headshot on Wednesday, January 25 or Thursday, January 26. Lindenwood's staff photographer will be in the LARC taking headshots on both days. The deadline to sign up is Tuesday, January 24.

Wear clothing you feel confident and comfortable in; avoid neon colors or obvious brand names on clothing. Be sure to arrive 5 minutes before your scheduled time. Contact [Phoebe Pinkner](#) with questions.

---



## Meeting-Free Fridays

As a kind reminder, please note that Friday afternoons from 1 to 5 p.m. are 'meeting-free'. Please refrain from scheduling meetings for colleagues during this time.

---

# Q2 Moments

I want to make a general shout-out and thank you to those who administer and support our **wellness program**. I appreciate the ongoing encouragement and the investment LU makes in maintaining this program. The Wellbucks items are great quality & the logo has led to several conversations that end with something close to "my company doesn't have any kind of program like that". Thank you for keeping us moving!

Huge shout out to all of **Student and Advising Support Services** and faculty assisting students with registration questions and enrollment changes during the Winter Break. They were available and assisted any students trying to register for Spring 2023. Special thanks goes to **Dr. Kate Herrell, Dr. Kevin Manley, Dr. Christie Rodgers, Dr. James Hutson, and Dr. Joe Weber!**

Submit Your Q2 Moment



**ATHLETICS**  
DEPARTMENT

The Lindenwood women's ice hockey team is hosting its second annual Pride Night on **Friday, January 13 at 7:10 p.m.** at the Centene Community Ice Center in Maryland Heights. The game will serve as a celebration of the Hockey is for Everyone initiative and the inclusive atmosphere that can be found at all Lindenwood home games. The first 100 Lindenwood students in attendance will receive an exclusive Pride t-shirt.

**LINDENWOOD**  
UNIVERSITY  
LEARNING ACADEMY

### VIP Leads Announced

It is with great pleasure we would like to announce those selected to represent their division/college as VIP Leads in the VIP Program – Values in Practice! Applicants were selected for their dedication to the mission and vision of Lindenwood. Please join us in congratulating the following employees for their service as VIP Leads!

This spring, VIP Leads will begin working with the cabinet to align university values with the mission and direction of the University. During the fall of 2023, the VIP Leads will work with the leadership of each unit to further define university values and outline how they are demonstrated within each team's specific role. Once defined, each unit will have the opportunity to nominate someone from their team who embodies each value in their daily work. We will honor these VIP members at the annual award ceremony in Spring 2024.

#### VIP Leads

Meredith Boerding and Evie Ward, *Academic Affairs*

Sarah Kozy, *Advancement*  
Nichole Torbitzky, *College of Arts and Humanities*  
Emilie Johnson, *College of Education and Human Services*  
Lauren Tighe, *College of Science, Technology, and Health*  
Hunter Davis and Pam Love, *Enrollment Management*  
Angela Teague, *Fiscal Affairs*  
Jessica Bucci, *Human Resources*  
Josh DuBoise, *Information Technology*  
Mya Straw-Wallace, *Intercollegiate Athletics*  
Jose Obando, *Operations*  
Krista Tucciarone, *Plaster College of Business and Entrepreneurship*

---

### Required Compliance Course for Managers

HR has created a training video required for all faculty, staff, adjunct and student managers to complete. ***The course will be assigned on January 12 and due by February 13.*** In this course, managers will learn about employees-at-will versus contracted employees. You will also explore what the Fair Standards Labor Act (FLSA) is and how it applies to you as a manager, when ADA and FMLA is needed, when HIPPA applies, and the ins and outs of worker's injury and compensation. If you have any questions after reviewing this content, please contact [Human Resources](#).

### Engaging Discussions in Asynchronous Courses

**January 17, 1-2 p.m.**  
**Online**

This session will explore some best practices for creating engaging discussions in online courses and will also feature some teaching tech tools that can be implemented to enhance discussions in asynchronous courses. This workshop is intended to support asynchronous instruction and supports the RISE Project Pillar of Engagement.

Register

---

### LU Brand Guidelines Overview

**January 18, 1-2 p.m.**  
**Online**

Employees are invited to join a virtual info session that will serve as an overview of the University Brand Guidelines and orientation to campus resources. These guidelines are geared toward making it easier for those who work with branded material across campus to successfully implement Lindenwood's most up-to-date branding, and the resources will help you achieve your goals.

Register

### Making Course Materials Accessible

**January 18, 2-3 p.m.**  
**Learning Academy, LARC Rm. 009**

This workshop will help participants learn how to make sure the materials they use for their courses are accessible for students and demonstrate some tools that can be used to check accessibility. There will be time for participants to practice working on accessibility and using the related tools. This workshop is applicable to instructors teaching in all modalities and supports the RISE Project Pillars of Inclusiveness and Support.

Register



## SPRING SEMESTER HOURS

### LARC/LIBRARY SERVICES

- Tuesday- Thursday: 8 a.m. - 10 p.m.
- Friday, January 13: 8 a.m. - 3 p.m.
- Saturday, January 14: Closed
- Sunday, January 15: Closed
- Monday, January 16: Closed

### EVANS COMMONS REC CENTER

- Monday - Friday: 6 a.m. - 9 p.m.
- Saturday - Sunday: 11 a.m. - 4 p.m.

### LU BOX OFFICE

- Tuesday-Friday: 12 – 4 p.m.
- Saturday: 10 a.m.–2 p.m.
- Sunday-Monday: Closed

### STARBUCKS

- Monday - Friday: 7 a.m. - 5 p.m.
- Saturday: Closed
- Sunday: 2 - 9 p.m.

Lindenwood University | [www.lindenwood.edu](http://www.lindenwood.edu)



Marketing and Communications | 209 S. Kingshighway St., St. Charles, MO 63301

[Unsubscribe\\_phuffman@lindenwood.edu](mailto:unsubscribe_phuffman@lindenwood.edu)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by ludigest@lindenwood.edu powered by



Try email marketing for free today!