

LINDENWOOD  
UNIVERSITY

# DIGEST

EMPLOYEE NEWSLETTER



November 9, 2022

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CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

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## GOOD MORNING LINDENWOOD LIONS!

### Recycling and Shredding Services



Campus Operations is happy to announce the centralization of shredding and recycling services under our corporate partner, Always Green. Always Green is NAID AAA Certified for shredding services. Recycling bins are located throughout campus. Stickers

were recently added to each bin identifying what items are recyclable. Only paper and cardboard should be placed in the recycling bins.

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### LATEST NEWS

Be in the know!

[Read Campus News](#)

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### STAY CONNECTED

[Join LindenConnect](#)





*“Never give up on a dream just because of the time it will take to accomplish it. The time will pass anyway.” —Earl Nightingale*

This Friday, November 11, CAMS will be moved to VIEW ONLY at 5 p.m. From October 31 through November 4, Lindenwood Subject Matter Experts (SME's) completed User Acceptance testing (UAT). Both Lindenwood University and Anthology are working to make configuration adjustments based on the results of the UAT process.

Employees must log into [Anthology Academy](#) to view available training and familiarize themselves with the Anthology - Student Information System. The Introduction to Anthology Student Course is a great place to start. Over the past several weeks, Lindenwood Subject Matter Experts (SMEs) have worked closely with Anthology to design area-specific training plans and materials. The area-specific training plans and materials will enable current and future employees to be trained on their job-specific processes and procedures within Anthology.

It is very important that faculty and staff take this time to learn Anthology Student. Two weeks may seem like a long time before Go Live but it will pass quickly. Please view the scheduled LIVE training dates and times through the [Lindenwood Learning Academy](#).

Important dates and links are below:

- [MyLindenwood](#) Portal
- [Anthology Academy](#) Portal
- Lindenwood [Learning Academy](#)
- CAMS transition to View Only- End of Day November 11 - *THIS FRIDAY*
- Anthology Student Go Live- November 28

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## Lindenwood GIS Day - Thursday, November 17

You and your Students are invited to GIS Day at Lindenwood University on Thursday, November 17, in the A.B. Leadership Room on the fourth floor of Spellmann Center! This marks year 9 that Lindenwood has hosted this event.

Back by popular demand will be the drone course and virtual reality areas. Most importantly though make sure to connect with our regional GIS professionals! If you have been wanting to learn more about geospatial in general or what geospatial looks like specifically at Lindenwood, join us and discover the technologies and career opportunities yourself. Fly a drone, see the finished products of the GEOZOO grant in our VR area, and talk with alumni who are now GIS professionals in the region.

### Open House



8:30 – 10:30 a.m.

Drones, VR, Networking

### **Student/Alumni Presentations**

10:30 – 11:30 a.m.

### **Open House**

Noon – 2 p.m.

Drones, VR, Networking

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## **Thanksgiving Lunch**

Please join us for our annual Thanksgiving lunch in Evans Dining Hall on Friday, November 18. Times are split by division to avoid overflow - [see invite for details](#).

We're looking for employees who are able and willing to provide entertainment during the lunch sessions. If you are interested in sharing your talents , please contact [Human Resources](#) so we can set the line-up. Entertainers will receive a small token of our appreciation, in addition to our heartfelt thanks!

We hope to see you there to enjoy your friends, colleagues, and great food!

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## **Upcoming Digest Schedule**

As the year comes to a close, please see the Digest schedule below to plan submissions accordingly:

- There will be no Digest on Wednesday, November 23 due to Thanksgiving.
  - The final Digest for 2022 will be distributed on Wednesday, December 21.
  - The first Digest for 2023 will be distributed on Wednesday, January 11.
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## **Join Us for Winterfest 2022**

**Sunday, December 4**

**4:30 - 8 p.m.**

Winterfest would not be possible without the help of our faculty and staff. All volunteers will receive a T-shirt. Holiday magic will fill the air as the community takes over the heritage side of campus.

[Volunteer for Winterfest](#)

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## Employee Discounts in GrubHub

Employees ordering on-campus dining through GrubHub should use code: **LU25** to receive a 25% discount on all orders.

GrubHub and Pedestal are actively working to resolve the issue with the employee discount not being added automatically.

Until the issue is resolved, please use code **LU25** when ordering.



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## Q2 MOMENTS

I'd like to take the time to recognize **Meredith Boerding** and **Annie Alameda** for their dedication to the WISE programming. They have contributed greatly to the success of the Cyber-Seniors program currently taking place that connects seniors with Lindenwood students so that they may learn how to use technology to enrich their lives. Both of them have a heart for helping others and are great assets to Lindenwood and the community!

Huge shout-out to **Scott Mellring** from IT, patiently fixing an incredibly stubborn program on the ol' work laptop that was resistant to change or correction. It works again, thanks to his diligence, and the good humor shared throughout the process made the entire experience considerably more pleasant. Top-notch Q2 service example from Scott!

**Kevin Manley** is an awesome human and embodies Q2 service. He has helped me navigate everything from gen ed advising to being my mentor in the POP program. He does a very difficult job so cheerfully. I said to one of my advisees today, "I'm gonna ask Dr. Manley." The student responded eagerly, "He is awesome."

[Submit Your Q2 Moment](#)

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LINDENWOOD  
UNIVERSITY  
LEARNING ACADEMY

## Student Academic Showcase Logo Competition

The Student Academic Showcase Committee is sponsoring a logo competition for our upcoming conference with a reward of \$100 dining dollars for the winner. Now we need everyone to vote to choose the winner! This annual conference will take place on Thursday, April 13, 2023.

[Vote Now!](#)

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### **Anthology Training for Admissions Staff**

**Part 1- November 11, 8:15 - 9 a.m.**

**Part 2- November 15, 8:15 - 9 a.m.**

**Part 3- November 29, 8:15 - 9 a.m.**

**Spellmann Center Admissions Office & Virtual**

This hybrid session will train University Admissions and Enrollment Management staff on the use of Anthology software system. This is a 3-part training. Please register for all three sessions.

[Register](#)

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### **Anthology Training for Student Financial Services Staff**

**November 14 - 17, 9 a.m. - 12 p.m., 1 - 4 p.m.**

**In-Person Locations Vary & Virtual**

Student Financial Services is offering four full days of training on Anthology. All Student Financial Services staff should register for each training session. All sessions are hybrid, with in-person locations varying. See Learning Academy calendar for the in-person location.

[Register](#)

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### **Fall Faculty Symposium**

**November 15, 2 - 3:30 p.m.**

**LARC 009 & Virtual**

The goal of the Faculty Symposium is to feature exemplary practices in pedagogy, research, classroom technology, and teaching innovations that shape the future of instructional innovation on our campus.

[Register](#)

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**Courageous Conversations: The Power of Four Generations in the Workplace**

**November 10, 10:30 a.m. - 12 p.m.**

**Graduate Attribute Lunch & Learn Fall 2022**

**November 10, 11 a.m. - 12 p.m., LARC 010**

**November 11, 11 a.m. - 12 p.m., Virtual**

### Spellmann Center Rm. 3085

“Courageous Conversations” is a facilitated conversation for faculty and staff to have an open dialogue about topics that impact real career and life experiences. We will discuss challenges, opportunities and successes related to a variety of things from which we can learn from each other, become more empathetic, and identify actionable ways to create a more inclusive environment for our entire campus community. Please come prepared to have an engaging and productive conversation.

[Register](#)

Bring your own lunch (or brunch!) and learn more about the [Graduate Attributes](#) during these virtual or in-person workshops! On multiple Thursdays and Fridays in the fall semester, we will overview the Graduate Attributes, alignment in courses and programs, and assessment using signature assignments. Thursday workshops will be in person at 11:00 in the Library & Academic Resource Center (LARC), Room 010 and Friday workshops will be via Teams. Come to one or all and bring your ideas and questions as we workshop our way to the new Graduate Attributes!

[Register](#)

### Implicit Bias

**November 10, 1 - 3 p.m.**  
**LARC 009**

This interactive training session is designed to define implicit bias; demonstrate common forms of implicit bias and their potential impact on the University community; provide applicable resources on campus; and allow participants to examine their own assumptions and privileges.

[Register](#)

### Make Blue Hats for #HatNotHate - Stand up to Bullying

**November 13, 3 - 5 p.m.**  
**November 16, 6 - 8 p.m.**  
**LARC 009**

#HatNotHate is an anti-bullying initiative for K-12 students across the country. During the month of October (National Bullying Prevention Month) participating schools get an all school assembly (in person or virtual) from #HatNotHate educators and each student receives a handmade knit or crochet blue hat to reinforce that we all can and should spread kindness!

[Register](#)

### Staff Administrators 1 Meeting

**November 15, 10:45 - 11:45 a.m.**  
**LARC 009**

Please join us on the third Tuesday of each month to further develop leadership and strengthen our relationships as a team. The

### Veteran Support Workshop 4: ROTC

**November 15, 12 - 1 p.m.**  
**LARC Rm. 009 & Virtual**

Have you wondered what the Reserve Officer Training Corps (ROTC) program at Lindenwood involves? What do students gain from the program? How does a student get

discussion topic for this meeting is Deep Dive: LU Global. **This is a meeting for AVPs.**

[Register](#)

commissioned into the US military? How do I advise a student through the program? Join Mr. Rodriguez from the Gateway Battalion as he discusses ROTC at Lindenwood and how we can support students pursuing this prestigious program. This is a hybrid event.

[Register](#)

### **Second Annual Canvas Collaborative Conversations Conference**

**November 15, 12 - 1 p.m.  
LARC Rm. 009 & Virtual**

Learning Experience Design Services, along with Lindenwood Global will be hosting the second annual conference on November 16. Conversations and learning will consist of St. Louis Higher Ed schools sharing tips/tricks and innovative ways to use Canvas. The theme of the conference is based on our R.I.S.E. program. We are dedicated to designing courses and creating classroom cultures characterized by rigor, inclusiveness, support, and engagement. Attending the conference can be used towards the 40 hours of professional development for Lindenwood faculty and staff.

[Register](#)

### **Making Diversity, Equity and Inclusion a Reality, Pt. 2**

**November 16, 9 - 11 a.m.  
Spellmann Center Rm. 3085**

This session is a continuation of “Making Diversity, Equity, and Inclusion a Reality Pt. 1.” Please complete part 1 before attending part 2.

[Register](#)

### **Staff Administrators 2 Meeting**

**November 16, 10:45 - 11:45 a.m.  
LARC 009**

Please join us on the third Wednesday of each month to further develop leadership and strengthen our relationships as a team. The discussion topic for this meeting is Deep Dive: LU Global. **This is a meeting for Directors.**

### **Spiritual / Religious Bias**

**November 16, 2 - 3:30 p.m.  
LARC Rm. 009 & Virtual**

This interactive training session will help the training participants develop an awareness of how spiritual/religious bias can impact those around them who practice different spiritualities or religions. Training participants will discover campus resources and strategies to apply what they learned to their environment in order to identify and challenge their own spiritual/religious bias. This is a hybrid event.

[Register](#)

[Register](#)



## FALL SEMESTER HOURS

### LARC/LIBRARY SERVICES

- Monday - Thursday: 8 a.m. - 10 p.m.
- Friday: 8 a.m. - 5 p.m.
- Saturday: Closed
- Sunday: 2 - 10 p.m.

### EVANS COMMONS REC CENTER

- Monday - Friday: 6 a.m. - 9 p.m.
- Saturday - Sunday: 11 a.m. - 4 p.m.

### LU BOX OFFICE

- Tuesday-Friday: 12 – 4 p.m.
- Saturday: 10 a.m.–2 p.m.
- Sunday-Monday: Closed

### STARBUCKS

- Monday - Friday: 7 a.m. - 5 p.m.
- Saturday: Closed
- Sunday: 2 - 9 p.m.

Lindenwood University | [www.lindenwood.edu](http://www.lindenwood.edu)



Marketing and Communications | 209 S. Kingshighway St., St. Charles, MO 63301

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