

LINDENWOOD
UNIVERSITY

DIGEST
EMPLOYEE NEWSLETTER

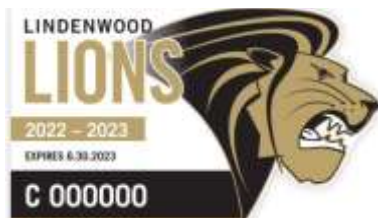


July 27, 2022

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO YOUR
INBOX.

GOOD MORNING LINDENWOOD LIONS!

Vehicle Registration is Open



How to register
your vehicle:
Visit [StarRez](#)>

Vehicle Registration 2022-23 > Enter your vehicle
info.

Staff/faculty permits will go to the department you
work in. Adjuncts will be in Roemer Hall, front office.

Questions? Call Public Safety (636) 949-4622.

LATEST NEWS
Be in the know!

[Read Campus News](#)

STAY CONNECTED

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Lindenwood University Mandatory Password Change

Lindenwood IT is issuing a mandatory password change to ensure the security of your computer accounts and minimize the potential for cyber-attacks.

During the first week of August, you will receive a prompt to change your password.

Your Lindenwood password should:

- Be at least 14 characters long.
- Be challenging and creative.
- Have complexity elements like symbols and numbers. Although not required, they make passwords stronger.
- Have no part of your first or last name.
- Use phrases to make it easier to remember.
- Not reuse a single word, for example, passwordpassword.
- Not be reused for non-work-related purposes.
- Not include one of the top 100+ commonly used passwords. These are banned from being used in your password. (The list is [here](#))

Your new university password will allow you access to all the single sign-on applications such as Office 365 and Canvas.

Questions? Contact the Lindenwood IT helpdesk at extension 5100 or (636)-255-5100.

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**HAVE A STORY YOU'D
LIKE TO SHARE OR AN
EVENT YOU'D LIKE TO
PROMOTE?**

SUBMIT IT!



SUBMIT TO THE DIGEST

[Visit our website](#)

To have your listing appear in the Digest, please fill out the **Project Request Form** (be sure to choose "Communications and Public Relations" for type of request) by 5 p.m. on Mondays. The Digest is sent every Wednesday. Submissions for the same story can be made every four weeks. All entries to the Digest are subject to editing prior to running.

MORE INFORMATION

Q2 MOMENTS

Office Manager for College of Arts and Humanities, Dr. Elaine Ragland

Elaine is a treasure. There is no question she does not have the answer to, and no problem she cannot solve. Most recently, I needed to mail certificates and pins to new members of a student honor organization who attend LU remotely and could not be present at the induction ceremony. I was at a loss as to how to mail these so the certificates would not bend in the mail, and Elaine immediately put me in contact with someone who could provide me with appropriate mailing materials. Thank you!

Associate Professor, College of Science, Technology, and Health, Dr. Sara Bagley

Dr. Bagley got more than she bargained for when she accepted the role of Vice-Chair for the Student Academic Showcase Committee. She served as Acting Chair while I was on leave this past fall, and her leadership built a strong foundation for the successful event we hosted. Her diligence, foresight, and professionalism are much appreciated, and I could not have asked for a better Vice-Chair to support me!

Assistant Professor, Plaster College of Business and Entrepreneurship, Dr. James Bosnick

I reached out to James Bosnick for help regarding tax questions and he was super helpful and attentive. He answered my questions right away and provided supportive links and documents, all while not making me feel incompetent! Thank you, James!

[Submit Your Q2 Moment](#)



Adjunct Conference 2022

August 13

J. Scheidegger Center for the Arts

This event is designed to recognize the crucial contributions of our university's adjunct instructors and connect instructors to helpful campus resources that will support their teaching.

Full-Time Faculty: Save the Date(s) for Fall 2022 Welcome Back Week

Below you will find the schedule of events for Welcome Back Week, which will begin on Monday, August 15.

Monday, August 15

8 a.m. – 11:30 a.m. Welcome Back Event
12 p.m. Q2 BBQ Lunch

At the Adjunct Conference, you will be able to take care of practical matters like obtaining ID cards and parking passes, as well as gathering information from helpful departments across campus, such as SASS, the Writing Center, and academic services. There will also be breakout sessions on teaching-related topics, a keynote session, and meetings for each of the four colleges.

The Keynote session will feature general information about the RISE Project and teaching tips from the RISE Scholars. This session will also feature the presentation of the RISE-Certified Instructor Program, which is a RISE Project initiative designed just for adjunct instructors.

Thank you for all you do for your students and being a vital part of Lindenwood! We look forward to seeing you at the conference.

[Register](#)

1-4 p.m. Workshops

Tuesday, August 16

9-11 a.m. Time reserved for College and Departmental Meetings (*Department Heads and Deans will send invites and info for these meetings*)

11 a.m. - 2 p.m. Workshops

2-4 p.m. Library Scavenger Hunt

Wednesday, August 17

9 a.m. – 12 p.m. Workshops

1-3 p.m. Learning Academy Open House

Thursday, August 18

This day is reserved for College meetings and course prep time. Deans will send invites and info for College meetings.

Friday, August 19

11 a.m. – 1 p.m. New Student Meetings and Lunches

A full schedule of workshop offerings will be coming soon!

Graduate Attribute Lunch & Learn

July 28 and July 29, 11 a.m. - 12 p.m.

Lindenwood Learning Academy, LARC 009 or virtual (varies by session)

Bring your own lunch and learn more about the Graduate Attributes during these virtual or in-person workshops! We will overview the Graduate Attributes, alignment in courses and programs, and assessment using signature assignments. Thursday workshops will be in person at 11 a.m. in the Learning Academy (LARC 09) and Friday workshops will be virtual at 11 a.m. Come to one or all and bring your ideas and questions as we workshop our way to the new Graduate Attributes!

[Register](#)



SUMMER HOURS

LARC/LIBRARY SERVICES

- Monday - Thursday: 8 a.m. – 6 p.m.
- Fridays: 8 a.m. - 5 p.m.
- Saturday: 10 a.m. - 3 p.m.
- Sunday: 2 p.m. - 6 p.m.

EVANS COMMONS REC CENTER

- Monday: 8 a.m. - 5 p.m.
- Tuesday: 8 a.m. - 5 p.m.
- Wednesday: 8 a.m. - 5 p.m.
- Thursday: 8 a.m. - 5 p.m.
- Friday: 8 a.m. - 5 p.m.
- Saturday & Sunday: Closed

LU BOX OFFICE

- Tuesday-Friday: 12–4 p.m.
- Saturday: 10 a.m.–2 p.m.
- Sunday-Monday: Closed

STARBUCKS

- Closed

