



LINDENWOOD
UNIVERSITY

DIGEST

EMPLOYEE NEWSLETTER

May 4, 2022

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

GOOD MORNING

LINDENWOOD LIONS!

Last Free Lunch Friday

Friday, May 6 is the final **Free Lunch Friday** of the semester. Be sure to join your colleagues for a shared meal to celebrate the end of another successful academic year.

LATEST NEWS

Be in the know!

[Read Campus News](#)

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Faculty and Staff Awards Ceremony

Please join Human Resources and Faculty and Staff Council this Thursday, May 5 from 3 - 4:15 p.m. for our annual Faculty and Staff Awards and Recognition Ceremony.

The ceremony will recognize years of service recipients, retirees, and faculty and staff award winners.

The event will be hosted in the J. Scheidegger Center or you can [livestream](#) the event online. A reception is to follow.

Campus Box Office Closed for Summer



The in-person and phone campus Box Office will be closed May 7 through June 20 (reopening on June 21). Online sales will be unaffected.

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**HAVE A STORY YOU'D LIKE
TO SHARE OR AN EVENT
YOU'D LIKE TO PROMOTE?**



SUBMIT TO THE DIGEST

[Visit our website](#)

To have your listing appear in the Digest, please fill out the [Project Request Form](#) (be sure to choose "Communications and Public Relations" for type of request) by 5 p.m. on Mondays. The Digest is sent every Wednesday. Submissions for the

SUBMIT IT!

same story can be made every four weeks. All entries to the Digest are subject to editing prior to running.

MORE INFORMATION

Q2 MOMENTS

Information Technology Help Desk Technician Dipack Sunar

I was trying to print at the Spellmann copy center, when the printer ran out of ink right after it started printing. Because I was short on time, I was rushing to print things that I needed to be done ASAP. Dipak was able to come help me out right away, even though that caused some adjusting on his schedule. He did it so kindly and with a smile, while I was mid-panic. Thank you Dipak for saving the day!

Social Media Manager Alley Bardon and Webmaster Jason Waack

Alley and Jason have been essential to the broadcast messaging about campus closings in inclement weather. No matter when we get the call, they are ready and eager to act quickly and always do so with the highest level of competence. They are excellent team players and they are vital to the success of Lindenwood!

College of Science, Technology, and Health Faculty

Thanks to Alison Albee, Ricardo Delgado, Amy Estlund, Jennifer Firestine, Jenifer Fraser, Woiciech Golik, Susan Gustafson, Mike Ibele, Gail Johnston, Robin Rodriguez, Kate Tessmer, Mark Valenzuela, Chad Welsh, Nick Wintz, Megan Woltz, and Matthias Wood for their help with Region 6c and 6B Science Olympiad on campus. This annual event wouldn't be possible to coordinate without these volunteers.

Information Technology Enterprise Systems and Application Development Karin May

Karin has gone above and beyond to help provide fast and effective solutions. Karin helped me gain access and walked me through a new system that needed quick execution and was so patient with

the process. Karin responds so quickly to questions and provides the most helpful information to solve any challenges.

[Submit Your Q2 Moment](#)



The R.I.S.E. Team Wants to Hear From You

Thank you for your participation in the faculty development events during the first year of the R.I.S.E. project. In order to most effectively design future faculty development resources, the R.I.S.E. team seeks your input. Your honest and thorough responses will make the second year of the R.I.S.E. project more targeted and therefore, more valuable to those it seeks to serve - you and your students.

The survey should take less than 10 minutes of your time, and all survey completers have a chance to win 10 dining dollars. We hope that you will take a few minutes to share your thoughts and help us plan the second year of the R.I.S.E. Project.

[Take anonymous survey](#)

Register For Performance Evaluation Training Sessions

Full-time faculty can now register for the performance evaluation training. After this two-day training, attendees will come away with the same understanding of the performance evaluation rubric and the evaluation process. Please remember to schedule both sessions for your cohort! All training sessions count towards professional development hours.

[Schedule Session](#)

Forms/Quizzes

May 9, 10 - 10:30 a.m. and 2 – 2:30 p.m.

Online

Microsoft Forms is an application which allows you to create shareable surveys, quizzes, and polls in minutes. Forms tracks participant responses, providing real-time results, and analytics for your survey.

[Register](#)

Stream

May 10, 2022

10 - 10:30 a.m. and 2 - 2:30 p.m.

May 11, 2022

10 - 10:30 a.m. and 2 - 2:30 p.m.

Online

Microsoft Stream is a video service where people at Lindenwood can upload, view, and share videos securely. You can share recordings of classes, meetings, presentations, training sessions, or other videos that aid your team's collaboration.

[Register](#)

Using Electronic Communication

May 10, 10 a.m. – 12 p.m.

Making Diversity, Equity, and Inclusion a Reality, Part 2

Lindenwood Learning Academy, LARC 009

Consider the effect of the various types of communication methods commonly used in today's workplace.

- Explore methods for preventing misunderstandings.
- Consider ways to communicate with respect at Work
- Examine strategies for responding to anxious and/or defensive behaviors that result from different communication methods.
- Consider aspects of workplace problems stemming from electronic communication issues.

[Register](#)

May 11, 2 - 4 p.m.

Online

This session is a continuation of "Making Diversity, Equity, and Inclusion a Reality Part. 1". Please only attend this session if you have completed Part 1.

The current landscape and climate in our country requires now more than ever that we stand up and become part of the solution versus being bystanders and hoping change will come or progress will be made. "Hope is not a strategy." This foundational and interactive class will help to establish a foundational understanding of diversity, equity, inclusion, and belonging. We will learn together how we can contribute to and benefit from having a more diverse and inclusive culture, where everyone can thrive and feel a sense of belonging, while delivering a superior academic experience to Lindenwood students.

[Register](#)

2022 Assessment & Planning Summit

May 12, 9 – 11:30 a.m.

Online

Goals of the summit:

- Understand and analyze graduate attributes and assessment processes
- Apply NSSE student engagement and high impact practice data to college, co-curricular, and administrative departments
- Evaluate NSSE data synthesized with graduate attributes

- Evaluate current assessment practices
- Identify improvement opportunities
- Create actionable steps and share

Register



SPRING SEMESTER HOURS

LARC/LIBRARY SERVICES

- Monday - Thursday: 8 a.m. - 10 p.m.
- Friday: 8 a.m. - 5 p.m.
- Saturday: 10 a.m. - 3 p.m.
- Sunday: 2 - 8 p.m.

LARC/LIBRARY SERVICE SUMMER SERVICES

- Monday - Thursday: 8 a.m. – 6 p.m.
- Fridays: 8 a.m. - 5 p.m.
- Saturday: 10 a.m. - 3 p.m.
- Sunday: 2 p.m. - 6 p.m.

EVANS COMMONS REC CENTER

- Monday - Friday: 6 a.m. - 9 p.m.
- Saturday and Sunday: 10 a.m. - 3 p.m.

EVANS COMMONS REC CENTER SUMMER HOURS

- Monday: 8 a.m. - 5 p.m.
- Tuesday: 8 a.m. - 5 p.m.
- Wednesday: 8 a.m. - 5 p.m.
- Thursday: 8 a.m. - 5 p.m.
- Friday: 8 a.m. - 5 p.m.
- Saturday & Sunday: Closed

LU BOX OFFICE

- Tuesday-Friday: 12 - 4 p.m.
- Saturday: 10 a.m. - 2 p.m.
- Sunday-Monday: Closed

STARBUCKS

- Monday - Friday: 7:30 a.m. - 5 p.m.
- Saturday: Closed
- Sunday: 2 - 9 p.m.

LU Box Office

- May 7 - June 20: Closed

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