



April 11, 2017

Today's Headlines

New and Improved Student Complaint Procedures

We have clarified and revised our student complaint procedures, which will be maintained by the office of Student and Academic Support Services. Student complaints can now be filed directly by students by emailing complaints@lindenwood.edu. The complaints will be entered into the TeamDynamix ticketing system and forwarded to the appropriate resolver.

If you have a student with concerns, you can direct them to the Student Complaint Procedure page on the [Lindenwood website](#). The site details existing complaint and appeals procedures. Students should only use the new complaint email if it falls outside of current established processes (e.g., grade appeals).

If you have questions about the system, please contact Frances Schmitz at 636-949-4699.

Lindenwood Day at the Ballpark

Join us for Lindenwood Day at Busch Stadium with your family and fellow alumni!

- Sunday, April 30 vs. Cincinnati Reds
- Sunday, June 11 vs. Philadelphia Phillies
- Sunday, Sept. 10 vs. Pittsburgh Pirates

For more information, see the [flier](#)!

Lindenwood Partners with Magellan Exchange

The Study Abroad Office is excited to announce a new institutional partnership with the [Magellan Exchange](#), a non-profit consortium of 19 international

universities that provides an opportunity for Lindenwood students to study abroad for a summer, semester, or entire year, while paying the same tuition as they normally pay to Lindenwood.

[Participating institutions](#) offer our students the opportunity to study in many countries, including Austria, Belgium, the Netherlands, Finland, France, Germany, and more. For more information on the types of classes offered and their applicability to your degree/students, please contact Prof. Kyle Coble kcoble@lindenwood.edu (Harmon Hall 167- Ext. 2574).

Student Research Conference Wednesday, April 19

The fifth-annual Student Research Conference will be held Wednesday, April 19, from noon-6:30 p.m. in Spellmann Center. 72 students will be involved in giving papers, poster presentations, videos, and poetry/fiction readings in topics ranging across the University. All are invited to attend. Attendance is free, and refreshments will be served beginning at 3:00. Please check out the conference program at <http://www.lindenwood.edu/academics/beyond-the-classroom/student-research/>.

For any questions, please contact SRC@lindenwood.edu.

Assessment Tip of the Week: HLC 4B (Assessment of Student Learning) Most Commonly Cited Core

When the HLC peer review team visits Lindenwood in November, team members will evaluate each criterion for accreditation and each criterion's core components and make a judgment for each of "met", "met with concerns", or "not met." In a review of team reports from 2015-16, HLC found that the most commonly cited core component was 4B. 4B is all about the **assessment of student learning** and reads as follows: [Read more](#)

Ban The Box Symposium April 28

Ban the Box is a symposium held from 7:30 a.m. to 2:30 p.m. on Friday, April 28 in Dunseth Auditorium (*Harmon Hall*). This free event is sponsored by the Hammond Institute for Free Enterprise, hosted and moderated by Patrick D. Walker, JD, MBA -- Associate Professor, Nonprofit Administration & Business Law, Department of Nonprofit Administration, Robert W. Plaster School of Business & Entrepreneurship.

The one-day session will address initiatives and related opportunities for policy research and guidance of particular interest to community leaders, business practitioners, human resources professionals and academicians seeking to better understand '*ban the box*' legislation in Missouri (*which mandates removing questions about criminal history from job applications for state*

positions). **RSVPs are required.** Please visit the [Hammond Institute events page](#) for more information.

HLC Fact of the Week: “HLC’s Rubric for Evaluating Criteria for Accreditation”

(April 7, 2017)

As noted in previous “HLC Facts”, there are five HLC [Criteria for Accreditation](#) and each of those criteria includes several [Core Components](#). The Assurance Argument we write and the evidence we provide are intended to show how we meet each criterion and each core component. When HLC’s peer review team visits Lindenwood next November, the team will evaluate the criteria and core components and, in each case, make one of three [judgments](#): [Read more](#)

HLC Fact of the Week: “Most Cited Core Components”

(April 11, 2017)

[Last week’s “HLC Fact”](#) noted that [each HLC Core Component](#) is judged by the peer review team to be “met”, “met with concerns”, or “not met.” In a review of 2015-16 team reports*, these were the seven most cited core components (they were either “met with concerns” or “not met”): [Read more](#)

Faculty Informational Sessions: You are invited!

Informational sessions have been scheduled for faculty on both the St. Charles campus and the Belleville campus. For the St. Charles faculty, the session will be held on **Tuesday, April 18, 2017 at 3 p.m. in the Hyland Arena VIP Room**. For the Belleville faculty, the session will be held on **Friday, April 21, 2017 at 10 a.m. in M207**. Topics to be covered include: [Read more](#)

Busy Week on the Lou Brock Sports Complex Diamonds

The Lindenwood baseball and softball teams are both red hot, and will look to continue their winning streaks this week at the Lou Brock Sports Complex.

The baseball team has a three-game series against Washburn, starting on Thursday evening at 6 p.m. The two squads will also play Friday at 6 p.m. and Saturday at noon. The Lions have won six straight MIAA games, and have moved up to third in the MIAA standings. Washburn enters play this week four games behind the Lions in the standings.

The softball program has won five straight contests, and it has eight games this week. Six games will be at the Lou Brock Sports Complex starting with a 4 p.m. doubleheader on Tuesday against McKendree. The Lady Lions are also on the road Wednesday at Lincoln, before coming home for MIAA doubleheaders on Friday at 2 p.m. against Pittsburg State, and on Saturday at noon against

Missouri Southern. Pittsburg State is currently second in the MIAA, while Missouri Southern is in fifth-place.

Belleville's Inaugural Freshmen Hike a Success



On April 9, Belleville's Student Life and Leadership hosted the inaugural Freshman Hike and Barbeque, giving freshmen students time to connect with each other and their faculty, while enjoying the wonderful natural settings in the St. Louis region. Thirty students and employees participated in the 7.5-mile hike from Greensfelder Park to Rockwood Reservation.

Excused Absences

Please excuse the following students from classes on Wednesday, April 12, from 7:30 a.m. until about 5 p.m. They will be attending a required **Physical Geology field trip**. Students have been informed that they are responsible for missed work in accordance with your policies. Contact the instructor, Dr. Robin Rodriguez (rrodriguez@lindenwood.edu), if you have any questions.

Cordero, Fernando
Tusing, Steven

Please excuse the [following students](#) from classes on Thursday, April 13, from 7:30 a.m. until about 5 p.m. They will be attending a required **Physical Geology field trip**. Students have been informed that they are responsible for missed work in accordance with your policies. Contact the instructor, Dr. Robin Rodriguez (rrodriguez@lindenwood.edu), if you have any questions.

Please excuse [these students](#) for the **Annual Spring Fashion Show Exhibition Opening** on Thursday, April 13, 2017 from 4 - 6 p.m.

Thank you!

Chajuana V. Trawick, PhD
Program Chair, Fashion Design
ctrawick@lindenwood.edu

The [following students](#) are participating in the fifth-annual **Student Research Conference** on campus at Spellmann Center between noon-6:30 p.m. on Wednesday, April 19, and have an excused absence for their classes during that time

Elizabeth Fleitz
Associate Professor, English
efleitz@lindenwood.edu

Please excuse the following students from classes on Thursday, April 20 and Friday, April 21 for their attendance and presentations at the **Midwestern Psychological Association Conference** in Chicago:

David De la Cruz Scott Robinson	Andria Vallero Claire Van Vranken	Jessica Zwicky
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Should any questions arise, please contact Dr. Sara Bagley at sbagley@lindenwood.edu.

Employees Will Submit Requests for Sick Time Through Workday!

Effective April 1, 2017 all faculty and staff will request sick time through Workday. Sick time must be submitted *by the employee* prior to the time being taken.

The process for documenting the absence is the same as requesting a vacation day. Employees will note if the sick time is *regular* or *bereavement*. Both sick and vacation requests will go to the supervisor to approve.

For more information about the Sick Days administrative policy and procedure, please refer to the Employee Guidebook.

Easter Dining Hall Hours

Please see the [flier](#) for Easter dining hall hours.

Evans Commons Rec Center and Third Floor Track Closure

The Evans Commons Rec Center and Third Floor Track will be closed Friday, April 14 – Sunday, April 16 in observance of the Easter Holiday. Normal hours will resume Monday, April 17. If you have any questions please contact Ron Heator at rheator@lindenwood.edu.

Barnes & Noble Bookstore Easter Weekend Hours

Friday, April 14 – 9 a.m.–3 p.m.

Saturday, April 15 - CLOSED



Staff Volunteers Needed for May 5 & 6 Commencement (Exempt Staff Only)

It's that time of year again, Academic Services is seeking exempt staff members to volunteer to assist with May Commencement duties. It is an opportunity to earn a \$100 stipend and cheer on our graduates on this special occasion! Forty positions are needed for each ceremony, Friday, May 5 and Saturday, May 6. The ceremony begins at 7 p.m. on both nights, this is a change from our Saturday morning ceremony. This does not include staff that already have assigned duties each year such as the Academic Services, Maintenance, Housekeeping, or PR. Please email Christine Hannar at CHannar@lindenwood.edu by **April 15, 2017**, if you would like to volunteer. Please indicate which day and your first two job choices. You will need to arrive at the Family Arena between 5 p.m. and 5:30 p.m. Dress is business casual or wear Lindenwood polo's.

- 10 positions for student check-in table – greeting students, giving them their name card and possible honors cords, directing them to the student line-up area
 - 15 positions for student line-up area – greeting students, reviewing name card with line-up information and directing the students to their specific area, assisting graduate students with hoods
 - Four positions for faculty line-up – assisting faculty with lineup
 - Six positions for programs – greet guests and hand out programs
 - Five positions for VIP parking
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Ongoing Need for Volunteer Reviewers of our HLC Assurance Argument

Our need for HLC Assurance Argument reviewers continues. If you would like to get involved in this effort, please e-mail Marianne Peacock in the Office of Institutional Effectiveness at MPeacock@lindenwood.edu

Recent Editions

- [April 7, 2017](#)
- [April 4, 2017](#)
- [March 31, 2017](#)
- [March 28, 2017](#)
- [March 24, 2017](#)
- [March 21, 2017](#)

Events and Deadlines

- **Spring 2017:** [Academic Technology Services Workshops](#)
- **April 11:** [Pizza with Public Safety](#)
- **April 11:** Love and Unity Town Hall Meeting, 5:30-7 p.m., A-B Leadership Room
- **April 12:** [Tuning Out Stigma, An Artist's Endeavor](#)
- **April 13:** [Clay Target Classic](#)
- **April 18:** Faculty Informational Session – Hyland VIP Room, 3 p.m. Contact David Wilson at DWilson@lindenwood.edu or x4737
- **April 19:** [Mock Interviews at Wentzville](#)

- **April 20-22:** [Spring Dance Concert](#)
- **April 21:** Faculty Informational Session – M207, 10 a.m. Contact David Wilson at DWilson@lindenwood.edu or x4737
- **April 21:** Dissertation Defense: Allison Bearden, “Exploring the Congruency between Mission and Practice in a Pre-K–12, Midwestern, Christian School”, 9 a.m. in Roemer 217
- **April 25:** [Faculty Colloquium Series](#) ([View abstracts here](#))
- **April 25:** Dissertation Defense: Hannibal Najjar, A Case Study: An Andragogical Exploration of a Collegiate Swimming and Diving Coach’s Principles and Practices at Lindenwood University” at 8 a.m. in Warner Hall Living Room
- **April 26:** Annual LindenWell Appreciation Banquet, noon-1 p.m., AB Leadership Room
- **April 27:** [Men's Basketball Golf Outing](#)
- **April 28:** Dissertation Defense - James Kent Drury, “Exploring the Presence of Trust in One Suburban Christian School Climate” at 8 a.m. in Roemer 217 ,
- **April 28:** Dissertation Defense - Raymond S. Ciolek,, “A Mixed Method Study on the Missouri Beginning Teachers Assistance Program and Teacher Retention in Saint Louis School Districts” at 9 a.m. in Roemer 217
- **April 30:** [Lindenwood Day at the Ballpark](#)
- **May 2:** Puppies at the Pavilion/BBQ Lunch, 11 a.m. – 1 p.m., Pavilion
- **May 10:** [Annual Assessment and Planning Summit](#), 9 a.m., A-B Leadership Room, Spellmann Center
- **May 10-12:** [Assessment Days](#)
- **June 11:** [Lindenwood Day at the Ballpark](#)
- **June 15:** [Annual 5-column program assessment reports due](#)
- **Sept. 10:** [Lindenwood Day at the Ballpark](#)