

Feb. 28, 2017

# **Today's Headlines**

Assessment Tip of the Week: "Updates on Lindenwood Institutional Effectiveness Academy"

Assessment Tip of the Week: "Updates on Lindenwood Institutional Effectiveness Academy" (February 27, 2017)

The Office of Institutional Effectiveness announced last May the launching of the <u>Lindenwood Institutional Effectiveness Academy</u>. The mission of the Academy is as follows:

1) to strengthen our university's efforts at continuous improvement by engaging members of the Lindenwood community in assessment-related and other action projects; 2) to improve student learning by promoting collaborative problemsolving and the sharing of ideas, expertise, and findings; and 3) to increase institutional capacity by facilitating successful execution of proposed action projects via institutional support. Read more

# Men's Volleyball Hosts Lewis on Thursday Night

The Lindenwood men's volleyball team will be home on Thursday night with a 7 p.m. contest against conference rival Lewis. The Lions are coming off a thrilling 3-2 victory last Saturday versus Fort Wayne, and will look to continue their winning ways against the No. 5 team in the NCAA Division I-II national poll.

Admission to the contest is free for all Lindenwood faculty and staff.

Terry Copeland Named Belleville Campus Employee of the Month for January

Terry Copeland, site supervisor for information technology, has been selected

as the Lindenwood Belleville Employee of the Month for January.

Copeland has been a vital part of the campus community since 2014. He currently leads and manages all information technology services on the Belleville campus, including the Copy Center, hardware/software deployment, printing, and lab and classroom technology solutions. He's also heavily involved

in the strategic planning and implementation of technology goals for the		

Belleville campus. His eagerness to ensure services run smoothly for not only students, but also faculty and staff is what makes others appreciate him so much.

Copeland was nominated for Employee of the Month by Professor of Mathematics and Division Chair of Sciences, Dr. Rahim Karimpour. "Terry takes extra steps to resolve any issues this division has," said Karimpour. "He assists the Math Department in implementing the software required for MTH 05100, and I've found him to be a dedicated employee who likes to assist anyone whenever it is needed."

Not knowing he was about to receive the Employee of the Month award, Copeland stayed late to help President Barger with a laptop problem, but instead he discovered the framed certificate lying on the keyboard.

"I read it and was in total shock," said Copeland. "I told President Barger how thankful and honored I was to receive it, and we had a good laugh about how I came over with papers in hand ready to work on his laptop. I was so appreciative and humbled by the gesture of being nominated and receiving such an award."

#### **Excused Absences**

The attached is the list of students who were on the field trip to DECA CDC last Thursday and Friday.

Jonathan Dunlop	Taylor J Hepler
Monica Eckelkamp	Jamie M Greco
Monica Friedman	Dillon Richardson
Connor M Hepler,	Braeden Westhusing

# **Daly Blogs About Fulbright Experiences in Bhutan**

Dr. Shelly Daly has blogged about her experiences serving as a Fulbright Scholar in Bhutan

The first is for family and friends in terms of informational content. The second is geared towards informing people about the 'work' and job aspects of being in Bhutan.

http://shellyinbhutan.blogspot.com/

http://fulbrightbhutan.blogspot.com/

Student Bake Sale to Benefit Leukemia and Lymphoma Society

Students in the REC 362 Program Planning & Event Management class of Dr. Paul Wright are holding a fundraiser in memory of former student-athlete Glenn Markway for the Leukemia and Lymphoma society. The fundraiser is a bake sale Wednesday March 22 in the Spellmann Dinning Hall. In addition to the bake sale, students will also be delivering donuts to the faculty that morning. Please see the <u>linked order form</u>.



Dissertation Defense: Connie Jo Lindemann-Litzsinger

Doctoral Candidate: Connie Jo Lindemann-Litzsinger

Chairperson: Dr. Stephen Sherblom

Title: "Investigating the Possible Relationship between High School Athletic Participation and First-Generation College Student Persistence to College

Graduation"

Date: Friday April 7, 2017

Time: 9 a.m.

Place: Roemer 217

IT Announcement – Workday System Scheduled Outage

Workday outage timeframe:

Friday, March 10, 2017 at 8 p.m. – Wednesday, March 15, 2017 at 11:59 p.m.

Workday will be unavailable beginning March 10 at 8 p.m. to implement Workday Finance. During the outage timeframe, all features of the Workday system, including time tracking, will be unavailable via all Internet browsers and the mobile app.

Access to all other IT services, including the website, network, wifi, Canvas, CAMS, the portals and email will be unaffected by this outage. The update to Workday will be completed by Wednesday, March 15 at 11:59 p.m. Employees that will be working during the outage windows will need to track their time manually and those hours will need to be entered into the Workday system by their manager when Workday is back in service. Note that all hourly employees must have their timecards submitted and approved for that timecard by Monday, March 20, 2017 at noon.

We are sorry for the disruption in service during this implementation of the next feature in Workday.

### Questions or Assistance?

If you have any questions or require assistance, please contact the IT Help Desk at HelpDesk@lindenwood.edu or via the helpdesk phone 636-255-5100.

#### **Barnes & Noble Bookstore Closure Alert**

Please note that the Barnes & Noble Bookstore on the St. Charles campus will be closed for their year-end-inventory on Saturday, March 4 beginning at 8 a.m.

### ACA 1095C Tax Forms Available in Workday!

You may now download your 2016 1095C ACA Tax Forms by simply logging into Workday and following these instructions. Please contact Candace Terry for questions on 1095C forms only. Questions regarding all other tax forms should be directed to Monica Seiter in Payroll.

# **Electronic W2's Now Available in Workday**

Electronic versions of the 2016 W-2s are now available in Workday. To access your forms, click on the 'Pay' worklet and choose My Tax Documents under the view menu.

Paper copies of the W-2s will be mailed to the home address on file. If you have any questions, please reach out to the payroll office at 636-949-4971

### **Recent Editions**

- Feb. 24, 2017
- Feb. 21, 2017
- Feb. 17, 2017
- Feb. 14, 2017
- Feb. 10, 2017

## **Events and Deadlines**

- Spring 2017: Academic Technology Services Workshops
- Feb. 28: IRB Together Research & Compliance at Lindenwood Series
- March 1: From Boyz 2 Men: Too Much or Too Little Masculinity.
- March 1: Mock Interviews at North County
- March 1: Camp Read-A-Lot registration for faculty and staff
- March 2: <u>IRB Together Research & Compliance at Lindenwood</u> Series
- March 3: Dissertation Defense: Sarah Turpin-Padberg "Effects of Teacher Preparation and Support on Retention" at 9 a.m. in Roemer 217
- March 3-4: <u>Urinetown</u> at Lindenwood Auditorium, 7:30 p.m.
- March 7: Lindenwood Speaker Series: Candice DeLong
- March 22: <u>Deadline for Student Research Conference Submissions</u>
- March 25: Deadline for Commencement Regalia Orders
- March 31: Dissertation Defense: Megan Zacheis "A Quantitative Exploration of Higher Education, Nontraditional Student Retention Demographics and Success Predictors at a Midwest Private University" at 9 a.m.in Roemer 217
- April 19: <u>Mock Interviews at Wentzville</u>
- April 21: Dissertation Defense: Allison Bearden, "Exploring the Congruency between Mission and Practice in a Pre-K–12, Midwestern, Christian School", 9 a.m. in Roemer 217

- April 28: Dissertation Defense James Kent Drury, "Exploring the Presence of Trust in One Suburban Christian School Climate" at 8 a.m. in Roemer 217,
- April 28: Dissertation Defense Raymond S. Ciolek,, "A Mixed Method Study on the Missouri Beginning Teachers Assistance Program and Teacher Retention in Saint Louis School Districts" at 9 a.m. in Roemer 217
- May 10: Annual Assessment and Planning Summit, 9 a.m., A-B Leadership Room, Spellmann Center
- May 10-12: Assessment Days
- June 15: Annual 5-column program assessment reports due