



**Feb. 21, 2017**

## **Today's Headlines**

### **Assessment Tip of the Week: "Institutional Data Request Portal"**

Assessment Tip of the Week:  
"Institutional Data Request Portal"  
(February 21, 2017)

For those of you with institutional data requests, the Institutional Research (IR) unit has established an "Institutional Data Request" portal. Here is a link to that portal:

<https://lindenwood.teamdynamix.com/TDClient/Requests/ServiceDet?ID=14133>.

IR staff receive many data requests so completing a data request form will help them appropriately route, prioritize, track, and complete your request. Please take the time to provide as much detail on the form as possible to help expedite the process.

Questions? Contact David Wilson, Chief Assessment Officer, at [DWilson@lindenwood.edu](mailto:DWilson@lindenwood.edu) or x4737. Or, alternatively, contact Peter Weitzel, Director of IR, at [PWeitzel@lindenwood.edu](mailto:PWeitzel@lindenwood.edu) or x2212.

*(Assessment Tips of the Week are archived in the Assessment Guide – see the Homepage of the Guide at <http://lindenwood.libguides.com/assessment>)*

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(636) 949-4737  
[DWilson@lindenwood.edu](mailto:DWilson@lindenwood.edu)  
Memorial Arts Building 102*

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## Free Personal Training Registration Begins Feb. 27

Evans Commons [Free Personal Training Registration](#) begin Feb. 27!  
You will get two one-hour sessions per week for 6-8 weeks.  
Make sure to get here early on Feb. 27 because spots fill up fast! The Rec Center opens at 6 a.m.

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## Association for Moral Education Conference Call for Proposals

From Dr. Stephen Sherblom, School of Education,

Lindenwood colleagues, I have the great honor of co-hosting an international conference, by the **Association for Moral Education**, to be held in St. Louis one time in the fall of 2017 (Nov 2-4) at the Chase Park Plaza hotel Conference Center in the Central West End.

Though titled The Association for Moral Education, topics accepted range far beyond education and we are open to any presentation relevant to ethics and morality broadly conceived. I encourage you to consider [submitting a proposal](#) (April 15 deadline). The following is a list I put together of presentation categories of papers & symposia from recent conferences: [Read more](#)

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## February is Heart Health Month

Join us in February for Heart Health Month as the School of Health Sciences and LindenWell presents [The Beat Goes On](#). Check out our [events](#)!

Congratulations to **Vanessa Bailey** for being the FitBit winner for week 2 "Commit to Being Fit". Vanessa please see Candace Terry in Stumberg Hall to claim your prize!

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## Excused Absences

The following students are excused from campus, from 12:30 – 3 p.m. Thursday, Feb. 23 for a field trip for their Human Diversity and Social Justice class.

Dana Klar

|                    |                     |
|--------------------|---------------------|
| Shane Acey         | Eve MacDonald       |
| Jeffrey Held       | Oliver Mills        |
| Mayu Ishikawa      | Jayde Ogle          |
| Kimberly Jacobsen  | Madison Scott       |
| Lauren Kuebelbeck  | Brittany Vasquez    |
| Samuel Leiendecker | Geraldine Vizarrata |

|                |                  |
|----------------|------------------|
| Jessie Londono | Madison Weinhold |
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Please excuse the following students from classes from 6am on Wednesday, March 1 through 6 p.m. Sunday, March 5. They will be attending the SETC conference (Southeastern Theatre Conference) in Lexington, KY. If you have questions, please contact me.

Stacy Blackburn

|   |  |
|---|--|
| Baker, Alexis<br>Baugh, Rachael<br>Bivens, Raylon<br>Blackburn, Jasmine<br>Collins, Spencer<br>Fredrick, Hunter<br>Grigsby, Dexavion (DJ)<br>Krivokuca, Natalie | Lundy, Weston<br>Proemsey, Kevin<br>Raithel, Jenna<br>Samples, Cody<br>Tritsch, Grace<br>Virtudazo, John (Joel)<br>Watson, Christopher<br>Wilhelm, Katie |
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Please excuse the following students from classes from Wednesday, March 8 at 8am until Friday, March 10 at 6pm. They will be attending the USITT (United States Institute of Theatre Technology) convention. If you have any questions, please feel free to contact me.

Stacy Blackburn

|   |   |
|---|---|
| Baugh, Rachael<br>Blackburn, Jasmine<br>Girardier, Megan<br>Proemsey, Kevin | Schmidt, Brendan<br>Virtudazo, John (Joel)<br>Watson, Christopher<br>Wilhelm, Katie |
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### Commencement Regalia Orders

St. Charles Faculty – The Herff Jones website is currently taking faculty regalia orders for the May Commencement Ceremonies. The deadline to place an order will be March 25 at 11:59 p.m. Please see link below for more information.  
<https://facultydirect.herffjones.com/>

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### ACA 1095C Tax Forms Available in Workday!

You may now download your 2016 1095C ACA Tax Forms by simply logging into Workday and following [these](#) instructions. Please contact Candace Terry for questions on 1095C forms only. Questions regarding all other tax forms should be directed to Monica Seiter in Payroll.

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## Electronic W2's Now Available in Workday

Electronic versions of the 2016 W-2s are now available in Workday.

To access your forms, click on the 'Pay' worklet and choose My Tax Documents under the view menu.

Paper copies of the W-2s will be mailed to the home address on file.

If you have any questions, please reach out to the payroll office at 636-949-4971.

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## Recent Editions

- [Feb. 17, 2017](#)
- [Feb. 14, 2017](#)
- [Feb. 10, 2017](#)
- [Feb. 7, 2017](#)
- [Feb. 3, 2017](#)

## Events and Deadlines

- **Spring 2017:** [Academic Technology Services Workshops](#)
- **Feb. 21:** [John Kelly and Dan McLaughlin](#)
- **Feb. 21:** [Faculty Reads Series](#)
- **Feb. 21:** Lion's Lyrics in A-B Leadership Room, 7-9 p.m.
- **Feb. 21:** [Open Forum to Review Criterion 1 of the HLC Assurance Argument, 12:00, Roemer 217](#)
- **Feb. 22:** Social Media Best Practices
- **Feb. 22:** [Mock Interviews at Westport](#)
- **Feb. 23-25:** [Heathers the Musical](#)
- **Feb. 23-25:** [Urinetown](#) at Lindenwood Auditorium, 7:30 p.m.
- **Feb. 23:** [Open Forum to Review Criterion 1 of the HLC Assurance Argument, 4:00 pm, MAB 301](#)
- **Feb. 24:** Dissertation Defense: Dana Burns "A Quantitative Study to Measure the Outcome of At-Risk Students on the Biology End of Course Exams when Using Three Different Instructional Strategies in a Midwest School District" at 8 a.m.in Roemer 217
- **Feb. 24:** Dissertation Defense: Holly Faye Avis "Effects of the Classroom Assigned Tasks and Responsibilities Program in Middle Schools" at 9 a.m.in Roemer 217

- **Feb. 24:** [Open Forum to Review Criterion 1 of the HLC Assurance Argument, Belleville, 11:00 am and 12:00, L115](#)
- **Feb. 28:** [IRB Together – Research & Compliance at Lindenwood Series](#)
- **March 1:** [Mock Interviews at North County](#)
- **March 1:** [Camp Read-A-Lot registration for faculty and staff](#)
- **March 2:** [IRB Together – Research & Compliance at Lindenwood Series](#)
- **March 3:** Dissertation Defense: Sarah Turpin-Padberg “Effects of Teacher Preparation and Support on Retention” at 9 a.m. in Roemer 217
- **March 3-4:** [Urinetown](#) at Lindenwood Auditorium, 7:30 p.m.
- **March 31:** Dissertation Defense: Megan Zacheis “A Quantitative Exploration of Higher Education, Nontraditional Student Retention Demographics and Success Predictors at a Midwest Private University” at 9 a.m.in Roemer 217
- **April 19:** [Mock Interviews at Wentzville](#)
- **April 21:** Dissertation Defense: Allison Bearden, “Exploring the Congruency between Mission and Practice in a Pre-K–12, Midwestern, Christian School”, 9 a.m. in Roemer 217
- **May 10:** [Annual Assessment and Planning Summit](#), 9 a.m., A-B Leadership Room, Spellmann Center
- **May 10-12:** [Assessment Days](#)
- **June 15:** [Annual 5-column program assessment reports due](#)