



**August 30, 2016**

## **Today's Headlines**

### **Reminder - Tobacco-Free Policy Now in Effect (STC)**

Lindenwood University is committed to providing a healthy working and learning environment for the entire campus community. [Read more](#)

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### **Notice of Changes to the Employee Guidebook (BOTH)**

Additions/Edits have been made to the Employee Guidebook:  
Sexual Misconduct Policy—Page 10  
Equal Employment Opportunity Statement—Page 11  
Complaint Procedures—Page 26  
Editorial Policies—Page 35

The guidebook can be found in the Useful Links section of the Workday portal.

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### **Faculty Peer Observation Program (BOTH)**

Full-time faculty, please remember to submit your [peer-observation program sign-up sheet](#) to the Associate Provost's Office ([emann@lindenwood.edu](mailto:emann@lindenwood.edu) or [kratkowski@lindenwood.edu](mailto:kratkowski@lindenwood.edu)) by 5 p.m. on Friday, Sept. 2. Participants will be notified of their partners by Monday, Sept. 12.

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### **Testing Services (STC)**

Here is a list of what is needed from instructors to utilize testing services: [Read more](#)

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### **Assessment Tip of the Week (BOTH)**

Utilizing multiple, diverse approaches when assessing student learning is always desirable. As you know, in our assessment work and assessment reporting here at Lindenwood, one distinction we make is that of direct vs. indirect evidence of student learning. [Read more](#)

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### **Workday-Human Resources Tip of the Week (BOTH)**

Is your Workday profile page missing your photo or is your photo needing an update? If yes, Human Resources has a quick video on how you can update your photo in Workday-HR. Click the link to view how to update the Workday Profile Photo: <https://www.youtube.com/watch?v=t3ZDxn1Q-2c>

Thank you for using Workday!

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### **Faculty / Staff Bible Study (STC)**

All Lindenwood faculty and staff are welcome to fellowship and study at our weekly Bible study! The approach is non-denominational, informal and deductive. Meet each Tuesday from 11:45 a.m.-1 p.m. in the Dining Room at Evans Commons. Bring a coworker and your lunch! For any additional information, contact Dr. Julie Turner, [jturner@lindenwood.edu](mailto:jturner@lindenwood.edu)

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### **Community Service Transcript Program for Students (STC)**

Faculty designing service learning opportunities for their students, please share with your students that they can receive recognition for serving! The Community Service Transcript Designation Program is a means by which Lindenwood students – when they achieve 500 hours of volunteer service – may have the recognition placed on their transcript. They will also receive service cords and be recognized at the annual Honors Convocation. For more information, contact Dr. Julie Turner – [jturner@lindenwood.edu](mailto:jturner@lindenwood.edu).

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### **Lindenwood Football Home On Thursday Night (STC)**

The first athletic event on the St. Charles campus for this school year will take place on Thursday night when the Lions football team opens up the 2016 season. Lindenwood will take on Central Oklahoma at 7 p.m. in Hunter Stadium.

The Lions have one of their most experienced teams since moving to the NCAA level, including 22 seniors and 16 returning starters. The top returner is preseason All-American Connor Harris, who is close to setting a NCAA record for career tackles. Harris and the Lindenwood defense will have to be at their best on Thursday as the Lions face one of the top offenses in the nation in Central Oklahoma.

Tickets to the game are free for all Lindenwood faculty and staff.

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### **Women's Volleyball and Women's Soccer Open Their Seasons at Home (STC)**

The women's volleyball and women's soccer teams both open their 2016 seasons at home this week. The women's volleyball team is hosting a six-team tournament on Friday and Saturday at Hyland Arena. The Lady Lions play at 9 a.m. and 7 p.m. on both days. The women's soccer team is home on Friday afternoon with a 3 p.m. game against Concordia, St. Paul.

Admission to all of those contests are free for Lindenwood faculty and staff. Good luck to the Lady Lions!

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### **New Staff Members in Office of Institutional Effectiveness (STC)**

The Office of Institutional Effectiveness is pleased to welcome two new staff members:

Peter Weitzel, Director of Institutional Research, began employment on July 1. He comes to us from Southwestern Illinois College in Belleville where he served as Director of Grants and Analytical Consultant to Institutional Research. Peter earned his Ph.D. in Educational Policy, Organization, and Leadership from the University of Illinois at Urbana-Champaign. He can be reached at [PWeitzel@lindenwood.edu](mailto:PWeitzel@lindenwood.edu) or you can find him in the Memorial Arts Building, Room 102.

Mike Leary, Director of the Institutional Review Board, began employment on Aug. 15. He comes to us from Washington University in St. Louis where he served most recently as an Education and Compliance Specialist within the Human Research Protection Office. Mike earned his M.A. from Trinity Divinity School and is a Certified IRB Professional (CIP). He can be reached at [MLEary@lindenwood.edu](mailto:MLEary@lindenwood.edu) or you can find him in the Memorial Arts Building, Room 101.

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### **An Invitation from the President to All Lindenwood Employees!**

President Shonrock invites all employees and their families to join in the fun on Lindenwood Family Day, Sept. 24, 2016. Family activities includes a Kid's Corner, various sporting events, festivals, an ice cream social, and a special showing of the Jungle Book! For details about the events and times, please go to <http://www.lindenwood.edu/familyday/>.

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## Recent Editions

- [Aug. 25, 2016](#)
- [Aug. 23, 2016](#)
- [Aug. 19, 2016](#)
- [Aug. 12, 2016](#)
- [Aug. 5, 2016](#)

## Events and Deadlines

- **Sept. 2:** [Dissertation Defense: Tira C. Brockman](#) (STC)
- **Sept. 24:** [Lindenwood Family Day](#) (BOTH)