



Nov. 21, 2017

Today's Headlines

Women's Hockey Hosts Minnesota This Weekend



The Lindenwood women's hockey team welcomes one of the top programs in the nation this weekend to the Lindenwood Ice Arena. The Lady Lions take on Minnesota on Saturday and Sunday afternoons, with both games starting at 2 p.m. Minnesota has won four of the last six NCAA Division I National Championships, and enters play

this weekend ranked in the top-10 in this year's national ranking. Lindenwood will be led in the series by Taylor Girard who is ranked in the top-20 nationally in goals.

Decorate the Campus Day!



Volunteers are needed on Monday, Nov. 27, from noon- 4 p.m. to help decorate the Heritage campus in preparation for the holiday season. We will also be getting ready for the [34th Christmas Walk](#), Sunday, Dec. 3, from 4-7 p.m. Please mark your calendars and join us on the beautiful candle lit campus, as we visit with Santa, Mrs Claus, Jingles the

reindeer and much more.

School of Health Sciences Workshop Nov. 28

On Nov. 28 from 3-4 p.m., the School of Health Sciences will be putting on a workshop "Unplugged Classroom Activities for Engagement and Formative

Assessment.” Please join us in LARC 117 for a hands-on session in how to engage students using note cards, post it notes, and flip charts facilitated by Jessica Randolph. You will walk away from the workshop with easy-to-implement strategies that can be applied to student engagement in any discipline.

IRB Events Nov. 28 and Dec. 6

The Institutional Review Board (IRB) is hosting a new event this semester. The Research Ethics Forum will provide an open space for conversation about recent issues in science, data, and ethics. All faculty, staff, and students are invited to attend the Research Ethics Forum. The inaugural session will be held Nov. 28 at 2:30-3:30 p.m. in Memorial Arts Building 113. We will be discussing the Ethics of Social Media and Big Data Research, and how these current debates may overlap with research conducted at Lindenwood University.

Participants will be expected to have read this brief article on the topic at Wired magazine: <http://bit.ly/2zX954k>

The IRB is hosting another installment of the Research and Compliance at Lindenwood Series. In this practical, hands-on workshop, we will be addressing “Creating and Using Consent Forms at Lindenwood University.” This session will review the latest Consent Form templates, health literacy concepts for consent form development, and best practices for obtaining and documenting consent. This workshop will be of interest to anyone conducting research with human subjects at Lindenwood.

This event will be held Dec. 6 from noon-1 p.m. in Roemer 202. Please contact Michael Leary (mleary@lindenwood.edu) if you have any questions about this event.

Notice for EdS and EdD Students:

EdS and EdD students are encouraged to enroll for their Spring 2018 classes before Dec. 18, 2017. On Dec. 18 the Department of Educational Leadership will cancel any class with an enrollment of fewer than seven students.

Office of Student Involvement Seeks Volunteers for Late Night Breakfast

Lindenwood Campus Activities Board and Pedestal Foods would like to invite St. Charles faculty and staff to Late Night Breakfast on Monday, Dec. 11, from 10 p.m.-midnight. The students are seeking 10-12 faculty, staff, adjunct instructors, and administrators from the St. Charles campus to serve breakfast to the students during this finals week study break. If you would like to volunteer, please contact Nikki Cornwell at ncornwell@lindenwood.edu by December 6. Thank you for all you do for our students.

Website - Faculty/Staff Directory Images - Now Pulling from Workday

St. Charles - <http://www.lindenwood.edu/about/directories/faculty-staff-directory/>

Belleville - <http://www.lindenwood.edu/belleville/about/directories/faculty-staff-directory/>

Employees are allowed to replace their Workday and website directory photo using following these steps:

- 1) Login to Workday.
- 2) In the search box enter "change my photo".
- 3) In the search results click the "change my photo" link.
- 4) Drag the new photo to the "drop file here" section.
 - a. Please make sure, the image is...
 - i. Less than 1 MB (only photos smaller than 1MB are allowed to be copied to the website directory)
 - ii. A .jpg file type
 - iii. Please upload a professional photo - Your photo should be a portrait style image of you, and only you. Do not include objects, pets, or children. Avoid busy backgrounds as well.
- 5) Click the Submit button.
- 6) The photo will then be routed for approval by Human Resources.
- 7) Approved photos will then display in Workday immediately and will be copied to the website directory during the next scheduled time.
 - a. The scheduled directory copies occur Mon.-Fri. at 7:15 a.m. and 7:15 p.m.

Please note - For employees without an existing photo in Workday - Photos are uploaded from the ID card system on Mon.-Fri. at 7 a.m.

Student & Academic Support Services

Thanksgiving Break Hours

Wednesday, November 22nd	8:00am-5:00pm
Thursday, November 23rd	Closed
Friday, November 24th	Closed
Saturday, November 25th	Closed
*Sunday, November 26th	3:00pm-8:00pm

*(tutoring services only)

LINDENWOOD
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Dining Hall Thanksgiving Holiday Hours

The [Dining Hall hours for the Thanksgiving holiday](#) are available.

Evans Commons Rec Center Thanksgiving Holiday Hours

The following will be the hours for the Evans Commons Rec Center the week of Thanksgiving:

Tuesday, Nov. 21: 6 a.m.– midnight
Wednesday, Nov. 22: 6 a.m.– 7 p.m.
Thursday, Nov. 23: Closed
Friday, Nov. 24: Closed
Saturday, Nov. 25: Closed
Sunday, Nov. 26: Closed

The Evans Commons Rec Center will resume normal hours Monday, Nov. 27.

LIBRARY SERVICES' THANKSGIVING BREAK HOURS

Wednesday, November 22 7:30 a.m. - 5:00 p.m.

Thursday, November 23 CLOSED

Friday, November 24 CLOSED

Saturday, November 25 9:30 a.m. - 6:00 p.m.

Sunday, November 26 2:00 p.m. - 12:00 a.m.



LINDENWOOD

Parking on Watson Street Remains Restricted

Due to a water project by the City of St. Charles northeast of the St. Charles campus, parking on Watson Street remains restricted until that portion of the project is completed. All students and employees are encouraged to give themselves extra time in the morning to find available parking. Nearby lots include the Roemer Hall and Harmon Hall lots and the parking lot of the Presbyterian Church at Sibley and Gamble Streets.

Updates will be posted when they become available.

Recent Editions

- [Nov. 17, 2017](#)
- [Nov. 14, 2017](#)
- [Nov. 10, 2017](#)
- [Nov. 7, 2017](#)
- [Nov. 3, 2017](#)

Events and Deadlines

- Nov. 19 - Dec. 11: [Young Artists and Their Teachers 2017](#)

- **Nov. 22:** [Deadline to Volunteer for Commencement](#)
- **Nov. 29:** [Coffee, Cookies, and Continuous Improvement: Closing the Loop on the 2017 Assessment Summit](#)
- **Nov. 30:** 2017, Full Faculty Meeting, AB Leadership Room, 3-4:30 p.m.
- **Dec. 1:** Dissertation Defense Brian Eugene Smith, 9 a.m., Roemer 219
- **Dec. 1:** Dissertation Defense: William Edward Dill II, 9 a.m. Roemer 219
- **Dec. 6:** Deadline to volunteer for Late Night Breakfast Email ncornwell@lindenwood.edu
- **Dec. 8:** Dissertation Defense: Stephen Davis, 8 a.m., Roemer 219
- **Dec. 8:** Dissertation Defense: Barbara Portwood, 9 a.m., Roemer 219
- **Dec. 19:** 8 am-noon: [Active Shooter Training](#)
- **Dec. 20:** 1-5 p.m.: [Active Shooter Training](#)
- **Jan. 25, 2018:** Full Faculty Meeting, AB Leadership Room, 3-4:30 p.m.
- **March 7, 2018:** Full Faculty Meeting, AB Leadership Room, 3-4:30 p.m.
- **April 25, 2018:** Full Faculty Meeting, AB Leadership Room, 3-4:30 p.m.