Linden Weekly COMMUNIQUE

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THIRD \$20,000 GIFT FROM GREEN FOUNDATION - Lindenwood has received \$20,000 from the Allen P. and Josephine B. Green Foundation of Mexico, MO, that will be used for scholarship awards of \$1,000 to 20 students this fall. The gift raises the Green Foundation's contributions to \$60,000 and marks the third year it has supported the college through scholarship assistance. The philanthropic foundation honors the memory of the Greens, grandparents of former Gov. Christopher S. Bond, who operated a brick refractory business near Mexico.

In announcing the gift, W.G. Staley, secretary-treasurer of the foundation, said, "The (foundation's) board is happy to note the progress being made by the college in reducing its debt and in providing quality education to its student body." Funding from the Green Foundation will be combined with nearly \$600,000 that has been earmarked in direct support for scholarships awards during the upcoming fiscal year.

INSTRUCTOR NOMINATED FOR EMMY - Peter V. Carlos, faculty advisor and instructor of communications in the LCIE, was among those nominated for an Emmy in this year's National Academy of Television Arts and Sciences' Emmy Awards, held Sunday at the Adam's Mark Hotel. A commercial produced by Carlos for Continental Furs was nominated in the "Local Commercial Under \$7,500" category, marking the fourth straight year he has been nominated for an Emmy. Carlos, an LCIE instructor for the past six years, coproduced this year's Emmy Awards along with Carla Lane, an LCIE instructor in public relations and advertising. The June 8 show marked the 25th anniversary of the academy and the 10th anniversary of the St. Louis chapter.

PHOTO EXHIBIT AT FAB - A student photography exhibit is on display now through July 10 at the Harry D. Hendren Gallery in the FAB. Open to all students, staff and faculty without charge, the collection of more than two dozen black-and-white photos can be viewed from 9 a.m.-10 p.m. daily and from 1-4 p.m. on weekends. It was produced by new students, and it consists of experimental works, multiple-image photography and collages as well as traditional photos.

COOL OFF, PRACTICE YOUR BACKSTROKE - Lindenwood's swimming pool is open for all college employees, their families and guests as well as students, alumni and conference attendees. The pool, located behnid Cobbs Hall, is not open to the general public this summer. Fees for usage are \$1 per person per visit for employees, families, guests and alumni, and 50 cents for children 12 years of age and younger. Family passes, which run through the end of July, are available for \$20. For purchasing family passes, or for further information on the swimming pool, contact Gene Goldstein at extension #393.

MAGAZINE ARTICLE FEATURES LINDENWOOD - "Lindenwood College - Moving Forward" is the title of an article that will appear in the summer issue of THE MARKETPLACE - A FORUM, a quarterly magazine circulated to more than 20,000 in the metro area. The article, written by free-lance writer J.D. Hall, is accompanied with color photos and explains reasons for some of the college's successes, such as admissions, in recent years.

In addition to newsstand and subscription sales, the magazine is utilized by several leading firms for relocating employees - Emerson Electric, General Dynamics, Ralston Purina, Brown Group and Kellwood Co. - and is found on all national flights of Ozark Airlines. The magazine article was prompted by the college's Public Relations Office.

MEMORIAL SCHOLARSHIP RECIPIENT - Jodi A. Lombardo, a sophomore this fall, is the recipient of the Frank B. Brockgreitens Memorial Scholarship, an annual award presented to a student who is involved within the community. The award is in memory of Brockgreitens, former mayor of St. Charles. A theatre major, Lombardo received the award this past spring from St. Charles Mayor Melvin Wetter during a formal presentation at St. Charles City Council.

REELECTED TO BOARD OF DIRECTORS - Dorothy D. Warner of Clinton, IL, chairperson of the John Warner Bank in Clinton, has been reelected to the Lindenwood College Board of Directors. A member of the board for more than 10 years, Warner attended Lindenwood in 1936 prior to transferring to the University of Missouri-Kansas City where she received an undergraduate degree. She is a former administrator of the laboratory at the Columbia Hospital for Women in Washington, DC, and a docent at the Smithsonian Institution, where she gave tours of the "Castle," the original building of the Smithsonian. Warner was elected board chairperson of the bank in 1984 following the death of her husband, John Warner, III.

NEW REQUISITION FORMS AVAILABLE - New requisition forms for the purchase of supplies, equipment and services are available for the upcoming fiscal year, effective July 1. New forms can be picked up at the Purchasing Dept. 27 Roemer Hall. Requests submitted on the old forms will be returned to the originator. Also, please note that a purchase order number is required for all supplies, equipment or services ordered or contracted for.

This memorandum has been transmitted to all vendors and suppliers of the College.

MEMORANDUM TO ALL VENDORS AND SUPPLIERS:

Our purchasing policy here at Lindenwood when buying supplies or requesting a service must be accompanied by NUMBERED PURCHASE ORDERS.

These purchase orders may be signed only by:

George W. Tilden, Jr., Vice President of Finance

Or

Carol Whitman, Purchasing Director

If any person from Lindenwood places an order with your Company without a purchase order, please bill the person placing the order.

Confirming orders after the fact will not be honored and no employees, students, alumnas or other associates of the institution other then the above named are authorized to enter in purchasing agreements without prior written approval by me.

We appreciate your help and cooperation and look forward to continuing business with you.

Sincerely,

Wheat

Vice President of Finance

POSITION AVAILABLE IN PRINTING CENTER - The recent resignation of Marcia Gay has created an opening in the Printing Center. Wanted is a secretary-typist who has some knowledge of graphics and typography and who can operate the typesetting system. The person also may have secretarial responsibilities on a part-time basis in the Public Relations Office. If you're interested and want to find out more about the position, contact Chris Cordes at extension #383 in the Public Relations Office. The position is available July 1.