

LINDENWOOD  
UNIVERSITY  
—  
DIGEST  
EMPLOYEE NEWSLETTER

Today's Headlines

May 15, 2020

## Now Available: The Spring 2020 General Education Assessment Report

The Office of Institutional Effectiveness is delighted to share the Spring 2020 General Assessment Education Report, which focuses on spoken communication (Institutional Learning Outcome 3.2).

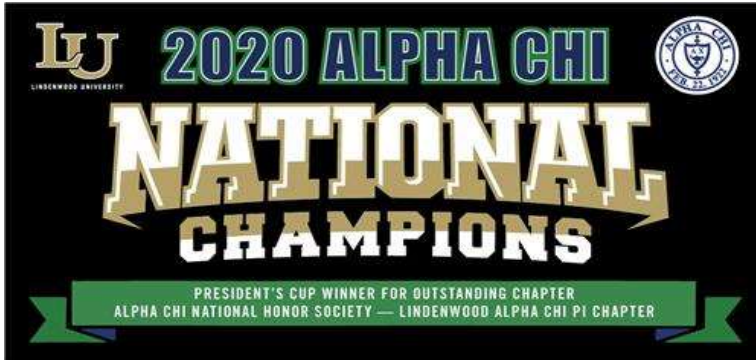
[The Spring 2020 report can be accessed here.](#)

The Fall 2019 report, which focused on written communication (Institutional Learning Outcome 3.1), can be accessed [here](#).

Please email Robyne Elder, director of general education assessment ([relder@lindenwood.edu](mailto:relder@lindenwood.edu)),

## Lindenwood's Alpha Chi Chapter Named Outstanding Chapter at National Convention

Lindenwood University's chapter of the Alpha Chi National College Honor Society was recently named the Outstanding Chapter of the Year and will receive the society's coveted President's Cup.



Every year, chapters from over 300 universities and colleges can compete for the President's Cup by presenting three years of each chapter's academic events, service initiatives, community activities of an academic nature, convention participation, social media and campus

awareness initiatives, as well as undergraduate publication in the society's journal, *Aletheia*. According to the committee charged with judging this year's applications, Lindenwood's chapter, Missouri Pi of Region IV, met or exceeded all 11 criteria. The President's Cup trophy was presented in an online awards ceremony and is on its way to the campus of Lindenwood University. The chapter will be recognized in person at next year's national convention. Missouri Pi will also receive an honorarium of \$200.

[Read the full story.](#)

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## Carnes' Essay Published in Scholarly Collection

Dr. Jeremy Carnes, associate professor of English in the School of Humanities, had his essay, "Doctor Who's Shaken Faith in Science: Mistrusting Science from the Gothic to the Neo-Gothic," published in the scholarly collection [Neo-Gothic Narratives: Illusory Allusions to the Past](#) (Anthem Press, 2020).

[Continue reading the full story.](#)

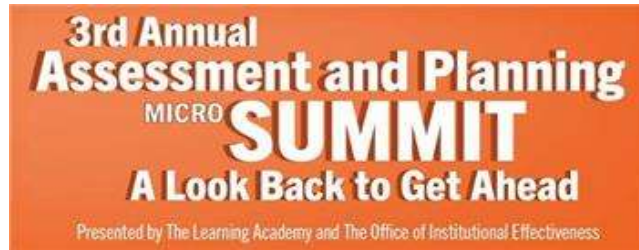
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## All Employees Invited to Join 3rd Annual Assessment and Planning (Micro) Summit

The Office of Institutional Effectiveness and the Lindenwood Learning Academy invite all faculty and staff to join the [3rd Annual Assessment and Planning \(Micro\) Summit](#).

The theme for this year's event is "A Look Back to Get Ahead."

This is a wonderful opportunity to reflect on our unique experiences over the past semester and to review some recently collected data for actionable insight and continuity planning.



The purpose of the Annual Assessment and Planning Summit is to integrate assessment and planning through reflection, data-informed thinking, and dialogue with colleagues.

Participants will receive an invitation to join a 60-minute breakout session from their respective facilitator. The breakout sessions will take place during May 18-19. [Click here](#) for more details.

If you have any questions, please email [Assessment@lindenwood.edu](mailto:Assessment@lindenwood.edu).

We hope many of you will be able to join this important university activity!

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## **Messages From Human Resources and the School of Health Sciences**

The School of Health Sciences and HR team wanted to drop in and give you all some quick messages! Let's stay strong all. We got this!

[HR Collage PDF](#) – Human Resources is here for you!

[SHS I PDF](#) – Never stop learning!

[SHS II PDF](#) – Keep staying positive, productive, and healthy!

[SHS III PDF](#) – Keep up the hard work!

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## **Project Request Turnaround Times**

Communications and Marketing asks for your patience in respect to [project request](#) turnaround times. Due to current circumstances, tickets may be delayed up to three or four weeks. Turnaround times will vary dependent upon the type of request submitted. Thank you for your understanding and patience.

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## **Lindenwood Community Cookbook Is Here!**

Looking for something delicious to make for lunch or dinner tonight? Check out the

[Lindenwood Community Cookbook](#) featuring recipes submitted by Lindenwood faculty and staff. Enjoy!

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## **New Library Resource Available to Find Open Educational Resources and More!**

Are you having trouble navigating multiple OER platforms or identifying DRM free materials for use in your courses? Check out the new resource provided by Library Services, **Faculty Select**.

**Faculty Select** can be accessed via the faculty portal and allows access to many of these resources in one place using a single search interface. **Faculty Select** includes

- Aggregated content from Open Textbook Library, BC Open Textbooks, SUNY Open Textbooks, and OAPEN.
- Searchable DRM free EBooks for purchase by the library to be used in lieu of textbooks.
- A single Ebsco search interface.
- Expected addition of OER content from Merlot and Openstax

To access **Faculty Select** through the faculty portal, watch this [30-second video](#) brought to you by Megan Phifer-Davis. If you have any additional questions about this resource, please feel free to contact a librarian at [LibrarySTC@lindenwood.edu](mailto:LibrarySTC@lindenwood.edu).



# MOMENTS

The Q2 team would like to recognize the Center for Experiential Learning for the way they are engaging with their intern and student employees while we work and learn remotely.

They sent each one a personalized video like the one you see [here](#) to thank them for their work over the spring semester and to personally congratulate those who are graduating!



### **Staff Performance Evaluation Training – How to complete your self-evaluation**

Self- evaluations are now open and are due July 15! Are you a new employee looking for help as you complete your performance evaluation for the first time? Are you a seasoned employee who just needs a refresher? Join Brittany Brown as she demonstrates how to use the performance evaluation software.

[May 19 at 10 a.m.](#)

OR

[May 22 at 2 p.m.](#)

### **Staff Administrator Performance Evaluation Training – How to complete your employees' final evaluation**

Are you a new staff administrator needing assistance on how to complete your direct reports' final evaluations or do you just need a refresher? Join Brittany Brown as she demonstrates how to complete a final evaluation for employees.

[May 19 at 11 a.m.](#)

OR

[May 22 at 3 p.m.](#)

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**Q2 Moment from the School of Sciences**

Faculty members from the School of Sciences, Drs. Darla Jia, Jennifer Firestine, Rebecca Heinen, and their families are contributing to the greater good during this pandemic. Click [here](#) to see them interviewed on the Q2 Worriers to Warriors SharePoint.

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## Just 2 more weeks to participate in the LinkedIn Learning Challenge!

DEMSE and HR are both very close to hitting the 100% goal!

LinkedIn Challenge - Current Standings			
Division	Count of Completed Course	Count of VP Sup Org	Completion Percentage
Academic Affairs (Marilyn Abbott)	11	89	12%
Advancement and Communications (Ornie Covert)	1	15	7%
Enrollment Management and Student Engagement (Terry Whittum)	92	105	88%
Fiscal Affairs (Frank Santilippo)		10	0%
Human Resources (Deb Ayres)	12	16	75%
Information Technology Administration (TJ Rains)		23	0%
Intercollegiate Athletics and Campus Recreation (Brad Wachter)	4	129	3%
Operations Management (Diane Moore)			99.0%
(blank)			
<b>Grand Total</b>	<b>120</b>	<b>486</b>	<b>25%</b>

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## Curriculum Mapping and Alignment Workshop – May 21, 3-4 p.m.

Facilitated by Bethany Alden-Rivers, Office of Institutional Effectiveness  
Virtual (Zoom): <https://lindenwood.zoom.us/j/96993446144>

This is a short workshop to help colleagues create a curriculum map that shows where each of the program learning outcomes is addressed within the program curriculum. Colleagues who already have a curriculum map for their program can use this workshop as a tuning activity. By the end of this workshop, participants will have a draft curriculum map showing how courses within their program support each of their program learning outcomes; a deeper understanding of how a curriculum map supports program-level assessment; and some strategies for communicating this alignment to students. Participants will need to bring their latest program learning outcomes and list of required courses for their major. If you already have a curriculum map, please bring it with you. Although it is not required, it is helpful for faculty to attend this workshop in pairs (i.e. at least two faculty members from a program who can construct the curriculum map together).

[Register today!](#)

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## **Deadline Extended for *A Look Back to Get Ahead - Reflections on Going Online in a Hurry***

If you'd like your reflection considered for a "highlight reel" to be shown during the Assessment Summit, please submit by May 11; however, we will continue to welcome your reflections through the month of May. All will be considered for a feature in the Digest and/or the Learning Academy webpage.

***Don't miss the chance to reflect on this experience and celebrate successes!***

All employees can submit in either video, audio, or text format one or more reflections on the experience via designated discussion threads in the [Learning Academy Canvas shell](#). See submission categories on Canvas.

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## **Faculty Support Survey**

Please take a few minutes to provide the Learning Academy information about your experience transitioning to online teaching during the pandemic, what resources you used, and what professional development you need going forward related to online teaching. **Access the survey [here](#)**. We appreciate your feedback!

## **Upcoming Events and Deadlines**

All in-person events have been cancelled until further notice. [See the list of all virtual events](#). If you would like to have a virtual event posted, please send any applicable posts via the online Marketing and Communications [project request form](#).

## **Submit Information to the Digest**

To have your listing appear in the Digest, please fill out the [Project Request Form](#) (be sure to choose "Communications and Public Relations" for type of request) by noon on the day prior to send-out. The Digest is sent every Tuesday and Friday morning during the term and on Fridays during break. Information submitted past the deadline may not be included in that edition but will appear in the following one. Entries are only subject to run

once but may run twice depending on volume of material submitted that week. Please note, all entries to the Digest are subject to editing prior to running. [Get more information.](#)