Today's Headlines	May 8, 2020

All Employees Invited to Join 3rd Annual Assessment and Planning (Micro) Summit

The Office of Institutional Effectiveness and the Lindenwood Learning Academy invite all faculty and staff to join the 3rd Annual Assessment and Planning (Micro) Summit.

The theme for this year's event is "A Look Back to Get Ahead."

This is a wonderful opportunity to reflect on our unique experiences over the past semester and to review some recently collected data for actionable insight and continuity planning.

The purpose of the Annual Assessment and Planning Summit is to integrate assessment and planning through reflection, data-informed thinking, and dialogue with colleagues.

Participants will receive an invitation to join a 60-minute breakout session from their respective facilitator. The break-out sessions will take place during May 18-19. Click here for more details.

If you have any questions, please email Assessment@lindenwood.edu.

We hope many of you will be able to join this important university activity!

Messages From Human Resources and the School of Health Sciences

The School of Health Sciences and HR team wanted to drop in and give you all some quick messages! Let's stay strong all. We got this!

[HR Collage PDF](#) – Human Resources is here for you!
[SHS I PDF](#) – Never stop learning!
[SHS II PDF](#) – Keep staying positive, productive, and healthy!
[SHS III PDF](#) – Keep up the hard work!

Project Request Turnaround Times

Communications and Marketing asks for your patience in respect to [project request](#) turnaround times. Due to current circumstances, tickets may be delayed up to three or four weeks. Turnaround times will vary dependent upon the type of request submitted. Thank you for your understanding and patience.

Lindenwood Community Cookbook Is Here!

Looking for something delicious to make for lunch or dinner tonight? Check out the [Lindenwood Community Cookbook](#) featuring recipes submitted by Lindenwood faculty and staff. Enjoy!

Faculty Colloquium Speaker Series, Spring 2020: Going Virtual

All students, faculty, and staff are invited to the Spring 2020 Faculty Colloquium Series, www.lindenwood.edu/faculty-colloquium.

Thursday, May 14, 11 a.m. – 12 p.m.

Join Zoom Meeting*
https://lindenwood.zoom.us/j/97890193974

The theme will be on Actualization.

The speakers are

W. Travis McMaken, PhD; School of Humanities, Religion
"Karl Barth and the God who Loves in Freedom"

Roger "Mitch" Nasser, Jr., PhD; School of Education, Educational Leadership;
"The Impact of Professional Development on Feelings of Inclusion in Supervision Relationships"

A discussion will follow the speakers.

For further information, please see our abstracts, biographies, webpage, Facebook page, or email FacultyColloquia@lindenwood.edu.

Sponsored by the Faculty Colloquium Subcommittee, Lindenwood University Faculty and Student Scholarship Committee.

* Courtesy of the Lindenwood Learning Academy

Teladoc Allows Employees to See a Doctor Remotely

If you are enrolled in the medical insurance plan, you have access to Teladoc benefits! Teladoc allows you to speak to a licensed doctor over the phone for acute conditions (cold, flu) and receive a prescription over the phone, all for no copay. You can talk to a doctor within an hour of requesting a virtual visit, get your prescription, and pay $0! All you need to do is click here to register!

Help Celebrate 2020 Graduates

Commencement is a special time for any graduate. While we may be physically apart this year, we in the Lindenwood Community can still show the class of 2020 that the Lindenwood family is here to welcome them with open arms as they become alumni.

Join the Lindenwood Alumni Office in sending well wishes, words of wisdom, and encouragement to the newest graduating class. Submit your video or written message (with pictures, please!) below by May 11.

New Library Resource Available to Find Open Educational Resources and More!

Are you having trouble navigating multiple OER platforms or identifying DRM free materials for use in your courses? Check out the new resource provided by Library Services, *Faculty Select*.

Faculty Select can be accessed via the faculty portal and allows access to many of these resources in one place using a single search interface. *Faculty Select* includes

· Aggregated content from Open Textbook Library, BC Open Textbooks, SUNY Open Textbooks, and OAPEN.

· Searchable DRM free EBooks for purchase by the library to be used in lieu of textbooks.

· A single Ebsco search interface.

· Expected addition of OER content from Merlot and Openstax

To access *Faculty Select* through the faculty portal, watch this [30-second video](#) brought to you by Megan Phifer-Davis. If you have any additional questions about this resource, please feel free to contact a librarian at LibrarySTC@lindenwood.edu.
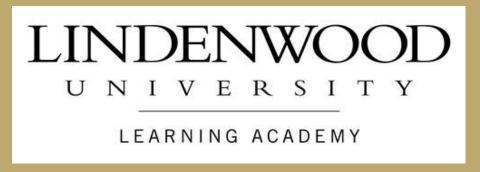

Lindenwood University Book Club

The Office of Alumni Relations and Library Services are partnering up to start a book club! They will use Goodreads as the hosting platform for the book club. This platform allows the club to have its own Lindenwood University group, polls about which books it would like to read, discussion boards, and events so that the book club can meet. The next few weeks, the club will be selecting its first book, so don't miss out on the conversation! All staff, faculty, students, and alumni are invited to join in on this new initiative. If you would like to join the book club, please email alumni@lindenwood.edu or visit goodreads.com to get added to the group.

PCcommon Retirement

With the adoption of the Canvas Learning Management System (LMS) and Microsoft Office 365 in recent years, Lindenwood University has greatly improved its portfolio of collaboration technologies supporting the academic and administrative experience. As a result, the usage of PCcommon, a service intended to support the sharing of academic materials, has decreased significantly. Lindenwood IT is actively preparing to retire the PCcommon service on May 29, 2020.

Lindenwood University's learning management system, Canvas, is the preferred method of transferring documents, forums, links, and other academic materials. We ask that over the next month, faculty and staff migrate any remaining resources from the PCcommon server to Canvas LMS or a SharePoint/OneDrive site. If you are in need of assistance with the migration of this data, please contact the IT Help Desk at 636.255.5100, or helpdesk@lindenwood.edu.

The Importance of Saying Goodbye to Students

A new Faculty Focus article discusses why it's especially important to provide some recognition and closure for students as this semester comes to a close. Faculty might consider some way they'd like to help our students close out this oddest of semesters.

Curriculum Mapping and Alignment Workshop – May 21, 3-4 p.m.

Facilitated by Bethany Alden-Rivers, Office of Institutional Effectiveness
Virtual (Zoom): https://lindenwood.zoom.us/j/96993446144

This is a short workshop to help colleagues create a curriculum map that shows where each of the program learning outcomes is addressed within the program curriculum. Colleagues who already have a curriculum map for their program can use this workshop as a tuning activity. By the end of this workshop, participants will have a draft curriculum map showing how courses within their program support each of their program learning outcomes; a deeper understanding of how a curriculum map supports program-level assessment; and some strategies for communicating this alignment to students. Participants will need to bring their latest Program Learning Outcomes and list of required courses for their major. If you already have a curriculum map, please bring it with you. Although it is not required, it is helpful for faculty to attend this workshop in pairs (i.e. at least two faculty members from a program who can construct the curriculum map together). [Register today!](#)

Deadline Extended for *A Look Back to Get Ahead - Reflections on Going Online in a Hurry*

If you'd like your reflection considered for a "highlight reel" to be shown during the Assessment Summit, please submit by May 11th; however, we will continue to welcome your reflections through the month of May. All will be considered for a feature in the Digest and/or the Learning Academy webpage.

Don't miss the chance to reflect on this experience and celebrate successes!

All employees can submit in either video, audio, or text format one or more reflections on the experience via designated discussion threads in the [Learning Academy Canvas shell](#). See submission categories on Canvas.

Faculty Support Survey

Please take a few minutes to provide the Learning Academy information about your experience transitioning to online teaching during the pandemic, what resources you used, and what professional development you need going forward related to online teaching. **Access the survey [here](#).** We appreciate your

feedback!

Third Session of Taking Online Teaching to the Next Level

After the second session filled in the first three hours of opening registration, the Learning Academy scheduled a third session of the upcoming guided PLC on online teaching. The third one (July-Aug) filled before we had a chance to announce due to "overflow" from the second session (i.e., people contacted us directly after finding the second session full). We thank all participants and those who hoped to enroll for their dedication to continuous improvement – we love to see people who never stop learning! Second, please know that we are considering ways to meet the demand for development support in the area of online teaching and will communicate other opportunities as they are available.

T**he Staff LinkedIn Learning Challenge** – Would you like a chance to win $150 in professional development funds? **Click here to learn more.**

Looking to learn while also having some fun, friendly competition with a chance to win prizes and bragging rights? Join **The Staff LinkedIn Learning Challenge.** There are two ways to play, by **Division** and **Individually.** Some have already begun the challenge!

Worriers to Warriors – **Click here** to explore the Q2 SharePoint!

Rebecca Tungate from Student Financial Services is leading a new initiative called Worriers to Warriors. This week we are featuring a page developed by Employee Development Fellow Elizabeth Snell. Check it out to discover more on Mindfulness in the Workplace.

Staff Performance Evaluation Training – How to complete your self-evaluation

Self- evaluations are now open and are due July 15! Are you a new employee looking for help as you complete your performance evaluation for the first time? Or are you a seasoned employee that just needs a refresher? Join Brittany Brown as

she demonstrates how to use the performance evaluation software.

[May 19 at 10 a.m](#).
OR
[May 22 at 2 p.m](#).

Staff Administrator Performance Evaluation Training – How to complete your employees' final evaluation

Are you a new staff administrator needing assistance on how to complete your direct reports' final evaluations or do you just need a refresher? Join Brittany Brown as she demonstrates how to complete a final evaluation for employees.

[May 19 at 11 a.m](#).
OR
[May 22 at 3 p.m](#).

Upcoming Events and Deadlines

All in-person events have been cancelled until further notice. [See the list of all virtual events.](#) If you would like to have a virtual event posted, please send any applicable posts via the online Marketing and Communications [project request form](#).

Submit Information to the Digest

To have your listing appear in the Digest, please fill out the [Project Request Form](#) (be sure to choose "Communications and Public Relations" for type of request) by noon on the day prior to send-out. The Digest is sent every Tuesday and Friday morning during the term and on Fridays during break. Information submitted past the deadline may not be included in that edition but will appear in the following one. Entries are only subject to run once but may run twice depending on volume of material submitted that week. Please note, all entries to the Digest are subject to editing prior to running. [Get more information.](#)