

REPORT TO THE BOARD OF DIRECTORS

May 21, 1945

It is too soon to make a review and evaluation of the events and outcome of the academic year which will close on June 4 and the fiscal year which will close on June 15.

With respect to the fiscal year, the report of the Bursar and Assistant Treasurer will show that budget estimates were accurately made and that expenditures were effectively controlled. It will anticipate reliably a favorable condition when the books for the year are closed on June 15.

With respect to the academic year, the campus has been as active as usual. Organized student activities are numerous and prosperous. The Student Association is a successful experiment in self-government. It operates under a grant power from the administration of the college. The powers and responsibilities resting on the Association are set forth in a written constitution. The Council of the Association has heavy responsibilities and meets frequently. The Association itself meets once a week. The Y.W.C.A. has experienced a wholesome revival of activity. Its meetings and programs have been a real contribution to campus life. The League of Women Voters is represented on the campus and is an effective instrument for promoting the knowledge and practice of political science. Owing to present conditions our students have not been able to make full use of the cultural and educational opportunities of St. Louis. Also the social program on the campus has been markedly restricted on account of wartime conditions.

ENROLLMENT

Enrollment, first semester 1943-44, was 502, distributed as follows: 34 seniors, 31 juniors, 156 sophomores, 269 freshmen, and 12 special students. Enrollment the first semester 1944-45 was 498, distributed as

follows: 36 seniors, 52 juniors, 144 sophomores, 250 freshmen, and 16 special students. The figures for the two years do not vary greatly, however it should be noted that the number in residence on the campus was reduced according to plan because of crowded conditions in dormitories last year.

It will be noted that the number of freshmen in relation to the three upper classes and especially in relation to the junior and senior classes puts the college somewhat out of balance with respect to campus life and the administration of the curriculum. As noted in previous reports, the upper classes have been largely reduced by marriage, the demand for teachers, and positions in business and industry.

FINANCES

Collections throughout the year have been good. Accounts due and payable are negligible. Our decision to reduce the number of students in residence on the campus has made a corresponding reduction in the receipts from students. Relatively large investment in government securities has reduced income from invested funds. It is nevertheless true that the college enjoys financial independence and that conditions are favorable to the maintenance, strengthening and conservative expansion of our program.

INSTITUTIONAL STUDY

The Institutional Study Committee continues its valuable work. Studies made during the last three years make an interesting compilation and analysis of facts concerning curriculum, personnel and campus life. Our participation in the cooperative study of preparation of high school teachers by liberal arts colleges has eventuated in what has been to us a very helpful study of general education. It is in large measure responsible for introduction of a very successful course in the humanities and

guidance and personnel. We are indebted especially to the faculty as a whole for their interest in counseling and their services as counselors. The counselors, organized under the leadership of Dr. Marion Dawson, have done a very creditable piece of work.

FACULTY CONFERENCE

For the last four years a faculty conference has been held for one week before students arrive in September. During the week teachers and administrative officers and families are guests of the college in the dining room. Two-hour sessions are held morning and afternoon. Attention is devoted to some general educational problem and especially to plans for reception of students. The conferences have been very fruitful. Reception of students has been greatly facilitated. Results of tests given to incoming students are placed in the hands of counselors before registration. For instance, a student whose test shows that she has difficulty in reading will not be assigned to two courses which require a large amount of reading. In this connection it should be noted that the new course in reading, instituted last September, has been remarkably successful. The course is not designated as remedial reading but rather is advertised as a course for the improvement of reading skill.

FACULTY AND ADMINISTRATIVE STAFF

Four teachers are on leave of absence for military service. They are: Dr. Florence Schaper, Professor of Sociology; Gail W. Martin, Professor of Art; Dr. Hellmut Hartwig, Professor of German; Dr. Siegmund Betz, Professor of English. One of our staff of field counselors, Ralph Brand, is on leave of absence for military service as is Dr. Canty, College Physician. Two of our field counselors have been called to the campus temporarily for service here. This has been done because their services on the field are

not at present needed. Fletcher G. McMurry is working this year in the department of music and Robert G. Colson is in charge of the registrar's office. These men are thus kept in service and are ready to resume duties as field counselors whenever needed.

The college continues its program of providing teachers with aids to scholarship and teaching efficiency. Usually five teachers have received grants for summer study. Grants have been in the sum of \$200.00 each. For the coming summer grants have been made to Paul Friess, teacher of organ; Juliet Key McCrory, instructor in speech; Agnes Sibley, instructor in English; Lillian Werndle, instructor in zoology. A fifth appointment has not at this time been made. It is appropriate to mention here that the recipients of grants for summer study report on their summer's work to the faculty conference in September. In addition to regular grants for summer study the college, as a participating member of the cooperative group for study of teacher education, sends a subject-matter teacher to the summer workshop. For three years past the workshop has been conducted on the campus of the University of Minnesota. Next summer a second workshop will be established at the University of Chicago. A representative will be sent to one of the workshops and possibly it will seem best to have a representative at each workshop.

Lillian Rasmussen, professor of art, has been in service since 1937. She has applied for a leave of absence, without salary, 1945-46.

Resignations have been received as follows: Fern E. Staggs, professor of home economics since 1941; Maude Lee Dorsey, instructor in home economics since 1943; Elva Jane Seavey, instructor in art since 1943; William Eickhorst, instructor in modern languages, ad interim, since 1943. Eva Sayre, registered nurse and head of the Health Center, in service for twenty-four years, has also presented her resignation.

ADMISSIONS

With reduced staff and therefore reduced expense of admissions office, applications for admission continue to exceed capacity. At present there is a rather large waiting list. It should be noted, however, that in these uncertain times that both waiting lists and lists of applications which have been accepted are somewhat uncertain. It seems best to hold our staff of field counselors in our employ. Even in ordinarily good times there is need for their service, not only to get but to build a freshman class. Demands for scholarships and grants-in-aid have not been great in recent years. It may be that we should adopt a program of giving a few relatively large grants to very capable students of good character from low income family group.

BUILDING AND EQUIPMENT

Certain alterations of present building during the coming summer and the purchase of certain items of equipment should be considered. A special faculty committee on library has been put at the service of the librarian. It is the duty of this committee to confer with librarians about purchases and subscriptions in order to bring the library to a relatively well-rounded perfection.

A year ago the Board authorized the expenditure of an estimated sum of \$3,000 for radio equipment. Investigation concerning purchase and installation of that equipment is in progress. At the present time it is not possible to say just what purchases will be possible and what will be advisable. It would certainly not be advisable to purchase equipment which we know will become obsolete in the very near future.

The library club room is the most used and possibly the most overworked room on the campus. In this connection it must be said that the library building was erected for library purposes. Certain parts of

the library are now filled to capacity. Expansion, necessary in the immediate future, will require the use of the museum on the ground floor of the library building, and in time may require use of the club room for library purposes.

It is planned to continue use of the library club room next year and to provide a second club or recreation room in Sibley.

The Health Center will be removed from Sibley to the building now called Senior Hall. Putting Senior Hall into service as a health center will require some alterations of the building and the purchase of some equipment. It is suggested that the building henceforth be called, THE B. K. STUMBERG STUDENT HEALTH CENTER.

During the year Mrs. Nell Sawin Johnson, formerly a member of the teaching staff of the University of Chicago and director of one of the kitchens and dining rooms, visited the campus and made an acceptable and detailed survey of our food service. The results of her observations are embodied in a report which is herewith placed in your hands and commended to your studious consideration.

Mrs. Johnson's recommendations are reasonable. Some of them may be realized immediately. It is therefore proposed to build entrances and reception rooms to the present dining room and to redecorate and, to some extent, refurnish the room itself.

The Buildings and Grounds Committee will report its plan for protecting our buildings from the ravages of termites. The plan contemplates work in successive years.

NEW BUILDINGS

During my administration at Lindenwood it has been seriously and repeatedly suggested that a number of building enterprises be undertaken. It has been suggested that the present heating plant be relocated

a general science course (botany and zoology), to be taken by all students within the first two years of the four-year course. A general course in physical science is under consideration. Some preliminary studies of the social sciences have been made. These studies will doubtless result in revisions of the curriculum and in reorganization of the teaching staff. Student mortality is a matter to which the Institutional Study Committee gives considerable attention. During the year it was pointed out that entering freshmen classes have achieved progressively higher ratings on tests given to students on entering. The class entering last September had markedly higher ratings. A special report also points out a most interesting fact, namely, that students whose achievements exceeded prediction based on rating at entrance were the students least inclined to drop out of college or to transfer to other institutions. In other words, the students for which the college does most are the students most inclined to remain in Lindenwood. The conclusion is that better teaching and better service to students is a part of the solution of the problem of student mortality. The first report of the North Central Committee on Preparation of High School Teachers by Liberal Arts Colleges has been published in a booklet distributed by the Macmillan Company. It is entitled, BETTER COLLEGES - BETTER TEACHERS and has already gone into a second printing. The report, as the title suggests, shows that the way of progress is by way of better teaching. Progress itself is achieved by self-study, which reveals remediable weaknesses. Institutional inertia always prevents rapid change, which may be a good thing in the long run. However, reports which are fair and properly publicized do inevitably produce changes in the right direction.

The counseling program has been largely developed during the last two years under the general leadership of the dean and the office of

to rid ourselves of the smoke nuisance and that a new heating plant be erected, and that the new building provide ample space for workshops and machines, including automobiles and trucks. It doesn't seem practicable to plan for the erection of a new heating plant at this time.

Some attention has been given to the building of a chapel. We have an adequate auditorium. It would not be wise to erect another meeting house. A chapel should be worshipful in architecture and atmosphere. In regard to that building, we should try especially to ornament the structure although we should not attempt to construct an ornament. In considering all needs for new buildings it doesn't seem wise to press for the erection of a chapel at present. It may be that someone will be found who will care to invest money in the building of a chapel as a memorial.

The building of a college union has been proposed. This building would be expensive and would add very much to campus life. Such a building would house a dining room, to which there would be a dignified entrance. It would provide capacious reception rooms. In it would be private dining rooms and faculty dining room; also student offices for the Student Council, Linden Leaves - and the Bark, and Officers of Guidance and Personnel. In such a building campus life would be centered. It would be a very great addition to our program, however I cannot, in view of our immediate needs, recommend the erection of a college union this year or in the immediate future.

A new physical education building is on the list of suggestions. Our present facilities for physical education, including gymnasium, recreation and reception room, offices and recitation rooms, are adequate if not impressive. Consideration of the erection of a new physical education building is not recommended.

The Board is asked to consider definitely the erection of three buildings which will cost \$550,000 or more. These buildings are, a dormitory, a science building, and a building for dramatics.

It cannot be said that these buildings will add substantially to annual income. It is probable that better service to students will stabilize income and increase the number of students in the junior and senior years. A new dormitory would bring a little added income each year. It would serve, especially, to vacate undesirable rooms which are now assigned to students and which are really not worth the charge which is made for their use. The mere vacating of rooms and providing rooms in a new building will not in itself add to income. The assignment of better living quarters will serve to stabilize income and to insure occupancy each year. A new dormitory would of course provide annually for a few more students than we can now accommodate comfortably.

A new science building should be included definitely in our program for the immediate future. Such a building would provide for botany, zoology, chemistry, physics, and home economics. Space and facilities in a science building would be more adequate. An advantage resulting from a new science building and one very much to be desired is vacation of space in Roemer Hall now used for the laboratory sciences and for home economics. So far as the foreseeable future is concerned, we would, by vacating this space in Roemer Hall, solve the problem of securing adequate lecture rooms, classrooms and office space in Roemer.

As previously mentioned to the Board, the preparation and presentation of plays in Roemer auditorium is a real nuisance and hindrance to our work. Furthermore, dramatics, which bulks so large in our college program, deserves better facilities than can ever be provided in the present auditorium. A Little Theatre, with workshops and recitation rooms,

is urgently needed. It would possibly have been less expensive to provide these facilities under one roof than the fine arts building was erected. The new equipment for radio which is important now and is certain to increase in importance, will be installed in the fine arts building. It can be so installed, without radical alteration, in the two rooms which will be used temporarily. Work in radio, which is increasingly an essential part of the work done by the department of speech, should be permanently housed in the building which will provide the Little Theatre. It is definitely suggested that consideration be given to an addition to the fine arts building to provide for dramatics and radio.

It is finally suggested that our architect, possibly with the help of a landscape architect, study the campus in order to "spot" each suggested building, including buildings which we propose to erect immediately and all those which have been suggested for erection in the more remote future. Such planning will prevent mistakes which cannot be remedied in the future.

ANNUITIES

The Board's special committee on annuities for administrative and instructional staffs will make its report to you. The recommendation of this committee will be definite. Entering upon such a plan now will mean highest possible service to the college and will be very inexpensive. It will grow in importance. Its full benefits will begin to be felt fifteen or twenty years from now. Pending drafting of the report of your special committee I refrain from making further comments at this time.

The report of the bursar and assistant treasurer, formulated in consultation with me, will set before you now or in the immediate future plans for work on the buildings and purchase of equipment this summer. The report will present ventures which need to be authorized with plan for their immediate execution.

With respect to new buildings and work to be done this summer, the action of the Board should be immediate, definite and constructive.

RECOMMENDATIONS

It is recommended:

1. That degrees, certificates and diplomas be conferred and awarded to the students recommended by the faculty. The names of these students, with degrees to be conferred and certificates and diplomas to be awarded, are submitted to the Board with this report.
2. It is recommended that the resignation of Eva Sayre, Fern Staggs, William Eickhorst, Jane Seavey and Maude Lee Dorsey be formally accepted.
3. It is recommended that Lillian Rasmussen, Professor of Art, be granted leave of absence, 1945-46, without salary.
4. It is recommended that leaves of absence to the following named members of the staff, who have hitherto been on leave for military service, be continued through the academic year 1945-46: Florence Schaper, Hellmut Hartwig, Gail W. Martin, Siegmund Betz, Ralph Brand, Dr. E. J. Canty.

Respectfully submitted

by

H. M. Gage, President