

LINDENWOOD
UNIVERSITY
—
DIGEST
EMPLOYEE NEWSLETTER

Today's Headlines

November 1, 2019

Letter to the editor promotes the entrepreneurial spirit at Lindenwood University

Congrats to [Craig Felzien](#), director of the Duree Center for Entrepreneurship, whose [letter to the editor](#) promoting the entrepreneurial mindset at Lindenwood, was recently published in the *Mid Rivers Newsmagazine* and *West Newsmagazine*.

"I firmly believe entrepreneurship is an essential element of American free enterprise," said Felzien, "and also believe an entrepreneurial mindset is imperative for our students here at Lindenwood University."



Please plan to join the [Hammond Institute for Free Enterprise](#) – November 18-20 for [Global Entrepreneurship Week 2019](#). The Hammond Institute will host "Who Owns the Ice House?" co-authors, [Gary Schoeniger](#) and [Clifton Taulbert](#), along with a number of other speakers and "thought-leaders" on the subject of entrepreneurship.

Visit the [website](#) for complete event details, including times and locations. The majority of events will be held in Dunseth Auditorium (Harmon Hall) and are free for students, faculty members, staff, and members of the local community. Comments or questions? Please call 636-627-2915.



Winterfest - Save The Date



Join Student Involvement for the annual community event: Winterfest! Winterfest, formerly known as Christmas Walk, will be held on Dec. 8 from 4 to 7 p.m. on Heritage Campus. Experience the magic and beauty of the holidays by bringing your friends and family. Campus decorating for Winterfest will be held on Nov. 25 from 12 to 4 p.m. Sign up at this link and be guaranteed a Winterfest shirt. For more information, contact [Ethan Miller](#) or [Rachael Heuermann](#).

Online MBA with Emphasis in Entrepreneurial Studies Ranked Among Best in the Country

Lindenwood University was recently featured in *Business Insider* for its ranking as one of the 30 Best Online MBA Entrepreneurship Programs by [OnlineCollegePlan.com](#). Lindenwood's program was ranked 17th in the country.



The feature recognizes the program for its flexibility and convenience, noting the programs that made the list have a modern twist on the traditional MBA.

[Continue reading about this ranking.](#)

Ghostly Glimpses at The Dark Carnival Flash Forms Festival

Thanks to a generous Alpha Chi National Honor society grant in support of creative scholarship, the School of Humanities hosted MFA and undergraduate writers for a Dark Carnival "Flash Forms Festival" on the theme of ghosts. Writers gathered to read their work to a packed room with standing room only that included writers' friends and family, students, faculty supporters, and members of the First-Gen program.

Participants were in the Carnival spirit in costumes including "the Ghost of Flannery O'Connor," "a Mad Cardinals Fan," "April O'Neil," "Wonder Woman," as well as a werewolf, a bunny, and a dragon. Participants enjoyed the challenge of writing short pieces with a ghost theme. As MFA student Abby Vogler notes: "Ghost stories have so many tropes and traditions surrounding them—I loved twisting the topic to see it from a new point of view."

Gift cards were awarded to the winners:

1st place: MFA student, Fred Demian, "Faith's Haunted House"
2nd place: Undergraduate student, Erica Holmes, "how-to guide for fighting off your poltergeist"
3rd place tie: MFA student, Diane Tennant, "A Ghost of Herself"
3rd place tie: MFA student, Casey Hoercher, "The Gallows"

Nominations Needed for the Collegiate Leadership Competition

Nominate a deserving student leader for the 2020 Collegiate Leadership Team! The Collegiate Leadership Competition team is comprised of student leaders who will meet weekly throughout the Spring semester to practice and develop their leadership skills through challenging and engaging activities. They will then travel in April to compete in Kansas City against other universities from across the region. Our 2019 team brought home the third place trophy last year! Please send nominations to [Rachael Heuermann](#).



Important Information Regarding Astra/EMS Transition

There will be a transition for room scheduling systems beginning in early January. Lindenwood is moving from Ad Astra to EMS Software to better serve our campus needs. During this transition, there will be a blackout dates for requesting spaces through Astra so that we can transition meetings from Astra to EMS and check for any errors and prevent any double-bookings. Therefore, between December 16 and January 5 faculty/staff/students will not be able to request space in Astra for meetings/events (if you require a last-minute booking during this timeframe, Sammie Kennedy (SKennedy@lindenwood.edu) will be able to do so for you), and between December 20 and January 10 faculty will not be able to make requests/changes for academic courses (if you have necessary accessibility changes during this time, Sandy Love (SLove@lindenwood.edu) will be able to make these changes for you).

EMS will kick off on Monday, January 6, for users to start requesting space. There will be trainings leading up to this kick-off, and more information will come out soon about how to log in and request facilities for certain types of events.

Thank you for your patience and understanding during this transition!

Open Enrollment

Open Enrollment meetings will be held in Dunseth Auditorium the following dates and times. Please plan on attending, as important information regarding the 2020 Interactive Health campaign year and enhancements to the medical plan will be presented.

Monday, Nov. 4, 9:00 a.m., Dunseth Auditorium (Harmon Hall)

Tuesday, Nov. 5, 11:00 a.m., Dunseth Auditorium (Harmon Hall)

Wednesday, Nov. 6, 9:00 a.m., Dunseth Auditorium (Harmon Hall)

Monday, Nov. 11, 11:00 a.m., Dunseth Auditorium (Harmon Hall)

Tuesday, Nov. 12, 9:00 a.m., Dunseth Auditorium (Harmon Hall)

Service Learning Workshops For Faculty

Faculty interested in integrating service learning into their courses, may take advantage of two remaining workshops this semester.

Finding Service Learning Partners

Monday, Nov. 11, 3 to 4 p.m.

Gain strategies on where to find the ideal partners for your service learning projects.

Extend knowledge on how to devise an effective preparation timeline, partner outreach, devising roles and responsibilities, communicating expectations, documenting hours, and trouble-shooting potential risks and issues.

Service Learning Assessment Practices

Monday, Nov. 18, 3 to 4:30 p.m.

Service learning works best when it complements and enhances your course objectives.

So, how do you create an effective assessment process to produce evidence for your course and departmental needs? Gain insight on the effective use of rubrics, designing "best practice" assignments for students, creating partner evaluations, overall quantitative and qualitative measures, and ensuring and providing evidence toward meeting SLOs and ILOs.

To support planning and preparation, interested faculty/staff will need to [pre-register](#) for workshops of interest. Please note that the times in the online registration site are expressed in "military time" and all trainings take place in LARC 0009.

Review of the Employee Guidebook in Workday

Please log into your [Workday portal](#) to review and acknowledge the Employee Guidebook no later than Dec. 1, 2019. The document contains important information that pertains to all Lindenwood employees. The "task" will be available in your Workday inbox for completion by the deadline.

1. After logging into Workday, go to your [Workday Inbox](#).

2. Go to the task labeled Lindenwood University Employee Guidebook. [View the guidebook](#)
3. After reviewing the guidebook, [click the checkbox](#) to agree that you have read the guidebook
4. [Submit the task](#).

Thank you for your immediate attention.



Staff and Academic Administrators:

Are you interested in a dynamic, interactive team-building opportunity to help improve communication across your entire department?

Depending on your team needs, the workshops below could be a great fit for your department. Employee Fellow for Leadership and Supervision Casey Finnell would love to set up at least one workshop with your team this year! She has facilitated these workshops with groups as small as 6 and as large as 50.

Contact [Finnell](#) for additional details today!

Are You Thinking about applying to be a Faculty Fellow, but need some help with ideas?

Recently, the Learning Academy surveyed faculty about development needs. Faculty Fellows can help meet those needs! Topics faculty want to learn about this year include grant-writing, effective online teaching, scholarly research and publication, student research, assessment and program review, giving feedback, engaging students in the classroom, inquiry-based learning, advising, and time management

Fellow projects can take many forms. Some ideas for project deliverables include

- Observation/mentorship networks
- One-on-one consulting
- Blog/vlog/podcast
- Webinars
- Workshops
- Train-the-trainers model
- Online discussion community
- Conference or exhibition
- Design an app or some other kind of tool
- Interviews/profiles (internal and external figures)
- Game or competition
- On-demand resources (e.g., a step-by-step guide, individual exercises, etc.)
- Teaching modules
- Facilitated discussions
- Self-paced online course
- Communication campaign
- Experiential Learning (e.g., externship agreement, site visits, service learning)
- Immersive experiences (simulations, augmented or virtual reality)
- New process, model, or framework and resources to support people learning/implementing it
- Speaker series
- Research report and presentation(s)
- Proposal for innovation on campus
- Website
- Archive or database

If you would benefit from talking with someone about the program or your ideas, please contact [Erin Mann](#), [Kristen Norwood](#), or [Brittany Brown](#). The Faculty Fellow application is available in [Workday](#). From the home screen, follow this path: career (icon) > Actions > Find Jobs. You can scroll to find “Faculty Fellow” or search “fellow” in the box at the top of the screen. The deadline for applications will be Nov. 8.

Contribute to the Conversation! Call for Submissions on Course Syllabi

[The Teaching Professor](#) is looking for ideas, concerns, opinions, and even articles from faculty about the course syllabus. Read the call [here](#). Join the discussion to develop yourself and others! Submissions are due in early December.

Addressing Power and Privilege with Assessment of Student Learning

A workshop on addressing power and privilege with assessment of student learning will be held Nov. 7 from 1:30 to 3:30 p.m. in Harmon Hall (Rm. 217) Dr. Kristen LaMantia, assistant professor and training clinic director at Southeast Missouri State University, will present “Addressing Power and Privilege with the Assessment of Student learning.” The power differential between faculty and students is perhaps most evident when assessing student learning. By addressing power and privilege within the higher education classroom, educators can better understand the need for equitable and culturally relevant methods of assessment. Participants will learn how to recognize their own privilege and power, the myriad ways students’ lived experiences impact their learning, and ways in which to address the power differential existent within assessments of student learning. [Click Here](#) to register.

Upcoming Learning Academy Events: [Click Here to Register](#)

- **Finding Service Learning Partners:** Nov. 11 from 3 to 4:30 p.m., LARC (Rm. 09)
- **Improving an International Student’s Experience Through Cultural Diversity:** Nov. 14 from 3:30 to 4:30 p.m., LARC Theatre

Upcoming Events and Deadlines

- Nov. 5 - Discover Your Network, Anheuser-Busch Leadership Room at the Spellmann Center, 6-8 p.m., RSVP
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- Nov. 5 - [Faculty Read Series](#), 1 p.m., LARC Theater
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- Nov. 7 - [NaNoWriMo](#) Writing Session, 4-8 p.m., #333 LARC - Writing Center
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- Nov 8 - Lindenwood Learning Academy Faculty Fellowship applications are due. Applications may be found in Workday. Questions may be directed to LearningAcademy@lindenwood.edu or emann@lindenwood.edu
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- Nov. 8 - [Memorial service for Dr. Greg Anderson](#), 3 p.m., Lindenwood University Cultural Center
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- Nov. 9 - CAB's Second Annual Fall Festival, 1-4 p.m., Heritage Campus Pavillion, For more info, email CabEventCoordinator1@lindenwood.edu
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- Nov 10 - *Through the Cracks* screening, 3 p.m., Washington University's Brown Hall Auditorium
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- Nov. 11 - Veterans Day Luncheon, 12-1 p.m., Hyland Arena VIP Room, to RSVP, email agoellner@lindenwood.edu.
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- Nov. 13 - Fall II 2019 [Faculty Colloquium Series](#), LARC 343 (New Theatre)
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- Nov. 19 - [NaNoWriMo](#) Writing Session, 4-8 p.m., #333 LARC- Writing Center
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- Nov. 20 - Second-Generation Holocaust Survivors, LARC Theatre, 4-5 p.m. Panel of three speakers will share their experiences growing up as children of Holocaust survivors.
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- Nov. 26 - [NaNoWriMo](#) Writing Session, 4-8 p.m., #333 LARC- Writing Center
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[See the full list of upcoming events](#)

Submit Information to the Digest

To have your listing appear in the Digest, please fill out the [Project Request Form](#) (be sure to choose "Communications and Public Relations" for type of request) by noon on the day prior to send-out. The Digest is sent every Tuesday and Friday morning during the term and on Fridays during break. Information submitted past the deadline may not be included in that edition but will appear in the following one. Entries are only subject to run once, but may be ran twice depending on volume of material submitted that week. Please note, all entries to the Digest are subject to editing prior to running. [Get more information.](#)

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