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Lindenwood College Faculty Meeting Minutes, 1988-1989

Lindenwood College

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ALUMNI WEEKEND

OCT. 14, 15

FACULTY MEETING

Wednesday, September 7, 1988

2:00 p.m.

Young 111

AGENDA

1. Approval of Minutes of May 4, 1988
2. Introduction of New Faculty
3. Report of the President - Dr. Spainhower
4. Organization of Faculty
 - a. Time and place of meetings
 - b. Election of Treasurer
 - c. Election of Faculty Council member
 - d. Election of Athletic Committee member
5. Report of the Dean of Faculty - Dr. Keck
6. Report of General Education Review Committee - Dr. Eckert
7. Unfinished Business
8. New Business
9. Announcements
10. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
May 4, 1988

The regular meeting of the Faculty of Lindenwood College was held Wednesday, May 4, 1988, at 11:30 A.M. in the Heritage Room. Dr. Daniel Keck presided.

The minutes of the April 6, 1988 meeting were approved as distributed.

Report of the Dean of Faculty

In his report, Dr. Keck said that an effort is being made to seat the majority of the faculty in the shade for the Commencement Ceremony. He stated that all male faculty should remove their caps before the invocation and leave them off until after the benediction. Allen Schwab suggested that all faculty follow Marshal James Feely out after the Commencement, halt at a specific point, and then allow the graduates to proceed through the center of the faculty lines. All faculty and graduates would then disperse.

Report of Faculty Council

Dr. Zumbrunnen, reporting for Faculty Council, announced that Dr. John Wehmer had been selected Faculty Lecturer for the year 1988-89.

A motion was made, seconded and passed, to remove from the table the motion to replace Sections I through VI of the Faculty Bylaws with proposed Sections I through IX. Dr. Keck suggested that the amendments to this motion being proposed by Faculty Council be considered as a part of the main motion. There was no objection to this suggestion. It was clarified that Faculty Council could not make exceptions to guidelines for tenure, but only for appointments and promotions. There was no further discussion. The motion was passed.

A motion was made and seconded to replace Sections VII and VIII of the Faculty Bylaws with proposed Sections X and XI. It was determined that any changes would become effective immediately. A discussion followed concerning the proposed changes. It was noted that Section X. C. 1. c. now includes the title of Dean of College Life. All were in agreement that the title should be changed to Dean of the Undergraduate College. An amendment was proposed and seconded that the wording in Section X. F. 1. c. be changed to read "Two student athletes, with voice but without vote, one representing female athletes and one representing male athletes" Questions were voiced concerning various elements of student participation in the Athletic Committee. The amendment was put to a vote but defeated. A discussion followed concerning student representation on other committees. Daryl Anderson called the question. A vote was taken and the motion to replace Sections VII and VIII with proposed Sections X and XI, incorporating the aforementioned title change, was passed.

Report of EPC

Dr. Jim Hood reported for EPC. A motion was made, seconded, and passed to award to Thomas Eagleton the honorary degree, Doctor of Laws, at the May Commencement Exercises.

Dr. Dean Eckert requested that as many faculty as possible attend the May 17 General Education Review Committee Workshop.

Report of Nomination Committee

Dr. John Bornmann distributed the Lindenwood College Faculty Committee election ballots.

A motion was made, seconded, and passed that the nominee to the Judicial Board receiving the third highest vote would automatically become the alternate. The nominations remained as submitted with the exception of Faculty Council, with the additional nomination of Dr. Bill Tietjen, and the Faculty Board Liaison Committee, with the additional nomination of Dr. Edward Balog. Dr. Bornmann stated that in the case of a tie, the decision would be made by lot.

Ann Canale commented that she had sent notes requesting volunteers for the All College Reading List.

New Business

The Registrar, Sally Sears, presented the list of graduates for the May 14, 1988, Commencement exercises. She noted several corrections, and a motion to approve the list, pending the completion of all requirements by graduates, was made, seconded and carried.

Announcements

Lynn Moore encouraged all present to see Michele Fehlings' show on costuming, on display May 7th and 8th, in the Fine Arts Building. It would also be open for viewing on the morning of Commencement, May 14.

Allen Schwab distributed copies of the new Student Handbook, the first since 1981, with the request that any problems be brought to his attention. He suggested special attention be paid to pages 4-10 dealing with plagiarism. Dr. Schwab also mentioned that Marsha Parker and Marilyn Morris wished to announce the First Annual Faculty/Staff Talent Show to be held on August 30, 1988. He then said that he would like to give public thanks to all those who helped with the advising of new students at the registration held on April 16, 1988.

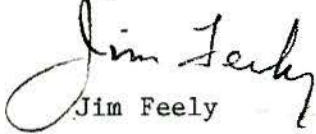
Jeanne Donovan said that John Wehmer had requested that everyone be reminded of the faculty/administration picnic on May 11, 1988.

Esther Fenning stated that a reception for Mary Lichliter would be held in Sibley Hall following the Commencement Ceremony.


Hans Levi announced that Boyd and Lucy Morros are returning from Paris. She will be assuming the presidency of Barat College in Lake Forrest, IL.

The meeting was adjourned.

Approved:


Jim Feely

Submitted:


Kathy Schneider

FACULTY MEETING

Wednesday, October 5, 1988

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the September 7, 1988 Meeting
2. Report of the President - Dr. Spainhower
3. Report of the Dean of Faculty - Dr. Keck
4. Report of the Faculty Council - Professor Juncker
5. Report of EPC - Dr. Balog
6. Unfinished Business
7. New Business
 - Election of Admissions and Financial Aid Committee Member
 - Student Video - Jim Wilson
8. Announcements
9. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
September 7, 1988

The regular meeting of the Faculty of Lindenwood College was held Wednesday, September 7, 1988, at 2:00 P.M. in Young 111. Dr. Daniel Keck presided.

The minutes of the May 4, 1988, meeting were approved as distributed.

Dr. Keck introduced Ms. Catherine Coyle, who replaced Sally Sears as Registrar.

Introduction of New Faculty Members

Dr. Arlene Taich introduced Dr. Susan Myers, who is assuming the position of Assistant Professor and Faculty Advisor in LCIE.

Dr. Adnan Haider, Visiting Associate Professor in Mathematics, was introduced by Mr. John Nichols.

Report of the President

President Spainhower, although pleased with the college's current position, indicated that there was still more that needed to be done. He praised the continued support of the faculty.

Dr. Spainhower stated that the 1987-88 year ended with a deficit of approximately \$600,000 which he attributed to lower enrollments and the decision not to cut back on spending. Although Day Admissions had not yet met budget predictions for Fall 1988, he said he was hopeful that the Evening Division enrollment for Fall Quarter will make up for the difference. The President voiced his optimism that the current year will not end in a deficit and stated that he felt the prognosis for the future of the college is good.

Organization of Faculty

It was decided that Faculty Meetings will be held the first Wednesday of each month at 2:00 P.M. in Young Hall, Room 111.

Dr. John Bornmann was reelected as Faculty Treasurer for a two year term. He indicated that the treasury currently held slightly over \$1,000. The faculty decided that the dues for the current year will be set at \$0.

Ballots were distributed and a vote was taken to replace Dr. James Swift on Faculty Council and to replace Ms. Jan Czapla on the Athletic Committee. The nominees for Faculty Council were listed as Alan Shiller and Robert Hulett, with Nancy Higgins nominated from the floor. Hans Levi was the only nominee for the Athletic Committee.

Report of the Dean of Faculty

Dr. Daniel Keck expressed optimism on the growth of the college and emphasized that its rejuvenation will not be an overnight occurrence. He then asked Mr. Peter Pitts, Director of Day Admissions, to provide some insight into the work of the Admissions Department.

Mr. Pitts cited various increases in enrollments over the numbers shown at this time last year. He distributed hand-outs showing various upcoming admissions events and a breakdown of applicants' major areas of interest. Mr. Pitts suggested that the individual departments prepare a letter to be sent to applicants interested in their department's particular field. The admission's staff will do all the work in the preparation and mailing of such letters.

A request was made for a list indicating the admission's staff and their particular responsibilities. Dr. Keck stated that a list will be forthcoming. Ms. Jean Fields complimented Mr. Pitts on the professional manner in which he was building his staff and the Admissions Department.

Dr. Keck thanked the Department Chairpersons, the advisors, and the faculty for their cooperation and understanding during the registration periods which began April 16. He also remarked that Lindenwood is cooperating with the St. Charles County Community College and plans to proceed with active recruiting at their campuses.

Dr. Keck thanked Dr. Dean Eckert and the General Education Review Committee for their assistance in preparing the draft of a grant proposal for submission to the National Endowment for the Humanities. An effort is being made to submit the proposal by an October 1 deadline. He stated that in order for the proposal to be comprehensive and detailed, it must include the ideas and needs of all departments in the Humanities and he requested their complete cooperation.

He also indicated that grant proposals were being developed in the microcomputer area and that of faculty development.

Dr. Keck stated that a list of faculty committee members will be distributed soon and that the revised faculty bylaws are almost ready to be printed. He pointed out that the deadline for requesting sabbatical leave was October 15.

Report of General Education Review Committee

Dr. Dean Eckert said that the Committee had met from May through July to determine the major areas to be covered by the grant proposal to NEH. The final work on the proposal draft will now be done by Dr. Dan Keck, Ms. Wilda Swift, and himself. He requested that the departments cooperate in every possible way in order to meet the October 1 deadline.

Announcements

Dr. Henderson commented that the Summer Session had been very successful for the Education Department, giving special recognition to Ms. Nancy Polette's workshops and Dr. Diane Denney's work with the program for certification of teachers of the visually impaired. He stated that the Education Department now offered certification in 17 different areas. The Education Department will begin preparing for the accreditation review of NCATE. He requested that all representatives from the Council on Teacher Education attend a series of meetings which will begin on September 19 at 11:30 A.M. in the Legacy Room. Dr. Mary Ellen Finch, from NCATE will be present. Dr. Henderson mentioned that new laws went into effect on September 1 which provide for teacher certification of anyone who has earned a Ph.D. He said that additional information on this certification may be obtained by contacting him.

Dr. Ann Canale announced that peer tutors are now available by calling the CAP Center, and workshops will begin September 9 on note taking and studying foreign language.

Ms. Esther Fenning requested donations from the faculty for the Alumni Reunion Auction in October.

Dr. Arlene Taich announced the LCIE Colloquium, An Overview of the Soviet Union, would take place Saturday, September 10.

Mr. Solon Chervitz announced a meeting of the Humanities Division after the faculty meeting.

Ms. Jean Taylor stated there would be a meeting of the Lectures and Concerts Committee after the faculty meeting.

Mr. John Nichols said a group of people would be meeting at Pio's Restaurant the evening of September 7 to discuss the concept of good government. The admission charge was \$25.00.

Dr. Allen Schwab announced that the permanent advising folders were ready to be picked up in his office.

Dr. Dean Eckert said that he had heard from Haruni Nagata Asano and she will be in St. Charles for two days in September.

Dr. Dan Alkofer announced that the 1940 Radio Hour Show will be presented the first two weekends in October.

The meeting was adjourned.

Submitted:

Kathy Schneider

Kathy Schneider

Approved:

Jim Feely

Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes

September 21, 1988

Present: Ed Balog, John Bornmann, Catherine Coyle, Jan Czapla, Dan Keck, John McKee, Allen Schwab, Lise Smith, Dominic Soda, Jim Swift, Jim Wilson

Dr. Ed Balog was nominated and elected as Chairperson for the EPC. Dr. John Bornmann was elected to represent the Educational Policies Committee at the General Education Review Committee meetings for the Fall Semester 1988. Mr. Jim Wilson will be the EPC representative during the Spring Semester 1989.

It was recommended at the April 20, 1988, meeting of the EPC that each department undertake an examination of its course numbers to determine whether or not all courses were at the appropriate level. The EPC will now request this information from the Department Chairpersons. Department Chairpersons also will be requested to provide a typical schedule for students majoring in their departments demonstrating the ability of students in that area to meet the 42 hour requirement in 300/400 level courses.

Dr. Allen Schwab stated that he has continued to work with Captain Dawson at the University of Missouri-St. Louis on a cross-enrollment agreement with the Army ROTC. It was stated that EPC had endorsed the negotiation of such an agreement but any acceptance of credit for military science coursework would need to go before the faculty for approval.

It was decided that Dr. Balog and Dr. Bornmann will gather additional information to assist in the review of the quarter calendar. They will try to discern the feelings of the students and faculty members on this matter and will present their findings to the EPC at its November meeting.

A discussion took place concerning the development of guidelines for approving petitions for fulfillment of graduation requirements under the catalog of a student's original entry when that student has been absent from the college for more than one year. These guidelines will be prepared by Dean Taich and Dean Schwab and will be presented for comment to the EPC at its November meeting.

The Division Chairpersons were requested to study the incomplete grade policy of the college and be prepared to discuss their ideas at the next EPC meeting.

It was pointed out that the current catalog has no provision for courses being graded on a pass/fail basis. Since LCIE currently grades certain courses in this manner, it was deemed appropriate that LCIE prepare a proposal to be brought before EPC stating the rationale for issuing pass/fail grades.

It was moved, seconded, and passed that discussion on the proposed departmental name change be tabled until a later date.

Mr. John McKee and Ms. Lise Smith were introduced as the student members new to the Educational Policies Committee.

The meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



Ed Balog

FACULTY MEETING

Wednesday, November 2, 1988

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the October 5, 1988 Meeting
2. Report of the President - Dr. Spainhower
3. Report of the Dean of Faculty - Dr. Keck
4. Report of the Faculty Council - Professor Juncker
5. Report of EPC - Dr. Balog
6. Unfinished Business
 - Policy on Smoking
7. New Business
 - Election of Faculty Member to Budget Review Committee
8. Announcements
9. Adjournment

* * *

Current Policies on Smoking

President's Council - October 5, 1983

1. Smoking is prohibited in all instructional rooms on campus.
2. Faculty, staff, and students are expected to enforce and adhere to this policy.

Faculty Meeting - October 3, 1983

1. Smoking is prohibited in Faculty Meetings.

EDUCATIONAL POLICIES COMMITTEE

Minutes

October 19, 1988

Present: Ed Balog, John Bornmann, Solon Chervitz, Catherine Coyle, Jan Czapia, Dank Keck, John McKee, Allen Schwab, Lise Smith, Dominic Soda, Jim Swift, Jim Wilson

Dr. Daniel Keck distributed and explained two hand-outs showing various enrollment figures for the Summer Session of 1988. He indicated that he felt the pattern of enrollment would not change in the future and recommended that the College continue to offer Summer Session courses using the same calendar that was used for Summer Session 1988. The proposed dates for Summer Session 1989 are June 12 through August 4, 1989. It was stated that all courses offered in the Summer Quarter as well as other terms need to be presented to the appropriate departments for approval before enrollment is permitted. A motion was made, seconded, and carried to present the Summer Session calendar recommendation to the faculty for approval.

Dr. Keck handed out information on the proposed changes in the catalog organization. He stated that the College would probably produce an annual, standard size catalog beginning next year. Discussion followed on the subject of catalog organization and the importance of a college catalog as a recruiting tool for prospective students. There was a consensus that the proposed organization of the catalog was satisfactory.

A summary of the responses to the 42 Hour Requirement Study will be presented by Dr. Keck at the next meeting of the EPC. He reported that all of the responses have not yet been turned in, but it appears that the majority of the departments responding did not feel that the 42 hour requirement presented a problem for students within their majors. Dr. Keck stated that no students have been denied a degree because of failure to meet this requirement.

The policy on Incomplete grades was discussed. It was suggested that instructors only issue Incomplete grades for specified reasons. Instructors currently issue Incompletes at their own discretion. A suggestion was made that the Registrar's Office send out reminders to the students and the instructors ten days before an Incomplete grade changes to an F. After further discussion, a motion was made to retain the current policy on Incomplete grades as expressed in the catalog. The motion was seconded and carried.

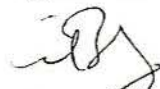
The meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



Ed Balog

FACULTY RESOLUTION

- WHEREAS: Smoking tobacco is estimated to kill up to 365,000 Americans each year more than Aids, alcohol, illegal drugs, guns, and automobile accidents combined.
- WHEREAS: Smoking is estimated to cost the public at least \$65 billion dollars each year in increased health care costs and other expenses, most of which is paid by nonsmokers in the form of higher health insurance premiums and taxes.
- WHEREAS: The surgeon general's 1986 report titled "The Health Consequences of Involuntary Smoking" states that (1) side stream smoke contains more free nicotine in the vapor phase than mainstream smoke, (2) side stream smoke contains 20 to 100 times the amount of the highly carcinogenic volatile N-nitrosamines as mainstream smoke.
- WHEREAS: Healthy non-smokers who share the same air space occupied by smokers run the risk of contracting several diseases, including lung cancer and that simple separation of smokers and nonsmokers within the same air space may reduce, but does not eliminate the exposure of nonsmokers to environmental tobacco smoke.
- WHEREAS: Health and safety at our institution are proper concerns of the Lindenwood College faculty. We strongly urge the President in conjunction with the President's Council to establish the following areas or situations smoke free on our campus and satellite buildings.
1. The Ayres Cafeteria with the exception of the southeast rectangle which lies beyond the folding curtains.
 2. All meetings involving faculty, staff or students unless participants unanimously agree to permit smoking.
 3. All offices occupied by more than one person unless all office inhabitants agree to permit smoking.
 4. High traffic offices such as Registrars office should be smoke free.
 5. Halls of instructional buildings should be smoke free except for narrowly defined areas with reasonable ventilation.

A long term goal of the institution should be to encourage educational programs that help smokers break the addiction that keeps them smoking.

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
October 5, 1988

The minutes of the September 7, 1988, meeting were approved as distributed.

Dr. Jim Hood suggested that the announcements made at the close of each meeting not be included as part of the recorded minutes of that meeting unless specifically requested.

Report of the President

President Spainhower talked about the upcoming Alumni Weekend and requested that as many faculty as possible attend the Alumni/Faculty Luncheon on Saturday, October 8, 1988.

The President announced that the Evening Division had met the projected enrollment goal for the Fall term. An exceptionally high enrollment in LCIE was credited for this success. The current enrollment totals currently show approximately 1700 students in all programs for the Fall, 1988, terms.

When questioned about the Strategic Planning Committee activities, President Spainhower stated that it was necessary to get the College on firm footing before the Strategic Planning Committee could serve in its intended capacity.

Report of the Faculty Council

Professor Niki Juncker stated that all faculty should have received nomination ballots for the Faculty Lectureship for 1989-90. She indicated these had been distributed early in order to give the faculty member selected approximately one year to prepare. She requested that the ballots be returned by October 14, 1988.

The Faculty Council received a request from Mr. Hans Levi to propose a policy to ban smoking in campus buildings. Professor Juncker offered this request as the subject for a discussion. Mr. Levi stated his concern regarding the indifference of the faculty concerning a smoking policy. It was stated that the current policy of the College is to prohibit smoking in classrooms, meetings or anywhere where there is a transfer of knowledge. A motion was made to retain the current policy. The motion was seconded. In the ensuing discussion it was noted that it would be beneficial if the current College policy on smoking were prepared in written form for the faculty to review before any further decisions are made. A motion was made to table consideration of smoking restrictions until the faculty had the opportunity to study the current policy. The motion was seconded and carried.

Report of EPC

Dr. Ed Balog requested that all Department Chairpersons undertake an examination of the course numbers within their departments to determine whether all current course listings are at the appropriate level. He also asked Department Chairpersons to provide a typical schedule for students majoring in each area demonstrating the ability of students in that area to meet the 42 hour requirement in 300/400 level courses. He stated, in response to a question, that the EPC had not made a determination on whether the 42 hour rule on upper level coursework required within a major should be changed to 36 hours.

New Business

The resignation of Dr. Diane Denney from the Admissions and Financial Aid Committee necessitated the election of a replacement to fill that position. Mr. Jim Feely was nominated and elected by the faculty to serve on this Committee.

Mr. Jim Wilson announced that a recruitment video, aimed at traditional aged students, would be produced for Lindenwood College by the Communication Department's Advanced Video class. The video will be 10-12 minutes in length and should be ready for distribution by the end of the Fall, 1988, Semester. It is hoped that by the end of Spring Semester, 1989, there will be individual segments from every department, 30-60 seconds in length, which can be incorporated into that video. Mr. Wilson asked that the departments consider ideas that might be visually attractive to be filmed to represent their particular department. President Spainhower mentioned that the College had produced a video two years ago for recruiting purposes and suggested that clips from that video be used within the new video.

Dr. Jim Evans raised the question whether any decisions had been made as a result of the investigation into using the "cafeteria" plan for tax-sheltering certain fringe benefit contributions. Dr. Keck indicated that he would look into this and have a report ready for the next Faculty meeting.

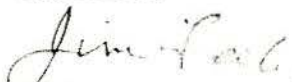
After announcements, the meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



Jim Feely

FACULTY MEETING

Wednesday, December 7, 1988

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the November 2, 1988 Meeting
2. Report of the President - Dr. Keck
3. Report of the Faculty Council - Professor Juncker
4. Report of EPC - Dr. Balog
5. Unfinished Business
6. New Business
7. Announcements
8. Adjournment

* * *

IMPORTANT NOTE TO FACULTY from Professor Hans Levi

Yearbook staff will take departmental photos immediately after the Faculty Meeting in Young 104. Your cooperation will be greatly appreciated. Please avoid wearing white if possible on this day.

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
November 2, 1988

The minutes of the October 5, 1988, meeting were approved following a correction noted by Mr. Hans Levi. In the Report of Faculty Council, it was recorded that Mr. Levi stated his concern regarding the indifference of the faculty concerning a smoking policy. Mr. Levi indicated that he had stated a concern for the indifference of the administration, not the faculty, concerning a smoking policy.

Report of the President

President Spainhower expressed his appreciation to the Faculty and Student Government for their support in his recommendation of Dr. Daniel Keck as Interim President. He felt certain the Board of Directors would announce their decision on an Interim President by December 1, 1988. Dr. Spainhower stated that he had indicated to the Board the importance of their being united behind a common goal for the future of the College before they began their search for a new President. He spoke of the changes that had occurred at Lindenwood since his arrival in 1983 and indicated that he was optimistic for the College's future. President Spainhower said that he would turn over the duties of his office to the Interim President on January 1, 1989.

Report of the Dean of Faculty

Dr. Keck thanked the Faculty for the resolution which they adopted recommending his appointment as Interim President.

Dr. Keck stated that the question raised by Dr. Jim Evans at the last Faculty meeting concerning tax-sheltering of certain fringe benefit contributions had been investigated. Due to the cost of implementing such a plan and the current state of the budget, Dr. Keck said that such a plan would not be ready to be put into effect until January, 1990.

He mentioned that the new typing lab would be accessible to the Faculty any time that was convenient for them. They would simply need to let Security know when they would like to use this facility if it were other than the normal lab hours. Mr. Alan Shiller, coordinator for the typing lab, stated that he would be holding short instructional sessions on the use of the new typewriters and encouraged the Faculty to attend one of these sessions.

Report of Faculty Council

Ms. Niki Juncker, Chairperson of the Faculty Council, asked the Faculty if they wished to discuss at this meeting, or at a special meeting, any further communication to the Board regarding the future of the College. A suggestion was made that the Faculty Board Liaison Committee be activated to communicate with the Board. It was stated that the President could be asked to convene a meeting of the local members of the Faculty Board Liaison Committee. Dr. Keck suggested appointing a small committee to draw up a statement to reflect the Faculty's feelings. This statement then could be presented to the Board. Dr. Richard Wier stated that he felt much firmer action should be taken in dealing with the Board of Directors. A motion was made to draft a resolution to be sent to the Faculty Council and, through the Faculty Board Liaison Committee, to the Executive Committee of the Board of Directors. The resolution would read as follows:

1. The Faculty is committed to the continued maintenance and existence of Lindenwood College as a private, liberal arts college.
2. The Faculty requests that the Board join with the Faculty and other constituencies of the College in remaining committed to this mission.
3. The Faculty believes that it would benefit the College and the community if the Board of Directors would meet with the faculty members of the Faculty Board Liaison Committee.

This motion was seconded and unanimously carried. In the discussion which followed, it was stated that the Faculty should be informed of any actions taken by the Board as soon as possible. A suggestion was made that the Board be asked to issue a short statement detailing their intentions for the College. Dr. James Hood indicated that it was of utmost importance during this transition period for the Faculty to present a positive image for the future of the College.

Report of EPC

A motion was made, seconded and carried to adopt the suggested dates for the Summer Session 1989, June 12 through August 4, 1989.

It was stated that course numberings would be studied for any departments indicating a problem for students within their major to meet the 42 hour requirement.

Unfinished Business

A motion was made, seconded, and carried to remove from the table the motion to retain the current policy on smoking. After discussion, Dr. Richard Rickert moved to amend the motion to prohibit smoking in the following five areas as presented in Mr. Hans Levi's resolution:

1. The Ayres Cafeteria with the exception of the southeast rectangle which lies beyond the folding curtains.
2. All meetings involving faculty, staff or students unless participants unanimously agree to permit smoking.
3. All offices occupied by more than one person unless all office inhabitants agree to permit smoking.
4. High traffic offices such as the Registrar's Office should be smoke free.
5. Halls of instructional buildings should be smoke free except for narrowly defined areas with reasonable ventilation.

The amendment was seconded. It was pointed out that the Faculty does not have the power to legislate for the College but only to recommend such a policy to the President. After further discussion, a vote was taken on the amendment to the motion. The amendment was defeated. The Faculty then voted on the motion to retain the existing smoking policy. The motion was passed.

New Business

There were nominations from the floor for a Faculty member to serve on the Budget Review Committee. The nominees were Dr. James Evans and Dr. James Swift. A vote was taken and Dr. James Evans was elected to serve on this Committee.

After several announcements, the meeting was adjourned.

Submitted:

Kathy Schneider
Kathy Schneider

Approved:

Jim Feely
Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes

November 16, 1988

Present: Ed Balog, John Bornmann, Solon Chervitz, Catherine Coyle, Jan Czapla, Dan Keck, John McKee, Lise Smith, Jim Wilson

Dr. Keck stated that the memo concerning guidelines for approving petitions for fulfillment of graduation requirements under the catalog of original entry had been distributed to members of the Educational Policies Committee for their information only. No action was necessary on this policy.

The Committee considered a proposal from Dr. Taich concerning pass/fail grades. A motion was made, seconded, and passed to adopt the following changes in policy:

1. The description listed in the Lindenwood catalog should read: "P - indicates that a student has successfully completed a thesis, culminating project, practicum, residency requirement, or specified professional development courses for which credit is awarded."
2. The catalog entry on the grading system should be amended to read: "Students may earn grades of A, B, C, D, F, W, Inc, P, and Audit."
3. The following paragraph should be added to the catalog entry on grading system: "The grade "P" is employed by certain departments of the College to indicate successful completion of the culminating project, practica, or residency requirements."
4. An additional section should be added to the catalog entry on grading system, graduate level, to read: "Audit - indicates registration and attendance in a course for which no credit will be awarded."
5. To be consistent with the undergraduate policies, a section regarding the audit option should be inserted in the graduate policies between "Academic Honesty and Plagiarism" and "Change in Program." It should read:

Auditing - The College recognizes the requests of many individuals to take courses for professional development without the desire for college credit. With permission of the chair of specific programs, a student may register in a lecture course as an auditor. Students are not permitted to audit skill courses such as studio art, photography, or media production involving extensive individualized supervision. Generally, students may not audit courses in the Lindenwood College for Individualized Education (LCIE) model.

Auditors will be expected to attend all classes. No credit may be earned nor later claimed by a student who audits a course. A student has seven days into a regular term and two days into a summer session to complete a change in registration to audit a course or to take it for credit. The audit fee is 50 percent of the regular tuition for a course."

There was a consensus of the members of the Educational Policy Committee that contract degrees, as described in the Lindenwood catalog, should first be approved by the EPC. This would help to insure the validity of such degrees. It was suggested that a disclaimer be printed in the catalog stating that the College does not guarantee that external organizations will recognize a particular contract degree.

After a discussion of the 42 hour requirement, a motion was made to request the Faculty to consider reducing the number of required hours in upper level courses from 42 to 36. The motion was seconded. Following additional discussion, the question was called. The motion failed. A motion was made to request the Faculty to review the current numbering system. After discussion, this motion was withdrawn. It was mentioned however, that if a transfer student had taken a course equivalent to a 300/400 level course at a junior college, it would be accepted in transfer as an upper level course. Dr. Keck pointed out that, in the absence of any action by EPC on this issue, the present policy would remain in effect. He also noted that, in accordance with previous EPC action on this issue, no student would be denied graduation for failure to meet this requirement. He stated that the Registrar's Office would continue to monitor the fulfillment of this requirement by graduating seniors.

Dr. Balog stated that the results of a survey taken of the evening, undergraduate, on-campus courses, although incomplete, appeared to indicate a preference for the quarter calendar for evening courses. This survey will be considered along with a memo on the quarter calendar from Dr. Arlene Taich at the December meeting of the Educational Policies Committee.

Discussion was held on a proposed change in the policy on attendance. It was moved and seconded that the following policy should be presented to the faculty for approval:

While the policies of the College do not provide for "excused" absences, the faculty does recognize that there are legitimate reasons for class absences. These include illness, family emergency, participation in college-sponsored extracurricular activities, and the participation in religious services on religious holidays of the student's faith. Although the student is responsible for all assignments, tests, and material covered during the class absences, the position of the faculty is that students should not be penalized for class absences due to the aforementioned reasons.

It was stated that grades could be affected by lack of participation, but should not be affected by excused absences in and of themselves. The suggestion was made tht although College policy does not support penalizing students for absences due to the aforementioned reasons, LCIE could warn students that much of the grade in an LCIE cluster is based on participation. The question was called and the motion was approved.

The meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



Ed Balog

FACULTY MEETING

January 18, 1989

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the December 7, 1988, Meeting
2. Report of the President - Dr. Keck
3. Report of the Faculty Council - Professor Juncker
4. Report of EPC - Dr. Balog
5. Unfinished Business
6. New Business
7. Announcements
8. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
December 7, 1988

The minutes of the November 2, 1988, meeting were approved as submitted.

Report of the President

Dr. Daniel Keck, Acting President, gave a synopsis of the Board of Directors meeting which took place on Friday, December 2, 1988. He stated that the primary concern of the Board had been a financial one. Ernst & Whinney, the auditing firm for the College, was asked to make a presentation at that Board meeting. The firm's representative, Mr. Stryker, stated that the first six months of the current fiscal year will probably show a deficit of \$100,000 - \$150,000.

Dr. Keck stated that the College had received a request in November from the Department of Education to provide a letter of credit in the amount of \$500,000. He indicated that this letter of credit was required by the Department of Education due to the fact that a deficit had been experienced by the College last year and the current operating fund showed a negative fund balance. Contact was made with the Department of Education and an extension was granted on this demand until March, 1989. Dr. Keck felt that there was a good possibility that at that time, this request might again be extended. President Keck stated that although the operating budget of the College was a concern to the Board, the fact that the College will require approximately \$10,000,000-\$15,000,000 over the next five to seven years for campus/building maintenance was an even greater concern. A Planning Committee was initiated by the Board of Directors to look into the possible options available for the future of the College. Any decisions should be announced by the February 14, 1989, Board meeting.

Dr. Keck said that the Board had accepted the resignations of three of its members. He also stated that the Board had appointed him Acting President, effective immediately, and he will assume the title of Interim President on February 1, 1989. Dr. Keck stated that he would retain his position as Vice President for Academic Affairs, but would request Department Chairpersons to confer and submit to him the names of not less than three nor more than five possible candidates for the Acting Dean of Faculty position. Following consultation with Faculty Council, Dr. Keck stated that he hoped to make an appointment to this position before Christmas.

A period for questions followed President Keck's report. Dr. Richard Wier suggested that the Board be advised that faculty salaries, books and other library resources, and academic equipment needed to be upgraded before dealing with improving the facilities.

Report of Faculty Council

Professor Niki Juncker, Chairperson of the Faculty Council, stated that the resolution concerning the ongoing mission of the College, which was adopted by the Faculty at its November meeting, had been sent to the individual members of the Board of Directors.

Ballots for Faculty Lecturer for 1989-90 were distributed to the Faculty. The nominees were Dr. John Bornmann, Dr. Edith Graber, and Ms. Nancy Polette. The votes were counted and Dr. Edith Graber was selected as Faculty Lecturer, 1989-90.

Nominations were requested for two Faculty members to serve on the Faculty Support Committee of the Board of Overseers. Dr. Richard Wier and Mr. Alan Shiller were nominated and elected by acclamation. Mrs. Lynn Moore had previously been elected by the Faculty Council to serve on this Committee.

Report of EPC

Dr. Ed Balog asked that the Faculty approve a change in the College's policy on attendance as proposed by the Educational Policies Committee. After a brief discussion, it was moved, seconded, and carried to adopt this proposal as policy.

New Business

Mr. Jim Wilson requested consideration be given to extending the length of the semester from 14 to 15 weeks. Individual class meetings would then be shortened. This would affect Day College only and would allow for at least one additional time slot to be added to the time schedule. A straw poll indicated that the majority of the Faculty did not favor further consideration of this change.

Mr. John Wehmer suggested that the Faculty formally recognize the departure of President James I. Spainhower. It was moved, seconded, and carried that a letter be written in the name of the Faculty by the Faculty Secretary and be sent to Dr. Spainhower.

Announcements

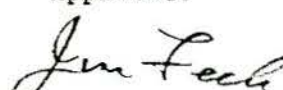
Dr. Jeanne Donovan requested that the Faculty Meeting minutes show that the Faculty gave its respects for Dr. Jack Kirk who died November 23, 1988. She mentioned that there would be a memorial service for Dr. Kirk in January, 1989, with further details to be announced. Dr. John Bornmann stated that the Faculty had sent a donation of \$100 to Principia College, Dr. Kirk's alma mater, in his memory.

The meeting was adjourned.

Submitted:


Kathy Schneider

Approved:


Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes

December 20, 1988

Present: Ed Balog, John Bornmann, Catherine Coyle, Dan Keck, Allen Schwab, Dominic Soda, Jim Swift, Arlene Taich, Jim Wilson

A discussion was held on the proposed change in the Daily Time Schedule as presented by Dr. Dominic Soda. It was moved and seconded to present the proposed Daily Time Schedule to the Faculty for their approval. After further discussion the question was called and a vote was taken. The motion was passed and will be presented to the Faculty at the January 18, 1989, Faculty meeting.

The issue of the quarter calendar was reviewed by the Educational Policies Committee at the request of the Faculty. Dr. Ed Balog stated that the results of a questionnaire distributed to Evening College students supported the statements made in Dr. Arlene Taich's memo in defense of the quarter calendar. There was a lengthy discussion on various issues affecting the calendar. It was decided that certain issues, such as the date of the graduation ceremony, needed to be discussed as separate entities. A motion was made, seconded, and carried to receive the report supporting the quarter calendar, and to adopt the recommended dates for this calendar.

It was decided to defer action on the new courses submitted by the Social Science Division until the January 18, 1989, meeting of the Educational Policies Committee. This would allow the members of this Committee additional time to study the materials presented.

The following new courses were approved by the Division of Natural Sciences and Mathematics at its meeting on December 7, 1988, and were presented for approval of the Educational Policies Committee by Dr. Dominic Soda:

- BIO 331 Rhythmic Phenomena in Plants (2) Lecture and discussion course which examines the evidence concerning the ability of plants to measure time in such phenomena as sleep movements, flower opening, opening of stomata, odor production, time to flower and time to grow. Prerequisite: BIO 112.
- BIO 366 Coevolution (2) Lecture and discussion course which examines mutual evolutionary adjustments of different organisms in relation to each other. Plant pollination and insects, mimicry, warning colorations and other interesting relationships will be viewed from an evolutionary perspective. Prerequisite: BIO 113.
- BIO 326 Environmental Physiology of Plants (2) Lecture course which examines the physiology which affects the interaction of plant with their environments. Resource acquisition, responses to environmental stress, and interactions between organisms will be emphasized. Prerequisite: BIO 234.

- MTH 180 A Survey of Calculus (3) A one semester course in Calculus designed for non-majors dealing with differential and integral calculus and its elementary applications. Prerequisite: College Algebra (MTH 102) or the equivalent.
- MTH 401 Probability (3) A senior level course in probability including the topics random variable, independence, characteristic functions, random walks, poisson processes, markov chains, stochastic differential equations, estimation theory, and spectral distributions. Prerequisites: Differential Equations (MTH 301), Introduction to Mathematical Statistics (MTH 341, MTH 342).
- CSC 100 Computer Literacy (3) This course will provide a first exposure to computers, their applications, and their impact on society. Topics covered will include the history of computers, an introduction to computer hardware and software, representation of data, ethics in computer use, and the process of programming. Since most people will at some point be exposed to microcomputers, woven in with the above material will be sections on three popular microcomputer applications, word processing, electronic laboratory assignments in each of the applications. Prerequisites: None.

Dr. Soda mentioned that it would be difficult at the present time to offer CSC 100 due to the lack of equipment.

A motion was made to adopt these courses. After discussion, the motion was seconded and carried.

It was mentioned that the Humanities Division was without a Chairperson since the departure of Mr. Solon Chervitz. Since it was unknown if a Vice Chairperson was ever elected, Dr. Dan Keck nominated Mr. Jim Wilson to arrange for the election of a Chairperson for the Humanities Division.

The meeting was adjourned.

Submitted:


Kathy Schneider

Approved:


Ed Balog

NAME PROPOSED SCHEDULE - DOMINIC SODA

DAILY TIME SCHEDULE

OFFICE EXT. _____

8:00-9:00	8:00-9:30	8:00-9:00	8:00-9:30	8:00-9:00
9:10-10:10		9:10-10:10		9:10-10:10
	9:40-11:10		9:40-11:10	
10:20-11:20		10:20-11:20		10:20-11:20
11:30-12:30	11:20-1:40	11:30-12:30	11:20-1:40	11:30-12:30
	MEETINGS		MEETINGS	
12:40-1:40		12:40-1:40		12:40-1:40
1:50- 2:50 or 1:50-3:20	1:50-3:20	1:50-2:50 or 1:50-3:20	1:50-3:20	1:50-2:50 or 1:50-3:20
3:30-5:00	3:30-5:00	3:30-5:00	3:30-5:00	3:30-5:00

NAME PROPOSED SCHEDULE - DOMINIC SODA

DAILY TIME SCHEDULE

OFFICE EXT. _____

8:00-9:00	8:00-9:30	8:00-9:00	8:00-9:30	8:00-9:00
9:10-10:10	1	9:10-10:10	2	9:10-10:10
10:20-11:20	3	10:20-11:20	4	10:20-11:20
11:30-12:30	11:20-1:40	11:30-12:30	11:20-1:40	11:30-12:30
12:40-1:40	MEETINGS	12:40-1:40	MEETINGS	12:40-1:40
1:50-2:50 or 1:50-3:20	1:50-3:20	1:50-2:50 or 1:50-3:20	1:50-3:20	1:50-2:50 or 1:50-3:20
5	6	7	8	9
3:30-5:00	3:30-5:00	3:30-5:00	3:30-5:00	3:30-5:00
10	11	12	13	

FACULTY MEETING

February 1, 1989

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the January 18, 1989, Meeting
2. Report of the President - Dr. Keck
3. Report of the Faculty Council - Professor Juncker
4. Report of EPC - Dr. Bornmann
5. Unfinished Business
6. New Business
7. Announcements
8. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
January 18, 1989

The minutes of the November 2, 1988, meeting were approved as distributed.

Report of the President

Dr. Daniel Keck, Interim President, gave a summary of the January 17, 1989, Board of Directors' meeting. He stated that the Board expressed concern about the impact the recent publicity would have on the Winter Quarter and Spring Semester enrollment. Dr. Keck stated that LCIE opened last weekend with a record enrollment and that the figures for the residential students of the Day College are positive. There has been no increase in transcript requests which might indicate that the Spring enrollment might be adversely affected. Dr. Keck requested that the faculty check their class rosters carefully and report to the Dean of Faculty's office students who do not attend class.

Dr. Keck reported that we have finished the first half of the fiscal year with a \$130,000 operating deficit compared with a \$800,000 operating deficit at this same time last year. He expressed the importance of Lindenwood ending the year in the black. Dr. Keck reported that Lindenwood College needs to have a letter of credit in the amount of \$500,000 by the end of February for the Department of Education. Dr. Keck stated that he would give a full report on the College's financial situation at the end of the February Faculty Meeting.

There will be a press release within the next 72 hours reporting a resolution by the Board stating their commitment to maintain Lindenwood as a liberal arts college and the Board's commitment to take the necessary actions to make sure this will occur.

Dr. Keck reported that the Board of Directors also passed a resolution to form a Search Committee for a new president. The Committee will consult with representatives from the faculty, students body and administration. The Search Committee will report back to the Board of Directors at the February 14, 1989, meeting.

Dr. Keck stated that Mary Ann Krey has been elected as a member of the Board of Directors.

Representatives of the Board will be holding a series of meetings with the media to discuss the following: the commitment of the Board to the present mission of the College; the search process for a new president; the election of Mary Ann Krey; development plans; and our progress in admissions.

Report of the Faculty Council

Professor Niki Juncker reported that the Faculty Lecturer for 1989-90 will be Dr. Edith Graber.

The Faculty Council has approved the immediate search for replacements for Mr. Solon Chervitz and Dr. Jack Kirk.

Report of EPC

A motion was made, seconded, and carried to approve the revised Daily Time Schedule as presented by the Educational Policies Committee (a copy of which is attached). This change will take effect in the Fall, 1989.

New Business

Dr. Edith Graber, as a member of the Social Science Division, was elected to replace Dr. Ed Balog on the Educational Policies Committee.

Prof. Kristina Weiler, as a member of the Humanities Division, was elected to replace Prof. Jim Wilson on the Educational Policies Committee.

Dr. John Bornmann, as a member of the Science Division, was elected to replace Dr. Daryl Anderson on the General Education Review Committee.

Prof. Jean Taylor was nominated to serve on the Judicial Board as an alternate, replacing Prof. Alan Shiller

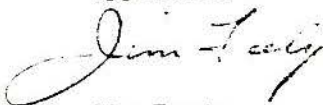
The meeting was adjourned.

Submitted:



Candy Cundiff

Approved:



Jim Feely

- Note for the Faculty Agenda -

EPC will have a special meeting on January 31 to consider the items listed below. In the event of their approval, they will become part of the EPC report to the faculty. They are therefore included with the agenda to comply with Sec. VII, B, 2, of the Faculty Bylaws in case any faculty member has any questions or wishes to bring any of these items presented to a vote of the entire faculty.

1. Changes in the English Department

- ENG 339 The Bible as Literature (3) (new description)
- ENG 348 Avant-Garde Drama in Early Twentieth Century Europe (3)
(new title and description)

2. Changes in the Performing Arts Department

- MUS 104/204/304/404 Instrument/Private Lessons (1-2) (new description)
- MUS 111 Madrigal Ensemble (1) (new title/description)
- MUS 113 Show Choir (1) (new course)
- MUS 131/132 Music Theory I, II (4) (4) (new description/prerequisite)
- TA 102 Performance Practicum (1-2) (new description)
- TA 105 Stage Movement (3) (new description)
- TA 140 Introduction to Dance I (3) (new title/description)
- TA 141 Introduction to Dance II (3) (new title/description)
- TA 204 Stage Voice (3) (new title/description)
- TA 205 Stage Combat (3) (new description/prerequisites)
- TA 240/241 Intermediate Dance I, II (3) (3) (new description)
- TA 306 Directing (3) (new description/prerequisite)
- TA 336 Survey of Dramatic Literature (3)
(new description/prerequisite)
- TA 340/440 Dance Theory and Technique I,II (3)(3)
(new title/description/prerequisite)
- TA 350 Theory and Composition of Dance (3) (new description)
- TA 406 Advanced Directing (3) (new description)
- TA 410 Introduction to Arts Management (3)
(new description/prerequisite)

3. Minor in Russian Studies (requires a minimum of 18 semester hours)

Required Courses:

- HIS 212 History of Russia II
- BA 414 Comparative Economic Systems and Development
- PS 212 Comparative Politics
- PS 250 International Relations

Recommended Courses:

- HIS 211 History of Russia I
- FLR 101 Elementary Russian I
- FLR 102 Elementary Russian II
- PS 330 Marxism
- ENG 379 Russian Authors

Detailed course descriptions are available for your perusal in the Dean of Faculty's Office.

EDUCATIONAL POLICIES COMMITTEE

Minutes

January 18, 1989

Present: Ed Balog, John Bornmann, Catherine Coyle, Jan Czapla,
Richard Rickert, Lise Smith, Dominic Soda, Jim Swift,
Arlene Taich, Jim Wilson

Dr. John Bornmann was nominated and elected to serve as the Chairperson for the Educational Policies Committee, replacing Dr. C. Edward Balog who assumed the position of Acting Dean of Faculty.

After discussion, the petition of Ms. Susan Durham for policy exemption was approved. This petition requested Ms. Durham be allowed to include in her cumulative grade point average the courses that were accepted in transfer from other institutions upon her entry into Lindenwood. Since Ms. Durham entered under the 1986 catalog prohibiting the inclusion of transfer credit in a student's cumulative gpa, this petition was necessary.

The following course changes, program changes, and new courses were discussed and approved by the Educational Policies Committee for recommendation to the faculty: (More detailed information and all course descriptions are available for faculty perusal in the Dean of Faculty's Office.)

UNDERGRADUATE

LCIE - Business Administration

- IBA/IHM 403 Managerial Accounting (number change to correspond with BA 403)
Delete current IBA/IHM 308, Managerial Accounting
- IBA/IHM 469 Special Topics in Business/Health Law (revised course descript)
- IBA/IHM 419 Special Topics in Economics (new course)

LCIE - Valuation Science (course descriptions for following courses)

- IVS 411 Introduction to Personal Property Appraising
- IVS 421 Research and Analysis in Appraising Personal Property
- IVS 431 Personal Property Appraisal Report Writing
- IVS 451 Personal Property Appraisers in Practice: Standards and Obligations
- IVS 414 Introduction to Business Valuation
- IVS 424 Business Valuation Methodology
- IVS 434 Business Valuation Case Study
- IVS 454 Business Valuation: Selected Advanced Topics
- IVS 415 Introduction to Real Property Valuation
- IVS 425 Income Property Valuation Methods
- IVS 435 Analysis and Valuation of Income-Producing Property
- IVS 455 Real Property Valuation: Selected Advanced Applications
- IVS 416 Introduction to Machinery and Equipment Appraising
- IVS 426 Machinery and Equipment Appraisal Methods
- IVS 436 Case Study Applications of Machinery and Equipment Appraisal Methods
- IVS 456 Advanced M&E Valuation Techniques and Appraisal Standards

LCIE - Valuation Sciences

- IVS 470 Real Estate (new course)
- IVS 474 Real Estate Law (new course)
- IVS 478 Real Estate Finance (new course)

LCIE - Health Management (new concentration)

- IHM 490 Current Life Issues in Health Promotion/Wellness (new course)
- IHM 491 Health Promotion/Wellness in the Workplace (new course)
- IHM 496 Health Promotion Program Management (new course)
- IHM 492 Independent Study in Health Management/Promotion/Wellness (new course)

LCIE - Human Resource Development (new concentration)

- IOD 329 Women in Management (new course)
- IOD 357 Employee Supervision (new course)
- IOD 358 Legal Issues for Human Resource Development (new course)
- IOD 359 Performance Management/Performance Appraisal Systems
- IOD 399 Special Topics/Readings in Human Resource Development (new course)
- IOD 470 Internal/External Consulting (new course)
- IOD 471 Small Business Management (new course)
- IOD 472 Managerial Control for Small Businesses (new course)
- IOD 473 Decision Making and Planning for Small Businesses (new course)
- IOD 480 Fundamentals of Human Factors (new course)
- IOD 481 Selected Human Factors Topic Areas (new course)
- IOD 482 Human Factors in the Workplace (new course)

Business Administration

- BA 170 Microcomputer Applications (1) (new course)
- BA 370 Introduction to Management Science (3) (new course)
- BA 405 Governmental and Nonprofit Accounting (new course)

Communications

Corporate and Industrial Communication major - name change to - Corporate Communication

In the Corporate Communication major requirements, replace BA 200, Principles of Accounting, with BA 370, Introduction to Management Science.

In the Corporate Communication elective requirements, replace BA 240, Introduction to Data Processing, with either CSC 100, Computer Literacy, or BA 170, Microcomputer Applications.

Cross-list ART 181, Beginning Still Photography as COM 181.

Cross-list ART 381, Intermediate Still Photography as COM 381.

Education

- EDU 218 Principles of Early Childhood Education (delete)
- EDU 300/301 Strategies and Tactics for Secondary Teaching
(change from 4 to 3 semester hour course)
- EDU 303/304 Strategies and Tactics for Elementary Teaching
(change from 4 to 3 semester hour course)

History

- HIS 205/206 History and Culture of Asia I, II (new description)

International Studies

- Asian Studies Minor (new minor)
- Requires a minimum of 24 semester hours

Requirements:

- 12 semester hours of Asian language
- COL 300 Focus on Modern Asia (3)
- HIS 205 or 206 History and Culture of Asia I,II (3)(3)
- COM 331 Intercultural Communications (3)

Elective Credit:

3 semester hours in courses on Asia:

- ART 264 Art and Culture of Japan
- PS 240 Asian Politics
- ANT 205 Cultures of South and Southeast Asia
- ANT 234 Islamic Societies and Modernization
- SOC 340 Sociology of China
- TA 360 Traditional Drama of Asia

Political Science

- PS 296 Topics in Political Science - change to PS 396 - (number change)

GRADUATE

LCIE - Business Administration

- IBA533/IVS 540 Investment Strategies/Investment Management
(new cross-listing)
- ISA/IHM 589 Legal Aspects of Marketing Strategy
(course prefix change from IBA to ISA)
- IBA 526 Data Base Management in Business (new course to LCIE format)
- ISA 534/IVS 542 Financial Analysis (new course)
- ISA 556 Strategy & Tactics of Pricing (new course)
- ISA 557 Distribution Channel Concepts (new course)
- ISA 558 Distribution Channel Policies & Management (new course)
- ISA 524 Systems Theory and Design I (new course)
- ISA 525 Systems Theory & Design II (new course)
- IBA/IHM 529 Special Topics in Management Information (new course)
- IBA/IHM 579 International Business Topics (new course)

LCIE - Health Management

- IHM 572 The History and Future of Health Promotion/Wellness (new course)
- IHM 573 Current Health Issues (new course)
- IHM 574 Administration of Health Promotion/Wellness Programs (new course)
- IHM 575 Special Topics in the Health Promotion/Wellness Area (new course)
- IHM 576 Exercise Lifestyles, Adherence and Compliance (new course)
- IHM 577 Introductory Teaching Skills in Lifestyle Exercises (new course)
- IHM 598 Special Topics in Health Care Management (new course)

LCIE - Human Resource Management (new degree program)

- IOD 540 Organizational Concepts
- IOD 541 Organizational Development
- IOD 543 Personnel Management and Labor Relations
- IOD 563 Computer Based Information Systems
- IOD 564 Computer Systems Analysis
- IOD 565 Database Management
- IOD 578 Organizational Diagnosis and Intervention
- IOD 579 Training Design, Evaluation and Facilitation
- IOD 580 Selected Readings (3 Quarters of Special Topics Seminars)
- IOD 593 Research Methodology and Information
- IOD 599 Directed Thesis

Specialty Areas in Human Resource Management

Health Promotion/Wellness

- IHM 572 The History and Future of Health Promotion/Wellness
- IHM 573 Current Health Issues
- IHM 574 Administration of Health Promotion/Wellness Programs

Human Factors (Ergonomics)

- IOD 581 Human Factors (Ergonomics) in Engineering and Design
- IOD 582 Management of Human Factors (Ergonomics) Work
- IOD 583 Selected Readings in Human Factors (Ergonomics)

Organizational Management

- IOD 533 Performance Appraisal and Productivity for Human Resource Management
- IOD 534 Consultation Skills for Human Resource Management
- IBA 548 Leadership in Structured Situations

Small Business Management

- IOD 568 Entrepreneurship
- IOD 560 Small Business Management
- IOD 569 Special Topics/Directed Studies in Small Business

LCIE - Professional Psychology

- IPP 535 Introduction to Substance Use Disorders (new course)
- IPP 536 Issues and Methods in the Treatment of Substance (new course)
- IPP 563 The Evolution of the American Family System, 1900-Present (new course)
- IPP 564 Divorce: The Recovery Process (new course)
- IPP 598 Special Topics in Professional Psychology (new course)

LCIE-Valuation Science - (course descriptions for following courses)

- IVS 511 Introduction to Personal Property Appraising
- IVS 521 Research and Analysis in Appraising Personal Property
- IVS 531 Personal Property Appraisal Report Writing
- IVS 551 Personal Property Appraisers in Practice: Standards and Obligations
- IVS 514 Introduction to Business Valuation
- IVS 524 Business Valuation Methodology
- IVS 534 Business Valuation Case Study
- IVS 554 Business Valuation: Selected Advanced Topics
- IVS 515 Introduction to Real Property Valuation
- IVS 525 Income Property Valuation Methods
- IVS 535 Analysis and Valuation of Income-Producing Property
- IVS 555 Real Property Valuation: Selected Advanced Applications
- IVS 516 Introduction to Machinery and Equipment Appraising
- IVS 526 Machinery and Equipment Appraisal Methods
- IVS 536 Case Study Applications of Machinery and Equipment Appraisal Methods
- IVS 556 Advance M&E Valuation Techniques and Appraisal Standards

Business Administration

- MBA 500 Survey of Business Administration (new course)
- MBA 584 Statistics for Business (new course)

Certificate in International Business (revised program)

Requires a minimum of 18 semester hours consisting of 2 core course requirements, 3 elective courses, and culminating individual research project. (Courses listed below) A proficiency in a foreign language is recommended.

- MBA 570 International Trade (rename International Business Operations and revise course description)
- MBA 571 International Risk Analysis (rename International Risk and Politics and revise course description)
- MBA 572 International Management
- MBA 573 International Accounting Systems
- MBA 574 International Marketing
- MBA 575 International Business Communications
- MBA 576 International Business and Cross Cultural Communications
- MBA 577 International Finance
- MBA 579 International Business Topics/Directed Studies
- MS 600 Thesis (3-9 semester hours) (new course)
- MBA 578 International Business Law (new course)
- MBA 583 International Economics (new course)

Education

EDU 528 Integrating Thinking Skills (new course)
EDU 530 Whole Brain Teaching/Learning (new course)

Masters in Education Program changed to include the following alternative:

To keep the current program but to provide an alternative option which would have these changes: 1. Eliminate EDU 600, The Master's Project, as a required course; 2. Add EDU 520, Curriculum Analysis Design as a requirement; and 3. Increase the program to 33 semester hours, with the additional course being an elective.

The meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



Ed Balog

FACULTY MEETING

March 1, 1989

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the February 1, 1989, Meeting
2. Report of the President - Dr. Keck
3. Report of the Faculty Council - Professor Juncker
4. Report of EPC - Dr. Bornmann
5. Report of Faculty Development Committee - Dr. Schwab
6. Unfinished Business
7. New Business
8. Announcements
9. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
February 1, 1989

The minutes of the January 18, 1989, meeting were approved as distributed.

Report of the EPC

Dr. John Bornmann presented to the faculty the report from the Educational Policies Committee on various course changes, program changes, and new courses which were approved by the EPC at the January 18 and January 31, 1989, meetings. He stated that the new Valuation Science courses which were shown as approved, IVS 470, IVS 474, and IVS 478 were also approved as the graduate level courses IVS 570, IVS 574, and IVS 578. Dr. Bornmann then presented for faculty approval the proposed new degree program, Human Resource Management, offered through LCIE. A motion was made and seconded to approve this new program. It was stated that the degree proposed would be a Master of Science degree, and the courses to be offered were already in existence in the current catalog as undergraduate courses. After lengthy discussion concerning the college's ability to offer these courses, the question was called. A vote was taken and the motion to accept the new degree program was approved. Dr. Bornmann stated that the remaining portion of the report was respectfully presented to the faculty for their information.

New Business

Dr. Ray Scupin commented that the health insurance premium deducted from the January paycheck represented a substantial increase from previous months. It was explained that the new insurance plan secured by the college requires payment be made one month in advance. Therefore, the deduction withheld from the January paychecks was for the months of January and February. Dr. James Evans inquired whether the college might fund a portion of this increased premium. President Keck agreed to request that the Executive Committee consider this possibility while they are studying the current budget.

Report of the President

President Keck began his report by asking the faculty to recommend the names of speakers for the 1989 Baccalaureate and Commencement ceremonies. He also stated that any recommendations for the presentation of honorary degrees need to be submitted to the Educational Policies Committee as soon as possible.

Dr. Keck distributed a sheet outlining the enrollment statistics for Day College, Evening Division and LCIE for the Winter Quarter/Spring Semester, 1989, and comparative figures for the last several years. He mentioned that the current enrollment is the highest in the last four years and if the projected enrollment figures for the remainder of the year are met, Lindenwood will have a good chance to end this fiscal year in the black.

Dr. Keck stated that the President's Council had reconsidered the changes relating to the tuition benefit policy. The 10% surcharge and the 6 month waiting period for eligibility have been rescinded. The \$500 per semester tuition stipend paid to employees with dependents enrolled as full-time students in other private colleges has been changed. This benefit will now be available to employees with dependents enrolled as full-time students in either private or public colleges. This change is effective as of January 1, 1989. President Keck mentioned that Lindenwood College has joined the National Tuition Exchange program, but that certain guidelines need to be established due to the severe restrictions placed on member colleges during their first several years of participation. He also stated that Lindenwood participates fully in the Presbyterian Tuition Exchange Program.

Dr. Keck made reference to a resolution adopted by the Board of Directors confirming the financial exigency of the college. The resolution states that the college must operate in the black and any necessary measures would be taken to assure this goal. Although President Keck felt a cutback in the employment of faculty was unlikely, he did assure the faculty that any action taken in that direction would strictly follow the AAUP guidelines as required by the Faculty Bylaws. President Keck stated that the Executive Committee of the college is doing a line item check on the current budget, and he emphasized the fact that some of the areas being studied might be modified to provide an immediate and positive effect on the budget.

President Keck spoke at length concerning the financial status of the college. He cited facts and figures dealing with the following areas:

1. Deficit (1987-88)
2. Long-term debt
3. Intermediate-term debt
4. Short-term debt
5. Various income sources for the college
6. The Harlen Hunter Stadium

Dr. Keck responded to all questions asked throughout his presentation.

The meeting was adjourned.

Submitted:


Kathy Schneider

Approved:


Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes

February 15, 1989

Present: Ed Balog, John Bornmann, Catherine Coyle, Edith Graber, John McKee, Allen Schwab, Jim Swift, Kristana Weiler, Jim Wilson

The minutes from the January 31, 1989, meeting were approved as submitted.

The summer graduation policy was discussed for the purpose of clarifying the written policy of the college prior to the 1989 graduation ceremony. The policy as stated in the 1988-89 Course Catalog Supplement states: "Students who have not yet completed all necessary requirements for graduation by the date of Commencement in a given year are permitted to participate in May graduation exercises as 'Summer Graduates' if they meet certain conditions. Generally, students must be within six semester hours of completion of degree requirements, must be at or above the minimum grade point average for their degree programs, must have made arrangements to complete all remaining requirements by the end of August of that year and have notified the Registrar in writing of their intent to do so.

Students enrolled in the Spring Quarter who will complete all of their graduation requirements at the conclusion of that quarter also may participate in Commencement exercises, provided that they meet the minimum grade point average for their degree programs. Lindenwood College of Individualized Education students also must have completed their culminating (thesis) project with all of the necessary approvals documented in the LCIE Office and have any transfer of experiential learning credits documented on their transcripts by March 31." It was pointed out that LCIE undergraduate students may be in their last nine hours during that Spring Quarter. A motion was made, seconded and passed to retain the above stated policy. Dr. Schwab expressed his desire for two graduation ceremonies. It was the consensus of the Educational Policies Committee that this issue should be dealt with separately and perhaps the EPC was not the appropriate committee to discuss this.

Dr. Arlene Taich presented the following policy proposed by the Graduate Council for scholarship standards: "In order to earn a graduate degree or certificate at Lindenwood College a student must complete his or her program in good academic standing. To be in good academic standing, all graduate students must maintain a 3.0 grade point average. At Lindenwood College, an 'A' is calculated at 4.0 quality points, a 'B' at 3.0 quality points, a 'C' at 2.0 quality points, and an 'F' carries 0 quality points.

The academic standing of any student whose grade point average falls below the 3.0 minimum will be reviewed by the appropriate department chairperson/faculty advisor, the Dean of Graduate Studies, and the Academic Review Committee. Following that review, the student will be notified whether he or she has been placed on academic probation or suspended from the graduate program. If the student is placed on academic probation and permitted to continue, the conditions under which he or she will be allowed to continue will be provided to the student in writing. Such conditions may include requiring the student to repeat the course or courses in which a grade of 'C' or below was earned. When a course is repeated, both grades

will be used to determine the cumulative grade point average. In all cases, if after the next quarter or semester of work the student has not elevated his or her cumulative grade point average to the 3.0 level, the student will be suspended for unsatisfactory academic progress.

Students who are suspended for unsatisfactory academic progress ordinarily are not again admissable to the graduate degree programs of Lindenwood College." A motion was made, seconded, and approved to accept the Graduate Council's recommendation as policy.

Dr. Taich then presented the Graduate Council's recommendation for admitting international students to graduate programs at Lindenwood. Although it was felt that this policy would restrict the number of international students in the graduate program, it was deemed necessary because Lindenwood does not have the ability to assist foreign students who are not fluent in the English language. A motion was made, seconded, and approved to accept the following recommendation as policy: "International students must demonstrate graduate level proficiency in the English language, both written and oral. Proficiency will be determined by a minimum 500 T.O.E.F.L. score and by oral and written samples, evaluated at a minimum level of five (5) according to the standards of the National Association of Foreign Students Advisors (NAFSA). If the applicant is not sufficiently proficient, the applicant's appropriate program advisor and the student advisor will make a recommendation to the Graduate Council on whether the student may matriculate in selected courses while taking ESL course work. The proficiency status of all international graduate students is registered with the Graduate Council. Any exemptions to this policy must be approved by the Graduate Council."

The Graduate Council also recommended the approval of IGE 598, Special Topics in Gerontology, as a new graduate level course in the LCIE program. A motion was made, seconded, and passed to accept the following course:

IGE 598, Special Topics in Gerontology (variable 1-3 SH)

By special permission of the director of gerontology program. Student may pursue study of advanced and specialized topics related to gerontology theory and practice.

It was moved to table the request of Dr. James Evans, Chairperson of the Psychology department, pertaining to possible course renaming, renumbering, and deletions within the Psychology department. Since these changes had not been approved by the Social Science division nor the Registrar's Office, it was not appropriate for the Educational Policies Committee to consider them at this time.

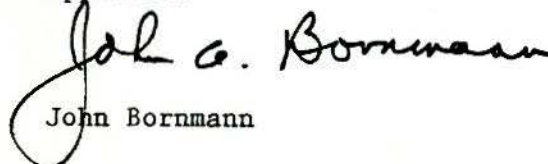
There being no further business, the meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



John Bornmann

FACULTY MEETING

April 5, 1989

2:00 P.M.

Y111

AGENDA

1. Approval of Minutes of the March 1, 1989, Meeting
2. Report of EPC - Dr. Bornmann
3. Unfinished Business
4. New Business
5. Report of the President - Dr. Keck
6. Report of the Executive Vice President - Mr. Spellmann
7. Adjournment

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
March 1, 1989

The minutes of the February 1, 1989, meeting were approved as distributed.

Report of the President

President Keck began his report with reference to the February Faculty Meeting at which the financial situation of the College was discussed. He stated that he felt the current most critical problem for the College was the cash flow situation. Dr. Keck stated that the incremental growth experienced by the College was not sufficient to meet the financial needs of the College. It would no longer be possible to continue "business as usual." Lindenwood had the potential to be a first rate, residential, liberal arts college, but it would take commitment on everyone's part to make that happen.

Dr. Keck reported that at the March 10, 1989, Board Meeting, the Bylaws of the College would be changed to create the position of Executive Vice President and Chief Operating Officer. The Board of Directors would, at that time, appoint Mr. Dennis Spellmann to fill that position. President Keck and Mr. Spellmann will work jointly to achieve the goals set for the College. Dr. Keck said that Mr. Spellmann would bring several important assets to the College, including the experience of dealing with colleges that are in financial difficulty, credibility with the banks which will be critical in terms of addressing the short term cash needs, a successful track record of increasing the number of residential students at colleges where he has worked, and Mr. Spellmann's insistence on unity of purpose.

President Keck then introduced Mr. Dennis Spellmann to the faculty. Mr. Spellmann stated that he was looking forward to working with everyone at Lindenwood and that he felt confident that the difficulties that Lindenwood was experiencing could be resolved.

A lengthy question and answer period followed dealing with the concerns of the faculty pertaining to the various areas discussed.

Dr. James Hood moved that the following resolution be adopted by the faculty: The faculty of Lindenwood College expresses its support to Interim President Dan Keck and pledges its cooperation in efforts to continue and improve Lindenwood College as an independent liberal arts college. We are ready to cooperate and participate in efforts that will increase the viability of the College and ensure its future. Dr. Edith Graber seconded the motion. A vote was taken and the resolution was unanimously accepted.

Report of the EPC

Dr. John Bornmann referred to the February 15, 1989, minutes of the Educational Policies Committee. He stated that the existing policy on summer graduation had been reaffirmed by the EPC. He also mentioned that the Graduate Council had established policy and procedure for maintaining quality in scholarship standards and also that they set guidelines for admitting international students to the graduate program. Dr. Bornmann reported that IGE 598, Special Topics in Gerontology, had been approved by the EPC as a new graduate level LCIE course.

He stated that the next EPC meeting would be March 15, and any items for the agenda needed to be submitted by Friday, March 10.

Report of the Faculty Development Committee

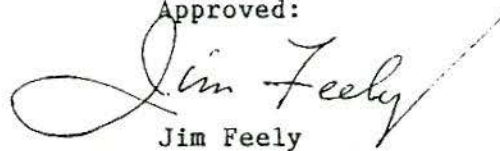
The report from Dr. Allen Schwab for the Faculty Development Committee will be placed on the agenda for the April 5, 1989, Faculty Meeting.

After several announcements, the meeting was adjourned.

Submitted:


Kathy Schneider

Approved:


Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes
March 15, 1989

Present: Ed Balog, John Bornmann, Catherine Coyle, Jan Czapla,
Edith Graber, John McKee, Allen Schwab, Dominic Soda, Lise Smith,
Jim Swift, Arlene Taich, Kristana Weiler, Jim Wilson

The minutes from the February 15, 1989, meeting were approved as submitted.

The proposed changes submitted by the Psychology department were not yet approved by the Social Science Division. As a result, these changes will be considered at the next EPC meeting.

The contract degree proposal for Ms. Heather Glenn was discussed. Ms. Glenn desires a degree in Speech Communication and French. Since the Speech Communication major is no longer offered by Lindenwood, it was necessary to obtain the approval of the Educational Policies Committee for this degree proposal. It was stated that this contract degree was a matter of student preference and that the student was made aware of all the problems inherent in this type of degree program. A motion was made and seconded to approve this contract degree. It was emphasized that care must be taken to safeguard the quality of this type of degree proposal. The motion was approved.

A discussion took place dealing with the possibility of Graduate Certificate recipients being allowed to participate in the May graduation ceremony. Lindenwood College currently offers two graduate certificates, one in Gerontology and one in International Business. It was moved that students receiving program certificates not be allowed to participate in the graduation ceremony. The certificates would be mailed to the recipients upon completion of the requirements. The motion was seconded and passed.

There were several questions pertaining to the graduation policy. Catherine Coyle asked what method was to be used for calculating honors for graduating students. It was stated that students would be governed by the honors policy published in their catalog of entry.

The meeting was adjourned.

Submitted:

Kathy Schneider
Kathy Schneider

Approved:

John A. Bornmann
John Bornmann

FACULTY MEETING

Tuesday, May 9, 1989

1:30 P.M.

Y111

AGENDA

1. Approval of Minutes of the April 5, 1989, Meeting
2. Report of EPC
3. Report of the President
4. Approval of candidates for degrees
5. Unfinished Business
6. New Business
7. Announcements

Mr. Hans Levi has requested that members of the Biology, Math, and Psychology Departments remain after the close of the Faculty meeting for Yearbook photos. Thank you.

Lindenwood College
St. Charles, MO 63301

Minutes
Meeting of the Faculty of Lindenwood College
April 5, 1989

The minutes of the March 1, 1989, meeting were approved as distributed.

Report of EPC

The report of the Educational Policies Committee was accepted as submitted.

New Business

Dr. Dean Eckert presented to the faculty a list of candidates for Alpha Sigma Tau. A motion was made, seconded, and approved unanimously to accept these candidates into this honorary academic society.

Report of the President

Dr. Daniel Keck asked the faculty if there were any questions concerning the letter which was distributed March 31, 1989. The purpose of this letter was to bring the Lindenwood community up-to-date on the developments at the College during recent weeks. It dealt with various financial aspects of the College and organizational changes that have taken place. There were no questions and Dr. Keck turned the meeting over to Dr. Dennis Spellmann, Executive Vice President.

Report of the Executive Vice President

A hand-out was distributed outlining the mission, role, and scope of the College. Dr. Spellmann discussed the planning processes for the College--where the College is going, and what part each person will play in that process. Dr. Spellmann emphasized that Lindenwood needs to be the best, and that the College must establish a clear identity formed by strong values. He suggested that the mission statement of the College be examined carefully and if there were any problems in following that mission statement, these need to be dealt with immediately. He stated that these processes must begin immediately. He then discussed the various points presented in the hand-out. He stressed that he believed "finances follow function, and function follows purpose." He stated that the College must set some guidelines for students to follow and must be serious about its stated mission. These guidelines must be clear and consistent and the students must know that their attendance at Lindenwood is voluntary. Lindenwood was founded as a Christian college and it needs to go back to those roots.

In discussing the balance sheet that was distributed, Dr. Spellmann reported that it would be necessary for Lindenwood to build a track record of financial credibility, that it must get back into the "College" business, and primarily that business is students. He asked the faculty for any help they might be able to give in recruiting students. After further discussion, Dr. Spellmann asked for questions or comments.

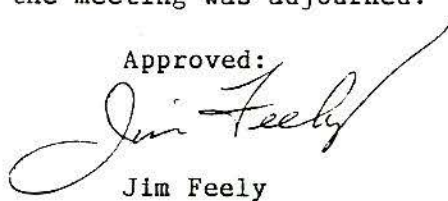
Professor John Nichols asked when the study and discussion of the College's mission statement would begin. He also asked if the decision on the mission statement would be left to the discretion of the faculty, or if it would be decided by Dr. Spellmann in cooperation with the Board of Directors. After discussion on the contents and meaning of the current mission statement, Dr. Spellmann indicated that, based on strong Judeo-Christian values, parameters would be set that would need to be followed. Regarding the popular perception of campus life, Professor Nichols asked if Dr. Spellmann were implying that the faculty encouraged objectionable behavior among the students. Professor Nichols stated that in his view this was clearly not the case and that he resented such an implication; at this point, he left the meeting. Dr. Daryl Anderson questioned by whom the definition of "Christian" would be determined. Dr. Spellmann stated that he had asked for the participation of faculty in this endeavor, but that time was of the essence. He stated further that he, Dr. Keck, and the Board would make the final decision on the content of the mission statement after input from the faculty.

There being no further questions, the meeting was adjourned.

Submitted:


Kathy Schneider

Approved:


Jim Feely

EDUCATIONAL POLICIES COMMITTEE

Minutes
April 26, 1989

Present: Ed Balog, Edith Graber, Lise Smith, Jim Swift, Kristana Weiler,
Jim Wilson

In the absence of Dr. John Bornmann, Dr. Ed Balog presided.

Dr. James Swift made a motion that the course changes submitted by the Sociology Department and the Psychology Department, having been approved by the Social Science Division, be approved by the Educational Policies Committee. The motion was seconded and carried.

There was discussion of four petitions for policy exemption. The following decisions were reached:

1. A petition to be allowed to graduate with honors as a Summer graduate.

A motion was made, seconded, and passed to reject this petition.

2. A petition to be allowed to participate in the graduation ceremony as a Summer Graduate with more than the allowed number of hours remaining to complete.

A motion was made, seconded, and passed to deny this petition. After further discussion and additional information, the vote was changed to allow the participation in the graduation ceremony of this student.

3. A petition to be allowed to graduate with honors calculated on less than the required 60 hours.

Since the student had earned 57 hours at Lindenwood and had a grade point average of 4.0, the motion was made, seconded, and approved to approve this petition.

4. A petition to transfer more than 6 hours of credit out of the last 30 hours required in residence.

A motion was made, seconded, and passed to approved this petition.

In the event that honorary degrees would be presented at the May 1989 Commencement, EPC considered the following nominees. The Committee then discussed the possibility of Mr. Jack Buck presenting the 1989 Commencement Address. A motion was made and seconded to recommend to the Faculty that Mr. Buck be awarded an Honorary Doctor of Humane Letters, contingent upon the completion of all necessary arrangements for Mr. Buck's participation in the ceremony. After discussion, the motion was passed.

A motion was made to recommend to the Faculty that the honorary degree, Doctor of Humane Letters, be awarded to Ms. Margaret Silver, an accomplished Lindenwood alumna. After discussion, the motion was seconded and passed.

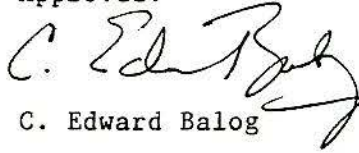
The meeting was adjourned.

Submitted:



Kathy Schneider

Approved:



C. Edward Balog