

STUDENT HANDBOOK



LINDENWOOD
COLLEGE

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The President's Message

Dear Lindenwood Student,

Exciting things are happening at our College this year, and we're glad that you have chosen to become part of this campus community.

Lindenwood is on the move in so many ways. The re-opening of Ayres Hall, Lindenwood's first men's honors dormitory, marks a new era in the history of our prestigious liberal arts institution. Increased enrollment in day and evening classes complement the steadily growing student body, now at over 800 campus residents. Academic programs maintain the high quality you expect in your classroom, and we have recently added 17 full-time faculty to our already outstanding group of professors.

Butler Library has more books, a new computer lab for interdisciplinary studies has been installed, and the television studio has received upgraded equipment for students to use in video classes. A new intramurals program is in place for the fall, and new athletic equipment was purchased to support this effort. The Lindenwood Student Government, with its focused leadership, is planning activities to enliven your college experience, from dances at Homecoming and Cotillion to our annual Christmas Walk, the College's greeting card to the surrounding community.

We are very proud of Lindenwood's great legacy of innovation in higher education, and we are equally proud of the opportunities this new decade holds for you at Lindenwood College. I would encourage you to make the most of your education in every aspect of our mission to enhance your academic, spiritual and personal growth. The results of your College education depend on your initiative, desire to excel, and participation in campus life. We are committed to supporting your collegiate works from achievements during your college years to graduation.

We are glad you are here to share in this exciting year as we continue Lindenwood's 165-year-old tradition with its timeless mission. Best wishes from everyone at Lindenwood College, and welcome. We look forward to serving you!

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis C. Spellmann". The signature is fluid and cursive, with a large initial "D" and "S".

Dennis C. Spellmann
President

The President's Message

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Dennis C. Spellmann
President

A Letter From The Dean

Dear Student,

Welcome to Lindenwood College! We are very pleased you have chosen Lindenwood to continue your academic life. You are important to our campus community whether you are a new student, transfer student, or returning student. Because Lindenwood College cares about each and every individual, we want to make your educational experience exciting, maturing, and life preparing.

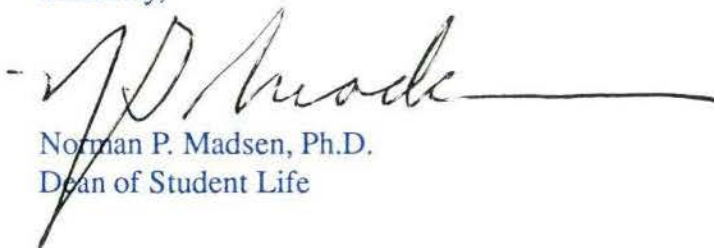
The Student Life Handbook acquaints you with organizations, services, various College procedures and policies as they affect your involvement with Lindenwood. It is the responsibility of each student as a member of our community to become familiar with its contents.

Lindenwood College has a covenantal relationship with the Presbyterian Church-U.S.A. Our mission statement on page eight of this handbook reflects the values and principles of the Judaeo-Christian faith. With these principles and values, we pledge to work with you to nurture your academic ability and to enhance your campus life.

Successful college living depends upon a certain amount of individual initiative. We provide the basic necessities, faculty and staff, facilities and opportunities; each student has the responsibility to provide the motivation and effort in pursuing their academic program and to take a full and active part in the College community.

The Student Life Staff bids you a warm welcome to Lindenwood College. If you have questions about the handbook, or if we can assist you in any way, please contact our offices in Butler Hall. Have a great year!

Sincerely,

A handwritten signature in black ink, appearing to read "Norman P. Madsen", with a long horizontal line extending to the right.

Norman P. Madsen, Ph.D.
Dean of Student Life

Organization of Lindenwood College

Purpose of The College

The purpose of Lindenwood College is to provide:

- Higher education committed to the College's Judeo-Christian heritage, life-long learning and service to the community.
- A career-oriented environment that equips student to confront the challenges and seize the opportunities of the future for an involved, responsible life.
- A values-centered community that fosters dignity and positive self-concepts of individuals as they pursue educational, spiritual and personal objectives in an academic setting for the development of leadership, social skills, physical well-being, ethical values, and greater knowledge and understanding of humanity.

Structure of The College

The Lindenwood College Board of Directors delegate to the President of the College the responsibility for implementing and administering the institution's mission. The President employs and delegates to various members of the staff and faculty the authority necessary to carry out the College operations.

- **Office of the President** (Public relations, alumni affairs, development, institutional advancement)
- **Admissions & Financial Aid** (College enrollment and financial aid packages)
- **Business Office** (Student accounts, payment plans, financial matters)
- **Academic Services** (Registrar, curricular divisions, advisors, faculty, learning resources, career planning)
- **Athletics** (Intercollegiate sports)
- **Student Life** (Housing, campus organizations, student services, College Work & Learn Program)
- **Facility** (Building and grounds management)
- **Evening College**
- **LCIE**

Each area of College life establishes and maintains standards of excellence which together insure the educational health and well being of the institution and the students it serves.

Professional Staff Support Sources

OFFICE OF THE PRESIDENT (Roemer Hall)

Dr. Dennis Spellmann President of the College
Nancy Webster Operations Chief
Judy Shanahan Executive Assistant to the President
Sheryl Guffey Director of Enrollment Management
Phyllis Morris Director of Public Relations & Marketing
Jeanne Malpiedl Assistant Director of Public Relations
Ed Watkins Director of Development
Marsha Parker Executive Director of Alumni Affairs

ADMISSIONS AND FINANCIAL AID

John Guffey Dean of Admissions and Financial Aid
Elisabeth Adams Administrative Assistant-Financial Aid

DAY ADMISSIONS (The Gables)

Jerry Bladdick Director of Admissions

EVENING ADMISSIONS (Roemer Hall)

Marsha Parker Director of Admissions-Evening, Graduate & Corporate Programs

FINANCIAL AID (Roemer Hall)

Pam Williams Director of Financial Aid
Jane Newcorn Associate Director of Financial Aid

BUSINESS OFFICE

David Kandel Chief Financial Officer
Adranna Stapleton Personnel Director
Peyton Keene Accounts Payable

ACADEMIC SERVICES

Dr. David Williams Dean of Academic Services
Susan Dunton Associate Director of Academic Services
Jeanne Murabito Registrar
Glen Cerny General Manager-KCLC
Jan Czapl Head Librarian

Dr. Arlene Taich, Provost and Dean of LCIE
Dr. Daryl Anderson Dean of Natural Science and Mathematics
Jim Wilson Dean of Humanities
Robert King Dean of Management
Dr. Gene Henderson Dean of Education
Dr. Edward Balog Dean of Social Science

STUDENT LIFE (Butler Hall)

Dr. Norman Madsen Dean of Student Life
Steve Crotz Director of Intramural Activities
Dr. Michael Mason College Chaplain
Joane Lumma Director of Housing
Ramona Lane Office Coordinator

ATHLETICS (The Field House)

Steve Crotz Director of Athletic Administration, Women's Basketball Coach
David Schroeder Athletic Director, Head Coach Football
Deborah Washburn Women's Soccer Coach
Thom Champion Men's Soccer Coach
Gary White Track and Cross Country Coach
Art Siebels Men's Basketball Coach, Golf Coach
Dennis Penning Baseball Coach
Robert Westling Softball Coach
Laura Kassen Women's Volleyball Coach
Dale Schallert Wrestling Coach
Ed Fleming Athletic Trainer

AUXILIARY SERVICES

John Green Director of Foodservice (Ayres Dining Hall)
Gene Goldstein Bookstore Manager, Purchasing Agent (Roemer Hall)
Dan Taylor Director of Maintenance and Security (Butler Hall)

The Mission of Lindenwood

The following mission statement of Lindenwood College was affirmed by the Board of Directors on February 17, 1987:

Lindenwood College is an independent, liberal arts college with a covenantal relationship with the Presbyterian Church. It is committed to the values inherent in the Judaean-Christian tradition and believes in the importance of a value-oriented education for all of its students.

The College offers a wide range of undergraduate majors, both in the disciplines of the traditional liberal arts and sciences and in career-oriented areas. Its distinctive and flexible educational programs, offered in both traditional and innovative formats, are designed to meet the individual needs of a diverse student body which includes both traditional and non-traditional college-age students. The College also offers a number of graduate programs which are intended to meet the needs of working adults in the St. Louis metropolitan area.

Lindenwood College, founded in 1827, has a distinguished tradition as a residential college and its alumni have strong ties with their alma mater. The College appreciates the support of her graduates and seeks to foster and preserve the spirit of the campus experience through alumni activities. Today, the College continues to offer a strong residential life program in the belief that the residential experience can contribute significantly to the academic and personal development of its students.

The College affirms its commitment to the principles of a liberal arts education and to the development of the whole person. To these ends, we seek to

- ...introduce students to the abiding values, knowledge, skills, and issues that shaped great cultures and civilizations, in this context, to nurture the process whereby an individual acquires useful guidelines for determining responsible decisions and actions;

- ...encourage students to develop their capabilities for examining, evaluating, and understanding themselves and others, as well as their relationship with their environment;

- ...provide a variety of educational experiences through which students acquire information and abilities relevant to their chosen area of life-work;

- ... develop within students a critical awareness of the impact of scientific, technological, economic, literary, political, artistic, and socio-scientific developments;

- ... promote respect of persons for each other, understanding of divergent views, ethical and intellectual integrity, empathy, a concern for justice and an appreciation of life-enhancing activity;

- ...prepare individuals for continuing their self-education and for engaging in rewarding work and service;

- ...foster responsiveness to social issues and concerns which face the local, national and world communities; and

- ...encourage the work-service experience as a part of the learning process and as a valuable dimension to a liberal arts education.

As a community encompassing students, faculty, administrators, staff, alumni, and friends of Lindenwood College, we are dedicated to a spirit of open and earnest inquiry and of dialogue among disciplines, to academic freedom and to personal responsibility, and to high academic standards and the pursuit of excellence. We are a community marked by collegiality, a genuine concern for one another, and a desire to be of service to the larger community of which we are a part.

The Lindenwood College Board of Directors, legal owners of the College, delegates to the President the responsibility for implementing and administering the institution's mission. The chief operating officer employs and delegates to various members of the staff and faculty the authority necessary to carry out the College operations. Each area of college life establishes and maintains standards of excellence which together assure the educational health and well-being of the institution and the students it serves.

The History of Lindenwood College

In 1827 Mary Easton Sibley started a school for young ladies in her father's home on Main Street in Saint Charles, Missouri. The school was moved on 1830 to a log house built in a grove of Linden trees owned by and her husband, Major George Sibley, which they called "Linden Wood." The school housed about 20 students and faculty at the time.

Lindenwood College was chartered by the General Assembly of the State of Missouri on February 24, 1853. Lindenwood Hall (later Sibley Hall) was completed in 1857. This building is listed in the National Register of Historic Sites. By 1876, after having survived the Civil War years, the college developed a reputation as "equal to any and superior to many of the eastern female institutions." That year, 12 students graduated from Lindenwood---the largest graduating class since its inception nearly five decades earlier.

From the late 1890's until 1940, Lindenwood grew from a struggling two-year women's school to a national four-year accredited college. In 1907, Jubilee Hall (now called Ayres) was constructed with funds raised by noted individuals Andrew Carnegie, James Gay Butler and key alumni from across the country.

From 1914-1940 John L. Roemer, D.D., LL.D., served as president. During this period, recruiting increased dramatically, primarily in the mideastern and southwestern portions of the country. More buildings were added, thanks to contributions from Col. Butler, including Irwin, Niccolls, Roemer, and Butler Halls, as well as the Margaret Leggat Butler Memorial Library. The College also purchased Eastlick Residence and Watson Lodge.

In 1947, Franc L. McCluer, Ph.D., became president, serving until 1966. During his early presidency, enrollment averaged 450 students per year. McCluer and Cobbs Halls were added, as well as the Young Hall of Science.

From the late 1960's through the mid-1970's, Lindenwood expanded its educational offerings and programs. The original college for women was expanded to include men in 1968. Today, the original program is a fully-integrated one, offering co-educational experiences and serving both full- and part-time student with a variety of liberal arts programs leading to baccalaureate degrees.

Under the direction of President William C. Spencer, who served from 1974-79, Lindenwood expanded its academic programs to meet the needs of the area's adult population. In 1974, the Evening College was formed, offering a full range of courses and instruction at the undergraduate and graduate levels to those students, such as working adults, who could not attend day classes. The idea was originated in the late 1950's by Dean Mary Lichliter. Following the successful creation of the Evening College, Spencer founded the Lindenwood College for Individualized Education (LCIE), which offers unique and individually-designed programs of study to men and women at the undergraduate and graduate levels.

By the early 1980's Lindenwood was viewed as a strong liberal arts college with a rich tradition and innovative programs that respond to the needs of the whole community. Under the leadership of President James I. Spainhower, Lindenwood expanded its fundraising and marketing endeavors to corporations, foundations and more than 10,000 alumni throughout the United States and several foreign countries.

Today, Lindenwood serves over 3,000 students in more than 40 undergraduate and graduate degree programs, including mass communication, business administration, performing arts, education, fine arts, psychology, political science and foreign language, to name a few.

Lindenwood's athletic program offers students a wide range of choices for intercollegiate sports participation. The Harlen C. Hunter Stadium Complex, which has an astro-turf field, has a seating capacity of 5,000. Students may also participate in variety of extracurricular activities.

Lindenwood was the first college of its size in the Midwest to be selected to participate in a U.S./Soviet Student Exchange Program. The three-year program was initiated by students in the Lindenwood Student Government (LSG). Members of the LSG actively work to raise funds for the program along with sponsoring other events for the St. Charles and campus communities.

At Lindenwood, each student's educational, spiritual and personal growth are viewed as equally important elements for success during the College years and beyond.

The Residence Halls

MCCLUER HALL (1961) named in memory of former College President Franc L. McCluer and in honor of his wife, Ida Belle. McCluer Hall provides traditional housing and lounges for women.

IRWIN HALL (1924) named in memory of Reverend Robert Irwin, college president from 1880-93. Irwin Hall provides a traditional residence with lounges for men.

COBBS HALL (1950) named in memory of Thomas H. Cobbs, a prominent St. Louis attorney and member of the College's Board of Directors. Cobbs Hall offers traditional rooms with lounges for women.. An outdoor swimming pool for all students is located behind Cobbs Hall.

PARKER HALL (1966) named in memory of Dr. Alice Parker, former professor of English literature at Lindenwood, Parker Hall serves as a men's dormitory.

NICCOLLS HALL (1916) named in the memory of Reverend Samuel Jack Niccolls, former pastor of the Second Presbyterian Church of St. Louis and member of the College's Board of Directors. Niccolls Hall houses men and women in apartment-style units.

AYRES HALL (1908) a men's residence hall (see description under Lindenwood College Buildings.)

SIBLEY HALL (1856) a women's residence hall (see description under Lindenwood College Buildings)

WATSON LODGE (1929) named in memory of Judge and Mrs. John S. Watson, who were major benefactors to the building of Sibley Hall and the original College endowment. Watson Lodge serves as a residence for men.

STUMBERG HALL (1933) named in memory of Board of Directors member B. Kurt Stumberg, M.D., and once the College infirmary. Stumberg Hall serves as a residence hall for women.

EASTLICK HALL (1921) named in honor of Mrs. Nellie Eastlick, a niece of Colonel Butler. Eastlick Hall serves as a residence for women.

The Off-Campus Centers

Olivette Center, at Logos School, 9137 Old Bonhomme, offers classroom facilities for the Lindenwood College for Individualized Education (LCIE) Programs.

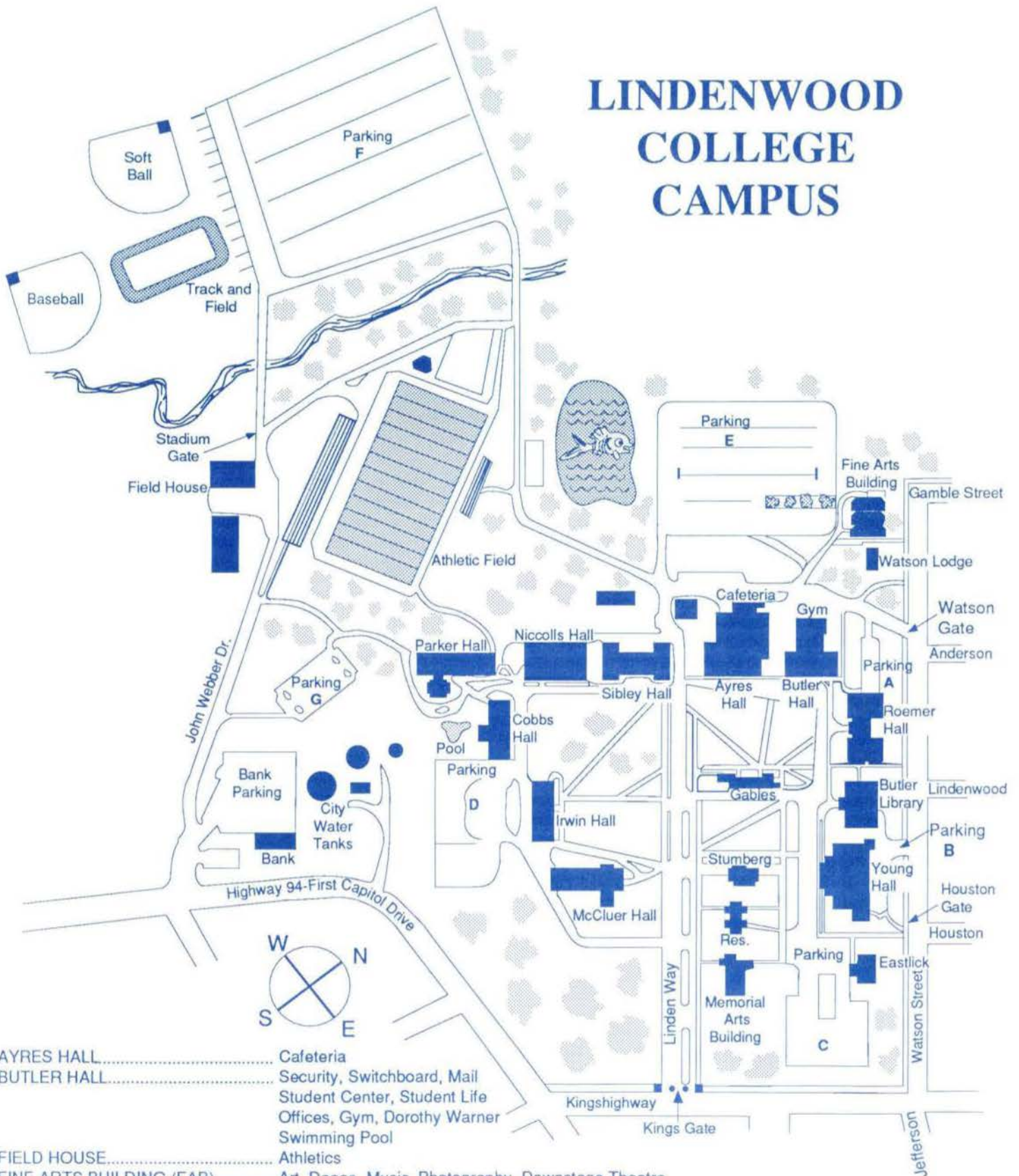
Westport Center, at 11960 Westline Industrial Drive in west St. Louis County, offers classroom facilities for the college's LCIE and MBA programs.

Other classrooms may be located on-site at the request of area corporations and businesses.

Butler Hall

Butler Hall is the Student Life center and the location of the Student Life Offices. Butler houses the following: recreational gymnasium, swimming pool, weight training rooms and machines, Lindenwood Student Government, Dean of Students' Office, Office of Student Activities Director, Chaplain's Office, Office of Work and Learn Director, Housing Director's Office, various organizational meeting rooms, television room, game room, pool table, and general student meeting rooms, snack bar, information desk and mail center.

LINDENWOOD COLLEGE CAMPUS



- | | |
|-----------------------------------|--|
| AYRES HALL..... | Cafeteria |
| BUTLER HALL..... | Security, Switchboard, Mail
Student Center, Student Life
Offices, Gym, Dorothy Warner
Swimming Pool |
| FIELD HOUSE..... | Athletics |
| FINE ARTS BUILDING (FAB)..... | Art, Dance, Music, Photography, Downstage Theatre |
| GABLES..... | Day Admissions and English Department |
| MEMORIAL ARTS BUILDING (MAB)..... | Business Administration, Communications, Babcock Center, KCLC, Sibley Museum |
| RESIDENCE..... | President's House |
| ROEMER HALL..... | Administrative Offices, Evening Admissions, LCIE Office, Jelkyl Theatre, Financial Aid,
Business Office, Registrar's Office |
| YOUNG HALL..... | Natural and Mathematical Sciences, History/Political Science, Young Lounge, Young Auditorium |
| RESIDENCE HALLS..... | Ayres, Cobbs, Eastlick, Irwin, McCluer, Nicolls, Parker, Sibley, Stumberg, Watson |

The Campus

Located on 108 acres near First Capitol Drive and Kingshighway in St. Charles, Missouri, Lindenwood College offers a picturesque setting with handsome architectural designs campus-wide and an arboretum of natural beauty, including the 164-year-old Linden trees for which the college is named.

The College Buildings

Sibley Hall (1856) the oldest, and most celebrated building on campus. Sibley Hall was named in honor of and Major George C. Mary Easton Sibley who founded Lindenwood in 1827. It replaced the original log cabin structure in 1860, and is listed in the National Register of Historic Sites. Sibley Hall now serves as a women's honors dormitory.

Margaret Leggat Butler Library (1930) named in memory of the co-benefactor and wife of Colonel James G. Butler, contains 138,000 volumes including reference books, government documents and periodicals. Intriguing architectural designs and accents give a scholarly presence to this three-story building. Reference and library instructions are available to all students.

Roemer Hall (1921) dedicated to honor John L. Roemer, president of Lindenwood from 1914-1940 and his wife Lillian P. Roemer, this building serves as the main administration building of the College. Offices on the first two levels of Roemer Hall include: Office of the President, Evening Admissions, Registrar, Financial Aid, Business Office, Development, Purchasing, Public Relations. Jelkyl Theatre on the first floor, offers a mainstage for performing arts productions and other special events. Classrooms and faculty offices are located on the second and third floors of this building.

Fine Arts Building (1969) located at Watson and Gamble Streets, provides students with art, music, photography labs and performing arts studios, classrooms, practice rooms, the "Downstage" Theatre and recital/lecture hall, and lounges. The Henry D. Hendren Gallery, located at the main entrance, is the site of annual painting, sculpture, stage design, photography, craft and other exhibits which are open to the public.

Young Science Hall (1965) named in memory of Howard I. Young, former chairman of the Board of Directors, was completed in 1966. Natural science, mathematics, computer science, and labs are held in Young, along with seminars and conferences in Young Auditorium. The campus TV studio, faculty offices, reading rooms and a meeting/reception lounge are also located in Young Science Hall.

Lillie P. Roemer Memorial Arts Building (1939) dedicated and named in memory of President Roemer's wife, who was also a former dean of students at Lindenwood, this building is most commonly called the "Memorial Arts Building" or "MAB". Radio Stations KCLC-89.1 FM and AM broadcast from the lower level of MAB with the Business Administration and Communications faculty offices and a computer lab on the upper two levels. The beautiful Arthur S. Goodall Lounge, on the first floor, is named in honor of Dr. Goodall, who was held the longest membership of the College's Board of Directors. The Latzer Great Hall, located on the upper level of the Memorial Arts Building was named in memory of Cora O. Latzer, the mother of Mrs. Charles (Jane) Schott, whose daughter attended Lindenwood College. Latzer Great Hall is now the site of the Sibley Museum.

Butler Hall (1930) named in honor of college benefactor Colonel James G. Butler, is the location of the Dorothy Warner Indoor Swimming Pool. Mrs. Warner, an alumna, contributed funds for the renovation of the pool to be used by students. Offices in Butler Hall include: Dean of Students, Housing/Activities, Work/Learn, Chaplain, LSG, Security.

Ayres Hall (1908) named in memory of former College President Dr. George Frederic Ayres, 1903-1913. Ayres Hall houses a men's honors dormitory along with Ayres Dining Hall. Special meeting/dining rooms in Ayres include the Heritage, Legacy and 1827 Rooms. The rooms were renovated through contributions by alumni and college friends including: Jane Schott, alumna parent; Maurita Stueck, former alumni board president; and Dorothy Trump, life member of the Board of Overseers.

The Gables (1915) houses faculty offices. It is located at the center of campus.

The Field House Athletic Center (Renovated in 1989) houses coaching offices for Lindenwood Athletic Programs, plus weight and locker rooms, and classrooms It is located next to Hunter Stadium.

Harlen C. Hunter Stadium (1976, renovated in 1988) named in recognition of Mr. Hunter's contribution to refurbish an existing facility, this 5,000-seat stadium the site of the Lindenwood Lions men's and women's soccer, football, and other sports activities.

1991-92 Academic Calendar

SEMESTER SCHEDULE

Fall Semester 1991

Faculty Workshop & Planning	August 19-23
Freshman/New Student Orientation	August 24
Returning Student Orientation	August 25-26
Registration/Student Activity Booths	August 26
Classes Begin	August 27
Fall Activity Day	October 18
Thanksgiving Holiday - No Classes	November 28-29
Last Day of Classes	December 11
Study Day (No Classes/Exams)	December 12
Final Exams	December 13-14, 16-18
Final Grades Due, 12:00 Noon	December 19

Note: Classes will meet on Labor Day, September 2

Spring Semester 1992

Faculty Workshop & Planning	January 2-3
Registration	January 6
Classes Begin	January 7
Activity Day	January (date to be determined)
Activity Day	February (date to be determined)
Spring Break	March 23-27
Activity Day	April (date to be determined)
Last Day of Classes	May 4
Study Day (No Classes/Exams)	May 5
Final Exams	May 6, 7, 8, 11, 12
Final Grades Due 12:00 Noon	May 14
Baccalaureate	May 15
Commencement	May 16

QUARTER SCHEDULE

Fall Quarter- 1991

Evening Classes Begin	Sept 26
LCIE Opening Session	Sept 28
Saturday Art Classes Begin	Sept 28
Thanksgiving Holiday-No Classes	Nov 28-29
Quarter Ends	Dec 13
Final Grades Due, 4 P.M.	Dec 17

Spring Quarter 1992

LCIE Opening Session	April 4
Saturday Art Classes Begin	April 4
Evening Classes Begin	April 6
Memorial Day-No Classes	May 25
Quarter Ends	June 22
Final Grades Due, 4 P.M.	June 24

Winter Quarter 1992

LCIE Opening Session	Jan 4
Saturday Art Classes Begin	Jan 4
Evening Classes Begin	Jan 6
Quarter Ends	Mar 21
Final Grades Due, 4 P.M.	Mar 24

Summer Quarter 1992

LCIE Opening Session	July 11
Saturday Art Classes Begin	July 11
Evening Classes Begin	July 13
Quarter Ends	Sept 26
Final Grades Due, 4 P.M.	Sept 29

Note: Fall Quarter, 1992 will begin on October 3.

TRIMESTER SCHEDULE

Fall Trimester 1991

Opening Weekend Session	Aug 24
Thanksgiving Holiday	Nov 28-29
Classes End	Dec 7
Final Grades Due-12:00 noon	Dec 19

Spring Trimester 1992

Opening Weekend Session	Jan 4
Last Day of Classes	May 9
Final Grades Due-12 noon	May 14

Summer Trimester 1992

Opening Session	May 18
Last Day of Classes	Aug 8
Final Grades Due-12 noon	Aug 11

1991 SUMMER SESSIONS

Four-Week

May 18 - June 12
June 15 - July 10
July 13 - August 7

Six Week

May 18 - June 26
June 29 - August 7

Eight Week

June 8 - July 31 (Education)
June 15 - August 7

Student Organizations

All organizations seeking recognition at Lindenwood College may receive assistance and support from the Student Life Office. It is necessary for each organization to register at the Student Life Office each year and provide the name of a faculty or staff advisor and a current list of officers and members. All organizations must register social functions at the Student Life Office. Current Student Organizations include:

Alpha Epsilon Rho - National Broadcasting Society. This organization promotes the advancement of broadcast education, establishes communication between student and professional broadcasters and fosters integrity in the use of broadcast instruments.

Alpha Lambda Delta -The national scholarship honor society which recognizes the academic achievement of freshmen and transfer students in their first semesters at Lindenwood.

Alpha Sigma Tau - Honor society for seniors based on a high grade point average.

Biology Club - a group of students interested in biology and the environment

Cheerleaders -to promote spirit and enthusiasm throughout the college and at soccer and basketball games.

Christian Student Union - a group of students seeking to encourage spiritual growth and the expression of faith by the members of the campus community by coordinating and/or sponsoring religious activities, retreats, studies, support groups, worship, and mission.

Circle K - co-sponsored by the St. Charles Noonday Kiwanis Club and Lindenwood College. This organization participates in community service on campus and throughout St. Charles and greater metropolitan St. Louis. Students have won numerous awards for leadership and service.

Computer Club -to promote and increase knowledge and interest in science, design, development, construction, language, and applications of modern computing machinery. Also, creating a means of communication between persons having interest in computing machinery.

Dance Squad - to promote school spirit, sportsmanship and fellowship for the school and to provide entertainment at school events through dancing.

Education Club -to enrich an individual's ability to compete in the outside job market as a highly qualified professional. Professional growth is promoted through the sponsoring of guest speakers, workshops and the skills development lab.

Fashion Marketing - to develop student awareness and appreciation of the fine arts available not only from the world surrounding each student, but also from world within the individual.

Griffin Literary Club -Broadside and Griffin Publications

Interhall Government - to establish and maintain communication between students within residence halls and to be a liaison between these and the administration; to provide educational programs and activities.

International Students -to promote an awareness of international students on campus, their countries and their culture, and to educate the other students about the different countries.

LINC (Lindenwood Is Nature Conscious) -to develop student awareness and the concern for the environment that we live in.

Lambda Tau Omega- Admissions Tour Guide Group

LindenLeaves -Yearbook

LindenWorld -Student Newspaper

Linden Scroll -an honor society that works to advance the spirit of service and fellowship on the campus, to promote and maintain standards of scholarship, to recognize and encourage leadership, and to stimulate the intellectual development of the college student.

Lindenwood Student Government (LSG) -to provide leadership opportunities for students and to allow students to work together with other campus organizations to provide activities and programs for the entire campus community.

Modern Language Club -to allow students interested in Spanish, French, German, and Italian to learn about the foods, music, dance, and cultural heritage of each of these nations.

Nexus -(Association of Afro-American Collegians)-to promote academic excellence, cultural awareness, and career oriented activities.

Tutors-Students who excel academically in one or more areas and who have an interest in and ability to convey this knowledge to others, may become a tutor.

Psychology Interest Group -to facilitate student interest and involvement in psychology as a science, as well as to stimulate an appreciation of the broad applications of psychology to daily living endeavors.

General Information

Non-Discrimination Policy

Lindenwood College is an Equal Opportunity, Affirmative Action Employer. The College complies with the Civil Rights Act of 1964, as amended, and other legislation which prohibits discrimination in employment and access to educational programs because of race, color, national origin, sex, age or physical handicap. Lindenwood College is committed to a policy of non-discrimination and dedicated to providing a positive discrimination-free educational and work environment. Any kind of discrimination, harassment and intimidation may be defined as any attempt on the part of individuals, groups and recognized campus organizations to deny an individual or group those rights, freedoms or opportunities available to all members of the College community. The College is committed to meeting the full intent and spirit of the anti-discrimination laws, not merely the minimum letter of the law. Inquiries concerning the application of Lindenwood College's policy on non-discrimination should be directed to the Student Life Office or Executive Offices of the College.

Drug-Free Schools, Communities and Workplace Policy

Lindenwood College complies with the Drug-Free Schools and Communities Act of 1989 and the Drug-Free Workplace Act of 1988, and seeks to provide a healthy, safe, and secure environment for students and employees. Lindenwood has implemented programs that provide for annual distributions, in writing, to each student and employee of (1) standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on College property or as part of any College activity; (2) descriptions of applicable legal sanctions under local, state or federal law; (3) descriptions of health risks associated with the use of illicit drugs and abuse of alcohol; (4) descriptions of available drug or alcohol counseling, treatment or rehabilitation or re-entry programs; and (5) clear statements of the disciplinary sanctions that College will impose on the students and employees. Lindenwood College also provides for the biennial review of these programs to determine their effectiveness, implement needed changes, and ensure that disciplinary sanctions are consistently enforced. Non-compliance with the regulations by students, employees, and the institution carries serious penalties, including the termination of all federal financial assistance and the possible repayment of funds received. Refer also to appropriate sections of Campus Residential Procedures and Behavioral Policies elsewhere in the Student Life Handbook, and to the information booklets distributed separately to both students and employees.

Identification Cards

Student Identification cards are provided without cost at registration. The ID card, to be carried at all times, is required to obtain meals at the cafeteria, cash checks at the Business Office and attend various social, theatre/drama and athletic events. There will be a replacement fee of \$5.00 for lost cards. Students are required to present their ID card at the request of all college and residence hall officials. The ID card is not transferable and any alteration invalidates the card. It must be surrendered upon graduation or upon withdrawal from the College.

The ID card may qualify the student for certain discounts and advantage when attending public events and performances, e.g. movie theatres, The Symphony, The Botanical Gardens, etc.

Campus Mail

Each resident student is assigned a mailbox. Commuter students may also request a mailbox, if one is available, through the Student Life Office. Using your Campus Box number on all return addresses will insure delivery of your mail. Mail is delivered daily to all boxes, usually by noon. UPS parcels usually arrive mid-afternoon. Hours of operation are posted.

Student Center and Student Life

Residence halls, along with the Butler Hall Student Center, provide the primary on-campus facilities for social activities as well as other student services. Hours of operation are posted. The Student Life Office includes offices for the Dean of Students, Housing Director, Activities Director, Work/Learn Director, and the College Chaplain.

Personal Property

Lindenwood College does not assume responsibility for personal property or valuables and does not carry insurance to cover such property. It is important for you to ensure safety for your personal property at all times. The Security Office will make available to students an engraving tool which can be used to imprint driver's license or other identification numbers upon valuables.

Solicitors and Salespersons

Students, campus organizations or non-campus persons are prohibited from solicitation at any time for non-campus related activity. Students are asked to be particularly alert to off-campus salespersons who pose nuisance and security threats. Contact the Student Life Office immediately if you observe any questionable sales activity.

Telephones

The campus switchboard is located in Butler Hall. Dorm room telephones may be used to call other campus extensions direct. Campus phones may receive incoming calls, if the caller requests the campus extension number of your phone. Outgoing dialing capability may be obtained by paying an additional service fee to the Business Office. Pay phones are located in each residence hall and may be used for out-going and in-coming calls. Proper care and respect for telephone equipment will guarantee this service. Phone courtesy and consideration of those using the phone is requested of all students.

Campus Bookstore

Owned and operated by the College, the Campus Bookstore provides textbooks and other reading materials, gifts, clothing, general school supplies, sundries and other personal items.

Additional services of the bookstore are:

- Book refunds during the first two weeks of each semester, when accompanied by cash receipt and class drop card.
- Book "buy back" at the end of each semester and quarter.

Ayres Dining Hall

Provides cafeteria meals of three per weekday and two on Saturday and Sunday. The following conditions apply:

- Provided to resident students who present a valid ID card, or to others on a cash basis at the door.
- Served only during posted hours.
- Appropriate dress required (shirt, shoes, no hats).
- Leave tables in clean condition after use by clearing trays, dishes and silverware to the dishwashing area.
- No dishes, utensils or food may be taken from the cafeteria.
- Reasonable amounts of food as "seconds" are usually available.
- Lunches may be ordered in advance for "brown-bagging" to special outings or for lunching in Butler Hall
- Luncheon tray for students who are ill and unable to leave their room may be requested. All trays, dishes and silverware must be returned to the cafeteria as soon as your health improves.
- Only authorized persons will be allowed behind serving counters and in the kitchen.
- Children must be managed so as not to disturb others in the cafeteria.
- No-smoking areas will be designated in the cafeteria.

Campus Appearance

Students, prospective students with their families, alumni, corporate executives and other financial supporters will visit the campus throughout the year. Please help present the best image of Lindenwood College by keeping your campus attractive and your attitude positive at all times. A friendly smile with directions for a campus visitor is remembered and highly respected. If you see any trash on the campus grounds, please pick it up and deposit it in a nearby receptacle. Also, please keep entrances to residence halls and campus buildings free and clear of congestion, litter and loitering. Your campus is your home and its beauty is something for you and your visitors to enjoy.

Bulletin Boards and Notices

Announcements of meetings and events by campus-approved organizations may be posted at designated areas on campus. These postings will reflect the integrity of your college and represent your meetings and events. Inappropriate or offensive materials may be removed and presented to the Student Life Office. Off-campus persons or organizations may post announcements for the campus community; however, permission must be granted by the Student Life Office and all off-campus publicity must be "stamped" as acceptable.

Fire and Tornado Alarms

All residents must leave the residence hall immediately when the fire alarm sounds. Walk to the nearest exit and remain outside until the "all clear" is given by a College official. The city tornado siren will sound with a steady blast. At that time you will need to go to the nearest designated campus shelter and remain there until the "all clear" is given by a College official. The City of St. Charles conducts a test of alarms on the first Monday morning of every month, when the weather is clear.

Security

The following precautions will help protect you and your possessions:

- Always lock your room and car, even if you just leave them for a few minutes.
- Do not keep or carry large sums of cash.
- Protect your keys at all times and report a loss of keys immediately to your resident advisor, resident director, or the Student Life Office.
- Engrave any electronic equipment with your name, home, state and driver's license and/or social security number.
- Report strangers who appear to have an insufficient reason for their presence on campus.
- Do not violate campus security measures including locked doors, access rules and visitation policies.
- Report any known or suspected thievery to the Dean of Student Life. This will help to insure the safety of everyone's property. The Student Right-to-Know and Campus Security Act signed into law November 8, 1990, requires the College to collect information on campus security. For more information, consult the Student Life Office.

Substance Abuse Assistance

Lindenwood College will assist in any substance abuse problem which may arise. The Student Life Office and College Chaplain will provide additional student assistance for anyone having a physical or psychological problem with alcohol, drugs or other chemicals. Students may voluntarily approach a College official for assistance. In situations where a behavioral incident involves substance abuse and results in disciplinary action, the College's interest also includes the provision of screening, educational and informational assistance, and referral to other professional services.

Academic Assistance

In case of academic problems, students are encouraged to contact their professor, advisor or the Student Life Office. The Education Department may also be contacted about peer tutoring. A special program has been developed so that students may receive assistance at the earliest possible opportunity.

Financial Aid Questions

The Admissions and Financial Aid Offices work closely with students and families to establish financial aid packages. That aid consists of some combination of Federal (Pell) Grant, State Grant, Guaranteed Student Loan, Perkins Loan, College Work and Learn stipend, special external funding, Lindenwood College Scholarship and family contribution. Financial aid packages are finalized based on commitments by students, family and the College; all must be honored throughout the year to achieve successful completion of the College year. Any changes or questions must be taken to the Financial Aid Office, where personal and confidential discussions will help insure your understanding of the details.

Insurance and Medical

Responsibility for medical care and insurance lies with the individual student and family. Students will need to provide information to assure that family medical insurance is current and that necessary forms and identification are available. Students experiencing medical problems need to contact their Resident Advisor, Resident Director or the Student Life Office. **For emergencies, notify your resident advisor or resident director, the Student Life Office or Security.** St. Joseph's Medical Center at First Capitol Drive just east of 5th Street, and Barnes Hospital of St. Peters off Jungermann Road near the Cave Springs Exit on I-70, are two hospitals located close to the College. Lindenwood student-athletes must contact their coaches about medical requirements and any additional insurance.

College Withdrawal

A student who needs to withdraw from classes and college attendance must discuss these needs with the Student Life, Financial Aid, Registrar, and Business Offices. A College Withdrawal Form with a procedural checklist will be provided for your convenience and to insure a positive departure with additional assistance and support for your decisions. This form is available in the Student Life Office and should be returned upon completion to the Student Life Office.

Student Responsibilities for Class & Campus

To maximize classroom and campus success for each student, and to insure a positive learning environment, the following conduct is expected of all students:

- Attend all scheduled classes
- Be on time for classes. Enter room quietly, if late for any reason
- Tobacco may not be used at any time during class
- Coffee and soft drinks may be permitted by your individual class instructor; however empty containers must be properly disposed of after class
- Talking during class is limited to class discussions only
- Children will not be permitted to attend classes with a parent.
Ask your faculty advisor or instructor for possible special arrangements if an unusual circumstance exists.
- Inform your instructor at the beginning of class, if you must leave that class for an important appointment while class is in session. In these instances, it would be helpful for you to sit near the door and leave quietly when needed.
- At the end of each class period, check to make sure the classroom, and especially your seating area, is properly arranged for the next class.
- If your class is on break or dismissed earlier than usual, please remain quiet while in the halls, as other classes may still be in session.
- College academic integrity and student honor are of highest importance at Lindenwood College. Therefore, students are not permitted to sign classroom, lab or lecture attendance lists for another student. Cheating, lying and plagiarism of any kind will not be permitted in the academic program, and will be considered a violation of College academic policy.

Your Campus Personality

Lindenwood College helps prepare students for their success in personal and professional services. Training and guidance for your future begins as you enter the Lindenwood gates.

Combined with classroom education, there will be many instances where you will also develop your personal and social skills for successful living. The following guidelines are mentioned to assist you and help insure that you attain the highest possible degree of educational, social and spiritual integrity as you attend college.

- Give proper respect to faculty, staff and others in authority.
- Be courteous to fellow students and authorized campus visitors.
- Choose your language and speaking volumes with consideration for others.
- Good grooming and personal hygiene is a reflection of your health, attitude and personality.
- Remember that smoking is hazardous to your health; however, if you smoke, please properly dispose of cigarette butts in ashtrays and sand-filled receptacles only. Check to make certain all cigarette butts are "cold" before emptying your ashtrays. A smoldering cigarette is a fire hazard. Paper, soda cans, and other trash are to be placed in receptacles designated for this purpose. Keep floors, hallways and the campus grounds free of litter at all times.

Community Relations

Students enrolled at Lindenwood College are obligated to conduct themselves at all times in a manner which is consistent with the College's mission. As students express themselves socially on campus, interact with local businesses and residents, and participate in public events, they are asked to abide by all laws and campus policies, extended courtesy to others and bring honor and respect to the College. On such occasions, both on campus and away, the College will not tolerate from its students the intimidation or harassment of others, including loud, threatening or inappropriate behavior.

College Work & Learn Program (Work Study)

Eligible resident students may elect to participate in the College Work & Learn Program--a practical work experience under faculty, staff and/or administrative supervision. The program may:

- Help defray the cost of college education,
- Develop a sense of the importance and dignity of working,
- Combine with academic studies to build credentials upon graduation for entrance into the public job market, and
- Assist the day-to-day operations of the College by reducing overhead costs and enabling more College resources to be channeled to greater educational goals for students.

Students are assigned to offices, departments and facilities, and thus have vital "hands on" responsibility for the life of the College. More experienced upper classpersons with positive work records will be selected as group leaders. These students will receive more advanced on-the-job training and campus-wide recognition of their accomplishments. Students in the Work & Learn Program will complete a questionnaire about their past work experience and preferred work areas. This questionnaire will assist the Student Life Office in making work assignments. The amount of the College Work & Learn stipend is specified in the original financial aid package which is signed by the student. The signed agreement or contract between the student and the College represents a commitment by the student for covering these College costs through a conscientious and reliable work attitude. The normal stipend directs that a student work 10 hours per week for the College. No additional compensation will be made for hours worked in excess of the amount specified on the award letter.

College Work and Learn is a very serious program. If students do not fulfill their portion of the work agreement, they will be removed from the program and expected to find alternate means to pay for that portion of their education.

Resident Housing Administration

Room Assignments

Rooms are assigned by the Student Life Office. Rosters are maintained as official records of the College. Room changes may be requested after the first two weeks of each term. Approval for the change is granted by the Student Life Office. Students changing rooms must follow the check-out and check-in procedures supplied by Student Life. If your roommate moves to another location on campus or withdraws, graduates or leaves the College for any reason, the Student Life Office may request that you move to another room. Some students may request single room occupancy at an additional charge. For security reasons, all resident halls will be closed during Thanksgiving, Christmas and Spring Break holidays. Exceptions may apply to special circumstances where students need to remain in the dorm during these holidays. These students may make arrangements for rooms and meals during the holidays by contacting the Business and Student Life offices in advance.

Room Keys

Keys to your room require your signature. Your room keys must be turned in to the Student Life Office before you depart the College. Lost room keys require a \$25.00 replacement charge because it usually requires the door to be re-keyed for proper security. Student Life asks that they be notified immediately if you lose your keys, and they will authorize replacement. Additional locks that you wish to place on your doors require the approval of the Student Life Office and a copy of new keys to your room must be kept on file with Student Life.

Damaged Or Missing Equipment

Students are charged for damaged or missing equipment. Charges are deducted directly from the housing deposit or billed directly to the student. Graduating seniors and students not returning for the next term will be issued a housing deposit refund check within a few weeks after you leave with deductions for any damages or missing equipment as previously assessed at the time of your check out.

Checking Out

Prior to your room departure, the resident director is required to assess any possible damage that might have occurred to your residence. Also, rooms must be returned to their original state-- personal items removed, tape and staples removed from walls, left in clean condition with all trash removed and properly thrown away. For multi-occupancy rooms, the first person to leave is responsible for settling with other roommates any discrepancy about the physical state of the room to include damaged or missing equipment, cleaning the room and returning the room key to the Student Life office. If a problem arises, consult your Resident Director or the Student Life Office. The last person to leave the room will be responsible for the final condition of that room.

Improper Check Out

Failure to check out properly may result in the loss of your housing deposit and/or room selection priority for the next term. An additional fee of \$100 will be assessed for improper check out and transcript transfers may be withheld until payment of this fee is received.

Residential Authority and Room Privacy

The College will make every reasonable effort to respect the privacy of students and give prior notice of entry needed into student rooms for the purpose of inspection, verification of occupancy and maintenance. The College reserves the right of entry without notice for such purposes as necessary to assure compliance with College policies and to meet emergency needs. If necessary, the right of entry will also include student-owned vehicles.

The Lindenwood Community

An Understanding of Commitment

Lindenwood College is committed to the development of the whole person within a value system that acknowledges the College's Christian heritage, and focuses on four-dimensional personal growth: mental, social, physical, and spiritual. Life on campus helps you as a student: learn how to learn; gain a broad range of knowledge and understanding about the arts, humanities and sciences; obtain social and physical enjoyment through athletic and recreational activities and special events; grow in capacity for work, achievement and leadership, and experience self-discovery and personal fulfillment that will serve a lifetime.

The College community seeks to foster peace and harmony by maintaining order and stability. Policies and rules help to establish order and serve the common good. The Lindenwood College Community is a voluntary society that asks you as its member to possess a loyalty to the institution and a personal commitment to growth, education and the community.

Your activities affect both yourself and others. In choosing to be a part of this learning community, you agree to be responsible and to choose your actions in such a way that they reflect favorably on yourself and the community. You are expected to abide by established policies and procedures, just as you are required by city, state, and nation to abide by established laws. You are expected to conduct yourself at all times in a manner that exemplifies respect and seeks the best interest of all members of the community.

Responsible members of the Lindenwood College community demonstrate respect for self, others and their institution by:

- exhibiting personal qualities of honesty, fairness, integrity, and accountability;
- developing interpersonal relationships that enhance the quality of life on campus and treat other persons with respect and dignity;
- relating to others in a manner that assures their physical safety, emotional health and psychological well-being;
- abstaining from any form of intimidation and harassment that causes fear, threat or discomfort on the part of others;
- respecting the rights of students and staff to remain reasonably quiet in the residence halls, classrooms, library, and laboratories;
- respecting the physical property of the College and of other students;
- striving to enhance the physical and mental health of all persons by not using, possessing, or providing others with alcohol, illegal drugs and chemicals or other substances;
- accepting traditional Christian values of heterosexual relationships and marriage, and avoiding any manipulation or coercion toward other forms of relationship;
- abiding by all policies of the College and fulfilling all contractual agreements with the College;
- abiding by the laws of the city, county, state and nation.

When your behavior or attitude does not conform to these standards, you will be met with personally, patiently and justly. Referrals may be made to a College official for personal inventory, self-evaluation, counseling and advice. Correcting behavior and fostering personal growth is more desirable than punishment. However, disciplinary action will be taken when it is warranted. The College reserves the right, with proper notice, to deny admission or dismiss a student whose behavior and living habits are judged to be detrimental to the welfare of the full community. Due process within this community has a greater degree of informality and flexibility of procedure.

Residential Procedures & Campus Policy

Room Furnishing, Possession and Care

Students are expected to care for their rooms and halls, keeping them clean and free from damage through carelessness or neglect. All furnishings by the College are to remain in place and not dismantled or removed for any reason. Any plans for room modifications beyond the reasonable introduction of furnishings must be submitted in writing, in advance to the Student Life Office for approval. Students may bring reasonable additions for their living space:

Small portable refrigerators of 120 volts and 1.5 cubic feet or less are permitted in all residence halls. Electric fans, shavers, hair dryers, electric blankets, coffee pots and self-contained popcorn poppers are permitted. Televisions and electronic equipment are permitted at reasonable volumes, and students bringing such equipment are advised to engrave it with the owner's name, driver's license or social security numbers and record the serial numbers on each piece of equipment as a security precaution.

Waterbeds, pets, dartboards, cooking appliances (except those mentioned above), air conditioners, outside antenna, incense and candle burning are prohibited in your rooms. Two-sided tape or staples may be carefully used for hanging room decorations; however, other adhesives, nails and tacks are not permitted for hanging decorations. Room painting is also prohibited, except when approved in advance and in writing by the Student Life Office. The use of signs, flags and pictures as visible window coverings are not acceptable.

Hall/Residence Visitation

Regulations regarding visitation will be listed and posted in individual dormitories and houses and may vary according to your residence.

Visitation by members of the opposite sex within residence halls must be with concern for personal safety and security, and consideration for the well-being of all students. Like visitation within one's home, the privilege necessarily requires certain understandings, restrictions and responsibilities. Therefore, the following policies have been established.

In traditional residence halls, visitation by members of the opposite sex within the hall is permitted only for occasional "open house" or other special events as authorized by the Student Life Office.

In non-traditional, alternative residences and houses, where the college provides more of a "private residence" status, students are issued keys and buildings are usually locked at all times.

Residence hall visits by parents or family members of the opposite sex are permitted by notifying your resident hall director and making a courtesy announcement to other students sharing your floor. Non-students, especially non-family juveniles under 18 years of age, and uninvited or inconsiderate persons are not welcome in the residence halls at any time.

Guests

Any guest of students visiting the campus and staying overnight must be pre-approved and registered with the Student Life Office. No visitation will be allowed unless specifically approved on an individual, case by case basis. Male guests must be housed in men's residence halls; female guests in women's residence halls. All guests must pay cash for meals taken in the cafeteria. The college holds the student responsible for the behavior of any guest and informing them of College policies. There is a three-day limit on all visits.

Alcoholic Beverages

Present state law makes liable to arrest and prosecution any person under 21 years of age who consumes and/or possesses alcoholic beverages or supplies such beverages to a person under the age of 21. The College Administration and Board of Directors have further instructed that alcohol be prohibited on campus. The National Association of Intercollegiate Athletics (NAIA), affiliated with the College, has policies prohibiting alcoholic beverages at any athletic event on or off campus. Student problems relating to alcohol and its use will be brought to the attention of college authorities and may result in disciplinary action as directed by the College.

Drugs and Illegal Chemicals

The College, in compliance with local, state, and federal laws, expressly prohibits any use, possession or distribution of narcotics, illegal drugs, chemicals and/or related paraphernalia. Further, students receiving federal financial aid (Pell Grants, Guaranteed Student Loans, etc.) are required to sign pledges that they will not use, possess or distribute controlled substances; and they risk the cancellation of that aid by involvement in such activity. A medical use of drugs is permitted when prescribed by a physician. Violation of this policy may result in immediate dismissal.

Fireworks, Firearms, Explosives and Weapons

All fireworks, firearms, explosives and weapons are prohibited within the residence halls or on the campus. Snowballs and other items may be considered weapons if used in a threatening or intimidating manner against individuals, vehicles or buildings.

Fighting

Interpersonal arguments may arise as students relate to each other in the residence halls and on the campus. However, students who resort to fighting and intentional use of objects to inflict personal harm will be dismissed from the College.

Fire Protection Equipment

Fire extinguishers, hydrants and alarms are mandated by civil housing codes, state and federal laws. Any unauthorized use or tampering with such equipment is considered a violation of those statutes and college policy, and will result in disciplinary action, financial charges for damage, dismissal when abuses are severe or repetitive, and possible prosecution by civil authorities.

Quiet/Study Hours

Undue or excessive disturbances to the usual tranquility of the Lindenwood College campus and surrounding community through the use of electronic or other sound-producing instruments and/or vocal levels are not permitted. The residence hall staff determines the acceptable noise level during specific hours of the day. Quiet/study hours are established at other times to allow for adequate study and resting periods for all students.

Your Vehicles at College

All resident students must register their automobiles with campus Security. All vehicles are expected to follow standard rules of the road with regard to parking, speed limits, travel on recognized roadways and compliance with federal, state, and local laws. Only authorized persons are permitted to use College vehicles. The College does not assume responsibility for the loss or damage to vehicles or their contents while parked on campus. Fines are levied for parking violators. Repeated violations may result in loss of parking privilege on campus. Vehicles may be towed at owner's expense. Parking areas for handicap students and visitors are designated at various points on campus. Fines will be issued to those violating the handicap parking spaces provided on campus. All fines must be paid before grades will be issued to a student.

Stealing and the Possession of Stolen Property

The possession of stolen property (whether from another student, the College, or the public) or related suspicious behavior (i.e. uninvited entry, deception, false statements) are not acceptable at the College. Violators are subject to criminal and campus disciplinary actions.

Campus Facilities, Equipment and Supplies

Telephones, washers and dryers, public facilities and furnishings, and cleaning equipment and supplies are provided as a convenience for all students of the campus and to serve the common good. All students are expected to care for that equipment, use it properly and assist the College in preventing abuses by others.

Building Integrity and Hours of Operation

Buildings and facilities of the campus have regular hours of operation and policies and conditions for use. Students are expected to respect such regulations. Anyone who gain unauthorized entrance, as well as those assisting in that entrance, are subject to criminal and campus disciplinary actions.

Discipline

Disciplinary action for non-compliance with College policies may result in one or any combination of the following:

- Warning
- Social probation
- Restitution work assignment
- Assessment of fine or charges for damage
- Expulsion from residence halls or public facilities
- Dismissal from the College
(dismissal may result without probationary action)

In serious situations:

- Parents may be notified
- A copy of the disciplinary report is placed in the student's permanent record file

If dismissed from the College, readmission requires a petition to the Student Life Office in writing which shows satisfactory understanding by the student of:

- Why the dismissal was necessary
- Why the student wishes to return, and
- What the student is willing to do in the future to prevent past problems and contribute to a more positive campus life.



LINDENWOOD
COLLEGE

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