

LINDENWOOD
UNIVERSITY
—
DIGEST
EMPLOYEE NEWSLETTER

Today's Headlines

July 24, 2020

TIAA Virtual Meetings Available

Employees can meet with a TIAA financial consultant virtually.

No matter where you are in life, getting started or planning for retirement, a session with Lara Mayhew can help you create a unique plan for your goals. And, it's at no additional cost as a part of your retirement plan. Lara will be offering virtual meetings on Wednesday, July 29, and Sunday, Sept. 27, 2020.

Please see the [flier](#) for instructions on how to book a session

New and Improved Involve U is Here!

Student Involvement is extremely excited to unveil a new and improved Involve U! Involve U is the student engagement portal students use to learn more about events on campus, student organizations, and other ways to get involved. Access to Involve U is located under "Portals" on the Lindenwood website.

If your department would like to request a page on Involve U, please submit the Organization Registration form, and make certain you select "Department" under Organization Categories. Questions? Contact Angie Royal at aroyal@lindenwood.edu.



Roaring Return - The Plan to Reopen Campus

With Lindenwood University's announcement regarding the Roaring Return to campus this fall, we are prepared and ready to welcome our community. Departments campus-wide have worked together to implement innovative strategies and wellness protocols to keep our campus safe and help Protect the Pride. Every member of the Lindenwood community – students, faculty, and staff – plays an important role in making this Roaring Return a success.

[View the plan to reopen campus](#)

[View the university safety protocols](#)



To facilitate a successful fall semester, modifications to our fall academic calendar are necessary. Fall Break has been integrated into the Thanksgiving holiday break to reduce the need for travel away from campus. Accordingly, after Nov. 20, all courses will be held in a virtual-only format so students may remain home after Thanksgiving. Campus residences and dining will remain open and available for those who wish to return to campus for the duration of the semester; however, there will be no in-person class meetings after Nov. 20.

Fall classes will be offered in a hybrid in-person/virtual format to align with physical distancing and room capacity guidelines. We have installed [upgraded technology](#) and added protective barriers in every classroom to support a safe classroom experience for students and faculty. Academic Affairs is reviewing the course schedule and making necessary modifications.



MOMENTS

This weeks' Q2 Moment goes out to the groundskeeping director, Kyle Routh. Kyle was recognized by two of his colleagues, one from Athletics and the other from Fiscal Affairs, for his dedication to service excellence and going above and beyond the call of duty. Kyle met a family that was in town and interested in Lindenwood, he immediately requested permission from security to provide the family with a campus tour. Additionally, Kyle delivered quality service to his colleagues in Fiscal Affairs by responding to a request to trim overgrown bushes without a moment's hesitation. Vice President of Operations Diane Moore considers Kyle to be one of the most Q2 people on campus, and we agree! Thank you for all the work you do to attract and retain students, Kyle.

-Q2 Team

LINDENWOOD
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LEARNING ACADEMY

Teaching with OWL and Big Blue Button: Upcoming Learning Opportunities for Faculty

As we approach the fall semester, there will be many opportunities for faculty to become familiar with the technology that will allow them to interface with students in person and virtually at the same time from the classroom, as well as to record class sessions for students who will view them asynchronously.

- Lindenwood Online will provide virtual and on-ground training sessions on OWL and Big Blue Button/Canvas Conferences
- IT will provide dates and times when faculty can come to campus to get hands-on experience with the technology in a classroom

Full-time and part-time faculty are encouraged to take advantage of these learning opportunities. There will also be training sessions on OWL and Big Blue Button (but not hands-on classroom hours) during the Adjunct Conference for part-time faculty.

Trainings

Virtual and on-campus trainings will begin the week of July 27 and continue through the week of Aug. 17. Registration is currently open for the first seven trainings that will occur the week of July 27. Please visit the [Learning Events Calendar](#) to register. Dates, times, and registration for subsequent trainings will be available on the calendar soon.

Please try to attend any sessions for which you register, as we want to ensure that as many faculty as possible have the chance to learn about and experience these technologies before the fall semester begins. If you know in advance that you won't be able to attend a session for which you've registered, please notify [Brittany Gutermuth](#) so that your registration can be cancelled and your spot can be released to another faculty member.

Hands-on Experience

LARC 124 will be open to faculty at specified times, on specified dates beginning the week of July 27 to allow for hands-on experience using the OWL. Details will be provided in next week's Digest.

Safety

Before coming to campus for on-ground trainings or hands-on experience sessions, faculty will need to

- Complete the Return to Campus Safety video within SafeColleges (link is in Workday task found in your Workday inbox).
- Read and review the safety protocols provided in Workday.
- Check the box acknowledging receipt, understanding, and ability to comply with established safety protocols in Workday and follow safety protocols when on campus.

Upcoming Events and Deadlines

All in-person events have been cancelled until further notice. [See the list of all virtual events](#). If you would like to have a virtual event posted, please send any applicable posts via the online Marketing and Communications [project request form](#).

Submit Information to the Digest

To have your listing appear in the Digest, please fill out the [Project Request Form](#) (be sure to choose "Communications and Public Relations" for type of request) by noon on the day prior to send-out. The Digest is sent every Tuesday and Friday morning during the term and on Fridays during break. Information submitted past the deadline may not be included in that edition but will appear in the following one. Entries are only subject to run once but may run twice depending on volume of material submitted that week. Please note, all entries to the Digest are subject to editing prior to running. [Get more information](#).

