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Lindenwood College Faculty Meeting Minutes, 1976-1977

Lindenwood College

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Eva Emory

FACULTY MEETING AGENDA

September 3, 1976, 1:30 P.M.

Fine Arts Building, Room 202

President Spencer Presiding

- I. Invocation - Dr. Johnson
- II. Minutes of May 5 and May 19 meetings
- III. Introduction of new faculty and staff - Deans Bartholomew, Crozier, Delaney, ✓
Eisendrath, and President Spencer
- IV. Organization of the Faculty - President Spencer ✓
 - 1. Meeting time and place ✓
 - 2. Election of Faculty Treasurer and establishment of dues ✓
 - 3. Announcement of faculty appointments to committees ✓
- V. Reports
 - 1. Educational Policies Committee - Dr. Hood ✓
 - 2. Faculty Council - Dr. Balog ✓
 - 3. Summer Session - Dr. Hood ✓
 - 4. 1976-77 new students - Mr. Gorsky ✓
 - 5. College for Women - Dean Crozier ✓
 - 6. College for Men - Dean Delaney ✓
 - 7. Evening College - Dean Bartholomew ✓
 - 8. College for Individualized Education - Dean Eisendrath ✓
 - 9. Lindenwood 4 Academic Standards Committee - Dr. Evans ✓
 - 10 - President - Dr. Spencer ✓
- VI. Business from the floor 22.
- VII. Announcements
 - ✓ 1. Orientation and Registration - Deans Crozier and Delaney, Mrs. Emory
 - ✓ 2. Convocation for new students and parents, and Faculty Open House -
Deans Crozier and Delaney
 - ✓ 3. Faculty and staff picnic - President Spencer
 - ? 4. Others FAC. COUNCIL meet 9

129
45
33

207

*Daly
Brechin
Wicks
Evans*) 40-45
students

* Sched. of
classes
of

✓ DOM SODA'S REVISION
✓ IMPORTANT GRADE DATES

Computer printouts ✓

→ ADMISSIONS moved to Butler ALICE WISE

Faculty Secretary?
Julie Templeton

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 5, 1976

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 3:00 p.m., Wednesday, May 5, 1976. President Spencer presided. Dr. Johnson gave the invocation.

There were no student representatives present.

The last paragraph on page one of the April 7 minutes was corrected from "Dr. Bartholomew, Chairman of the Nominations Committee..." to read, "Dr. Barnett, Chairman of the Nominations Committee..." On motion made, seconded and passed the minutes of the April 7 meeting were approved as corrected.

Mr. Berg introduced Glenda Partlow, Manager of Publications and Publicity.

Dr. Hood, Chairman of the Educational Policies Committee, reported that EPC had passed a motion to recommend to the faculty that the Bachelor of Arts or Bachelor of Science in Medicine program be accepted in principle. Dr. John D. Vavra, of Washington University School of Medicine and of St. Louis City Hospital, and Dr. James Swift, of the Home Health Aid Program of St. Louis City Hospital, described the program for the Bachelor of Medicine degree combining The Lindenwood Colleges, Washington University School of Medicine, and St. Louis City Hospital. The details of the program have not yet been worked out. A motion was made, seconded and passed without dissent that the faculty accept in principle the Bachelor of Medicine program.

A motion was made, seconded and passed that the M.A. program in Gerontology through Lindenwood 4 be approved. Description of the program is attached to these minutes.

A motion was made, seconded and passed that the following description of the Lindenwood College IV Academic Standards Committee be adopted; the description be included in the Faculty Manual, Section V, Item A3f; and that the committee become a standing committee:

f. Lindenwood College IV Academic Standards Committee

1) Membership:

- a) The Chairman shall be elected by the Committee members.
- b) The Dean of Lindenwood College IV.

- c) Five faculty members: A member of the Educational Policies Committee, a member elected from each academic division by each of the three divisions, a College IV Faculty Administrator on a rotating basis.
 - d) Two College IV students elected by the College IV student body.
- 2) Duties:
- a) To review the program overviews, trimester study plans, and progress of College IV students; also, credit granted for critical life experience.
 - b) To recommend the granting of degrees to College IV students.
 - c) To designate a team to visit the College IV regional centers once a year for purposes of program evaluation.
 - d) To "audit" the entire College IV program on an annual basis.

Dr. Hood reported that the Master in Education program is not yet ready for faculty action.

Mrs. Emory announced that the names of David W. Dale, Thomas William Deckard, and Jennifer J. Henderson should be removed from the list of candidates for degrees. A motion was made, seconded and passed that candidates for degrees, as listed on the attachment to the agenda, be awarded the appropriate degrees upon completion of the requirements for such degrees.

President Spencer announced that members of the Boards would be invited to the campus for lunch on May 21, prior to the Board meeting, for briefing sessions on academic programs. Any faculty member who wishes to present such a session should notify President Spencer or Miss Yonker.

Mr. Nichols announced that the final report meeting for the Community Support Program would be May 7. At that meeting he will remind community leaders that members of the faculty are on the lookout for projects for students that would be learning projects for students and a help to the community.

Mr. Florimonte announced that some of the work of photography students is on display in the Art Building. Miss Delks and Dr. Eckert have had photographic prints accepted for an exhibit which will be on tour and will be on exhibit at the St. Louis Art Museum July 22-27.

Dean Crozier announced that Dr. Eckert has had art work accepted for an exhibit in Marietta, Ohio.

Ms. Ebest announced that Lindenwood will again be funded for the National Youth Sports Program for approximately \$35,000. A year-round aspect for programs on campus has been added.

Mr. Kanak announced that there is a student art exhibit in the Hendren Gallery and senior exhibits in the Lounge Gallery.

Dr. Balog announced that Faculty Council would meet immediately following faculty meeting.

Dr. Rickert announced that the May colloquim for Lindenwood 4 would be May 29.

Dean Eisendrath announced there would be a four-day colloquim of Lindenwood 4 June 17 through 20.

Dr. Doherty announced that baccalaureate would be Friday, May 21, at 7:30 p.m., and commencement Saturday, May 22, at 10 a.m.

Miss Yonker reminded members of the faculty of the TGIF party Friday, May 14, and urged them to make reservations for the potluck supper if they had not done so.

Dr. Greenlaw announced that the Choir would sing at Frontenac Plaza May 11; the St. Charles Choral Society's spring concert would be Saturday, May 15, at 8 p.m. and May 16, at 3 p.m.; the St. Charles Children's Chorus spring program would be Sunday afternoon, May 23.

President Spencer announced that Mary Lichliter would be retiring this year since she has reached the compulsory retirement age. She will however continue to serve as a consultant through the sesquicentennial celebration. President Spencer expressed great appreciation for Miss Lichliter's loyal and outstanding service since 1948.

There being no further business, the meeting was adjourned at 5:05.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

Proposal: MA in Gerontology through Lindenwood 4

Coauthored by Drs. Evans and Walter in cooperation with the Lindenwood 4 administration.

Prerequisites:

Gerontology as a field of study developed only recently. It contains an interdisciplinary investigation of the social, psychological, and physical aspects of aging. The Lindenwood 4 program, in turn, will be interdisciplinary. Each student will receive a foundation of knowledge and skills to allow specialized and continued investigations throughout the student's participation in Lindenwood 4 and thereafter, in the professional situation.

For applicants who have the basis for study in the social sciences (e.g., sociology and psychology) for graduate level work in gerontology, the MA program will consist of 3 trimesters worth 31½ semester hours of credit. Those deficient in social science prerequisites, resulting from a lack of academic work or practical experience, will be required to add a trimester or more of study.

Program of Studies:

Program Overview. At the time of application to Lindenwood 4, the prospective student proposes a Program Overview (see the Lindenwood 4 Brochure) which includes provisions for academic and practical experiences, with the academic preparation providing a professional foundation for acquisition of practical skills in the discipline. In planning the Overview, the applicant has the assistance of the Faculty Sponsor, the Faculty Administrator, and other resource persons as needed. Admission to the Lindenwood 4 program is determined largely by the quality of the applicant's Program Overview.

Study Phases. In most cases an MA program in gerontology will involve a student for 3 trimesters, a full calendar year of study. The first of two phases of a student's program will consist of reading, writing, and research in Perspectives in Gerontology, and will focus on the social and psychological aspects of aging. All gerontology students will study these perspectives in the first trimester of their graduate program, though some may concentrate more in one area than another or on one particular aspect, depending on a combination of prior preparation and the students' own assessed needs. As student's programs become increasingly diverse and individualized, areas studied and concepts mastered in this first phase will become a unifying force for continued interchange among students and faculty.

In the second phase students increasingly will focus their studies according to their particular interests and needs. Thus some students will study and seek experiences in the biomedical aspects of aging; others in the administrative aspects of institutions for the aged; and yet others in the social or psychological features of aging. When several students are interested in the same area, the psychology of aging, for example, they

will form a cluster group around a Faculty Sponsor who has the necessary expertise to facilitate their programs of study and their intra-group development. Students may also work tutorially with a Faculty Sponsor in this phase of the program.

Interests Groups. Throughout the program the students will meet regularly to discuss gerontological issues among themselves, with faculty, and with students pursuing graduate work in other areas. Each student will be required to join an interest group (e.g., biomedical, administrative, social service, or theoretical) which will have monthly or semimonthly meetings involving presentations, workshops, etc. The meetings will cover a variety of topics reflecting the backgrounds and interest of the students and faculty from various vantage points in Gerontology. This interchange will add variety and depth to each student's program of study.

Culminating Projects. Each MA candidate in Gerontology is expected to complete a culminating project, which usually takes the form of a Master's thesis or a documented practicum. Work in the project is initiated in the first or no later than the second trimester at a time when the student has a clear conception of the specific area in the field of Gerontology in which he seeks mastery. Work on the Culminating Project is carried out in the course of the student's trimesterly studies, and is an integral part of a student's study plan. The Culminating Project will involve typically a combination of original work, research, case material, and review of the literature. Prior to completion of study, each student must present the Culminating Project to a select committee for evaluative comment. The committee's acceptance of the project is preliminary to graduation.

Faculty Contact. Each Gerontology student will meet in a cluster group or individually with a Faculty Sponsor for a minimum of two hours per week. In some cases a student might meet alternately in a cluster or tutorially; in other cases a student may work with faculty only on a tutorial basis. The program in Gerontology is designed to be as flexible as necessary to meet student needs while maintaining rigorous academic standards. A substantial amount of individual attention and professional guidance is a standard part of the curriculum. At the same time each student works independently, completing a large quantity of work that directly reflects his sense of commitment to the individualized learning philosophy at Lindenwood 4.

Supervised Practicum. Gerontology students may select a practicum as a Culminating Project and will participate in 300 hours of supervised geriatric services in at least two separate settings. Students whose on-going work experience is in the field of geriatrics may use that experience as a practicum. Students may arrange, with the assistance of faculty, a clinical placement for evenings or weekends outside of their usual work setting. Supervision is provided either by a Faculty Sponsor or a qualified person at the practicum setting.

Practical experience takes place in a variety of settings, emphasizing either medical or social services. Most common are: psychiatric institutions, both public and private; nursing homes; general hospitals; day care centers

for the aging; social service agencies for the elderly; and retirement communities.

Unique Features. Students with academic and/or practical experience in gerontology can take advantage of Lindenwood 4's individualized approach to learning. Since students have a substantial role in designing their own programs, they can slant them to meet their particular strengths and weaknesses or to concentrate on a particular area of gerontological study. Thus some students with extensive practical experience may focus on theoretical readings in sociology or psychology; others with extensive academic preparation may focus on the experimental in developing a strong research component.

Also, at Lindenwood 4, students learn from each other. In group meetings students present their own work which is then reviewed and critiqued by the other students. This method of exchange teaches students important learning processes and provides them with valuable information and varying perspectives in Gerontology.

Faculty. At each regional center of Lindenwood 4 where the program in Gerontology will be offered, graduate students work closely, often on a one-to-one basis, with a Faculty Sponsor. The Faculty Sponsor is an expert in the field of study and provides evaluation, counselling, and support for students whose programs of study he helps facilitate. In addition, the Faculty Sponsor conducts occasional workshops and seminars in Gerontology for the benefit of all Lindenwood 4 students. Students also participate in tutorials with other specialists and counselors who are on the faculty of Lindenwood 4. Finally, through the community network of each regional center, resource people in Gerontology are available to students for advice and supervision.

Library Resources. As Gerontology is a new field of study, professional research and writing is in an infant stage. The number of books and journals necessary to conduct a graduate program in Gerontology is small. The better than 90 titles in the Lindenwood Colleges library at present contain the core material necessary to inaugurate a graduate program in Gerontology.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 19, 1976

A special meeting of the Faculty of The Lindenwood Colleges was held at the time of the Year-end Faculty Dinner in the Amber Room of The Lindenwood Colleges May 19, 1976.

A motion was made, seconded and passed that candidates who expect to complete degree requirements during Summer 1976, as shown on the attached list, be awarded the appropriate degrees upon completion of the requirements for such degrees.

Following presentation of a resolution expressing appreciation for Mary Lichliter's great contribution to Lindenwood, a motion was made, seconded and accepted that the resolution be adopted, made a part of the minutes of the faculty, and be transmitted to the Boards of The Colleges. Copy of the resolution is attached.

There being no further business, the meeting was adjourned.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

THE LINDENWOOD COLLEGES
Office of the Registrar

Students Who Expect to Complete Degrees, Summer, 1976

Gary S. Baum	T. Bryant Lewis
Madonna Booth	Jeffrey G. Manion
Linda Diane Brakensiek	Charoen Mekanandha
Gary Allan Briggs	Michael M. Morgan
David W. Dale	Elmer Eugene Napier
Thomas William Deckard	Steven Patrick O'Connell
Kathleen Ann Dilks	Arleen Boerer Pealman
Ray F. Duke	Willie J. Price
Donald W. Durham	Sandra Kay Rau
Esther Talbot Fenning	Joanne Rhea Robbins
Susan Good	Stacey Singer
Michael F. Gordon	Lucy Tejero
Dennis J. Hahn	Daniel Tobin
Jennifer J. Henderson	Marcia J. Trulaske
Neal Higgs	Douglas Urban
Marvin Joseph Hurst	David Richard Viehmann
Bruce D. Keltner	Jean Witthaus
Janet Knickmeyer	Kenneth E. Woods
Wendy A. Krueger	Linda Ziegler

The following is a list of LC4 students who are scheduled to graduate in August, 1976, according to our records.

California Region

Undergraduate Degrees

Babbitt, Nancy Hall ✓

Beldner, Steven Lee ✓

Bornfeld, Phyllis ✓

~ Brown, Patricia A.

Kelly, Joyce Wood ✓

Liebman, Sandra ✓

~ Lyou, Kay

Odedele, Joshua

— Reiley, Patricia

Samuels, Charlotte

Schalman, Andrea Lynn

✓ Sexton, Sarah JoAnn Howard

Simmons, Alice E.

✦ Staub, Jean Feldman

Tessina, Tina Bellocchio

Weil, Anne S.

~ Wetch, Catherine

Zide, Esther

Graduate Degrees

Anderson, Horace ✓

— Fletcher, Jane Cotton

— Ghose, Dorothy Frances

✦ Gilmore, Thomas

Moore, Jean Ann

— Shaw, David Patrick

Washington D.C. Region

Graduate Degrees

Fulmer, Daniel W.

Greene, Elliot David

Janson, Sandi

Kanter, Michael E.

Mitchell, R. Edward, Jr.

Raines, Florence Arlene

Riley, Janet N.

Walter, Vickie Cheryl

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Kanter, Michael E.

Mitchell, R. Edward, Jr.

Raines, Florence Arlene

Riley, Janet N.

Walter, Vickie Cheryl

LC4 Continued

St. Charles Region

Undergraduate Degrees

Allen, Thomas S.

Pogulis, Anne Marie

Young, Jerre

Graduate Degrees

Hensley, Marilyn

Wehrenberg, Margaret

St. Louis Region

Undergraduate Degrees

Bohlen, Ronald Laurence

Cowan, Margaret

Fields, Bernice Faye Comes

Howard, Agatha

Lenkman, Sheila

Pearlman, Arlene

Ricci, Lois Jacobs

Steward, Bobby G.

Graduate Degrees

Bimes, Beverly

Bretch, Daniel P.

McCallum, Robert Douglas

C
O
P
Y

RESOLUTION

A college gains its greatness and provides its service to its students by the character and loyalty of those who serve it through the years. Lindenwood has been served by many devoted and capable people through the years, people whose careers interweave with the fabric of the college and remain with us. Even though the external character of the college changes with the decades, something of the Sibleys, the Roemers, the McCluers, the Alice Parkers remains, giving a distinctiveness and a uniqueness that makes Lindenwood what it is. That record of service now must include Mary Lichliter, whose influence is indelibly written upon the college.

Mary Lichliter worked her way up to Lindenwood inexorably through the years, beginning with her undergraduate degree at Wellesley and her master's degree in history from the University of Chicago. She searched for her niche at several places--serving as Associate Director of Boston University's Department of Student Counseling, Dean of Casell Junior College in Massachusetts, and Dean of Women and Assistant Professor of History at Drury College in Springfield.

But in 1948, Mary became Dean of Students at Lindenwood College for Women, a post she held for twenty years, years of immense change, from the hose-and-heels era to the blue jeans and amplified rock. Hundreds of students passed through "Miss L's" dorms and her office and they remember her advice, her support, her badgerings, her delight in their successes. In that time Mary also developed that area of Lindenwood's service which must be her greatest pride--the advent of the continuing ed woman. First dozens, and then hundreds of women returned to school, enriching and redirecting their lives with Mary's help and advice. Those women appreciated Mary's unflagging insistence that they enter the same courses and meet the same standards as everyone else and demonstrate that they could.

In 1968 Mary became Dean of Continuing Education and Career planning, carrying on that concern and involvement with the continuing ed student which had marked so much of her work in the past decade. In 1974 she became Director of Alumnae Affairs and Placement, dealing with the same students who had passed through her office years before as undergraduates, now become alums. Mary has served, in those years since Lindenwood went 4-1-4, as the den mother of the off-campus courses, arranging flights, hotels, travel, with the same enthusiasm and competence which has marked her other work.

She has been active in many professional groups over the years--the National Association of Women Deans and Counselors, the American Association of University Women, American Personnel and Guidance Association. She has served on the Governor's Commission on the Status of Women of Missouri.

On 5 May, 1976, the Faculty Council unanimously passed this resolution:

That in recognition of her many years of valuable and dedicated service to the Lindenwood Community, Dean Mary Lichliter be awarded the honor and title of Dean Emeritus.

We are pleased that Mary will continue to serve The Colleges as consultant.

Our affection and admiration for Mary Lichliter can never adequately repay the loyalty she has given us and The Colleges through the years, but we express them to her anyway.

William C. Spencer

B. Richard Berg

James F. Hood

Adopted by the Faculty of
The Lindenwood Colleges
May 19, 1976

ACADEMIC CALENDAR
1975-76

Wed., September 3	Student leaders arrive
Thurs., Sept. 4	New Students arrive
1:30 p.m.	Opening Faculty Meeting
3:30 p.m.	President's reception for Parents and new students
7:00 p.m.	Faculty Open House Library
Friday, Sept. 5	Orientation
1:00 p.m. - 5 p.m.	Registration Library
6:30 p.m.	Reception and dinner - Faculty members and their wives President's Home
Saturday, Sept. 6	Orientation
9 a.m. -5 p.m.	Registration Library
Monday, Sept. 8	Schedule adjustment
	Classes begin, day and evening
Tuesday, Sept. 16	Last Day to change classes
Monday, Oct. 20	Mid-term grades due
Oct. 22-Oct. 31	January and Spring term registration
Monday, Nov. 10	Last day to withdraw from class with a "W"
Wed., Nov. 26-- Sun. Nov. 30	Thanksgiving Holiday
Monday, Dec. 1	Classes resume
Tuesday, Dec. 9	Last day of classes
Wed., Dec. 10	Reading Day
Thurs., Dec. 11-- Dec. 17	Final Examinations
Thurs., Dec. 18	Christmas vacation begins

Monday, Jan. 5	January term begins
Thurs., Jan. 8	Last day to change classes
Friday, Jan 30	January term ends

Wed., Feb. 4	Spring Term begins
Thurs., Feb. 12	Last day to change classes
Mon., Feb. 16	Washington's birthday
Wed., March 17	Mid-term grades due

Sat., March 20--
March 28

Spring Vacation

Wed., April 7

Last Day to withdraw from class with a "W"

Monday, April 19--
April 23

Pre-registration, Fall, 1976

Tues., May 11

Last day of class

Wed., May 5

Honors Convocation

Wed., May 12

Reading Day

Thurs., May 13--
May 19

Final Exams

Wed., May 19

Commencement Rehearsal

Friday, May 21

Baccalaureate

Sat., May 22

Commencement

Monday, June 7

Summer Term I begins

Monday, July 5

Summer Term II begins

Friday, July 30

Summer Session ends

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
October 6, 1976

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 p.m., Wednesday, October 6, 1976. President Spencer presided. Dr. Johnson gave the invocation.

Kathy Jones and Paul Gross represented the students of Lindenwood College for Women and Lindenwood College for Men respectively.

On motion made, seconded and passed the minutes of the September 3, 1976 meeting were approved as distributed.

There was no report from the Educational Policies Committee.

Dr. Berg announced that beginning in 1977 pay checks will be issued the last day of the month rather than the first day. Thirteen checks, therefore, will be issued in 1977 for those who receive checks on a 12-month basis.

Dr. Berg announced that the ground floor apartment at 1606 Watson is available. Anyone interested in renting it should contact him.

Philip Severin, Jr., Director of Development, was introduced by Dr. Berg

President Spencer, in beginning his report, said that Marjorie Bell Chambers, the new President of Colorado Women's College and the National President of American Association for University Women, will be the speaker at the Founders Day Convocation on October 15 at 4:30 in Young Auditorium. The convocation will be followed by a reception at the President's House at 6:00 and dinner in the library at 7:00.

President Spencer invited the faculty to raise questions, and he responded as follows

1. A biennial President's Report to the Trustees is in preparation. The report will provide summary information on all aspects of the Colleges including its financial status. As has been reported to you, the operating deficit for 1974-75 was \$622,000; the 1975-76 audit report, just completed, shows a deficit of \$352,000, \$15,000 less than was projected a year ago. For 1976-77 the projected current deficit is \$89,791. Capital improvements are of course separately funded. It should also be noted that there has been no major fund raising effort in many years. Round-the-calendar use of the campus would increase general revenues and thus help the financial overall situation of the Colleges.
2. The soccer/football field was built first for its current and long-range benefit to The Lindenwood Colleges. The use of the field by the St. Louis Football Cardinals occurs primarily at a time when students are not on campus. Those who attend Cardinal practices are charged for the use of our facilities, not to watch the Cardinals. All of this revenue

accrues to Lindenwood. The field will be used on four occasions this year by St. Charles High School in exchange for our use of the high school basketball court on fifteen occasions. Our own athletic teams are of course using the field. We intend to promote revenue-producing events for the amphitheatre, and would welcome suggestions from the faculty along this line. Use of the field naturally involves custodial care, maintenance care, and other expenses. Student use of the field must be arranged carefully in advance with full consideration given to costs.

3. Some problems related to reduced departmental budgets cannot be resolved until the college is operating in the black.
4. The judgments used for determining faculty raises were arrived at with the deans. Hopefully it was our best judgment giving full consideration to merit and to increases in the cost of living. An across-the-board formula was not used.
5. It is difficult to determine in advance how much revenue the new field would have to bring in during a year to make a profit; that kind of cost analysis has not yet been done.
6. The Cardinal contract is for ten years, six years of which are guaranteed.
7. The current status of the junior college district is very complex. The Missouri Coordinating Board of Higher Education has passed without dissent a motion to approve a referendum by the voters of St. Charles County on April 5, 1977. If the referendum is approved by the voters, at least a 30¢ increase in taxes will be required to develop the program.
8. Officially the Colleges favor establishing additional educational opportunities for the people of St. Charles.
9. Completion of the covered riding arena will take four weeks after work begins. Construction will begin as soon as the other construction around the area is completed.

President Spencer concluded his remarks by urging faculty members to continue to raise questions at faculty meetings on items of interest or concern to them.

Dr. Barnett presented a motion from the Graduate Admissions Committee. Because it is a constitutional change, it is presented at this time to be voted on at the November meeting.

It is moved that the provision in the By-laws of the Faculty Constitution for the membership of the Graduate Admissions Committee be amended to include ex officio members - specifically those deans and directors responsible for programs in which graduate degrees are to be given.

The current membership calls for three elected and three appointed members from the faculty. It is clear from the experience of the committee that there is a continuing need for the presence of program directors whose applications for

admission are being considered. At present, the ex officio membership should include the Dean of Lindenwood IV, the Director of the M&A program, and the Director of the Graduate Education program--specifically Dean Eisendrath, Dr. Borden, and Dr. Burd.

A motion was made, seconded and passed that the report be received and that it be acted on at the November meeting.

Miss Delks called attention to the removal of the security system in the library and the rearrangement of the lobby. She reported that in connection with a grant to join OCLC, and the fact that the State Library decided not to have a state network, Miss Delks has decided, after much consideration, to join the Bibliographic Center for Research (Mountain Plains Network) in Denver. A change in the classification system from Dewey Decimal to Library of Congress must now be made.

Mr. White announced that KCLC-FM will begin a twenty-six week series of St. Louis Symphony programs.

Dean Crozier announced that following Julie Templeton's resignation as secretary for the faculty, Pat Schreffler has been employed. She will have her office in Roemer 31 and will be on duty from 8:30 a.m. to 1:30 p.m. Mondays through Fridays.

Dr. Eckert announced that Mary Fish's art exhibit "The Persepolis Context" will be in the Hendren Gallery of the Fine Arts Building October 14 - November 4 with a reception on October 15 from 5:30 to 9:30.

Dean Eisendrath announced that the opening day of the Fall Trimester of Lindenwood 4 was October 2. Enrollment is 247. Dr. John McClusky, Faculty Administrator in the St. Louis office, was introduced. Candidates for the position of Faculty Administrator in Santa Monica and in Washington will be brought to the campus within the next few weeks.

Mrs. Huesemann asked that she be given names of student candidates for Danforth Graduate Fellowships.

Mr. Nichols invited members of the faculty to the AAUP party in the Faculty House following faculty meeting.

There being no further business the meeting was adjourned at 3:50.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

James E. ...

FACULTY MEETING AGENDA

November 3, 1976, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Johnson
- II. Minutes of October 6 meeting
- III. Report of Educational Policies Committee - Dr. Hood
 - A. Master's in Education Program
- IV. Motion from Graduate Admissions Committee - Dr. Barnett
- V. Report on Lindenwood 4 Student Handbook and Narrative Transcripts - Polly Eisendrath and Grace Nichols
- VI. Report of the President - Dr. Spencer
- VII. Business from the floor
- VIII. Announcements
- IX. Adjournment

FACULTY COUNCIL
3:00 p.m., October 20, 1976

A meeting of the Faculty Council was held on the above date in Room 107 Roemer. Members present were Dr. Soda, Ms. Delks, Mr. Florimonte, Ms. Sullivan, Ms. Ebest, Mr. Wehmer. Dean Delaney was present. Dr. Balog presided.

Mark Tannenbaum, candidate for Faculty Administrator in the Washington Office, was introduced to the Council by Dean Eisendrath of Lindenwood IV. The Council interviewed Mr. Tannenbaum. Two additional candidates are to be interviewed by the Council.

Dr. Balog read a letter sent to President Spencer September 29, 1976, regarding the hiring of Lucy Morros.

The Council was asked by Dr. Balog to establish a procedure for tenure evaluation. He cited from the Faculty Constitution the present procedure. The question was asked whether this is a faculty process or administrative process. Dean Delaney explained the process he used in attaining a fair evaluation of faculty coming up for tenure. Dean Crozier was asked to enter the meeting. She also explained the process she will use in tenure evaluation. The Council decided to accept the Deans' collection of material and if necessary collect additional information. Mr. Wehmer suggested the Deans also ask for evaluations from graduated students of the faculty member under consideration. The Council set a goal of the end of the term for completion of the tenure evaluation for the 1976-77 school year.

The Faculty Council discussed the requirements of those eligible to attend faculty meetings. The Council requested Dr. Balog confer with the President's Council concerning specific responsibilities of Faculty Administrators so that those responsibilities may be included in the By-Laws.

Dean Eisendrath's recommendation to grant faculty status to the position of National Program Coordinator was not accepted by the Council.

The meeting adjourned at 5:35. The next meeting will be November 10, 1976, Room 107 Roemer.

C. Edward Balog

CEB/blr

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Wednesday, October 27, 1976

A meeting of the Educational Policies Committee was held in the Library Tower Room on the above date. Dr. Hood, Chairman, called the meeting to order at 3:00 p.m. Members present: President Spencer, Dean Delaney, Mrs. Huesemann, Mr. Feely, Dean Crozier, Dean Eisendrath, Dr. Evans, Mrs. Emory, Cindy Gross, Bill Tayon, and Linda Peeler. Also present at the meeting were Dr. Burd, Dr. Arisman, and Dr. Vandagriff from the Education Department.

The next meeting will be November 24 at 3:00 p.m. in the Tower Room of the Library.

Dr. Burd presented the Masters Program in Education to the committee for their approval. It had previously been approved by the Council on Teacher Education and the Social Science Division with some amendments. After presenting the amended proposal Dr. Burd asked for questions from the committee. Dean Delaney moved that the Educational Policies Committee recommend Models One and Two of the Masters in Education Program be presented to the faculty for approval. Dean Crozier seconded the motion. After discussion the motion carried unanimously. The Program should be out by February 1977. The Education Department will travel to local schools promoting the Program. Dr. Burd asked for help in the promotion from the different areas of interest within the College.

Dr. Evans, speaking for the Academic Standards Committee for LC IV raised issues about coordinating the evaluation of transfer credit for College IV students with those in the other colleges. After discussion the Registrar and Dean Eisendrath were directed to rationalize the differences.

There being no further business the meeting adjourned at 5:00 p.m.

Approved by:

James F. Hood, Chairman

Barb Rogers

Acting Secretary

Preface

At The Lindenwood Colleges we are committed to offering excellent programs in teacher education both at the preservice and graduate levels of instruction. Because of the recent stress by educators on improving inservice and graduate teacher education there have been developed at Lindenwood several alternatives by which the practicing educator may complete the master's degree. The models are developed to span a continuum from one emphasizing the distributed requirements to one emphasizing a learner developed program. These alternative models are listed below with a brief explanation.

- A) Model I One can complete a Master's of Science degree in elementary or secondary education. This program is traditional in nature. Upon satisfactory completion of certain required courses in education and a particular number of elective courses one would receive the M.S. in Education degree.

- B) Model II Participants in this master's program must have had teaching experience or be presently teaching. The program includes a portion of required "Core Courses" and a Collegial Seminar, stressing the role of colleagues in professional development. The remainder of the program is built upon a needs assessment of the participant as an educator. This work leads to a Master of Arts in Education.

- C) Model III This master's degree program is for students with highly specialized needs. An example would be a teacher who works with physically or mentally

handicapped children and wants specialized study in this area. This teacher, should they be a part-time student, would take part in the Core Courses described below, but would spend a substantial portion of their program in a one-to-one tutorial with an expert in the specialized field of study. A student who studies fulltime in this kind of program could complete the Master of Arts in Education Degree in a full calendar year of study through Lindenwood College IV. Parttime study would, of course, take longer and be taken through Lindenwood Colleges I, II or III.

D) Model IV This Model takes a minimum of three trimesters (14 weeks each) and leads to the Master of Arts in Education. The format is completely learner developed and consists of small dialogue groups, tutorials, independent study and applied learning. All students in this program are fulltime educators in a setting which can be used as a laboratory for observations and implementation.

Models I, II and III may be pursued on a parttime or fulltime basis. Model IV is only for fulltime employed persons working fulltime on their degree. This brief description has been presented to help the reader see the overall context for the Master's Degree in Education at The Lindenwood Colleges. A detailed description of Models I and II follows.

The Lindenwood Colleges
Master of Science In Education
Model I

1

Introduction

The Master of Science in Education degree (Model I) is an advanced degree for educators in the elementary and secondary schools. Programs are designed to provide graduate experiences through a course by course approach enabling the educator to extend his/her knowledge, skills and understanding of the processes of teaching and learning. Model I may be viewed as traditional in nature with required courses and some elective choices. Students may participate in this program on a parttime or fulltime basis.

Admission

Admission to the Model I graduate program in education is accomplished in the following steps:

1. Participants applying to the program must possess a baccalaureate degree from an accredited college with a minimum G.P.A. of 2.5 on a 4.00 scale. (Admission with a G.P.A. of less than 2.5 is possible on a probationary basis.) Probationary status is removed upon completion of the core courses at a grade level of B or better.
2. Applicants without teacher certification will be expected to complete any additional work needed to become certified beyond the degree requirements.
3. Application is made to the Director of Graduate Programs in Education at The Lindenwood Colleges and then the application is presented to the Graduate Admissions Committee for its approval.
4. Students will be notified in writing of their full acceptance, probationary acceptance or denial of admission. At this time they will be assigned a faculty adviser in the Education Department and told to make arrangements to meet the adviser for program planning and scheduling.

Eva Emory

FACULTY MEETING AGENDA

December 1, 1976, 3:00 p.m.

Library Building, Lower Level

- I. Invocation - Dr. Bartholomew
- II. Minutes of November 3 and November 13 meetings
- III. Report of Educational Policies Committee - Dr. Hood
- IV. Report from A.A.U.P. - Mr. Nichols
- V. Report of the President - Dr. Spencer
- VI. Business from the floor
- VII. Announcements
- VIII. Adjournment

Since the Educational Policies Committee meeting will be held just before the beginning of Thanksgiving vacation, there will not be time to have the minutes typed and distributed with this agenda. The EPC minutes will be distributed the first part of the week of November 29.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
November 3, 1976

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 p.m., Wednesday, November 3, 1976. President Spencer presided. Dr. Johnson gave the invocation.

There were no student representatives of Lindenwood College for Women or Lindenwood College for Men.

A motion was made, seconded and passed that the minutes of the October 6 meeting be approved as distributed.

Dr. Hood called attention to the proposal from the Education Department, attached to the agenda, for a Master's in Education which has previously been considered and approved by the Council on Teacher Education and the Social Science Division. On behalf of EPC Dr. Hood moved that Models I and II of the Master's in Education proposal be approved. The motion was seconded and passed.

Dr. Barnett moved that the following motion from the Graduate Admissions Committee which was presented at the October meeting be approved:

It is moved that the provision in the By-laws of the Faculty Constitution for the membership of the Graduate Admissions Committee be amended to include ex officio members - specifically those deans and directors responsible for programs in which graduate degrees are to be given.

The motion was seconded and accepted.

President Spencer invited the faculty to raise questions on matters about which they had concern and he responded as follows:

1. There are no plans to tear down the faculty house. Students have asked if they could have the building for a student center but President Spencer has told them this is not feasible because the faculty needs a place to gather, and this year two faculty members are living there. The students have also suggested that faculty and students could use the building together.
2. The new football/soccer field did not cost \$1,000,000. The field itself cost about \$240,000; capital provided by the Cardinals should pay for this in about ten years. Additional money was of course spent in developing the area, including the covered riding arena, to produce new revenues, and in renovating Cobbs Hall, Butler Hall, and campus roads and walks. Capital improvements, including all the above, totaled approximately \$1,000,000.

President Spencer reported that we are investigating the possibility of professional summer theater in Jelkyl next year.

Polly Eisendrath reported that a Student Handbook for Lindenwood 4 has been developed since many of the processes for Lindenwood 4 are different from other colleges. Copies of the handbook are available for any member of the faculty who wishes one.

Grace Nichols explained the narrative transcript used for Lindenwood 4 students and the procedure that is followed in obtaining material to be used on this transcript. Sample copies of transcripts were distributed.

Following a report by John Nichols that the local AAUP chapter would like an AAUP report to be a regular item on the faculty meeting agenda, a motion was made, seconded and passed to accept this request.

Dean Crozier announced that Parents Weekend would be November 5-6. She also announced that there are thirty-three international students on campus and expressed the hope that many of them would be invited to have Thanksgiving dinner with members of the faculty.

Mr. Florimonte announced that two student-directed plays will be presented Parents' Weekend, and that student-directed plays will be presented every Tuesday at 5:00 and 8:00. He reported that there had been about 2,000 children on campus to see "The Red Shoes." A Studio and Performing Arts folder which lists events for the year has just been published. "Trojan Women" will run from November 17 through November 20.

Dr. Barnett announced that we have not as yet been successful in getting major funding for INSERVICE but a student, Kay Chapman, is working in the INSERVICE office and will be happy to help faculty place students in organizations.

Dean Crozier announced that January and Spring course listings will be distributed soon. The week of November 15 will be pre-registration for both terms.

Dr. Greenlaw announced that the Concert Choir and Orchestra Concert would be November 21. The Choir will be performing at Gatesworth Manor on November 10 at 7:30. During the summer Dr. Greenlaw attended a workshop on the Madrigal Dinner Feast, and a Madrigal Concert and dinner will be presented Saturday, December 4.

Dean Bartholomew asked members of the faculty who have Evening College advisees to give his office times they will be available for registering Evening College students so that his office can schedule appointments.

Dr. Rickert announced that Lindenwood 4 will hold a series of graduate seminars once a month, with the first one being November 13.

Ms. Ebest announced that the fourth annual alumni field hockey game will be Saturday, November 6.

Mr. Wehmer announced that faculty will soon receive an invitation to Belle Cramer's exhibit with the opening reception being November 21.

There being no further business the meeting was adjourned at 3:30 p.m.

Approved:

John Nichols
Secretary of the Faculty

Mary Yonker, Acting Secretary

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
November 13, 1976

A special meeting of the Faculty of The Lindenwood Colleges was held following the Evening College Banquet in the Amber Room of The Lindenwood Colleges November 13, 1976.

Following presentation of a resolution expressing appreciation for John Conoyer's great contribution to the Lindenwood Evening College, a motion was made, seconded and accepted that the resolution be adopted, made a part of the minutes of the faculty, and be spread upon the record of the Boards of The Colleges. Copy of the resolution is attached.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

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John Weedon Conoyer has served as a teacher at every level from elementary schools to university. He was born in St. Charles County, graduated from All Saints' School in St. Peters, attended Culver-Stockton College from which he earned his bachelor's degree and earned a master's degree in Geography from Washington University while serving on the faculty of St. Charles High School.

He began his full-time service at St. Louis University in 1943, a tenure that lasted until his retirement as Professor of Geography in 1973. He continued his distinguished career without pause in the Lindenwood Evening College, teaching his last course in the summer of 1976.

He has conducted television courses for seven years over local stations. He has spoken at teachers' conventions all over the country. He has conducted celebrated tours of the United States by bus with large groups of students, and recently, with senior citizens.

At St. Louis University and at Lindenwood, Professor Conoyer has had devoted followings of students. His personal attention and sympathy have permeated his teaching. We salute Professor John W. Conoyer for his fifty-four years of service and loyalty to his students and his discipline.

Emory

MINUTES

Educational Policies Committee

November 24, 1976

The Educational Policies Committee met on Wednesday, November 24, 1976, at 3:00 p.m., in the Library Tower Room. Present: Bartholomew, Bornmann, Crozier, Delaney, Emory, Evans, Feely, Hood, Huesemann, Perrone, and Spencer.

The Committee conducted a discussion of Lindenwood's general education requirements. It eventually expressed concern that we have no coherent faculty position on this issue since the adoption of changes in our curriculum year before last. It was decided to approach the faculty at its meeting on December 1 to see if there is general concern about this issue. If there is, volunteers to form a study committee will be sought. That committee will decide itself how it wishes to approach the subject, and its timetable for doing so.

Responding to Dean Crozier's concern, expressed previously, that our physical education requirement no longer meets HEW guidelines against sex discrimination, the Committee voted to recommend to the faculty that the requirement for a half course in physical education for women be dropped.

Committee adjourned at 4:30 p.m.

James F. Hood

To members of the faculty:

Please attach these minutes to the December 1, 1976 faculty meeting agenda.

FRESHMAN COMMON COURSE SYLLABUS, Spring 1977


Title: LCC 102 Male & Female: Fiction and Fact

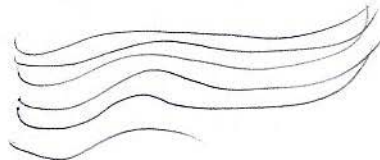
Student Responsibility:

Each student is required to read the appropriate text prior to the date discussed.

Each student is required to take all tests on date assigned.

Each student is required to turn in all essays on date assigned.

 Each student is required to complete a final project during the last 10-day synthesis segment of the course.



FRESHMAN COMMON COURSE SYLLABUS, Spring 1977

TITLE: LCC 102 Male & Female: Fiction and Fact

Faculty: Anderson, Daryl, Assistant Professor, Biology, Ph.D,
Natural Science
Delks, Patricia, Assistant Professor, Education, Librarian,
M.S.
Ebest, Joy and Joe Lowder, Assistant Professors, Physical
Education, M.A., Natural Sciences
Feely, James, Associate Professor, English, M.A.
Nelson, Linda, Assistant Professor, Psychology, Ph.D.
Perrone, Anthony, Assistant Professor, Modern Languages,
M.A.

Grading Distribution:

15% each Segment (2 Humanities, 2 Natural Sciences,
2 Social Sciences)

10% Synthesis Segment Final 10 Days

Attendance: Attendance will be kept at all class meetings

Class Time: 1:45 to 2.35 Monday, Tuesday, Thursday, & Friday
1:45 to 3:35 p.m. Wednesdays

Class Location: ~~Li~~brary unless otherwise announced.

Required Bibliography:

NATURAL SCIENCES

1. Keller, Dolores, E., "Sex and the Single Cell," paperback
2. Money, John and Ehrhardt, Anke A., "Man and Woman: Boy and Girl," paperback
3. Xerox copies to be provided for Freshman Common packet i including Darwin's "Sexual Selection" and "Carrying Behavior in Humans: Analysis of Sex Differences."
4. "Women's Athletics - Bibliographies on Educational Topics, No. 2", published by ERIC Clearinghouse on Teacher Education, Suite 616, One Dupont Circle, N.W., Washington, D.C. 20036.

SOCIAL SCIENCES

1. Meade, Margaret, "Growing Up in New Guinea," paperback edition, Wm. Morrow & Co., 105 Madison Avenue, New York, New York 10020.

SOCIAL SCIENCES (cont'd)

2. The Social Order of Japanese Macaques by Eaton (offprint)
3. Chesler, Phyllis, "Women and Madness," Avon, 1972, paperback

HUMANITIES

1. Croft's Classic Edition of "Selected Poetry of John Donne" former Appleton-Century Crofts title assigned to and available from AHM Publishing Corp., 3110 North Arlington Heights Road, Arlington Heights, Illinois 60004. paperback
2. Rostand, Edmond, "Cyrano de Bergerac," translated by Brian, Hooker, complete and unabridged. New York: Bantam Books (31st printing 1976)

Faculty Responsibility:

Each faculty member is responsible for their segment of the total course. This includes assignments, tests, readings, discussions, lectures, audio-visuals, etc. as deemed appropriate. Each faculty member is responsible for assessing a grade for each student in their discipline.

Course Outline by Dates

- | | |
|----------------------------------|--|
| Tues., Feb. 1, 1977 | Organizational Class - Introduce Faculty, Grading, Questionnaire, Course explanation, synthesis week, attendance, etc. |
| <u>Wed, Feb. 2, 1977 PERRONE</u> | Introductory lecture illustrating and defining selected dominant male and female roles and stereotypes present in works of Literature from Genesis to the XIX Century. |
| Thurs., Feb. 3 | Lecture-Discussion on male and female roles and stereotypes present in "Scriptures" and Classical mythology and selected literary works. |
| Fri., Feb. 4 | Lecture-Discussion on the treatment of male and female roles and stereotypes in Medieval folklore and selected literary pieces. |
| Mon., Feb. 7 | Lecture-Discussion on the Renaissance view of male and female roles and stereotypes in selected artistic and literary works. |

Course outlines by dates (cont'd)

- Tues., Feb. 8 Lecture-Discussion on the manner in which XIX Century Romanticism and Realism dealt with male and female roles and stereotypes.
- Wed., Feb. 9 Introduction to the play, Cyrano de Bergerac, by Edmond Rostand.
- Thurs., Feb. 10 DAY OFF., However, students are REQUIRED to view the play, Cyrano de Bergerac, starring Richard Chamberlain, on the Educational TV station, KETC TV, CHANNEL 9 8:00 p.m., Thursday, February 10.
- Fri., Feb. 11 Distribution of Essay Topics based on the lectures and on Cyrano de Bergerac.
- Discussion of the male and female roles depicted in Cyrano de Bergerac.
- Mon., Feb. 14, 1977 ANDERSON Sexual fictions from biological viewpoint, e.g. Six is an end in itself. Group discussion, slides, Money and Ehrhardt book, Chapter 1.
Assignment: "Carrying Behavior in Humans: Analysis of Sex Differences."
- Tues, Feb. 15 Biological Definitions of sex and sexes, e.g., male, female, hermaphrodite, homosexual heterosexual, bisexual, isogamy, heterogamy, oogamy.
Assignment: Money and Ehrhardt, Chapters 2-6
- Wed., Feb. 16 Continuation
- Thurs, Feb. 17 Sex and Natural Selection: Where did "it" come from and where is it going?
Assignment: Selections from Charles Darwin "The Origin of Species."
- Fri., Feb. 18 Biological Determination of sex
A. genetics (lower animals, non-primate chordates, primates and man)
B. hormones (lower animales, non-primate chordates, primates and man)
Assignment: Money and Ehrhardt, Chapters 8-12
- Mon, Feb. 21 Sexual architecture (structure): male, female and hermaphrodites in the animal kingdom
Assignment: Keller, "Sex and the Single Cell" entire book.

- Tues., Feb. 22 Biological Foundations of Sexual Behavior (Function) with examples from plant and animal kingdoms: heterosexuality, homosexuality, bisexuality. Emphasis on genetic and hormonal influences as they affect sexual identification, sexual behaviors such as courtship, mating, etc. (Selected films)
- Wed. Feb. 23 Selected Films
- Thurs., Feb 24 Syndromes, Conclusions, Test on Friday
- Fri., Feb. 25 Syndromes, Conclusions, Test

MONDAY, FEB. 28 a - DELKS Introduction
Assignment - Read Offprint and Meade's "Growing Up in New Guinea."

- Tues., March 1 Non-human primates
- Wed., March Non-human primates
- Thurs., Mar. 3 Early Man
- Fri., Mar 4 No Class
- Mon., Mar. 7 Contemporary Society Comparisons
- Tues., Mar 8 Contemporary Society Comparisons
- Wed., Mar 9* Film-Margaret Meade, "New Guinea Journal," 90 minute film
- Thurs., Mar. 10 Test
- Fri., Mar. 11 NO CLASS

- MONDAY, MARCH 14- NELSON Questionnaires
Discussion: Psychological differences between males and females?
Assignment: Read Phyllis Chesler's, Women and Madnell prior to March 18; A paper will be due March 30. The paper should evaluate Phyllis Chesler's position on the role of sex differences in mental illness. (See handout)
- Tues., March 15 Lecture- on "Socialization
- Wed., March 16* Film: "Growing up Female," 50 minutes. Optional discussion following.
- Thurs., March 17 Audiotapes Lecture and Discussion: What is "crazy?" The "sick role."
- Fri. March 18 Lecture: Forms of Mental Illness, a contemporary view.
Assignment: Re-read Women and Madness and prepare a paper.
- Mon. Mar. 21-27 SPRING VACATION
- Mon., Mar. 28 Discussion Groups and reports: Question: What evidence of psychological differences between males and females is presented in Women and Madness.

Tues., March 29 Discussion Groups and reports; Question: Are these differences important ones?
Wed., March 30 Paper due. Discussion Groups and reports; Question: So What?

THUR. MAR 31 LOWDER & EBEST - Introduction

Assignment: Select an appropriate male or female dominated magazine, scan the articles and determine whether they exploit one sex over the other. Read: Women's Athletics: Bibliographies on Educational Topics.
Fri. Apr. 1 One Question quiz
Lecture - OVERVIEW
Mon, Apr. 4 United States Gymnastics Federation Compulsory Films, Class 1, Men and Women. Testing
Tues, Apr. 5 Subject of Opportunities for Women in Sports; Administrative Policies of Equality, price of facilities, uniforms, spectators, etc. Possible guest speaker.
Wed. Apr 6 Question and Answer 30 sec. each with awards and penalties.
Thurs. Apr 7 Select an appropriate male or female dominated magazine, read, and then critique either from the positive aspects or the negative aspects of the magazine. (The aesthetics, the unusual, the exceptional)
Fri, Apr 8 NO CLASS
Mon, Apr. 11 Total class testing or activity involvement
Tues., Apr 12 Test

WED., APR., 13 FEELY - Humanities: Ideas of Masculine and Feminine in the Arts
Thurs, Apr 14 Eastern Arts - China
Fri., Apr 15 Eastern Arts - India
Mon., Apr 18 Western Arts - Ancient
Tues., Apr. 19 Western Arts - Medieval and Renaissance
Wed., Apr 20 John Donne "Selected Poems"
Thurs., Apr 21 John Donne "Selected Poems"
Fri., Apr 22 John Donne "Selected Poems"
Mon., Apr 25 Paper due, some to be read and discussed in class.

MORE

TUESDAY, April 26	SYNTHESIS WEEK DISCUSSION
Wed., Apr. 27	SYNTHESIS WEEK DISCUSSION
Thurs, Apr. 28	
Fri., Apr 29	
Mon., May 2	
Tues May 3	
Wed., May 4	
Thurs., May 5	
Fri., May 6	
Mon., May 9	Last day of classes
Tues., May 10	Reading Day
Wed., May 11 -	
Mon. May 16	Final to be announced
Tues., May 17	Spring Term ends

* Two hours needed on these Wednesdays

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
December 1, 1976

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, December 1, 1976. President William C. Spencer presided. Dean John N. Bartholomew gave the invocation.

Kathy Jones represented the students of Lindenwood College for Women, and Paul Gross represented the students of Lindenwood College for Men.

On motion made, seconded and passed the minutes of the meetings of November 3 and November 13 were approved as distributed.

Dr. James F. Hood reported that the Educational Policies Committee had a discussion at its November 24 meeting of Lindenwood's general education requirements. It eventually expressed concern that there is no coherent faculty position on this issue since the adoption of changes in the Lindenwood curriculum year before last. It was therefore decided to approach the faculty to see if there is general concern about this issue. If so, volunteers to form a study committee will be sought. The committee will decide itself how it wishes to approach the subject, and its timetable for doing so.

Dr. Hood asked that members of the faculty indicate by a show of hands if there is general concern about this issue. When the show of hands indicated that there is concern, a motion was made, seconded and approved that a committee be formed on a volunteer basis and that those interested in serving on a committee submit their names to Dr. Hood.

Suggestions were made that this committee also might study academic standards, and the Common course. It was also suggested that student representatives to faculty meetings be included as ex officio members of the committee.

In response to a concern previously expressed by Dean Doris Crozier that the physical education requirement for students of Lindenwood College for Women no longer meets HEW guidelines against sex discrimination, and after discussion by the Educational Policies Committee, Dr. Hood, on behalf of EPC, moved that the requirement for two Physical Education Activity courses in the College for Women be dropped. The motion was seconded. A motion was made and seconded to table the discussion of this motion until the next faculty meeting. The motion was defeated. There was a lengthy discussion during which time it was learned that members of the Physical Education Department were not notified that EPC would discuss this matter and therefore were not at the meeting. In addition, Dean Patrick Delaney said he would like to have the opportunity to discuss with men students the possibility of requiring two Physical Education Activity courses in the College for Men before action is taken by the faculty. A motion was again made that further discussion of the motion be tabled until the next meeting. The motion was seconded and passed.

In reporting for AAUP, Mr. John Nichols said that the State of Missouri has not passed enabling legislation to allow the public sector to bargain collectively, but private colleges may do so. He cited the results of elections at three private colleges, Cottey, Park, and Stephens. American Federation of Teachers is the agent for Cottey, as well as Park. Stephens elected to have no agent.

President Spencer, in beginning the President's Report, commended the Educational Policies Committee and the Faculty for their action in regard to the study of general education at Lindenwood. He suggested that in this study the committee look at the quality and standards of education at Lindenwood asking, "What does it mean when a student gets a Lindenwood degree?"

He then reported that he had had a useful conversation in Washington with the President of the American Association of Colleges for Teacher Education with regard to accreditation of teacher education. It is possible to appeal through Board members of N.C.A.T.E. the decision that we must go ahead with the 1978 visit by N.C.A.T.E.

In regard to the new telephone system, DIMENSION, to be installed December 18, it is important that everyone attend a training session to be able to use the system effectively.

A challenge gift of \$9,000 has been made which will serve as a matching gift for new and increased alumni gifts. Dr. B. Richard Berg and Mr. Philip Severin, Jr. have been working with Mr. John Leslie, of Institutional Advancement Consultants, Inc., a fund-raising firm, and Mr. William H. Weber, a consultant, who will interview 40 selected alumni, businessmen, parents, and Board members. The interviews provide the substance for a feasibility study, to be used in preparation for a capital funds drive to be mounted in the Spring. This feasibility study will be shared with the faculty.

Dr. C. Edward Balog reminded members of the Faculty Council that a brief meeting of the Council will follow faculty meeting.

Dean Crozier announced that members of the faculty interested in having international students during Christmas vacation contact Mrs. Margretta Webster, Director of the Foreign Student Center.

President Spencer announced that Dr. Esther L. Johnson is in St. Joseph's Hospital and that Mr. Robert King's daughter was injured seriously in an automobile accident and is also in the hospital.

Dr. Berg announced that the Lindenwood Singers will present in renaissance costume a Madrigal and Christmas Carol Concert Saturday, December 4, at 9 P.M., in the Library, and a Madrigal Elizabethan Feast and Holiday Dinner will be at the Marriott Hotel, Wednesday, December 15. The charge for the "feast" is \$15.00 per person.

Mr. Arthur L. Kanak announced that a Christmas bazaar of original art work by students will be held December 8 through 10 in the Art Building.

Dean Crozier announced that the performance by international students will be December 2 at 8 P.M. in Jelkyl Theatre.

Dr. Richard Rickert invited members of the faculty to the Lindenwood 4 Graduate Seminar December 10, at 8 p.m., in Young Lounge, on "The Process of Equilibrium in Human and Child Development," by Lucy Theiler.

Mr. Robert Wilke announced that Lindenwood has received a \$2,000 grant from the St. Charles Chamber of Commerce to produce an up-dated promotional booklet for the area.

Dean Craig R. Eisendrath announced that all Faculty Administrators in Lindenwood 4 will be on campus December 8-11.

Dr. Kenneth G. Greenlaw announced the Lindenwood Singers will sing at Frontenac Plaza December 8 at 7:30 P.M.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

Eva Emory

PLEASE ATTACH TO JANUARY 12, 1977 FACULTY MEETING AGENDA

MEMORANDUM

TO: Faculty and Administration

FROM: Ad Hoc Physical Education Committee--Dan Odom, L.C. II student;
Susan Arisman, faculty member; Joe Lowder and Joy Ebest, Physical
Education Department

DATE: January 12, 1977

RE: Physical Education Requirement

A special ad hoc physical education committee met to discuss the physical education requirement. Alumnae, Lindenwood College for Women students, and male faculty representatives were also invited but were unable to attend.

The members present agreed with the concern expressed by Joe Lowder that the average person lacks physiological competency. As he pointed out, one consequence of this is the considerable price paid for in worsening personal health, emotional problems, lowered or nonexistent energy reserves, and reduced capabilities for skillful action. The committee agreed that it would be beneficial to all students to learn about their personal constitutions and other factors influencing their health. The committee further agreed that this information should be coupled with personal practice time on a regularly scheduled basis under technically qualified leadership.

Given this philosophy, the committee recommended that the present two-semester physical education requirement for women be retained and that such a requirement be added for men. In addition, it is recommended that the physical education courses be valued at 1/2 course credit rather than 1/4 course. The committee expressed its confidence that the change will not affect faculty load but will have the effect of increasing the importance of this program for the students.

In arriving at this position the committee considered the following aspects of the change and came to the following conclusions:

1. Facilities--Other than the ever-present obstacles of antiquity and dimensions, there would be no overwhelming problem with the present physical education facilities handling the additional load.
2. Additional courses--There would be approximately 50 additional students scheduled in physical education activity classes per semester. This increase will be accommodated by the addition of two additional activity courses per semester.

The committee stated that what it is proposing is not the usual type of physical education program offered in the past. Under the proposed program, all new Lindenwood students would be scheduled for one term of their two-term requirement their first semester on campus. The initial two weeks of the courses is to be academic in nature and focus on subjects pertinent to individual health and body skills. Examples of areas concerned include biological foundations of body

activity, rationale behind various techniques for developing and conditioning the body, overview of spot/athletic physiological requisites, essential data on current issues such as heart disease, tobacco, drugs, nutrition, intoxicants, sleep, stress, and other related topics. Students already having the background (demonstrated through a knowledge test to be given to all incoming students) would be permitted to waive this portion of the course and move directly into the activities section.

The committee felt that with the present resurgence of concern for physical fitness this program will prove attractive to both parents and students and should become an integral part of the Lindenwood experience. To this end, the ad hoc physical education committee recommended the physical education requirement be referred to the ad hoc General Education Curriculum Committee for integration with the overall program revisions for the students prior to finalizing requirement decisions.

THE LINDENWOOD COLLEGES
Office of the Registrar

These names were not included with those sent to the Registrar last Spring, anticipating completion of their degrees during the summer, 1976.

<u>Name</u>	<u>Degree</u>	<u>Region</u>	<u>College</u>
Warner, Laurie	Masters	California	LCIV
Monckton, Luanne	Masters	Washington, D.C.	LCIV
Lifshutz, Yvonne	Masters	Washington, D.C.	LCIV
Marler, George	A.I.S.	St. Charles	LCIII

*Do you
want any
of these for
the Board?*

*Monckton and Lifshutz have already
been approved by the Board so we
need a list with only the names of
Warner and Marler. Will there be
others at the end of the third trimester
of LC4? If so, we could wait and
put all names on one list.
Mary J.*

THE LINDENWOOD COLLEGES

Treasurer's Report

ADMINISTRATION - FACULTY FUND

1975-1976

Amount brought forward	\$ 000.00
Deposits	235.00
Expenditures	204.60

Parkview Gardens	\$ 84.50
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Rukavina
McGormley (2)
Delaney
Dean Emeritus Paula Nichols
Sue Taylor
Hueseemann
Juliet McCrory
Anna Gutermuth

Retirement Gift (Lichliter)	78.00
Farewell Gift (Tom Smith)	17.10
Wedding Gift (Bob Wilke)	<u>25.00</u>

Total Expenditures	\$204.60
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Balance on hand.	\$ 30.40
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IMPORTANT DATES ON GRADE REPORTS

1976-1977

FALL TERM

Last day to change schedules	Friday, September 17
Incompletes needing extensions, to EPC	Thursday, October 7
All INC. Grades due in Registrar's Office	Thursday, October 21
Mid-Term D & NC grades due	Thursday, October 28
Last day to Withdraw with a "W"	Friday, November 12
Reading Day	Sunday, December 12
FINAL EXAMINATION PERIOD	December 13 through 18
FINAL GRADES due (Fall Term)	Tuesday, December 21

JANUARY TERM

Last day to change classes	Monday, January 3
January Term Grades due	Monday, January 31

SPRING TERM

Last day to change classes	Tuesday, February 8
Incompletes needing Extensions, to EPC	Tuesday, March 1
<u>ALL</u> Fall & Jan. Term INC. grades due in Registrar's Office	Tuesday, March 15
Mid-Term D & NC grades due	Tuesday, March 29
Last day to withdraw with a "W"	Tuesday, April 5
Reading Day	Tuesday, May 10
Final Examination period	May 11 through May 17
Senior Grades due	12 noon, Thursday, May 19
Other spring term grades due	Monday, May 23

Eva Emory

FACULTY MEETING AGENDA

January 12, 1977, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Bartholomew
- II. Minutes of December 1 meeting
- III. Report of Educational Policies Committee - Dr. Hood
 - A. Tabled motion: "That requirement for two Physical Education Activity courses in the College for Women be dropped."
 - B. Motion: "That beginning with the 1977-78 academic year we return to the grade of 'F' dropping the 'NC'."
- IV. Report from A.A.U.P. - Mr. Nichols
- V. Report of the President - Dr. Spencer
- VI. Business from the floor
- VII. Announcements
- VIII. Adjournment

PE question to Gen. Committee
 Back to F

Grade other than an A
 can retake a course

TUITION REMISSION - IRS Defeated

6 - 24) 22
 years

Mr. Simon & appealed r
 interested in
 legislation but to rely on new legislation

AAUP is asking professors
 to write Senator
 Congressman *
 IRS *
 IRS to

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Wednesday, January 5, 1977

A meeting of the Educational Policies Committee was held in the Library Tower Room on the above date. Dr. Hood, Chairman, called the meeting to order at 3:00 p.m. Members present: Dean Delaney, Eva Emory, Linda Peeler, Mrs. Hueseman, Mr. Perrone, Dean Bartholomew, Dr. Bornmann, Dr. Evans, Dean Crozier, and Dean Eisendrath.

Dr. Hood, referring to memo from the Registrar, asked if there is any reason to believe that LC 4 Bachelor Degree candidates must go the General Educational requirement route of 3 courses per division (Distributional Electives) etc. Discussion followed. The question was raised as to whether or not Applied Music and PE activity courses may be accumulated to make one course of credit which could be used as a Natural Science Distributional Elective. Dr. Bartholomew suggested that the committee refer this question to the committee on General Education. PE
-10

* The Registrar reported a new American College testing program related to the CLEP and asked if a decision should be made to use this to satisfy giving credit. She stated that the ACT is strictly subject matter examination and, as such, would need departmental approval or some kind of blanket approval. Dr. Bartholomew stated that the Administrative Council decided this is a commercial operation and there was no reason to discuss it. If it is on a transcript of an accredited institution, then] * we are accepting that institution's evaluation of it.

Dr. Bartholomew gave the following report on the George Warren Brown School of Social Work at Washington University:

"In December I met with the Director of Admissions and the Assistant Dean of George Warren Brown School of Social Work at Washington University. We discussed the possibility of Lindenwood formalizing the 3-2 arrangement with them. They only require that we: must be accredited; must issue a letter (from our dean) stating that we will grant the baccalaureated degree after one successful year at George Warren Brown.

"We are then free to make the statement of the 3-2 arrangement in our catalog, making it clear that any student must meet George Warren Brown's full entrance requirement, and that there is no guarantee of admission implied in our having the arrangement. (They actually have a quota of 20% of their entering class from 3-2 schools, so it is competitive.)

"The benefit to them is, of course, the ability to recruit outstanding students. The benefit to us is that, since we have already determined that it is not feasible for us to offer an undergraduate social work degree (BSW) we may attract some students who would otherwise go to schools with BSW programs. The disadvantage to us is that we will lose some students for their senior years.

"I recommend that EPC authorize Dean _____ to enter into the formal arrangements with the George Warren Brown School of Social Work, and establish a 302 arrangement, so that qualified candidates may take the senior year of their baccalaureate degree at George Warren Brown and still qualify for a Lindenwood baccalaureate degree."

January 5, 1977
EPC/2

Motion: Dean Eisendrath moved that the committee endorse the last paragraph of Dr. Bartholomew's report, inserting the name of Dean Bartholomew in the first sentence. Dr. Bornmann seconded - motion carried.

Dean Bartholomew stated that this should be a part of catalog requirements and that students should be advised properly.

Dr. Hood stated that some Faculty raised the issue that in the Fall Term, in the last half of the term, they felt that "cutting" in their classes was greater than they had ever known it. They attributed this to the "NC" policy--that students, when requirements began to pile up, figured it doesn't matter, they can always make an "NC". The question of going back to an "F" was discussed.

Motion: Dean Bartholomew moved that the committee recommend to the Faculty that beginning with the 1977-78 academic year we return to the grade of "F", dropping the "NC". ✓

Discussion: It was stated that we would have to go back to "WP" and "WF". Dr. Hood stated that the motion meant we go back to the grade system we had before, and this would not affect the time to withdraw. Mr. Perrone seconded the motion - motion carried.

Dean Crozier raised the question of staying on the same schedule that we have this year.

Motion: Dr. Bornmann moved that we keep the time schedule one more year. Dean Bartholomew added that courses would be announced only by the * standard time slots in which they are scheduled. Mr. Perrone seconded - motion carried.

Dean Eisendrath asked if EPC wanted to see what emerges from discussions with various departments which will essentially describe what LC 4 has been doing. They would like to put this in some kind of a form that could be distributed to people. Dean Bartholomew stated that it is an obligation to bring such programs before EPC at the time it becomes anything like a regular program.

Next meeting will be at 3:00 p.m. February 23. Meeting adjourned at 4:00 p.m.

Dorothy Irvine
Acting Secretary

Approved by:

James F. Hood, Chairman

James Evans

FACULTY MEETING AGENDA

February 2, 1977, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Johnson
- II. Minutes of January 12 meeting
- III. Progress report of ad hoc committee studying general education requirements - Dr. Barnett
- IV. Report from A.A.U.P. - Mr. Nichols
- V. Report of the Vice President - Dr. Berg
- VI. Report of the President - Dr. Spencer
- VII. Business from the floor
- VIII. Announcements
- IX. Adjournment

I. Evans
Psychology

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
January 12, 1977

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, January 12, 1977. President William C. Spencer presided. Dean John N. Bartholomew gave the invocation.

Kathy Jones and Paul Gross represented the students of Lindenwood College for Women and Lindenwood College for Men respectively.

On motion made, seconded and passed the minutes of the meeting of December 1 were approved as distributed.

Dr. James F. Hood, Chairman of the Educational Policies Committee, called attention to the memorandum from the Ad Hoc Physical Education Committee, attached to the agenda. In regard to the motion that the requirement for two Physical Education Activity courses in the College for Women be dropped which was tabled at the December meeting, Dr. Hood moved that this item be taken off the table and referred to the ad hoc committee studying general education requirements, as recommended by the Ad Hoc Physical Education Committee. The motion was seconded and passed.

On the recommendation of the Educational Policies Committee it was moved, seconded and approved that beginning with the 1977-78 year the no credit system (N/C) be dropped and that we return to the previous grading system of A, B, C, D, F, WP, and WF.

A motion was made and seconded that students be given the opportunity to retake a course to change the grade on the transcript to the higher grade. The motion was defeated.

Mr. John Nichols, reporting for A.A.U.P., called attention to the current effort of Internal Revenue Service to tax tuition remission benefits. The national A.A.U.P. has taken a strong position against this. They suggest that faculty members write IRS, their Congressmen, or the County Clerk, calling attention to the fact that this fringe benefit has not been taxable for twenty-two years and that it would be discriminatory to tax it and not fringe benefits in other areas.

President Spencer reported that about forty people in St. Charles, St. Louis, Kansas City, and other parts of Missouri, including distinguished alumni, major corporation executives, and others, have been interviewed by our fund-raising consultants on their perception of Lindenwood, its future, the possibility of raising capital funds, etc. In the preliminary report of the consultants the thing that comes through most clearly is the uniform ignorance about what we are doing at Lindenwood. It is imperative that we increase our visibility for unless we have sufficient visibility we cannot raise substantial funds. Many people know that the small private colleges are in trouble financially and assume that this applies to Lindenwood. When the formal report of the consultants is made, it will be shared with the faculty.

The Lindenwood Colleges
St. Charles, Missouri

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Eva Enory

* 180,000
short this
term
Short of estimates
6% less than
estimate

41.4
69-70 ?
67-68 ?

Women
in Business
(Phyllis Chesler)

FACULTY MEETING AGENDA

March 2, 1977, 3:00 P.M.

Library Building, Lower Level

I. Invocation - Dr. Johnson

II. Minutes of February 2 meeting

III. Report of the Educational Policies Committee - Dr. Hood

- Passed* A. Recommendation of EPC: Adoption of Special Education program.
- Passed* B. Recommendation of EPC: That ^{maximum} only 63 hours of work be accepted in transfer from a junior college except in extraordinary circumstances.
- C. Recommendation of EPC: That schedule and offerings be readjusted to meet a semester hour measurement.
- D. Recommendation of EPC: That the College go to a 15 week Fall Term ending before Christmas, 15 week Spring Term, scheduled in such a way as to make possible a four week special term, essentially in May.
- E. Recommendation of EPC: That 124 semester hours be the measurement of the Baccalaureate degree.
- F. Recommendation of EPC: That the changes recommended in C, D, and E become effective in September 1977.

To start in
S.S. '77 ?

Hood:
inoperable

no report

IV. Report of Faculty Council - Dr. Balog

V. Report from A.A.U.P. - Mr. Nichols

VI. Election of Nominations Committee *working, Penelope Biggs, Tuccio Wolak*

VII. Report of the President - President Spencer *none*

VIII. Business from the floor

IX. Announcement

X. Adjournment

Honorary Degree the 2
women *Kepler* (Sec. of Comm.)
women *come*

Ketsinger - Acquisition
Fell-T./Stout - Reference L
if something - Stephens, Robertson
missing, see

Flourmonte - Faculty
Parking

Lecture
by a
noted
scholar
in April?

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Tuesday, February 8, 1977

A special meeting of the Educational Policies Committee was held in the Library Tower Room on the above date. Dr. Hood, Chairman, called the meeting to order at 3:00 p.m. Members present: President Spencer, Mr. Feely, Dean Crozier, Ms. Emory, Dean Delaney, Ms. Huesemann, Dr. Evans, Dr. Hood, Dean Bartholomew, Dean Eisendrath, Dr. Bornmann, Linda Peeler, Continuing Education Student Representative, William Tayon, LC for Men Student Representative. William Hughes, LC for Men Community Manager, was present.

Dr. Hood called attention to the material that had been distributed to committee members along with an agenda for the meeting. He explained that the program on Special Education had passed through the Social Science Division and the Council on Teacher Education and is intended to provide curricula which will do two things: provide a double process by which a student in elementary education could obtain normal certification in elementary education and also be qualified under state standards as a Special Education teacher in several different areas--Learning Disabilities, Educable Mentally Retarded, Behavioral Disorders, and/or Emotionally Disturbed, Trainable and Severely Handicapped. He called attention to the fact that this curricula puts together mostly courses that are already available so that there isn't any necessity to have a large addition of courses or new faculty. In each program there is a requirement that one course be taken at Fontbonne. In order for this program to be registered by the state we must show that the entire curricula can be done in the beginning and this involves teaching devices that we do not have at present. We hope to have this available so that it would not be necessary to take the courses at Fontbonne, but it had to be listed in that way. This would require students to take some overload. The State Assistant Superintendent who is in charge of Special Education has approved this packet and he will register it if we adopt it.

MOTION: Dean Crozier moved the adoption of the Special Education program. Dean Bartholomew seconded - motion carried.

This program is not necessarily contingent on our consortium with Fontbonne.

A memo was read from Dr. Evans stating that at the request of the Education Department, the Psychology Department is proposing to offer the following course for graduate credit in Education. The course has already been approved, in principle, by the Social Sciences Division.

PSYCHOLOGY 502 - BEHAVIOR MANAGEMENT

Application of principles of learning to practical problems of behavior-change technology in the home, school, and clinical settings. Included are the study of contingency-management and behavior-therapy techniques, evaluation of existing research, laboratory investigation, individual behavioral projects, and visits to local schools and agencies that employ behavior management procedures with normal and exceptional persons.

MOTION: Ms. Huesemann moved to accept this course. Dean Bartholomew seconded. Motion carried.

It was stated that we need a policy decision on the amount of transfer credit that we are willing to allow from a junior college. Discussion followed. Dr. Hood suggested that there be a general rule that no more than two years of transfer credit be accepted from a junior college.

MOTION: Dean Crozier made a motion that except in extraordinary circumstances only 63 hours of work will be accepted in transfer from a junior college.
Dean Delaney seconded - motion carried.

An issue was raised by Dean Eisendrath: Can Lindenwood 4 students graduate with an undergraduate degree with an individualized title, such as is given to students who go through Contract Degree programs? It was brought out that the Contract Degree very clearly states that some schools may not accept a Contract Degree and LC 4 can offer degrees in anything regardless of LC degrees, because when LC 4 was formed it was assumed by the faculty that they would be giving only individualized degrees in fields that are not offered on campus. This would have to be done in such a way that the appropriate department would approve.

Dean Eisendrath distributed a proposed program in Active and Creative Therapies. The basic idea would be to offer degrees at the Master level in different kinds of therapies with the possibility that students could be cross-credentialed. This program is conceived as a six trimester program, two full years. This program was distributed to get the reaction of the students.

The committee considered a semester calendar submitted by President Spencer. After considerable discussion it was decided to continue the consideration of the calendar at the next regular meeting of EPC on February 23. Anyone having specific proposals will submit them at that time.
Meeting adjourned at 5:15 p.m.

Dorothy Irvine

Acting Secretary

Approved by:

James F. Hood, Chairman

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Wednesday February 23, 1977

A meeting of the Educational Policies Committee was held in the Library Tower Room on the above date. Dr. Hood, Chairman, called the meeting to order at 3:00 p.m. Members present: Mr. Feely, Mr. Perrone, Ms. Huesemann, Dr. Evans Dean Bartholomew, Bill Tayon, LC II Student Representative, Linda Peeler, LC I Student Representative. Sherry Park and Joyce Meyers, students, were present.

Mr. Perrone distributed report from the Humanities Division re approval of new courses. Dr. Bornmann distributed report regarding meeting of the Subcommittee on Honorary Degrees.

Dr. Hood introduced the question of the proposed calendar change. He asked for any other proposals for changing the calendar. Changes in the lengths of semesters were discussed. Whether the calendar had to be changed this year was discussed.

Bill Tayon asked if semesters could not be changed to 14 weeks instead of 15 weeks. Dean Bartholomew stated it could be done with 55 minute class periods. Discussion followed. Dean Bartholomew stated that this program would satisfy both the NCA and the Veterans program.

MOTION: Dean Bartholomew moved that the committee recommend to the faculty that we readjust our schedule and offerings to meet a semester hour measurement.
Dean Eisendrath seconded.

Discussion: Linda Peeler asked how this will involve the students who are already in the old program, 3 1/2 semester hours. It was determined that a formula would be established to take care of students at every stage and a student would not be given more than what would be a normal 2 semester load to finish.

Question: 6 approved - 3 opposed. Motion carried.

MOTION: Dean Bartholomew moved that the College go to a 15 week Fall Term ending before Christmas, 15 week Spring Term, scheduled in such a way as to make possible a four week special term, essentially in May.
Ms. Huesemann seconded the motion.

Discussion: Dr. Bornmann opposed the May term because the students doing research at Barnes, etc., do so during January.

Question: 6 approved - 3 opposed. Motion carried.

EPC/2
2/23/77

MOTION: Dean Bartholomew moved that 120 semester hours be the measurement of the Baccalaureate degree. Dean Eisendrath seconded.

Motion was amended to read 124 hours. Ms. Hueseman seconded.

Motion unanimously passed.

MOTION: Dean Bartholomew moved that these changes become effective September 1977. Mr. Feely seconded.

Question: The committee was polled. Four approved -- 3 opposed.
Motion carried.

The Humanities Division asked for approval of the following courses for Summer Session:

ENGLISH 325/525 (½ course undergraduate, 1 hour graduate credit) English in the Classroom Workshops

A brief review of principles and demonstrations of their application in the secondary classroom. Three three-hour workshops: Linguistics in the classroom; Literary Criticism in the classroom; and Literary History in the classroom. The course is designed to provide an up-dating of approaches to English studies and to explore alternative practices in obtaining a mastery of language and literature. Barnett

(This course should be scheduled to meet on Monday, Wednesday, and Friday of a single week in the summer session. A three-hour block of time will be needed.)

ART/ENGLISH 372/572 FILM IN THE CLASSROOM

A course designed to prepare the English teacher in the study of film as an art form. Instruction will include both the selection and the interpretation of films in the classroom and will treat the subject as a discipline in itself and as it relates to other disciplines. Students will also learn to use film equipment and to make simple repairs. (No prerequisites, 4/4 credit) Fields.

Discussion covered whether ART/ENG 372/572 should show "no prerequisite". It was determined to remove the "no prerequisite."

MOTION: Mr. Perrone moved that these two courses be accepted.
Dr. Bornmann seconded. Motion carried.

Dr. Bornmann reported on the meeting of the Subcommittee on Honorary Degrees to consider the nomination of Professor Anna Jane Harrison to receive an honorary degree at the May Commencement and Professor Juanita Morris Kreps.

MOTION: Dr. Bornmann moved that the College give an Honorary Degree to professor Anna Jane Harrison and Professor Juanita Morris Kreps.
Motion seconded.

Discussion: The question was raised as to whether the degrees would be given in absentia. The answer was 'no'.

Question: Motion carried.

EPC/3
February 23, 1977

MOTION: Dean Bartholomew moved that the standard unit of credit for the Master's Degree in Education be 3 hours. Ms. Hueseman seconded. Motion carried.

Meeting adjourned at 4:30 p.m.

Dorothy Irvine
Acting Secretary

Approved by:

James F. Hood, Chairman

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
February 2, 1977

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, February 2, 1977. President William C. Spencer presided. Dr. Esther L. Johnson gave the invocation.

Kathy Jones represented the students of Lindenwood College for Women and Paul Gross represented the students of Lindenwood College for Men.

A motion was made, seconded and passed that the minutes of the meeting of January 12 be approved as distributed.

Dr. Howard A. Barnett reported that the ad hoc committee studying general education requirements has met three times and has gathered some information. The agenda of the committee includes: (1) define the main objectives and philosophy of a liberal arts program of the four Lindenwood Colleges; (2) look at transcripts and other records of student performances to see if we are meeting the objectives; (3) look at potential changes and models for new types of programs.

Dr. B. Richard Berg introduced Mrs. Nita Browning, the new Director of Public Information.

Dr. Berg thanked members of the faculty for sending students who have not paid their accounts to the Business Office before admitting them to classes. Dr. Berg announced that there will be another Dimension (telephone system) training session on February 9, at 3:00 P.M., in Young Auditorium. He also announced that students who are juniors this year who may be interested in applying Rotary Foundation Scholarships for graduate study abroad may obtain application forms from Mrs. Dorothy Barklage, in the Placement Office. Mrs. Barklage is also collecting slides for a multi-media show to be presented Alumni Weekend April 22-23. If any members of the faculty have slides of the campus they would be willing to lend, Dr. Berg asked that slides be given to Mrs. Barklage. Dr. Berg also asked members of the faculty who are interested in helping with the alumni telephone campaign this spring to contact Kathy Jones.

Mr. John Nichols, President of the local A.A.U.P. chapter, reported that the Internal Revenue Service has withdrawn its request to tax tuition remission benefits.

In beginning the President's report, Dr. Spemcer called attention to the fact that the budget for heating oil this year is \$30,000; because of the exceedingly cold weather, present budget projections will require about \$50,000. He asked members of the faculty to do all they could to conserve energy. He also urged members of the faculty to share any slides of the campus they have, and urged those with cameras to take pictures. Several luncheons and dinners will be given this spring to bring potential donors to the campus, and it would be extremely helpful to have good slides to exhibit.

The draft of the Leslie report has been received. From forty interviews held with corporate executives, Board members, alumni, and others what stands out very clearly is appalling ignorance, particularly in St. Louis, concerning what Lindenwood is and what it is doing. Many still think of it as a "girls' school across the river." Many assume that because some private colleges are in financial trouble this is true of Lindenwood. Fortunately, there is no negative image of Lindenwood - just no image. The net effect is that our counselors advise us first to address ourselves to a change of perception of Lindenwood, to inform people what we are and what we are doing before we begin a national fund-raising campaign. We should not be discouraged by this. Webster College and St. Louis University were faced with a similar problem a few years ago. The counselors also recommend that we add corporate executives and civic leaders, particularly from the St. Louis area, to our Board. In this connection there will be a meeting shortly of three Board members to identify St. Louisans to approach as potential Board members.

President Spencer noted that before Christmas the Business Office had recorded \$80,000 in delinquent tuition and fees due for the Fall Term. Part of this is because of student's negligence, but part is our fault because we lack the necessary system and procedures to collect fees due. As a result, we are instituting a coordinated system for admissions, registration, and payment of fees that will insure promptness and efficiency.

Dr. C. Edward Balog, Chairman of Faculty Council, said that the Council is spending considerable time trying to find out how Faculty Administrators of Lindenwood fit in as faculty members. The Council suggests that an ad hoc committee of five be elected to recommend constitutional changes in regard to faculty status of Faculty Administrators and in regard to Faculty Administrators serving on faculty committees, and to recommend revisions of Faculty Bylaws.

The following were nominated to serve on this ad hoc committee:

C. Edward Balog
 Patricia Delks
 Norman W. King
 John Nichols
 John Wehmer

It was moved, seconded and passed that nominations be closed and the above be elected by acclamation.

Dr. John A. Bornmann reported that a sub-committee of Educational Policies Committee has been appointed to consider candidates for honorary degrees. Members of the committee are:

John A. Bornmann
 Doris Crozier
 James F. Hood
 William C. Spencer

If members of the faculty have nominees to suggest, names should be given to any member of the committee together with biographical data.

Dr. Barunescu

~~Dr. Balog~~ announced that Dr. Dominic Soda, a member of Faculty Council, is on Sabbatical leave in England this term. Mr. Nichols has been serving on the Council in Dr. Soda's absence. A motion was made, seconded, and passed that Mr. Nichols serve as a replacement for Dr. Soda on Faculty Council until Dr. Soda's return.

Dean John N. Bartholomew asked members of the faculty to check carefully course changes that come from the Registrar's Office. Some students have been enrolled in closed courses. If students are enrolled in independent studies, not only should the special independent study forms be completed but the independent study should also be added to the student's registration form. Independent study forms should be filled out at the beginning of the term.

Mr. Joseph Lowder announced that physical fitness classes for members of the faculty and staff will be held on Mondays, Wednesdays, and Fridays from 5:00 to 6:00 P.M. beginning February 7.

Mr. Louis Florimonte announced that performances of "Jacques Brel is Alive and Well and Living in Paris" will be February 3, 4, 5, 10, 11, and 12. From February 15 through March 15 there will be a traveling photography exhibition with works of Fichter, Walker, and Wood, three contemporary photographers. February 25 and 26 Michael del Medico, an actor, will present "An Evening with Mr. Gorky."

Dean Doris Crozier announced for Dr. W. Dean Eckert that an exhibit of batik paintings will be in the Hendredn Gallery from February 2 through February 25 with the opening reception on February 11.

Dr. Kenneth G. Greenlaw announced that the St. Louis String Quartet concert is scheduled for February 13 at 3:00 P.M. in Jelkyl. For the past several years a High School Choral Festival has been held at Lindenwood. This year the number of choruses wanting to participate is much greater than it has ever been. As a result the festival will be held on two nights - March 1 and March 8. During January the Madrigal Singers performed at McCluer, Ritenour, and Parkway West High Schools.

Ms. Joy Ebest called attention to the Common course syllabus which was distributed prior to the meeting.

There being no further business the meeting was adjourned at 4:20 P.M.

Mary Yonker
Acting Secretary

Approved

John Nichols
Secretary of the Faculty

11:30 Job Fair

James E. Coan

FACULTY MEETING AGENDA

April 6, 1977, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Johnson
- II. Minutes of March 2 meeting
- III. Report of Educational Policies Committee - Dr. Hood
- IV. Report of Ad Hoc Committee on Constitution - Dr. Balog
- V. Report of Faculty Council - Dr. Balog
- VI. Report of the Nominations Committee and election of faculty to committees - Dr. Biggs
- VII. Report of Ad Hoc Committee Studying General Education Requirements - Dr. Barnett
- VIII. Report from A.A.U.P. - Mr. Nichols
- IX. Report of the President - President Spencer
- X. Business from the floor
- XI. Announcements

~~The~~ Normally, the student will be ~~expected~~ ^{counseled} to take the English Composite Course during his/her first ~~semester~~ ^{semester} at Lindenwood, if this requirement has not been satisfied prior to the student's enrollment at Lindenwood.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
March 2, 1977

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, March 2, 1977. President William C. Spencer presided. Dr. Esther L. Johnson gave the invocation.

Kathy Jones and Paul Gross represented the students of Lindenwood College for Women and Lindenwood College for Men respectively.

The following corrections were made in the minutes of the February 2 meeting:

Page 2, third paragraph - Delete last phrase, ..."and to recommend revisions of Faculty Bylaws."

Page 3, first sentence - change "Dr. Balog" to Dr. Bornmann."

Page 3, fourth paragraph, last line - "Michael de Medico" should be corrected to "Michael del Medico."

On motion made, seconded and passed the minutes of the February 2 meeting were approved as corrected.

On the recommendation of the Educational Policies Committee it was moved, seconded and approved that the Faculty endorse the proposed Special Education programs in areas of Learning Disabilities, Educable Mentally Regarded, Behavioral Disorders, and/or Emotionally Disturbed, Trainable and Severely Handicapped.

On the recommendation of the Educational Policies Committee a motion was made, seconded and passed that a maximum of 63 hours of work be accepted in transfer from a junior college except in extraordinary circumstances.

A motion was made, seconded and passed that during the discussion of agenda items III-C, D, E, and F student representatives of Educational Policies Committee, if available, and student government, if available, be allowed attend the meeting. The following students were in attendance: Peter Bezemes, Karen Davenport, Mary Delaney, Bill Hughes, and Kim Rankin.

On behalf of the Educational Policies Committee a motion was made and seconded that schedule and course offerings be readjusted to meet a semester hour measurement. During the discussion it was pointed out that graduate courses are already on a semester hour basis, and that evening courses would be valid three hour courses.

A motion was made, seconded, and defeated to table the above motion.

Further discussion included comments that it would be very difficult to implement this program by September and questions about faculty loads. The following substitute motion was then offered:

1. That the matter be referred back to the Educational Policies Committee for further study;
2. that Lindenwood I and II continue on the course system next year; and
3. that alternative schedules for Lindenwood III which might be implemented next year be considered by EPC and recommended to the faculty.

The substitute motion was seconded and passed.

There was no discussion on agenda items III-D, E, and F since they are inoperable in view of the motion passed.

Kathy Jones read the following petition which had been signed by over 300 students in a day and a half:

The following four motions were passed at the Educational Policies Committee meeting on Wednesday, February 23, 1977. These motions now go to the faculty for approval this Wednesday, March 2.

'Motion: Dean Bartholomew moved that the committee recommend to the faculty that we readjust our schedule and offerings to meet a semester hour measurement.'

'Motion: Dean Bartholomew moved that the college go to a 15 week Fall Term ending before Christmas, 15 week Spring Term, scheduled in such a way as to make possible a four week special term, essentially in May.'

'Motion: Dean Bartholomew moved that 120 semester hours be the measurement of the Baccalaureate degree. Motion was amended to read 124 hours.'

'Motion: Dean Bartholomew moved that these changes become effective September 1977.'

We, the students of the Lindenwood Colleges, feel that these motions jeopardize the January term, especially since the May Term is only optional and would involve extra tuition. We, the students, support the present January Term, and see it as providing such opportunities as independent studies, off-campus trips, and internships. We advocate the improvement of the January term instead of its abolition.

We, the undersigned Lindenwood students, would like to inform the faculty that we oppose the proposals under consideration and would like to see more alternative schedules explored.

Attention was also called to the following results of a survey done by students in Research Methods of full-time Lindenwood students (based on 33% sample):

	<u>Agree</u>	<u>Disagree</u>	
1.	84%	16%	I do not want the January Term eliminated.
2.	17%	83%	I would prefer to have two semesters a year, without a January term.
3.	45%	55%	I don't mind getting ride of the 3½ hours/course system, if the January Term can be kept.
4.	19%	81%	If an optional one-month term were offered in May, I would use it to take a Lindenwood course.
5.	53%	47%	I came to Lindenwood because of the January Term.
6.	40%	60%	I would leave Lindenwood if the January Term were eliminated.
7.	76%	24%	I think the January Term is one of Lindenwood's most attractive features.
8.	91%	9%	I always take a January course.

Dr. John A. Bornmann, for the Sub-committee on Honorary Degrees, moved on the recommendation of the Educational Policies Committee that honorary degrees be awarded to Professor Anna Jane Harrison and Professor Juanita Morris Kreps whenever they can come to the campus. The motion was seconded and passed.

Dr. C. Edward Balog reported that Faculty Council will have full details a little later of constitutional and bylaw changes.

Mr. John Nichols announced that AAUP will sponsor the Alice Parker Lecture sometime in April.

Dr. Susan Arisman announced that the National Education Association has won the right to represent the faculty in the Junior College District of St. Louis-St. Louis County.

The following were nominated from the floor to serve on the Nominations Committee for the coming year:

Penelope Biggs (Humanities Division)
 Norman King (Social Sciences Division)
 Teresa Welch (Natural Sciences and Mathematics Division)

A motion was made, seconded and passed that nominations be closed and that Dr. Biggs, Dr. King, and Mrs. Welch be elected by acclamation.

Miss Patricia Delks introduced Mrs. Jan Cutsinger, who is now head of acquisitions in the library, and Mrs. Cecelia Staudt who has been moved from a half-time reference position to a full-time position. She announced that Barbara Stevens-Robertson will be in charge of stacks.

Mr. Louis Florimonte called attention to the problem of faculty parking and asked that some consideration be given to this.

Dr. W. Dean Eckert announced that Ms. Mary Fish has received an award from the Missouri Council of Arts.

Dr. Howard A. Barnett announced that the Committee on General Education will meet March 9. He also announced that the English and Education Departments are holding a conference for English teachers March 10 on the Lindenwood campus. All members of the faculty are invited to attend.

Dr. Linda Nelson announced that Dr. Phyllis Chesler, psychologist and author, will be the guest speaker at the Common course March 14.

President Spencer reported that estimates at the present time indicate that we are going to have a short-fall of \$180,000 in the budget this year from student tuition. Everything possible will be done to generate additional revenue. He reminded faculty members to be as careful as possible in projecting budget figures for the coming year.

There being no further business, the meeting was adjourned at 5:16.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Wednesday, March 30, 1977

A meeting of the Educational Policies Committee was held in the Library Tower Room on the above date. Dr. Hood, Chairman, called the meeting to order at 3:00 p.m. Members present: Ms. Huesemann, Mr. Perrone, Ms. Emory, Mr. Feely, Dean Crozier, Dean Bartholomew, Dean Eisendrath, Dean Delaney, Dr. Evans, and Linda Peeler, Continuing Education Representative, Mary Delaney, LC I Representative, and Bill Tayon, LC II Representative, Dr. Bornmann.

Dr. Hood asked for reports from Divisions.

MOTION: Dr. Bornmann moved that MATH 370, Assembly Language Programming, be accepted as a new course. Dean Delaney seconded.

MATH 370 - ASSEMBLY LANGUAGE PROGRAMMING

The course will cover the GA/1830 Assembly Language and assembly language techniques. Among the topics covered will be input/output operations, binary and hexadecimal arithmetic, data structures, storage of data, central processor operations, direct and indirect addressing, macro coding, and internal architecture of the central processor. Prerequisite: Consent of Instructor.

Question: Motion carried.

MOTION: Dr. Bornmann moved that PE 50, Psychology of the Athlete ($\frac{1}{2}$), and PE 321, Teaching of Health (full), be added. Dean Delaney seconded.

PE 50 - PSYCHOLOGY OF THE ATHLETE ($\frac{1}{2}$)

A theory course which examines the athlete's psychomotor mechanisms, motivation, stress, anxiety, frustrations, and their effects on performance.

PE 321 - TEACHING OF HEALTH

Course includes the study of classroom material, methods, effective health and safety instruction, curriculum, and resources to provide integrated and creative approach to teaching health.

Discussion: Psychology of the Athlete will be taught by someone in the PE Department. Major restructuring of PE Department to accommodate new State Certification requirements.

Question: Motion carried.

MOTION: Dr. Bornmann moved that the following Biology courses be introduced into our curriculum:

BIO 105 - HUMAN BIOLOGY

A course in biology centering on humans, to bring out the principles of life. Material covered will include the architecture and functioning of the human organism, the interdependence of interrelationship of human organisms with each other, and the continuance and support of populations through time. Grundhauser

3/30/77

EPC/2

BIO 360 - BIOLOGY OF SEXUAL REPRODUCTION

A study of the evolution, occurrence and mechanisms of sexual reproduction in the plant and animal kingdoms (including human sexuality). Anderson. Prerequisite BIO 101, 102, or consent of Instructor.

BIO 350 - INTRODUCTION TO FORESTRY

An overview of the history, practice and trends in forestry in the United States. Forest ecology, silviculture methods, tree identification and forest measurements will be introduced. Prerequisite BIO 101, 102, or consent of Instructor. Anderson.

Discussion: Dr. Grundhauser, retired Biology Department Chairman, has requested to teach BIO 105.

Question: Motion carried.

MOTION: Mr. Perrone moved to approve ART 237, Visual Communications for Business, and ART 238, VISUAL COMMUNICATIONS DESIGN. Dr. Bornmann seconded.

ART 237 - VISUAL COMMUNICATIONS FOR BUSINESS

A study of the role of visual design in achieving desired goals in the promotion, marketing and retailing of products and services. The esthetics, techniques and media of design will be considered in relationship to advertising, packaging, display and the creation of corporate images. Full course.

ART 238 - VISUAL COMMUNICATIONS DESIGN

A studio course in the development of effective visual concepts for communication through design and in the presentation and solution of designing problems for business and the communications media. Studio problems will be both theoretical and practical in nature. The techniques for effective visual communications will be explored. Full course.

Discussion: These are Evening courses. 237 designed with Business Department to complement. 238 is studio continuation of 237.

Question: Motion carried.

MOTION: Mr. Perrone moved to approve HUM 111, 112, Introduction to the Humanities. Dr. Bornmann seconded.

HUM 111, 112 - INTRODUCTION TO THE HUMANITIES

A chronological survey of the creative and intellectual expressions of world cultures from ancient to modern times. The course includes readings from literature, lectures and discussions on the visual arts and music, viewing and listening periods, and lectures and discussions on the ideas of the various cultures being studied. Barnett, Kanak Greenlaw and guest lecturers.

Question: Motion carried

Under Proposed All-College Requirements for Lindenwood I, II, III, Humanities Division, ART 114,115 (Art Appreciation) RELIGION 200 (World Religions), PHILOSOPHY 100 (Intro), and HUMANITIES 111, 112 (Introduction to the Humanities) should be adopted as the only Humanities Division Distributional requirements.

MOTION: Mr. Perrone moved we endorse and send to the Faculty the proposal that ART 114,115, RELIGION 200, PHILOSOPHY 100, and HUMANITIES 111,112, constitute the only Distributional Electives in Humanities for next year. Dr. Bornmann seconded.

Discussion: Dean Bartholomew stated that this program will shrink the Humanities curriculum offered in the Evening program. Dr. Evans asked if this will have an effect on the number of faculty in Humanities.

Question: 6 in favor - 2 opposed. Motion carried.

MOTION: Dr. Bartholomew moved that BA 355, Creative Marketing Strategy, and BA 357, Marketing Technology, be approved. Dr. Bornmann seconded.

BA 355 - CREATIVE MARKETING STRATEGY

The establishment of marketing goals and the development of strategies and long-range plans for their implementation. Specific attention is given to the analysis of market opportunities, product mix strategy, market segmentation, design of distribution and procurement channels, price and promotion strategy and sales force decisions. Prerequisite: BA 205.

BA 357 - MARKETING TECHNOLOGY

Application of techniques of marketing research and marketing information systems to problems in advertising, sales management, product strategy and management and distribution. Survey of the problems, data and methods of marketing research. Prerequisite: BA 205, SS 210

Question: Motion carried.

MOTION: Dean Bartholomew moved that MBA 587, Women's Roles in the Work Environment, and MBA 588, The American Woman at Work, be approved. Dean Crozier seconded.

MBA 587 - WOMEN'S ROLES IN THE WORK ENVIRONMENT

The examination of socialization processes, stereotypes, and sex related role conflicts. The uses of assertiveness training and verbal expressive skills be facilitate adaptation and mobility of women in a variety of work situations. Role playing and case studies will be included among class methods. This course will involve extensive shared leadership within the class.

MBA 588 - THE AMERICAN WOMAN AT WORK

Social and economic aspects of women's changing role in the labor force. Causes and consequences of sex-related inequality in employment. Possibilities for its reduction. Productivity, turnover and absenteeism; problems of prejudice and discrimination; management to reduce discrimination; legal requirements of equal opportunity; changing employer expectations/employee obligations in positions of managerial responsibility. The course will be team taught, to explore the range of perspectives.

Discussion: Not restricted to women.

Question: Motion carried.

MOTION: Dean Eisendrath moved the following courses be adopted. Dean Crozier seconded.

PSY 324A - PSYCHOLOGICAL TESTING

A study of theory of mental measurement and the principles of reliability, validity, and standardization as they are applied to the construction, interpretation, and use of educational and psychological tests. Tests of achievement, aptitude, intelligence, interest, and personality will be studied as illustrations of the problems of measurement and the variety of solutions to those problems. Ethics of test use will be given special consideration. Each student will complete a term project in constructing, validating, and norming a test. Prerequisites: prior courses in psychology.

PSY 324B - Psychological Testing

The same course as PSY 324A, however, the term project will involve learning to administer, score, and interpret one of the most frequently used tests of individual abilities: WISC, or Stanford Binet. Prerequisite: prior courses in education and psychology.

PSY 336 - PERCEPTION: Development and Learning

A study of the nature and development of sensory and perceptual processes most closely related to vision and audition. Both research reviews and field experience will be used to consider the changes in understanding complex stimuli which occur with maturity and experience. Specific consideration will be given to the causes and effects of abnormal perceptual development. Each student will work individually with a child experiencing perceptual disfunction. Prerequisite: PSY100.

PSY 337 - SPECIAL EDUCATION COUNSELING

A team taught course which attempts to combine the psychology of counseling in all its variety with special consideration of the problem experienced by exceptional children, their families, and their teachers. Students will spend half their time working with a special teacher to test the practicality and effectiveness of counseling approaches presented in class. Prerequisite: Special Ed courses and Abnormal Psychology, or permission of Instructor.

Discussion: These courses represent some changing in the PSYCH program as a part of the programs passed previously dealing with Special Education curriculum. The reason for two courses in PSY 324A-B is for certification purposes - needed for more complete transcript. This was worked out in conjunction with the Registrar for Special Education program. Psych Testing is not an addition; Perception and Special Education Counseling are new courses - can be staffed.

Question: Motion carried.

3/30/77
EPC/5

MOTION: Dr. Bornmann moved the adoption of the following five History courses.

HIS 251 - AMERICA AS A WORLD POWER (full course)

Study of the emergence of the United States as a major power in the world from the Spanish American War to the present. The course will examine the motives behind America's entrance on the diplomatic scene, participation in world wide conflict, and eventual assumption of world leadership.

HIS 102, 103 - A HISTORY OF THE HUMAN COMMUNITY (full course each term)

The growth of traditional societies around the world and their recent transformation by the urban, industrial revolution. The first term will focus on the evolution of the major world civilization and their differences and similarities. The second term will deal with the impact of the urban, industrial revolution on these civilizations and their reactions in the modern period.

HIS 223 - THE ANCIENT WORLD (full course)

The growth of the early civilizations in the Near East and the Mediterranean, along with Celtic and Germanic cultures in Europe, down to the Germanic invasions of the Roman Empire.

HIS 227 - THE CIVILIZATION OF INDUSTRIALISM (full course)

The development of urban industry and civilization in Europe since the late 18th century. The course deals with the onset of industrialism and its effect on society and social class.

Question: Motion carried.

Dr. Hood reported that the Social Science Division would like to bring the proposal before the committee to drop the "J" from the course, SOC 215, Social Gerontology, to become a regular course.

SOC 215 - SOCIAL GERONTOLOGY

Introduction of the study of aging and the aged. Course will include an overview of gerontology with special topics such as housing, economics, recreation, health, and social problems, as they relate to the role of the older person in the community.

Proposal approved.

The Registrar asked that we include in the catalog the statement: "A student who has matriculated at Lindenwood College and plans to take courses at another college or university while pursuing his Degree at Lindenwood must first obtain permission for transfer of these courses from the Dean of the College in which he/she is enrolled in consultation with the student's major adviser."

MOTION: Dean Bartholomew moved that the above statement appear in the catalog. Dean Delaney seconded.

Question: Motion carried.

3/30/77
EPC/6

The Registrar asked if there was to be a change in the policy concerning the handling of the Incomplete extension. After considerable discussion Dr. Hood suggested that the requests for extension, instead of going to the Chairman of the EPC, should be directed and collected by the Registrar's Office. Dr. Hood stated there should be a statement in the catalog saying that requests for extensions should be endorsed by the student and the Adviser and filed in the Registrar's Office.

Registrar asked that it be reinstated in the catalog that level for probation read GPA of 1.6 for freshmen, 1.8 for sophomores, 1.9 for juniors, and 2.0 for seniors. Committee agreed.

Discussion followed on Registrar's question as to whether our Senior class should be ranked. It was suggested that ranking would not have to appear on the student's transcript, but information would be available in the Registrar's office. It was agreed by the committee that a "dry run" should be conducted with the graduating class this year.

Dean Crozier read a letter from Leslie Caplan, a student, stating that there are two contradictory statements in the catalog. Pages 93 and 96 show the fulfillment of required courses for the P.E. Major with a Horsemanship emphasis; however, there is not a Horsemanship Major offered.

MOTION: Dean Crozier moved that an exception be made for the student, Leslie Caplan, and that she be allowed a major in SAJ and Horsemanship on completion of the requirements. Dr. Bornmann seconded.

Question: Motion carried.

Dean Crozier stated that Delorse Binkholder has requested that she take courses at the University of Maryland and be allowed to get a Degree from Lindenwood. Student has taken the required number of courses here and she has received credit here for her nursing training.

MOTION: Dean Crozier moved that the committee grant Delorse Binkholder a degree from Lindenwood upon completion of her remaining course requirements at the University of Maryland.

Question: 6 in favor - 5 opposed. Motion carried.

The Registrar stated that two students are qualifying for two degrees: Janet Knickmeyer, BME and BS in Dance, Stacey Singer, BME and BS in Math.

MOTION: Dean Bartholomew moved that student in order to qualify for two degrees should have a minimum of 9 courses beyond the minimum for a single degree. Dr. Evans seconded.

Question: Motion carried.

Mary Delaney raised the question as to whether a student representative of EPC could attend faculty meetings. She quoted from the By-laws of the Student Government Association. Dr. Hood suggested that Mary confer with him and a report will be made at the next faculty meeting.

3/30/77

EPC/7

Dr. Hood discussed the recommendations of the Ad Hoc Committee on General Education, stating EPC could vote on amendments to it at faculty meeting. The "Statement of Philosophy" under "A" on the first page is to replace the statement that is now in the catalog. He discussed the attached "Proposed All College Requirements for Lindenwood I, II, III." Under #4, Divisional Electives, Dr. Hood advised some rubric that indicates these courses are intended to be those available for general education for students majoring outside the sciences. If this proposal is adopted it will return us to the philosophy of the Divisional Elective that we had in the beginning; there would be a limited number of courses used to satisfy that requirement.

MOTION: Dean Eisendrath moved that the committee take the EPC discussion of the proposal into consideration.

Question: Motion carried.

Dean Delaney described the Bachelor of Medicine degree and explained what had been accomplished to date. He offered to distribute pages of the proposal to the Funds for the Improvement of Post Secondary Education (FIPSE).

Dr. Hood stated that our next meeting scheduled for April 27 falls on the same day as Honors Day.

MOTION: Dean Bartholomew moved that the EPC committee meet on April 20. Dr. Bornmann seconded.

Question: Motion carried.

It was recommended by Dean Delaney that review of scheduling for the fall term be turned over to the Division Chairmen. Committee agreed.

Proposed procedures for recommending graduation with honors or distinction by LC 4 was introduced by Dean Eisendrath.

MOTION: Dr. Bornmann moved that EPC take to the faculty the matter of graduation with honors for LC 4 students. Dean Bartholomew seconded with amendment to add the line "a maximum of 5% in graduate and undergraduate level."

Question: Motion carried.

Meeting adjourned at 5:15 p.m.

Dorothy Irvine

Acting Secretary

Approved by:

James F. Hood, Chairman

April 1, 1977

TO: Faculty

FROM: Faculty Council

Proposed By-Law Revisions

- I, B, (add 10)--Faculty Administrators are not eligible for tenure. Initial appointment to Faculty Administrator will be for the term of one year; the second appointment will also be for one year; the third and fourth appointments will be for a term of two years each; subsequent appointments will be for terms of three years each.
- I, C, 4 --change to read: Final written notice of non-reappointment of Faculty Administrators shall be given during the penultimate trimester of their current contract.
Change number 4 to number 5.
- I, D, (add 7)--Promotion of Faculty Administrators will be based on the same criteria as other faculty members with the exception of references to classroom teaching.
- II, A, 1, b --change to read: 'the Dean of the faculty, professional librarians, and Faculty Administrators.'
- V, A, 1, b --change to: 'Four faculty members, one from each division and one Faculty Administrator, elected at large for staggered three year terms.'
- V, A, 3, c, (b) --change to read: 'Social Studies (elected by the Social Sciences Division), and one Faculty Administrator.'
- V, B, 1, a --change to read: 'Six faculty members, four elected, one of which shall be a Faculty Administrator, and two appointed.'
- V, E, 1, a --add after. . .President. One of the appointees should be a Faculty Administrator.
- V, F, 1, a --change to read: 'The Nominations Committee, which consists of four faculty members, one from each division and one Faculty Administrator, . . .'

Eva Emory

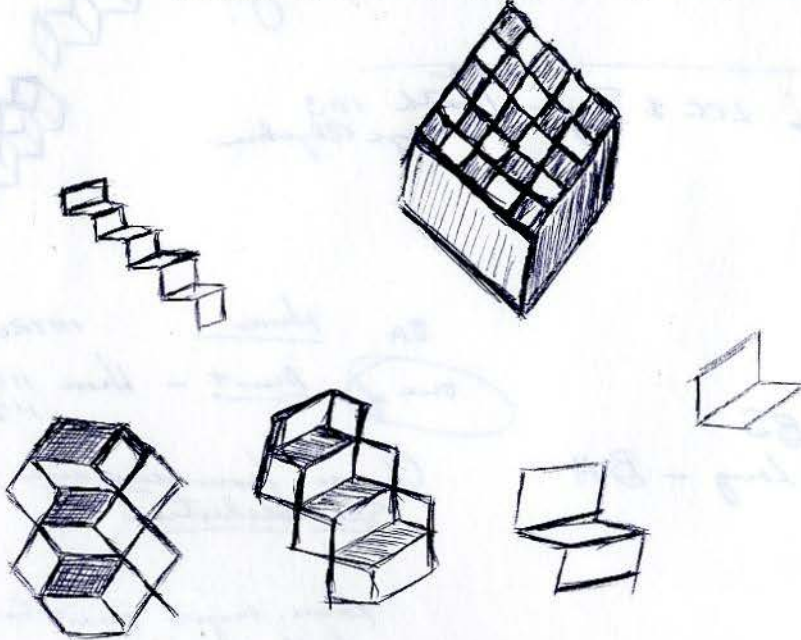
TO: Members of the Faculty

FROM: William C. Spencer

W.C.S.
m. j.

April 8, 1977

In accordance with the motion made at faculty meeting at 5:40 P.M., Wednesday, April 6, to adjourn the meeting to a special meeting to be held in one week to discuss the remainder of the agenda (beginning with VII - Report of the Ad Hoc Committee Studying General Education Requirements), a special faculty meeting will be held Wednesday, April 13, at 3:00 P.M., in the FINE ARTS BUILDING, Room 202, NOT the Library Nook.



RECEIVED

APR 08 1977

LINDENWOOD COLLEGES
REGISTRAR'S OFFICE

ALL COLLEGE Reg.

LCC would be req. (continue 9 in in 1977-78)

Eng Comp req. - 1 term to apply to both day & Eve.

2 courses for BA + Lang
3 ✓ for BS) from each div.

Same format as at present specific courses be named.



Diff. (specific courses from each division)

PE - ?

Course numbering

100-189 - no pre

200-289 - Pre req. - decided by

300

Pre req. - available for New College Reg.

NAT. Sci. - Div. nat. Sc.:

All College Reg - Likes LCC & Eng -

add Math 103 College Algebra

1 Term Eng Comp

1 LCC 201 301

2 PE

3 courses div. - BS

2 courses div. - Lang - BA

BA

Hum

INTRO TO Hum

one of

Must

Hum 111
112

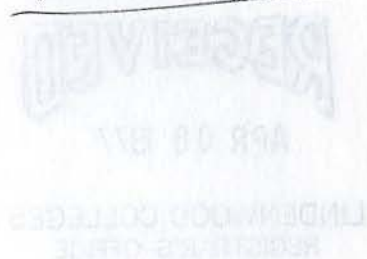
Choose from any one ---
Open selection.

Hum. majors must have both 111 & 112

* Second & third choice must be in 2 dif. areas.

List only what is available as dist. elective.

Soc. Sc. Div.



RECOMMENDATIONS OF THE AD HOC COMMITTEE ON GENERAL EDUCATION

The following is a sketch of a statement of philosophy concerning liberal education and of the skills and subject areas which seem appropriate to its realization. These recommendations represent the work of the ad hoc committee and a sub-committee. They have been the subject of two revisions by the full committee. These recommendations are intended as a guide to the revision of the current statements in the catalog. It is also intended that they would determine the revisions of the current general education program.

A. Statement of Philosophy: The purpose of a liberal education at The Lindenwood Colleges is to provide students with skills and knowledge which will help them to understand, appreciate, and relate to their environment and to other human beings.

B. Skills:

1. To read and think on multiple cognitive levels and to write and speak clearly.
2. To develop creative and critical skills.
3. To be able to use the experimental method of the sciences.
4. To be able to use the tools appropriate to the study of the individual and society. *± BASIC skills of mathematics*

C. Subject Matter:

1. A knowledge of man's cultures, western and non-western.
2. A knowledge of world history, including economic, political, and social systems that have evolved, both past and present.
3. A knowledge of the principal moral, philosophical, and religious conceptions that have guided world civilizations, past and present.
4. An understanding of the inter-relationship of the individual's physical and emotional well-being.
5. A knowledge of the contemporary scientific and mathematical conceptions *methodology* [impinging] on the present and future.
6. An understanding of the literary, visual, and aural arts as comments on and extensions of the human experience.
7. An insight into the inter-relationships among the academic disciplines.

D. Implementation:

As a skeletal model for a general education program, we recommend the attached list of required and optional courses to fulfill the philosophy, skills, and subject matter goals outlined. We recommend that these requirements take effect with the 1977-78 college year for freshmen and new transfers. Upperclass students would, of course, continue with the catalog requirements under which they entered.

TO THE FACULTY:

4/20/77

The Division of Natural Science and Mathematics met on Tuesday to consider the report of the Ad Hoc Committee on General Education in light of the proceedings of the Faculty Meeting of April 13. We have the following recommendations.

1. We move that #4 under Skills be amended to include "and basic skills of mathematics" so that the amended statement will read
 "4. To be able to use experimental methods of the sciences and basic skills of mathematics."
2. We move that #5 under Subject Matter be changed to read
 "5. ~~An~~ understanding of the nature of science, its philosophy, ~~and~~ methodology, ethics, and role in society."
3. We move that #6 under Subject Matter be changed to read
 "6. Some knowledge of the nature of mathematics and its relationship with and utilization by other disciplines."

Accepted

For the second page which deals with implementation we have the following recommendations.

- a. We move that the following be included in the all-college requirements listed at the top of the page.
 "5. Must pass proficiency test in basic algebra and geometry or pass MTH 103."
- b. We move that the Divisional Electives for the Natural Science and Mathematics division be listed in the following way:
 "for B.A. two from:
 Biology 101, 102
 Chemistry 151, 152
 Science 101, 102
 Physics 151, 152
 for B.S. one from Math 101, 102, 104, 171 and two from the above."
- c. We move that the following be included in the all-college requirements listed at the top of the page.
 "6. Two Physical Education Activity courses."

Rejected

Amended to restrict to LC I & II
 Passed

Committee Nominations 1977

✓ EPC: Balog
Nelson for 1 Soc. vacancy
Burd
Westphal

Grad. Adm.: N. King
Arisman (Soc. Sci.
1 yr)

✓ Fac. C.: Evans
Nosari (Soc)

Bornmann
Soda (Sci, 2 yrs)

Wilke
Perry (Hum.)

Eckert
Biggs (Hum. 2 yrs)

Bittner, F.
D. Anderson (Sci.)

Board and Fac.:

✓ Tenured: Johnson
Huesemann (re-elect)
Williams

Walter
White
Nichols elect 1
BURD

Non-Tenured: re-elect Nelson
Nichols

Spec. Terms: Vandagriff
Ebest
Perrone

→ WALTER
~~LOWDER~~

LC. Women: McGormley ARISMAN
Johnson
Amonas EVANS

✓ L.C. Men: Bornmann
Welch
Swingen

✓ Spec. Events: Lowder
Kanak

Submitted by Nominations Committee:

Ac. Res.: Barnett BURD
R. King GREENLAW
R. Wier
Vandagriff

P. Biggs
N. King
T. Welch

ACADEMIC
RESOURCES

✓ Concerts & Lectures:

Fields
Greenlaw
Eckert (elect 2)
Amonas

✓ Adm. Fin. Aid: G. Bittner *by acclamation*
Jackson *ex officio*
Brescia

Survey done by N. King's class

to EPC

RESULTS OF SURVEY OF FULL-TIME LINDENWOOD STUDENTS

(based on 33% sample)

	<u>Agree</u>	<u>Disagree</u>	
1.	<u>61%</u>	<u>16%</u>	I do not want the January Term eliminated.
2.	<u>17%</u>	<u>83%</u>	I would prefer to have two semesters a year, without a Jan. Term.
3.	<u>45%</u>	<u>55%</u>	I don't mind getting rid of the 3 1/2 hour/course system, if the January Term can be kept.
4.	<u>19%</u>	<u>81%</u>	If an optional one-month term were offered in May, I would use it to take a Lindenwood course.
5.	<u>53%</u>	<u>47%</u>	I came to Lindenwood because of the January Term.
6.	<u>40%</u>	<u>60%</u>	I would leave Lindenwood if the January Term were eliminated.
7.	<u>76%</u>	<u>24%</u>	I think the January Term is one of Lindenwood's most attractive features.
8.	<u>91%</u>	<u>9%</u>	I always take a January course.

April 15, 1977

TO: ALL FACULTY

FROM: PATRICK F. DELANEY, JR.

The attached consists of excerpts from our final proposal to FIPSE for the Bachelor of Medicine Program. The Ad Hoc Committee feels that these excerpts would constitute an update to the faculty concerning the program.

ABSTRACT

The Lindenwood Colleges, in cooperation with the St. Louis City Department of Health and Hospitals, and Washington University's Medical Services at St. Louis City Hospital are preparing to offer a course of study leading to the Bachelor of Medicine (M.B.) degree. The degree will be awarded by The Lindenwood Colleges. Assistance is needed to provide start-up costs for this new approach to the training of primary health care personnel who will serve citizens of inner cities and remote rural areas where medical doctors are in short supply.

This interprofessional and interdisciplinary five-year program integrates clinical training in a hospital with academic studies in the liberal arts, science, and medicine. The first part of the program will emphasize academic studies, but students will also begin their work in medical education during this time. In the later parts of the program students will concentrate on specially-designed medical and clinical courses taught by adjunct Lindenwood professors who are regular Washington University School of Medicine faculty members while simultaneously continuing their liberal arts education. Most of the clinical training will be conducted at St. Louis City Hospital or a satellite clinic. In this way the program interrelates the social sciences, humanities, and natural sciences with clinical and medical studies throughout the five-year program.

Graduates of the Health Associate Program will be prepared to assist physicians in the delivery of primary and preventative health care. They will be competent as patient educators, and for work with other professionals in community health education. Health Associates will be prepared for and encouraged to work in the inner cities of our country and/or in rural areas. This program is designed to devise and test a model solution to a continuing problem in America's health care delivery system.

I. Program Purposes

Although at one time the "health care manpower crisis" was thought solvable by simply increasing the number of physicians, this has turned out not to be the case. The major problems in physician manpower are geographic maldistribution with a sparsity of physicians in rural and inner city areas and an overpopulation of specialists. In addition, a renewed emphasis upon preventive care and health education is critically important.

Two recent surveys of the residents and resources of the City of St. Louis (Mackie, Anita, et al. Household Health Survey II, Health Delivery Systems, Inc., 1976; Swift, James W. Primary Health Care Needs, St. Louis City, Health Delivery Systems, Inc., 1976) documents the need for primary care resulting from the movement of doctors away from the city to the suburbs. Comparable data obtained from the Office of Health Manpower, Department of Social Services, State of Missouri similarly documents that rural areas and smaller communities in Missouri continue to experience great difficulty in attracting physicians. This maldistribution of primary health care resources is found throughout the United States. Moreover, a recent consultant's report for the Division of Health, Bureau of Community Health Education (Swift, J. W., Public Health Education for Missouri, Problems and Promise, 1976) documents the importance of increased attention of public health education throughout the State of Missouri and nationwide.

The Lindenwood Colleges, in cooperation with Washington University Medical Services at St. Louis City Hospital, seek assistance from the Fund For The Improvement For Post Secondary Education for the development of an academic program to prepare a new type of primary health care professional to address these problems. Graduates of the Health Associate Program will be prepared to assist physicians in the delivery of primary and preventive health care. Program graduates will also be competent as patient educators and to work with other professionals in community

health education. Graduates will be prepared for and encouraged to seek employment in the inner cities of our country as well as in the remote rural areas where primary care is presently lacking.

Two physician-extender programs, the Child Health Associate Program at the University of Colorado Medical School, and the Adult Health Associate Program at the Johns Hopkins Medical School suggested basic concepts for this program. However this Health Associates Program offers new and distinctive approaches to the training of primary health care personnel as physician extenders, and as patient and community health counselors and educators. Health Associates in this program will be prepared to complement as well as to extend the services of the primary care physicians.

The Health Associate Program will prepare professionals to respond to patients as persons, train them to involve citizens as partners, and orient them to view primary health care as a set of interdependent social service functions, only one of which is health. Health Associates will be prepared to counsel citizens on beneficial health practices, on how to utilize available health services, and on how to become involved in decisions affecting the delivery of health care. Appendix One lists the competencies proposed for the Health Associate.

It is therefore important that the Health Associate Program have a solid basis in general (liberal arts) education, and that it is integrally interrelated with medical-clinical studies and experience. The curriculum must bridge academic preparation and community care. Its distinctiveness is thus two-fold. First, it seeks to prepare a new type of primary health care professional. Secondly, it seeks to demonstrate how a liberal arts college, a medical school, and a city hospital system can cooperate to prepare competent, creative, humane providers of primary health care.

ii. Health Associate Program Development

A. 1976-1977

Leadership and resources for the development and support of the Health Associate Program comes from The Lindenwood Colleges, The Washington University Medical Services at St. Louis City Hospital and St. Louis City Municipal Health System. The impracticality of having to establish a liberal arts based preparatory program within a highly specialized medical school or university prompted the cooperative efforts of these institutions. (See Appendix Five for the Leaders)

Work on the development of the Bachelor of Medicine Program began with the appointment of a special Advisory Board and a program and curriculum committee, composed of representatives from the cooperating institutions, in the spring of 1976. Significant progress has been made since that time. In the fall of 1976 the program was approved in principle by the faculty and Board of Directors of the Lindenwood Colleges. The initial group of students will commence their studies in September 1977.

A special admission committee was appointed in the fall of 1976 to review program applicants. The requirements for admission to the Bachelor of Medicine program are articulated with the basic requirements for admission to the Lindenwood Colleges.

Since the summer of 1976 a special committee has been working on the development of interdisciplinary seminars to be offered during the freshman and sophomore years of the program. These seminars will have a combined historical-literary and socio-medical focus. The first seminar will be entitled Healers and Persons. A brief prospectus of this seminar is included in Appendix Two accompanying a description of the Bachelor of Medicine curriculum. A brochure describing the program is Appendix Three.

B. 1977-1980

Administrative responsibilities during the next three years will be assigned to an Administrator for Program Development who will: 1) support and encourage

inter-institutional coordination and cooperation in using existing institutional resources; 2) expedite the American Medical Association accreditation of the program; 3) seek local and national support for the program. This should include support from local physicians and medical societies, from the Missouri State Board of Health Arts, from other regional physician extender programs, from hospital insurance and health planning leadership and from the lay public; 4) coordinate the work of program committees (e.g. the Admissions and Retentions Committee, the Curriculum Committee). The Administrator for Program Development will be responsible through the Project Director and the Health Associate Program's Advisory Board to the President of The Lindenwood Colleges.

1. Admissions & Retention Committee

This committee is responsible for the development of admission and retention policies, and for developing the professionalization process within the program. Each Health Associate student will be supported by both academic and career counseling. There will be periodic reviews of each student's academic progress, and of the student growth in understanding the role of a Health Associate. Significant efforts will be made throughout the five year program to select teachers and supervisors who are appropriate models for Health Associates. During the next three years this committee will also be responsible for developing viable ways to attract mature adults into the program and for recruiting applicants from both rural and inner city areas. One means will be through establishing cooperation with local physicians and health agencies in inner city and rural areas, and by initiating a nominating process to locate appropriate candidates.

2. Curriculum Committee

This committee will include membership from the existing seminar committee and will add representatives from The Lindenwood Colleges and Washington University's

inter-institutional coordination and cooperation in using existing institutional resources; 2) expedite the American Medical Association accreditation of the program; 3) seek local and national support for the program. This should include support from local physicians and medical societies, from the Missouri State Board of Health Arts, from other regional physician extender programs, from hospital insurance and health planning leadership and from the lay public; 4) coordinate the work of program committees (e.g. the Admissions and Retentions Committee, the Curriculum Committee). The Administrator for Program Development will be responsible through the Project Director and the Health Associate Program's Advisory Board to the President of The Lindenwood Colleges.

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2. Curriculum Committee

This committee will include membership from the existing seminar committee and will add representatives from The Lindenwood Colleges and Washington University's

Medical Services at St. Louis City Hospital. Consultants will be utilized to assist in the development of specific, specialized courses (e.g. patient education, care and counseling). The basic goal of this committee will be to insure that the curriculum is fully interdisciplinary, didactic, and interprofessional using both clinical preparation and work in community organizations.

Specific committee tasks include:

- a. Completion of the development of a second-year interdisciplinary seminar to be entitled The Anatomy of Change.
- b. Assisting with the interprofessional training of Health Associates to learn team approaches to the delivery of medical and health care (training with nurses, physicians, pharmacists, social workers and home health aides).
These opportunities will be made available either at Washington University Medical Services - St. Luke's Hospital Residency Program in Internal Medicine or at St. Louis City Hospital.
- c. Appointing sub-committees for the development of specific courses for the curriculum during the third, fourth and fifth years.
 - i) Junior interdisciplinary seminar - Patient Education and Behavioral Change
 - ii) Senior interdisciplinary seminar - Community Health Education
 - iii) Courses in the third and fourth years in the social sciences and humanities that interrelate medical and general studies
 - iv) Health care research and information
 - v) Patient counseling
 - vi) Health care administration
- d. Developing the Bachelor of Medicine internship year.

3. Enrollment

It is expected that 20 students will be selected for the first class in the program to begin in September 1977. An additional 20-25 students will be enrolled each year, reaching a total enrollment of 100 by 1981.

4. Program Evaluation

The Administrator for Program Development will be responsible during the next three years for the development of an evaluation plan. This plan should include evaluation of selected courses, evaluation of the possibilities for developing professional graduate identity as a Health Associate, and evaluation of the competencies and skills needed by Health Associates to serve as physician extenders and patient and community health educators. Consultants will be utilized to assist in the design of research procedures for the evaluation of courses and the professionalization process. Scores on physician assistant certification examinations, plus responses from prospective and actual employing physicians will become part of the evaluation process. A description of the organizational structure of the program and summary of plans for the next three years is included in Appendix Four.

APPENDIX ONE

HEALTH ASSOCIATES SKILLS & COMPETENCIES

Patient Health Evaluation

- a. A Health Associate obtains patient's medical history, including the elicitation and proper recording of the chief complaint, history of the present illness, systemic review, past medical, social and family history.
- b. He/she performs a complete physical examination.
- c. He/she interprets historical data and physical findings and identifies the patient's problem.

Medical Care Planning

- a. The Health Associate provides counseling and education to patients in a wide variety of ways including instructing them about their illness, medical regimen and diagnostic tests.
- b. He/she assists patients in obtaining access to appropriate health services within the community.

Patient Education

- a. Health Associates help patients understand social factors which influence them and the importance of the health care that has been prescribed.
- b. They instruct patients to promote long-term beneficial health habits.

Community Health Education

- a. Health Associates work with citizens and community groups to promote and understand skills associated with healthful life styles.
- b. They work with health and community leaders to inform people about available medical care.
- c. They assist public health officers.
- d. They assist in the collection of community health information to help make health services meet population needs.

APPENDIX TWO

CURRICULUM FOR THE HEALTH ASSOCIATE PROGRAM

The curriculum in the Bachelor of Medicine program prepares the Health Associate as a competent physician extender of primary care with additional skills in patient and community health education. The teaching of these medical and educational skills is greatly enhanced by studies that integrally interrelate the liberal arts with clinical medicine. Such an interrelated curriculum supports learning to work with patients as persons and partners and to work cooperatively with other health and social service professionals. The curriculum of the Bachelor of Medicine program will use a distinctively structured learning process. This process to interrelate perspectives and knowledge of separate academic and professional disciplines is based on a series of interdisciplinary seminars extending throughout the entire academic and internship years.

One set of seminars assists students to understand themselves and their future patients as persons who live within and are part of a rich and complex historical, cultural, social and personal environment. This is accomplished by having a faculty team, representing a wide spectrum of disciplines, design and teach the seminars. The Freshman Seminar, Healers and Persons, is illustrative of this set.

This seminar will begin with a portrayal of the roles for various types of healers and their patients and the prescribed relationships between them in different historical periods. The seminar first will present sketches of ways of life in the Middle Ages as these life ways influence decisions to seek help to select a healer thus to influence the structure of the healer-patient relationship. Succeeding historical periods to be covered are the Renaissance, Early Modern, and the Eighteenth and Nineteenth centuries. Every effort will be made to present an historical period as a synthesized whole. Types of healers considered include those from health, religious and social spheres of life. History and the humanities are central in this first part of the seminar with supplementary materials from the social and natural sciences and medicine.

The second part of the seminar will concentrate upon healers and persons in twentieth century, U.S.A. This section will be more analytical, in that the focus will be upon in-depth investigations of specific dimensions of healers, persons and their relationships. For example, the first topic will be: Who seeks help from whom? Case studies will be presented of different persons selecting the same or a different type of healer for the same or

different set of reasons. This format will permit the raising of psychosocial questions concerning what symptoms are perceived as signs of illness, how social and personal perspectives relate to definitions of health and illness, and how personal beliefs influence the choice of healer. The synthesized perspective is not sacrificed in this part of the seminar, however, for comparisons to earlier historical periods and supplementary, contemporary historical work and literature is assigned.

Another set of seminars focuses upon learning specific skills which, in and or themselves, require an interdisciplinary approach. Seminars of this type include the Senior Seminar, Community Health Education, and the required seminar, Patient Care and Counseling. The disciplines which contribute perspective and knowledge to the seminar on Community Health Education include public health, sociology, anthropology, epidemiology, education, history, and communications. This specific seminar will contribute to the students' developing skills and abilities to work cooperatively with patients, citizens and other health and social service professionals in a local community concerned with both personal and community health status.

The Bachelor of Medicine curriculum will assist the student to understand the complementarity and interdependency of the health and social service professions through a series of interprofessional didactic and clinical/field seminars and team practicums. This preparation for work as members of health care teams begins with the freshman and sophomore field study experiences at St. Louis City Hospital and within the St. Louis Municipal health system. Within the hospital, students will participate in rounds with interns, nurses, and other physician extenders. In community health centers students will be given assignments which require work with social workers, welfare workers, public health nurses, and health educators. During the Spring Term of the second year the student will be expected to write a paper concerning an aspect of these two-year field experiences.

Both didactic and clinical clerkships and electives during the third and fourth years of the curriculum will include work with physicians, nurses, social workers, other physician extenders and home health aides. Clinical practicums will include learning to work with these and other health care specialists as members of health care teams.

A series of combined clinical and didactic elective (e.g. Health Care Delivery, Poverty and Health) will offer opportunities for students to concentrate upon a current issue in health care. This series of experiences will make possible the combined opportunity to deliver certain types of care within the municipal system and at the same time to gather supportive knowledge and understanding about the issue along with promising possibilities for resolving or meliorating it.

Students will be placed in community-based health facilities for the internship year. Work and experience during this year will be reinforced and complemented through continued course work of a specialized nature at The Lindenwood Colleges.

This entire learning process will be supported by shared administrative leadership facilities and resources among the cooperating institutions. In addition, a series of student evaluations (academic, personal and career oriented) will be systematically interspersed throughout and integrated with the curriculum.

CURRICULUM OUTLINE
FOR THE FIRST & SECOND YEARS OF
THE HEALTH ASSOCIATE PROGRAM

First Year - Fall Term:

English Composition
General Chemistry and/or
Anatomy and Physiology
Social Science Elective
Language
Field Study, St. Louis
Municipal Health System

First Year - Spring Term:

Lindenwood Common Course
General Chemistry and/ or Physiology
Humanities or Social Science Elective
Language
Field Study, St. Louis Municipal
Health System
Freshman Interdisciplinary Seminar:
Persons and Healers

Second Year - Fall Term:

Social Science Elective
Humanities Elective
Anatomy and/or General Chemistry
(if necessary)
Language
Field Study, St. Louis Municipal
Health System

Second Year - Spring Term:

Social Science Elective
Humanities Elective
Anatomy and/or General Chemistry
(if necessary)
Language
Field Study, St. Louis Municipal
Health System
Sophomore Interdisciplinary Seminar:
Anatomy of Change

CURRICULUM OUTLINE
 FOR THE THIRD & FOURTH YEARS OF
 THE HEALTH ASSOCIATE PROGRAM

<u>A. Didactic Experiences (focus on medical studies)</u>	<u>Class Hours</u>
Patient Assessment	108
Basic Laboratory Assessment	24
Problem Analysis	48
Introduction to Clinical Medicine	90
Clinical Pharmacology	48
Topics in Medicine	96
Rounds	176
Topics in Pediatrics	24
Topics in Surgery	12
Topics in Obstetrics and Gynecology	12
Topics in Psychiatry	12
Topics in Emergency Medicine	12
Care and Counselling	56
Health Care Information & Research	56
Interdisciplinary Seminar - Patient Education	56
Interdisciplinary Seminar - Community Health Education	56
<u>B. Didactic Experiences (focus on general studies)</u>	
Courses in social sciences	
Courses in humanities	
(to be developed)	

<u>Clinical Experience</u>	<u>Weeks</u>
Medicine Clerkship	32
Pediatric Clerkship	4
Obstetrics and Gynecology	4
Surgery and Emergency Room	4
Elective A	4
Elective B	4
Elective C	4
Elective D	4
Elective E	4
	<u>4</u>
	64 Weeks

Electives - (partial list) - 4 weeks each

Cardiology	General Medicine
Endocrinology	Pediatrics
Pulmonary Medicine	Psychiatry
Nephrology	Emergency Medicine
Rheumatology	Community Medicine
Infectious Disease	Radiology
Neurology	Dermatology
Gastroenterology	

Combined Clinical - Didactic Electives

Epidemiology	Rehabilitation
Health Care Delivery	Poverty and Health
Gerontological Issues	Community Social Services

Sample Illustrations

Clinical Science Curriculum The Lindenwood Health Associate Program

Clerkship in Inpatient Medicine

During this required (16) week clerkship the student will learn to apply his/her basic medical knowledge to problems encountered on a general medical service. The student will formulate an understanding of the various medical disorders in specific patients by the collection of data, formulation of a problem list, and the development of a plan for each problem. The objective of this clerkship is to expose the student to a wide variety of inpatient medical problems. It is intended that the student be exposed to patients with major medical illnesses requiring acute and chronic hospital care. The student will be instructed as to the principles and practice of medical care in this setting. The student will learn to view the patient as a whole. He/she will be allowed the opportunity to develop his/her technique in patient rapport and to understand the physiological needs of patients while they are in a state of ill health and the significance that these needs have to patient care. The opportunity will be provided to the student to further develop his/her techniques in the art of collecting historical data and the accomplishment of the physical examination as well as certain diagnostic and therapeutic procedures. The student will be expected to do the history and physical examination and outline the plan of management, as well as perform the studies of which he/she is capable, on those patients who are assigned to him/her and for evaluating and reporting the condition of these patients to the other members of the physician "team" to which he/she is assigned. The student clinical experience is presented in such a manner as to give the student as much responsibility as possible. By working closely with physicians, nurses, social workers and dietitians, the student will develop an understanding of other members of the health care team.

Clerkship in Outpatient Medicine

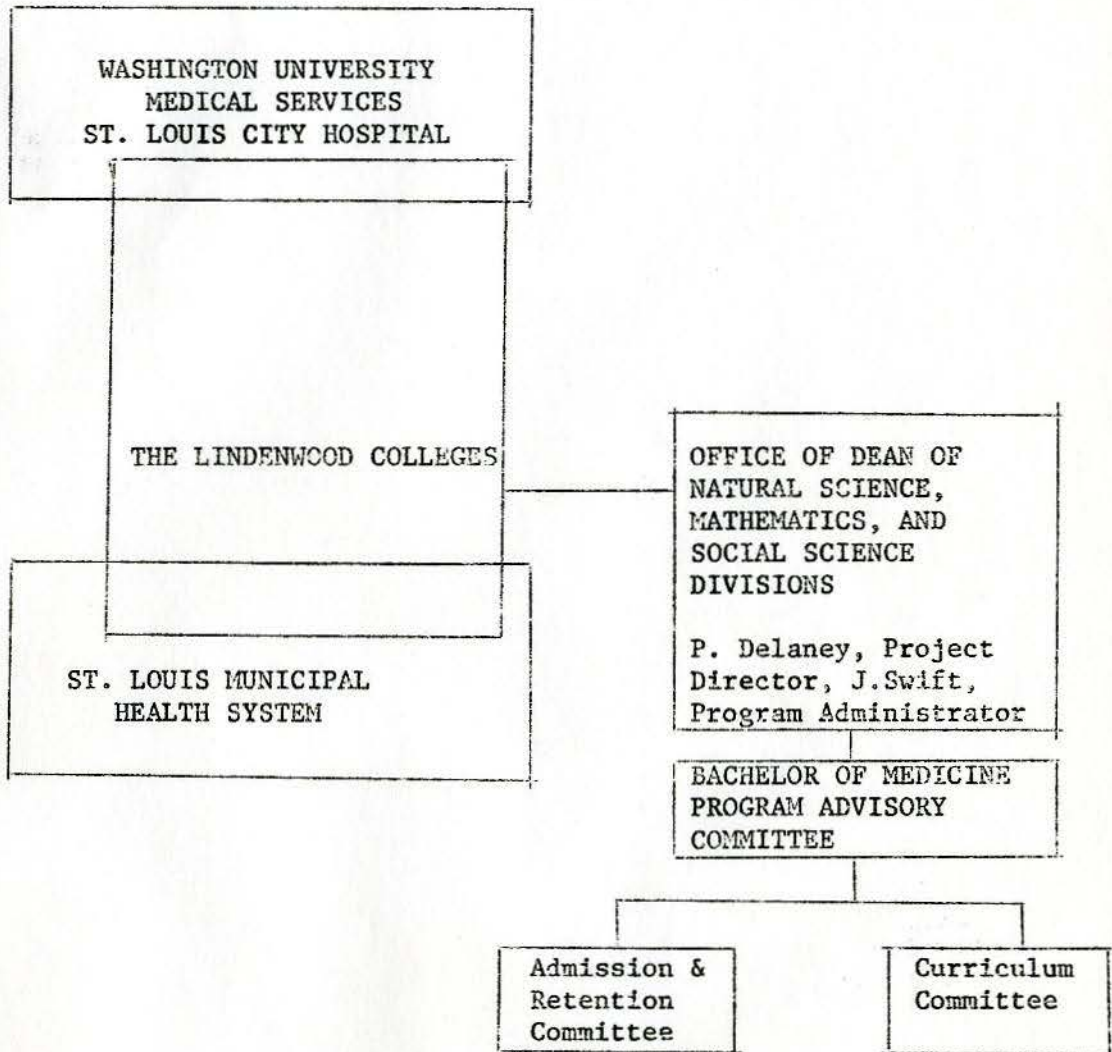
This is a full time (16) week clinical rotation during which the student will

apply his/her basic science training to the problems and situations encountered in the care of ambulatory patients. During this clinical clerkship the student will be responsible for the performance of histories and physical examinations, the formulation of a problem list, and the development of a plan for each problem. The evaluation and management of patients will be done under the close supervision of, and with the approval of and disposition by the physician to whom the student is assigned. The student will follow each assigned patient for the duration of the clerkship. The student will attend a general management clinic five and one half days per week and clinics encompassing the subspecialties of medicine during the remainder of the week. This clinical clerkship will include experience in neighborhood health centers as well as the outpatient clinic of a municipal hospital.

Infectious Diseases

This four week elective rotation will provide the student with an in-depth exposure to the diagnosis and management of patients with infectious diseases and their complications. The student will be provided an understanding of their indications, limitations and scope of specific diagnostic procedures and the application of basic knowledge in microbiology to the clinical setting. Evaluation of the patient with infections by appropriate history and physical examination following the course of the disease process and evaluating the response treatment by the student will be required. The student will participate in daily rounds and teaching conferences on infectious diseases and gain the knowledge of the appropriate use of therapeutic regimens, their indications and the limitations of their use in the treatment of infectious diseases.

APPENDIX FOUR



APPENDIX FOUR

(July 1, 1977 - June 30, 1980)

BACHELOR OF MEDICINE PROGRAM

Three Year Development Plan

I.

July 1, 1977

II.

July 1, 1978

III.

July 1, 1979

Resources and Organization	<p>-----</p>	<p>Institutional Resources sought and secured American Medical Association Accreditation process ----- Local and National support sought and secured ----- Program organization developed (e.g. inter-institutional coordination, appointments of medical and program directors)</p>	<p>-----</p>
Admissions and Retention	<p>Complete selection of criteria and development of procedures for student Admission, review and evaluation</p>	<p>----- Plan socialization process ----- for development of professional ----- identification</p>	<p>-----</p>
Curriculum	<p>Complete development of Sophomore, Junior and Senior Interdisciplinary Seminars</p>	<p>Develop remaining specialized courses for program (e.g. Counseling, Research & Information, Administration)</p>	<p>Prepare for the Internship Year</p>
Evaluation	<p>Design evaluation of Freshman, Sophomore interdisciplinary seminars</p> <p>----- Design evaluation of ----- professionalization ----- process</p>	<p>-----</p>	<p>Design evaluation of program graduates performances</p>

Patricia Helke

Faculty Meetings

FACULTY MEETING AGENDA

May 4, 1977, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Johnson
- II. Minutes of March 2 meeting
- III. Report of Ad Hoc Committee on Constitution - Dr. Balog
 - A. Tabled motion pertaining to constitutional revisions.
 - B. Motion to delete Item III, B, of the Faculty Constitution which states, "All committee members shall serve for one term as the terms are defined for each committee in the bylaws. No member may succeed himself."
- IV. Report of Faculty Council - Dr. Balog
 - A. Proposal for student representatives to Faculty meetings.
 - B. Faculty Bylaw revisions
- V. Reports of Divisions regarding courses to fulfill all-college requirements
 - A. Humanities Division
 - B. Natural Science and Mathematics Division
 - C. Social Sciences Division
- VI. Approval of degree candidates - Mrs. Emory
- VII. Report from A.A.U.P. - Mr. Nichols
- VIII. Report of the President - President Spencer
- IX. Business from the floor
- X. Announcements

THE LINDENWOOD COLLEGES

Lindenwood College for Women

Bachelor of Arts Degrees

Michelle Kent Bagatti
Sharol Ann Baldwin
Kathleen Sue Brady
Mary Ellen Cova
Kim Eileen Dregallo
Esther Talbot Fenning
Joyce Ellen Fowler
Judith Marie Gibilterra
Elizabeth Ann Grundhauser
Laura Marion Hawes
Magdalen Ann Maty
Luanne Margaret Maywald
Joyce Ann Meier
Cynthia Susan Mitchell
Robyn Leigh Muncy
Kay Charlene Patty
Carol Lee Randolph
Susan Maria Schiller
Nancy Ann Schuster
Renee' Adele Snyder
Janice Elaine Steinbrueck
Deboraha Giffe Stephenson
Martha Ray Sweeney
Anne Elizabeth Taylor
Lucy Katherine Tejero
Deborah Ann Thomas
Delilah Marie Watkins
Carol Ann Weinstein
Terri Susan Wilder

Bachelor of Fine Arts Degrees

Madonna Marie Ann Booth
Sharon Marie Young

Bachelor of Music Degree

Betsy Lynn Jeffery

Bachelor of Music Education Degrees

Janet Marie Knickmeyer
Wendy A. Krueger

Bachelor of Science Degrees

Diane E. Anderson
Suzanne Elizabeth Barron
Linda Sue Blackwell
Kay Frances Chapman
Mary Katherine Delaney
Kathleen Ann Dilks
Joni Lynn Dodson
Linda Carol Eastes
Florence Pauline Emke
Lois Ann Evans
Helen Denise German
Linda Sue Gottschalk
Mary E. Greene
Kay Frances Greer
Wilda Faye Hahn
Deborah Ann Hamilton
Beth Marie Hammes
Melinda Sue Hibbeler
Beatrice Hollimon
Kathy Sue Jones
Sandra Louise Knapp
Janet Sue Kunze
Frances Ann Mathis
Mary Marlene McCormick
Denise Poesse Moorman
Donna Marie Neumann
Charellen Nickols
Barbara Kathryn Obrecht
Diane Marie Oelklaus
Barbara Ann Pitts
Betty C. Relling
Sally Scott Richardson
Christine Scott Rinehart
Karen Sue Roth
Janet Marcia Rupert
Victoria Ryan
Nina Charlene Scholey
Janice Rose Strang
Jean Douglas Streeter
DeeEtta S. Swinney
Prudence Lea Taylor
Constance Diane Tedder
Judy Tourijigian
Marcia Hart Trulaske
Nancy Lynn Turner
Cindy Lynn Waelder
Susan Huesemann Welker
Rose Ann Wettach
Lysbeth Ann Wight
Lucinda Anne Wilson
Kathryn Barrows Wright

THE LINDENWOOD COLLEGES

Lindenwood II

Bachelor of Arts Degrees

Mohammed. Farouk Anwary
August E. Bloebaum
Ralph Frederick Heim
Terry Michael Killian
Thoi Van Nguyen
Abdul Rauf Razaq

Bachelor of Fine Arts Degrees

Paul David deMarrais
Lamerol Alexander Gatewood
Thomas Paul Lamb
John Christopher Newbold

Bachelor of Music Degree

Randall Carter Getz

Bachelor of Music Education Degree

Stacey Isbell Singer

Bachelor of Science Degrees

Gordon Lee Atkins
Donald W. Burrus
Anthony F. Caravello
James Carlucci, Jr.
Richard Anthony Champagne, Jr.
Michael Gerard Frossard
Jerry Alan Harris
William Edward Hearst
Gerald John Hollander
William Charles Hughes
David L. Jenkins
James B. Knoblauch
John Francis Korenak
Charoen Mekanandha
Frank Albert Oberle, Jr.
Daniel L. Odom
Gary Vernon Poggemoeller
William Edward Price
Richard Charles Rauh
David Joseph Schmitt
Roy Eugene Stock
Douglas Philip Urban
Michael E. Vogt
John William Wertzberger

THE LINDENWOOD COLLEGES

Lindenwood III

Associate in Science Degrees

Hershel I. Jenkins
Robert D. Saling
Michael R. Taylor
David Earl Thompson
J. Roger Wilhelm

Bachelor of Arts Degrees

Dennis Lee Cavanagh
Jerry Timothy French

Master of Business Admin. Degrees

Richard Glenn Scott
Ronald Charles Townsend

Bachelor of Science Degrees

Jack Wilson Achurch
Jack E. Burke
Lawrence Oliver Daniels, Jr.
Morton Layton Davis
W. James Demerly, Jr.
Josephine Ann Dittmeier
Ray F. Duke
Francis Alfred Greer
Mary Ann Hess
Marvin Joseph Hurst
R. Wesley Jenson
Mary Ellen Kantz
Karen Elizabeth Keen
David R. Kelsey
Roland Henry Kruel
Robert G. Lampe
Kenneth Blaine Lewis, Sr.
John Garland Mayton
John D. McCray
Neal Ray Moots
Elmer Eugene Napier
Kenneth Leon Niswonger
Paul Vincent Palermo
Allison C. Patterson
Dean James Reaka
John Andrew Robertson, Jr.
Gary Wade Russell
Urban Gerard Sommer
Jo Ann Thompson
William F. Vishy, Jr.
Ronald Gene Williams
Brenda K. Wilson
Linda Gayle Ziegler

THE LINDENWOOD COLLEGES

Lindenwood IV

Bachelor of Arts Degrees

Nancy Hall Kilpatrick Babbitt
Karen Lee Bornfeld
Patricia Kinney Brown
Judith Angela Haworth
Sharon Lynn Henry
Penelope Joan Herdfelder
Mary Keehan
Janice Johnston Kinsella
Violet Margosian
Alice E. S. Moore
Robert Emmons Neville
Marjorie L. Rand
Wendy Ann Reeves
Charlotte W. Samuels
Andrea Lynn Schalman
Margaret Aylsworth Schultz
Jean Staub
Tina B. Tessina
Evelyn Waterman
Anne S. Weil

Bachelor of Fine Arts Degree

Esther Zide

Bachelor of Science Degrees

Mathilde Richter Ackerman
Mary Frances Allen
Thomas S. Allen
Steven Lee Beldner
Linda Diane Arlt Brakensiek
Michael Reginald Brooks
Margaret Cowan
Almeda Cornelia Duncan
Bernice Faye Carnes Fields
Lynette C. Gerschevske
Jo Anne Hellweg
Agatha Mae Howard
Joyce W. Kelly
Sheila Lenkman
Virginia Shelburne Leverington
Saundra E. Liebman
Carol Fields Lloyd
Keith Weeks Lyou
Nila K. Marren
Joshua Adebayo Odedele
Arleen Boerer Pearlman

B.S. (continued)

Anne Pogulis
Lois J. Ricci
Elaine Eldridge Rickert
Alice E. Simmons
Nona L. Stephens
Bobby G. Steward
Paul A. Trauth, Jr., P.A.
Ronald Verdun
Jerre Lynn Goedel Young

Master of Arts Degrees

Anne Adamcewicz
Horace Anderson
Diane Post Asay
Nancy LeeAnne Belohlavek
Pamela Chubbuck Bescher
Beverly Reeds Bimes
Elizabeth Bowers
William H. Bowers
Daniel Philip Bretch
Dorothea M. Courtney
Lucille DeBondelis Cox
Patricia Joan Day
Daniel W. Fulmer
Harold Gaither
Dorothy Frances Ghose
Thomas Gilmore
Elliot David Greene
Helen Gigi Hartig
Marilyn Sue Hensley
A. Carolyn Hooker
A. Jesse Ivanhoe
Sandi Janson
Bobby G. Johnson
David Ross Johnston
Michael E. Kanter
Miriam Elizabeth King-Watts
Cathleen Adelaide Klohr
Dennis C. Lane
Mona LaVine
Erika Blattel Leal
Yvonne Lifshutz
Myrna Z. Meador
Ruth Ann Meyer
Lorraine Miller
R. Edward Mitchell, Jr.
Sister Luanne Monckton, O.S.B.

THE LINDENWOOD COLLEGES

Lindenwood IV

Master of Arts Degrees (continued)

Jean Ann McQuilkin Moore
Beatrice Nathan
Shari Erikson Pollard
Florence Arlene Raines
Jenny Alderman Ransom
Ronald DuWayne Reed
Janet N. Riley
Nez Smith
Roberta Mundt Stewart
Lucy Theiler
Lawrence N. Uman
Carolyn Collins Walsh
Vickie C. Walter
Laurie Dunn Warner
Margaret Anne Wehrenberg
Shirley Harbert Wipfler

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
April 6, 1977

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, April 6, 1977. President William C. Spencer presided. Dr. Esther L. Johnson gave the invocation.

Kathy Jones and Mary Delaney represented the students of Lindenwood College for Women. Paul Gross represented the students of Lindenwood College for Men.

A motion was made, seconded and passed that the minutes of the March 2 meeting be approved as distributed.

Dr. C. Edward Balog made a motion on the recommendation of Faculty Council that the Assistant to the Dean of Lindenwood College III be allowed to attend faculty meetings with voice but no vote. The motion was seconded and passed.

Dr. James F. Hood, Chairman of the Educational Policies Committee, recommended, since there is not clarity as to which students from Lindenwood College for Women and Lindenwood College for Men are to be student representatives at faculty meetings, that the present student representatives write a proposal that could meet their needs and present it to Faculty Council. Faculty Council will then bring the matter to the faculty at the next regular meeting.

On behalf of EPC Dr. Hood moved that the following proposal recommending graduation with honor or distinction for students of Lindenwood 4 be accepted. The motion was seconded and passed. The proposal will go into effect immediately.

There would be two categories, and only two, that would designate excellent academic work in Lindenwood 4. For undergraduates the designation would be "With Honors." For graduate students, it would be "With Distinction." These designations would not appear on the diploma at graduation, but inserts would be ordered at the time of graduation and added later.

Faculty Administrators in College 4 would be allowed to nominate one or two graduate students and one or two undergraduate students from their groups for designation of "With Honors" and "With Distinction." The Dean of Lindenwood 4 would review the nominations and take them to EPC if he believed they were worthy.

The following would be guidelines for nomination, and the Dean's recommendation:

1. In short programs (3-5 trimesters), every Faculty Sponsor evaluation should clearly state that the student's work is exceptional or outstanding. In longer programs (more than 5 trimesters), all but one or two should indicate that the work is outstanding. The other one or two would clearly indicate work which is considerably above average.

April 6, 1977

2. The student's Culminating Project (both undergraduate and graduate) should be exceptional - clearly superior academic work. This appraisal of the Culminating Project should be shared by the Faculty Sponsor and Faculty Administrator and other relevant evaluators on the student's committee.
3. The student's overall skills - writing, speaking, research, etc. - should be taken into account; the skills should express a level of achievement at the magna level for undergraduates and at a truly exceptional level for the graduate student.
4. Faculty Administrators should be guided in their nominations by the guidelines for honors at The Lindenwood Colleges which state that the cut-offs for honors status are:

3.7 - 3.85 for cum laude
3.86 - 3.93 for magna cum laude
3.94 - 4.00 for summa cum laude

The Lindenwood 4 scale of achievement for undergraduates would be at a comparable level.

The following procedure would be suggested to the Faculty Administrators for nomination.

1. Write a letter to the Dean nominating the student and indicating why the student is deserving nomination. The Faculty Sponsor (for the trimester of graduation) should be asked to write a letter also. The nomination should come from the Faculty Administrator and Faculty Sponsor.
2. Include with the letters a xeroxed copy of each trimester's evaluation for the student's work, both Faculty Sponsor's and Faculty Administrator's, if available.
3. The Culminating Project should be included with the letters.
4. These materials should be in the Dean's Office by May 9.

After the Dean has received the materials, he would take recommendations to EPC. EPC would review them, and if the student was approved, the appropriate insert would be ordered for the diploma. The designation would also appear on the final transcript.

Those designated graduating with honors or distinction would comprise no more than five percent (5%) of the undergraduate and five percent (5%) of the graduate group.

Following a recommendation at the February 2 meeting by Faculty Council that an ad hoc committee of five be elected (those elected were C. Edward Balog, Patricia Delks, Norman W. King, John Nichols, and John Wehmer) to recommend

April 6, 1977

constitutional changes in regard to Faculty Administrators, the following amendments to the constitution were proposed, and a motion was made and seconded that they be accepted.

I, A, 3 --after final word 'process,' add the following sentence: 'Faculty Administrators are not eligible for tenure.'

I, B, 1, B --add after division 'and one Faculty Administrator, in the spring.'

IV (add D and 2) --1. Selection

Faculty Administrators shall be appointed by the President on the recommendation of the Dean of the College for Individualized Education and the Faculty Council.

2. Duties

- a. The Faculty Administrator shall be responsible to the Dean of the College for Individualized Education.
- b. The Faculty Administrator shall be responsible for the academic work of approximately 30 to 35 students, and shall recommend or not recommend the work of such students for the award of academic credit for graduation.
- c. The Faculty Administrator shall have supervision of Faculty Sponsors for such students.
- d. With the other Faculty Administrators of his or her regional center of Lindenwood IV, the Faculty Administrator shall have responsibility for the academic programs and administration of the center.
- e. The Faculty Administrator shall participate in the formulation of general academic and administrative policies for the College for Individualized Education consistent with the policies of The Lindenwood Colleges.

Dr. Balog reported that the ad hoc committee on constitutional revisions recommends voting against the adoption of these amendments primarily because the committee feels it is awkward to have a separate group with a middle-ground status.

After lengthy discussion of the pros and cons, a motion was made, seconded, and passed to table the motion until the next regular faculty meeting.

Dr. Balog announced that Faculty Council had no report because that report deals with Faculty Administrators of Lindenwood 4 and cannot be acted upon until the constitutional revisions are acted upon.

Dr. Penelope Biggs, of the Nominations Committee, distributed ballots for the election of faculty members to committees:

Educational Policies Committee (one to be elected from the Social Sciences Division)

Nominations from the Nominations Committee

- C. Edward Balog
- John S. Burd
- Linda Nelson
- Kenneth Westphal

It was moved, seconded and passed that nominations be closed.

Elected:

- C. Edward Balog

Board and Faculty Curriculum Committee (two tenured and one non-tenured to be elected)

Nominations from the Nominations Committee:

- | | | |
|-------------------|---|-------------|
| Esther L. Johnson |) | |
| Jeanne Huesemann |) | Tenured |
| DeLores Williams |) | |
| Joseph Lowder |) | |
| James Walter |) | Non-tenured |

A motion was made, seconded and approved to close the nominations.

Elected:

- Esther L. Johnson
- Jeanne Huesemann
- James Walter

Faculty Council (one to be elected from the Social Sciences Division, one from Natural Sciences and Mathematics, one from Humanities, and one at large)

Nominations from the Nominations Committee

- | | | |
|-----------------|---|---------------------------------|
| James Evans |) | |
| John Nosari |) | Social Sciences |
| Daryl Anderson |) | |
| Fern Bittner |) | Natural Science and Mathematics |
| Anne Perry |) | |
| Robert Wilke |) | Humanities |
| John Nichols |) | |
| James Walter |) | At large |
| Robert G. White |) | |

Nominations from the floor:

Robert King	Social Sciences
John S. Burd	At large

There being no further nominations, a motion was made, seconded and passed to close the nominations.

Elected:

James Evans	Social Sciences
Daryl Anderson	Natural Sciences and Mathematics
Anne Perry	Humanities
John S. Burd	At large

Graduate Admissions Committee (one with earned doctorate to be elected from each division)

Nominations from the Nominations Committee:

Penelope Biggs)	From Humanities for two years
Dean Eckert)	
Susan Arisman)	From Social Sciences for one year
Norman King)	
John A. Bornmann)	From Natural Sciences and Mathematics
Dominic Soda)	for two years

A motion was made, seconded and passed to close the nominations.

Elected:

Penelope Biggs	Humanities Division for two years
Norman King	Social Sciences Division for one year
John A. Bornmann	Natural Sciences and Mathematics
	Division for two years

Concerts and Lectures Committee (two to be elected)

Nominations from the Nominations Committee:

Grazina Amonas
W. Dean Eckert
Jean Fields
Kenneth Greenlaw

Nominations from the floor:

Daryl Anderson
Vincent Brescia

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A motion was made, seconded and passed that nominations be closed.

Elected:

W. Dean Eckert
Kenneth Greenlaw

Nominations from the floor:

Daryl Anderson
Vincent Brescia

A motion was made, seconded and passed that nominations be closed.

Elected:

W. Dean Eckert
Kenneth Greenlaw

Special Events Committee (one to be elected)

Nominations from the Nominations Committee:

Arthur Kanak
Joseph Lowder

There being no nominations from the floor, a motion was made, seconded and passed that nominations be closed.

Elected:

Joseph Lowder

Lindenwood College for Men Curriculum Committee (two to be elected)

Nominations from the Nominations Committee:

John A. Bornmann
Allegra Swingen
Teresa Welch

There being no nominations from the floor, nominations were closed by motion made, seconded and approved.

Elected:

John A. Bornmann
Teresa Welch

Special Terms Committee (two to be elected)

Nominations from the Nominations Committee:

Anthony Perrone
Donna Jo Vandagriff

Nominations from the floor:

James F. Hood

A motion was made, seconded and passed to close the nominations.

Elected:

James F. Hood
Anthony Perrone

Academic Resources Committee (three to be elected)

Nominations from the Nominations Committee:

Howard A. Barnett
Robert W. King
Donna Jo Vandagriff
Richard A. Wier

Nominations from the floor:

Kenneth Greenlaw
James D. Walter

A motion was made, seconded and passed that nominations be closed.

Elected:

Howard A. Barnett
Robert W. King
Donna Jo Vandagriff

Admissions and Financial Aid Committee (two to be elected)

Nominations from the Nominations Committee:

Groff Bittner
Vincent Brescia
Janice Jackson

Attention was called to the statement in the Faculty Constitution, Item III, B, that "All committee members shall serve for one term as the terms are defined for each committee in the bylaws. No member may succeed himself."

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Since Janice Jackson served this past year on the Admissions and Financial Aid Committee, her name was withdrawn. There being no nominations from the floor the following were elected by acclamation:

Groff Bittner
Vincent Brescia

A motion was made, seconded and passed that the sentence dealing with succession of a person to a committee be deleted from the constitution.

The Faculty Constitution states: "Any member of the faculty or Professional Library Staff may propose an amendment to this Constitution. If a simple majority of the Faculty or Professional Library Staff present and voting affirm that the idea is worthy of consideration, a special committee of five persons shall be elected to consider the amendment. This committee may revise the proposed amendment and shall report its recommendation to the Faculty and Library Staff in writing as part of the call for the meeting in which it is to be considered. The final faculty and library staff vote to amend the Constitution shall require a two-thirds majority. This amendment shall then be referred to the Board of Directors for ratification." In accordance with this, it was moved, seconded and passed that the existing five member committee (C. Edward Balog, Patricia Delke Norman W. King, John Nichols, and John Wehmer) studying constitutional changes consider this amendment.

The report of the Nominations Committee continued.

Lindenwood College for Women Curriculum Committee (two to be elected)

Nominations from the Nominations Committee:

Grazina Amonas
Esther L. Johnson
Duane McGormley

Nominations from the floor:

Susan Arisman
James Evans

A motion was made, seconded and passed that nominations be closed.

Elected:

Susan Arisman
Esther L. Johnson

A motion was made, seconded and passed to adjourn to a special meeting one week from today to discuss the remainder of the agenda. The meeting was adjourned at 5:40 P.M.

Approved:

John Nichols
Secretary of the Faculty

Mary Yonker, Acting Secretary

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
April 13, 1977

A special meeting of the Faculty of The Lindenwood Colleges, which was a continuation of the meeting of April 6 to discuss the remainder of the agenda of that meeting, was held in the Fine Arts Building Wednesday, April 13, at 3:00 P.M. President William C. Spencer presided.

There were no student representatives present.

Mrs. Jeanne Huesemann announced that a team from the National Council for the Accreditation of Teacher Education will visit Lindenwood next spring. In connection with this a self-study report must be prepared. In this report the goals of the college must be given, as stated in the catalog; the goals and objectives of the teacher education staff, which the Council on Teacher Education is working on; and the goals and objectives for each department related to the two previous items. These need to be written for each course. Mrs. Huesemann asked that this be done by the end of May. Assistance for this is available from the Department of Education and it is hoped that students will be involved in writing the goals and objectives of courses.

Dean Craig R. Eisendrath announced that Lindenwood 4 will have its annual Chautauqua April 15-17.

Dr. Howard A. Barnett, reporting for the Ad Hoc Committee studying General Education Requirements, moved that the following, the language of which is to be refined later by the committee, be adopted as the foundation for the statement on liberal education that will appear in the catalog. The motion was seconded and approved. The statement is:

- A. Statement of Philosophy: The purpose of a liberal education at The Lindenwood Colleges is to provide a curriculum which enables students to acquire skills, knowledge and experiences which will help them to understand, appreciate, and relate to their environment and to other human beings.
- B. Skills:
 1. To read and think on various levels and to write and speak clearly.
 2. To develop creative and critical skills.
 3. To develop physical skills.
 4. To be able to use experimental methods of the sciences.
 5. To be able to use the tools and resources appropriate to the study of the individual, society, and the physical world.

April 13, 1977

C. Subject Matter:

1. Some knowledge of man's cultures, western and non-western.
2. A knowledge of world history, including economic, political, and social systems that have evolved, both past and present.
3. A knowledge of the principal moral, philosophical, and religious conceptions that have guided world civilizations, past and present.
4. An understanding of the inter-relationship of the individual's physical and emotional well-being.
5. A knowledge of scientific concepts.
6. A knowledge of mathematical concepts.
7. Understanding of the literary, visual, and aural arts as comments on and extensions of the human experience.
8. An insight into the inter-relationships among the academic disciplines.

Dr. Linda Nelson moved that the faculty consider the section on "Implementation" of the recommendations of the Ad Hoc Committee on General Education and that the first paragraph be revised to say that a list of courses will be provided students to assist them partially in fulfilling the statements of philosophy, skills, and subject matter. The motion was seconded and defeated. Dr. Barnett said that the list of courses presently listed under "Implementation" will be revised and will require reports from divisions.

The meeting was adjourned at 5:55 P.M.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
April 20, 1977

A special meeting of the Faculty of The Lindenwood Colleges, which was called to continue the business of the April 6 and April 13 meetings, was held in the Library Building, April 20, at 3:00 P.M. President William C. Spencer called the meeting to order.

Kathy Jones represented the students of Lindenwood College for Women. There were no representatives of Lindenwood College for Men.

Dr. James F. Hood moved that the Faculty take up the item for which the meeting was called and continue its debate for a period of fifty minutes. At the end of that time the Faculty should decide (a) whether it is close to a decision and wishes to continue the discussion, (b) whether it is far from a decision and table any action, or (c) decide when to meet again. The motion was seconded and passed.

Dr. Howard A. Barnett called attention to the proposed statement for the catalog (distributed prior to the meeting and as stated in the April 13 minutes) reflecting the work of the Ad Hoc Committee on General Education and the comments of the faculty at the April 13 meeting. It should be understood that refinement of the wording will have to come after agreement on content has been determined. The underlying assumption is that these are the objectives of the General Education program and constitute a minimal undergirding for the bachelor's degree at Lindenwood.

Dr. John A. Bornmann, on the recommendation of the Division of Natural Science and Mathematics, moved that #4 under Skills be amended to include "and basic skills of mathematics" so that the amended statement will read: "4. To be able to use the experimental methods of the sciences and basic skills of mathematics." The motion was seconded and passed.

On the recommendation of the Division of Natural Science and Mathematics the following motion was made, seconded and approved:

#5 under Subject Matter be changed to read:

"5. An understanding of the nature of science, its philosophy, methodology, ethics, and role in society."

#6 under Subject Matter be changed to read:

"6. Some knowledge of the nature of mathematics and its relationship with an utilization by other disciplines."

April 20, 1977

A motion was made, seconded and passed to adopt the Statement of Philosophy, Skills, and Subject Matter as amended. Copy of the amended statement is attached to and made a part of these minutes.

In regard to Implementation, Dr. Barnett reported that the Ad Hoc Committee suggests the following as all-college requirements for Lindenwood I, II, and III:

1. The Lindenwood Common 1 term (Colloquium in Evening College)
2. One term of English Composition (this would apply to both day and evening)
3. Four courses in Foreign Language or Cultures (for the B.A. degree only)
4. Divisional Electives (2 from each division for the B.A.; 3 for the B.S.)

The exact specifications to meet these requirements will come from the divisions.

A motion was made, seconded and passed to hear reports from the divisions on implementation.

On the recommendation of the Division of Natural Science and Mathematics a motion was made that the following be included in the all-college requirements:

"Must pass proficiency test in basic algebra and geometry or pass MTH 103."

The motion was seconded and defeated.

On the recommendation of the Division of Natural Science and Mathematics a motion was made and seconded that the following be included in the all-college requirements:

Two Physical Education Activity courses.

A motion was made to amend the motion so that this requirement be restricted to Lindenwood I and II. The amendment was seconded and passed.

The original motion as amended was passed.

A motion was made, seconded and passed to accept the five all-college requirements with the recommendation that the faculty take under consideration at some subsequent time the recommendation of the Ad Hoc Committee to move the Common course to a junior-senior level course.

Since the fifty minute discussion period agreed to at the beginning of the meeting had expired, a motion was made, seconded and passed that the faculty continue discussion until 5:00 P.M.

The Humanities Division reported that to meet the Humanities Division requirements the Division recommends that all students take:

1. Either Humanities 111 or 112 (Humanities majors being required to take both courses)

April 20, 1977

2. For the second course and the third course for the B.A. degree students may choose from a restrictive list of courses but the courses may not be in the same area.

A motion was made, seconded and passed to accept the report of the Humanities Division.

The Social Sciences Division reported that it recommends students take the following courses to meet the requirements of that Division:

1. Economics 101, 102 (Macro-Micro)
2. History 102, 103 (History of Human Community)
3. Political Science 100 (Introduction to Politics)
4. Psychology 100 (Principles of Psychology)
5. Psychology 101 (Interactive Psychology)
6. Sociology 100 (Principles of Sociology)
7. Sociology 112 (Anthropology)

A motion was made and seconded to accept the list of Social Sciences Division courses. A motion was made to amend the motion to restrict a student from taking more than one course in the same department. The amendment was seconded. A motion was made to table consideration of the amendment and the motion until the Social Sciences Division has had time to consider implications of the motion. The motion to table was seconded and defeated. The amendment to restrict a student from taking more than one course in the same department was defeated. The original motion to accept the list of courses was approved.

A motion was made, seconded and passed that this be referred back to the Social Sciences Division suggesting that the Division consider making the list less restrictive.

The Humanities Division will report its list of restrictive courses, the Social Sciences Division will report on its consideration of a less restrictive list of courses, and the Natural Sciences and Mathematics Division will report on its list of courses at the next meeting.

Dean Doris Crozier called attention to the events of Alumni Weekend and asked faculty to participate in the various events.

Dean Crozier also called attention to the difficulty of students being in a course but not being registered in the course.

Dean Crozier announced that if anyone is to be away for the summer and wishes to rent his/her house or apartment to a visiting professor at Webster College to contact her.

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Mr. Arthur L. Kanak called attention to student art exhibits and sale of art work in the Fine Arts Building between now and the end of the semester.

President Spencer also urged faculty to participate in events of Alumni Weekend and to tell alumni what they are doing and what is going on. This weekend is really the kickoff for the celebration of Founders Day in October which will give us time to do the kind of cultivation that will result in a higher level of participation and giving by alumni.

Dean Crozier announced that Honors Day would be Wednesday, April 27, at 3:00 P.M., in Jelkyl.

Miss Patricia Delks invited members of the faculty to a party in honor of Stephanie Meszaros Monday, April 25, at 4:30, at the Gables.

There being no further business the meeting was adjourned at 4:45 P.M.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

Statement of Philosophy: The purpose of a liberal education at The Lindenwood Colleges is to provide a curriculum which enables students to acquire skills, knowledge, and experiences which will help them to understand, appreciate, and relate to themselves, their environment and other human beings.

Skills:

1. To read and think on various levels and to write and speak clearly.
2. To develop creative and critical skills.
3. To develop physical skills.
4. To be able to use experimental methods of the sciences and basic skills of mathematics.
5. To be able to use the tools and resources appropriate to the study of the individual, society, and physical world.

Subject Matter:

1. Some knowledge of man's cultures, western and non-western.
 2. A knowledge of world history, including economics, political, and social systems that have evolved, both past and present.
 3. A knowledge of the principal moral, philosophical, and religious conceptions that have guided world civilizations, past and present.
 4. An understanding of the inter-relationship of the individual's physical and emotional well-being.
 5. An understanding of the nature of science, its philosophy, methodology, ethics, and role in society.
 6. Some knowledge of the nature of mathematics and its relationship with and utilization by other disciplines.
 7. An understanding of the literary, visual, and aural arts as comments on and extensions of the human experience.
 8. An insight into the inter-relationships among the academic disciplines.
-

All College Requirements for Lindenwood I, II, III:

1. The Lindenwood Common 1 term (Colloquium in Evening College)
2. One term of English Composition (this would apply to both day and evening)
3. Four courses in Foreign Language or Cultures (for the B.A. degree only)
4. Divisional Elective (2 from each division for the B.A., 3 for the B.S.)
5. Two Physical Education Activity courses for students in Lindenwood I and II.

James E. Evans

FACULTY MEETING AGENDA

May 18, 1977, 3:00 P.M.

Library Building, Lower Level

- I. Invocation - Dr. Johnson
- II. Minutes of May 4 and May 10 meetings.
- III. Report of the Educational Policies Committee - Dr. Hood
- IV. Report of the Ad Hoc Committee on Constitution - Dr. Hood
- V. Business from the floor
- VI. Announcements

THE LINDENWOOD COLLEGES

M I N U T E S

Educational Policies Committee

Wednesday, May 11, 1977

Library Tower Room - 3:00 p.m.

Members present: Dr. Hood, Dr. Delaney, Dr. Eisendrath, Dr. Bornmann, Dr. Spencer, Mr. Feely, Dr. Bartholomew, Eva Emory, Dr. Evans, Dean Crozier, Mr. Perrone, Linda Peeler, and Wm. Taycn.

Dr. Hood opened the meeting by reading a letter from Lou Florimonte. Lou brought up three points which he felt should be considered:

1. The casualness by which a course may be dropped. Lou feels that the instructor of the course should be consulted first. After consultation with the instructor and with his signature noting such consultation, the student should then see his adviser, should talk with his dean and receive permission, then the drop slip should be given to the Registrar for processing. This procedure would be in effect after the first week allowed for changing classes. Jim Feely moved that the procedure be adopted, Jim Evans seconded and the motion passed.
2. Lou suggests that the EPC and faculty have passed a motion that every student would be advised by someone in his major department. Lou reminds us that this has not been implemented. Bartholomew stated that we have a regulation which requires the deans to advise special students, which creates a contradiction in some cases.

Dean Crozier brought for consideration the request that Ruth McCoy Askenasi be allowed to transfer more than the allowed $2\frac{1}{2}$ courses to receive a degree from Lindenwood. Ruth's husband is being transferred, making it impossible for Ruth to complete her work in residence. She needs $5\frac{1}{2}$ courses, and was prepared to attempt that overload during the summer in St. Charles. Dr. Bornmann moved that Ruth be told that she should consider remaining in St. Charles for the summer, taking as many courses as she needed to allow her to transfer the equivalent of $2\frac{1}{2}$ courses from another college to complete her Lindenwood degree. Dr. Delaney seconded the motion. Motion carried.

Dean Crozier brought for approval a proposed contract degree from Marylen Melgaard, a continuing education student. She proposes to earn a Bachelor of Science in Public Affairs. Dean Crozier gave the courses Ms. Melgaard has completed in a conventional situation and outlined the courses proposed to complete the degree. Dr. Bartholomew moved that the contract degree be approved, Dr. Bornmann seconded, motion passed. Ms. Melgaard's committee will be composed of Bob King, John Bartholomew, and Doris Crozier.

Dr. Bartholomew called to the committee's attention the fact that Mr. Eimermann, VA Representative, has pointed out that because the next Spring Term begins on January 31, veterans are not required to take a course but could still receive money for the January Term. Dr. Bartholomew suggested that by making examination week in May one day shorter, we could move the starting date for the Spring Term to February 1 and comply with the Veteran's Administration calendar for payment. Dr. Bartholomew moved that we change the calendar in that manner. Dr. Bornmann seconded, motion carried.

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Dr. Hood presented two graduate level courses from the Social Science Division: Education 580 - Critical Issues in Children's Literature for 2 semester hours credit. Psychology 524 - Assessment of Intellectual Skills for 3 semester hours credit. Dr. Delaney moved that the courses be accepted, Dr. Eisendrath seconded and the motion carried.

Dr. Hood remarked that there were several programs to be presented for approval. First was the Bachelor of Medicine degree program which calls for more than 36 courses for graduation. Dr. Delaney said that the nature of the degree required 5 years, including clinical work, and suggested that the program be considered as a unit rather than a group of courses. Dr. Spencer underlined that statement, adding that the program is not a series of add-on courses but a five-year unit. It will be more difficult for students to transfer into this program and it is one that the mature student will succeed in. If a student cannot complete the work he may transfer into one of the more conventional majors. Dean Crozier moved that the program be accepted, Dean Bartholomew seconded, motion carried.

Dr. Eisendrath had proposals for three other programs: Administration for working professionals in BUSINESS AND HUMAN SERVICES, both Bachelor's and Master's degrees offered; Master's degree program in ACTIVE AND CREATIVE THERAPIES; Bachelor's and Master's degrees offered in HEALTH ADMINISTRATION. Dr. Eisendrath also presented a list of people in the California region who would be available as faculty sponsors; a proposal to update the L4 Handbook on policies dealing with Incompletes, extensions and standard graduation dates; a policy dealing with crediting--of Critical Life, the Trimester, and of Mediocre Students.

The programs and proposals were received, a motion was made by Dr. Bartholomew to withhold discussion and adoption until the material could be read and evaluated, referring the Administration and Health Administration to the Business Administration department for special comparison. Motion was seconded by Dr. Bornmann and the motion carried.

Dr. Hood proposed that EPC designate a subcommittee of people available during the summer to explore the academic interface between EPC, L4, and the full-time faculty. He made it clear that the committee would not be looking at quality, which is the job of the Academic Standards Committee. A further suggestion was that a committee of the faculty be elected in the fall to consider the original 1975 document devised to charter L4 in the light of reality and experience gained since L4 has begun operations. Dr. Hood mentioned that there are concerns on the part of the disciplines if L4 goes into programs. It was the consensus that 1977-1978 is a crucial year. It is one year before the return visit of NCA.

A faculty committee to review the 1975 charter document would be thus implemented: 3 representatives from the major divisions, designated by the divisions, 3 from L4. Dean Crozier moved that this implementation be carried out. Dr. Delaney seconded, motion carried.

Dr. Eisendrath recommended honors for graduate student Peggy Wehrenberg. He distributed a few sheets giving the FA summaries upon which the recommendation was

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based. Suggestions were that the Academic Standards Committee make recommendations in the future, after reviewing students' culminating projects and other pertinent documents in their permanent file. The Academic Standards Committee would present written recommendations to EPC for consideration. Bartholomew moved that Wehrenberg's honors be approved and that the future recommendations be implemented in the next trimester. Delaney seconded, motion passed.

May 18, 1977

Recommendations of the Ad Hoc Committee on Constitution:

- I, A, 3 --after final word 'process,' add the following sentence:
'Faculty Administrators are not eligible for tenure.'
- I, B, 1, b --add after 'division,' "and one Faculty Administrator, in
the spring."
- IV (add D --1. Selection
and 2)
- Faculty Administrators shall be appointed by the
President on the recommendation of the Dean of the
College for Individualized Education and the Faculty
Council.
2. Duties
- a. The Faculty Administrator shall be responsible to the
Dean of the College for Individualized Education.
- b. The Faculty Administrator shall counsel 30 to 35
students in the creation of academic programs which
meet academic and professional expectations and which
fulfill individual interests and learning goals,
within the context of programs and standards of
The Lindenwood Colleges and the College for
Individualized Education.
- c. The Faculty Administrator shall tutor students
assigned to him or her by taking special responsibility
for the development of their written and oral skills,
research methodology, interdisciplinary learning,
those aspects of the students' work which bear on the
Faculty Administrators' areas of academic competence,
and the preparation of the students' culminating
projects, shall evaluate the students' academic
progress and shall recommend or not recommend the
work of such students for the award of academic
credit for graduation through the Dean of the College
for Individualized Education and the Registrar of
the Faculty of The Lindenwood Colleges.
- d. The Faculty Administrator shall have academic and
administrative supervision of Faculty Sponsors for
such students, and shall assist the student in
securing academic resource persons and other academic
resources.

- e. The Faculty Administrator, with the assistance of experts in the field, shall assess the academic quality of claims and documentation of Critical Life Experience and shall recommend the award of appropriate academic credit to the Dean.
- f. With the other Faculty Administrators of his or her regional center of the College for Individualized Education, the Faculty Administrator shall have responsibility for the academic programs and administration of the center under the supervision of the Dean and within the academic policies established by the Faculty of The Lindenwood Colleges.
- f. The Faculty Administrator shall participate in the formulation of general academic and administrative policies for the College for Individualized Education consistent with the policies of The Lindenwood Colleges.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 4, 1977

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Library Building at 3:00 P.M., Wednesday, May 4, 1977. President William C. Spencer presided. Dr. Esther L. Johnson gave the invocation.

Kathy Jones and Paul Gross represented the students of Lindenwood College for Women and Lindenwood College for Men respectively.

The minutes of the April 6 meeting were corrected on the first page, the seventh paragraph (the first paragraph of the proposal recommending graduation with honor or distinction for Lindenwood 4 students), the last line, to read: "...be ordered at the time of graduation and honors added later." On motion made, seconded and passed the minutes of the April 6 meeting, as corrected, the April 13 meeting, and the April 20 meeting were approved.

On the recommendation of Faculty Council a motion was made, seconded, and approved that the National Program Coordinator of Lindenwood 4 be invited to attend faculty meetings with voice but not vote.

The following motion in revarad to constitutional changes which was made, seconded and tabled at the April 6 meeting was brought to the floor:

I, A, 3 --after final word 'process,' add the following sentence:
'Faculty Administrators are not eligible for tenure.'

I, B, 1, B -- add after division 'and one Faculty Administrator, in the spring.'

IV (add
D and 2) --1. Selection

Faculty Administrators shall be appointed by the President on the recommendation of the Dean of the College for Individualized Education and the Faculty Council.

2. Duties

a. The Faculty Administrator shall be responsible to Dean of the College for Individualized Education.

b. The Faculty Administrator shall be responsible for the academic work of approximately 30 to 35 students, and shall recommend or not recommend the work of such students for the award of academic credit for graduation.

May 4, 1977

- c. The Faculty Administrator shall have supervision of Faculty Sponsors for such students.
- d. With the other Faculty Administrators of his or her regional center of Lindenwood IV, the Faculty Administrator shall have responsibility for the academic programs and administration of the center.
- e. The Faculty Administrator shall participate in the formulation of general academic and administrative policies for the College for Individualized Education consistent with the policies of The Lindenwood Colleges.

A motion was made, seconded and passed that IV, 2, b be amended to read:

The Faculty Administrator shall be responsible for the academic work of approximately 30 to 35 students, and shall recommend or not recommend the work of such students for the award of academic credit for graduation through the Dean of Lindenwood 4 and the Registrar to the Faculty of The Lindenwood Colleges.

A motion was made, seconded and passed that IV, 2, d be amended to read:

With the other Faculty Administrators of his or her regional center of Lindenwood IV, the Faculty Administrator shall have responsibility for the academic programs and administration of the center under the supervision of the Dean of Lindenwood IV and within the academic policies established by the Faculty of The Lindenwood Colleges.

The motion as amended in regard to constitutional changes was voted on by written ballot and was defeated since two-thirds of those voting did not vote in favor of the motion as amended.

After a lengthy discussion a motion was made, seconded and passed that a new ad hoc committee from the faculty be appointed to consider rewriting the duties of Faculty Administrators as presented in the above motion and to report back to the faculty at the next meeting.

The following were nominated from the floor to serve on this ad hoc committee:

Daryl Anderson
Craig R. Eisendrath
James Evans
James F. Hood
John Nosari

A motion was made, seconded and approved that nominations be closed and the above be elected by acclamation.

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A motion was made, seconded and passed that degree candidates, as shown on the lists attached to the agenda, be awarded the appropriate degrees upon completion of the requirements for such degrees.

Because of severe weather the meeting was adjourned at 4:35 and will be reconvened on Tuesday, May 10, at 3:00 P.M., to act on the remaining items on the May 4 agenda.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 10, 1977

The meeting of the Faculty of The Lindenwood Colleges which was adjourned on May 4 because of severe weather was reconvened in the Library Building at 3:00 P.M., Tuesday, May 10, 1977. President William C. Spencer presided.

There were no student representatives of Lindenwood College for Women or Lindenwood College for Men present.

Dr. T. W. Doherty asked members of the faculty to notify him as soon as possible whether or not they plan to participate in the baccalaureate and commencement processions.

Dr. C. Edward Balog, on the recommendation of the previous Ad Hoc Committee, moved that Item III, B of the Faculty Constitution be changed from "All committee members shall serve for one term as the terms are defined for each committee in the bylaws. No member may succeed himself." to "All committee members shall serve for one term as the terms are defined for each committee in the bylaws." The motion was seconded and passed.

On the recommendation of Faculty Council a motion was made, seconded and approved to invite all student representatives to the Educational Policies Committee to attend faculty meetings.

Dr. Balog reported that the following bylaw revisions were approved by the Faculty in 1973 and 1974 but have not been included in the bylaws. They will be included in the revised bylaws in the Fall.

Article I-C-5 (an addition to the Bylaws):

A non-tenured faculty member who is notified by the administration that his contract will not be renewed at the expiration of his appointment may again review the matter with his Department Chairman and the Dean of the Faculty. The result of this review will be reported to the Faculty Council by the Department Chairman. The faculty member may then, by written request, ask that a hearing before the Faculty Council, as defined in the Faculty Constitution, Section I-B-1-c-2, be arranged or that the hearing not be held.

Article V-A-2-d:

To recommend to the Faculty candidates for honorary degrees using as criteria:

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The candidate should be:

- (a) a person of character
- (b) have attained a level of eminence in his or her career, and
- (c) have achieved social significance by contributing to the well-being of the community.

It was moved, seconded and passed that the following courses be accepted as distributional electives in the Humanities Division:

Broadcasting and Journalism

- BR/J 100 - Introduction to Broadcasting
- BR/J 102 - Introduction to Journalism
- BR/J 253 - Mass Media and Society

Classics (If not counted toward the Foreign Culture Requirement for the B.A.)

- ENG/FLC 250 - Classical Mythology
- ENG/FLC 256 - Greek Drama
- FLC 266 - Graeco-Roman Civilization

English

- ENG 205 - English Literature to 1800
- ENG 206 - English Literature from 1800 to the Present
- ENG 225 - The 18th Century Novel
- ENG 226 - The 19th Century Novel
- ENG 228 - Literature and the Art of Love
- ENG 229J - Classicism and the English Romantic Tradition
- ENG 231 - American Literature 1
- ENG 232 - American Literature 2
- ENG 233 - Shakespeare and English Drama to 1600
- ENG 234 - Shakespeare and English Drama 1600-1642
- ENG 235 - Contemporary Drama in Perspective
- ENG 236 - World Fiction
- ENG 238 - Renaissance Studies
- ENG 239 - Milton
- ENG 245 - 18th Century Studies
- ENG 251 - 20th Century Poetry
- ENG 254 - Criticism
- ENG 263 - 19th Century Studies

Foreign Languages

All courses with the exception of the following:

- FLF 101, 102 - Elementary French
- FLF 151, 152 - Intermediate French
- FLF 211, 212 - French Conversation and Composition

Foreign Languages (Continued)

All courses with the exception of the following:

- FLS 101, 102 - Elementary Spanish
- FLS 151, 152 - Intermediate Spanish
- FLS 211, 212 - Spanish Conversation and Composition

- FLG 101, 102 - Elementary German
- FLG 151, 152 - Intermediate German

Humanities

HUM 240J- Arts and Ideas: East and West

Philosophy

- PHL 100 - Introduction to Philosophy
- PHL 200 - Aesthetics
- PHL 201 - Ethics
- PHL 202 - Logic

Religion

- REL 110 - The Literature and Religion of the Old Testament
- REL 111 - The Literature and Religion of the New Testament
- REL 200 - World Religions
- REL 100 - Religions in America I
- REL 101 - Religions in America II
- REL 201 - Modern Theology

Art

- ART 114 - Art Appreciation I (not applicable if HUM 111 has been taken)
- ART 115 - Art Appreciation II (not applicable if HUM 111 has been taken)
- ART 254 - Nineteenth Century Art
- ART 255 - Pre-Columbian Art
- ART 256 - Baroque Art
- ART 257 - Greek and Roman Art
- ART 259 - American Art I
- ART 260 - American Art II
- ART 261 - Twentieth Century Art I
- ART 262 - Twentieth Century Art II
- ART 263 - Oriental Studies I
- ART 264 - Oriental Studies II
- ART 266 - Medieval Studies I
- ART 267 - Medieval Studies II
- ART 271 - History of Drawing and the Graphic Arts
- ART 273 - History of Film II 1928-1976
- ART 280 - Renaissance Studies I
- ART 281 - Renaissance Studies II

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Dance

DAN 286 - Dance History

Photography

ART 185 - Beginning Still Photography

Drama

DRM 130 - Introduction to Theatre

Music

MUS 100 - Introduction to Music
MUS 101 - Introduction to Music Theory
MUS 200J- European Music Seminar

On the recommendation of the Social Sciences Division a motion was made, seconded and passed that for the Bachelor of Science degree students may take any three courses in the Social Science Division provided that no two of them are in the same department. For the Bachelor of Arts degree students may take any two courses in the Division provided they are not in the same department.

On the recommendation of the Division of Natural Science and Mathematics it was moved and seconded that the divisional requirements for the Bachelor of Science degree be changed to four (4) courses from the Division of Natural Science and Mathematics, two of which must be chosen from MTH 101, 102, 103, 104, 171, 172 and two from BIO 101, 102, CHM 151, 152, PHY 151, 152, SCI 101, 102.

A substitute motion was made that the divisional requirements for the Bachelor of Science degree to be changed to three (3) courses from the Division of Natural Science and Mathematics and that at least one, but not more than two, courses will be chosen from MTH 101, 102, 103, 104, 171, 172 and the remainder from BIO 101, 102, CHM 151, 152, PHY 151, 152, SCI 101, 102. The substitute motion was seconded and defeated.

The original motion was amended to indicate that there will be the possibility of testing out of mathematics. The amendment was seconded and passed.

The original motion as amended passed.

On the recommendation of the Division of Natural Science and Mathematics it was moved that the divisional requirements for the Bachelor of Arts degree be changed to three (3) courses in the Division of Natural Science and Mathematics, with at least one, but not more than two, courses will be chosen from MTH 101, 102, 103, 104, 171, 172, BIO 101, 102, CHM 151, 152, PHY 151, 152, SCI 101, 102.

The Divisions reported that the following have been elected divisional chairmen for a two year term:

Humanities Division - Robert G. White, Jr.
Natural Science and Mathematics Division - John A. Bornmann
Social Sciences Division - James F. Hood

May 10, 1977

Mr. John Nichols reported that the Alice Parker Memorial Lecture, sponsored by A.A.U.P., has been postponed until fall.

President Spencer announced that the 22nd National Institute of the Council for the Advancement of Small Colleges will be held at Lindenwood June 5-9. The theme of the institute will be Liberal Education, Work, and Lifelong Learning. He also announced that there is a possibility that since we are hosting this meeting our faculty may be able to attend as observers.

President Spencer reported on the financial condition of The Lindenwood Colleges and distributed copies of his report, along with remarks he had prepared for alumni in April. Copy of each of these is attached to and made a part of the official copy of the minutes.

Since it will be necessary to have another faculty meeting before the end of the year to act on recommendations of the Educational Policies Committee and the Ad Hoc Committee on Constitution and other matters, it was agreed that there would be a faculty meeting Wednesday, May 18, at 3:00 P.M., in the Library Building.

Miss Patricia Delks asked members of the faculty to notify her of the age of audio-visual equipment they have.

President Spencer announced that he has been notified by Macmillan Educational Corporation that Mike Rice, President of Radio Station KIRL, has made a gift of the Great Soviet Encyclopedia to Lindenwood.

Mr. John Wehmer announced that beginning at 9:00 A.M., May 11, the art students will have a sale of their works on the front campus.

Dr. Kenneth Greenlaw announced that the St. Charles Choral Society will present its spring concert on May 14 and 15 in Jelkyl.

There being no further business the meeting was adjourned at 5:15 P.M.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

ACTIVE AND CREATIVE THERAPIES PROGRAM

AMENDMENT

Core Area Requisites

In order to graduate, all students pursuing the Master's Degree in Counseling Psychology or Marriage and Family Counseling must have covered the following requisite areas of study, either as previous college course work, or as part of graduate study in Lindenwood 4: Abnormal Psychology, Personality Theory and Testing/Diagnostics/Research Design. (Issues of accountability and professional ethics would be part of the latter.)

Students pursuing the Master's Degree in Art Therapy or Dance Therapy must have covered the following requisite areas of study, either as a component of previous college work or as a part of graduate study in Lindenwood 4: Abnormal Psychology, Personality Theory, and Accountability and Professional Ethics.

Issues of accountability and professional ethics will, of course, be dealt with by all students in A.C.T. during their practica and in the context of academic study in the program.

Prerequisites

In addition to our general requirements for graduate study in Lindenwood 4, all students entering any of the A.C.T. degree programs are expected to have a general background in the social sciences and at least 9 semester hours of study in psychology, including General Psychology. Deficiency in the psychology prerequisite must be accounted for through an additional trimester's study in a program core area (for a total of 4 core area trimesters).

(The above language is offered as a substitute for the sentence currently appearing on page 5, Prerequisites for Entrance, "In addition to our general entrance requirements for graduate study, students must have at least 24 credit hours in the social sciences with at least 12 of these in psychology.")

TO: The Faculty of the Lindenwood Colleges

FROM: The Division of Natural Science and Mathematics

At the Faculty Meeting on Wednesday, May 4, the Division of Natural Science and Mathematics will make the following motion:

It is moved that the divisional requirements for the Bachelor of Science degree be changed to four (4) courses from the Division of Natural Science and Mathematics:

two of which must be chosen from

PTH 101, 102, 103, 104, 171, 172

and two from

BIO 101, 102

CHM 151, 152

PHY 151, 152

SCI 101, 102

This motion will strengthen the Bachelor of Arts degree as well as the Bachelor of Science.

We will also make the following, separate motion:

It is moved that the divisional requirements for the Bachelor of Arts degree be changed to three (3) courses in the Division of Natural Science and Mathematics:

at least one, but not more than two, courses will be chosen from

PTH 101, 102, 103, 104, 171, 172

and the remainder from

BIO 101, 102

CHM 151, 152

PHY 151, 152

SCI 101, 102