

LINDENWOOD

College II

1970:1971



A hand shape formed by a collection of words and symbols. The fingers are composed of various characters and words, including 'O', 'G!', 'M', 'P,', 'A', 'N?', 'I?', 'U;', 'I & T', 'L1', 'B,', 'I', 'T', 'I4', 'A', 'Z', 'P', 'E', 'S', 'H', 'M', 'A', 'C', 'ADVICE', 'LV', 'STUDIES', 'OFFICE', 'N', 'MEET', 'G', 'EAT', 'OUT', 'SWING', 'Student -', 'Handbook'.

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INTRODUCTION

WHAT WE'RE ABOUT ---

Lindenwood College II is a fortunate institution in many ways. Our association with Lindenwood College for Women provides us a faculty and a curriculum that is among the most modern and innovative in the country. During the past four years, Lindenwood College for Women has established a pattern of calendar and curriculum that has been widely studied and frequently adopted. Because we have the backing of this going concern, we are able to build a pattern of our own in community living and in programs of direct concern to young men.

This second full year for Lindenwood College II will see many of the projects begun last year brought to full operation. As the College grows in numbers, it will take on more and more the character of a community of living and learning. We intend to see living and learning as a continuum, and we will be working together on the full spectrum of college life.

This handbook gives you some of the basic information you will need as you begin the year. No handbook, however, can give you the flavor of a college. That comes from living and working together, from mutual respect, from give-and-take. It comes from a new group of students and faculty merging with those who have been here before.

It is a pleasure for me to welcome you to Lindenwood College for the 1970-71 academic year.

James F. Hood
Dean of the College

THE NATURE OF COMMUNITY GOVERNMENT

The nature of Lindenwood College II requires community government if it is to achieve consensus in what the college shall be, and how it shall carry out its purposes. Community government as a process consists of students, faculty, administrators, and trustees coming together at appropriate times to provide direction to the college, to minimize conflict, and to preserve certain individual freedoms and responsibilities at the same time that it carries out the operations of the college. Community government, as a set of ground rules, requires the best of each individual. For everyone, this kind of government demands patience, participation by those who will be affected by the decisions, dependence on knowledge and rational discourse for the making of decisions, and a decentralization and broadening of leadership potential and responsibility. Community government is based upon a belief that the most important decisions ought to be and can be reached more by consultation than by edict.

To work effectively, community government requires the recognition of both new and traditional roles for trustees, administrative officers, students, and faculty members.

ORGANIZING FOR COMMUNITY GOVERNMENT

Trustees

Legally, the college is the Board of Trustees, for this body is entrusted with the property and operation of the college as a corporation. This authority and responsibility cannot be abrogated. Under the kind of community government envisioned at Lindenwood College II, however, trustees will have a role that is broader than the traditional one. They will participate in the life of the college as people who wish to be familiar with the problems of the college, and who wish to listen to students and faculty as well as to

act. The trustees of Lindenwood College II will be part of the vital life of the college instead of being remote figures of authority.

Chief Administrative Officers

The traditional responsibility for day-to-day decision-making, and for the long range mission of the college, resides in the President, who receives his legal status from the Board of Trustees. Other administrative officers derive their authority from the President, who appoints them after consultation with faculty, students, and trustees. Among these, the Dean of the College is the one most closely related to and responsible for the academic program of the college. The idea of community government extends the traditional roles of administrative officers to include constant contact with students and faculty so that major decisions are a shared responsibility.

Faculty

The faculty traditionally has responsibility for and authority over the fundamental areas of curriculum, subject matter, methods of instruction, grading, research, faculty status, and those aspects of student life which directly relate to the educational program. Insofar as a faculty member possesses expertise to justify the authority of his position in a particular field of knowledge, he must necessarily act as authority. In other areas, where he is less expert, he shares similar authority and responsibilities which the whole community undertakes.

Students

By virtue of being primarily learners of new knowledge, students necessarily enter college as persons dependent on others for their advancement. In the process of learning, however, each student moves toward independence at his own pace. Along with his growth in independence that comes from advancing in knowledge (within

and outside of the classroom) each student increasingly takes part in shaping the direction of academic programs and of the life around him. Upon entering Lindenwood College II, then, the community government principle implies that each student shall assume an important obligation for participating in decision-making when his knowledge is sufficient and, particularly, when his concerns and interests are central. The creation of a new college especially requires this commitment. The particular way in which this commitment is demonstrated by each student, however, is a matter of personal choice.

The Community Manager

The Community Manager is a student chosen from among his peers. He shares an office complex with the Dean of the College, Young 203. His responsibilities are varied, but he is primarily responsible for coordinating the various forms of student participation that are necessary to make the community work. Election of a new Community Manager will be held on October 15, 1970.

PLANNING AND DECISION-MAKING COUNCILS

In addition to the several meetings of the Board of Trustees each year community government moves primarily through three kinds of planning-decision-making organizations. These are the Executive Cabinet, The Common Council, and the Residence Hall Council.

The Executive Cabinet

The Executive Cabinet meets regularly to discuss and determine policy matters that relate to immediate problems, as well as short and long-range planning. Chaired by the Dean, the Executive Cabinet includes officers of the college, several faculty members, and two other students selected by the community.

The Hall Council

The Hall Council has been given the responsibility for governing life in the residence halls. Consisting of one representative from each floor of the hall, the Hall Council can be an important link between the student and the Community Government. The primary interest of the Hall Council is in maintaining a life style in each hall in accordance with the decisions of the residents of each floor and each hall. In cooperation with the Dorm Manager, the Hall Council has an interest in maintaining the physical appearance of the building. The Hall Council also has a responsibility for the welfare of the residents of each hall. The Hall Council seeks to aid the residents of each hall in every aspect of student life.

Town Hall Meetings

At regular intervals, usually once a month, the entire Lindenwood II community has a chance to meet in open forum for a general discussion. At these meetings students, faculty, and administrators may raise any issue of importance to him and others. The Community Manager and the Dean will carefully note the issues that come before Town Meeting so that action can be taken to follow up questions and requests. Announcements of time and place of Town Hall meetings will be made well in advance so that anyone may attend who wishes to do so.

MEMBERS OF COMMUNITY GOVERNMENT FOR 1970-71 ACADEMIC YEAR

Student Life Committee Chairmen

John Back, Non-resident student representative

Kevin Day, Chairman, Judicial Board

Phil Davis, Chairman, Ways and Means

Committee

Dennis Connors, Chairman, Social Committee

Bart Gill, Chairman, Pro Tem, Hall Councils

The Community Manager (Term officially expires Oct. 15, 1970)

Curriculum Committee

Ed Zimmer
Pat McMackin
Dan Maddox
Peter Salamon
Mr. Bartholomew
Mr. Carlson
Mr. Delaney
Mr. Hendren
Mr. Nichols
Mrs. Wilhour

Judicial Board

Kevin Day, Chairman
Bob Yuna
Phil Davis
Phil Sommers
Mike Roberts
Two faculty members, one of whom shall hold
a second year term

The Council of the Colleges (formerly the
President's Council)

Phil Davis
Rich Pelter
Bob Yuna
Mike Roberts
Community Manager

Executive Cabinet

Kevin Day
Bart Gill
Community Manager
Faculty members to be selected

Publications Board

Phil Sommers
Pat McMackin

Appeals Board

Rich Pelter
Phil Davis

Concerts and Lectures Committee

All to be appointed

Convocation Selection Committee

All to be selected.

Hall Councils for Ayres and Irwin

Bart Gill, Chairman Pro Tem of both Councils
and member from Irwin, 3rd Floor

Pat McMackin, 2nd Floor, Irwin

Phil Davis, 1st Floor, Irwin

Chris Smith, Terrace Level, Irwin

Rich Pelter, 1st Floor, Ayres

Russ Skinner, 2nd Floor, Ayres

Andy Silverman, 3rd Floor, Ayres

Guidelines for Student Life

The rules governing life and conduct in the residence halls are those of common sense and consideration for others. A college residence hall is not a "general purpose" dwelling but one in which the atmosphere necessary for study and work can be maintained. This does not mean that the residence hall need be at all repressive or unduly restricted, but those who live there must allow others to further their studies. Virtually all the internal rules in Ayres and Irwin Halls will be made by the residents themselves through the Hall Councils.

In each hall there is a Hall Manager who is responsible to the college for the maintenance of the property. He will also issue linens to those who rent them.

Property

The college is not responsible for personal belongings in student rooms.

Students will be charged for damage to rooms, furniture or for the cost of defacing the walls.

The electrical system in the residence hall is not adequate to supply current for appliances such as irons, TV's, hot plates, and sun lamps, and students are asked not to use these appliances in their rooms. An ironing and laundry room, a kitchenette, and a television lounge are provided in Ayres Hall to meet these needs.

Room Changes

Unless there are unusual circumstances, roommate changes will not be made until after the first three weeks of school. Any desire for room change must be made known to the Community Manager prior to change.

Alcoholic Beverages

Lindenwood students may not have or use alcoholic beverages on the campus or in the residence halls. Lindenwood supports in full the State of Missouri's laws pertaining to the purchase or possession of any intoxicating liquor or non-intoxicating beer by persons under the age of 21. Infraction is designated as a misdemeanor and the offender is liable to fine or arrest. "It is also a misdemeanor for any person to give, lend, or sell, or otherwise provide any person between the ages of 17 and 21 with any falsified identification, or the identification of another person for the purpose of establishing the age of such a person as being 21 years of age or older. It is also a misdemeanor for a student to procure for, sell, give away, or otherwise supply intoxicating liquor to any person under the age of 21 years. Drinking on public roads is prohibited in the State of Missouri". Violators of these regulations may be suspended.

Drugs

The possession or use of legally prohibited drugs on the campus will subject students to suspension or expulsion. The college does not accept responsibility for the search or seizure of drugs. Therefore, should the college find it necessary to search for illegal drugs, legal authorities will conduct the search in accordance with due process of the law.

GENERAL CAMPUS REGULATIONS

Student Automobiles

All students under 21 who wish to have a car on the campus must file written permission from their parents or guardian with the Office of the Dean of the College, accepting full responsibility which includes insurance coverage and the permission to allow or not to allow another student to drive a car. No student may register another student's car in his name.

All cars, residents and non-residents must have a Lindenwood College parking sticker prominently displayed on the front window (driver's side) of the automobile. Stickers may be obtained with the payment of a \$5.00 parking permit to the Business Office. Students who fail to observe parking regulations will lose their car privilege and/or have the car towed away. The student will cover towing charges.

Students may park in the large lot behind Irwin and Cobbs Hall, the back campus parking lot adjacent to the tennis courts, and the Chapel parking lot at any time. On weekends students may also park in the Roemer Hall and Memorial Arts Building parking lots.

Cars should be parked in the lots on campus. No parking is allowed in the streets within the boundaries of the campus.

Dress Guidelines

Because the entire spirit of Lindenwood College II is based on belief in the integrity and responsibility of the individual within the rights of the group, we feel that good taste and common sense are better guidelines than specific dress regulations. For health reasons, students are not permitted to the dining room in bare feet.

Requirements for Attendance At Convocations

Assemblies, lectures, concerts, plays, and related cultural activities are important extensions of course study and, as such, are an

essential part of the educational program of The Lindenwood Colleges. During each of the long terms, a student-faculty committee will designate a number of programs as CONVOCATIONS and all students will be required to attend at least seven to fulfill their convocation requirements for that term. In January, two out of four will be required for those attending on-campus courses.

CAMPUS OF THE LINDENWOOD COLLEGES



MARGARET LEGGAT BUTLER MEMORIAL LIBRARY--The Butler Memorial Library is located on the east side of the campus between Roemer Hall and Young Science Hall. At present it has a collection of over 63,000 volumes and subscribes to over 250 periodicals and newspapers. The new addition to the library increases its capacity to 150,000 volumes.

The library is open for your use during the following hours:

Monday--Friday	7:50 a.m. -- 10:00 p.m.
Saturday	9:00 a.m. -- 4:00 p.m.
Sunday	2:00 p.m. -- 10:00 p.m.

(These hours are subject to change)

The majority of books in the collection may be charged out for a period of two weeks and renewed for another two-week period. Books must be brought back to the Library for renewal. A few art books are restricted to use in the Library. General reference works, such as encyclopedias, dictionaries, handbooks, etc., are to be used only in the library. Periodicals are also to be used only in the library. Certain books are placed on the "reserve" shelves and

may be checked out for reading in the library or for overnight use only. Reserve books may be checked out after 9:00 p.m. any evening and are due at 8:00 a.m. the following morning (except on Saturday at 9:00 noon and Sunday at 1:30 p.m.). A few books are on "three-day reserve" and may be charged out from the library for a period of three days and renewed for another three days if not in demand.

You may ask to have a two-week book which is charged out reserved for your use when it is returned. You will be notified when it has been returned. Reserves may also be placed on reserve books to be taken out after 9:00 p.m. by signing for them at any time during the day. These reserved books will be held until 9:30 p.m.

The following fines are levied on books returned late:

Two-week books—5¢ a day

Three-day reserve books—25¢ a day

Overnight reserve books—50¢ for the first hour, 25¢ each additional hour

Books which are lost or damaged should be immediately reported so that proper settlement can be arranged. Student Identification Cards also serve as the library cards and must be presented before a book can be removed from the library.

THE B. KURT STUMBERG HEALTH CENTER--The Health Center provides medical assistance for all resident students. The college physician makes a call daily and a nurse is on duty.

THE TEA ROOM--The Tea "Hole" is located in Cobbs Hall, Terrace Level, and is supplied with various vending machines and also a grill staffed by Lindenwood students. Cokes, hamburgers, coffee, etc. are available from the grill; grill hours will be determined by the student staff in the Fall. The vending machines are accessible 24 hours a day.

COBBS GARDEN ROOM--The Garden Room adjoins the Tea Room. This area is open all night and serves the students as a study area, TV room or area for discussions.

CARRIAGE HOUSE--Located behind Sibley Hall, the Carriage House provides a small stage and audience area ideal for coffee houses or student musicians who feel like playing. Atmosphere is good for such activities. Permission must be obtained to use the Carriage House from the Business Office.

ROEMER HALL--Roemer Hall houses classrooms, offices of the Registrar, President of the Colleges, Dean of the College, Lindenwood I and many other administrative offices. Roemer also houses many other student service centers such as:

OFFICE OF PUBLIC INFORMATION--Roemer 25, serves the college and students providing information to local and hometown newspapers. The office is also responsible for editing college publications, and maintains pictorial archives on major college events.

DAY STUDENT ROOM--Roemer Hall, Terrace Level provides lounging and studying area for non-resident students, and Day Student lockers are available.

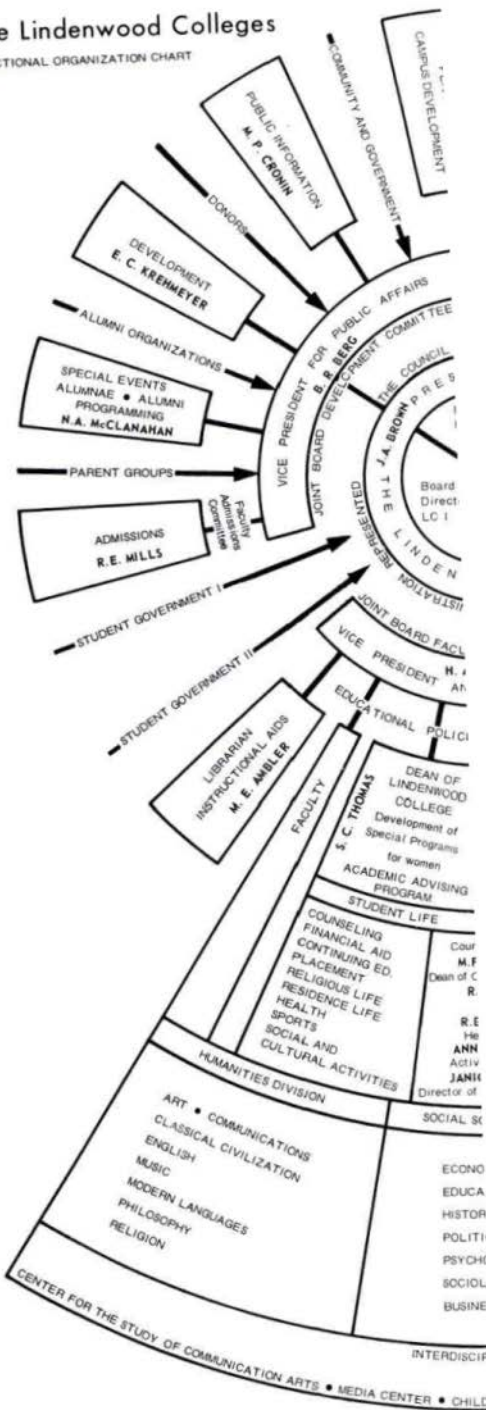
ROEMER AUDITORIUM--Located in Roemer Hall and is used for assemblies, plays, and convocations.

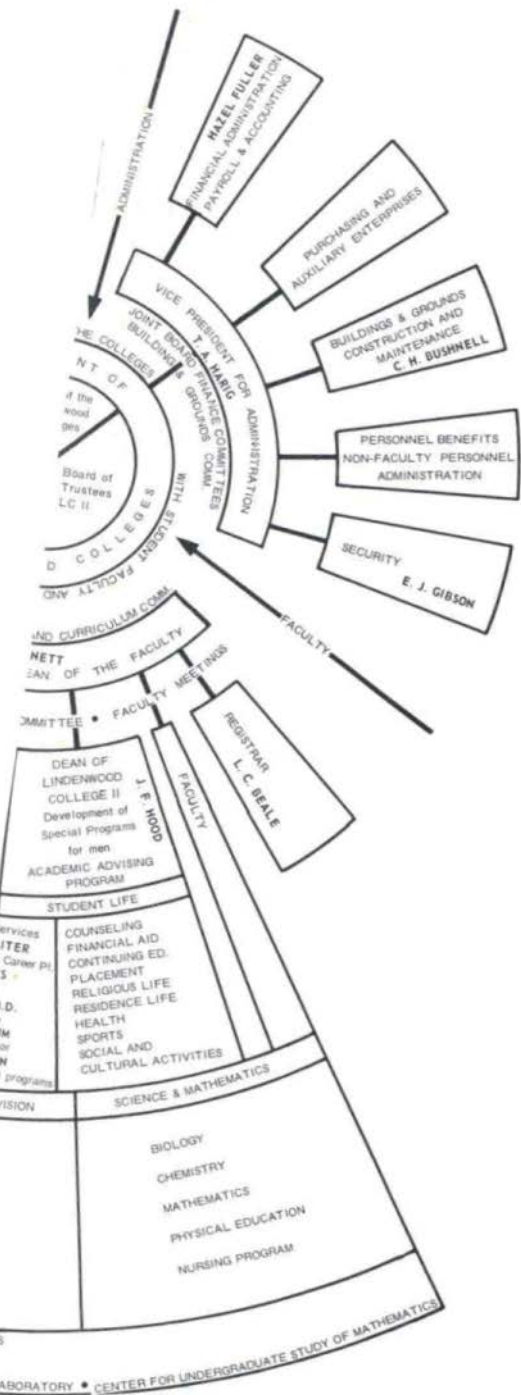
BOOKSTORE--Serves as the campus department store, Terrace Level Roemer. Textbooks, school supplies, greeting cards and sundry other articles may be purchased. Students who wish to have clothes dry-cleaned may also bring them to the bookstore.

POST OFFICE--Station #3 of the St. Charles Post Office is located in the Roemer Arcade. The Post Office is conducted under usual postal regulations. A box is provided for each student. The postal zip code for St. Charles is 63301.

The Lindenwood Colleges

FUNCTIONAL ORGANIZATION CHART





STUDENT BANK--First floor Roemer.
Banking hours are as follows:

Monday through Friday
8:30 a.m. — 11:30 a.m.
1:30 p.m. — 4:00 p.m.

Students are urged to deposit money in the bank to insure safety. The service charge for those students maintaining a deposit is \$3 per year.

THE LINDENWOOD COLLEGE CHAPEL--is jointly used by the college and the St. Charles Presbyterian Church. The Child Development Laboratory is also located in the building.

SIBLEY CHAPEL--located in Sibley Hall and used for various religious services as well as organ, piano, and voice recitals.

THE SWIMMING POOL is in Butler Hall, near the gym. Students not enrolled in swimming instruction classes may use the pool during open pool hours.

THE TENNIS COURTS--and other recreational facilities are available for student use throughout the week except for Sunday from 10 a.m. until noon. The Tennis Courts are adjacent to the New Fine Arts Building.

THE STABLES--and riding ring are located on the back campus.

THE HOWARD I. YOUNG HALL OF SCIENCE--located at the east end of the campus. It houses the natural science division including the departments of biology, chemistry, physics, and mathematics. It has a lecture hall, greenhouse and a memorial lounge for general college use. Also located in Young Hall are the offices of the Dean of the College, LC II and The Community Manager.

THE STUDENT ACTIVITIES BUILDING--located in the center of the campus. It houses the offices of the newspaper, the Lindenwood College 'Ibis' and the yearbook, Linden Leaves. Space is also available for meetings and informal discussion.

THE FACULTY HOUSE--is located next to the Student Activities Building. Members of the Faculty use the building during the year and various meetings are held there.

THE FINE ARTS BUILDING--is located along the Watson Street side of the campus between Roemer Hall and the Chapel. The new Fine Arts Building houses the Art and Dance programs. Spacious studio classrooms provide even northern light. Indoor-outdoor areas provide a flexible environment for the creative student.

THE STUDENT CENTER, "THE WOODEN NICCOLL"--is located in the rear of Niccolls Hall, It is equipped with a juke box, refreshment vending machines and entertainment supplies which provide an atmosphere of relaxation for the student. Identification cards must be presented at the door of the "Niccoll". All guests must be accompanied by a Lindenwood student.

THE MEMORIAL ARTS BUILDING--houses the music studios, classroom and record library, as well as the studio of KCLC, the campus AM-FM radio station.

THE PRESIDENT'S HOUSE--located between the Fine Arts Building and the Health Center.

CAFETERIA

The cafeteria service is available to all students who have paid in advance for meals, either by semester or by the academic year.

Those who do not hold regular meal tickets may purchase meals in the cafeteria at the following prices:

Breakfast	90¢
Lunch	90¢
Dinner	\$1.50

All students entering the cafeteria must show their validated ID card in order to be served. No student shall be admitted to the cafeteria without his own ID card.

A private dining room is available for the use of organizations and clubs. Reservations for the private room should be made 24 hours in advance with the Director of Food Service. Meals for students not holding validated ID cards should be paid for at the time of the reservation of the dining room.

Bare feet are improper for a dining area. Public display of affection is also improper behavior in a dining area and offenders will be dealt with by the Cafeteria Committee.

The Cafeteria Committee works closely with the Director of Food Services in discussing menus for service, and dining hall procedure. It is comprised of students and members of the Food Service.

MEN'S RESIDENCE HALLS

AYRES HALL--Built in 1909. Ayres is the second oldest building on campus. Formerly named Jubilee Hall, it was renamed in 1927 for Dr. George Ayres, who served as president of Lindenwood from 1903 to 1913. Originally the administration building, as well as a dormitory.

IRWIN HALL--Constructed in 1924 and named in honor of the Reverend Mr. Robert Irwin, president of Lindenwood from 1880 to 1893. Residence capacity--83 students.

SPECIAL INTEREST CLUBS

ABC--The Association of Black Collegians is organized to foster black pride and to develop cultural awareness among black students on the campus by promoting the total social and educational concerns of the black movement.

CHOIR--There is a large choir which is open to all students.

ENCORE CLUB--a service organization of second generation Lindenwood students.

IMIRILDIS--a group organized for amateur work in the field of drama, the theater and music. Open to any interested student.

KCLC, AM-FM--the campus radio station, broadcasts educational cultural programs to the campus and community. Also each station provides a wide variety of musical and entertaining student programs. Any student interested in this field may participate in the programs of the station whether or not she or he takes courses in the department.

PSYCHOLOGY CLUB--organized for those with an interest in psychology as a profession... or simply an interest.

PUBLICATIONS

LINDENWOOD COLLEGE "IBIS"--is the campus newspaper published by a student staff. Its aims are to improve communication and to present an accurate reflection of student opinion as well as to maintain a strong editorial policy. Any student is invited to work on the newspaper. It is housed in the Student Activity Building.

LINDEN LEAVES--is the Lindenwood Yearbook.

THE GRIFFIN--is the literary annual, product of the creative writing class.

DEPARTMENTAL HONOR SOCIETIES

ALPHA EPSILON RHO--is the national honorary radio and television fraternity for men and women. Its members are the outstanding students in broadcasting on college and university campuses. Established in 1943, AERho continues to emphasize superior scholarship and creative participation in broadcasting production and activities. The Chapter here at Lindenwood is one of AERho's many active chapters. It was given its charter in 1948.

ALPHA PSI OMEGA--A national dramatics honor society. Open to students enrolled in speech and dramatics classes who have fulfilled specific requirements. In cooperation with the drama classes, the club helps in the presentation of plays during the year. The club presents one play during the year with an all Psi cast.

EL CLUB DE LA AMISTAD--is the Spanish club whose purpose is to promote interest in the Spanish language and acquaint students with the Hispanic culture. Students who have passed Spanish 101-102 or the equivalent are eligible.

ETA SIGMA PHI--National Honor Classics Society.

MU PHI EPSILON--is an international professional sorority. Membership is open to students concentrating in music who are elected on the basis of scholarship, musicianship, and character. Transfer students, faculty, and professional women musicians who fulfill the above requirements are also eligible.

M.E.N.C.--The local Chapter of Music Educators National Conference serves as a professional club for young people who are especially interested in the educative aspect of music.

ORCHESIS--is a national honorary modern dance club which serves to promote interest in dance as an art form. Members selected by audition present a variety of dance programs during the year.

PHI SIGMA TAU--National honor society for Philosophy. Membership is open to any student who completes three courses in Philosophy, has a B average in these courses, and is in the upper 35 percent of her college class.

PHILOSOPHY CLUB--meets several times a year to discuss philosophy and philosophical questions. Students usually prepare papers and lead the discussion. Membership is open to all students who have completed or are currently enrolled in one of the courses in the Department of Philosophy.

PI ALPHA DELTA--local classics society is affiliated with the Senior Classical League (SCL). The club promotes and cultivates an interest in classical civilization, both Greek and Roman, their language, art, history, and other valuable facets of our heritage.

STUDENT NATIONAL EDUCATION ASSOCIATION -- (Sibley Chapter) is the pre-professional association for college and university students preparing to teach. It is an integral part of the National Education Association (NEA)--a voluntary, independent, and non-governmental professional association.

TRIANGLE CLUB--is a local honorary society. Its purpose is to promote an interest in the natural sciences and mathematics on the Lindenwood campus. Membership is limited to science majors and minors with a "B" average in three sciences or math courses.

ACADEMIC RESPONSIBILITIES FOR THE LINDENWOOD COLLEGES

Because we believe in the integrity of the individual, and the rights and honor of the group, we have established as a basis of community life a code of responsibility.

A student entering The Lindenwood Colleges is made aware of his responsibility and his presence on the campus is testimony to the fact that he is in agreement with its principles.

The responsibility for maintaining academic honesty rests with the individual. Failure by any one student to uphold the following regulations undermines the academic standing of the whole college and is counter to the standards of the Academic Responsibility for the Lindenwood Colleges.

I. ACADEMIC RESPONSIBILITY

A. You are responsible not to cheat.

Cheating includes:

1. Giving or receiving aid on examinations or quizzes.
2. Turning in another student's work as your own.
3. Using or possessing any test without authorization by the professor.
4. Writing a test in any place which is not specified.
5. Altering an exam after it has been turned in or any records of any sort.
6. Giving or receiving any aid in a laboratory or classroom not authorized by the professor.
7. Assisting a second party to any of the above.

Note: The student is responsible not only to refrain from cheating but also to avoid the appearance of cheating.

B. You are responsible not to plagiarize or to employ methods of preparation which are not approved by the instructor. Plagiarism shall be defined as:

The dishonest use of the work of

others . . . since the plagiarist offers, as his own, for credit, the language or information or thoughts for which he deserves no credit.¹

Plagiarism falls into two general categories:

1. The use of exact words, phrases or sentences of another person's work without quotation marks and proper documentation.
2. The use of opinions and ideas of others in one's own words, but without proper documentation.

Note: Students are responsible for any typist's mistakes or omissions which constitute plagiarism.

C. You are responsible to uphold library regulations:

1. Reference books and periodicals, except under unusual circumstances when specific permission is granted by one of the librarians, are never to be taken from the library proper. (Library assistant cannot grant the necessary permission.)
2. Reserve books are not to be removed from the reserve shelves without process of signature.
3. Books and periodicals must not be mutilated in any way.
4. No books are to be taken out of the library without process of signature.

II. INDIVIDUAL RESPONSIBILITY

A. Every student while at The Lindenwood Colleges is responsible for:

1. Reporting to the professor upon violations of any of the regulations concerning Academic Responsibility.
2. Going directly to the student who has broken any regulations and urging her or him to report within 24 hours to the

¹Newman P. Birk and Genevieve B. Birk, *Understanding and Using English*, Third Edition. (New York: 1958), p. 696.

professor. The student is not obligated to report another student who is believed to have cheated to the professor.

3. Revealing to no one except to the professor, a member of the Appeals Board or the student who committed the violation, when one has knowledge of a violation.

III. VIOLATIONS OF ACADEMIC RESPONSIBILITY

It is believed that any suspicion of violation or covert violation of Academic Responsibility should be a confidential matter between the professor and the accused student. If guilt is admitted by the student, the professor is free to fix the penalty within reasonable limits for the violation. In such a case as cheating on a test or exam, a reasonable penalty may be a failure mark. And in the instance of repeated violation, a professor may fail a student in that course. In cases of plagiarism, a professor may wish to make the student rewrite the paper, and other repeated violations of this kind warrant a failure on the paper or in the course. In a situation in which a professor is unable to determine decisively if a student has cheated, he can choose to dismiss the incident or bring it before the Appeals Board. The Appeals Board will then attempt to establish guilt or innocence. But the professor will be allowed to fix the penalty if guilt is established. The student may also appeal a professor's penalty to the Appeals Board if he or she feels it is excessively harsh, such as barring him from class on the first suspicion of cheating. The Appeals Board if in agreement with the student, has the power to lessen the penalty.

It is to be understood, however, that the initiative in handling a suspected or affirmed violation of Academic Responsibility

lies with the student and the professor. The Appeals Board is merely an appeal body to handle difficult cases only after agreement cannot be reached between student and professor.

IV. APPEALS BOARD HEARINGS

An Appeals Board hearing shall proceed according to the following rules of due process:

1. Each party (the student and professor) shall be informed in writing of the date and subject (whether to decide guilt or innocence or to question a penalty) of the hearing.
2. The student has the right to assistance in defense from another student or faculty member.
3. The burden of proof lies with those bringing the charges.
4. The student and professor should have the opportunity to testify, present evidence and call witnesses. A student should be able to hear and question adverse witnesses.
5. All evidence must be introduced at the hearing and the decision will be based only on the presented evidence. Seven out of eight votes is the consensus necessary to sustain the charge.
6. A written record will be kept of every proceeding.
7. The decision of this board is final and binding on both parties.

Procedures for establishing the Appeals Board:

1. The Appeals Board shall consist of eight members: four faculty members and two students from Lindenwood College for Women and two students from Lindenwood College II. The Dean of the College is allowed access to a hearing, but has no voting power.

2. The four faculty members shall be elected or appointed to the Appeals Board each spring by members of the faculty.
3. Elections for student members of the Appeals Board will be held when a vacancy occurs. Each student elected to the Appeals Board will serve in his/her position as long as he/she remains a student at The Lindenwood Colleges or until he/she resigns. A student must have at least a 2.0 cumulative average.
4. A secretary (a faculty member or a student) will be elected by members of the Appeals Board from their ranks to handle the written notifications and minutes of the hearings.
5. In the event that all of the student members of the Appeals Board are absent from the campus when a case arises, such as at the end of the academic year, the four faculty members are authorized to hear an appeal.
6. All the members of the Appeals Board are responsible for knowing the procedures concerning hearings so that any one of them may begin the necessary action should he/she be approached by either student or professor.

IF YOU WANT . . .

To change a course

See your faculty advisor

To take an overload

File an application with the Dean of the College

To obtain tickets for cultural events

See Mrs. Bloebaum, Roemer Hall,
Room 113

To pay cash on your account,
cash checks, deposit money
Go to the Bank in Roemer

To schedule an event or reserve
a meeting room

Dean's Office, Lindenwood College for
Women

To inquire about financial aid

See Miss Mary Yonker, Financial
Aid Secretary – Roemer 101

Personal guidance and counseling

Director of Intercultural Programs
–Roemer 325.

Chaplain Robert H. Betts—Roemer 31

Career guidance

Miss Mary Lichliter, Dean of
Continuing Education

To inquire about social activities

See LC II Social Chairman

Medical Assistance

Go to the Health Center

To rent linens for your personal use

A bundle of fresh linens consisting of 2
sheets, 1 pillowcase, 2 towels, 1 wash
cloth, and 1 bath mat can be secured by pay-
ment of \$30 for the academic year to the
Business Office. Fresh linens are issued
each week.

To have clothes dry cleaned

Take them to the bookstore.

**To find answers to questions
not listed here**

See the Dean of the College

ST. CHARLES CHURCHES

- Baptist First Baptist Church
400 North Kinghighway
- Episcopal Trinity Episcopal Church
318 South Duchesne Drive
- United Church of Christ St. John's Church
517 Jackson Street
- Friedens United Church of Christ
1702 Harvester Road
- Good Shepherd United
Church of Christ
3115 Elm Street
- Latter Day Saints. 509 Clark Street
- Lutheran Immanuel Lutheran Church
103 South Sixth Street
- Our Savior Church
2800 West Elm Street
- Methodist First Methodist Church
801 First Capitol Drive
- Presbyterian
St. Charles Presbyterian Church
Watson and Sibley Street
- Roman Catholic
St. Charles Borromeo Church
115 Decatur Street
- St. Peter Church
221 First Capitol Drive
- Christian Disciples of Christ
1815 Boonslick Road
- Christian Science Society
1140 Tompkins Street
- Synagogue Temple Israel
10675 Ladue Road, Ladue

LINDENWOOD COLLEGE II 1970 SOCCER SCHEDULE

Saturday		There
September 12	Principia College	2:00 pm
Tuesday	Harris State	Here
September 14	Teachers College	4:00 pm
Wednesday		There
September 23	Meramec Jr. College	3:30 pm
Saturday		Here
September 26	Westminster College	2:00 pm
Tuesday		Forest
September 29	Jr. Varsity Tournament	Park
Thursday		
October 1	Tentative Dates	
Saturday		
October 3	Subject to change	
Tuesday		Here
October 6	Forest Park Jr. College . .	3:30 pm
Saturday		There
October 17	Westminster College	2:00 pm
Tuesday		Here
October 20	Meramec Jr. College	4:00 pm
Wednesday		There
October 28	Washington University. . .	3:30 pm*
Saturday		There
November 7	Blackburn College	1:00 pm
Monday		There
November 9	Forest Park Jr. College . .	3:30 pm
Saturday	Greenville College	There
November 14	Homecoming	1:30 pm
Thursday		There
November 19	Harris Teachers College . .	3:30 pm

Exhibition Games – Dates to be announced:

St. Louis University
Southern Illinois University
Florissant Valley Community College
University of Missouri – St. Louis