

Lindenwood University

Digital Commons@Lindenwood University

Faculty Meeting/Council Minutes

Lindenwood Documents, Booklets,
Miscellaneous

1974

Lindenwood College Faculty Meeting Minutes, 1974-1975

Lindenwood College

Follow this and additional works at: https://digitalcommons.lindenwood.edu/faculty_council



Part of the [Higher Education Commons](#)

Dr. J. Moore

FACULTY MEETING AGENDA

September 4, 1974, 1:30 p.m.

Fine Arts Building, Room 202

Mr. McCluer, Presiding

Invocation

Minutes of the May meeting

Introduction of new faculty and staff - Mr. Barnett

Report on the 1974-75 Freshmen - Mr. Gorsky

Organization of the Faculty - Mr. Barnett

- 1. Meeting times *Just Wed. of mo.*
- 2. Election of Faculty Secretary *Nichols*
- 3. Election of Faculty Treasurer, establishment of dues *Emory*
- 4. Election of EPC replacement *Jeanne Hildebrand*
- 5. Announcement of committee appointments

Last Wed. of Sept. 25

Reports

- 1. Summer Session - Mr. Hood *304*
- 2. Evening College - Mr. Miller
- 3. Business and Public Affairs - Mr. Berg
- 4. Development - Mr. Smith
- 5. Presidential Search - Miss Yonker

Business from the floor

Announcements

- 1. Orientation and Registration - Deans Crozier and Delaney
- 2. Registrar's Office - Mrs. Emory
- 3. Library location for college and university studies, faculty club, general information - Mr. Barnett
- 4. Faculty-Board informal buffet - Mr. McCluer
- 5. Others

*Tue Oct 1 6:30 p.m.
Quidno*

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 19, 1974

Following a dinner honoring those retiring from the faculty, administration, and staff this year, President McCluer convened the faculty for the purpose of hearing resolutions.

Dr. Hood read resolutions in recognition of the great service given by Agnes Sibley, Hazel M. Toliver, Lula Clayton Beale, Mary E. Ambler, and Helen Davies. Copies of the resolutions are attached.

Upon motion made for each resolution, the resolutions were approved by the faculty with instructions that they be spread upon the minutes of the faculty and transmitted to the Boards of The Colleges.

There being no further business, the meeting was adjourned.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

R E S O L U T I O N

Agnes Sibley has been a member of the faculty of Lindenwood College for Women, and, more recently, The Lindenwood Colleges, since 1943.

She received the bachelor's degree in English from the University of Oklahoma in 1936 and her Master of Arts from Oklahoma in that same year. Her M.A. thesis dealt with John Donne and T. S. Eliot. She received the Doctor of Philosophy in English from Columbia University for a dissertation on Alexander Pope's Prestige in America. While at Columbia, she was Lizette Andrews Fisher Fellow.

She has written both prose and poetry over the years. Her most recent work was a critical biography of May Sarton for the Twayne United States Authors Series. She was chosen the Faculty Lecturer by administration and students in 1965 and delivered a memorable address for those of us who were here then on "Paradox and Poetic Truth."

She has traveled widely in England, Germany, France, Sicily, Italy, and Greece. From 1951 to 1953 she was a participant in a teacher exchange that took her to Bishop Otter College in Chichester, England, an experience that produced yet another book, Exchange Teacher. That stint in England produced lasting friendships for Dr. Sibley, and she has spent portions of the last several years near Chichester. She will leave shortly to make her residence there the year round.

On this campus, she has been for years a formative and important influence in the local chapter of the American Association of University Professors. In addition to serving on more committees than she, or anyone else, can remember, she was, for years, President of Alpha Sigma Tau.

But it is for her scholarship, her devotion to literature in particular, and the humanities in general, her loyalty and long service to this College and its students that Agnes Sibley will be remembered. She remains a member of the faculty as Professor Emeritus. It is one of the strengths and beauties of the academic community that its long-time members can be built into the very heart of the college and can stay there always.

F. L. McCluer

Howard A. Barnett

James F. Hood

Adopted by the Faculty
of The Lindenwood Colleges
on May 19, 1974

RESOLUTION

Hazel Toliver has been a member of the Lindenwood faculty since 1957. Before joining Lindenwood, she taught in several high schools, then at Indiana University, the University of Kansas City, and at what is now Northeast Missouri State University.

She received her Bachelor of Arts in Latin and English from the University of Arkansas in 1929 with a thesis on "Influence of Classical Comedy on Characterization in the Plays of Ben Jonson." Her doctor of philosophy degree is from the State University of Iowa in Classics with a thesis on "The Theatre as a Force in Roman Society." The Roman theatre has remained her interest and speciality ever since. While at Iowa, she was successively a University Scholar, a Research Fellow, and a Teaching Assistant.

She has traveled in many parts of the world, in England, France, Switzerland, Italy, Greece, Turkey, Portugal, and Canada, with three difference periods of European travel. She has written extensively in the past several years - fourteen articles, seven reviews, one book completed and another in progress.

Her professional associations include the American Philological Association, the Classical Association of the Middle West and South, the American Classical League, and the American Association of University Professors. She is active in Eta Sigma Phi honorary society.

In addition to her course work, which was both in classics and in history for the last several years, she has had the normal outlandish load of faculty committees, including work on the faculty constitution and Educational Policies Committee.

With Dr. Toliver the commitment to classical civilization and the humanities has enriched both faculty and students in the years she has spent at Lindenwood. Though she is migrating to Pocahontas, Arkansas, she will remain a member of this faculty, as Professor Emeritus, and we will hope to see her often in the future.

F. L. McCluer

Howard A. Barnett

Adopted by the Faculty of
The Lindenwood Colleges on
May 19, 1974

James F. Hood

R E S O L U T I O N

It may be possible to continue The Lindenwood Colleges without Lula Clayton Beale but it is doubtful. She is from Kentucky, which may explain part of it, but there is something else, a meticulous devotion to Lindenwood and its students that brings them back to see her, year after year.

She received her Bachelor of Science from Murray State, and her Master of Arts from George Peabody College for Teachers. She spent twenty-three years teaching in the public school system of Murray. She has traveled widely in England and the Continent.

Lula Clayton first came to Lindenwood in 1952 as Head Resident in Butler Hall and Assistant to the Director of Guidance and Placement. She added the duties of Registrar in 1953, and became full-time Registrar in 1954.

Since then she has kept track of all of us, packing us through our courses, collecting our grades, agonizing over our incompletes. In particular, she has bragged over all the faculty and student children to the point of making herself honorary godmother to the whole Lindenwood community.

As she becomes Registrar Emeritus by action of the faculty and board, she will be a part of this community always.

F. L. McCluer

Howard A. Barnett

James F. Hood

Adopted by the Faculty
of The Lindenwood Colleges
on May 19, 1974

RESOLUTION

Mary Ambler is an alumna of this College, so that her associations and loyalties go back to her own student days. As a student, she became a member of Alpha Sigma Tau, the women's college honorary society.

After her Bachelor of Arts degree at Lindenwood, she received the B.S. degree from Columbia University, and the Master of Arts from the University of Chicago.

After building and establishing a library at Blackburn College in Carlinville, Mary came back to Lindenwood as Assistant Librarian and heiress apparent in 1964 and succeeded to the title of Head Librarian in 1967.

Her monument here will certainly be the new Butler Library, rising around the cruciform shape of the old one. Working with the architects and the library committee, Mary succeeded in giving us a facility we can be proud of. Of course, not everything works out as you intended. When the faculty and student carrels were under discussion, we specifically asked for transparent doors on the student carrels and solid ones on the faculty studies, so faculty could hide, but students could not. Naturally, they were built just backwards, but as things have worked out, it is probably just as well.

Mary has been an unusual sort of librarian, one who did not mind if the books were taken off the shelves and read. She has been willing to put up with a certain amount of untidiness, if people would only use the library.

Mary has been a world traveler during her summers, and the exhibits in the library have displayed many of her souvenirs and treasures.

By action of the faculty, Mary now becomes Librarian Emeritus. We are proud to have her remain as a part of our community.

F. L. McCluer

Howard A. Barnett

James F. Hood

Adopted by the Faculty of
The Lindenwood Colleges
on May 19, 1974

R E S O L U T I O N

Helen Davies was a student of Lindenwood who finally came back to the College. In between these two periods at Lindenwood, she lived in many places, including some thirteen years in Australia.

She returned to Lindenwood in 1965 as Head Resident in Butler Hall and for the last three years has been Head Resident at McCluer Hall. During that time she has become a real part of our academic community, often taking classes. She is a grandmother of some distinction, but characterized for us by her devotion to the College and its students, particularly those who have passed through her two residence halls.

Mrs. Davies is one of that large number of people who have helped make Lindenwood what it is through the years.

F. L. McCluer

Howard A. Barnett

James F. Hood

Adopted by the Faculty of
The Lindenwood Colleges on
May 19, 1974

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 29, 1974

The regular and final meeting of the Faculty of The Lindenwood Colleges for the 1974-75 academic year was held in the New Fine Arts Building at 1:30 p.m., Wednesday, May 29, 1974. President McCluer presided and gave the invocation.

There were no student representatives present since the meeting was held after commencement and no students were on campus.

Dr. Bornmann moved that the minutes of the May 1 meeting be approved as distributed. The motion was seconded and accepted.

Dean Barnett, in reporting for the Educational Policies Committee, explained the Individual Contract Degree Program and moved on the recommendation of the Educational Policies Committee that this program be approved with the several changes that had been agreed to by the faculty. The motion was seconded and passed. Copy of the program, as amended, is attached.

Also on the recommendation of EPC Dean Barnett moved that approval be given to LCC 301: Colloquium.

The evening Colloquium seeks to establish an understanding of the liberal arts which will undergird the work of Lindenwood students in their particular academic fields. Students must have completed basic work in English composition prior to enrollment.

The theme of the course for the Fall of 1974 will be The Democratic Experience. Drawing on interpretations of this theme in art and literature, its interrelations with science and technology, its historical expression and the interpretations of the social sciences, the course will encourage students to relate their individual experience to a major theme in our culture.

Prerequisites: English 201, 202 and sophomore standing as a degree candidate in the evening college.

The motion was seconded and passed.

Dean Barnett moved on the recommendation of EPC that the faculty approve the concept of a program of Women's Studies so that steps may be taken during the summer to elicit grant funding. The motion was seconded and passed. (The purpose and general design of this program are attached.)

Dr. Hood read resolution expressing appreciation for the service Dr. Luis Galvez has given to The Lindenwood Colleges and moved that the statement be entered in the minutes and transmitted to the Board. The motion was seconded and approved. (Copy of resolution is attached.)

Miss Ambler asked that all library books be turned in since a complete inventory is being made of library holdings.

Dean Delaney announced that all student folders should be returned to him and to Dean Crozier.

Dr. Bornmann announced that he had donor cards for those interested in donating any organs of their bodies for transplantation, therapy, medical research or education.

Dean Barnett requested faculty members to turn in Faculty Manuals, summer addresses, and catalog copy. He also expressed appreciation for cooperation of the faculty this year.

Ms. Ebest announced that for the sixth year Lindenwood had received a grant for a National Summer Youth Sports Program.

Since Miss Beale will be retiring this summer, she turned in the Treasurer's report, which showed a balance on hand of \$11.75. By mutual agreement John Nichols will serve as Treasurer of the Faculty, as well as Secretary of the Faculty, until elections are held in the fall.

Dr. Bornmann moved that since the official business of the academic year is over, the faculty be adjourned with the following notations:

1. We, as the faculty, appreciate the effort and sacrifice which President McCluer has made for us during the past year.
2. We wish a pleasant summer to all of our colleagues, even those who will be teaching in Summer School.
3. We look forward to the happy and healthy return of us all in September.

The motion was seconded and approved.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

INDIVIDUAL CONTRACT DEGREE PROGRAM

- I. The Individual Contract Degree Program is an alternative to the traditional degree concentration at The Lindenwood Colleges. The Contract Degree Program should not replace any existing degree program, including those in which a student may have a double Area of Concentration, and can be elected only when the student's educational objectives cannot be met through one of our standard programs.

Supervision of this program is provided by a Joint Review Committee comprised of students and faculty members equally representative of the Curriculum Committees of Lindenwood College for Women and Lindenwood II.

The standard college degree requirements for the Bachelor Degrees will be maintained. This includes the requirement of the Lindenwood Common, foreign language requirements for the Bachelor of Arts, the appropriate distributional requirements, course load, and standard grading practices. (Any variation in the pass-fail stipulations of the regular program must be worked out in the contract.)

II. Reasons for Use of a Contract Degree Program

- A. Demonstrated inability to meet needs within the existing programs.
- B. Need to meet a particular ability or achievement objective.
- C. Need to meet a particular career objective.
- D. Need to prepare for a particular philosophical, religious, or aesthetic life role.
- E. Need to achieve a level of personal development in areas which the individual student determines himself/herself.

III. Procedures by which a Contract Degree Program is established and set up

- A. At the beginning of each long term the Joint Review Committee will conduct an orientation session for the purpose of explaining the use of the contract to all eligible students.
- B. Ordinarily a contract may be formulated no sooner than the end of the freshman year, and no later than the end of the first long term of the junior year.
- C. Students desiring to enter this program should obtain the proper forms from their respective Deans.
- D. Students interested in the Contract Degree Program will choose an Adviser from the faculty who, with the student, will develop a Committee of at least three faculty members. These faculty members should be in disciplines covered by the Contract.
- E. The student and his/her faculty adviser and faculty committee will then draw up the contract and submit it to the Joint Review Committee which will evaluate the contract and make recommendations concerning its

adoption. This evaluation is submitted to the Curriculum Committee of the student's College and then to the Educational Policies Committee for final approval subject to administrative review for commitments of resources and budget. Each year, prior to preregistration, contract students, their advisers, and their Advisory Committee should make reports to the Joint Review Committee concerning the progress made.

F. On completion of the requirements of the contract, the student's adviser and Faculty Committee, through authorization of the Joint Review Committee, will indicate satisfactory completion of the contract to the Registrar who is thereby authorized to take this recommendation for the Degree to the Faculty at the appropriate time.

IV. The contract should contain a statement to the effect that the student recognizes that he or she is being certified for graduation only, and that he or she has chosen to shape his or her own program within the limits of the resources, faculty and financial, which can be provided by the College. The student also accepts the responsibility for the consequences of this decision: for example, that the contract Area of Concentration may not be recognized or found acceptable by other persons, institutions, or graduate schools.

V. Provisions for Dissolution and Return to a Standard Degree Program

A. Dissolution of the contract and arrangements for return to the standard degree program may be initiated by the student or his Advisory Committee and must be approved by the Joint Review Committee.

B. Formal notice of dissolution of a contract must be filed with the Registrar by the Adviser, and the Adviser is then responsible for directing the student in resuming standard degree program.

TO: Faculty of Lindenwood Colleges

FROM: Curriculum Committee of Lindenwood College for Women

Re: Approval of the purpose and general design of a supplementary program of Women's Studies so that steps may be taken during the summer to elicit grant funding.

Recognizing the necessity for colleges and universities to continue to evaluate and develop curricula with respect to the particular needs of women in higher education and to the need to prepare women students for a changing role in our society, the Curriculum Committee of Lindenwood College for Women has considered the need for a program of Women's Studies. The Committee has reviewed the Carnegie Commission Report on the Status of Women in Higher Education, the annual survey of the expectations of Lindenwood's students with respect to social and vocational roles, the response of students to the 1974 January course, LC Seminary on Women, and an extensive array of data from other sources. In the light of this information the Committee recommends that the following principles be used as guidelines for a more detailed proposal with which to seek funding.

PURPOSE:

- A. To develop the resources necessary to integrate course work related to Women's Studies into the existing curriculum.
- B. To develop a comprehensive program with both cognitive/academic and personal/social components to supplement and enhance the value of the Lindenwood academic experience for women students.
- C. To extend the resources of the college in counseling and placement with emphasis on the particular needs of women students, their goals, and their conflicts.

PROGRAM DESIGN

- A. The Committee does not anticipate a separate academic concentration in Women's Studies (except conceivably through a contract degree.) Instead, each department will be encouraged (funded) to develop course(s) which specifically meet the academic needs of women students. These courses will be offered once or twice to assess their effectiveness and appropriateness. Finally, the department will develop a plan by which the most valuable and successful aspects of the course are integrated with other more conventional offerings. The individual "women's" course will thus become redundant and can be removed from the list of offerings. The LC Seminar on Women will remain the single "women's" course.
- B. Much of the literature we have reviewed suggests that women need more than just academic preparation if their entry into the post-graduate world is to be successful. The Committee recommends that funding be sought to extend our resources in counseling, field study, and placement so that vocational/social decisions can be made more intelligently and appropriate work-related social skills be developed within a framework of group support. Specifically, we are considering support groups which will consist of women alumnae, faculty, and students as a vehicle to accomplish some of our purpose. However, this tool will need to be more completely explored.

RESOLUTION

Luis Galvez has been a member of the Lindenwood faculty since 1968. Prior to coming here, he was Professor of Spanish Literature and Language at the College of St. Teresa. He has taught also at St. Mary's College and in a training program for Peace Corps Volunteers at the University of Missouri.

He has his baccalaureate degree from the Central University of Quito, Ecuador in classical languages and literature. He holds also the Master of Science from the University of Notre Dame in Education and Philosophy, and the doctor of philosophy from that same university for a thesis on "Education for Inter-Americanism." He has held a fellowship from the Institute for International Study.

He is active in a number of professorial organizations including the Modern Language Association, the American Council of Teachers of Foreign Language, and the American Association of University Professors. He belongs to Sigma Delta Pi and Pi Delta Phi honorary fraternities.

Professor Galvez has been an active chairman of his department and a prominent member of the humanities division. His coursework has ranged widely over Spanish language and literature and Latin American culture.

Though a member of the faculty of The Lindenwood Colleges for a relatively short time upon retirement, Luis Galvez has earned our recognition of his role as teacher and colleague.

F. L. McCluer

Howard A. Barnett

James F. Hood

Adopted by the Faculty
of The Lindenwood Colleges
on May 29, 1974

Dr. Moore

FACULTY MEETING AGENDA

September 25, 1974, 1:30 p.m.

Fine Arts Building, Room 202

Dr. McCluer Presiding

Invocation: Dr. McCluer

Minutes of the September 4, 1974 meeting (attached)

Report of the Educational Policies Committee -- Dr. Barnett

1. St. Charles County Junior College District Study
2. Graduate Cooperative Programs
3. Distributional Requirements

Report on Contract Degree Programs as requested by EPC

Church-College Study -- Dr. Barnett

Search Committee Report -- Dr. McCluer

Report -- Dr. Berg

Business from the floor

Announcements

United Fund -- Mr. Smith

Adjournment

*Div. meeting on J.C.D. position and committee
Report to EPC
MBA program with Dean Wagon SKU
M.A. in educ. SKL work here*

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
September 4, 1974

The opening meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, September 4. President McCluer called the meeting to order. Dr. Bartholomew gave the invocation.

Dr. Bornmann moved that the minutes of the May 19 and May 29 meetings be approved as distributed. The motion was seconded. It was moved, seconded, and passed that the word "Seminary" in line 9 of the first paragraph in the attachment to the May 29 minutes from the Curriculum Committee of Lindenwood College for Women in regard to a supplementary program of Women's Studies be corrected to "Seminar." The motion as amended was approved.

Dean Barnett introduced the following new members of the faculty: *and staff*

Penelope Biggs, Assistant Professor of English
James Evans, Assistant Professor of Psychology
Steve B. Ruhavina, Associate Professor of Education
Robert G. Wilke, Instructor of Communication Arts
Patricia J. Delks, Librarian
Sister Loretta Findysz, part-time Instructor in Biology
Alfred Ihekoronye, part-time Instructor in Biology
Anne Perry, Assistant Professor of Modern Languages, who has
previously been employed on a part-time basis
Eva Emory, Registrar

He also welcomed Watler Grundhauser, who will be offering one course on a tutorial basis.

Mr. Gorsky introduced the following members of the Admissions staff:

Daniel Ray
Emily Bruce
Dorothy Spellman
Sandra Lovinguth

Dean Barnett announced that faculty meetings will be held the first Wednesday of each month except for October. The next meeting will be September 25.

John Nichols was nominated as Faculty Secretary. After a motion, which was seconded and passed, that nominations be closed, Mr. Nichols was elected by acclamation.

Eva Emory was nominated to be Faculty Treasurer. It was moved, seconded, and passed that nominations be closed. Mrs. Emory was elected Faculty Treasurer by acclamation.

Mrs. Emory moved that faculty dues be \$5.00 a year. The motion was seconded and passed.

The tellers distributed ballots for one person to be elected to the Educational Policies Committee to replace Mary Gruber. The nominations from the Nominations Committee are:

Jean Fields
Jeanne Huesemann
Suzanne Taylor

There were no nominations from the floor.

Jeanne Huesemann was elected to serve on the Educational Policies Committee.

Dean Barnett announced that the following had been appointed to serve on committees:

Educational Policies Committee

Louis Florimonte

Lindenwood College Curriculum Committee

Steve Rukavina
Jeanne Huesemann

Lindenwood College II Curriculum Committee

C. Edward Balog
Elwood L. Miller

Special Terms Committee

Esther L. Johnson

Special Events Committee

Robert Wilke

Academic Resources Committee

Anne Perry
Boyd Morros

Admissions and Financial Aid Committee

Harry Hendren

Concerts and Lectures Committee

B. Richard Berg

Dr. Hood reported that the total enrollment for the Summer Session was 304. Of that number, 104 were our regular students; 10 had just graduated from high school and are enrolled at Lindenwood this fall.

Dr. Miller reported that in the summer program of the Evening College there were 16 classes, as compared with 11 in 1973, 222 class seats, compared with 97 last year, and 12 faculty as compared with 9 last year. The gross income for 1974 was \$26,000 with \$9,000 net contribution to the college. For 1973 the gross income was \$12,000 with \$5,000 net contribution to the college.

Dr. Berg announced that department chairmen will be getting computer printouts each month showing amounts that have been spent.

He reported that the budgeted expenses for the year ending June 15, 1974 were \$2,737,646, budgeted income \$2,273,667, and an anticipated deficit of \$463,979. The actual net deficit was \$553,570, with expenses reduced to \$2,696,536 and income dropping to \$2,142,966. In May two operating budgets were projected for consideration by the Boards for the fiscal year ending June 15, 1975. One budget continued a freeze on salaries and wages, and one anticipated an average salary increase of 6%. The 6% increase projected at that time would have given us an operating deficit of approximately \$650,000. However, there are some hopeful signs that the deficit will not be that large. The budgets will be revised to show the increase in enrollment and will be presented to the Boards when they meet October 2.

Dr. Berg stated that there were few areas left where substantial cuts in operating expenses could be made, and additional sources of student revenues must be found. 450 more full-time students could put us in the black this year. One alternative that is being explored is the possibility of a cooperative community college district in St. Charles County that would contract with existing institutions rather than establish a competing institution. A committee of Growth, Inc., with representation from Lindenwood, St. Mary's Junior College of O'Fallon, and Lewis and Clark Vocational Technical School, is studying the feasibility of such an arrangement. There are nearly 2,000 high school graduates in St. Charles County projected for next June, approximately 39% of whom will go on to college. If half of the 800 college-bound students each year stayed in St. Charles County and took advantage of a cooperative community college program, we are talking about a 2-year pool of 800 students - a manageable number for existing institutional resources in the county. The Master Plan for Higher Education in Missouri published by the former Missouri Commission on Higher Education and the Master Plan for the City of St. Charles, both call for the establishment of a public community college in this area. A completely separate comprehensive community college in St. Charles would be disastrous for Lindenwood.

Mr. Smith reported for the year ending June 15, 1974 \$119,000 was received in gift income for operating expenses and \$247,000 in capital income, giving a total of \$366,000 gift income, compared with \$161,000 for the previous year. \$10,350, from 63 parents, was received in the Parents' Fund Campaign, \$23,200 from 786 donors in the Annual Alumni Campaign, and \$20,682 in the Community Support Campaign from 208 local contributors. Through August 15, 1974 \$28,000 has been received in operating and capital income, compared with \$21,000 last year. He also reported that EXXON Foundation had made a grant of \$5,200 following a proposal sent in by Dr. Linda Nelson to incorporate the computer into a psychology course on behavior. The Arts and Education Council made a grant of \$1,050 for funds for a summer film festival for St. Charles children to be held on the Lindenwood campus, which was the result of a proposal made by Jean Fields. Five grants have been made by the Missouri State Council on the Arts. He said that a high priority this year was to identify some major donors.

Miss Yonker reported that since the firm of Associated Educational Consultants was employed, Lindenwood literature has been sent to 21 presidential candidates. Three of these candidates - J. Kenneth McDonald, John E. Smylie, and William C. Spencer - have come for interviews. There is unanimous enthusiasm for William C. Spencer. The Board committee will invite Dr. and Mrs. Spencer to return for further interviews soon after September 10 when the Spencers return from vacation.

She also announced that 105 students, with a total amount of \$90,812, had received Missouri Student Grants, making the average grant \$865. 33 students did not receive grants because funds were exhausted, and 54 students had no need.

Dean Crozier reported that Stacey Smith would serve again as Head Resident in Butler Hall, Barbara Marentette would move to McCluer Hall, Sharon Serre, a former Lindenwood student, would be in Sibley Hall, and Judy Eifert, a nursing student at St. Mary's, would be Head Resident in Parker Hall. She announced that orientation for new students begins at 3:30 Thursday, September 5, with the President's Convocation in Jelkyl Center, and a reception for new students and their parents following the convocation. There will be an open house for new students and their parents to meet the faculty September 5, at 7 p.m., in the Library. Registration will begin at 1 p.m., Friday, September 6, and will continue through Saturday. Dean Delaney said that he and Dean Crozier were very pleased with the incoming students.

Mrs. Emory asked that directions for registration be followed.

Dean Barnett announced that reports on studies and trends in higher education, statistical reports, higher education newsletters, etc. will now be in a central location in the Tower Room of the Library.

President McCluer reported that he and Dean Barnett had met with the Sessions of two Presbyterian Churches - Ladue Chapel and Webster Groves - to talk about the church-college relationship. They expect to meet with other churches later.

President McCluer announced that in order to provide an opportunity for the faculty, the administration, and members of the Boards to get to know each other better, Dr. and Mrs. Russell Crider will be hosts for an informal supper on Tuesday night, October 1, the night before the regular fall meeting of the Boards. All members of the faculty are invited to attend the event at 6:30 p.m. Invitations and directions for reaching the Crider's will be sent later. The informal get together was a recommendation of a team of management consultants who examined the institution last month and will be reporting in writing to the Board of Control by next week.

There being no further business, the meeting was adjourned.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
September 25, 1974

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, September 25. President McCluer presided, and gave the invocation.

Hollis Heyn represented the students of Lindenwood College for Women and Mark Zimmer represented the students of Lindenwood College II.

Mr. Wehmer asked that the minutes of the September 4 meeting be corrected to include a statement that he had inquired about faculty status for the new registrar. Dean Barnett replied that the matter would be referred to the Faculty Council. Mr. Palank asked that the statement "Dean Barnett introduced the following new members of the faculty" on page 1 of the September 4 minutes be changed to "Dean Barnett introduced the following new members of the faculty and staff." The name of Steve B. Rubavina in the list of new members of the faculty and staff on page 1 should be corrected to Steve B. Rukavina. Dr. Doherty moved that the minutes of the September 4 meeting be approved as corrected. The motion was seconded and passed.

Dean Barnett reported that the Faculty Council had received a recommendation of faculty status for the Registrar which will be considered.

In reporting for the Educational Policies Committee, Dean Barnett said that progress of the committee studying a junior college district was discussed and presented to EPC. Dr. Berg distributed possible statements for a Board position in regard to a community college, copy of which is attached. The Board committee studying this problem would like input from the faculty - additional statements, criticism, etc. GROWTH, INC., which is a promotional organization of St. Charles County studying the needs of the county and ways to attract more business, also has a committee studying the program. It was suggested that a meeting should be held with the faculty about this. After discussion, it was agreed that each division meet and discuss this, and then go to EPC as a clearing house.

The members of the Board Committee to Study Community College Program are:

Robert Hyland
Roland T. Pundmann
Mrs. Warren McK. Shapleigh
Armand C. Stalnaker
E. J. Wipfler, Jr., M.D.
Howard A. Barnett
B. Richard Berg

The members of the Junior College District Study Committee of GROWTH, INC. are:

Frank Brockgreitens, Mayor, St. Charles
 Terry Williams, Mayor, St. Peters
 Del Peters, Mayor, O'Fallon
 Ms. Nancy Reynolds, Mayor, Wentzville
 Charles Boswell, District Manager, Union Electric
 William H. Weber, Personnel Director, Metal Goods
 Div. (member St. Charles School Board)
 E. J. Wipfler, M.D.
 Mrs. Grace Nichols, Chairman, Citizens Advisory
 Committee St. Charles City Master Plan
 William Terrill, Teacher
 Barbara Cook, Home Builders' Association
 Joan Rauch, Secretary, GROWTH, INC.
 Frank Colaw, Superintendent, St. Charles City Schools
 Gene Henderson, Superintendent, Francis Howell School District
 Cliff Jones, Superintendent, Wentzville School District
 Harold Griffin, Superintendent, Orchard Farm School District
 Dean Riley, Superintendent, Fort Zumwalt School District
 B. Richard Berg, Vice President, The Lindenwood Colleges
 Howard A. Barnett, Vice President and Dean, The Lindenwood
 Colleges
 Sr. Rose Agnes Beckerle, President, St. Mary's Junior College
 Louis Clark, Director, Lewis & Clark Area Technical School
 Fr. John Hickle, Duchesne High School
 James Komaski, St. Dominic High School
 Sr. Mary Isabelle Schlereth, Principal, St. Mary's Academy

In continuing the report of EPC, Dean Barnett said that when the question of the evening college first came up, we had contact with the Dean of St. Louis University. Now the establishment of the MBA program on the Lindenwood campus under the auspices of St. Louis University and their faculty is being discussed. The next step will be for Dr. Miller and Dean Wagner, of St. Louis University, to draw up a proposal for the MBA program on our campus which would be offered only in the evening. This would be a duplicate of the program offered on the St. Louis University campus. Also under discussion is the establishment of a master's program in Early Childhood Education on the Lindenwood campus, under the auspices of St. Louis University. This would be St. Louis University's only program in this field and would not be a duplicate program. For the last year and a half graduate courses in remedial reading have been offered by St. Louis University on the Lindenwood campus.

Also brought up at the meeting of EPC, Dean Barnett reported, was the matter of distributional requirements, but no action was taken.

Dean Barnett also reported that the Humanities Division has asked that the evaluation of the evening program be brought up. This is on the agenda for EPC, and the work of EPC should proceed in regard to this before it is brought up for general discussion. The other divisions should get their reports to their representatives on EPC.

EPC also suggested that the full faculty hear some of the high points of the Contract Degree Program. Dean Barnett reported that an orientation meeting for students in regard to this program was held a few days ago. A full description of the Contract Degree Program is in the Faculty Manual. The principal point for faculty is not to enter into discussion with students about this program until the deans have been contacted.

Dean Barnett reported that a matter which had been brought to the Faculty Council concerns a study of church-college relationship. President McCluer and Dean Barnett have been meeting with the Sessions of Presbyterian Churches in the St. Louis area during the summer, and will meet with others later, discussing what kind of church relationship ought to exist in a college like Lindenwood. The objectives of these discussions are to provide a background for a decision that has to be made eventually regarding church-college relationship; to make the college visible to Sessions as it has not been for a number of years; to give occasions to provide the leaders in the churches with literature about Lindenwood; to provide opportunities to send students and student groups into the churches; and to reestablish a constituency of people that would help raise the level of student enrollment, and funds. It is hoped that a Task Force to study church/college relationship which would involve students, faculty, Board, administration, and representatives of the churches can be established.

In response to a question as to whether the faculty or students could do anything in regard to the court study of the constitutionality of the Missouri student grants, it was emphasized that nothing should be done at this time.

In regard to the presidential search, President McCluer announced that Dr. William C. Spencer will return for further interviews on September 29. Mrs. Spencer will accompany him on this trip. There will be opportunities for the two of them to meet with Board members, faculty, students, administrative officers, and community leaders, in addition to those Dr. Spencer met with in August. Dr. and Mrs. Spencer will meet with members of the faculty on Monday, September 30, from 3:30 to 5:00, in Young Lounge, and they will be at the Crider's dinner on October 1.

Dr. Berg reported that the latest figures on student enrollment for this fall show:

73	resident men
186	resident women
83	full-time non-resident men
117	full-time non-resident women
<u>109</u>	full-time specials
<u>568</u>	full-time students
1,176	headcount

Mr. Smith said that an honor roll of those who had made gifts to the colleges during the period June 16, 1973 through June 15, 1974 has just been published. Such a list had not been published for several years, and he hopes in the future to do this each year.

Mr. Smith distributed United Fund pledge cards and asked that they be returned to him at the end of the meeting.

Mrs. Taylor announced that the faculty-student bowling league would begin Tuesday, October 1, at 9:30 p.m., at Brunswick Plaza Bowl. All members of the faculty who are interested should sign up.

Dean Crozier reminded the faculty that the deadline for nominating students for WHO'S WHO AMONG COLLEGE AND UNIVERSITY STUDENTS is September 27.

Dean Barnett asked that all last year's Faculty Manuals be turned in to his office promptly for updating.

Dr. Eckert, on behalf of AAUP, invited all members of the faculty to the Wonderful Wednesday party in the Faculty House following the meeting.

Mr. Nichols announced that the Chess Club will meet every Wednesday night with the St. Charles County Chess Club in Cobbs Living Room.

There being no further business, the meeting was adjourned.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

Possible Statements for a Board Position re: Community College

1. Neutrality in the face of Community College development in St. Charles is not a viable position for Lindenwood in view of current financial and enrollment prospects.
2. Opposition to Community College development would not be consistent with Lindenwood's commitment to service to the community.
3. Obligation to Lindenwood founders and supporters requires us to do our utmost to preserve basic objectives and develop the potential of a church-related liberal arts college even in an era when such institutions seem threatened by expansion of tax-supported higher education and population and economic change.
4. Basic position should therefore be of cooperative involvement of Lindenwood in developing a St. Charles Community College with assertion to the community of the importance of private/public interaction to give reality to American convictions concerning higher education.
5. Ultimate objectives of Lindenwood should be:
 - a. Assertion of the nature and importance of private liberal arts education as a choice for students who wish the bachelor of arts degree and as an important ingredient in professional or vocational preparation since all graduates - whether liberal arts or vocational - are citizens of a nation and a world.

---The liberal arts college is a repository of the knowledge accumulated by 3000 years of human intellectual effort.

---Out of this storehouse of knowledge has come the technical as well as social insight which makes modern civilization work and which is the foundation for its progress.

---The private, church-related college in particular asserts the idea of life preparation through the development of intellect and skills within a spiritual context, most tangibly represented by a moral commitment: one's abilities to be used for the advancement of justice and social good as well as realization of one's own life potential.

---The objectives of liberal arts private education are not incompatible with the ideal of universal, post-secondary education, but need to be given new expression in an age which will treat the elitist notions of higher education as anachronistic.

- b. The development of a Community College - either in a consortium or contractual arrangement - which supports Lindenwood objectives and provides the community with facilities, resources and programs which it would otherwise have to develop through duplication at great cost to the taxpayer and to the legitimate aims of existing private higher education.

6. Lindenwood would be willing to contract with a Community College District to enroll students in its current undergraduate program for the first two years.
7. Lindenwood would be willing to develop a two-year associate degree program in areas that could be staffed by current faculty members and some part-time faculty for students who would come to Lindenwood through a contractual arrangement with a Community College District.
8. Lindenwood would be willing to cooperate with other educational institutions to develop a comprehensive community college program for a St. Charles County Community College District in which Lindenwood would offer those programs that the college believed it could do best.
9. Lindenwood would be willing to lease or sell land on the college farm to a community college district with the understanding that the district was willing to enter into a long-term cooperative agreement regarding the operation of a community college degree program that would utilize available faculty and facilities at Lindenwood on a contractual basis; and with the understanding that community college facilities would also be available to the other Lindenwood Colleges on a cooperative basis.
10. Lindenwood would enter into such a program with the understanding that it would continue its upper and lower division programs as a private, church-related liberal arts college with some career emphases in selected disciplines.
11. Lindenwood would be willing to enter into a contractual arrangement at a charge-per-course per-student of approximately \$55 per credit hour. (This is the rate in the Kaskaskia/Greenville contract.)
12. Lindenwood would agreed to welcome all contract students into the student life of the campus with the payment of the regular student activity fee charged other Lindenwood students.
13. Lindenwood would welcome up to 600 full-time contracted day students into such a program at this time.
14. (Calculated at \$55 per credit hour with a normal course load of nine courses at 3-hours per course - 500 students would bring Lindenwood an additional \$891,000 per year.) (\$600,000 would eliminate our current deficit and the remainder would be needed to increase faculty and departmental supplies to handle the increased student load.)
15. Lindenwood would be willing to accept all students who successfully complete a two-year college-transfer program in the Community College contract program as upper division students in The Lindenwood Colleges.

J. Evans

FACULTY MEETING AGENDA

November 6, 1974, 1:30 p.m.

Fine Arts Building, Room 202

Dr. Spencer Presiding

Invocation: Dr. Johnson

Minutes of the September 25, 1974 meeting (attached)

Report of the Educational Policies Committee - Dr. Barnett

1. Discussion of the Evening College - questionnaire will be sent to faculty who have taught both day and evening courses.
2. Humanities Division recommendation concerning involvement in Junior College District discussions
3. Social Science Division -
 - a. PA-348, Management of Personnel Systems - approved by EPC pending clarification of prerequisites. Without them the course number will be BA-248, with them it will be BA-348
 - b. ED-327, Teaching of English - EPC accepted this course as listed in the January Term offerings
 - c. ED-383, Individualized Instruction - EPC accepted this course as listed in the January Term Offerings *Reinstated*
 - d. ED-240, Basic Audiovisual Methods - course accepted by EPC
 - e. Hospital and Health Care Administration Program - accepted by EPC (BA approval)
 - f. Human Resources Administration Program - ~~pending acceptance~~ *approved EPC*
4. Natural Science Division
 - a. Bio-380, Introduction to Medical Technology - the course was accepted by the EPC with the addition of the prerequisites
 - b. PE-14, Roller Skating - the EPC accepted this course

"Growth Inc."

Winnies:
1. Faculty members on Board committee considering expansion.
2. Set up new faculty committee (or seek general representation.)

Applied in Spring registration for fall term.

AS

MOORE
300 200
60000
BS

5. Independent Study Forms and Deadlines
Report - Dr. Berg *None*

Report - Dr. Spencer *informal*

Business from the floor

Announcements

Adjournment

Must be received for registration to be finalized.

- will prevent registration for ind. study after course-change deadlines.

Conditions:

1. Spencers would make a major commitment
2. But Boards of Trustees must make a reciprocal commitment.

Economic concerns:

- Close in 2 years?
- how to enhance attractiveness while holding line or reduce costs.
- smaller faculty is not viable academically. → will close institution first.

Dr. Craig Eisengrad



The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
November 6, 1974

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, November 6. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn, Mary K. Delaney, and Cynthia Springer represented the students of Lindenwood College for Women. Tom Pinnell, a student in Lindenwood College II, was given permission to attend the meeting.

President Spencer introduced Dr. Craig Eisendrath, a consultant visiting the campus.

Dr. Moore moved that the minutes of the September 25 meeting be approved as distributed. The motion was seconded and accepted.

For the Educational Policies Committee Dean Barnett reported that EPC is continuing its discussion of the Evening College. A questionnaire will be sent to faculty who have taught both in the day and in the evening. He also reported that EPC had taken no action on the Humanities Division recommendation concerning involvement in the Junior College District discussions.

Dean Barnett reported that the following courses and programs have been approved by the Educational Policies Committee:

Social Science Division:

BA 348 - Management of Personnel Systems, with BA 240 and BA 300 being prerequisites. This does not require faculty action.

ED 327 - Teaching of English. This does not require faculty action.

ED 383 - Individualized Instruction. This does not require faculty action.

ED 240 - Basic Audiovisual Methods. This does not require faculty action.

Hospital and Health Care Administration Program. (This is not a new area of concentration, but is a new emphasis.) Dean Barnett moved that on the recommendation of EPC this program be approved as part of the Evening College Program. The motion was seconded and passed.

Human Resources Administration Program. (This is not a new area of concentration, but is a new emphasis either with a Business Administration area of concentration and emphasis in Psychology, or Psychology area of concentration with Business Administration emphasis.) Dean Barnett moved following the recommendation of EPC that this program be approved as part of the Evening College Program. The motion was seconded and passed.

Natural Science Division

Biology 380 - Introduction to Medical Technology. Prerequisites to be added. This does not require faculty action.

PE 14 - Roller Skating. This does not require faculty action.

Dean Barnett reported that EPC has reviewed the independent study forms, and new forms will be issued as soon as possible by the Registrar. It was also decided by EPC that independent studies could not be added after the deadline set for registration in other courses.

President Spencer attended his first faculty meeting as President of The Lindenwood Colleges. The following is a summary of his remarks:

The task to which we all must address ourselves is to accelerate the development of trends that the faculty is already working on. Mrs. Spencer and I are delighted to be part of a college organization that seems to be doing so many right things. It is the way for new strength as well as for survival.

We have some interesting challenges. When the consultants, Mr. Jordan and Dr. McFadden, were here in August, they indicated that the college might have only two or three years to run. One could thus ask me the question, "Why did you come?" My response is: "What the college is doing is right; the future is bright." We must, nevertheless, give serious consideration to how we can best use our talents so that the net effect will increase the attractiveness and simultaneously decrease the cost of our efforts. I cannot defend any proposal that would reduce the present size of the faculty; a smaller faculty would not be viable academically or economically - the only result would be to erode quality and ultimately to destroy.

This is the first challenge. If someone is serving only a few students, we must try to locate more students and to use more effectively the talents of that person. If someone is overwhelmed with work, we must ask how can tasks be allocated so that that person's time and talents can be most efficiently employed for his personal satisfaction and for our common benefit. I pledge that we will work on these things together. Most importantly, our directions must be creative ones. For example, I have asked Dean Barnett to explore projects that can strengthen our relationship with the church as an institution in society, but to do so in such a manner that services to the general public or the possibility of our obtaining State or Federal aid would in no way be compromised.

In the St. Louis metropolitan area, I am sure that there are many educational needs that are not being met, and that as we examine these, new directions will emerge. Among the important reasons that brought me to Lindenwood were the opportunities and challenges for providing first class educational services of great diversity - greater than at any institution I visited. St. Charles as yet has no public institution, but it has many educational needs. The Mayor and the Chairman of the Chamber of Commerce, among others, have assured me they will look first to Lindenwood for meeting these needs. If we can respond positively, there will be no limit to what this institution can achieve. We can create a unique illustration of what a private college can do to serve its community.

When I met with the Board prior to my acceptance of the presidency, I told those present that Mrs. Spencer and I were being asked to make a major personal commitment, to express our faith in the future of this institution. We asked the same commitment from the Boards, individually and collectively. In many ways since then I have been assured that Board members are ready to work more conscientiously in behalf of Lindenwood than ever before.

And so I am very optimistic. We will, of course, have problems; each of us will have to make concessions. However, I hope that together we can work in a trustful environment. The office and the president's house are open at all times. If you have any ideas that will be helpful, please come in.

A suggestion was made that a different physical set-up be tried for faculty meetings. This will be done at the next meeting.

Mr. Wehmer said that he would like to react to Dean Barnett's report from EPC regarding the Humanities Division recommendation about faculty involvement in Junior College District discussions. He said he wanted a commitment that the faculty would be represented when the proposed merger of Lindenwood and the junior college district takes place. He quoted from the October 16 minutes of the Humanities Division which read: "In regard to the Junior College merger, it was moved, seconded, and carried that our representatives to the EPC recommend as follows: 1. That there be faculty representation at all discussions concerning the St. Charles Junior College District study. 2. That the faculty representatives report on these discussions to faculty meetings for consideration." Mr. Wehmer then asked if Dean Barnett or Dr. Berg could ask GROWTH, INC. to include faculty on its committee or ask the Board to include faculty, even as observers, on its committee. Dean Barnett replied that GROWTH, INC. is a citizens group, and is not an organization where the college can request faculty representation. However, any individual can join GROWTH, INC. Discussion is only at the point now where a committee is looking into constitutionality, laws, etc. President Spencer added that he had attended one meeting of GROWTH, INC., and the discussion seems to be only at the preliminary stage of determining whether there are educational needs in St. Charles County that are not being met. No programs or courses have yet been discussed. Lindenwood, on its own, must address itself to educational needs in St. Charles County. He predicted that if Lindenwood does not take the initiative in meeting educational needs of the county, someone else will do so. Mr. Wehmer proposed that faculty be placed on the Board committee considering the junior college, and that a letter be written suggesting this. President Spencer said he would take this suggestion to the Board, and sees no reason why it could not be adopted.

Dr. Bornmann moved that the faculty set up a study committee on the community colleges, and said that he would volunteer to serve on such a committee if Mr. Wehmer would also do so. The motion was seconded. During the discussion, Mr. Wehmer said he thought such a committee would not help. Dr. Hood suggested that a faculty committee could discuss educational needs of this area. Mr. Feely said that the Faculty Council is set up to do the type of thing Dr. Bornmann proposed. Dr. Bornmann and the seconder withdrew the motion.

Dr. Bornmann then moved that the matter be referred for consideration to the Faculty Council. The motion was seconded and passed.

Dr. Eckert suggested that the whole matter of faculty rapport with the Board be explored more fully. President Spencer said that he would have this added to the agenda of the next Board meeting. Mr. Florimonte said that as a result of action of the Faculty Council this is in the process.

Mrs. Amonas announced that through a grant of the Missouri Council on the Arts Gerda Zimmerman would be on campus November 11 through 15 giving dance lectures and demonstrations during the week and a performance on November 15.

Dean Barnett asked that the faculty give news about class activities to Judi Moyer, who is coordinating publicity.

President Spencer announced that Mr. Gorsky will begin a series of public service columns in the local newspaper concerning admission, financial aid, and other matters of interest to prospective students and their parents.

Dean Crozier announced that the international students are preparing for their program on November 18 and the sale of international items November 23-24.

Ms. Ebest announced that the annual varsity-alumnae hockey game was held on November 2 with the varsity team winning. The alumnae have now suggested an annual volleyball game.

Mr. Florimonte reminded members of the faculty that a limited number of tickets, without charge, are available for performances at Loretto-Hilton, the Dance Society, and the Symphony. Any student may apply for these. Names of recipients are drawn for each event.

Mr. Hendren announced that the Art Department has received an Artist in Residence Grant of \$250.00 from the Missouri Council on the Arts.

Mr. Perrone announced that the Humanities Division would meet on November 20.

Mrs. Huesemann announced that all women on the faculty and all freshmen women would receive an invitation to the Alpha Lambda Delta initiation on November 11.

Dr. Eckert announced that AAUP would have a bake sale next week.

Mr. Smith announced that Miss Fields had received a grant from the Missouri Council on the Arts during the summer for a Children's Film Festival to be held on the campus. Since the money was not completely used and because the summer festival was so popular, permission has been obtained to continue this program this fall.

The meeting was adjourned at 3:30 p.m.

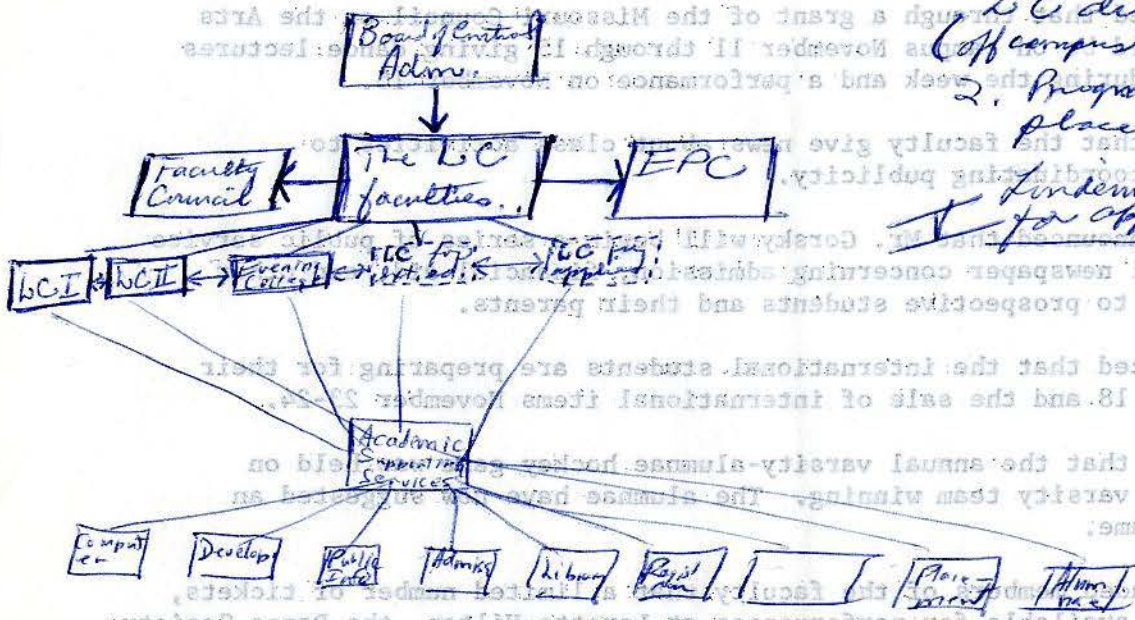
Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

ACADEMIC REORGANIZATION

(Faculty constitution & bylaws)



IV. Extended Ed. Programs

1. Reto degrees for LC drop-outs (off campus continuing ed.)
2. Programs will take place off campus. Lindenwood College for Applied Arts & Sciences

Budget }
 Personnel } Cost
 Authority } Accountability

Mary Youker
 Acting Secretary

Approved:

John Nichols
 Secretary of the Faculty

Dr. Crooks

FACULTY MEETING AGENDA

December 4, 1974, 1:30 p.m.

Fine Arts Building, Room 202

- I. Invocation: Dr. Johnson
- II. Minutes of the November 6, 1974 meeting
- III. Report from AAUP Salary and Tenure Committee - Dr. Doherty
- IV. Report - Dr. Berg None
- V. President's Report - Dr. Spencer ✓✓
- VI. Business from the floor
- VII. Announcements
- VIII. Adjournment



President's Proposals

1. Lindenwood needs to be simplified
 - a. Eliminate Howard Barnett's position as Dean of Faculty and VP for Academic Administration
 - b. Howard becomes coordinator of College/Church relationships.
 - c. Howard is to establish a series of new paper columns designed to answer questions about the humanities.
 - d. Howard will also pursue academic concerns.
2. Dick Berg will be a PR officer (alumni affairs, publications, etc.); also T. Smith.
3. So will need to fill financial concerns slot with other personnel.
4. Spencer will administer library and admissions
5. Pat Delany, DeCrozier, & Elwood will share various responsibilities that Berg used to handle.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
December 4, 1974

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, December 4. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn and Maggie Grundhauser represented the students of Lindenwood College for Women. There were no student representatives from Lindenwood College II.

It was moved, seconded, and passed that the minutes of the meeting of November 6 be approved as distributed.

President Spencer introduced Mrs. Spencer.

Dr. Doherty reported that in past years the Salary and Tenure Committee of AAUP has met with the Administration concerning faculty salaries. This year's committee, consisting of Dr. Johnson, Mr. Nichols, Dr. Wier, Dr. Doherty, and Dr. Eckert, ex officio, met with President Spencer and Dean Barnett. Dr. Doherty further reported that President Spencer is in favor of having a faculty committee work with him on salary matters, and that he is not opposed to a salary schedule if it is not too rigid. The AAUP Chapter, according to Dr. Doherty, wishes to know if this AAUP Salary and Tenure Committee should be designated to represent the faculty to talk with the Administration about salaries and tenure. President Spencer suggested that consideration of this matter be delayed until after his report.

President Spencer reported that he took to the Board of Control the matter of faculty representation on the Board Committee studying the Community Junior College, and a motion was unanimously adopted approving one or two faculty representatives on this committee. The details will be worked out later.

In making his report to the faculty, President Spencer quoted the following from "Education for Diversity: New Forms for New Functions," written by K. Patricia Cross who is currently President of the American Association for Higher Education, and which is published in the October 1974 REPORTS of the Association of Governing Boards of Universities and Colleges:

"...Specifically, my proposal is this - that the task of education is to develop the student's greatest talent to the point of excellence and that we also prepare him or her to live in today's world by developing at least minimum competence in the other two areas. Students would have the option of selecting the area or areas in which to pursue excellence. The student who has interest and ability in the manipulation of ideas would pursue

academic excellence, but he would also be required to develop minimum levels of competence in working with 'things' and 'people.' Future sculptors and future auto mechanics would pursue excellence in the manipulation of tools and materials, but would develop basic competence in traditional academic subject matter and in working with people. The development of interpersonal skills would no longer be left to extra-curricular activities and to chance but would be consciously developed so that future counselors, receptionists and social workers could pursue excellence in human relations. No skill would be considered better or higher than any other; all are equally important to our society...

We are willing to entertain the idea that people can learn the same things by different methods or in differing amounts of time - although goodness knows we are slow to implement even those obvious facts. Even when we do implement them, it is with the implicit understanding that some students will take to traditional academic learning like a duck to water, while others will struggle to remain afloat. Never mind that our sinking duck can run like a gazelle or fly like a swallow. What we are not yet ready to concede is that running or flying is as good as swimming and that our world is better for the existence of all three talents, appropriately used."

He continued by suggesting that this quotation sets the stage for some of the problems we have to deal with. Many told both Dr. Eisendrath, when he was on campus, and Dr. Spencer, prior to his acceptance of the presidency, that lines of communication, lines of responsibility, lines of who is doing what were things they were concerned about, and that Lindenwood needs to be simplified.

In accordance with Dr. Barnett's wish, his responsibilities will be reallocated. Dr. Barnett's new responsibilities will include development of new directions in church-college relationships. He is seeking external funding for the preliminary stage of this project which he will direct for six months. In addition, he is submitting a proposal to the National Endowment for the Humanities to establish a series of newspaper columns answering queries regarding humanities. He will also, of course, continue teaching.

With reallocation of Dr. Barnett's responsibilities the office of the Dean of the Faculty will be eliminated; it will also be necessary to reallocate his tasks as Vice President to other administrative officers. Henceforth, Dr. Berg's major responsibilities will be focused on public information, community relations, development, alumni affairs, etc. Dr. Berg and President Spencer will share administrative responsibilities for financial affairs and buildings and grounds. The Admissions Office and the Library will be directly responsible to the President. Attached as Appendix A is a chart showing the proposed administrative reorganization.

To foster decentralization and to broaden the base of participation academic administration will be divided between the three deans (Doris Crozier, Patrick Delaney, and Elwood Miller); each faculty member has been assigned to a dean for purposes of budget, personnel matters, and reporting. Distribution of faculty members in LC I and LC II has been done by chance - through simple drawing of names. The budget has in the past been guarded and highly centralized; now each college will have its own budget, personnel, and reporting responsibility.

Thus we will have a cluster of colleges - Lindenwood College for Women, Lindenwood College for Men, and Lindenwood Evening College, with the possibility of adding two new colleges, tentatively to be identified as Lindenwood College for Extended Education, and Lindenwood College for Applied Arts and Sciences.

A sheet entitled "Academic Organization" was then distributed; a copy is attached as Appendix B. President Spencer emphasized that the faculty will have to decide whether his recommendations concerning the Faculty Council and Educational Policies Committee should be accepted or whether there should be other variations. If we are to decentralize academic administration, we must review the authority and responsibility in groups such as the Educational Policies Committee and the Faculty Council. If EPC is to perform its constitutional functions fully, it needs more authority. On the other hand, Faculty Council should concern itself with responsibilities outlined in the Faculty Constitution and should avoid overlap with EPC.

Attached is a chart outlining the Academic Organization described by President Spencer. This is Appendix C.

President Spencer suggested that these reorganizations be put into effect by February 1 for a trial period of six months. After that other changes can be made as necessary.

Before opening the meeting to questions President Spencer announced that Craig Eisendrath has offered his services to Lindenwood. He will be used as a consultant in Washington, spending up to five days each month on the Lindenwood campus. He will help faculty and staff shape projects, represent us in Washington and New York, and consult with all of us on matters of high priority importance.

Dean Crozier announced that the Christmas dinner would be held in the dining room December 10 and asked for volunteers from the faculty to help serve dinner.

Mrs. Emory announced that there will be some additional courses in January. If students are interested in changing courses, they should see her as soon as possible.

Considering again the point Dr. Doherty brought up in regard to whether or not the AAUP Salary and Tenure Committee should represent the faculty in talking with the President, it was moved, seconded, and passed that the AAUP Committee which is now functioning continue its massing of information and being concerned with salaries and other details as it has been doing.

President Spencer called attention to the Family Educational Rights and Privacy Act of 1974 which went into effect November 19. This law prohibits the release of personally identifiable data to anyone (including parents) without student consent. Although no guidelines have been set up and the law needs clarification, grades cannot be sent to parents and faculty members cannot give grades to parents. A letter to this effect is going to the parents as well as a letter to students asking if they wish to give permission to have grades sent to parents. Since the law provides a grace period of 45 days, students should be denied access for this period. Prior to the expiration of these 45 days the law should be clarified and guidelines set up. As an alternative the student may be told that there is confidential information in his file and, that if he wishes, he may obtain a waiver from each individual who sent confidential information. These waivers should be mailed directly to us. Upon receipt of the waiver the student may be given access to his records.

Dr. Berg announced that the Lindenwood Choir will give a concert Sunday evening, December 8, in Jelkyl Center, and on December 10 at Plaza Frontenac with a reception following.

Dr. Greenlaw announced that the concert of the St. Charles Choral Society will be on December 15, at 3 p.m., and on December 16, at 8 p.m.

President Spencer announced that Columbia Broadcasting System will carry a thirty-minute program of the Lindenwood Choir on nationwide radio December 22 and December 25.

Mr. Florimonte announced that "The Hostage" opened December 3 and will continue through December 7.

Mrs. Bittner announced that there will be an open house at the stables December 8.

Dr. Carpenter announced that the teacher education students will have a tea December 8 for their cooperating teachers.

Dean Crozier announced that there would be an open house for all women students at her house December 8.

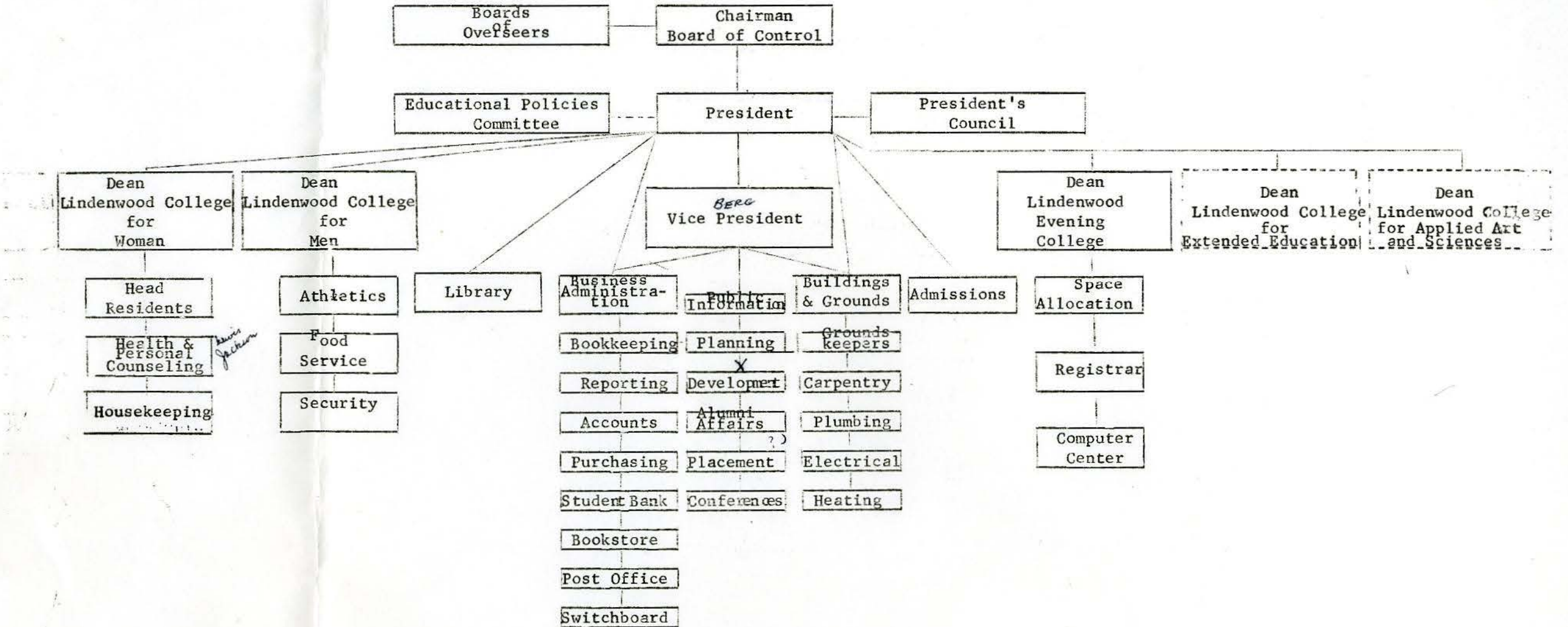
The meeting was adjourned at 3:55.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

APPENDIX A
ADMINISTRATION ORGANIZATION



APPENDIX B

ACADEMIC ORGANIZATION

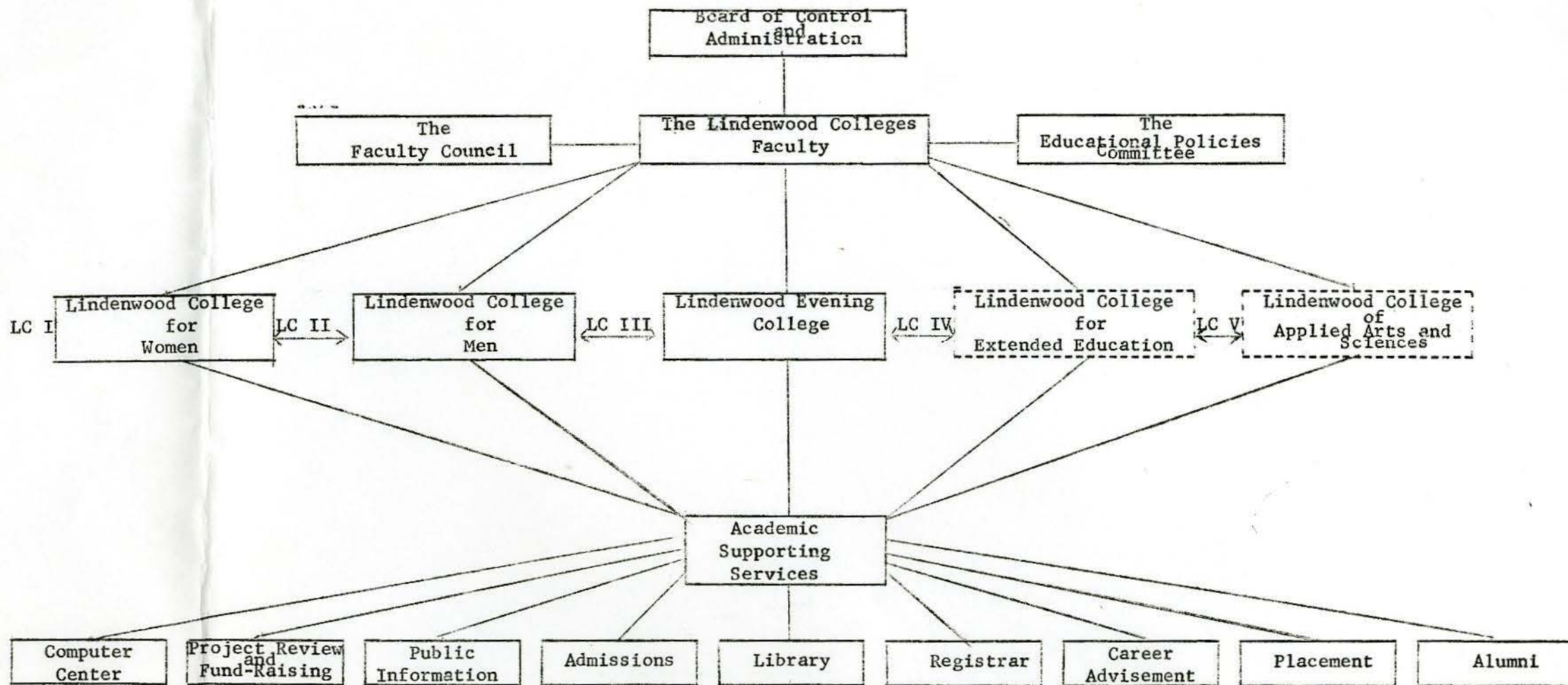
A. Analysis of the Organization of Academic Affairs

1. The faculty is recognized as a corporate body responsible for those tasks outlined in Sections I, 2 and II of the Faculty Constitution.
2. The Faculty carries out its corporate responsibilities through two principal committees, one concerned with faculty personnel and the other with educational policies. Sub-committees to assist these two major committees are elected or appointed as needed.
3. Faculty personnel issues and problems are handled by the Faculty Council; the areas of responsibility for this Council are described in Section IC of the Constitution.
4. Educational policy issues and problems are handled by the Educational Policies Committee; the areas of responsibility for this Committee are described in Section V,A,2 in the Bylaws.
5. In addition to its academic duties the Educational Policies Committee represents the Faculty in the periods between faculty meeting (Bylaws, Section V,A,2,a), and serves in an advisory capacity to the President (Bylaws, Section V,A,2,b).
6. Various subcommittees of EPC and other committees such as Academic Resources, Admissions and Financial Aid, and Nominations serve the Faculty, and provide advice and guidance to the Administration.
7. The Faculty is divided into three divisions (humanities, natural sciences, and social sciences).

B. Recommendations for Consideration by the Faculty

1. To conserve the time and efforts of the total faculty and to increase the individual faculty member's participation and area of responsibility, the size of the Faculty Council might be reduced with members elected annually either at large or as representatives of the three academic divisions. The Council's responsibilities should continue as outlined in Section I,C of the Constitution.
2. To provide the most effective representation for the Faculty between meetings and to enhance its advisory functions, the Educational Policies Committee might be enlarged to include, in addition to division chairmen, three faculty members (possibly elected at large), three students (possibly elected at large by the women's, men's, and evening college students), and the three deans (of the women's, men's, and evening colleges). This committee of twelve probably should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities.

APPENDIX C
ACADEMIC ORGANIZATION AND SERVICES



THE LINDENWOOD COLLEGES
St. Charles, Missouri 63301

OFF CAMPUS COURSE OFFERINGS: JANUARY TERM 1975

Procedure for registering for off campus January Term courses:

1. Registration for off campus in Room 27, Roemer Hall, April 16 through April 24.
2. If you register for an off campus course and decide to CANCEL or CHANGE TO ANOTHER COURSE, you must do this through this office.
3. Continuing Education students and part-time students must pay tuition in addition to the costs listed because they pay by the course rather than the year.
4. Students not presently enrolled at the Lindenwood Colleges may register by requesting an application form.
5. Please remember that the listed cost of all courses is estimated on a certain number of enrollees, the present value of the dollar, the availability of charters, and current commercial air fares.

Contact Mary Lichliter
Office of Alumnae Affairs and Placement
for further information

St. Charles area: 723-7152, Extension 216
St. Louis area: 946-6912, Extension 216

JANUARY (FF CAMPUS COURSES)

ART

323J Studio Art and Art History--Mexico (Mr. Wehmer)

A course in studio art and the history of art for students qualified in either area. San Miguel de Allende with its numerous art schools, galleries, and private studios will be the center for the study of drawing, painting, and related studio practice for the first 14 days of the course; the third week will be spent in Mexico City and environs, studying the art of ancient cultures on location or the relics in the Museum of Anthropology. Side trips to Teotihuacan, Tula, Cuernavaca and other areas of archeological interest will be conducted during this week. The final week will be spent in Merida, Yucatan, seeing the Toltec-Maya sites of Chiche-Itza and Uxmal.

Accommodations in San Miguel will be provided in a semi-private hotel with large double rooms, private baths, patio, dining room, and a roof-top studio for practice and discussion of art. In Mexico City and Merida good, inexpensive hotels near the heart of the city will be our bases. Students are responsible for making their own travel arrangements to Mexico City and for their return home from New Orleans. (We will assist students with travel, if they desire). Side trips will be made by first class bus.

The group taking this course will be accompanied for the first three weeks by the groups studying Spanish and Photography with Mr. Perrone and Mr. Florimonte. All groups will share the same hotels in San Miguel and Mexico City and will accompany each other on excursions to archeological sites and other points of interest.

Dates: January 2-31, 1975 Prerequisite: Pre-Columbian Art History and any studio art course or demonstrated proficiency in drawing or painting.

Estimated cost: From Mexico City: This includes transportation from Mexico City to San Miguel and return, hotel and three meals in San Miguel for \$400-500 two weeks, hotel in Mexico City for one week (no meals) bus travel to points of interest. One week in Merida includes air fare from Mexico City and return to New Orleans, hotel (no meals) and bus trips to points of interest.

364J Italy, What Happened After Rome? (Mr. Hendren)

Hannibal crossed the Alps in approximately 218 B.C. to Italy, via elephants, through the Little St. Bernard Pass. 2200 years later, a Lindenwood art trip will begin in Switzerland with stops in Zurich and Lucerne before crossing the St. Gottard Pass into Italy, via train, in a day trip through the Alps to Venice. In Venice, the city itself will be treated as a museum with a study of its varied architectural styles. From Venice the trip will proceed to Ravenna where the Early Christian churches and Byzantine mosaics will be the chief source for study. The hill towns of Perugia, Urbino and Arezzo will be visited with appropriate architectural and museum study in each. Florence will be the center of a two-week study of Medieval and Renaissance art. The trip will proceed to Rome via Orvieto and Siena. There will be a week in Rome and from Rome a trip to Naples, Sorrento, Pompeii, Herculaneum and the Amalfi Drive.

Dates: Dec. 30 - Feb. 4 Prerequisite: Art 111 or any art history course.

Estimated cost: This includes air travel from Chicago-Zurich and return; group transportation, hotel with two meals (except when land transportation arrangements prevent us from making reservations in advance).
\$900.00

BIOLOGY

250J Marine Botany, (Dr. Anderson)

Field studies involving ecology, collection, identification, preservation and cultivation of marine plants will be conducted. A variety of natural habitats will be observed, but most studies will involve littoral zone organisms. A field project will be part of the required activities.

Dates: January 6-27 No Prerequisite.

Estimated cost: \$630. Includes air fare from Miami to Jamaica and return to Miami, hotel with three meals per day, and group transportation.

260J Marine Biology (Dr. Anderson)

A general study of marine plants and animals with emphasis on the ecology of coral reefs. Studies of both north and south shore Jamaican reefs as well as visits to lagoons and salt ponds will be included. Some laboratory work will be required but most work will be done at the reefs.

Dates: January 6-27 No Prerequisite.

Estimated cost: \$630. Includes air fare from Miami to Jamaica and return to Miami, hotel with three meals per day, and group transportation.

COMMUNICATION ARTS

109a Photography--Mexico (Mr. Florimonte)

A photographic field trip to Mexico. Students should have a basic background in photography. The group will spend two weeks in San Miguel de Allende and one week in Mexico City. Side trips away from the village or the city will be arranged. The group will visit archeological sites in the area and several of the smaller villages. The students may choose to return to campus for the fourth week or go on to Merida, Yucatan, with the groups accompanying Mr. Wehmer and Mr. Perrone.

The photographers may work in either black and white or color, and the final project can be mounted as a portfolio of prints or a series of slides. It will be necessary for some students to plan on spending some time during the first few weeks of the spring term to complete the printing and mounting of photographs and the selection of a group exhibit. This field trip may also be taken as an independent study in "visual" anthropology. Those students interested in doing so should also have a basic understanding of photography and should schedule an independent study in anthropology with Dean Crozier and meet with her and Mr. Florimonte prior to the field trip to design the project.

Dates: January 2-31 Estimated cost: \$200-250. From Mexico City. This includes transportation from Mexico City to San Miguel and return, hotel and three meals in San Miguel for two weeks, hotel in Mexico City for one week (no meals), and bus travel to points of interest. The fourth week would cost \$200-250 and includes air fare from Mexico City to Merida and return to New Orleans, hotel (no meals) and bus trips to points of interest.

COMMUNICATION ARTS (continued)

109b Communication Arts--London (Mr. Uram)

There are two emphases, one having to do with radio and television, the other with film and theatre. It is necessary to indicate your own special interest in one or the other of these. Both groups will have an opportunity for going to the theatre.

Radio and Television

For students wishing to concentrate on broadcasting in the London Communication Arts Seminar in January, 1975, arrangements are being made to study at the British Broadcasting Corporation, the Independent Television Authority, and the London Branch of the Gardner Advertising Agency. Sessions will be conducted by personnel in these organizations, and there will be ample opportunity for field trips. An optional trip will be made to a regional television operation outside London. In most cases, trips and seminars will be scheduled for morning hours, leaving students free to explore London in the afternoon. Reservations will be made for those wishing to attend the theatre. Students wishing to take weekend trips outside London may do so independently.

Film and Theatre

There will be formal and informal excursions to the theatre and to the cinema. We will arrange evenings to the better plays and films playing in London and a trip to Stratford-on-Avon, and the schedule will be flexible enough in the evenings to allow for excursions on your own.

The objective of the course is to study British mass communications with a view to comparing them to America. The scheduled events will involve theatre, the film and broadcasting, and will be flexible enough to allow the student to concentrate in depth on one medium or learn something about them all.

Dates: Dec. 30 - Jan. 30, 1975

Estimated cost: \$550-600. Includes air transportation from Chicago or New York, room and breakfast in London, a designated number of theatre tickets, group transportation.

ENGLISH

290J The Discarded Universe (Mr. Feely)

A study of Medieval and Renaissance painting, sculpture and architecture as they reflect and synthesize the cultural, religious, and philosophical views common to all the arts of those periods. The principal objective of the seminar is to obtain a sensibly accurate historical perspective for an understanding and appreciation of Medieval and Renaissance art, literature, and music.

This will derive in many ways as the seminar group travels through the Netherlands, Belgium, France, and Italy, with stays of some length in Amsterdam, Paris, Venice, Ravenna, Florence, and Rome. It will derive from experiencing Romanesque and Gothic cathedrals in France and attending vespers in a Medieval monastery in Fiesole, Italy. It will derive from the study of the Renaissance love-death motif in Michelangelo's

ENGLISH (continued)

COMMUNICATION ARTS (continued)

290J The Discarded Universe (continued)

1099 Communication Arts--London (Dr. Uram)

Medici tomb and from studying the many different Medieval and Renaissance conceptions of David. It will derive from the study of the Three Graces as they appear in Florentine paintings, statues, and medals and as they influence a fresco by Masaccio. It will derive from studying the "Tapestries of the Five Senses" in Paris. It will derive from attending a high mass at St. Mark's in Venice on the Twelfth Day of Christmas and from observing there the traditional Renaissance meaning of the Epiphany, which is all but lost to Twentieth Century America and England. And it will derive from studying in seminar sessions specific interrelationships among selected works of art, literature, and music from the periods.

Of particular concern are Biblical and Ovidian stories as interpreted by the Florentine Academy and its followers, including writers from England such as Spencer and Shakespeare. An incidental reward, of course, is a first-hand knowledge of Medieval and Renaissance art and architecture. No prerequisite.

Dates: Dec. 30 - Jan. 30 Estimated cost: \$900, if by charter. This includes air travel, transportation (group), hotels with two meals when possible. If charter is not available, cost could go to \$1,000.

230J Literary England (Dr. Sibley)

A course designed for those who wish to increase their understanding and enjoyment of English literature by visits to authors' homes and places made famous in prose and poetry. About two weeks will be spent in London; in the other two weeks some or all of the following places will be visited, with one or two days in each: Canterbury (Chaucer); Stratford-on-Avon (Shakespeare); Haworth (the Bronte sisters); Grasmere or Windermere (Wordsworth); Bath (Austen and Dickens); Dorchester, Salisbury and Stonehenge (Hardy).

Students will be asked to keep a journal and to read as widely as possible in selected English authors.

Dates: Dec. 30 - Jan. 30 Estimated cost: \$500. Includes air travel, hotel and breakfast, group transportation.

MODERN LANGUAGES

240J Contemporary France (Dr. Perry)

Students will study French language and civilization in the mornings at the Ecole Pratique de l'Alliance, Francaise. Field trips to places of historical, artistic and cultural interest in the afternoons and on weekends.

Dates: Dec. 30 - Jan. 30 Prerequisite: One course in French on the intermediate level.

Estimated cost: \$500-550. Includes air travel, payment to the Ecole Pratique de l'Alliance Francaise, room and breakfast. From Chicago or N.Y.

MODERN LANGUAGES (continued)

240J Intensive German: Language and Culture (Tom Smith, Coordinator)

Intensive study of German and the Germans in Heidelberg, Germany. Language instruction for four hours daily, taught by native German teachers. Trips and visits to cultural points of interest, including theatres, museums, operas, castles, churches and historical sights. Students will be expected to converse in the German language at all times, even among themselves. Additional tours of major European cities will be optional.

Dates: Dec. 30 - Jan. 30 Prerequisite: One semester of college German or the equivalent.

Estimated cost: \$450. Includes instruction costs, room, air transportation from Chicago or New York.

240J Intensive Spanish (Mr. Perrone)

This course is designed to offer the student the opportunity to become totally immersed in the study of the Spanish language and the various aspects of Mexican life, history and culture, through formal individualized classroom instruction in the language and culture by the instructor traveling with the group; through everyday personal experience and contact with Mexican people; through organized weekend group excursions, as well as daily tours of historical, cultural, artistic and social places of interest, such as historical ruins and landmarks, monuments, museums, schools, churches, market places, private homes, etc. Two weeks will be spent in San Miguel de Allende and two weeks in Mexico City.

Dates: Jan 2 - 31 Prerequisite: One semester of college Spanish or the equivalent.

Estimated cost: \$300-350. Includes room and meals in San Miguel, hotel (no meals) in Mexico City, and group transportation. Students are responsible for their own transportation to Mexico City.

PHYSICAL EDUCATION

210A and 210B Equitation at Escuela Ecuestre (Mrs. Bittner)

An intensive three hour daily - six days a week - course of theory, cross country, dressage, and jumping. Special afternoon lectures and demonstrations will be given on all aspects of horses and horsemanship. The course is taught by superbly trained Mexican cavalry officers with the noted author, Margaret Cabeel Self, as consultant. Each student will receive an Escuela certificate stipulating the total hours of the course (54). This course will be a unique and dynamic equestrian experience. The three week course at the Escuela Ecuestre in San Miguel de Allende, Mexico, may be followed by a week in Mexico City as an option.

Dates: Jan. 7-26 Prerequisite: Knowledge of horsemanship.

Estimated cost: \$550-625. This includes instruction, room and board, air travel from San Antonio and return to San Antonio.

SOCIOLOGY

370 Comparative Urban Structure (Dr. Bartholomew)

London and Edinburgh represent the British urban development, both in its historical tradition and in the modern town planning movement, with some very special opportunities for comparisons. Students will spend most of their course time in the field, examining these cities first hand. Classroom sessions will provide guidance in field methods and an opportunity to compare experiences. The course intends not only to give students maximum opportunity to explore London and Edinburgh, but also to provide them with an approach to understanding an unfamiliar city which they may apply later to other cities as they have further chances to travel.

The class will visit new towns, planning offices and redevelopment projects, as well as the historic centers. Students will have projects which explore both urban physical forms and the varieties of social patterns which are affected by the city and which influence its further growth. Students may negotiate individual research topics within a considerable latitude, so that particular interests can fit within the course.

A few trips are also planned to outlying communities like Canterbury and Oxford, so that some of the wider opportunities of British culture may be sampled.

Dates: Dec. 30 - Jan. 30 Prerequisite: Soc. 102 or 208; consent of instructor.

Estimated cost: \$550-600. Includes air transportation from Chicago or New York, group transportation, hotel with breakfast.

Prerequisite: One semester of college Spanish or the equivalent.

Estimated cost: \$100-150. Includes room and meals in San Miguel, hotel (no meals) in Mexico City, and group transportation. Students are responsible for their own transportation to Mexico City.

PHYSICAL EDUCATION

210A and 210B Equestrian at Escuela Equivante (Mrs. Stetson)

An intensive three hour daily - six days a week - course of theory, cross country, dressage, and jumping. Special afternoon lectures and demonstrations will be given on all aspects of horses and horsemanship. The course is taught by expertly trained Mexican cavalry officers with the noted author, Marguerite Cabrol Self, as consultant. Each student will receive an Escuela certificate signifying the total hours of the course (24). This course will be a unique and dynamic equestrian experience. The three week course at the Escuela Equivante in San Miguel de Allende, Mexico, may be followed by a week in Mexico City as an option.

Dates: Jan. 7-26 Prerequisite: Knowledge of horsemanship.

Estimated cost: \$250-325. This includes instructor, room and board, air travel from San Antonio and return to San Antonio.

John B. Moore

REVISED

FACULTY MEETING AGENDA

January 22, 1975, 1:30 p.m.

Fine Arts Building, Room 202

Invocation - Dr. Bartholomew

Minutes of the December 4, 1974 meeting

Report of the Educational Policies Committee - Dr. Barnett

Motion that EPC recommend to the faculty that a student be permitted to withdraw from a course with a ~~WF~~ or ~~WF~~ notation on his record, up to the registrar's date for recording mid-term grades, and that the student be informed that he is in this position.

Motion that EPC recommend to the faculty that line 11 in the first paragraph on page 105 of the 1974-75 CATALOG be changed to read, "...and final approval of the student's adviser." rather than "...and final approval of the Registrar."

Motion that EPC recommend to the faculty that the Educational Policies Committee be enlarged to include, in addition to division chairmen, three faculty members, three students (elected at large by the women's, men's, and Evening colleges). This committee of twelve should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities. EPC will elect its own chairperson from within the EPC body.

Motion that EPC recommend to the faculty that the Division Chairperson be elected from his or her Division for a two-year term, and that the faculty elect three members to the EPC--one from each division. Initially these three faculty members would be assigned a one, two, or three-year term. As these initial terms are completed, another person from that division would be elected for a three-year term, thus preserving continuity of the EPC.

Report of Faculty Council - Dr. Balog

President's Report - Dr. Spencer

Report on Church-College Study - Dr. Barnett

Business from the floor

Announcements

Adjournment

Dr. Moore

FACULTY MEETING AGENDA

January 22, 1975, 1:30 p.m.

Fine Arts Building, Room 202

Invocation - Dr. Bartholomew

Minutes of the December 4, 1974 meeting

Report of the Educational Policies Committee - Dr. Barnett

Motion that EPC recommend to the faculty that a student be permitted to withdraw from a course with a WP or WF notation on his record, up to the registrar's date for recording mid-term grades, and that the student be informed that he is in this position.

Motion that EPC recommend to the faculty that line 11 in the first paragraph on page 105 of the 1974-75 CATALOG be changed to read, "...and final approval of the student's adviser." rather than "...and final approval of the Registrar."

Motion that EPC recommend to the faculty that the Educational Policies Committee be enlarged to include, in addition to division chairmen, three faculty members, three students (elected at large by the women's, men's, and special/evening students), and the three deans (of the women's, men's and Evening colleges). This committee of twelve should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities. EPC will elect its own chairperson from within the EPC body.

OK.

Report of Faculty Council - Dr. Balog

President's Report - Dr. Spencer

Report on Church-College Study - Dr. Barnett

Business from the floor

Announcements

Adjournment

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
December 4, 1974

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, December 4. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn and Maggie Grundhauser represented the students of Lindenwood College for Women. There were no student representatives from Lindenwood College II.

It was moved, seconded, and passed that the minutes of the meeting of November 6 be approved as distributed.

President Spencer introduced Mrs. Spencer.

Dr. Doherty reported that in past years the Salary and Tenure Committee of AAUP has met with the Administration concerning faculty salaries. This year's committee, consisting of Dr. Johnson, Mr. Nichols, Dr. Wier, Dr. Doherty, and Dr. Eckert, ex officio, met with President Spencer and Dean Barnett. Dr. Doherty further reported that President Spencer is in favor of having a faculty committee work with him on salary matters, and that he is not opposed to a salary schedule if it is not too rigid. The AAUP Chapter, according to Dr. Doherty, wishes to know if this AAUP Salary and Tenure Committee should be designated to represent the faculty to talk with the Administration about salaries and tenure. President Spencer suggested that consideration of this matter be delayed until after his report.

President Spencer reported that he took to the Board of Control the matter of faculty representation on the Board Committee studying the Community Junior College, and a motion was unanimously adopted approving one or two faculty representatives on this committee. The details will be worked out later.

In making his report to the faculty, President Spencer quoted the following from "Education for Diversity: New Forms for New Functions," written by K. Patricia Cross who is currently President of the American Association for Higher Education, and which is published in the October 1974 REPORTS of the Association of Governing Boards of Universities and Colleges:

"...Specifically, my proposal is this - that the task of education is to develop the student's greatest talent to the point of excellence and that we also prepare him or her to live in today's world by developing at least minimum competence in the other two areas. Students would have the option of selecting the area or areas in which to pursue excellence. The student who has interest and ability in the manipulation of ideas would pursue

academic excellence, but he would also be required to develop minimum levels of competence in working with 'things' and 'people.' Future sculptors and future auto mechanics would pursue excellence in the manipulation of tools and materials, but would develop basic competence in traditional academic subject matter and in working with people. The development of interpersonal skills would no longer be left to extra-curricular activities and to chance but would be consciously developed so that future counselors, receptionists and social workers could pursue excellence in human relations. No skill would be considered better or higher than any other; all are equally important to our society...

We are willing to entertain the idea that people can learn the same things by different methods or in differing amounts of time - although goodness knows we are slow to implement even those obvious facts. Even when we do implement them, it is with the implicit understanding that some students will take to traditional academic learning like a duck to water, while others will struggle to remain afloat. Never mind that our sinking duck can run like a gazelle or fly like a swallow. What we are not yet ready to concede is that running or flying is as good as swimming and that our world is better for the existence of all three talents, appropriately used."

He continued by suggesting that this quotation sets the stage for some of the problems we have to deal with. Many told both Dr. Eisendrath, when he was on campus, and Dr. Spencer, prior to his acceptance of the presidency, that lines of communication, lines of responsibility, lines of who is doing what were things they were concerned about, and that Lindenwood needs to be simplified.

In accordance with Dr. Barnett's wish, his responsibilities will be reallocated. Dr. Barnett's new responsibilities will include development of new directions in church-college relationships. He is seeking external funding for the preliminary stage of this project which he will direct for six months. In addition, he is submitting a proposal to the National Endowment for the Humanities to establish a series of newspaper columns answering queries regarding humanities. He will also, of course, continue teaching.

With reallocation of Dr. Barnett's responsibilities the office of the Dean of the Faculty will be eliminated; it will also be necessary to reallocate his tasks as Vice President to other administrative officers. Henceforth, Dr. Berg's major responsibilities will be focused on public information, community relations, development, alumni affairs, etc. Dr. Berg and President Spencer will share administrative responsibilities for financial affairs and buildings and grounds. The Admissions Office and the Library will be directly responsible to the President. Attached as Appendix A is a chart showing the proposed administrative reorganization.

To foster decentralization and to broaden the base of participation academic administration will be divided between the three deans (Doris Crozier, Patrick Delaney, and Elwood Miller); each faculty member has been assigned to a dean for purposes of budget, personnel matters, and reporting. Distribution of faculty members in LC I and LC II has been done by chance - through simple drawing of names. The budget has in the past been guarded and highly centralized; now each college will have its own budget, personnel, and reporting responsibility.

Thus we will have a cluster of colleges - Lindenwood College for Women, Lindenwood College for Men, and Lindenwood Evening College, with the possibility of adding two new colleges, tentatively to be identified as Lindenwood College for Extended Education, and Lindenwood College for Applied Arts and Sciences.

A sheet entitled "Academic Organization" was then distributed; a copy is attached as Appendix B. President Spencer emphasized that the faculty will have to decide whether his recommendations concerning the Faculty Council and Educational Policies Committee should be accepted or whether there should be other variations. If we are to decentralize academic administration, we must review the authority and responsibility in groups such as the Educational Policies Committee and the Faculty Council. If EPC is to perform its constitutional functions fully, it needs more authority. On the other hand, Faculty Council should concern itself with responsibilities outlined in the Faculty Constitution and should avoid overlap with EPC.

Attached is a chart outlining the Academic Organization described by President Spencer. This is Appendix C.

President Spencer suggested that these reorganizations be put into effect by February 1 for a trial period of six months. After that other changes can be made as necessary.

Before opening the meeting to questions President Spencer announced that Craig Eisendrath has offered his services to Lindenwood. He will be used as a consultant in Washington, spending up to five days each month on the Lindenwood campus. He will help faculty and staff shape projects, represent us in Washington and New York, and consult with all of us on matters of high priority importance.

Dean Crozier announced that the Christmas dinner would be held in the dining room December 10 and asked for volunteers from the faculty to help serve dinner.

Mrs. Emory announced that there will be some additional courses in January. If students are interested in changing courses, they should see her as soon as possible.

Considering again the point Dr. Doherty brought up in regard to whether or not the AAUP Salary and Tenure Committee should represent the faculty in talking with the President, it was moved, seconded, and passed that the AAUP Committee which is now functioning continue its massing of information and being concerned with salaries and other details as it has been doing.

President Spencer called attention to the Family Educational Rights and Privacy Act of 1974 which went into effect November 19. This law prohibits the release of personally identifiable data to anyone (including parents) without student consent. Although no guidelines have been set up and the law needs clarification, grades cannot be sent to parents and faculty members cannot give grades to parents. A letter to this effect is going to the parents as well as a letter to students asking if they wish to give permission to have grades sent to parents. Since the law provides a grace period of 45 days, students should be denied access for this period. Prior to the expiration of these 45 days the law should be clarified and guidelines set up. As an alternative the student may be told that there is confidential information in his file and, that if he wishes, he may obtain a waiver from each individual who sent confidential information. These waivers should be mailed directly to us. Upon receipt of the waiver the student may be given access to his records.

Dr. Berg announced that the Lindenwood Choir will give a concert Sunday evening, December 8, in Jelkyl Center, and on December 10 at Plaza Frontenac with a reception following.

Dr. Greenlaw announced that the concert of the St. Charles Choral Society will be on December 15, at 3 p.m., and on December 16, at 8 p.m.

President Spencer announced that Columbia Broadcasting System will carry a thirty-minute program of the Lindenwood Choir on nationwide radio December 22 and December 25.

Mr. Florimonte announced that "The Hostage" opened December 3 and will continue through December 7.

Mrs. Bittner announced that there will be an open house at the stables December 8.

Dr. Carpenter announced that the teacher education students will have a tea December 8 for their cooperating teachers.

Dean Crozier announced that there would be an open house for all women students at her house December 8.

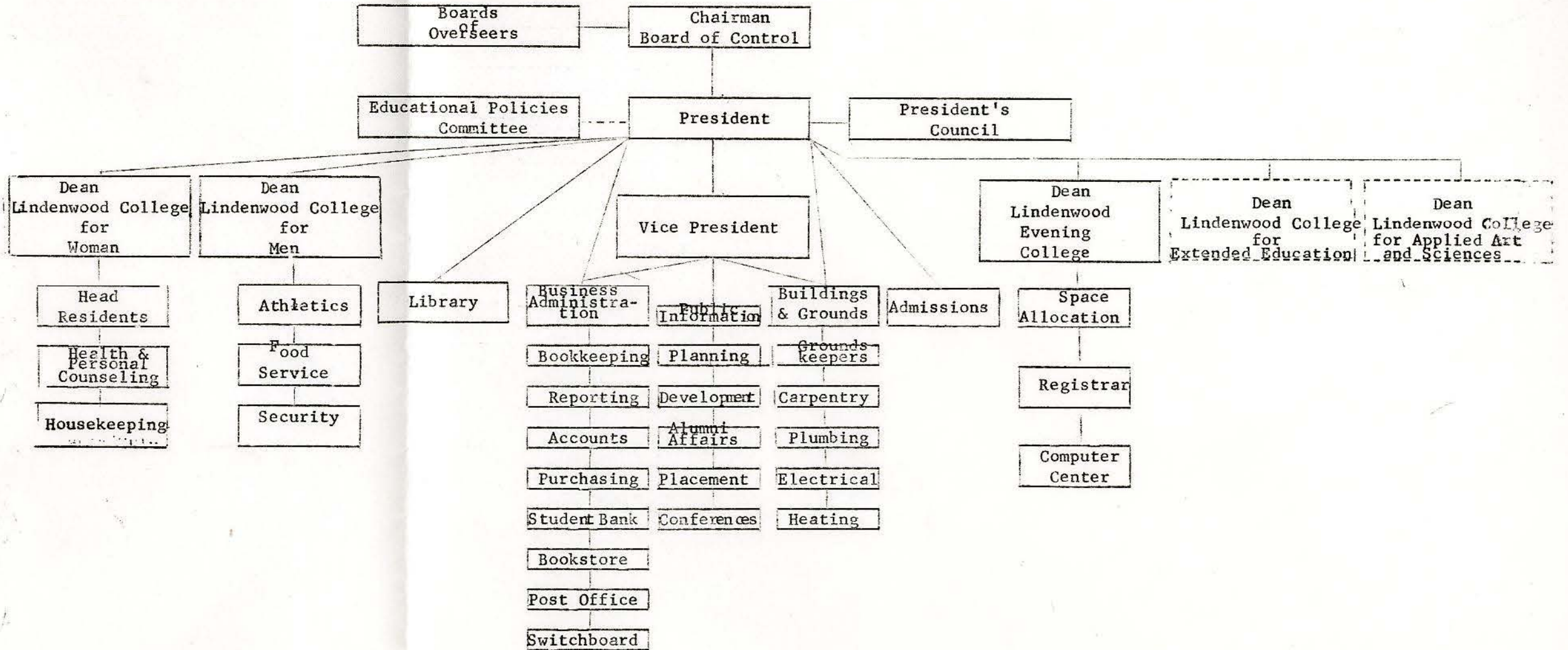
The meeting was adjourned at 3:55.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

APPENDIX A
ADMINISTRATION ORGANIZATION



APPENDIX B

ACADEMIC ORGANIZATION

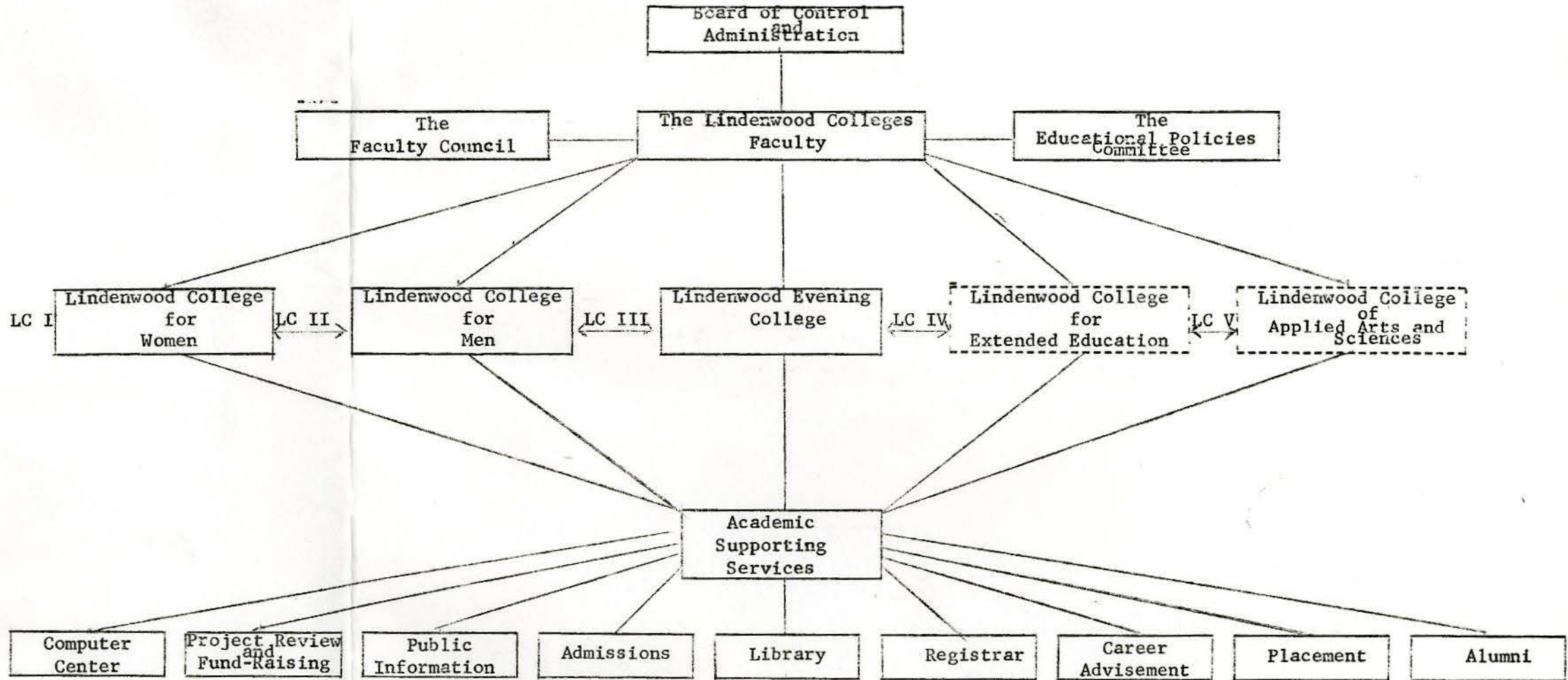
A. Analysis of the Organization of Academic Affairs

1. The faculty is recognized as a corporate body responsible for those tasks outlined in Sections I, 2 and II of the Faculty Constitution.
2. The Faculty carries out its corporate responsibilities through two principal committees, one concerned with faculty personnel and the other with educational policies. Sub-committees to assist these two major committees are elected or appointed as needed.
3. Faculty personnel issues and problems are handled by the Faculty Council; the areas of responsibility for this Council are described in Section IC of the Constitution.
4. Educational policy issues and problems are handled by the Educational Policies Committee; the areas of responsibility for this Committee are described in Section V,A,2 in the Bylaws.
5. In addition to its academic duties the Educational Policies Committee represents the Faculty in the periods between faculty meeting (Bylaws, Section V,A,2,a), and serves in an advisory capacity to the President (Bylaws, Section V,A,2,b).
6. Various subcommittees of EPC and other committees such as Academic Resources, Admissions and Financial Aid, and Nominations serve the Faculty, and provide advice and guidance to the Administration.
7. The Faculty is divided into three divisions (humanities, natural sciences, and social sciences).

B. Recommendations for Consideration by the Faculty

1. To conserve the time and efforts of the total faculty and to increase the individual faculty member's participation and area of responsibility, the size of the Faculty Council might be reduced with members elected annually either at large or as representatives of the three academic divisions. The Council's responsibilities should continue as outlined in Section I,C of the Constitution.
2. To provide the most effective representation for the Faculty between meetings and to enhance its advisory functions, the Educational Policies Committee might be enlarged to include, in addition to division chairmen, three faculty members (possibly elected at large), three students (possibly elected at large by the women's, men's, and evening college students), and the three deans (of the women's, men's, and evening colleges). This committee of twelve probably should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities.

APPENDIX C
ACADEMIC ORGANIZATION AND SERVICES



Dr. Moore

FACULTY MEETING AGENDA

February 19, 1975, 1:30 p.m.

Fine Arts Building, Room 202

A. Invocation - Dr. Johnson

B. Minutes of the January 22, 1975 meeting

C. Report of the Educational Policies Committee - Dr. Barnett

I. On the recommendation of the Common Staff, The Educational Policies Committee moves that the following changes in the Common Course be recommended to the faculty:

1. The present year-long Common Course should be divided into two segments. The first term should be composed of a required course in communications including provision for training freshman students in the skills required to participate meaningfully in oral discussion as well as written communication of ideas. The second term should consist of an interdisciplinary course examining a theme chosen from contemporary problems, much along the lines of the presently constituted Common Course.
2. The responsibility for instruction of this composition-communications course should be allocated to the Departments of English and Communication Arts.
3. This course will be required of all freshman students. Transfer students may be placed in the course, if necessary, after review of the individual student's transcript.
4. A Workshop for additional study in composition skills should be established in the January Term and required of those who fail the Fall Term course, and made available to others who want it. The successful completion of the January Term Workshop qualifies a student to take the Spring Term Common Course.
5. Each division will provide two instructors for the second part of the freshman program. The Common Director will continue to execute administrative functions for the Common Course, and will consult with the English and Communication Arts Departments in the construction of the Common Course.
6. It is recommended that each division present its particular approach to a common problem or theme. The current natural science members of the Common Staff strongly recommend that the natural science component of the new freshman program expose the students to some lab experience.

D. Report of Nominations Committee and alternatives to Educational Policies Committee, Faculty Council and Board Study Committee on Community College

- II. A motion was passed that EPC recommend to the faculty that any student may request a W up to the ninth week of the term by consulting with his adviser who will forward the approval form to the Registrar. This will be effective immediately.
- III. A motion was passed that EPC recommend to the faculty that the maximum number of chemistry courses which will be counted toward graduation be raised to 14 for chemistry majors and that lab courses carrying credit be numbered and added to the curriculum. The lab courses are as follows:
- 153 GENERAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
Laboratory experiences which illustrate topics covered in Chemistry 151. Co- or prerequisite: Chemistry 151 (\$10 lab fee)
 - 154 GENERAL CHEMISTRY LABORATORY II ($\frac{1}{2}$)
Laboratory experiences which illustrate the topics covered in Chemistry 152. Co- or prerequisite: Chemistry 152 (\$10 lab fee)
 - 365 ORGANIC CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods in organic chemistry and their applications to the determination of the identity and properties of aliphatic and aromatic compounds. Co- or prerequisite: Chemistry 361 (\$10 lab fee)
 - 366 ORGANIC CHEMISTRY LABORATORY II ($\frac{1}{2}$)
A continuation of Chemistry 265 with emphasis upon reaction kinetics and mechanism of organic and biochemical compounds. Co- or prerequisites: Chemistry 263 and Chemistry 365 (\$10 lab fee)
 - 373 PHYSICAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods of determining the physical and thermodynamic properties of chemical substances. Co- or prerequisite: Chemistry 371 (\$10 lab fee)
 - 374 PHYSICAL CHEMISTRY LABORATORY II ($\frac{1}{2}$)
A continuation of Chemistry 373 with emphasis upon the topics covered in Chemistry 372. Co- or prerequisites: Chemistry 372 and Chemistry 373. (\$10 lab fee)
- IV. It was recommended that January Term Evening College courses will carry half-course credit rather than full-course credit.
- V. The following course was approved by EPC:
- Art 060 - Painting Workshop - $\frac{1}{2}$ course credit
- D. Report from Divisions on elections of Division Chairpersons and representatives to Faculty Council
- E. Report of Nominations Committee and elections to Educational Policies Committee, Faculty Council and Board Study Committee on Community College

F. President's Report - Dr. Spencer

G. Business from the floor

H. Announcements

I. Adjournment

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
January 22, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, January 22. President Spencer presided. Dr. Bartholomew gave the invocation.

Cynthia Springer represented the students of Lindenwood College for Women. There were no Lindenwood College II student representatives.

Dr. Craig R. Eisendrath, Consultant, attended the meeting.

On motion made, seconded, and passed the minutes of the meeting of December 4 were approved as distributed.

On recommendation of the Educational Policies Committee Dr. Barnett moved that a student be permitted to withdraw from a course with a W notation on his record, up to the registrar's date for recording mid-term grades, and that the student be informed that he is in this position. The motion was seconded. After discussion a motion was made, seconded and passed that this be referred back to EPC for correction of wording.

On recommendation of the Educational Policies Committee Dr. Barnett moved that line 11 in the first paragraph on page 105 of the 1974-75 CATALOG be changed to read, "...and final approval of the student's adviser." rather than "...and final approval of the Registrar." The motion was seconded and passed.

On recommendation of the Educational Policies Committee Dr. Barnett moved that the Educational Policies Committee be enlarged to include, in addition to division chairmen, three faculty members, one from each division elected at large, three students (elected at large by the women's, men's, and special/evening colleges), and the three deans (of the women's, men's, and evening colleges). This committee of twelve should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities. EPC will elect its own chairperson from within the EPC body. The motion was seconded and passed.

Mr. Feely moved that the members of EPC shall not serve simultaneously on the Faculty Council except for one Dean. The motion was seconded. Mr. Nichols moved to table the motion until the report of the Faculty Council had been given. The motion was seconded and passed.

On recommendation of the Educational Policies Committee Dr. Barnett moved that the Division Chairperson be elected from his or her Division for a two-year term, and that the faculty elect three members to the EPC - one from each division. Initially these three faculty members would be assigned a one, two, or three-year term. As these initial terms are completed, another person from that division would be elected for a three-year term, thus preserving continuity of the EPC. The motion was seconded.

Dr. Bartholomew moved that the motion be amended after "two-year term" in the first clause to add: "by a majority of those present and voting." The motion was seconded and passed.

The original motion as amended was passed.

Dr. Balog, Vice Chairman of the Faculty Council, on the recommendation of Faculty Council, moved that the Faculty Council request from the Faculty a suspension of those parts of the constitution dealing with the organization of the Faculty Council so that the Council might reorganize itself on an interim basis as follows: One representative will be elected by each of the three divisions; four representatives will be elected by the whole faculty with at least one representative from each of the divisions. The Faculty Council will elect its own Chairperson, and one of the three deans will sit as a representative of the administration. The motion was seconded.

Dr. Wier moved to amend the motion so that faculty members in the first year of service would not be eligible for election to the Faculty Council. The motion was seconded. After discussion the motion was withdrawn.

Dr. Bartholomew moved that the motion be amended to add: Elections to the Faculty Council will be held in the Spring. The motion was seconded and passed.

The original motion as amended was passed.

It was moved that the motion concerning EPC members not serving simultaneously on the Faculty Council be returned to the floor. The motion was seconded and passed.

Mr. Nichols moved a substitute motion that concurrent membership on EPC and Faculty Council, except for one Dean, is prohibited. The motion was seconded and passed.

It was moved, seconded and passed that for the 1975-76 year members be elected to the Nominating Committee today, that Division Chairmen and representatives from Division to Faculty Council be elected at divisional meetings in February, that EPC and Faculty Council members be elected at the February faculty meeting, that they take office immediately after elected. It was agreed that the February faculty meeting would be on February 19 at 1:30 p.m., and that divisions would have their elections completed by February 12.

President Spencer, in introducing his report, said he wished to inform the faculty on events that have occurred since the last faculty meeting. He will make similar reports at future faculty meetings. Following is a summary of President Spencer's report.

Trends have been developing in the last month that place The Lindenwood Colleges in a position of great opportunity, but at the same time put us under pressure to make decisions quickly. It seems evident that an MBA program would be helpful to the development of the Evening College as well as to The Colleges in general; the question is whether to develop this program alone or in cooperation with another institution. Dr. Barnett has operated a special graduate program in education during 1974-75 in cooperation with St. Louis University, but this will end at the end of this academic year.

During the last month we have discussed other cooperative program possibilities with St. Louis University and UMSL, and have had conversations with individuals interested in helping us develop programs in St. Charles and St. Charles County.

With the concurrence of the Board of Control we have taken the position that this is our territory, and that additional educational services should be provided by Lindenwood after careful analyses and consideration of feasibility. We have taken the position that we will only enter into cooperative programs with another institution when the benefits to Lindenwood are clear cut. On the other hand, if we do not provide the services and programs needed, we are going to have to stand aside and let others provide them.

Therefore, it is my judgment that we are going to have to move quickly to offer master's level programs where we have the capability and resources. The MBA would probably be the first. Thus, I expect that EPC will soon have to give serious consideration to proposals for a graduate program in business, to some master's programs in education, and possibly to other new academic proposals. In addition, we must move speedily on development of College V, the junior college. St. Charles, St. Charles County, and neighboring areas of Metropolitan St. Louis are "gold mines;" we must be careful who comes in to do the mining. However, we must protect the quality of our offerings; lowering standards is disaster for an institution.

Nevertheless, in these new programs, whether they are in College IV or College V or in development of selected graduate programs, lies the way to eliminate the deficit.

Naturally it is understood that any new programs must be considered and approved by EPC and the faculty as a whole.

Dr. Barnett reported in regard to the church-college study. He has visited Synod offices and has received enthusiastic endorsement of the proposal. At the Presbyterian College Union meeting in Washington January 11 Lindenwood was given two spots on the program to present its proposal. Dr. Barnett is encouraged by the interest that has been shown. He hopes to have a consultative meeting with churchmen and ministers on the study on the Lindenwood campus in February. Dr. Barnett will visit other Presbyteries throughout the state, as well as with the Missouri Council of Churches. An added feature of the study is its ecumenical nature. We hope to place students in churches of various denominations as well as in synagogues, and to develop the concept of a church-related college which serves not one but many denominations.

Dr. Eisendrath announced that he is beginning to meet with people who are interested in developing College IV. He invited anyone interested in taking a part in the external degree program to come to his office for a meeting immediately after faculty meeting.

The following were nominated from the floor to serve on the Nominations Committee:

Jeanne Huesemann (Natural Science and Mathematics Division)
 Boyd Morros (Social Science Division)
 Anthony Perrone (Humanities Division)

It was moved, seconded and passed that nominations be closed. It was moved, seconded and passed that Mrs. Huesemann, Mr. Morros, and Mr. Perrone be elected to the Nominations Committee by acclamation.

President Spencer announced that the next faculty meeting will be Wednesday, February 19, at 1:30 p.m.

President Spencer announced that the Board of Control has confirmed the following administrative appointments with the new titles to be effective as of February 1:

Howard A. Barnett - Special Assistant to the President
 Elwood L. Miller - Dean of the Evening College
 Eva Emory - Registrar
 Mary Yonker - Assistant to the President

Dr. Berg announced that the installation of the President is scheduled for April 26, Alumni Weekend, at 3 p.m., in the Chapel, with a reception following in the library. President Spencer commented that members of the Boards will be asked to exert every influence to bring to this event those individuals who can be most helpful to Lindenwood and its activities, to meet the faculty, and to see the campus.

Mrs. Taylor announced that a Trap and Skeet Club is being organized. A turkey shoot, which will be a training session, will be held February 8. There will be no charge.

Mrs. Taylor also announced that the women's basketball season opened on January 21 with Lindenwood winning over McKendree College. The next game will be on January 28, at 7 p.m., with Maryville College.

Mr. Florimonte announced that beginning February 8 for ten weeks there will be two five-week photography workshops financed by the Missouri Council on the Arts. On February 10, 11, and 12 the Loretto-Hilton Mime Company will be in residence giving a major concert on February 12 at 8 p.m.

Mrs. Emory asked those who had not paid faculty dues to do so.

Ms. Ebest congratulated the Music Department on the concert which was presented at Frontenac Plaza in December.

Dean Crozier called attention to the farewell party for Marge Graf on January 31, at 4:30, at her house.

There being no further business, the meeting adjourned at 3:55 p.m.

Mary Yonker
 Acting Secretary

Approved:

John Nichols
 Secretary of the Faculty

ACADEMIC ORGANIZATION

A. Analysis of the Organization of Academic Affairs

1. The faculty is recognized as a corporate body responsible for those tasks outlined in Sections I, 2 and II of the Faculty Constitution.
2. The Faculty carries out its corporate responsibilities through two principal committees, one concerned with faculty personnel and the other with educational policies. Sub-committees to assist these two major committees are elected or appointed as needed.
3. Faculty personnel issues and problems are handled by the Faculty Council; the areas of responsibility for this Council are described in Section IC of the Constitution.
4. Educational policy issues and problems are handled by the Educational Policies Committee; the areas of responsibility for this Committee are described in Section V,A,2 in the Bylaws.
5. In addition to its academic duties the Educational Policies Committee represents the Faculty in the periods between faculty meeting (Bylaws, Section V,A,2,a), and serves in an advisory capacity to the President (Bylaws, Section V,A,2,b).
6. Various subcommittees of EPC and other committees such as Academic Resources, Admissions and Financial Aid, and Nominations serve the Faculty, and provide advice and guidance to the Administration.
7. The Faculty is divided into three divisions (humanities, natural sciences, and social sciences).

B. Recommendations for Consideration by the Faculty

1. To conserve the time and efforts of the total faculty and to increase the individual faculty member's participation and area of responsibility, the size of the Faculty Council might be reduced with members elected annually either at large or as representatives of the three academic divisions. The Council's responsibilities should continue as outlined in Section I,C of the Constitution.
2. To provide the most effective representation for the Faculty between meetings and to enhance its advisory functions, the Educational Policies Committee might be enlarged to include, in addition to division chairmen, three faculty members (possibly elected at large), three students (possibly elected at large by the women's, men's, and evening college students), and the three deans (of the women's, men's, and evening colleges). This committee of twelve probably should meet at least once a month and at other times as needed or requested by its members or the President. The Committee's responsibilities should be those outlined in Section V,A,2 of the Bylaws, augmented as appropriate to broaden the base of its activities.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
February 19, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, February 19. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn and Maggie Grundhauser represented the students of Lindenwood College for Women and Chris Coleman represented the students of Lindenwood College II. Joyce Meier represented the IBIS.

Dean Barnett reported for EPC.

1. On the recommendation of the Common Staff, the Educational Policies Committee moves that the following changes in the Common Course be made:
 - a. The present year-long Common Course should be divided into two segments. The first term should be composed of a required course in communications including provision for training freshman students in the skills required to participate meaningfully in oral discussion as well as written communication of ideas. The second term should consist of an interdisciplinary course examining a theme chosen from contemporary problems, much along the lines of the presently constituted Common Course.
 - b. The responsibility for instruction of the composition-communications course should be allocated to the Departments of English and Communication Arts.
 - c. This course will be required of all freshman students. Transfer students may be placed in the course, if necessary, after review of the individual student's transcript.
 - d. A Workshop for additional study in composition skills should be established in the January Term and required of those who fail the Fall Term course, and made available to others who want it. The successful completion of the January Term Workshop qualifies a student to take the Spring Term Common Course.
 - e. Each division will provide two instructors for the second part of the freshman program. The Common Director will continue to execute administrative functions for the Common Course, and will consult with the English and Communication Arts Departments in the construction of the Common Course.

- f. It is recommended that each division present its particular approach to a common problem or theme. The current natural science members of the Common Staff strongly recommend that the natural science component of the new freshman program expose the students to some lab experience.

The motion was seconded and passed.

2. On the recommendation of EPC it was moved that any student may request a W up to the ninth week of the long term by consulting with his adviser who will forward the approval form to the Registrar. This will be effective immediately. The motion was seconded and passed.
3. On the recommendation of EPC it was moved, seconded and passed that the maximum number of chemistry courses which will be counted toward graduation be raised to 14 for chemistry majors and that lab courses carrying credit be numbered and added to the curriculum. The lab courses are as follows:

*Chem
Labs.*

- 153 GENERAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
Laboratory experiences which illustrate topics covered in Chemistry 151. Co- or prerequisite: Chemistry 151 (\$10 lab fee)
 - 154 GENERAL CHEMISTRY LABORATORY II ($\frac{1}{2}$)
Laboratory experiences which illustrate the topics covered in Chemistry 152. Co- or prerequisite: Chemistry 152 (\$10 lab fee)
 - 365 ORGANIC CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods in organic chemistry and their applications to the determination of the identity and properties of aliphatic and aromatic compounds. Co- or prerequisite: Chemistry 361 (\$10 lab fee)
 - 366 ORGANIC CHEMISTRY LABORATORY II ($\frac{1}{2}$)
A continuation of Chemistry 265 with emphasis upon reaction kinetics and mechanism of organic and biochemical compounds. Co- or prerequisites: Chemistry 263 and Chemistry 365 (\$10 lab fee)
 - 373 PHYSICAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods of determining the physical and thermodynamic properties of chemical substances. Co- or prerequisite: Chemistry 371 (\$10 lab fee)
4. January Term Evening College courses will carry half-course credit rather than full-course credit.
 5. The following course was approved by EPC:
Art 060 - Painting Workshop - $\frac{1}{2}$ course credit

The Division Chairmen reported that the following had been elected chairmen of the Divisions and representatives to Faculty Council at divisional meetings:

Humanities Division

Anthony Perrone - Chairman
James Feely - Representative to Faculty Council

Social Sciences Division

John Bartholomew - Chairman
Linda Nelson - Representative to Faculty Council

Natural Science and Mathematics Division

John Bornmann - Chairman
Fern Bittner - Representative to Faculty Council

Mr. Perrone, Chairman of the Nominations Committee, distributed ballots for the election of faculty members to Educational Policies Committee, Faculty Council, and the Board Lindenwood College V Study Committee. Each ballot gave the report of the Nominations Committee:

Educational Policies Committee (one from each division to be elected)

Nominations from the Nominations Committee:

Virginia Carpenter)	Social Sciences Division
James F. Hood)	
Lou Florimonte)	Humanities Division
Harry Hendren)	
Joy Ebest)	Natural Sciences Division
Jeanne Huesemann)	

Nominations from the floor:

Ed Balog)	Social Sciences Division
----------	---	--------------------------

There being no further nominations, nominations were closed.

The following were elected to the Educational Policies Committee:

James F. Hood - Social Sciences Division
Lou Florimonte - Humanities Division
Jeanne Huesemann - Natural Sciences Division

Faculty Council (one from each Division to be elected, and one at large)

Nominations from the Nominations Committee:

Ken Greenlaw)	Humanities Division
John Wehmer)	
Ed Balog)	Social Sciences Division
Linda Sullivan)	
Dominic Soda)	Natural Sciences Division
Sue Taylor)	
Thomas Doherty)	At large
John Nichols)	
Allegra Swingen)	
Richard Wier)	

Nominations from the floor:

Vincent Brescia)	At large
Patricia Delks)	

It was moved, seconded and passed that nominations be closed.

It was moved, seconded and passed that there be a run-off of the top two candidates of the "at large" nominees in case there is not a simple majority on the first ballot.

The following were elected to Faculty Council:

John Wehmer - Humanities Division
 Ed Balog - Social Sciences Division
 Dominic Soda - Natural Sciences Division
 Patricia Delks - At large

Board Lindenwood College V Study Committee (Two to be elected)

Nominations from the Nominations Committee:

John Bartholomew
 Jim Feely
 John Nichols
 John Wehmer

Nominations from the floor:

Esther L. Johnson

It was moved, seconded and passed that nominations be closed.

The following were elected to the Board Lindenwood College V Study Committee:

John Bartholomew
 John Nichols

In making the President's Report President Spencer commented on the following:

Melvin Suid, from California, who organized an external degree program in California, is on campus, and will help develop the model for College IV.

Robert Colvin, retired manager of the J. C. Penney store in St. Charles, and former Chairman of the St. Charles Community Support Campaign, has accepted part-time employment in development.

The public relations firm of Fleishman-Hillard, Inc., in St. Louis, has been employed by the Board of Control through December 31, 1975. Mr. Hillard feels confident that by the end of this time Lindenwood will be much better known both in this area and nationally. He will deal with the development of features for magazines, radio, television, and newspapers. It is necessary to go into a major fund-raising campaign to provide operating funds and to return funds to the endowment used over the past few years for current operations. It is not possible to get the kind of support necessary for this activity until Lindenwood is better recognized.

Two major foundation requests have been submitted:

Dr. Eisendrath has submitted one proposal to the Fund for Post-Secondary Education. This proposal would provide basic funding for the development of College IV.

A second request has been made to the Pew Charitable Trusts for the renovation of Nichols Hall as a Center for American and International Business.

A bequest has been received this week in the amount of \$25,000 to be used for scholarships.

An anonymous donor has expressed interest in providing \$100,000 for the development of our business program.

We now have the architect's drawing for an indoor riding rink. We will proceed immediately to raise the \$50,000 necessary for this structure.

There have been preliminary conversations with one individual who might be interested in helping us to build a community center.

If faculty members know of sources for support, they should let Dr. Berg or the President know details. While we do want faculty participation in all ways, faculty should not submit grant requests without coordinating their efforts with Dr. Berg.

Dr. Eisendrath is working in Washington to obtain additional funding for the library.

In reply to a question about the proposed use of the back campus, there are four things that can be done.

1. Do nothing. This may lead to losing the land for public purposes.
2. Sell the property. This would produce little return in the present real estate market.

3. Develop the property ourselves. This would require using financial reserves that we do not have.
4. Because of primary geographic location investigate the possibility of developing the area into a prestigious study-conference-research center. The Board Task Force is looking into this possibility.

Following a question from the faculty it was agreed that January off-campus plans should be submitted to EPC.

It was agreed after discussion that pre-registration for next year should be moved to the last week in April. Course offerings should be in Mrs. Emory's hands by March 15 rather than March 1.

The next faculty meeting will be on March 5 and EPC will meet February 26.

President Spencer announced that recommendations concerning appointments, reappointments, etc. should go through the appropriate deans.

Mrs. Taylor announced that there will be a turkey shoot Sunday, March 2, from 2-5 p.m. Three shoots will be \$1.00.

She also announced that the Alice Parker Memorial Lecture will be March 4. President Spencer will speak on "The Mirror and the Porthole." All faculty are invited to this lecture.

Mr. Florimonte announced that three one-act plays will be presented March 5 through March 9.

Mr. Morros announced that two meetings of the Ad Hoc Curriculum Committee of Lindenwood College IV will be held - one on Thursday at 4:30 and one on Friday at 9:00 - in Roemer 304. Anyone interested is invited to attend these meetings.

Dr. Greenlaw announced the woodwind quintet will present a concert Sunday, March 2, at 8 p.m.

Mr. Wehmer said that since the Board Faculty and Curriculum Committee has not met this year, he suggested that Mr. Metcalfe be asked to call a meeting of this committee before the end of the year. President Spencer agreed to get in touch with Mr. Metcalfe.

Mr. Wehmer said that he objected to the action taken at the January meeting to change the Faculty Council since he believes a major subject should not be introduced and voted on at the same meeting. Furthermore, he stated, the faculty meeting was out of the regular sequence and some members could not be at the meeting for that reason. He noted that traditionally major decisions have not been made in January because many faculty members are off-campus.

Mrs. Bittner announced that Beta Chi would have a rummage sale in Fellowship Hall March 15. If anyone has anything to donate, please get in touch with her.

There being no further business, the meeting was adjourned at 3:25.

Approved:

Mary Yonker
Acting Secretary

John Nichols, Secretary of the Faculty

Dr. Evans

FACULTY MEETING AGENDA

March 5, 1975, 1:30 p.m.

Fine Arts Building, Room 202

- I. Invocation - Dr. Johnson
- II. Minutes of the February 19, 1975 meeting
- III. Report of the Educational Policies Committee - Dr. Bartholomew
 - A. The Educational Policies Committee moves that the motion concerning withdrawing up to the ninth week with only a W notation not apply to the Common Course which is now comprised of the Fall English Term, the January remedial Term, and the Spring Common Course, day classes only.
 - B. The Educational Policies Committee moves that the ad hoc committee on January Off-Campus courses be a sub-committee of the EPC and that the proposal of the ad hoc committee for further action be approved. (See attachment to February 26 EPC minutes to be circulated to all faculty March 3.)
 - C. The Educational Policies Committee moves that the scheduling plan, attached to the agenda, be approved with the stipulation that the 8 a.m. time slot change to 11:30 a.m. alternating years.
 - D. The Educational Policies Committee moves that the maximum number of biology courses which will be counted toward graduation be raised from 12 to 14 for biology majors and that lab courses carry $\frac{1}{2}$ credit and that these courses be designated with "L" as follows:

- Biology 101L - General Biology Laboratory I
- Biology 102L - General Biology Laboratory II
- Biology 105L - Contemporary Biology Laboratory I
- Biology 106L - Contemporary Biology Laboratory II
- Biology 306L - Cellular Physiology Laboratory
- Biology 313L - Microbiology Laboratory
- Biology 320L - Metabolism Laboratory
- Biology 363L or Chemistry 364 - Biochemistry Laboratory
- Biology 250L - Marine Botany Laboratory
- Biology 309L - Vertebrate Anatomy and Physiology Laboratory I
- Biology 310L - Vertebrate Anatomy and Physiology Laboratory II
- Biology 315L - Survey of Plants Laboratory
- Biology 318L - Endocrinology Laboratory
- Biology 330L - Experimental Studies of Algae and Fungi Laboratory
- Biology 240L - Plant Growth and Development Laboratory
- Biology 308L - Genetics Laboratory
- Biology 311L - Developmental Biology Laboratory
- Biology 110L - Field Biology Laboratory
- Biology 260L - Marine Biology in Jamaica Laboratory
- Biology 302L - Ecology Laboratory
- Biology 304L - Field Ecology Laboratory
- Biology 370L - Seminar Topics in Biology Laboratory

- E. The Educational Policies Committee moves that the B.S. in Sociology/ Administration of Justice be approved. New courses are reported for information. See attachment to EPC February 26 minutes.
- F. The Administration of Geography will be the responsibility of the History Department.
- G. The following courses were approved:

English 268 (presently listed as Classics 301 and 302) - Latin Masterpieces in Translation

Readings in Virgil, Ovid, and other Latin authors with emphasis on works which have exercised a formative influence on western literature. Biggs.

English 269 - The Epic

A concentrated study of representative works of the Epic tradition in Western Culture, from Homer and Virgil to Beowulf, The Nibelungenlied, The Song of Roland, The Poem of El Cid and Paradise Lost. The course will conclude with the reading and analysis of a mock epic. Team taught by Biggs and Perrone.

Art 263 - Oriental Art I - 1 course (replaces Art 251 - Oriental Art)

A study of the relationship of art, literature, religion, philosophy and music in the culture of India, China, Cambodia and Java from the earliest evidence through the Medieval Period. Required readings will include selections of The Bhagavad Gita, The Upanishads, The Ramayana and selected examples of Taug and Sung poetry.

Mahayana and Hinayana Buddhism and Indian and Chinese music will be presented by visiting lecturers. Dean Crozier will assist in the teaching of the art of Cambodia. Hendren and staff

Art 264 - Oriental Art II - 1 course (replaces Art 205J and Humanities 205J)

An introduction to the underlying concepts of Japanese culture as they are revealed in religion, literature, and the visual arts. Consideration is given to the influence of Zen on the development of the tea ceremony, the Japanese garden and the cult of the sword. Both traditional and contemporary examples of art and literature are studied.

Art 101 - Introduction to Basic Design and Movement - 1 course (replaces Art 103 - Fundamentals of Expression-and is the same course that was offered in the 1973-74 catalog)

An elementary course in art and dance involving a study of the elements of composition, including design in movement, in relationship to two and three dimensional problems. Not available for audit.

Art 269/Humanities 269 - The Century of Michelangelo - 1475-1576 -
1 course

March 6, 1975 marks the five hundredth anniversary of Michelangelo's birth. Thus, it seems appropriate that a specialized course concerning his artistic output, his artistic influence and his cultural milieu be offered in the fall of 1975 in addition to Art 253 (Art of the Italian Renaissance). This course will deal chiefly with his sculpture, paintings and drawings, but will also consider his architecture, poetry and personal letters. Students will also be exposed to key Mannerist artists who derived many of their ideas from Michelangelo's Sistine ceiling. Throughout the term serious consideration will be given to the philosophical (Neoplatonism, for example), religious (the impact of Savonarola or the Counter Reformation), political (Medici power politics or the declining secular power of the papacy) and cultural (literature, music) trends in Italy of which Michelangelo was a part.

Music 351, 353, 354 were approved (see attachment to EPC February 26 minutes) but returned to the Music Department for renumbering since they now have different credit values, and different course contents.

Course changes and additions in Spanish were approved (see attachment to EPC February 26 minutes) with the stipulation that the new numbers be checked to make sure they have not been used previously.

Course changes and additions in History and Geography were approved per attachment to EPC February 26 minutes.

- IV. Report from Planning Committee for LC IV - Mr. Morros
- V. President's Report - Dr. Spencer
- VI. Business from the floor
- VII. Announcements
- VIII. Adjournment

Assoc. of Collegiate Schools in Business

1. Library
2. Faculty
3. Source of students
4. What are general strengths (promises) of the institution

PROPOSED SCHEDULE CHANGE

	M	T	W	Th	F
8 - 8:50	H - 4	H - 4		H - 4	H - 4
9 - 10:05	H - 3	V - 2 or 3	H - 3	V - 2 or 3	H - 3
10:15 - 11:20	H - 3		H - 3		H - 3
11:30 - 12:35	H - 3		H - 3		H - 3
2 - 2:50	H - 4	H - 4		H - 4	H - 4
3 - 6 pm	M - Th V - 2 or 3	T - F V - 2 or 3		M - Th V - 2 or 3	T - F V - 2 or 3

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
February 19, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, February 19. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn and Maggie Grundhauser represented the students of Lindenwood College for Women and Chris Coleman represented the students of Lindenwood College II. Joyce Meier represented the IBIS.

Dean Barnett reported for EPC.

1. On the recommendation of the Common Staff, the Educational Policies Committee moves that the following changes in the Common Course be made:
 - a. The present year-long Common Course should be divided into two segments. The first term should be composed of a required course in communications including provision for training freshman students in the skills required to participate meaningfully in oral discussion as well as written communication of ideas. The second term should consist of an interdisciplinary course examining a theme chosen from contemporary problems, much along the lines of the presently constituted Common Course.
 - b. The responsibility for instruction of the composition-communications course should be allocated to the Departments of English and Communication Arts.
 - c. This course will be required of all freshman students. Transfer students may be placed in the course, if necessary, after review of the individual student's transcript.
 - d. A Workshop for additional study in composition skills should be established in the January Term and required of those who fail the Fall Term course, and made available to others who want it. The successful completion of the January Term Workshop qualifies a student to take the Spring Term Common Course.
 - e. Each division will provide two instructors for the second part of the freshman program. The Common Director will continue to execute administrative functions for the Common Course, and will consult with the English and Communication Arts Departments in the construction of the Common Course.

- f. It is recommended that each division present its particular approach to a common problem or theme. The current natural science members of the Common Staff strongly recommend that the natural science component of the new freshman program expose the students to some lab experience.

The motion was seconded and passed.

2. On the recommendation of EPC it was moved that any student may request a W up to the ninth week of the long term by consulting with his adviser who will forward the approval form to the Registrar. This will be effective immediately. The motion was seconded and passed.
3. On the recommendation of EPC it was moved, seconded and passed that the maximum number of chemistry courses which will be counted toward graduation be raised to 14 for chemistry majors and that lab courses carrying credit be numbered and added to the curriculum. The lab courses are as follows:
 - 153 GENERAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
Laboratory experiences which illustrate topics covered in Chemistry 151. Co- or prerequisite: Chemistry 151 (\$10 lab fee)
 - 154 GENERAL CHEMISTRY LABORATORY II ($\frac{1}{2}$)
Laboratory experiences which illustrate the topics covered in Chemistry 152. Co- or prerequisite: Chemistry 152 (\$10 lab fee)
 - 365 ORGANIC CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods in organic chemistry and their applications to the determination of the identity and properties of aliphatic and aromatic compounds. Co- or prerequisite: Chemistry 361 (\$10 lab fee)
 - 366 ORGANIC CHEMISTRY LABORATORY II ($\frac{1}{2}$)
A continuation of Chemistry 265 with emphasis upon reaction kinetics and mechanism of organic and biochemical compounds. Co- or prerequisites: Chemistry 263 and Chemistry 365 (\$10 lab fee)
 - 373 PHYSICAL CHEMISTRY LABORATORY I ($\frac{1}{2}$)
An introduction to the laboratory methods of determining the physical and thermodynamic properties of chemical substances. Co- or prerequisite: Chemistry 371 (\$10 lab fee)
4. January Term Evening College courses will carry half-course credit rather than full-course credit.
5. The following course was approved by EPC:

Art 060 - Painting Workshop - $\frac{1}{2}$ course credit

The Division Chairmen reported that the following had been elected chairmen of the Divisions and representatives to Faculty Council at divisional meetings:

Humanities Division

Anthony Perrone - Chairman
James Feely - Representative to Faculty Council

Social Sciences Division

John Bartholomew - Chairman
Linda Nelson - Representative to Faculty Council

Natural Science and Mathematics Division

John Bornmann - Chairman
Ferr Bittner - Representative to Faculty Council

Mr. Perrone, Chairman of the Nominations Committee, distributed ballots for the election of faculty members to Educational Policies Committee, Faculty Council, and the Board Lindenwood College V Study Committee. Each ballot gave the report of the Nominations Committee:

Educational Policies Committee (one from each division to be elected)

Nominations from the Nominations Committee:

Virginia Carpenter)	Social Sciences Division
James F. Hood)	
Lou Florimonte)	Humanities Division
Harry Hendren)	
Joy Ebest)	Natural Sciences Division
Jeanne Huesemann)	

Nominations from the floor:

Ed Balog)	Social Sciences Division
----------	---	--------------------------

There being no further nominations, nominations were closed.

The following were elected to the Educational Policies Committee:

James F. Hood - Social Sciences Division
Lou Florimonte - Humanities Division
Jeanne Huesemann - Natural Sciences Division

Faculty Council (one from each Division to be elected, and one at large)

Nominations from the Nominations Committee:

Ken Greenlaw)	Humanities Division
John Wehmer)	
Ed Balog)	Social Sciences Division
Linda Sullivan)	
Dominic Soda)	Natural Sciences Division
Sue Taylor)	
Thomas Doherty)	At large
John Nichols)	
Allegra Swingen)	
Richard Wier)	

Nominations from the floor:

Vincent Brescia)	At large
Patricia Delks)	

It was moved, seconded and passed that nominations be closed.

It was moved, seconded and passed that there be a run-off of the top two candidates of the "at large" nominees in case there is not a simple majority on the first ballot.

The following were elected to Faculty Council:

John Wehmer - Humanities Division
 Ed Balog - Social Sciences Division
 Dominic Soda - Natural Sciences Division
 Patricia Delks - At large

Board Lindenwood College V Study Committee (Two to be elected)

Nominations from the Nominations Committee:

John Bartholomew
 Jim Feely
 John Nichols
 John Wehmer

Nominations from the floor:

Esther L. Johnson

It was moved, seconded and passed that nominations be closed.

The following were elected to the Board Lindenwood College V Study Committee:

John Bartholomew
 John Nichols

In making the President's Report President Spencer commented on the following:

Melvin Suid, from California, who organized an external degree program in California, is on campus, and will help develop the model for College IV.

Robert Colvin, retired manager of the J. C. Penney store in St. Charles, and former Chairman of the St. Charles Community Support Campaign, has accepted part-time employment in development.

The public relations firm of Fleishman-Hillard, Inc., in St. Louis, has been employed by the Board of Control through December 31, 1975. Mr. Hillard feels confident that by the end of this time Lindenwood will be much better known both in this area and nationally. He will deal with the development of features for magazines, radio, television, and newspapers. It is necessary to go into a major fund-raising campaign to provide operating funds and to return funds to the endowment used over the past few years for current operations. It is not possible to get the kind of support necessary for this activity until Lindenwood is better recognized.

Two major foundation requests have been submitted:

Dr. Eisendrath has submitted one proposal to the Fund for Post-Secondary Education. This proposal would provide basic funding for the development of College IV.

A second request has been made to the Pew Charitable Trusts for the renovation of Nichols Hall as a Center for American and International Business.

A bequest has been received this week in the amount of \$25,000 to be used for scholarships.

An anonymous donor has expressed interest in providing \$100,000 for the development of our business program.

We now have the architect's drawing for an indoor riding rink. We will proceed immediately to raise the \$50,000 necessary for this structure.

There have been preliminary conversations with one individual who might be interested in helping us to build a community center.

If faculty members know of sources for support, they should let Dr. Berg or the President know details. While we do want faculty participation in all ways, faculty should not submit grant requests without coordinating their efforts with Dr. Berg.

Dr. Eisendrath is working in Washington to obtain additional funding for the library.

In reply to a question about the proposed use of the back campus, there are four things that can be done.

1. Do nothing. This may lead to losing the land for public purposes.
2. Sell the property. This would produce little return in the present real estate market.

3. Develop the property ourselves. This would require using financial reserves that we do not have.
4. Because of primary geographic location investigate the possibility of developing the area into a prestigious study-conference-research center. The Board Task Force is looking into this possibility.

Following a question from the faculty it was agreed that January off-campus plans should be submitted to EPC.

It was agreed after discussion that pre-registration for next year should be moved to the last week in April. Course offerings should be in Mrs. Emory's hands by March 15 rather than March 1.

The next faculty meeting will be on March 5 and EPC will meet February 26.

President Spencer announced that recommendations concerning appointments, reappointments, etc. should go through the appropriate deans.

Mrs. Taylor announced that there will be a turkey shoot Sunday, March 2, from 2-5 p.m. Three shoots will be \$1.00.

She also announced that the Alice Parker Memorial Lecture will be March 4. President Spencer will speak on "The Mirror and the Porthole." All faculty are invited to this lecture.

Mr. Florimonte announced that three one-act plays will be presented March 5 through March 9.

Mr. Morros announced that two meetings of the Ad Hoc Curriculum Committee of Lindenwood College IV will be held - one on Thursday at 4:30 and one on Friday at 9:00 - in Roemer 304. Anyone interested is invited to attend these meetings.

Dr. Greenlaw announced the woodwind quintet will present a concert Sunday, March 2, at 8 p.m.

Mr. Wehmer said that since the Board Faculty and Curriculum Committee has not met this year, he suggested that Mr. Metcalfe be asked to call a meeting of this committee before the end of the year. President Spencer agreed to get in touch with Mr. Metcalfe.

Mr. Wehmer said that he objected to the action taken at the January meeting to change the Faculty Council since he believes a major subject should not be introduced and voted on at the same meeting. Furthermore, he stated, the faculty meeting was out of the regular sequence and some members could not be at the meeting for that reason. He noted that traditionally major decisions have not been made in January because many faculty members are off-campus.

Mrs. Bittner announced that Beta Chi would have a rummage sale in Fellowship Hall March 15. If anyone has anything to donate, please get in touch with her.

There being no further business, the meeting was adjourned at 3:25.

Approved:

Mary Yonker
Acting Secretary

John Nichols, Secretary of the Faculty

James Evans

FACULTY MEETING AGENDA

April 2, 1975

Fine Arts Building, Room 202

- I. Invocation - Dr. Johnson
- II. Minutes of the March 5, 1975 meeting
- III. Report of the Educational Policies Committee - Dr. Bartholomew
 - A. The Educational Policies Committee moves that all LC III students be exempt from Physical Education requirements for graduation.
 - B. The Educational Policies Committee moves that the Preliminary Report, The College for Individualized Education (Lindenwood College IV) be approved for use by the faculty as a basis for Lindenwood IV.
 - C. Masters degree programs.
- IV. Report of the Nominations Committee and elections of faculty to committees.
- V. Report of the President
- VI. Business from the floor
- VII. Announcements
- VIII. Adjournment

Next Fac. Meeting April 30 24
Thurs. 4:30 p.m.

President's Report on Board Meeting:

1. LC IV approved in principle, subject to Faculty approval.
2. approved \$2,500 for continuity to North Central visit.
3. approved, in principle, of MSA program.
- 4.

Budget

April 14 pre-registration.

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
March 5, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, March 5. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn and Maggie Grundhauser represented the students of Lindenwood College for Women. Mark Zimmer represented the students of Lindenwood College II.

Craig R. Eisendrath, Consultant, also attended the meeting.

It was moved, seconded and passed that the minutes of the February 19 meeting be approved as distributed.

Dr. Bartholomew, Chairman of the Educational Policies Committee, reported that the minutes of EPC meetings will be sent to all members of the faculty.

On the recommendation of EPC it was moved, seconded and passed that withdrawing up to the ninth week with only a W notation not apply to the Common Course which is now comprised of the Fall English Term, the January remedial Term, and the Spring Common Course, day classes only.

On motion of EPC it was moved, seconded and passed that the ad hoc committee on January Off-Campus courses be a sub-committee of EPC and that the proposal of the ad hoc committee for further action be approved. (See attachment to February 26 EPC minutes circulated to all faculty.)

The Educational Policies Committee has recommended that the scheduling plan attached to the agenda, be approved with the stipulation that the 8 a.m. time slot change to 11:30 a.m. alternating years. A motion was made and seconded that this scheduling plan be adopted. During the discussion Dr. Balog and Mr. Smith distributed alternate plans which were discussed along with the one proposed by EPC.

It was moved, seconded and passed that the meeting of the faculty be temporarily recessed so that the faculty could meet as a committee of the whole for thirty minutes to discuss scheduling plans. Dr. Bartholomew chaired the meeting of the committee of the whole.

The meeting of the faculty was reconvened. A substitute motion was made, seconded and passed that the schedule as attached to these minutes be adopted.

On recommendation of EPC it was moved, seconded and passed that the maximum number of biology courses which will be counted toward graduation be raised from 12 to 14 for biology majors and that lab courses carry $\frac{1}{2}$ credit and that these courses be designated with "L" as follows:

Biology 101L - General Biology Laboratory I
 Biology 102L - General Biology Laboratory II
 Biology 105L - Contemporary Biology Laboratory I
 Biology 106L - Contemporary Biology Laboratory II
 Biology 306L - Cellular Physiology Laboratory
 Biology 313L - Microbiology Laboratory
 Biology 320L - Metabolism Laboratory
 Biology 363L or Chemistry 364 - Biochemistry Laboratory
 Biology 250L - Marine Botany Laboratory
 Biology 309L - Vertebrate Anatomy and Physiology Laboratory I
 Biology 310L - Vertebrate Anatomy and Physiology Laboratory II
 Biology 315L - Survey of Plants Laboratory
 Biology 318L - Endocrinology Laboratory
 Biology 330L - Experimental Studies of Algae and Fungi Laboratory
 Biology 240L - Plant Growth and Development Laboratory
 Biology 308L - Genetics Laboratory
 Biology 311L - Developmental Biology Laboratory
 Biology 110L - Field Biology Laboratory
 Biology 260L - Marine Biology in Jamaica Laboratory
 Biology 302L - Ecology Laboratory
 Biology 304L - Field Ecology Laboratory
 Biology 370L - Seminar Topics in Biology Laboratory

On the recommendation of EPC it was moved, seconded and passed that the B.S. in Sociology/Administration of Justice be approved, per attachment to EPC February 26 minutes.

Dr. Bartholomew reported that the administration of Geography will be the responsibility of the History Department.

Dr. Bartholomew also reported that EPC had approved courses listed under Item G on the agenda.

Mr. Morros, Chairman of the ad hoc committee on Lindenwood College for Individualized Education (LC IV), reported that the committee has completed its preliminary report. The report has been submitted to EPC and now is in the process of revision. It will be distributed to the faculty early next week. The EPC will act after the revision is completed, and it is expected that a proposal for action will be submitted to the faculty at the April meeting. Participants on the ad hoc committee are Joy Ebest, James Evans, John Bartholomew, Linda Nelson, Louis Florimonte, Mary Lichliter, Thomas Smith, Ed Balog, Steve Rukavina, Jim Feely and Dorothy Spellman.

Dr. Spencer began his report by saying that he wanted the faculty to be informed about matters that are emerging. We are faced with a pressing need to balance the budget, and the full participation and help of the faculty will be needed to solve this problem. He plans to take no action to reduce the size of the faculty. Although the number of applications and deposits by new students for 1975-76 compares favorably with last year, we must look seriously at how to make an

institution viable that has only 300-400 full-time students in the 18-22 age bracket. Deficits cannot continue at the present rate; they must be eliminated. We cannot depend upon gift support. New sources of income, other than gifts, must be found.

Among the ways to increase revenues are LC IV (Lindenwood College for Individualized Education) and LC V (Lindenwood College for Applied Arts and Sciences). These must be first class colleges that we all honor and respect. The committee for LC V met last week and will continue to talk about plans for a community college. Students will be added to the committee.

There are now 500 students concentrating in business. There is also a real need for graduate courses in business in the St. Charles and the St. Louis communities and we must take steps to serve these additional students. Dr. Barnett has made a preliminary study and found a need for graduate programs in education.

Dr. Miller and the President have talked with the American Assembly of Collegiate Schools of Business about simultaneous accreditation for both an undergraduate and graduate program in business. Dr. Miller, Dr. Hood and President Spencer have talked with North Central Association officers about accreditation at the master's level. Although St. Louis University and UMSL have approached us to set up a cooperative graduate program in business, the amount of income to us would at best be small. Moreover, we believe we should not go into such an arrangement without being recognized as a full partner. Since this is not possible, we must move quickly into graduate programs especially in business and for LC IV before our competitive advantage is lost.

If we devote our attention solely and directly to strengthening and building LC I and LC II, the President believes that we will fail. The way to strengthen and preserve LC I and II is to come at the problem obliquely, to build other parts of the institution that meet specific needs and thus indirectly to strengthen LC I and LC II.

In order to provide graduate programs in business and in some other areas as soon as possible we must submit a request and a self-study report to the North Central Association before May 1. North Central will send a visiting team to Lindenwood probably the first week in October. There is an interim procedure whereby we can offer up to five graduate courses this coming fall.

The North Central Association will be primarily interested in the following:

1. Library; we must have additional holdings.
2. Faculty; we must add faculty who can staff the MBA program.
3. Basic resources to support our efforts.
4. Identification of needs for these educational services (where the students will come from).
5. The general promise and strength of the institution.

Dr. Hood has accepted responsibility as chairman of the committee to draft the North Central Association report.

Developing the new programs will not be done at the sacrifice of the liberal arts program, nor by unduly exploiting faculty members who are here. Through these programs we believe we can increase both the enrollment in and the quality of our undergraduate programs.

Mrs. Amonas announced that Ann Halprin and the San Francisco Dance Workshop will be on campus March 13, 14, and 15.

On behalf of the Drama Department, Mr. Perrone announced that three one-act plays will be presented in Jelkyl Theater March 5, 6, 7, and 8.

Mrs. Taylor announced that the next turkey shoot will be on April 15.

Miss Delks announced that March 15 is the deadline for book orders.

Dean Crozier announced that the divisions should elect those who will teach in the Common.

President Spencer announced that there would be 10-12 college and university presidents on campus March 11.

There being no further business, the meeting adjourned at 4:05 p.m.

Mary Yonker
Acting Secretary

Approved:

John Nichols
Secretary of the Faculty

C L A S S S C H E D U L E

	<u>M</u>	<u>T</u>	<u>W</u>	<u>Th</u>	<u>F</u>
8:00 - 9:00 A.M.	A	A	A	A	A
9:00 - 10:00 A.M.	B	B		B	B
10:00 - 12 noon	C	D	B	C	D
12 noon - 1:30 p.m.					
1:30 - 2:30 p.m.	E	E		E	E
2:30- 3:30 p.m.	F	F		F	F
3:30 - 5:30 p.m.	G	H		G	H

THE LINDENWOOD COLLEGES

M I N U T E S
Educational Policies Committee

Library Tower Room
March 12, 1975, 1:30 p.m.

Those Present: Dr. Bartholomew, Dr. Brescia, Dr. Delaney, Mr. Florimonte, Mrs. Hueseemann, Dr. Hood, Dr. Miller, Mr. Peronne, Dr. Spencer.

The meeting was called to order by Dr. John Bartholomew, Chairman, at 1:30 p.m.

Arts/Humanities Courses - Mr. Hendren's response to our request for information about the Arts/Humanities courses was circulated. It was moved by Dr. Hood that Directors may cross list if they have the same course between departments but that a division course may be only a division course and not also appear as a departmental offering. A motion was then made by Dr. Delaney that Dr. Hood's motion be tabled with the stipulation that Mr. Hendren be invited to the next EPC meeting to discuss this. The motion was seconded and approved.

Program Review - Dr. Spencer questioned whether EPC could review the programs for the following year and what will appear in the catalog. It was agreed that EPC should look at each department. Mr. Peronne suggested that the Chairman of each department be present. It is important that someone in the college know everything that the departments are offering.

Course Changes - A report on changes in certain course offerings in French for the year 1975-76 was distributed to those present. The Humanities Division approved these courses with the exception of French 260 THE FRENCH WOMAN since there is another course similar to this one. It was moved, seconded, and approved that French 220 FRENCH PHONETICS AND DICTION and French 383 ADVANCED FRENCH GRAMMAR be dropped, French 237 HISTORY OF FRENCH CIVILIZATION and French 372 FRENCH THEATRE OF THE 20TH CENTURY be added, and that French 235 FRENCH CULTURE AND CIVILIZATION be changed to CONTEMPORARY FRENCH CULTURE.

It was moved, seconded, and approved that Psychology 31S CREATIVITY be approved. Also, it was agreed to drop the S.

It was moved, seconded, and approved that the following Business Administration courses be approved: BA-333 REAL ESTATE, BA-335 BUSINESS FORECASTING, BA-343 QUANTITATIVE MANAGEMENT, BA-355 INTERNATIONAL MARKETING, BA-356 CONSUMER BEHAVIOR, BA-357 MARKETING POLICY, BA-78,79 CERTIFIED PROFESSIONAL SECRETARIAL REVIEW, BA-280 INTRODUCTION TO HEALTH CARE FACILITIES, BA-389 PUBLIC RELATIONS.

It was moved, seconded, and approved that Political Science 100 ART AND SCIENCE OF POLITICS and Political Science 215 ASIAN POLITICAL SYSTEMS be reinstated.

It was moved, seconded, and approved that Educ/PE 351S TEACHING OF HEALTH (with the S dropped) and PE 007 ACTIVITY LAB V be approved.

Dr. Delaney announced that St. Luke's Hospital will be cooperating with Lindenwood next year. Seventy-five to 80 students will take up to six courses each.

It was moved, seconded, and approved that Biology 386 NUTRITION, Biology 382 - IMMUNOLOGY-PARASITOLOGY, Biology 220S (without the S) AQUATIC ALGAE OF THE REGION, Biology 322S (without the S) ENTOMOLOGY, Biology 336S (without the S) PARASITOLOGY, Biology 308 GENETICS, Biology 382L, LABORATORY IN IMMUNOLOGY-PARASITOLOGY be approved.

It was agreed that the J in Political Socialization 295J be dropped.

It was moved, seconded, and approved that the EPC Committee review the general section of the catalog.

Fall 1974 Grade Distributions - Dr. Miller distributed the Fall 1974 Grade Distributions to the members present.

Proficiency Credit Reviews/Approval - It was generally agreed that the current policy could stand until EPC also takes up Lindenwood IV.

Study Required of January Term - It was moved, seconded, and approved to send this to the Ad Hoc Committee on January Off Campus Courses.

Interim Degree Procedures - It was agreed that EPC would ask the Registrar to request that the President send a congratulatory letter to those students completing their degrees in the Fall and January terms as a simple courtesy.

Field Studies and Internships - It was suggested that the committee take no action on this at the present time but refer it to a special meeting at a later time.

Special Students - Academic Advising - It was moved, seconded, and approved that the following statement be adopted and applicable to all Special Students:

"With the possible exception of the term of entry, each Special Student will be assigned an academic adviser in his or her area of concentration. This adviser will assist the student in planning a program of courses to fit the needs of the student and the requirements of the Department and College. During designated registration periods, advisers will make themselves available, by appointment, at times mutually convenient for Special Students and register them for all coursework in accordance with procedures established by the appropriate Dean".

Request for "Catalog" Change - Business Administration should be added to Program Regulations on Page 12 of the current 1974-75 Bulletin. Dr. Miller will submit this addition with the rest of his catalog copy to the President's office.

Physical Education Activities Requirement - It was moved, seconded, and approved to recommend to the faculty that all LC III students be exempt from Physical Education requirements for graduation.

Grade Points-Transfer Students - It was moved, seconded, and approved that the EPC Committee review the faculty minutes and table the discussion of grade points for transfer students for another meeting.

College Level Exam Program (CLEP) Scores - It was moved, seconded, and approved that the Registrar be in charge of evaluating the scores of the CLEP exams taken by adult students.

Evening College Colloquium - A questionnaire will be sent to the students who registered for the Colloquium to poll student opinions. Results of the survey will be submitted as soon as possible.

Composition of EPC - It was suggested that the Registrar be included as a specified member of the EPC. It was then agreed that it be left to the discretion of the Chairman of EPC to invite the Registrar to attend EPC meetings as the agenda dictates.

Course Numbering System - It was agreed that there is definitely a need to take a look at the overall catalog and consider changing the course-numbering system.

Next Meeting - The next meeting of the EPC Committee will be on Wednesday, March 19 at 1:30 p.m. in the Tower Room to prepare recommendations to the faculty on the LC IV proposal.

The meeting was adjourned at 3:50 p.m.

11 March 1975

To: Humanities Division and Educational Policies Committee

From: Department of Modern Languages

Re: Changes in certain course offerings in France for the year 1975-76

We request your approval of the following changes in course offerings in French for the year 1975-76 and ask that these changes be made in the next issue of the college catalog:

1. That the following courses be dropped:

French 220 FRENCH PHONETICS AND DICTION

French 383 ADVANCED FRENCH GRAMMAR

2. That the following course be added and be cross-listed under course offerings in History. The History Department and the Social Science Division have already approved this request.

French 237 HISTORY OF FRENCH CIVILIZATION

A survey of the social, cultural and political history of France from the Middle Ages to the present with emphasis on the major intellectual and artistic contributions of France to the Western world. Course to be given in English. Credit in French granted to students doing specified readings in French and successfully passing a final examination in French. Prerequisite for credit in French: French 211 or permission of instructor. Donerty

3. That the following course be added:

French 260 THE FRENCH WOMAN

A study of various texts on the condition of the French woman throughout the ages. Novels of France's best women writers will be read and discussed. Prerequisite: French 212 or permission of instructor. Perry

4. That the following course title be changed but that the course description be retained:

From: French 235 FRENCH CULTURE AND CIVILIZATION

A study of the French people, their attitudes and their way of life today. Tradition and change as reflected in present-day social, cultural, economic and political institutions. Prerequisite: French 152 or permission of instructor.

To: French 235 CONTEMPORARY FRENCH CULTURE

(Course description and prerequisite same as above.)

5. That the following course number, title and description be retained but that the course be offered in French or English according to demand. That it be offered in English in 1975-76 and that it be cross-listed under Communication Arts. (The chairman of that department has already approved this request.) That the course description be followed by certain explanatory notations as are underlined below.

French 372 FRENCH THEATRE OF THE 20th CENTURY

Reading of representative plays of the present century from Giraudoux to Ionesco. Given in English in 1975-76. Credit in French granted to students who read the plays in French and successfully pass a final examination in French. Prerequisite for credit in French: French 211 or permission of instructor. Doherty

Respectfully submitted,

Thomas W. Doherty

Thomas W. Doherty, Chairman
Dept. of Modern Languages

TO: Jim Hood
Director, Summer Session

FROM: Linda Nelson
Psychology

RE: Creativity workshop for Summer 1975

Psy 31 S Creativity 1/2 course

An intensive experience designed to develop an understanding of the creative process and the situations in which creative behavior develops. Students will be directly involved in activities through which they can explore and expand their own creativity in solving problems.
(A previous course in Psychology is recommended.)

BUSINESS ADMINISTRATION

I. Changes in course number only to designate as entry-level courses:

BA-200 to BA-100	Introduction to Business
BA-202, 203 to BA-102, 103	Prins. of Accounting I, II
BA-204 to BA-104	Business Law

II. Changes in course number to reflect existing pre-requisite/s:

BA-225 to BA-323	Systems Theory & Analysis
BA-226T to BA-324T	Systems Design--Project Course
BA-262 to BA-362	Intermediate Shorthand
BA-270 to BA-370	Office Management (Eve.)

III. Changes in course number necessary to reflect pre-requisites to be added to course descriptions:

BA-207 to BA-307	Prins. of Finance	Pre-reg:BA-103
BA-231 to BA-334	Credit Management (Eve.)	" BA-103,BA-307
BA-235 to BA-337	Analysis of Financial Statements (Eve.)	" BA-103,BA-307
BA-256 to BA-350	Prins. of Advertising	" BA-205

IV. Change in title only:

BA-381 FROM: Intro. to Hospital and Health Care Admin.
TO: Hospital and Health Care Admin. (Eve.)

V. Upgrade from one-half to full courses; no change in course description:

BA-21 (1/2) to BA-304 (1)	Business Statistics
BA-31 (1/2) to BA-301 (1)	Managerial Accounting
BA-35 (1/2) to BA-305 (1)	Cost Accounting

VI. Deletions:

BA-257 Management of Promotion (Eve.)

VII. Reinstate:

BA-44 Human Relations in Business (1/2) (See BA-34 in old catalog)

VIII. Additions:

BA-333 Real Estate (Eve.)
Concepts of real estate practices and finance. Areas covered include: markets, appraisal methods, financing, development and investment, and contemporary problems and issues. Prerequisite: BA-307

BA-335 Business Forecasting (Eve.)
The essentials of projecting future business conditions using a macro to micro approach: the national economy, the industry/area/market, and the firm. The emphasis is placed upon management outlook rather than quantitative techniques. Prerequisites: BA-307 and senior standing.

- BA-343 Quantitative Management (Eve.)
The purpose of this course is to introduce the student to the techniques, research methodology and tools used in assisting quantitative decision-making. Basic concepts in management science and operations research will be surveyed. Topics such as optimization problems, transportation problems, inventory production problems and linear programming will be discussed. Prerequisites: BA-300 and BA-342
- BA-355 International Marketing (Eve.)
An introduction to the challenges and opportunities involved in recognizing, creating, and managing international markets. Concentration will be placed upon changes necessary in domestic strategies to cope with marketing environments in other cultures. Prerequisites: BA-205, 347.
- BA-356 Consumer Behavior (Eve.)
An investigation of the human variables which must be considered in effective marketing management. Selected concepts from sociology, psychology, anthropology, and other behavioral disciplines will be related to the "marketing concept" of consumer orientation to learn more about why people buy. Prerequisite: BA-205.
- BA-357 Marketing Policy (Eve.)
A terminal course employing a problem and case-study approach to the development of marketing strategies concerning the consumer, product policy, channels of distribution, advertising, and pricing. A research problem will be completed by each student. Prerequisites: BA-353, 354, and senior standing.
- BA-78, 79 (1/2 course each) (Eve.) Certified Professional Secretarial Rev.
Designed for secretaries or senior professional secretarial students interested in qualifying as Certified Professional Secretary (CPS). The content will cover the six parts of the CPS Examination: Environmental Relationships in Business, Business and Public Policy, Financial Analysis and the Mathematics of Business, Economics and Management, Communications and Decision Making, and Office Procedures. Prerequisites: BA-61 and BA-262 or proficiency tests; two years secretarial experience, senior standing, or consent of instructor. Enrollment limit: 15.
- BA-280 Introduction to Health Care Facilities (Eve.)
This course will present a survey of various institutions and agencies which constitute the present health care delivery system, such as: Home Health Care, Public and Visiting Nurses, Chiropractic Services, Neighborhood Health Centers, Nursing Homes, Acute Hospitals, Paramedics, etc. Lectures, guest speakers, and tours (at times convenient to evening students) will be used.
- BA-389 Public Relations (Eve.)
A study of the theoretical and practical concepts of the purposes and functions of public relations. Primary emphasis will be placed on evaluation of public opinion, selection of media and message, and the organizational and environmental aspects of public relations. Prerequisites: BA-350.

TO: Educational Policies Committee

FROM: John A. Bornmann, Chairman, Division of Natural Sciences and Mathematics

RE: New Courses

The following courses from the Physical Education Department were presented to and approved by the Division of Natural Sciences and Mathematics.

Educ/PE 351S TEACHING OF HEALTH

For general elementary and secondary teachers, biology teachers, physical education and health teachers, prospective teachers, etc. Course includes the study of classroom material, methods, curriculum, and resources to provide an integrated and creative approach to teaching health. Prerequisite: previous health education course or consent of instructor.

Instructor: Mrs. Carol Craig

PE 007 Activity Lab V (golf, tennis, and racquetball) (1/4)
Teaching methods, analysis of skills and practice in individual and dual activities. Emphasis placed on golf, tennis and racquetball.

Instructor: Mrs. Carol Craig

Six new courses were presented by the Biology Department to the Division of Natural Sciences and Mathematics; these new courses were all approved by the Division. Dean Delaney will distribute the descriptions of the new courses.

DATE: March 3, 1975

TO: Science Division

FROM: Patrick F. Delaney, Jr.

RE: New Courses in Biology and a Course Description Change

1. Biology 386 - Nutrition
A study of the principles of nutrition and relationship between nutrition and health of individual families and community.
2. Biology 382 - Immunology-Parasitology
A course which introduces studies in the fields of Immunology and Parasitology. This course is recommended for all Medical Technology students.
Prerequisite: Biology 313
3. Biology 382 L - Laboratory in Immunology-Parasitology.
4. Biology 220S - Aquatic Algae of the Region
A study of the collection, identification, and classification of local algae. with special emphasis on field and laboratory studies. \$10 lab fee.
5. Biology 322S - Entomology
A study of insects, including anatomy, behavior, classification, development, ecology, economic importance, evolution, life history, and physiology. Two hours lecture daily with laboratory and field study. Prerequisite: Biology 101 and 102 or consent of instructor. \$10 lab fee.
6. Biology 336S - Parasitology
A study of the invertebrate parasites of humans and the other vertebrates. This laboratory will consist of identifications and determinations of parasites from a variety of host organisms. Prerequisite: Biology 101, 102, or consent of instructor. \$10 lab fee.
7. Biology 308 - Genetics
New description: A study of classical and modern genetics, including principles of Mendelian inheritance, mutagenesis, the genetic code, gene interactions, and population genetics. The laboratory, Biology 308L, will consist of experiments with *Drosophila*, *Neurospora*, *E. coli*, and bacterial viruses, as well as some plant material. Prerequisites: Biology 101-102, or consent of instructor.

March 3, 1975

TO: President's Council

FROM: Elwood L. Miller

SUBJECT: Fall 1974 Grade Distributions

Attached data for day and evening classes are furnished for your information.

1/21/75

For the Fall Term, 1974, there was a total of 3358 grades given, with these percentages:

A	30.88%
B	28.13%
C	20.88%
D	3.66%
F	2.65%
WF	.24%
Pass	.30%
W	2.76%
WP	2.02%
AU	.45%
Inc.	5.78%
N	2.02%

The Evening College gave a total of 1143 grades; the students taking courses during the day received a total of 2215 grades, with these percentages:

	DAY	EVENING
A	31.74%	29.22%
B	28.08%	28.87%
C	19.32%	23.88%
D	3.48%	4.03%
F	2.75%	2.45%
WF	.13%	.44%
Pass	.45%	0
W	2.26%	3.76%
WP	2.26%	1.57%
AU	.41%	.52%
Inc.	6.86%	3.68%
N	<u>2.26%</u>	<u>1.58%</u>
	100.00%	100.00%

Jane C. ...

April 18, 1975

TO: Members of the Faculty

FROM: William C. Spencer

Following the action of the faculty at the meeting on April 2, there will be a special faculty meeting on Thursday, April 24, at 4:30 p.m., in the Art Building.

The purpose of the meeting is to act on the following recommendation of the Educational Policies Committee: It was moved, seconded, and approved that the Master of Business Administration Program presented to the EPC Committee on April 16, 1975 be submitted to the faculty for approval.

MASTER OF BUSINESS ADMINISTRATION PROGRAM

Beginning in September 1975 The Lindenwood Evening College proposes to offer a program of graduate study leading to the Master of Business Administration degree. The program will be open to qualified men and women who wish to prepare for and/or seek significant advancement in professional business and administrative careers. The courses of study will be available in the evening to serve the needs of a student body already engaged in business and industry.

The M.B.A. Program is designed to achieve the two-fold objective of providing basic study in the common body of knowledge in business for those whose undergraduate preparation was primarily in other disciplines and fields and, upon that foundation, preparing the graduate for a professional career and advancement in administration. The 16-course program will therefore encompass the basic disciplines necessary for anyone pursuing a career in business, preparation in an area of specialization (i.e., accountancy, marketing, finance, etc.), and studies broad in nature aimed at general competence for overall management.

I. The Common Body of Knowledge (8 courses):

Ac-500	Concepts of Accounting
Ec-501	Economic Analysis
Fn-502	Concepts of Finance
Mk-503	Marketing Concepts
Mgt-504	The Legal Environment of Business
Mgt-505	Organizational Concepts
Mgt-506	Quantitative Methods
Ec-507	Managerial Economics

Upon completion of the courses above, a student will be eligible to pursue specialization and general studies.

II. Specialization

Most typically a student will be required to complete at least four courses in one area of specialization. These courses, to be offered beginning in September 1976, will be open only to graduate students, and will be specifically designed to meet the individual and group needs of students who have completed the Common Body required courses.

Illustrative course titles in an area of specialization:

- Case Studies in Management
- Executive Decision Making
- Management Information Systems
- Operations Management

III. General Studies

The capstones of the MBA program will be those courses and seminars designed to round out and fully enrich the student's knowledge of modern business in a contemporary society.

The case method, using advanced management materials, will be employed, and intra-disciplinary courses and seminars will be offered as electives. Typically a student will be expected to complete at least four courses or seminars during this final phase of study; these offerings will be available beginning with the Spring term, 1976-77.

Illustrative course and seminar titles in general studies:

Seminar in Business & Society
Marketing, Society, & Conflict
Private Management & Public Policy
Comparative Management
Seminar in Corporate Relations

IV. Final Evaluation

All MBA candidates will be required, during their final term of study, to pass a comprehensive examination designed to test the student's ability to integrate his knowledge and experience and to apply what he has learned to major business problems and issues.

V. General Provisions

1. Admission to the M.B.A Program will require a baccalaureate degree from a regionally accredited college or university. Applicants will be required to take the Admission Test for Graduate Study in Business (ATGSB). New students will be admitted at the beginning of both Fall and Spring terms.
2. Transfer credit for graduate study at another institution will be limited to two courses (i.e., 6-8 semester hours).
3. Courses in the M.B.A Program will meet once per week, primarily from 7:00 to 9:30 p.m. During the concentrated 8-week Summer Session each course will require two sessions per week.
4. To remain in good standing, an average grade of "B" is required. Students must be aware that an M.B.A. degree represents high achievement in a challenging field, not merely accumulation of courses.

VI. Description of Courses for the Fall 1975 Term

Ac-500 CONCEPTS OF ACCOUNTING. For M.B.A. students only.
A concentrated study of generally accepted accounting principles and concepts and their influence upon the preparation, analysis, and use of financial statements and reports. The role of the "language of business" as an instrument for measurement and control will be introduced.

- Ec-501 **ECONOMIC ANALYSIS.** For M.B.A. students only.
 A concentrated introduction to macro- and micro-economic theories and tools of analysis. National income, business fluctuations and cycles, monetary and fiscal policies, and similar topics will be examined at the macro-level. Price determination, income distribution, and resource allocation will be the micro topics. Current problems will be used to apply analytical tools.
- Fn-502 **CONCEPTS OF FINANCE.** For M.B.A. students only.
 A study of the principles of finance and financial management, and their application to typical financial problems of business enterprise. Managerial functions of finance will be stressed with emphasis on financial analysis, working capital management, capital budgeting, long-term financing, and dividend policy.
- Mk-503 **MARKETING CONCEPTS.**
 A study of the fundamental principles and the total system of activities designed to plan, price, promote, and distribute goods and services to the consumer and the industrial market. Emphasis is placed on executive decision making in a dynamic environment.
- Mgt-504 **LEGAL ENVIRONMENT OF BUSINESS.** For M.B.A. students only.
 An introduction to the sources and philosophy of law, legal processes, and legal institutions. Particular emphasis will be placed on the historical derivation of business laws, present attitudes toward those laws, and future trends in business law. The areas of taxation, commerce regulation, contract law, anti-trust legislation, and labor-related legislation will also be examined.
- Mgt-505 **ORGANIZATIONAL CONCEPTS.**
 This course will help the student understand the theory, research, and applications that provide the cornerstones for the study of managing within organizations. The functions of management, human behavioral studies, leadership styles, and modern organizational concepts will receive particular attention.
- Mgt-506 **QUANTITATIVE METHODS IN BUSINESS I.**
 An introduction to probability theory, statistical inference, decision theory, inventory models, linear programming, time series analysis, regression and correlation, and variance analysis.
- Ec-507 **MANAGERIAL ECONOMICS.** Prerequisite: Ec-501
 Intensive analysis of economic problems, both macro and micro, as they impact upon managerial decisions and policies. Selected local, regional, national, and international problems will be examined.

NORTH-CENTRAL SELF-STUDY REPORT

Part Two
II 2

2. M.B.A. Program

- a) Purpose of program. The stated academic objective is to provide distinctly professional graduate education for business administration.
- b) Relation to the institution as a whole. The total institution will benefit in that it will be in a position to:

- generate new net revenues needed for fiscal integrity.
- increase interest in selected disciplines other than business, primarily Economics.
- broaden its donor base, both among firms and individuals, by responding to demonstrated community needs.
- attract the interest and resources necessary to upgrade undergraduate programs to AACSB minimum standards.
- maximize use of existing physical facilities.
- attract and retain qualified regular and adjunct business faculty.
- provide continued educational opportunities for present student body, both in business and non-business fields.
- fill a deficiency cited in county master plans, thereby assisting continued regional development and growth.
- generate interest and resources necessary to upgrade the library holdings and increase full-time professional librarian staff.
- justify major grant proposals required to renovate deteriorating, under-utilized buildings for useful purposes.
- increase visibility necessary to attract a larger total undergraduate student body.

c) Clientele to be served includes:

- present business undergraduate body of approximately 600 students, day and evening, full- and part-time. ✓ *
- present undergraduate non-business students who will elect to pursue an M.B.A. degree.
- college graduates in the metropolitan community, both business and non-business, seeking a graduate business degree for advancement.
- employees/executives of business firms in the metropolitan area. Many firms offer part- or full-tuition assistance to employees pursuing graduate work.
- business firms desiring assistance with internal business systems or problems.

d) M.B.A. programs are described in Atch. 1.

e) Faculty available and projected are as shown below. (Projected additions are based upon moderate growth rates. Should interest/participation exceed present estimates, faculty acquisitions would be accelerated to meet the needs.)

Present full-time faculty:

Ph.D., C.P.A. - Accounting/Finance	1
M.S. (doctoral candidate) - Computer Science	1
M.A. - Business Education	1
M.B.A. - (full-time Evening) - Marketing	1

Fall 1975 proposed additions:

Ph.D., C.P.A. - Accounting/Finance	1
Ph.D. - Management Science (Qualitative)	1

Fall 1977 proposed additions:

Ph.D. - Management Science (Quantitative)	1
Ph.D. - Finance or Marketing	1

Fall 1978 proposed addition:

Ph.D. - Economics	1
-------------------	---

(N.B. To the extent permitted by A.A.C.S.B. standards, i.e. 25 percent of total full-time-equivalent faculty required, above staff would be augmented as needed by part-time/adjunct Ph.D. faculty. Relevant A.A.C.S.B. standards are furnished in Atch. 2.)

- f) Library resources available are inadequate--both in acquisitions and full-time staff. Reading lists of the M.B.A. programs of the major, local universities have been obtained, the selections needed have been earmarked, and the bill of materials has been costed at approximately \$7,000. (A promise of financial support in that amount from the business community has been obtained.) The salary of one full-time professional Librarian was added to the resource request submitted to and approved by the Board of Trustees. Costs of annual increments to the M.B.A. library would thereafter be obtained from M.B.A. revenues generated.
- g) Physical plant needs (i.e. classrooms and office/staff needs) are considered to be adequate, with the possible exception of parking space, throughout F.Y. 1975-76 and, dependent upon enrollments in the Evening College, somewhat into F.Y. 1976-77. At that time additional classroom and staff-support space will be needed. The levels of participation and growth projected should readily qualify Lindenwood for major foundation support. Present facilities are being studied in order to identify an appropriate, under-utilized building suitable for major renovation and the addition of a remote computer terminal (for use with the present on-campus Computer Center). A renovation project of that scope is estimated at approximately \$1 million. Support of that magnitude is considered to be available and obtainable, given proper planning and preparation of the support request.
- h) Indications of financial support available are extremely positive, particularly when recognizing that our proposed programs have not been publicized. Therefore, with the exception of the request made to the Board of Trustees in March 1975, the financial support obtained/indicated was totally the result of chance word-of-mouth information received by individuals/firms. Together with the approval of the M.B.A. degree programs

by the Board of Trustees on March 8, 1975, was a concurrent charge to commit or find \$100,000 in resources. As previously cited, we have the promise of a local firm to fund the initial business library acquisitions needed. We also have a probable, individual donor prepared to contribute some \$125,000 to help establish the M.B.A. programs (\$25,000 a year for five year's running).

A projection of revenues and costs for the five-year period beginning with F.Y. 1975-76 is included as Atch. 3. It should be noted that, since the M.B.A. programs will be phased-in, the cost projections also include upgrading of the undergraduate business programs by use of excess classload times of faculty added for the M.B.A. programs.

James Evans

April 21, 1975

TO: Members of the Faculty

FROM: William C. Spencer

Through an error uncorrected copies of the MBA proposal were sent to the faculty April 18.

Please substitute the attachment in place of the proposal sent you with my memo of April 18 reminding you of the special faculty meeting April 24.

MASTER OF BUSINESS ADMINISTRATION PROGRAM

Beginning in September 1975 The Lindenwood Evening College proposes to offer a program of graduate study leading to the Master of Business Administration degree. The program will be open to qualified men and women who wish to prepare for and/or seek significant advancement in professional business and administrative careers. The courses of study will be available in the evening to serve the needs of a student body already engaged in business and industry.

The M.B.A. Program is designed to achieve the two-fold objective of providing basic study in the common body of knowledge in business for those whose undergraduate preparation was primarily in other disciplines and fields and, upon that foundation, preparing the graduate for a professional career and advancement in administration. The 16-course program will therefore encompass the basic disciplines necessary for anyone pursuing a career in business, preparation in an area of specialization (i.e., accountancy, marketing, finance, etc.), and studies broad in nature aimed at general competence for overall management.

I. The Common Body of Knowledge (8 courses):

Ac-500	Concepts of Accounting
Ec-501	Economic Analysis
Fn-502	Concepts of Finance
Mk-503	Marketing Concepts
Mgt-504	The Legal Environment of Business
Mgt-505	Organizational Concepts
Mgt-506	Quantitative Methods
Ec-507	Managerial Economics

Upon completion of the courses above, a student will be eligible to pursue specialization and general studies.

II. Specialization

Most typically a student will be required to complete at least four courses in one area of specialization. These courses, to be offered beginning in September 1976, will be open only to graduate students, and will be specifically designed to meet the individual and group needs of students who have completed the Common Body required courses.

Illustrative course titles in an area of specialization:

Case Studies in Management
Executive Decision Making
Management Information Systems
Operations Management

III. General Studies

The capstones of the MBA program will be those courses and seminars designed to round out and enrich the student's knowledge of modern business in a contemporary society.

The case method, using advanced management materials, will be employed, and inter-disciplinary courses and seminars will be offered as electives. Typically a student will be expected to complete at least four courses or seminars during this final phase of study; these offerings will be available beginning with the Spring term, 1977.

Illustrative course and seminar titles in general studies:

Seminar in Business & Society
Marketing, Society, & Conflict
Private Management & Public Policy
Comparative Management
Seminar in Corporate Relations

IV. Final Evaluation

All MBA candidates will be required, during their final term of study, to pass a comprehensive examination designed to test the student's ability to integrate his knowledge and experience and to apply what he has learned to major business problems and issues.

V. General Provisions

1. Admission to the MBA Program will require a baccalaureate degree from a regionally accredited college or university. Applicants will be required to take the Admission Test for Graduate Study in Business (ATGSB). New students will be admitted at the beginning of both Fall and Spring terms.
2. Transfer credit for graduate study at another institution will be limited to two courses (i.e., 6-8 semester hours).
3. Courses in the MBA Program will meet once per week, primarily from 7:00 to 9:30 p.m. During the concentrated 8-week Summer Session each course will require two sessions per week.
4. To remain in good standing, an average grade of "B" is required. Students must be aware that an MBA degree represents high achievement in a challenging field, not merely accumulation of courses.

VI. Description of Courses (not more than three will be offered in the Fall 1975 term)

Ac-500 CONCEPTS OF ACCOUNT. For MBA students only.
A concentrated study of generally accepted accounting principles and concepts and their influence upon the preparation, analysis, and use of financial statements and reports. The role of the "language of business" as an instrument for measurement and control will be introduced.

- Ec-501 **ECONOMIC ANALYSIS.** For M.B.A. students only.
A concentrated introduction to macro- and micro-economic theories and tools of analysis. National income, business fluctuations and cycles, monetary and fiscal policies, and similar topics will be examined at the macro-level. Price determination, income distribution, and resource allocation will be the micro topics. Current problems will be used to apply analytical tools.
- Fn-502 **CONCEPTS OF FINANCE.** For M.B.A. students only.
A study of the principles of finance and financial management, and their application to typical financial problems of business enterprise. Managerial functions of finance will be stressed with emphasis on financial analysis, working capital management, capital budgeting, long-term financing, and dividend policy.
- Mk-503 **MARKETING CONCEPTS.**
A study of the fundamental principles and the total system of activities designed to plan, price, promote, and distribute goods and services to the consumer and the industrial market. Emphasis is placed on executive decision making in a dynamic environment.
- Mgt-504 **LEGAL ENVIRONMENT OF BUSINESS.** For M.B.A. students only.
An introduction to the sources and philosophy of law, legal processes, and legal institutions. Particular emphasis will be placed on the historical derivation of business laws, present attitudes toward those laws, and future trends in business law. The areas of taxation, commerce regulation, contract law, anti-trust legislation, and labor-related legislation will also be examined.
- Mgt-505 **ORGANIZATIONAL CONCEPTS.**
This course will help the student understand the theory, research, and applications that provide the cornerstones for the study of managing within organizations. The functions of management, human behavioral studies, leadership styles, and modern organizational concepts will receive particular attention.
- Mgt-506 **QUANTITATIVE METHODS IN BUSINESS I.**
An introduction to probability theory, statistical inference, decision theory, inventory models, linear programming, time series analysis, regression and correlation, and variance analysis.
- Ec-507 **MANAGERIAL ECONOMICS.** Prerequisite: Ec-501
Intensive analysis of economic problems, both macro and micro, as they impact upon managerial decisions and policies. Selected local, regional, national, and international problems will be examined.

NORTH-CENTRAL SELF-STUDY REPORT

Part Two
II 2

2. MBA Program

- a) Purpose of program. The stated academic objective is to provide distinctly professional graduate education for business administration.

- b) Relation to the institution as a whole. The total institution will benefit in that it will be in a position to:
 - broaden the institution's service by responding to demonstrated community needs.
 - increase interest in disciplines other than business, primarily Economics.
 - attract the interest and resources necessary to upgrade undergraduate business programs to AACSB standards.
 - attract and retain highly-qualified regular and adjunct business faculty.
 - provide continued educational opportunities for present student body.
 - generate interest and resources necessary to upgrade the library holdings and increase full-time professional librarian staff.
 - fill a deficiency cited in St. Charles County master plans, thereby assisting continued regional development and growth.
 - increase institutional visibility to attract a larger total undergraduate student body.
 - support major grant proposals required to renovate under-utilized buildings.
 - generate new net revenues.
 - maximize use of existing physical facilities.

- c) Clientele to be served includes:
 - graduating students in liberal arts fields who elect to pursue an MBA degree.
 - college graduates in non-business fields working in the metropolitan area who seek a graduate business degree for placement or advancement.
 - employees/executive of business firms in the metropolitan area who seek to upgrade their management knowledge and skills
 - business firms desiring assistance with internal business systems or problems.

- d) MBA programs are described in Atch. 1.
- e) Faculty available and projected are as shown below. (Projected additions are based upon moderate growth rates. Should interest/participation exceed present estimates, faculty acquisitions would be accelerated to meet the needs.)

Present full-time faculty:

Ph.D., C.P.A. - Accounting/Finance	1
M.S. (doctoral candidate) - Computer Science	1
M.A. - Business Education	1
M.B.A. - (full-time Evening) - Marketing	1

Fall 1975 proposed additions:

Ph.D., C.P.A. - Accounting/Finance	1
Ph.D. - Management Science (Qualitative)	1

Fall 1977 proposed additions:

Ph.D. - Management Science (Quantitative)	1
Ph.D. - Finance or Marketing	1

(N.B. To the extent permitted by A.A.C.S.B. standards (75% of faculty must be regular, full-time members) above staff will be augmented as needed by qualified part-time/adjunct faculty.)

- f) Library resources appropriate for graduate business programs will be added. Reading lists for the MBA programs of the major, local universities have been obtained, selections needed have been earmarked, and the cost of acquisition has been determined. One additional full-time professional librarian will be added to specialize as a resource and reference librarian in business. ?
- g) Physical plant needs (i.e. classrooms and office/staff needs) are considered adequate through 1975-76 and, dependent upon enrollment projections into 1976-77. After 1976-77 additional classroom and staff-support space will be needed. Present facilities have been considered to identify appropriate space for renovation, and the addition of a remote computer terminal (in connection with the present on-campus Computer Center) has been planned.
- h) Indications of financial support available are positive. A projection of revenues and costs for the five-year period beginning with F.Y. 1975-76 is included as Atch. 3. It should be noted that, since the MBA programs will be phased-in gradually, the cost projections also encompass upgrading of the undergraduate business programs by use of excess classload times of faculty added for the MBA program.

James Evans

FACULTY MEETING AGENDA

May 7, 1975

Fine Arts Building, Room 202

- I. Invocation - Dr. Johnson
- II. Minutes of the April 2 and April 24 meetings
- III. Report of the Educational Policies Committee - Dr. Bartholomew
- IV. Report of the Faculty Council - Dr. Balog
- V. Approval of Degree Candidates - Mrs. Emory
- VI. Report of the President
- VII. Business from the floor
- VIII. Announcements
- IX. Adjournment

VI.

Soc Sci 10:30 Wed 14

THE LINDENWOOD COLLEGES

M I N U T E S
Educational Policies Committee

Library Tower Room
April 16, 1975, 1:30 p.m.

Those Present: Dr. Bartholomew, Dr. Bornmann, Dr. Delaney, Mrs. Emery, Mr. Florimonte, Dr. Hood, Mrs. Huesemann, Dr. Miller, Mr. Peronne, Dr. Spencer, Student Sammy Hall.

The meeting was called to order by Dr. John Bartholomew, Chairman, at 1:30 p.m.

North Central Self-Study: A rough draft of the North Central Self-Study prepared to date was distributed by Dr. Hood for review by the EPC Committee. The Committee was asked to make any recommendations concerning this as soon as possible since this report is due May 1, 1975.

MBA Program: Dr. Spencer distributed an explanation of the Master of Business Administration Program proposed for The Lindenwood Colleges. The specialized studies will be offered in September, 1976 and the general studies will begin in Spring, 1977. To remain in good standing, an average grade of "B" is required. This fact will be mentioned in the catalog. It was moved, seconded, and approved that this proposal be submitted to the faculty for approval.

It was moved, seconded, and approved that the following courses be approved for the MBA Program:

- Ac-500 CONCEPTS OF ACCOUNTING. For MBA students only.
A concentrated study of generally accepted accounting principles and concepts and their influence upon the preparation, analysis, and use of financial statements and reports. The role of the "language of business" as an instrument for measurement and control will be introduced.
- Ec-501 ECONOMIC ANALYSIS. For MBA students only.
A concentrated introduction to macro- and micro-economic theories and tools of analysis. National income, business fluctuations and cycles, monetary and fiscal policies, and similar topics will be examined at the macro-level. Price determination, income distribution, and resource allocation will be the micro topics. Current problems will be used to apply analytical tools.
- Fn-502 CONCEPTS OF FINANCE. For MBA students only.
A study of the principles of finance and financial management, and their application to typical financial problems of business enterprise. Managerial functions of finance will be stressed with emphasis on financial analysis, working capital management, capital budgeting, long-term financing, and dividend policy.

Mk-503 MARKETING CONCEPTS.

A study of the fundamental principles and the total system of activities designed to plan, price, promote, and distribute goods and services to the consumer and the industrial market. Emphasis is placed on executive decision making in a dynamic environment.

Mgt-504 LEGAL ENVIRONMENT OF BUSINESS. For MBA students only.

An introduction to the sources and philosophy of law, legal processes, and legal institutions. Particular emphasis will be placed on the historical derivation of business laws, present attitudes toward those laws, and future trends in business law. The areas of taxation, commerce regulation, contract law, anti-trust legislation, and labor-related legislation will also be examined.

Mgt-505 ORGANIZATIONAL CONCEPTS.

This course will help the student understand the theory, research, and applications that provide the cornerstones for the study of managing within organizations. The functions of management, human behavioral studies, leadership styles, and modern organizational concepts will receive particular attention.

Mgt-506 QUANTITATIVE METHODS IN BUSINESS I.

An introduction to probability theory, statistical inference, decision theory, inventory models, linear programming, time series analysis, regression and correlation, and variance analysis.

Ec-507 MANAGERIAL ECONOMICS. Prerequisite: Ec-501

Intensive analysis of economic problems, both macro and micro, as they impact upon managerial decisions and policies. Selected local, regional, national, and international problems will be examined.

Problems with "Incompletes": Mrs. Emery explained the problems involved with giving "Incompletes". It has become quite a burden for the Registrar's office. After considerable discussion, it was moved, seconded, and approved: 1) that EPC reaffirm the present policy regarding the removal of incompletes within the first 6 weeks of the next long term, as stated on Page 105 of the current catalog; 2) that, in order to implement this policy, all requests for extensions beyond that date shall be submitted to EPC no later than the 4th week of the term, for approval or disapproval; and 3) that any extension granted by EPC shall be for a specified time.

It was also moved, seconded, and approved that all outstanding incompletes be cleared up by the end of this academic year - Spring, 1975. It was suggested that Mrs. Emery provide the EPC with a list of all students having incompletes, along with the faculty member responsible.

GPA On Transfer Credit and Old Credit: Mrs. Huesemann explained the discrepancies which exist in our current catalog on Page 103 and 106 regarding the transfer of credit and grade point average. She agreed to work on a new statement for the catalog correcting this. Further discussion was tabled to another meeting.

3-2 BS-MSW Program with Washington University: Dr. Bartholomew explained the Bachelor of Science-Master of Social Work Program. Dr. Spencer proposed that EPC be presented with the details of such a 3-2 plan. By consent of the EPC Committee, this matter will be referred to the Chairman of the Sociology Department.

Definition of Full-Time Student: Dr. Bartholomew explained that the state grant audit forms define a full-time student as one taking 3½ ~~hours~~ ^{courses} whereas Lindenwood's catalog defines one as taking 3 ~~courses~~ ^{courses}. In order to clarify this, Dr. Hood suggested that we simply add a statement to our catalog that students applying for state grants should be sure to take 3½ ~~hours~~ ^{courses} to qualify for financial aid.

Policy on S and J Courses: Dr. Bartholomew appointed Dr. Bornmann and Mr. Peronne to the Special Terms Committee.

Double-Listed Courses: It was moved, seconded, and approved that when a student elects a course that is double-listed, he must take that course in his area of concentration.

Course Listings Correction: Dr. Bartholomew noted that Political Science 215 is Public Opinion not Asian Political Systems as previously stated in the 3/12/75 minutes.

Returning Credit: It was moved, seconded, and approved that this be the last year in which we allow returning credit and that the statement concerning it be stricken from the catalog.

Mr. Florimonte mentioned that he would like to see the committee take up the standardizing of internship forms, field studies forms, etc. He was interested in finding what kind of grants we have given in internships, field studies, etc. Dr. Bartholomew suggested referring this to the LC II Curriculum Committee.

Dr. Hood called attention to the fact that the student representatives from LC I and LC II were not at the meeting and had not been there for some time. He suggested asking the Deans whether there is a problem with the times of the meetings or the student representatives themselves.

Mr. Florimonte suggested using the school newspaper to inform the students of policy changes made.

Dr. Bornmann suggested that we institute a policy of academic bankruptcy in which a student may declare bankruptcy for previous years' work. This will be discussed at a later time.

The meeting was adjourned at 4:00 p.m.

REPORT FROM FACULTY COUNCIL

Hiring process

1. Department Chairman prepare job description and justification for position.
2. The Dean will inform the Department Chairman when the search may begin.
3. In consultation with the Department Chairman and the Dean, the position will be advertised in accordance with Equal Opportunity Regulations.
4. Preliminary screening will be handled by the Department Chairman and the Dean.
5. Interviewing will be conducted by department members, appropriate Division members, Faculty Council, and students.
6. Final offer will be made by the Dean and President after receiving recommendations from the Faculty Council.
7. The final offer should include conditions of re-appointment, promotions, and tenure evaluation.

Faculty evaluation

1. Personal Cumulative Record.
2. Self-evaluation - letter from the individual following specific guidelines.
3. Administrative evaluation - letters from Department Chairman, Divisional Chairman, and the Dean.
4. Colleague evaluation
 - a) The faculty member will request letters from colleagues of his choice
 - b) Letters from colleagues in related disciplines.
 - c) The Faculty Council and Deans may accept or solicit additional letters.
5. Student evaluation - questionnaire which will be submitted directly to the Deans.

THE LINDENWOOD COLLEGES
Office of the Registrar

May, 1975
CANDIDATES FOR DEGREES

<u>BACHELOR of ARTS DEGREE</u>	<u>Date of Graduation May 17, 1975</u>
Ramona Mary Arena	Edward A. Lovinguth
Nancy Elizabeth Barklage	Barbara A. Marentette
Amy Irene Basore	Yasumichi Mitsui
Nancy Jean Blum	Lloyd Daniel Moses
John Joseph Boevingloh	Margaret Susan Phillips
*Frances Adele Brueshaber	Janet Burns Polk
Carol Ann Campbell	Claudia June Fetters Richner
Geraldine Maria Cipolla	Anita Irene Rodarte
Mary Katherine Cox	Anne Elizabeth Schafer
Rose Marie DeMoor	Mary Elizabeth Schwartze
Margaret Jacobson Dillender	Edythe Robin Smith
Susan Durning	R. Spooner Smith
Mary Louise Flearl	Woo Kwang Song
Janet Chinsky Frank	Nancy DeLiza Spangler
Judith Lauren Friedman	Cynthia L. Springer
Margaret Mary Grundhauser	Maria Judith Surillo
Amy Gerard Haake	Katherine Dana Tait
Hollis C. Heyn	Karen Ann Thierfelder
Sarah Wyatt Heywood	Rebecca Lu Trautmann
Jean Gore Hickie	Suzanne Ellen Wagar
George William Johnson	Judith G. Wolff
James R. Kaiser	Sarah Elizabeth Wunderly
Michael Edward Kitsch	Sandra Renee' Young
Dorothy Mary Koziatek	Mark James Zimmer

*Returning Credit

CANDIDATES FOR DEGREES (cont.)

BACHELOR of SCIENCE DEGREE

Date of Graduation May 17, 1975

Jacquelyn L. Akins	Kenn Beck Heinlein
*Donna Allendorf	Dennis Joseph Hermen
Bradley Anderson	Judith Ann Hodge
Norman Charles Baker	*Marshall H. Jacobs
Pamela Ann Bakewell	*Deborah Denise James
Richard Winslow Barker	*Wallace E. Johnston
*Viola J. Beaudoin	Eleftherios N. Karras
Scott Boncie	Margaret Combs Kesselring
*Marguerite W. Boster	*Marilyn Ruth Klein
Donald Edward Buck	*Douglas Lang
*David McDonough Cleveland	*Barbara Novero Levy
*John L. Dolan, Jr.	Patricia Margaret Lintzenich
James Langley Dunlap	*Randy R. Love
Amelia C. Dunn	Craig Allison Maescher
Lisabeth Durzo	*Pamela S. Maxon
Kenneth John Duvall	David Mayden
Ralph Eimerman	Deborah McCarter
Leslie English	Mary McGarvey
Nanette Clerkie Francis	Helen Elizabeth Milford
Laura Ellen Fredericks	Nur Mohammad
Barry Wayne Freese	Casandra Kay Morgan
Daniel William Fridrich	John Frederick Muench
Janet Marie Gawronski	Patrick H. Murphy
Sharon F. Gebhart	Rebecca Anne West Newby
*Barton Alan Gill	Frank A. Oberle, Jr.
Kathleen J. Gregory	David L. Oberrieder
*Paula M. Gulley	William Edward Ott

*Returning Credit

BACHELOR of SCIENCE DEGREE (cont.)

Rhonda Sue Palmer

*Harvey Paneitz

Jon Peter Peterson

Thomas H. Pinnell III

Jane Lynn Povis

Jenice J. Prather

Beverly R. Queathem

Stacey Ralls

*Lorain Ranft

Nancy Rapley

Dennis M. Reardon

Rolla Dean Rehkop

Cindy Rogger

*Majeed Saiedy Nami

Machael Louise Scholey

Sharon Marie Serre

Martin L. Sherman

*Joan G. Silverberg

Glenda Kay Smith

Kathleen Hutchings Starner

Christina Steffen

James L. Sullivan

Susan Tenholder

Dello Thedford

*Jacquelyn Claire Treybal

Nancy Ann Tunison

*Rosalie K. Turner

Dean Twellmann

*Returning Credit

James Francis Waicekauskas

*Diane Wegmann

Valerie Ann Welschmeyer

*Janet Hoester Wies

Janice Pate Williams

*Gregory G. Wilson

BACHELOR of MUSIC EDUCATION

Dale Martin Brown

Karen Fenier

Mary Jane Jennings

BACHELOR of MUSIC

Gwen Karen Stone

BACHELOR of FINE ARTS

Susan Carey

David A. Kelch

*Rene' Celeste Mayer

Glenn Michaels

*Gary W. Schenkel

ASSOCIATE IN SCIENCE

Charles Benjamin Holt

John H. Langston, Jr.

Virginia F. Moore

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Special Meeting of the Faculty of The Lindenwood Colleges
April 24, 1975

A special meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 4:30 p.m., Thursday, April 24. President Spencer presided. The purpose of the meeting was to act on the recommendation of the Educational Policies Committee that the Master of Business Administration Program presented to EPC on April 16, 1975 be submitted to the faculty for approval.

It was moved, seconded and passed that the Master of Business Administration proposal, as attached to the notice of the meeting dated April 21, 1975, be accepted by the faculty and that the program be implemented.

The meeting was adjourned at 5:35 p.m.

Mary Yonker
Acting Secretary of the Faculty

Approved:

John Nichols
Secretary of the Faculty

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
April 2, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, April 2. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn represented the students of Lindenwood College for Women. There were no student representatives of Lindenwood College II.

A motion was made, seconded and passed that the minutes of the meeting of March 5 be approved as distributed.

Dr. Bartholomew reported for the Educational Policies Committee.

On the recommendation of EPC it was moved, seconded and passed that all LC III students be exempt from Physical Education requirements for graduation.

On the recommendation of EPC it was moved, seconded and passed that the Preliminary Report, The College for Individualized Education (Lindenwood College IV) be approved for use as a basis for Lindenwood College IV.

Material prepared by Dr. Miller for the North Central Self-Study Report in regard to Lindenwood Evening College (LC III) and the proposed M.B.A. program was distributed for information and for study by the faculty. The proposal in regard to the M.B.A. program will be discussed and acted upon by the Educational Policies Committee later in April and brought back to the faculty for action prior to May 1 when the Self-Study must be in the hands of the North Central Association.

It was moved, seconded and passed that the M.B.A. report be received, referred to EPC, and brought back to the faculty at a special meeting on April 23.

A substitute motion was made, seconded, and passed that the special faculty meeting be held on April 24, at 4:30, instead of April 23.

It was moved, seconded and passed that the entire EPC report included in the EPC minutes attached to the agenda be received.

Mr. Perrone, Chairman of the Nominations Committee, distributed ballots for the election of faculty members to Lindenwood College for Women Curriculum Committee, Lindenwood College II Curriculum Committee, Special Terms Committee, Special Events Committee, Academic Resources Committee, Admissions and Financial Aid Committee, Concerts and Lectures Committee, and Board and Faculty Curriculum Committee. The report of the Nominations Committee is shown on each ballot.

Lindenwood College for Women Curriculum Committee (two to be elected)

Nominations from the Nominations Committee:

Joy Ebest
James Feely
Steve Rukavina

It was moved, seconded and passed that nominations be closed.

The following were elected:

Joy Ebest
Steve Rukavina

Lindenwood College II Curriculum Committee (two to be elected)

Nominations from the Nominations Committee:

Penelope Biggs
James Evans
John Nichols

It was moved, seconded and passed that nominations be closed.

The following were elected:

James Evans
John Nichols

Special Terms Committee (two to be elected)

Nominations from the Nominations Committee:

Fern Bittner
James Hood
Esther Johnson

Nominations from the floor:

Harry Hendren

It was moved, seconded and passed that the nominations be closed.

The following were elected:

Fern Bittner
James Hood

Special Events Committee (one to be elected)

Nominations from the Nominations Committee:

Robert Wilke
DeLores Williams

It was moved, seconded and passed that nominations be closed.

The following was elected:

Robert Wilke

Academic Resources Committee (three to be elected)

Nominations from the Nominations Committee:

Virginia Carpenter
William Doherty
Dominic Soda

Nominations from the floor:

Ed Balog
James Feely
Linda Nelson

It was moved, seconded and passed that nominations be closed.

The following were elected:

Ed Balog
Linda Nelson
Dominic Soda

Admissions and Financial Aid Committee (two to be elected)

Nominations from the Nominations Committee:

Harry Hendren
Janice Jackson
Sue Taylor

Nominations from the floor:

Kenneth Greenlaw
John Nichols

It was moved, seconded and passed that nominations be closed.

The following were elected:

Janice Jackson
John Nichols

Concerts and Lectures Committee (three to be elected)

Nominations from the Nominations Committee:

Grazina Amonas
Daryl Anderson
Lou Florimonte
Boyd Morros

Nominations from the floor:

Groff Bittner

It was moved, seconded and passed that nominations be closed.

The following were elected:

Grazina Amonas
Groff Bittner
Lou Florimonte

Board and Faculty Curriculum Committee (three to be elected)

Nominations from the Nominations Committee:

Howard Barnett)	
John Bornmann)	Tenured
John Wehmer)	
Linda Nelson)	
Robert Wilke)	Non-tenured

Nominations from the floor:

Jeanne Huesemann)	Tenured
John Nichols)	
Boyd Morros		Non-tenured

It was moved, seconded and passed that nominations be closed.

The following were elected:

Jeanne Huesemann
Boyd Morros
John Wehmer

President Spencer reported that the Boards had met since the last faculty meeting and that he had recommended that Board committees be reactivated. Two of the main items presented to the Board were the proposals for Lindenwood College for Individualized Education and the master's degree programs. The Board took no final action on the proposal for Lindenwood College for Individualized Education because the

faculty had not acted on it, but approval in principle was expressed. Official action was taken to schedule a special accreditation visit by North Central to consider our master's degree programs. The Board expressed appreciation for what the faculty and faculty committees have done to help the college to gain strength. Approval was given for the employment of Robert Hillard, of Fleishman-Hillard, Inc., as a consultant to help us get greater regional and national visibility and recognition. Resolutions were passed to reestablish a single corporation with advisory boards for the various colleges.

In previous years a tentative budget for the following year has been developed in the spring, with final approval coming in the fall. President Spencer proposes that we move to finalize the budget for the following year in late November or December with final approval by the Board in January. That procedure will not be possible for the coming year, but the 1975-76 budget will be prepared as soon as possible. Deans, division chairmen, and those in departments will be involved in its preparation. Each person should look at proposed expenditures carefully. A balanced budget cannot be reached with a faculty student ratio of 1 to 11 or 12; this ratio will have to be raised without losing the personal character of the colleges that we all prize.

Mr. Nichols called attention to the exhibit in Young Hall loaned by the St. Louis Museum of Natural Science.

Dean Crozier pointed out that on page 104 of the current catalog under "Class Attendance" the following is stated; she asked if the faculty felt the statement should be retained in the catalog:

"3. All students are expected to attend the last meeting of a course before a vacation period and the first meeting of a course following a vacation period. Only in rare instances involving clear emergency will such absence be excused."

It was the general feeling that this should be left in the catalog.

Dean Crozier announced that Parents' Day would be April 12 and expressed the hope that all faculty members would be present from 10-12 so that parents might have an opportunity to meet and talk with them. She also announced that the Cotillion would be held Friday, April 24.

Miss Jackson announced that during the week of April 14 a number of women will be on campus participating in "Career Seminars for Women" and invited everyone to participate.

Mrs. Emory announced that pre-registration would be held the week of April 14, and that she needs catalog copy as soon as possible.

Mr. Hendren suggested that since there are a number of new courses for next year the Registrar's Office issue a list of the new courses with course descriptions.

Dean Crozier announced that a letter has been sent to all students that a \$25.00 tuition deposit for 1975-76 must be made before the student is eligible to pre-register for next year. A list of students eligible to register will be sent to faculty members. Following a discussion as to whether or not students registering after the week of April 14 should be charged an additional \$5.00, as a late fee, it was agreed this matter would be resolved by the President's Council.

Dr. Berg announced that William C. Spencer will be installed as the sixteenth president of the college April 26, at 3:00 p.m. Caps and gowns will be here in time for the 26th and will be held through commencement at no extra charge to members of the faculty and administration. Delegates from other institutions will not be asked to participate in the academic procession.

Mrs. Taylor announced that she had received a letter from the Red Cross thanking members of the faculty, administration, staff, and student body for donating blood.

She also announced that a turkey shoot will be held April 12.

Mr. Smith reported the results of the Alumni Telethon in St. Louis and St. Charles had been very good. The total of the two campaigns should bring in about \$4,000.

Mr. Nichols reported that he is the Captain of the Faculty for the Community Support Drive, and will be contacting members of the faculty in regard to this campaign in the near future.

Dr. Nelson announced that Dr. Lawrence Simkins will lecture at Lindenwood on "Measurement and Control of Private Events such as Biofeedback, Meditation, and ESP" April 29, and will meet with classes April 30. She also invited all members of the faculty to participate in the EXXON project.

Mr. Florimonte called attention to the photographs by Robert Frank and Jerry Uelsman from the permanent collection of the George Eastman House Museum of Photography on display in the Fine Arts Building Gallery.

Dr. Barnett announced that a grant had been received from the Missouri Council on the Arts for a visiting poet, Charles Hartman, April 14-18.

There being no further business the meeting was adjourned at 4:10.

Mary Yonker
Acting Secretary of the Faculty

Approved:

John Nichols
Secretary of the Faculty

James E. Ross

FACULTY MEETING AGENDA

May 21, 1975, 1:30 p.m.

Fine Arts Building, Room 202

- I. Invocation - Dr. Johnson
- II. Minutes of the May 7 meeting
- III. Report of the Educational Policies Committee - Dr. Bartholomew
- IV. Report of the President
- V. Business from the floor
- VI. Announcements
- VII. Adjournment

The Lindenwood Colleges
St. Charles, Missouri

Minutes

Meeting of the Faculty of The Lindenwood Colleges
May 7, 1975

The regular meeting of the Faculty of The Lindenwood Colleges was held in the Art Building at 1:30 p.m., Wednesday, May 7. President Spencer presided. Dr. Johnson gave the invocation.

Hollis Heyn represented the students of Lindenwood College for Women. There were no student representatives of Lindenwood College II.

A motion was made, seconded and passed that the minutes of the April 2 meeting and the April 24 special meeting were approved as distributed.

Miss Ambler, who has been working on the archives since her retirement, asked the faculty to send her any material they have and do not plan to keep which should be placed in the archives.

Dr. Bartholomew reported for the Educational Policies Committee.

Upon the recommendation of EPC it was moved, seconded, and passed (1) that EPC reaffirm the present policy regarding the removal of incompletes within the first six weeks of the next long term, as stated on page 105 of the current catalog; (2) that, in order to implement this policy, all requests for extensions beyond that date shall be submitted to EPC no later than the fourth week of the term, for approval or disapproval; and (3) that any extension granted by EPC shall be for a specified time.

It was moved, seconded, and passed, upon the recommendation of EPC, that transfer credit not be calculated in the grade point average.

Upon the recommendation of EPC it was moved and seconded that when a student elects a course that is double-listed, he must take that course in his area of concentration. After discussion a motion was made, seconded, and passed that this be referred back to EPC for further study and that faculty who have objections to the motion passed by EPC bring their objections and the reasons for them to the attention of EPC.

Upon the recommendation of EPC it was moved and seconded that this be the last year in which we allow returning credit and that the statement concerning it be stricken from the catalog. After discussion an amended motion was made, seconded and passed that this be the last year in which a student may participate in commencement before completing all the requirements for the degree.

Dr. Bartholomew called attention to the April 16 minutes of EPC, attached to the agenda, which reports on other matters discussed by EPC.

President Spencer called attention to the fact that a faculty meeting has not been scheduled after commencement. If EPC takes action on matters which have been referred back to it, it may, however, be necessary to have a faculty meeting so that the faculty can act on EPC's recommendations and the decisions can be included in the new catalog.

Dr. Balog, Chairman of the Faculty Council, called attention to the proposed process to be used in hiring of faculty and faculty evaluation as attached to the agenda and said that although no faculty action was needed at this time, the Council would be interested in faculty reaction. A lengthy discussion followed dealing primarily with whether the faculty evaluation information will be open. A straw vote was taken which indicated the faculty is in favor of the structure of the evaluation as stated in items 1, 2, 3, 4, and 5.

A motion was made, seconded, and passed that candidates for degrees, as listed on the attachment to the agenda, be awarded the appropriate degrees upon completion of the requirements for such degrees.

President Spencer earlier reported that he had recommended to the Board that Board committees be reactivated. However, since the Boards are being reorganized, President Spencer said, the Board of Control feels that committees should not be reactivated until such reorganization is complete and Board committees are also reorganized.

He also reported that following the action of the faculty on April 2 to refer to the President's Council the matter of whether or not to charge a late registration fee if a student had not made a tuition deposit by the time of pre-registration, the President's Council agreed that a late fee should not be charged. The Deans are now working out a system whereby a student cannot register until a deposit is made.

Mr. Perrone announced that the Humanities Division would meet Wednesday, May 20, at 1:30, in the Seminar Room at the Art Building.

Dr. Bartholomew announced that the Social Science Division would meet May 14, at 10:30, and the Educational Policies Committee on May 14, at 1:30, in their usual places.

Dr. Berg announced that because of new withholding tables which went into effect May 1, members of the faculty may wish to talk with Mr. Fisher about their withholding and make adjustments.

Dr. Greenlaw announced that the St. Charles Choral Society would present its Spring Concert Sunday, May 11, at 3:00 p.m., in the Chapel.

Mr. Florimonte asked members of the faculty to submit to the Concerts and Lectures Committee ideas for concerts and lectures for the coming year by Friday, May 9.

Mr. Nichols reported that the response to the Community Support Campaign by faculty had been very good, and requested those who had not made pledges to do so soon.

There being no further business, the meeting was adjourned at 3:40 p.m.

Mary Yonker, Acting Secretary

Approved:

John Nichols, Secretary of the Faculty

THE LINDENWOOD COLLEGES

M I N U T E S
Educational Policies Committee

Library Tower Room
May 14, 1975, 1:30 p.m.

Those Present: Dr. Bartholomew, Dr. Bornmann, Dean Crozier, Dr. Delaney, Mrs. Emory, Mr. Florimonte, Dr. Hood, Mrs. Huesemann, Dr. Miller, Mr. Peronne, Dr. Spencer, Students Mike Dean and Sammy Hall.

The meeting was called to order by Dr. John Bartholomew, Chairman, at 1:30 p.m.

It was moved, seconded, and approved that the following courses be approved:

Psychology 202 Psychology of Aging (1)

This course focuses on the aging person. Developmental processes involving sensory, perceptual, intellectual, and personality changes from maturity through old age will provide the framework for understanding the process of aging. The area of study will include the role of the older person in the family and society, as well as issues related to economics, leisure, retirement, death, and survival. No prerequisites, however, a previous course in developmental psychology is recommended. (This course will be offered annually through the Lindenwood Summer Session at St. Luke's Hospital.)

BA-282S Ethics in Health Care (1)

A review of present-day moral principles and standards governing the conduct of persons in the health care field. As a foundation, broad and controversial topics, such as euthanasia, artificial insemination, and the right to die, will be discussed. The second part of the course will be devoted to relationships of the health care team to the patient, his family, and society at large.

P.E. 15 Equine Theory Lab ½

Preparing a horse for show, including safety practices, simple first aid for horses, driving a horse in harness, care and maintenance of horses, equipment, etc.

P.E. 17 Round, Square, and Folk Dance ½

Dance activities for the elementary classroom, and physical education teachers preparing for operettas, recreational, and class dance. (EPC approval contingent upon approval by Mrs. Grzaina Amonas.)

P.E. 75 Officiating Techniques I ½

Rules, officiating techniques, practice, and procedures to receive ratings in sports. Women--field hockey, basketball, and soccer. Men--football, basketball, and soccer.

P.E. 76 Officiating Techniques II ½

Rules, officiating techniques, practice, and procedures to receive ratings in sports. Women--volleyball, softball, and others as selected

Review of Double-Listed Courses: After reviewing EPC's previous action on double-listed courses, Dean Crozier moved that we table discussion for this year. She volunteered to do a study, with the help of the Registrar, of this year's graduating class in order to obtain more background for a future decision on double-listed courses.

Grading System: A lengthy discussion concerning Grade Point Average, Honors, and Probation was held. Mrs. Huesemann reviewed previous discussion and action of the EPC Committee. She explained the problems which result when the GPA of transfer students is not taken into account. It legislates against our own four-year students when honors are calculated. After discussing the value of an "F" grade, it was moved, seconded, and approved that Lindenwood's present grading system be changed to the following: A B C D Pass/No Credit.

It was moved, seconded, and approved that for the calculation of honors, the student's total program of the ~~26~~ ^{accepted} courses needed for graduation be considered, for both transfer students and four-year students.

Due to the lateness of the afternoon, it was agreed that the EPC Committee meet on Wednesday, May 21st at 9:00 a.m.

Fresh $\xrightarrow{\text{less than 6}}$ Quality points | Term Probation
Soph $\xrightarrow{7}$ per term (long)
Juni.
Sen.

Curr. Probation (Minimums)

courses { 18 2.0 - Junior
 { 24 2.0 - Senior