



Students  
Hand Book

1929-1930

# LINDENWOOD HAND BOOK



*Lindenwood College*  
*St. Charles,*  
*Missouri*

1929-1930

CALENDAR																							
1929							1929							1929									
Jan.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	May	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sept.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
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FRANKLIN CO. CHI.

CALENDAR																							
1930							1930							1930									
Jan.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	May	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sept.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
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FRANKLIN CO. CHI.

## COLLEGE CALENDAR

1929-1930

### First Semester

Tuesday, September 10—  
Registration of students.

Wednesday, September 11—  
Registration of students.

Thursday, September 12—  
Organization of classes.

Friday, October 18—  
Founders' Day.

Thursday, November 28—  
Thanksgiving Day.

Friday, December 20, 9:00 A. M. to Monday,  
January 6, 8 A. M.—  
Christmas Holidays.

**Second Semester**

Monday, January 27—

Beginning of second semester.

Thursday, April 17, 9:00 A. M. to Wednesday,  
April 23—

Spring vacation.

Saturday, May 31—

Spring festival.

Sunday, June 1—

Baccalaureate sermon.

Monday, June 2—

Class Day.

Tuesday, June 3—

Commencement.

## THE PRESIDENT'S WELCOME

A most cordial welcome to one and all who come to us for the first time. Home greetings to those who return for advanced work.

"The useful life" is the slogan of the school adopted a century ago by the founders.

To be of use in this world is an ambition both great and noble. Not the highest place in the world but the highest place we can best fill is the noblest aim.

We want you to be yourself and ape no one else. Christian character, courtesy, fidelity to purpose, honest endeavor, are the foundation stones of the noblest human structure.

You are one of us. We are in a great co-operative business for a school year. Your interests are our interests and we are here that

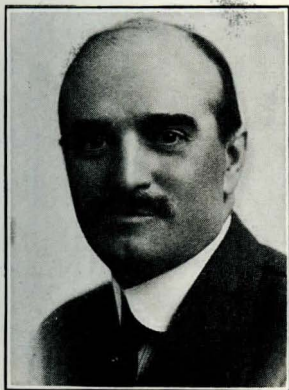
we may help you. Our interests are your interests and you are here to help us.

May it be a year blessed by mutual understanding and co-operative endeavor.

Sincerely,

John L. Raemer





JOHN L. ROEMER, A. B., B. D., D. D., LL. D.  
President





MRS. JOHN L. ROEMER  
Dean of Students

## A WORD FROM THE DEAN OF STUDENTS

We want our young ladies about to enter Lindenwood College to have the proper conception of our aims and purposes. You are not about to enter just a boarding school but a college modernly equipped in every particular and accredited with the best colleges and universities of the land. Lindenwood College stands foremost for your educational advantages. It offers you not dormitory life alone but home life. We do not want any of you to feel that because you are leaving your own home, beloved by your good parents, that you are going to abandon all semblance of home life and wholesome restrictions. We want you to come to us to find in Lindenwood a college home. The house mothers will look after your welfare in the dormitories and deem it a privilege to counsel with you. I want you to feel privileged to advise with me on any matters you desire. You are a member of our family and we want to associate with you as part of us.

As Dean of Students, having the oversight of the home life of the campus, I extend you a most cordial greeting upon your entrance to Lindenwood College.

Affectionately,

*Mrs. John L. Roemer*

## GENERAL INFORMATION

### History

In 1827 the history of Lindenwood College began. Major and Mrs. George C. Sibley were the founders. Their purpose was to establish a high class school for young women. Little attention was being paid the education of women. The Sibleys believed the education of women was quite as necessary as that of men and publicly proclaimed that the time would come when a woman would take her place in the world on an equality with a man and that it was essential that equal educational advantages should be provided to train her for life's duties. Their prophecy upon this phase of woman's position in the world has come to pass.

The sparsely settled Southwest was in need of good schools; women should have one of the best, and so Lindenwood College came into being. The name was chosen from the site selected, which at that time was in a grove of linden trees.

In 1853 the Sibleys transferred the management of the school to the Presbytery of St. Louis, and a state charter was secured. A Board of Directors, fifteen in number, was appointed. In 1870, the appointment of the Board was transferred to the Presbyterian Synod, U. S. A., of Missouri. The College,

while under the direction of a Board appointed by a denominational organization, is non-sectarian in its admission of students and permits the greatest religious freedom. In accordance with the wishes of its founders, the College maintains the teaching of the Word of God as a regular part of its curriculum.

### **Educational Standing**

Lindenwood College is a Class A College, conferring the four-year college degrees. It is a member of the Missouri College Union, the North Central Association of Colleges and Universities, The American Council on Education, The Association of American Colleges, which assures accrediting in the best colleges and universities of the country.

### **Endowment**

The College is not dependent alone upon its tuition fees. A productive endowment of nearly two millions of dollars, exclusive of buildings, supplements. This enables the administration to secure the best-trained faculty of professors and instructors. Students attending Lindenwood have the highest trained product of the leading colleges and universities of America.

## **Buildings and Grounds**

Over one and one-half million dollars are invested in buildings on the campus. Every building used for educational and dormitory purposes is of the highest type of construction. Roemer Hall, used for administrative and educational purposes, at a cost of five hundred thousand dollars, is the central building of the campus. In the quadrangle are Butler Hall, Ayres Hall, Sibley Hall, Niccolls Hall, Irwin Hall, the President's home, The Gables, and the Students' Tea Room. The new Library building will be ready for occupancy late in the fall. Eastlick Hall, on Watson street, is used by the Music Department for instruction. The central heating plant, which furnishes steam and hot water for all the buildings, is a stone structure with foundations twenty feet below the ground and equipped with large and modern boilers. The Lodge is the home of the Superintendent of Buildings and Grounds. The Watson is the home of the Maintenance Man. An Art Pottery, Barn, Garage, Detention Hospital, Water Clarifying Plant, are among other buildings on the Campus. The grounds cover an area of 138 acres. A golf course and an athletic field are attractive features of the Campus. To the west of the



golf course is the college farm, which is under supervision of an experienced farmer who lives there and attends to the raising of products for the Lindenwood table.

### **Health**

The foundation of education is good health. Strict attention is paid to the physical condition of the students. A trained dietitian is in charge of the dining hall, and every effort is made to have not only the best of food but properly prepared food. One of the largest and the most modernly equipped kitchens affords the best opportunity for preparation of food. Adjoining the kitchen is a well-lighted and ventilated dining room for serving. A clarifying and purifying water system safeguards the health of the students in drinking water, swimming, and bathing. Tests of the purity of the water are made by experts. A well-equipped Infirmary, under the direction of the College Physician and a Registered Nurse, care for the student in case of sickness.

### **Faculty**

It is to your advantage to make the members of the faculty your friends through college. They are anxious to know you.

After you have called, do not be afraid to go again, for they are always glad to see you.



All members of the faculty have office hours. Call on them while you are waiting for class.

### **Reports on Scholarship**

Complete reports of students' scholarship are sent to parents as soon as possible after the close of each semester.

At the close of the first semester a complete report will also be sent to the principals of the high schools who transferred credits to Lindenwood. It is our desire to co-operate with them by keeping them informed of the progress of their former students.

### **Absences from Class**

No freshman shall be allowed cuts during her first semester. In the second semester only those freshmen shall be allowed cuts who have made an average of **M** in all of their subjects during their first semester. Those freshmen entitled to cuts shall be allowed sixteen cuts with these reservations:

That no student shall be allowed more cuts in one subject than the credit allowed by that subject—that is, a student shall be allowed five cuts for a five-hour subject, three cuts for a three-hour subject, etc. For cuts in excess of sixteen and under twenty-one, one hour of credit will be subtracted from the total hours of credit made by the student that semester; other subtractions of credit will be

in the same proportion. For an overcut in any one subject where the total number of cuts for the student does not equal sixteen, the grade of the student will be lowered one letter. If the number of cuts allowed in any one subject is doubled, the grade will be lowered two letters and other cuts will be in accordance with this.

No sophomore, who, during her last semester of college work, did not make a passing mark in fifteen hours of work shall be allowed cuts during the first semester. Sophomores entitled to cuts shall be allowed sixteen cuts, with the conditions the same as those stated above. During the second semester, each sophomore shall be entitled to sixteen cuts.

Juniors and seniors shall be allowed one cut for each hour of work carried with the same conditions as stated above as regards the total number of cuts allowed in each subject and subtractions for overcuts.

In music, art, and public speaking, where private lessons are given, a maximum number of cuts shall be the number of lessons corresponding to the number of credits for which a student is taking a subject. For example, a student taking a course in piano for five hours credit with lessons of one-half hour each would be allowed only five one-half hour cuts.

Sickness absences will count as cuts except in cases of protracted illness. In general, no excuses whatever will be given by the Dean of Students, or from the infirmary, except for illness lasting over three days. Students, therefore, will take their cuts early in the semester at their own risk. Cuts for two days immediately preceding or following a vacation will count as double cuts.

Three tardinesses will count as one cut.

A student may not take cuts on days of tests, examinations, or other specially assigned work of unusual importance in a given subject.

Students in physical education are allowed only one cut each semester.

Students not entitled to cuts must obtain excuses for all absences from the Dean of Students.

### **Religious Culture**

Religious culture is not overlooked. While the college is non-sectarian in matters of religion, it is insistent upon the knowledge of the Word of God and Christian training. Every student during her freshman year is required to take two semester hours in the study of the Bible.

Addresses are given during the year by ministers, missionaries and laymen, upon topics that will give the students a larger vision of the Christian World work. The

Young Women's Christian Association is a most effective organization in the development of the religious life. Pastors of the city are given the names of young ladies who express denominational preference. Each student, after electing the church she prefers to attend, is expected to attend the church of her choice every Sunday morning. Many of our students engage in Christian service in the local churches and teach in the Sunday Schools.

### **Chapel Exercises**

All students are required to attend the regular noonday chapel exercises on Monday, Wednesday and Friday.

The regular students' meeting, conducted by the Student Association, meets at noon every Tuesday in the Auditorium.

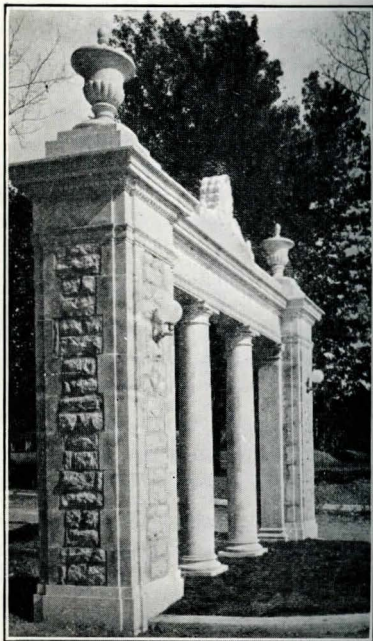
The Thursday assembly at 11 a. m. takes the place of a recitation hour and attendance is required of all.

Seats are assigned students by the Association according to classes and the seat assigned each student is to be occupied by the student at all the exercises in the Auditorium.

### **Vesper Services**

Every Sunday evening, in the chapel, a religious service is held for all members of the

college family. The service is short, and the music is furnished by the college choir. All students are required to attend.



ALUMNAE GATEWAY



## PLACES YOU WILL WANT TO FIND

### Post Office

The Post Office is located on the ground floor of Roemer Hall. A lock box is assigned to every student and a rental fee of fifty cents is required when you procure your key. In case of loss of key, another can be had at the same price. Only the box assigned to you is accessible for your mail.

The Post Office is known as Station 3 of the St. Charles Post Office and is conducted by a postmistress under the usual regulations. Packages may be mailed here, stamps bought, etc., as in any government post-office. In each hall are mail boxes for outgoing mail, which is collected twice a day.

### College Store

The College Store is located in the Post Office. Here general supplies or books, stationery, sheet music, ink, pencils, pennants, pillows, college jewelry, etc., may be obtained. **Cash must be paid for all articles purchased.**

### College Bank

The College bank is located on the first floor of Roemer Hall. The cashier has regular hours, which are posted. Students are urged to deposit their money here to insure safety.



Carrying money about or leaving it in the rooms oftentimes leads to carelessness and loss. The college stands responsible only for money placed in its care. The bank is for "depositing," not **borrowing**. Checks drawn by students on their parents or guardians will not be honored except when written instructions for such privileges from parents or guardians are on file in the bank.

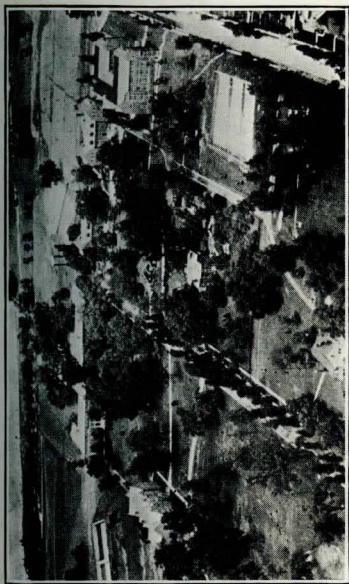
### **Tea Room**

The students' Tea Room is a separate building just opposite Roemer Hall. It is open during the day for the accommodation of the students.

### **Library**

The new Library is located east of Roemer Hall. It will be modernly equipped. The building and equipment will cost approximately \$200,000.00. Notice of its regulations are listed in this book under "The College Library."

All educational class rooms will be found in Roemer Hall. Music Studios are located in Eastlick Hall.



AEROPLANE VIEW OF THE CAMPUS

## THINGS YOU WILL WANT TO KNOW ABOUT

### Dress

Extravagance in dress is discouraged. Students are requested to bring only the most serviceable clothing.

### Expense Account

It is the firm conviction of the college authorities that students should be placed upon an allowance and be compelled to live within their income. It has been the experience of many schools that parents are too liberal with "spending money." The use of money is a most sacred obligation. Keep your expense account down to the minimum of necessities. Learn the lesson that you must be guided by what you can afford, not by what others may do. The rich and the poor have equal standing at Lindenwood.

### Furniture

Each student's room is supplied with single bed, mattress, pillow, study table, chairs, dresser, closet. The windows are furnished with shades. Students must furnish curtains if desired. Each student is responsible for the care of her room, and **any injury done to furniture, rooms or buildings will be**

**charged to the offender.** Tacks and nails must not be driven in the walls. Pasting pictures on the walls is prohibited.

The College does not furnish rugs in any building.

### **Home Life**

The college takes the place of the home while the student is in residence, and great care is taken to foster the spirit of the home. The greatest freedom consistent with the best interests of each is given. Each student is counselled with on matters pertaining to her welfare by the Dean of Students. Individual responsibility is encouraged and the spirit of co-operation and family fellowship taught. Neatness in housekeeping is encouraged. Prizes in each building are awarded to the ones having the highest grades at the end of the year.

### **Infirmary**

In case of sickness, students are placed in the care of the college physician and a graduate nurse, who have charge of a well-equipped infirmary. Students are provided with the conveniences of the infirmary.

Office consultation of the college physician during his office hours is free to the students. A nominal charge is made by the physician

for other service. In case of serious sickness, requiring a private nurse or special attention of a physician, the student bears the additional expense.

## COLLEGE ACTIVITIES YOU SHOULD BE INTER- ESTED IN

### MEMBERSHIP IN ALPHA SIGMA TAU

is the highest scholastic honor Lindenwood College confers upon students in the College of Arts and Science course. To be eligible, students must meet the following requirements: At the close of each semester a list of those students who have the highest grades is made by the Registrar. The grades of E, S, M, I, and F are evaluated by the points 10, 7, 4, 1, and —2, respectively; so that an E in a five-hour course is worth 50 points. There is not a set number of points to be made. One semester the grades may be much higher than another. A student must take 14 hours of literary work for three consecutive semesters to be eligible. Eight per cent of the three upper classes may be elected to membership, providing their work is satisfactory as far as grades are concerned, and providing they are considered desirable from the point of view of conduct and loyalty to the school. First, the Dean of Students passes upon the list of candidates, presented by the Registrar, and eliminates the name of any student who does not qualify. The faculty then votes upon the list of candidates.

We urge every girl to have this honor as her goal. It requires no more hours of work



than an Arts and Science student should take in order to meet the graduation requirements. It does require, however, that the student take the number of hours recommended for each semester and that her work should be consistent. To meet the other requirement, it takes no more character, and no more loyalty than every girl should have.

### **Alpha Mu Mu**

Is a musical society which was founded in Lindenwood College in 1918. It is to the music department what the Alpha Sigma Tau is to the college department. Its object is to promote a keener interest in, and greater enthusiasm for, the study of music. Members of the music faculty and students who are specializing in music are eligible to membership. Election is based upon decided musical talent, application to study, and general fitness.

### **Alpha Psi Omega**

The purpose of this club is to create a greater interest in Dramatic Art. Members of the oratory class and all students who are interested are eligible to membership. Election to membership is possible only after the student fulfills a specified number of requirements.



### **Delta Phi Delta**

An honorary musical sorority organized to foster a greater love for music and to create enthusiasm for Public School Music.

### **Class Organizations**

Each class has its formal organizations and every girl is expected to identify herself with her own class and to take part in its activities.

### **State Clubs**

Membership is open to each girl from her own state. The object is to promote greater interest in the college and greater loyalty to its ideals.

### **Choir**

You are urged to try out for the choir if you have musical ability. Do not be afraid to try. One hour of college credit is allowed for choir work.

### **Choral Society**

All voice students are required to belong to the Society and others may try out for places. This is an excellent opportunity to get musical training and to keep in touch with college life. Do not fail to join.

Two big Choral Concerts are given each year by the Society, and only regular attendants at the rehearsals are allowed to appear.

### **College Publications**

The college publications for students are, "Linden Leaves," the Annual issued by the students of the colleges; and "Linden Bark," a weekly paper of college news with a monthly literary supplement. There are opportunities in both of these publications for students interested in writing. The College also publishes a monthly bulletin for students and alumnae of the college.

### **Athletic Association**

The Lindenwood Athletic Association is the largest and most active organization on the campus. Any student who earns 125 points and has an M average is eligible for membership. After earning 350 points, the pin is awarded, the "LC" for 600 points and the "L" for 1,000 points. Each year at Commencement the Senior who has excelled in athletics and sportsmanship is awarded an honorary medal.

The main features of the year consist of an original musical comedy, a banquet and a picnic. The association is a member of the National Athletic Conference of American College Women.

### **DEPARTMENTAL CLUBS**

#### **Beta Pi Theta**

National Honorary French Fraternity  
Theta Xi Chapter. Organized March 9,  
1927.

### **El Circulo Espanol**

Is composed of students doing exceptional work in Spanish. Strives to foster a greater knowledge of the Spanish language and a feeling of friendship for Spanish speaking countries.

### **Sigma Tau Delta**

National Honorary English Fraternity. To further an interest in the English language through creative work on the part of its members, as well as through an appreciation of the literary masters of all ages, is the far-reaching purpose of the Sigma Tau Delta. It is an honorary society, the membership of which is based upon departmental and general scholarship.

### **International Relations Club**

The International Relations Club is a branch of the National International Relations Clubs sponsored by the Carnegie Endowment for International Peace. The purpose of the club is to promote an active interest in international affairs and to create an appreciation of the need for intelligent citizenship.

### **Le Cercle Francaise**

Affilie a la Federation de l'Alliance Francaise aux Etats-Unis et au Canada.

### **Societas Latina**

The purpose of Societas Latina is to give students of the classics an opportunity to study interesting topics connected with their work. The Societas edits a Latin newspaper.

### **The Commercial Club**

The Commercial Club is as old as the department and every year leads to the attraction of this wide and varied field of business.

Carry on, Girls of the Future, and make this small body stand for something big on the campus of your Alma Mater!

### **Home Economics Club**

The Home Economics Club was organized in 1919 by the Seniors of the Home Economics Department, then called, "Euthenics Club." In December, 1925, the Euthenics Club became affiliated with the National Home Economics Club and changed its name to the present one of Home Economics Club.

### **Orchestra**

It is quite an honor to belong to the College Orchestra.

**Kappa Pi**

National Honorary Art Fraternity. Open only to those students who show signal ability in the department of Art and who have a satisfactory standing in other subjects.

**Young Women's Christian Association**

"Blest be the tie that binds  
Our hearts in Christian love."

The organization follows a program which embodies the four-fold standard—spiritual, mental, social, and physical. Thanksgiving night the Y. W. C. A. gave to the students, faculty, and their guests, a three-act play, entitled "The Youngest." As the Y. W. C. A. is always anxious to promote student activities they helped to send a student representative to the second annual Congress Student Federation of America. The Y. W. C. A. also sponsors The Big Sister Movement.

Membership is open to all students and members of the faculty. Regular meetings are held on Wednesday evenings.

The Christian Association wants you to feel this is a personal invitation to you to join. It is a growing and developing organization and will be better for your active cooperation and for your new ideas. Each girl should be able to find some phase of the work which will interest her.

The annual dues are one dollar, the greater part of which goes toward maintenance.

### **Debating Club**

With the changing position women are now occupying, perhaps no extra curricular activity has come into prominence so much as public speaking.

### **League of Women Voters**

Member of the State League of Women Voters, sponsored by the Missouri State League. The purpose of the league is to create a greater efficiency in government and an appreciation of the need of intelligent citizens. Helen Weber of Lindenwood is State President of the Junior League of Missouri State Colleges.



## THE COLLEGE LIBRARY

The new Library building is just east of Roemer Hall. No expense has been spared in providing the best possible light and equipment.

The Loan Desk is found at the entrance and here all books must be charged and discharged whether for home use or for use in another part of the library. The card catalogue may be found in a cabinet of drawers near the Loan Desk.

### Library Hours

The hours of the Library are posted as follows:

7:50 to 12:00 M.

1:00 to 5:30 P. M.

7:00 to 9:30 P. M.

Only students and members of the faculty are entitled to the use of the Library.

A registration list is kept at the Loan Desk. All new members of the college are expected to register in the Library and to read its rules before availing themselves of its privileges.



## **Rules Regarding the Loan of Books**

### RESTRICTION OF CIRCULATION

During library hours books which are needed for class work are kept in the Library. Books belonging to the classes named below may never be taken from the Library.

- (a) General periodicals, bound.
- (b) General reference books; i. e., all encyclopedias, dictionaries, atlases and other books of reference.
- (c) Books in certain special collections; also books too rare or valuable to be loaned, and books whose circulation may for special reasons be restricted by the Librarian.

### **Fines**

Every book not returned or renewed within two weeks becomes subject to a fine of two cents a day. Students having unpaid fines are not expected to draw books from the Library.

### **Loan and Renewal**

No student is at liberty to use another's name in drawing a book.

Books may be taken to the college infirmary under the direction of the College Physician.

## Library

**RESERVE BOOKS.**—A reserve book: i. e., a book kept in the Library because needed for class work, may be taken out only for the hours during which the Library is closed. Failure to return such books on time incurs a fine of ten cents for the first hour and twenty-five cents for each hour thereafter.

**RESERVATION.**—An engagement book is kept at the Loan Desk for reservation of books to be taken for the hours of closing. The reservations in this book are not charges. A book engaged in this way must be charged by the Loan Desk assistant before it may be taken from the Library. Students are expected to see that the books desired have not already been engaged by others.

**CHARGING.**—Every book taken from the Library must be charged at the Loan Desk. For failure to observe this rule the fine will be twenty-five cents for the first offense, and on repetition of this offense all Library privileges will be forfeited for one month.

**RETURN OF BOOKS.**—Every book taken from the Library must be returned at the Loan Desk, where the charge for it will be cancelled. Borrowers remain responsible for books as long as the books are charged to them.

RECALL OF BOOKS.—All books taken from the Library are subject to recall by the Librarian and must be returned immediately upon receipt of a recall notice.

### **Rules Regarding the Use of Books in the Library**

Books should be used, as far as possible, near the shelves in which they belong. To avoid misplacement, all books should be left on the tables; never returned to the shelves.

### **Reserved Book Section**

1. Students will please take no books with them into the reserve section.
2. Only one reserve book may be taken at the time.
3. All reserve book cards must be left at the desk with the borrower's name and the hour taken written on the card.
4. Students are expected to return reserve books to the desk.

Ink, except in fountain pens, must not be used in the Library. Ink bottles must not be brought into the Library.

All are expected to co-operate in preserving quiet and order at all times, especially in entering and leaving the Library.

## GOVERNMENT AND DISCIPLINE

Individual and community responsibility rests upon the students. A Student Self Government Association outlines the rules and regulations of student government under the supervision of the faculty. A handbook is printed, giving rules and information of discipline and government.

**EACH STUDENT, UPON ENTRANCE, AUTOMATICALLY BECOMES A MEMBER OF THE ASSOCIATION.**

**Since it is the purpose to keep the atmosphere of the school wholesome and helpful, the President may dismiss at any time any student who may be exerting a harmful influence, or who may be found to be entirely out of sympathy with the tone and standard of the school, even though she has not committed any special act of insubordination.**

### STUDENT FEE

To defray all expenses connected with Student Government Association; extra curricular activities; class expenses; subscriptions to Linden Bark, the campus paper; annual dues to the Y. W. C. A.; charge for use of electrical appliances in the dormitory,

pressing rooms and breakages, the students have found it to be the most satisfactory way of meeting all these extras by collecting at the beginning of the year one lump sum that includes every extra student college expense. The amount for the coming year to cover will be \$10.00. Have \$10.00 added to your tuition check from home.

## LINDENWOOD STUDENT ASSOCIATION

To co-operate in the work of self-government.

To uphold the highest standard of honor and integrity in all matters of personal conduct.

To strengthen cordial relations between faculty and students.

To enact and enforce laws according to the grant of powers.

To promote individual and community responsibility.

WE, THE STUDENTS OF LINDENWOOD COLLEGE, do hereby organize ourselves into student association to be known as the LINDENWOOD COLLEGE STUDENT ASSOCIATION and adopt the following Constitution for our guidance:

### Article I—Members

All students by virtue of their enrollment in the College shall constitute the membership of the Association and be subject to the operations governing it.

### Article II—Officers

The officers of the Association shall be a President, Vice-President, and Secretary-Treasurer, and shall be chosen from upper



classmen. The President shall be elected from the Senior Class, the Vice-President from the Junior Class, the Secretary-Treasurer from the Sophomore Class, as hereafter prescribed. Their duties shall be such as usually pertain to such offices.

### **Article III—Election of Officers**

The officers of the Association shall be elected by ballot. Two candidates for each office shall be submitted by a committee of five, three appointed by the Association and two by the College Administration. The election shall take place between May 1 and May 15 of each year. Enrolled members of the Senior, Junior and Sophomore Classes of the following year shall be eligible to vote at this election.

### **Article IV—Meetings**

Regular meetings of the Association may be held at such stated times as the Association may elect, and may be held upon the call of the President, or upon the call of 25 members of the Association.

### **Article V—Organization**

The Association shall be organized upon the following plan:

1. **House of Representatives.** To this division of the Association shall be sub-

mitted all matters of proposed legislation for the advancement of the best interests of the Association; shall act upon all recommendations of the Association, and submit its suggestions to the Student Council for additions or amendments to the rules.

The House shall be composed of eleven members, two selected from each Hall, and the Vice-President of the Association who shall act as Chairman of the House.

2. **Student Council.** The officers of the Association and the Presidents of the various Halls and the President of the Y. W. C. A. shall constitute the Student Council, which shall hear all complaints against offenders of the rules and regulations and decree the penalty; submit for approval of the Administration disciplinary rules and regulations and confer with the College on all matters that they deem best for the advancement of self-government.

An appeal from the decisions of the Council may be made to the Discipline Committee of the Administration, which is composed of the Dean of Students and Regents of the several Halls. The President of the Student Association shall preside at meetings of the Council.

3. **Hall Presidents.** Each Hall shall at the beginning of the school year select a Hall President to represent in her Hall the

social functions of the Hall, to take note of or receive reports of violations of College regulations, to report to the Student Council those charged with infracting the rules.

To appoint such aids for disciplinary ends as the character and size of the Hall may require. Every student is subject to such duties.

#### **Article VI—Vacancies and Removals**

Vacancies in office of the Association shall be filled for the unexpired term as may be determined by the Association.

Any officer of the Association subject to discipline for violation of the rules shall be automatically removed from office.

#### **Article VII**

Amendments to the Constitution must be concurred in by two-thirds of the Association after they have been approved by the Council and Administration.

#### **Article VIII**

No section of this Constitution shall be construed to remove students from the jurisdiction of the President of the College, Dean of Students, and Regents of Halls. These executives are in charge of the general policies and responsible for general good order and

conduct. Therefore, respect and obedience to their respective offices are required of each student.

The Regents of Halls may at all times prefer charges.

The President of the College may ask withdrawal of any student not in harmony with the regulations and spirit of the College.

## GENERAL RULES

1. The Regent is in charge of the discipline and care of her building. All residents of the building are expected to co-operate with her.
2. All matters of discipline not within the jurisdiction of the Student Council will be in the hands of the Discipline Committee, which includes the Dean of Students and the Regents of the buildings.
3. All matters of dismissal from the college will be in the hands of the President.
4. All academic questions will be referred to the Dean of the College.
5. Quiet Hours—On week days quiet in halls and rooms must be maintained from 8 a. m. to 12 m.; 1 p. m. to 4. On Sunday, absolute quiet is required in all dormitories between 2 p. m. and 4 p. m. No visitors are allowed upon campus during these hours.
6. Rooms must be cleaned by 9 a. m.
7. No cooking in rooms. No electrical appliances allowed. Rooms are provided where electrical appliances may be used.
8. Permissions to spend the night out of your room must be obtained from the Regent of the building. No permissions granted to spend the night out of your hall.

9. Previous arrangements for dining-room guests must be made with the Dietitian.
10. Written permission from your parents must be on file with the Regent of your building if you expect to make visits to St. Louis. To visit other points, permission for such visits and week-ends must be on file with the Dean of Students.
11. Seniors and Juniors must return to the College by 10 p. m., when out of town. Sophomores and Freshmen must return to the College by 7:30 p. m., when out of town.
12. Students must be accompanied by chaperons to all evening concerts and entertainments.
13. Under no conditions will students be permitted to visit any hotels unless accompanied by a chaperon.
14. Students are permitted to have visitors and callers from Friday after classes until Sunday evening at 10 p. m., except during Sunday quiet hours. Permission must be secured in advance from the Regent of your building.
15. All students leaving the College Campus must sign in the office of the Regent of the building in which she resides on leaving and returning.



16. (a) Quiet and careful attention is earnestly requested at all Chapel services, Vesper services, and Assemblies.  
 (b) Members of the Choir, as well as all other students, must sit in their regular seats as assigned by the President of the Student Association.
17. The golf course will not be used after 6 p. m.
18. All students visiting St. Charles shall return to the College by 5:30 p. m.
19. College Schedule for the day:

Rising Bell.....	6:45 a. m.
Warning Bell.....	7:25 a. m.
Breakfast Bell.....	7:30 a. m.
First Hour.....	8:00 a. m.
Second Hour.....	9:00 a. m.
Third Hour.....	10:00 a. m.
Fourth Hour.....	11:00 a. m.
Chapel.....	12:00 noon.
Lunch.....	12:20 p. m.
Fifth Hour.....	1:00 p. m.
Sixth Hour.....	2:00 p. m.
Seventh Hour.....	3:00 p. m.
Recreation.....	4:00 to 6:00 p. m.
Dinner.....	6:00 p. m.
Study Hour.....	7:30 to 10:00 p. m.
Recreation.....	9:50 to 10:15 p. m.
Room Bell.....	10:15 p. m.
Light Bell.....	10:30 p. m.

20. When the Regent of the building is away, permissions may be granted from the office of the Dean of Students, and if the Dean of Students is not in her office, you will find posted on the Bulletin board of your hall the name of the person to whom you may apply for permission.
21. The members of the Freshman class may go to St. Charles twice a week, during week days, and return at 5:30 p. m. The members of the Sophomore class may go to St. Charles three times a week during week days, and return at 5:30 p. m. The members of the Junior class may go to St. Charles four times a week during week days and return at 5:30, p. m. The members of the Senior class may go to St. Charles any day except Sunday, and return at 5:30 p. m.
22. Absolute quiet is to be maintained in the Library during Library Hours, and in the class rooms. Any student who fails to observe this rule will suffer the loss of privileges.
23. By order of the Board of Directors, students are prohibited from smoking.

### **Rules Applying to Members of the Senior Class**

Seniors may go to St. Louis any day provided it does not conflict with their classes and return to the College by 10 p. m.

Seniors living in Butler Hall may have 11 p. m. light privileges.

### **Rules Applying to Members of the Junior Class**

Juniors may go to St. Louis on Saturdays, returning to the College by 10 P. M.

Juniors living in Butler Hall may have 11 p. m. light privileges.

### **Rules Applying to Members of the Freshman and Sophomore Classes**

Freshmen and sophomores are privileged to go to St. Louis on Saturdays upon written instructions from parents.

Light privileges to freshman and sophomore classes until 10:30 P. M.

Students are allowed to visit in their building during Study Hour, but must be quiet.

Each building will have a room for studying after lights and before breakfast.

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