

L

Handbook of
Lindenwood College



St. Charles, Mo.

1940-1941

LINDENWOOD HAND BOOK



Lindenwood College

St. Charles, Missouri

1940 - 1941

CALENDAR																							
1940	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	1940	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	1940	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
Jan.	1	2	3	4	5	6	7	May	1	2	3	4	5	6	7	Sept.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Feb.	1	2	3	4	5	6	7	June	1	2	3	4	5	6	7	Oct.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Mar.	1	2	3	4	5	6	7	July	1	2	3	4	5	6	7	Nov.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	Aug.	1	2	3	4	5	6	7	Dec.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

THE FRANKLIN CO., CHI.

CALENDAR																							
1941	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	1941	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	1941	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
Jan.	1	2	3	4	5	6	7	May	1	2	3	4	5	6	7	Sept.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Feb.	1	2	3	4	5	6	7	June	1	2	3	4	5	6	7	Oct.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Mar.	1	2	3	4	5	6	7	July	1	2	3	4	5	6	7	Nov.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7	Aug.	1	2	3	4	5	6	7	Dec.	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

THE FRANKLIN CO., CHI.

COLLEGE CALENDAR

1940-1941

- Student conferences with advisers and
registration Tuesday, September 17, and Wednesday, Sep-
tember 18
- Organization of classes Thursday, September 19
- Convocation Sunday, September 22
- Founders' Day Thursday, October 17
- Thanksgiving Day Thursday, November 21
- Christmas recess Begins at 4 P. M. Friday, December 20, 1940.
Classes resumed at 8 A. M. Monday,
January 6, 1941
- Beginning of the second semester Monday, February 3
- Spring recess Begins 1 P. M. Thursday, April 10. Classes
resumed at 1 P. M. Monday, April 14
- Commencement exercises Saturday, June 7, to Monday, June 9

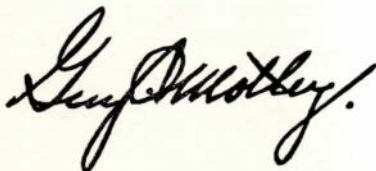
A FRIENDLY WELCOME AWAITS YOU

Your coming to college is one of the biggest events of your life. Here you will gather the general information and specific technique that will be of value to you all your life.

You will have a definite personality at Lindenwood; we shall know you and know your town. You are invited most cordially to join Lindenwood's friendly family. You will like our beautiful campus, but most of all we are proud of the girls that come here.

You shall have a very definite part in the life of the College, as many generations of young women have contributed very definitely to Lindenwood. Your interest is our interest, and we are here to be of help to you. * And so, we know you will have a wonderful year.

Yours very sincerely,

A handwritten signature in cursive script, reading "Guy Motley". The signature is written in dark ink and is positioned centrally on the page.

Acting President

**GREETING FROM THE DIRECTOR
OF STUDENT GUIDANCE
AND PERSONNEL**

To the Lindenwood students of 1940-41, the office of Student Guidance and Personnel extends a cordial welcome.

Through this office you will experience a large part of your college life, particularly in matters that relate to self-government and to character building.

With your cooperation, Lindenwood College can offer you opportunities for developing an intellectual outlook, an emotional balance, a vocational perspective, and a social poise that will give you a feeling of personal security.

Difficult tasks lie ahead for all of us today and American college women will need this personal security to enable them to work with their fellow Americans in the creation of a new freedom for humanity.

Sincerely yours,

Florence W. Schaper

GENERAL INFORMATION

History

In 1827 the history of Lindenwood College began. Major and Mrs. George C. Sibley were the founders, their purpose being to establish a high class school for young women.

The sparsely settled Southwest was in need of good schools; women should have one of the best, and so Lindenwood College came into being. The name was chosen from the site selected, which at that time was in a grove of linden trees.

In 1853 the Sibleys transferred the management of the school to the Presbytery of St. Louis, and a state charter was secured. A Board of Directors, fifteen in number, was appointed. In 1870, the appointment of the Board was transferred to the Presbyterian Synod, U. S. A., of Missouri. The College, while under the direction of a Board appointed by a denominational organization, is non-sectarian in its admission of students and permits the greatest religious freedom. In accordance with the wishes of its founders, the College maintains the teaching of the Word of God as a regular part of its curriculum.

Educational Standing

Lindenwood College is a Class A College, conferring the four-year college degrees. It is a member of the Missouri College Union, the North Central Association of Colleges and Universities, The American Council on Education, The Association of American Colleges, and the American Association of University Women, which assures accrediting in the best colleges and universities of the country.

National Association of Schools of Music

Lindenwood College is a member of the National Association of Schools of Music, and the regulations for entrance and for graduation, as set forth in the catalog, are in accordance with the published requirements of the National Association of Schools of Music.

Endowment

The College is not dependent alone upon its tuition fees. A productive endowment of over two million dollars, exclusive of buildings, supplements. Its income enables the administration to secure the best-trained faculty of professors and instructors. Students attending Lindenwood have for their teachers the highest trained product of the leading colleges and universities of America.

Buildings and Grounds

Over one and one-half million dollars are invested in buildings on the campus. Every building used for educational and dormitory purposes is of the highest type of construction. Roemer Hall, used for administrative and educational purposes, is the central building of the campus. In the quadrangle are Butler Hall, Ayres Hall, Sibley Hall, Niccols Hall, Irwin Hall, Senior Hall, Eastlick Hall, the President's home—The Gables, the Students' Tea House, and the Library building. The new Lillie P. Roemer Memorial Fine Arts Building, on Butler Way, is used by the Music and Art Departments for instruction. The central heating plant furnishes steam and hot water for all the buildings. The Lodge is the home of the Superintendent of Buildings and Grounds. The Watson is the home of the Maintenance Man. A Barn, Garage, Greenhouse, Detention Hospital, Water Clarifying Plant, and a Stable are among other buildings on the Campus. The grounds cover an area of 140 acres. A golf course, tennis courts, an athletic field and a paddock are attractive features of the Campus. To the west of the golf course is the college farm, which is under supervision of an experienced farmer who lives there and attends to the raising of products for the Lindenwood table.

Health

The foundation of education is good health. Strict attention is paid to the physical condition of the students. A trained dietitian is in charge of the dining hall, and every effort is made to have not only the best but properly prepared food. One of the largest and the most modernly equipped kitchens affords the best opportunity for preparation of food. Adjoining the kitchen is a well-lighted and ventilated dining room for serving. A clarifying and purifying water system safeguards the health of the students in drinking water, swimming, and bathing. Tests of the purity of the water are made by experts. A well-equipped Infirmary, under the direction of the College Physician and a Registered Nurse, cares for the students in case of sickness. No extra charge is made in ordinary cases of sickness nor for consultation with the College Physician.

Faculty

It is to your advantage to make the members of the faculty your friends through college. They are anxious to know you.

After you have called, do not be afraid to go again, for they are always glad to see you.

All members of the faculty have office hours. Call on them while you are waiting for class.

Reports on Scholarship

Complete reports of students' scholarship are sent to parents as soon as possible after the close of each semester.

At the close of the first semester a complete report will also be sent to the principals of the high schools who transferred credits to Lindenwood. It is our desire to co-operate with them by keeping them informed of the progress of their former students.

Absences from Class—(Cuts)

A freshman is allowed a total of six cuts during her first semester, with the provision that she take no more than two cuts in any one course. In the second semester, freshmen carrying a full course who have made an **M** average for courses of the first semester are allowed a total of sixteen cuts, with the provision that they take not more cuts in any one course than credits are allowed for the course; freshmen who have made below an **M** average for courses of the first semester are allowed cuts as provided for the first semester.

A sophomore is allowed eighteen cuts each semester, with the provision that she take not more cuts in any one course than credits are allowed for the course.

A junior is allowed twenty cuts each semester, with the provision that she take not more than five cuts in any five-hour course and not more than three cuts in one-, two-, or three-hour courses during a semester.

A senior is allowed twenty-two cuts each semester, with the provision that she take not more than five cuts in any five-hour course and not more than three cuts in one-, two-, or three-hour courses during a semester.

Where through necessity more cuts than these are taken, **excuses will not be granted unless they are applied for within one week after the cuts have been taken.**

Where absences are so far in excess of the number allowed that an instructor feels the work missed has been inadequately covered, a special examination may be required of the student, with a special fee charged for this.

For every five unexcused absences from class in excess of the permitted number, one hour of credit will be subtracted from the total hours of credit made.

Students are not allowed cuts on days of tests, examinations, or other specially assigned work of unusual importance in a given subject.

Cuts for two days immediately preceding or following a vacation will count as double cuts.

Absence from classes on account of sickness may be excused at the College Infirmary.

Students who have unexcused absences for other reasons than sickness should obtain ex-

cuses from the Committee on Cuts.

Three tardy marks will count as one cut.

Religious Culture

Religious culture is not overlooked. While the college is non-sectarian in matters of religion, it is insistent upon the knowledge of the Word of God and Christian training. Every student during her freshman or sophomore year is required to take two semester hours in the study of the Bible.

Addresses are given during the year by ministers, missionaries and laymen, upon topics that will give the students a larger vision of Christian work in the world. The Young Women's Christian Association is a most effective organization in the development of the religious life. Pastors of the city are given the names of students who express denominational preference. Each student, after electing the church she prefers to attend, is expected to attend the church of her choice every Sunday morning. Many of our students engage in Christian service in the local churches and teach in the Sunday Schools.

Chapel Exercises

All students are required to attend the regular noonday chapel exercises on Monday, Wednesday and Friday.

The regular students' meeting, conducted by the Student Association, meets at noon every Tuesday in the Auditorium.

The Thursday assembly at 11 a. m. takes the place of a recitation hour and attendance is required of all.

Seats are assigned students by the Student Association according to classes and the seat assigned each student is to be occupied by the student at all the exercises in the Auditorium.

Vesper Services

Every Sunday evening, in the chapel, a religious service is held for all members of the college family. The service is short, and the music is furnished by the college choir. All students on the campus are required to attend.

PLACES YOU WILL WANT TO FIND

Post Office

The Post Office is located on the ground floor of Roemer Hall. A lock box is assigned to every student. Only the box assigned to you is accessible for your mail.

The Post Office is known as Station 3 of the St. Charles Post Office and is conducted by a postmistress under the usual regulations. Packages may be mailed here, stamps bought, etc., as in any Government post office. In each hall are mail boxes for outgoing mail, which is collected twice a day.

College Store

The College Store is located in the Post Office. Here general supplies or books, stationery, sheet music, ink, pencils, pennants, pillows, college jewelry, etc., may be obtained. **Cash must be paid for all articles purchased.**

College Bank

The College Bank is located on the first floor of Roemer Hall. The cashier has regular hours, which are posted. Students are urged to deposit their money here to insure safety. Carrying money about or leaving it in the rooms often-times leads to carelessness and loss. The college stands responsible only for money placed in its care. The bank is for "depositing," not **borrowing**. Checks drawn

by students on their parents or guardians will not be honored except when written instructions for such privileges from parents or guardians are on file in the bank.

Tea House

The students' Tea House is a separate building just opposite Roemer Hall. It is open for the accommodation of the students every week day from 7 A. M. to 5:30 P. M. and Sundays from 7:30 A. M. to 10 A. M. Also every evening from 8:30 P. M. to 10:30 P. M.

The Tea House is operated in the interest of the Students, all profits going to the Student Loan Fund.

Margaret Leggat Butler Library

The library is located east of Roemer Hall. The building and equipment cost \$250,000. In addition to the modernly-equipped library, a Club Room will be found on the ground floor of this building. It is furnished with attractive rugs and colorful furniture; adjoining the Club Room is a kitchenette with electric cooking and refrigerating equipment. The Club Room is used extensively by student groups and faculty members.

All liberal arts class rooms will be found in Roemer Hall. Music Studios are located in the New Memorial Arts Building.

THINGS YOU WILL WANT TO KNOW ABOUT

Dress

Extravagance in dress is discouraged. Students are requested to bring only the most serviceable clothing.

Students wear mostly sport clothes, consisting of sweaters and skirts, except formal dress for the evening parties. In general, the type of clothes you are accustomed to wearing at home will be quite proper for Lindenwood. Students are expected to freshen up after the day's work and to wear stockings for dinner in the evening. Skirts or coats are required to be worn over shorts and athletic costumes on the campus.

Expense Account

It is the firm conviction of the college authorities that students should be placed upon an allowance. The correct use of money is a real obligation. Keep your expense account down to the minimum of necessities. Learn the lesson that you must be guided by what you can afford, not by what others may do.

Furniture

Each student's room is supplied with single bed, mattress, pillow, study table, chairs, dresser, closet. The windows are furnished with shades. Students must furnish curtains if desired. Each student is responsible for the care of her room, and **any injury done to furniture, rooms or buildings will be charged to the offender.** Tacks and nails must not be driven into the walls. Pasting pictures on the walls is prohibited.

The college does not furnish rugs in any student room.

Home Life

The college takes the place of the home while the student is in residence, and great care is taken to foster the spirit of the home. The greatest freedom consistent with the best interests of each is given. Each student may seek counsel on matters pertaining to her welfare with the Director of Student Guidance and Personnel. Individual responsibility is encouraged and the spirit of co-operation and family fellowship taught. Neatness in housekeeping is encouraged. Prizes in each building are awarded to the ones having the highest grades at the end of the year.

For your room the College recommends that you bring two pairs of three-quarter sheets, three or four pillow cases—size 42—

a pair of blankets, a spread for your bed, a supply of towels and other linens desired. Each student should bring two small rugs—about 3 x 5 or 2 x 4.

The College urges that elaborate preparations not be made, as you will find things more to your liking and your room will have a more collegiate air if you add to your possessions after you come. The little personal articles you have for decoration will prove sufficient.

Usually it is not advisable to determine the hangings for your windows until you become acquainted with your roommate. It is very proper for roommates to confer with one another about the color scheme of this room and other questions. Each of you will appreciate the room furnishings much more. Trunks may be kept in your room, or stored in the dormitory in which you live.

Infirmary

In case of sickness, students are placed in the care of the college physician, a graduate nurse, and an assistant, who have charge of a well-equipped infirmary. Students are provided with the conveniences of the infirmary.

Office consultation of the college physician during his office hours is free to the students. In case of serious sickness, requiring a private nurse or special attention of a physician, the student bears the additional expense.

COLLEGE ACTIVITIES IN WHICH YOU SHOULD BE INTERESTED

MEMBERSHIP IN ALPHA SIGMA TAU

is the highest scholastic honor Lindenwood College confers upon students in the College of Arts and Sciences. To be eligible, students must meet the following requirements: At the close of each semester a list of those students who have the highest grades is made by the Registrar. The grades of **E**, **S**, **M**, **I**, and **F** are evaluated by the points 10, 7, 4, 1, and -2, respectively; so that an **E** in a five-hour course is worth 50 points. There is not a set number of points to be made. One semester the grades may be much higher than another. A student must take 14 hours of literary work for three consecutive semesters to be eligible. Eight per cent of the three upper classes may be elected to membership, provided their work is satisfactory as far as grades are concerned, and provided they are considered desirable from the point of view of conduct and loyalty to the school. First, the Director of Student Guidance and Personnel passes upon the list of candidates, presented by the Registrar, and eliminates the name of any student who does not qualify. The faculty then votes upon the list of candidates.

We urge every girl in the liberal arts college to have this honor as her goal. It re-

quires no more hours of work than an Arts and Science student should take in order to meet the graduation requirements. It does require, however, that the student take the number of hours recommended for each semester and that her work should be consistent. To meet the other requirement, it takes no more character, and no more loyalty than every girl should have.

Alpha Mu Mu

Alpha Mu Mu has become the underclassman sorority of the Music Department. It was founded in May, 1918, by Dr. and Mrs. Roemer and Leo Miller. To be a member one must be a major in music, have an S or better in that major and M in other studies. The purpose is to aid and further the development of music.

Mu Phi Epsilon

Phi Theta chapter of Mu Phi Epsilon, National Honorary Music Sorority, was organized at Lindenwood College, in December, 1932. Membership in this sorority is the highest aspiration and goal of those enrolled in the Music Department. It is open to Juniors and Seniors of the Music Department who have been affiliated with Alpha Mu Mu.

Athletic Association

The Lindenwood Athletic Association is one of the largest organizations on the campus. Any student who earns 125 points and has an M average is eligible for membership. After earning 350 points, the pin is awarded, the "LC" for 600 points and the "L" for 1,000 points.

Beta Chi

Proficiency in riding is encouraged by a riding club. The organization sponsors a horse show at the College each year and competes in the Fall and Spring horse shows in St. Louis.

Bridlespur Hunt

The College has a membership in the Bridlespur Hunt Club of St. Louis, which entitles students and members of the faculty to participate in the fox hunts of the Club.

Beta Pi Theta

Theta Xi is the Lindenwood chapter of Beta Pi Theta, the national French honorary fraternity. Its membership requirements are an S in all French courses and an M average in all other subjects. Candidates for membership must write a theme in French, read in French and report on a play, a novel and a

short story. They must also memorize fifty lines of French poetry. The purpose of the organization is to make French culture and ideals more real to the students and to give them an opportunity to speak this language outside of class.

Commercial Club

The Commercial Club is open to students in the business department.

Delta Phi Delta

An honorary musical sorority organized to foster a greater love for music and to create enthusiasm for Public School Music.

Der Deutsche Verein

The objective of Der Deutsche Verein is to further interest in the German language, literature, and culture. The German Club has been very active, holding meetings at which the members are required to speak German; they have an annual Christmas party with the true German atmosphere. The Club is open to girls studying German who make a semester grade of S.

El Circulo Espanol

Is composed of students doing exceptional work in Spanish. It strives to foster a greater knowledge of the Spanish language and a feeling of friendship for Spanish-speaking countries.

Home Economics Club

The Home Economics Club, then called "Euthenics Club," was organized in 1919. In December, 1925, the Euthenics Club became affiliated with the National Home Economics Club and changed its name to the present one of Home Economics Club.

International Relations Club

The International Relations Club is a branch of the National International Relations Clubs sponsored by the Carnegie Endowment for International Peace. The purpose of the club is to promote an active interest in international affairs and to create an appreciation of the need for intelligent citizenship.

Kappa Pi

National Honorary Art Fraternity. Open only to those students who show signal ability in the department of Art and who have a satisfactory standing in other subjects.

League of Women Voters

Member of the State League of Women Voters, sponsored by the Missouri State League. The purpose of the league is to create a greater efficiency in government and an appreciation of the need of intelligent citizens.

Alpha Psi Omega

The purpose of this club is to create a greater interest in Dramatic Art. Students enrolled in the Department of Speech and Dramatics and all other students who are interested are eligible to membership. Election to membership is possible only after the student fulfills a specified number of requirements.

Pi Alpha Delta

The purpose of Pi Alpha Delta, the honorary Latin Sorority, is not only to determine the status but also to enhance the value of Latin for the student of the Classics. The purpose is also manifest in "The Roman Tatler," a paper edited by Pi Alpha Delta, to show how widely the classical material is used in our literature and in our everyday life.

Pi Gamma Mu

The Missouri Delta Chapter of Pi Gamma Mu was organized in December, 1929. The purpose of this fraternity is the inculcation of the ideals of scholarship, scientific attitude, and social service in the study of all social problems. Its aim is the greater co-operation between students of the several branches of social science.

Poetry Society

The Lindenwood chapter of the College Poetry Society was established in May, 1932. Membership in this society is determined by the ability either to write poetry, or criticise poetry intelligently. The objective of this organization is to further the writing and the appreciation of poetry. Interest in poetry has been stimulated in the college by this organization and indicates its growing importance on the campus.

Sigma Tau Delta

National Honorary English Fraternity. To further an interest in the English language through creative work on the part of its members, as well as through an appreciation of the literary masters of all ages, is the far-reaching purpose of the Sigma Tau Delta. It is an honorary society, the membership in which is based upon departmental and general scholarship.

Tau Sigma

National honorary dancing fraternity.

Triangle Club

Triangle was founded in 1930. The purpose of this organization is to promote interest in biology, chemistry, and mathematics among students of Lindenwood.

Young Women's Christian Association

"Blest be the tie that binds
Our hearts in Christian love."

The organization follows a program which embodies the fourfold standard—spiritual, mental, social, and physical. The Y. W. C. A. sponsors The Big Sister Movement.

Membership is open to all students and members of the faculty. Regular meetings are held on Wednesday evenings.

The Y. W. C. A. wants you to feel this is a personal invitation to you to join. It is a growing and developing organization and will be better for your active co-operation and for your new ideas. Each girl should be able to find some phase of the work which will interest her.

Choir

Students are urged to try out for the choir if they have musical ability. Do not be afraid to try. One hour of college credit is allowed for choir work.

Class Organizations

Each class has its formal organizations and every girl is expected to identify herself with her own class and to take part in its activities.

College Publications

The college publications for students are, "Linden Leaves," the Annual issued by the students of the college; and "Linden Bark," a bi-monthly paper of campus news. There are opportunities in both of these publications for students interested in writing. The College also publishes a monthly bulletin "Lindenwood College" for students and alumnae of the college.

Orchestra

It is an honor to belong to the College Orchestra which appears in concert at different times through the year.

State Clubs

Membership is open to each girl from her own state. The object is to promote greater interest in the college and greater loyalty to its ideals.

Teacher Placement Service

The department of education maintains a teacher placement service for all students of the college who are interested in securing teaching positions. If you are now interested in a teaching position or if you think that you might possibly be in the future you are urged to register with the teacher placement office. Recommendations are collected for all students who register and are kept on file permanently so as to be ready for use when they are needed. If you are at all interested in teaching you are urgently requested to register with the placement bureau so that your recommendations are secured and filed before you leave school.

MARGARET LEGGAT BUTLER LIBRARY

The library building is just east of Roemer Hall. No expense has been spared in providing the best possible light and equipment.

The Loan Desk is found at the entrance and here all books must be charged and discharged whether for home use or for use in another part of the library. The card catalogue may be found in a cabinet of drawers near the Loan Desk.

On the ground floor will be found a Club Room, College Museum, library vault, and seminar room.

Library Hours

The hours of the Library are as follows:

7:50 to 12:00 M.

1:00 to 5:30 P. M.

7:00 to 10:00 P. M.

Only students and members of the faculty are entitled to the use of the Library.

A registration list is kept at the Loan Desk. All new members of the college are expected to register in the Library and to read its rules before availing themselves of its privileges.

Rules Regarding the Loan of Books

RESTRICTION OF CIRCULATION

During Library hours books which are needed for class work are kept in the Library. Books belonging to the classes named below may never be taken from the Library.

- (a) General periodicals, bound.
- (b) General reference books; i. e., all encyclopedias, dictionaries, atlases and other books of reference.
- (c) Books in certain special collections; also books too rare or valuable to be loaned, and books whose circulation may for special reasons be restricted by the Librarian.

Fines

Every book not returned or renewed within two weeks becomes subject to a fine of two cents a day. Students having unpaid fines are not expected to draw books from the Library.

Loan and Renewal

No student is at liberty to use another's name in drawing a book.

Books may be taken to the college infirmary under the direction of the College Physician.

Library

RESERVE BOOKS.--A reserve book, i. e., a book kept in the Library because needed for class work, may be taken out only for the hours during which the Library is closed. Failure to return such books on time incurs a fine of ten cents for the first hour and twenty-five cents for each hour thereafter.

RESERVATION.--An engagement book is kept at the Loan Desk for reservation of books to be taken for the hours of closing. The reservations in this book are not charges. A book engaged in this way must be charged by the Loan Desk assistant before it may be taken from the Library. Students are expected to see that the books desired have not already been engaged by others.

CHARGING.--Every book taken from the Library must be charged at the Loan Desk. For failure to observe this rule the fine will be twenty-five cents for the first offense, and on repetition of this offense all Library privileges will be forfeited for one month.

RETURN OF BOOKS.--Every book taken from the Library must be returned at the Loan Desk, where the charge for it will be cancelled. Borrowers remain responsible for books as long as the books are charged to them.

RECALL OF BOOKS.—All books taken from the Library are subject to recall by the Librarian and must be returned immediately upon receipt of a recall notice.

Rules Regarding the Use of Books in the Library

Books should be used, as far as possible, near the shelves in which they belong. To avoid misplacement, all books should be left on the tables; never returned to the shelves.

Reserved Book Section

1. Students will please take no books with them into the reserve section.

2. Only one reserve book may be taken at the time.

3. All reserve book cards must be left at the desk with the borrower's name and the hour taken written on the card.

4. Students are expected to return reserve books to the desk.

Ink, except in fountain pens, must not be used in the Library. Ink bottles must not be brought into the Library.

All are expected to co-operate in preserving quiet and order at all times, especially in entering and leaving the Library.

GOVERNMENT AND DISCIPLINE

Individual and community responsibility rests upon the students. A Student Self-Government Association outlines the rules and regulations of student government under the supervision of the faculty. This hand book prints herewith rules and information of discipline and government.

EACH STUDENT, UPON ENTRANCE, AUTOMATICALLY BECOMES A MEMBER OF THE ASSOCIATION.

Since it is the purpose to keep the atmosphere of the school wholesome and helpful, the President may dismiss at any time any student who may be exerting a harmful influence, or who may be found to be entirely out of sympathy with the tone and standard of the school, even though she has not committed any special act of insubordination.

LINDENWOOD STUDENT ASSOCIATION

Objectives:

To co-operate in the work of self-government.

To uphold the highest standard of honor and integrity in all matters of personal conduct.

To strengthen cordial relations between faculty and students.

To enact and enforce laws according to the grant of powers.

To promote **individual** and community responsibility.

WE, THE STUDENTS OF LINDENWOOD COLLEGE, do hereby organize ourselves into a student association to be known as the LINDENWOOD COLLEGE STUDENT ASSOCIATION and adopt the following Constitution for our guidance:

Article I—Members

All students, by virtue of their enrollment in the College, constitute the membership of the Association and are subject to the operations governing it.

Article II—Student Council Officers

The Student Council Officers of the Association shall be a President, a Vice-President, and a Secretary-Treasurer, and Class Representatives. Their duties shall be such as usually pertain to such offices.

Article III—Election of Officers

Section 1. The President of the Association shall be elected as follows; The President of the College shall nominate before the first meeting of the Association in May three students (members of the Senior Class for the ensuing year), whose names shall be submitted at a regular meeting of

the Student Association as candidates for the office of President of the Lindenwood Student Association. The election of said officer shall be by secret ballot at the next meeting of the Student Association. The candidate receiving a two-thirds majority of the votes cast shall be the President of the Lindenwood Student Association for the ensuing year.

Section 2. At the first meeting of the Lindenwood Student Association in September, candidates for the office of Vice-President of the Lindenwood Student Association (members of the Junior Class or Senior Class) shall be nominated from the floor. These candidates shall be voted upon by secret ballot at the next meeting of the Lindenwood Student Association. The candidate receiving a plurality of the votes cast shall be the Vice-President of the Lindenwood Student Association for the current year.

Section 3. At the first meeting of the Lindenwood Student Association in September, candidates for the office of Secretary-Treasurer of the Lindenwood Student Association (members of the Junior Class or Senior Class) shall be nominated from the floor. These candidates shall be voted upon by secret ballot at the next meeting of the Lindenwood Student Association. The candidate receiving a plurality of the votes cast shall be the Secretary-Treasurer of the Lindenwood Student Association for the current year.

Section 4. After the above offices have been filled, each of the three upper classes (Senior, Junior and Sophomore) shall meet to elect one Class Representative for each

75 students, or major fraction thereof, in the class. Candidates for these offices shall be nominated from the floor. The voting must be done by secret ballot. A plurality vote constitutes an election to office.

Section 5. At the close of the first six weeks of the school year the Freshman Class shall meet to elect one Class Representative for each 75 students, or major fraction thereof, in the class. The method of election shall be the same as that described in ARTICLE III, Section 4.

Section 6. Immediately after the election described above in ARTICLE III, Section 5, any dormitory that fails to have a representative on the Student Council, shall be permitted to elect a representative. The method of election shall be the same as that described above.

Section 7. No member of the Student Council shall serve as a House President or Dormitory President.

Article IV—Functions of the Student Council

Section 1. To ameliorate campus situations that may arise from time to time by discussion of campus problems in the meetings of the Student Council, and to make recommendations and suggestions in regard to these campus problems to the Student-Faculty Committee.

Section 2. To promote college spirit by means of college functions throughout the year.

Section 3. To plan college activities at the opening of the year in order to develop a friendly spirit on the campus.

Section 4. To develop wholesome, democratic self-government on the campus. The Student Council shall ask any student who fails to understand the purpose of self-government in Lindenwood College to meet with the Student Council and discuss the matter in detail. The Student Council shall be empowered to deal with matters of conduct with the advice and consent of the Student-Faculty Committee. **All matters of discipline are within the jurisdiction of the Student Council and the Student-Faculty Committee.**

Article V—Meetings

Regular meetings of the Association shall be held every Tuesday at noon in the Auditorium.

Meetings other than the regular meetings may be called by the President of the Association, the President of the College, or upon the call of 25 members of the Association. The business of the regular meetings of the Association shall be to hear reports from the Student Council and the transaction of such other business as may be presented by any member of the Association.

Regular meetings of the officers of the Student Council shall be held once a week.

Article VI—Vacancies and Removals

Vacancies in office of the Association shall be filled for the unexpired term in the same

manner prescribed in ARTICLE III. Any officer of the Association who, in the opinion of the Student-Faculty Committee, disqualifies herself for office shall be asked to resign from office.

Article VII—Amendatory Process

Amendments to the Constitution must be concurred in by two-thirds of the Association after they have been submitted by the Student Council with the approval of the Student-Faculty Committee.

Article VIII—Student-Faculty Committee

Section 1. There shall be a Student-Faculty Committee appointed by the Director of Student Guidance and Personnel with the advice and consent of the President of the College.

Section 2. This Committee shall be in charge of the general policy pertaining to the development of self-government on the Lindenwood College Campus.

GENERAL RULES

1. The Regent is in charge of her building. All residents of the building are expected to co-operate with her.
2. All matters of discipline not within the jurisdiction of the Student Council will be in the hands of the Student-Faculty Committee.
3. All matters of dismissal from the college will be in the hands of the President.
4. All academic questions will be referred to the Academic Dean of the College.
5. QUIET HOURS: On week days, with the exception of Saturday, quiet in halls and rooms must be maintained from 8 A. M. to 12 noon; 1 P. M. to 4 P. M., and from 7:30 P. M. to 10 P. M.
6. Rooms must be cleaned by 9 A. M.
7. No cooking in rooms. No electrical appliances allowed. Rooms are provided where electrical appliances may be used. No pressing may be done on Sunday or after 6 P. M. during the week.

8. Permissions to spend the night out of your room must be obtained from the Regent of the building; such permissions are given only on Friday and Saturday nights.
9. Previous arrangements for dining-room guests must be made with the Dietitian.
10. All students must return to the College by 10:45 P. M.
11. Students of all classes may, by special permission of the Director of Student Guidance and Personnel by and with the advice and consent of the House Regents, spend week ends in St. Louis at the Hotel Melbourne, Grand and Lindell Boulevards, where a chap-eron is in residence. When at the Hotel they are subject to rules made by the College.
12. Students are permitted to have visitors and callers from Friday after classes until Sunday evening at 10:45 P. M.
13. Any student leaving the College campus must sign in the office of the Regent of the building in which she resides, her name, the time and the place she is going. If going away for overnight she must sign the name of the persons she is visiting, their street address, and telephone number. Upon her return she

must sign in, registering the hour and the date.

14. (a) Quiet and careful attention is earnestly requested at all chapel services, vesper services, and assemblies.
(b) Assignment of seats in the Auditorium is made by the President of the Student Association, and all students are expected to sit in their assigned seats at all chapel and vesper services and assemblies.
15. Students of all classes are permitted to go to St. Charles at any time after lunch when their classes are finished for the day, returning to the College at 5:45 P. M.
16. COLLEGE SCHEDULE FOR THE DAY:

Warning Bell.....	7:2 c a. m.
Breakfast Bell.....	7:30 a. m.
First Hour.....	8:00 a. m.
Second Hour.....	9:00 a. m.
Third Hour.....	10:00 a. m.
Fourth Hour.....	11:00 a. m.
Chapel.....	12:00 noon
Lunch.....	12:20 p. m.
Fifth Hour.....	1:00 p. m.
Sixth Hour.....	2:00 p. m.
Seventh Hour.....	3:00 p. m.

- Recreation.....4:00 to 6:00 p. m.
 Dinner..... 6:00 p. m.
 Study Hours.....7:30 p. m.
 Recreation.....10:00 to 10:30 p. m.
 Room Bell.....10:30 p. m.
 Light Bell.....11:00 p. m.
17. When the Regent of the building is away, permissions may be granted from the office of the Director of Student Guidance and Personnel, and if the Director of Student Guidance and Personnel is not in her office, you will find posted on the Bulletin board of your Hall the name of the person to whom you may apply for permission.
18. Absolute quiet is to be maintained in the Library during Library Hours, and in the class rooms. Any student who fails to observe this rule will suffer the loss of privileges.

St. Louis Privileges

SENIORS—Seniors may go to St. Louis any day during the week, provided it does not conflict with their classes, and return to the College by 10:45 P. M.

JUNIORS—Juniors may go to St. Louis twice a week, provided it does not conflict with their classes, and return to the College by 10:45 P. M.

Junior and Seniors may leave the campus with dates at any time after dinner on Sunday; they may leave the campus after

Vespers with or without dates, returning to the campus at the allotted hour, 10:45 P. M.

SOPHOMORES AND FRESHMEN—Sophomores and Freshmen may go to St. Louis on Saturdays returning to the College by 9:30 P. M.

Special privileges are granted to students attending lectures, concerts and theatres in St. Louis.

When overnight hotel permission is given, Sophomores and Freshmen must return to the Hotel by twelve midnight, and Juniors and Seniors must return by one A. M.

St. Charles Privileges

Students of all classes are permitted to go to St. Charles at any time after lunch and after their classes are finished for the day, returning to the College at 5:45 P. M.

Seniors and Juniors may go out to dinner and the theatre any night during the week, returning not later than 10:45 P. M.

Sophomores and Freshmen may go out to dinner and the theatre on Friday and Saturday nights. Sophomores may go on one other school night, returning immediately after the theater.

Sophomores and Freshmen may go out to dinner with dates on Sunday and to the show in St. Charles in the afternoon, returning to the campus by 5:30 P. M. They must attend vespers with their dates and then may entertain them until 10:45 P. M. on the campus.

Off-Campus Dates

Seniors and Juniors are allowed two dates during the week and on Friday and Saturday nights. They may leave on Sunday with dates at any time.

Sophomores are allowed one date during the week and on Friday and Saturday nights.

Freshmen are allowed off campus dates on Friday and Saturday nights, only.

Arrangements for dates must be made in advance with the Regent of the dormitory. You may have dinner off the campus with your date. All dates must call for you at your dormitory. Everyone must return to the campus by 10:45 P. M.

A student may go out in an automobile when she has date permission: this requires special permission from the House Regent and she must be back in the dormitory by 10:45 P. M.

In Lindenwood you will find the rules and regulations very useful and logical. We urge you to read your Hand Book carefully, to better acquaint you with Lindenwood activities and the conduct of Lindenwood Girls, and to keep your Hand Book, in the back part of which you will find the College songs most used.

LINDENWOOD SONGS

LINDENWOOD HYMN

School of our mothers, in days of yore,
Goal of their fond ambitions long;
Within the portals of thy door,
Ideals were formed and will made strong;
Thy honored rule was ever good,
Old Lindenwood, Old Lindenwood.

The tumult and the shouting dies,
The Seniors, year by year, depart;
Still stands thy ancient edifice,
A stately and a noble pile,
With arched limbs of sacred wood
'Round Lindenwood, Old Lindenwood.

Far called, old teachers pass away,
But new ones rise to take their place;
And all the pomp of yesterday
Goes on with but a change of face.
Few hearts but throb with kindly good
Toward Lindenwood, Old Lindenwood.

On girls that come, and girls that go,
On all that walk beneath thy shade;
A heaven-sent gift wilt thou bestow,
A graceful and a gracious maid.
With brains for power and heart for good—
Old Lindenwood, Dear Lindenwood.

Amen.

LOUISE CRANDALL.

PRIZE SONG, 1917**Music by Miss Mildred Howard**

Of all the schools in all the world,
It's Lindenwood for me.
In play and work, you'll find we're always
fair and square;
The girls and all the faculty show loyalty to
thee,
For mem'ries dear and friendship we will ever
care.

At Lindenwood, we've lots of sports,
Our swimming stands the test;
Our hockey and our tennis, too,
Are full of lots of zest.
And when it comes to basket ball,
We're simply out of sight;
Oh, Lindenwood, we love you;
Yes, with **All Our Might**.

HYMN OF PRAISE**Words and Music by Marguerite Bruere**

We sing of thee, our Lindenwood.
In praise our voices rise,
Above thy ever shelt'ring arms,
Exalting to the skies.
May thy colors old of white and gold
Enfold us evermore,
And make us loyal to the one
Who dreamed in days of yore.

Chorus

Oh, Lindenwood; Oh, Lindenwood—
Our Alma Mater dear.
Hail to thee, to thee,
Thou fairest school!
Hail to thee, our Lindenwood!

PRIZE SONG OF 1918**Words and Music by Marion Haire**

Oh, the girls all come to Lindenwood,
From North, South, East and West,
 For education
 And 'sociation.
In everything we lead the rest;
We always come out best.
 Co-operation!
 Our reputation!
Fancy anybody going away—
They always stay if they came here a day;
So here's three cheers for the dear old school
Where the honor system is the rule.
Oh! Lindenwood, in all the years to be,
Our hearts with love will overflow for thee.
You are dearest to our heart,
And with tears from you we'll part;
There's no place like home, you see,
But Lindenwood spells home to me.

PRIZE SONG OF 1919**Words and Music by Myrtle Smith**

You have heard of Smith and Vassar,
 You have heard of Wellesley, too;
But Lindenwood's the college
 Where the girls are all true-blue.
Oh! Lindenwood, we're strong for you!
To white and yellow we are always true;
In music, sports and in our college work
We know that Lindenwood will never shirk;
And when it comes to our faculty—
 Well, we have the very best!
Surely you are dear to us, oh Lindenwood,
Surely you are dear to us, oh Lindenwood,
 And leader of the great Southwest.

PRIZE SONG OF 1920**Words and Music by Velma Pierce**

Oh Lindenwood, dear Lindenwood,
Our praises rise to thee;
And when we leave this lovely spot,
Thy splendor ne'er shall be forgot!
The memory to us shall cling;
Years after this to thee we'll sing.
Thy truth and beauty give us cheer,
Our loyalty, you ne'er need fear;
Oh lovely home, dear Lindenwood!
To thee we sing!

PRIZE SONG OF 1921**Words by Julia Horner—Music by
Ailee Norris**

Oh Lindenwood, we're true,
And always we'll love you.
For in the years to be,
Mem'ries sweet will linger.
Our faculty, we're sure,
Is the best one can procure.
We students all will fight
For the yellow and the white.
Our voices raise to you, Lindenwood;
In truest praise to you, Lindenwood;
For you are of the best of colleges;
And loyal e'er we'll be
In your defeat or sweet victory.
Long life to you we'll sing,
Always honor to you bring—
Lindenwood.

PRIZE SONG OF 1922**Words and Music by Julia M. Horner**

'Tis for our college we do work and always are
alert—
We'll try our best to outdo the rest in sports
and college life;
'Twill be our aim to win all fame
For one we hold most high;
And, though we cross the ocean wide,
Our loyalty is tied.

Chorus

O Lindenwood, to you we sing,
Our Alma Mater, dear;
For in the years you'll hear our cheers,
Forgetfulness ne'er fear.
And when we go out in this world,
Our love for you will be unfurled;
O Lindenwood, we are so true,
For always we'll love you.

HELLO SONG

Lindenwood girls are a friendly lot—
Hello, Hello, Hello, Hello.
Are we downhearted; I'll say we're not—
Hello, Hello, Hello, Hello!

Refrain

Hello, Hello, Hello, Hello—
That's what we all want to say.
We're peppy, we're jolly,
We have lots of fun
For these are our college days.

PRIZE SONG OF 1923-24

Words by Jessie Schaper—Music by
Alberta Shell

'Neath the shade of massive lindens,
At the gateway of the West,
Stands our dear old Alma Mater,
Loved in ages, far the best.
Truth and honor, held the highest,
By our mothers, loved and true,
Are the standards that surviveth,
Girls of Lindenwood, for you.
For your ideals and traditions,
For your colors firm we stand;
Lindenwood, our Alma Mater—
Best in ages, of the land.

MELODY, "ILLINOIS' LOYALTY"

We're loyal to you, Lindenwood;
We're yellow and white, Lindenwood.
We know you can stand
'Gainst the best in the land,
For your standard is grand, Lindenwood,
Rah! Rah!

Then, on with your work, Lindenwood;
Not one girl will shirk, Lindenwood.
Our school is our greatest pleasure;
On girls, with great endeavor;
Three cheers for New Lindenwood!
Cha! he! Cha! haw!—Cha! he! haw! haw!
Lindenwood, Lindenwood, Rah! Rah! Rah!

LINDENWOOD GIRLS

We Lindenwood girls, are there on looks,
And full of pep, you see;
We've said enough about ourselves,
So we'll mention the faculty.
They are a very brilliant set,
And order they preserve;
And sometimes we are forced to go
Before the student board.

But, firm we stand for you, Lindenwood;
Our hearts and hands for you, Lindenwood.
Our colors we unfurl,
To wave for every girl.
You stand for the best that's in the land;
We sing our praise to you we love the best,
For you're the leader of the West;
And our hearts will all be true,
When we wave farewell to you—
For we're White and Yellow, Lindenwood.

MELODY, "STEIN SONG"

Oh, there's many a school and college,
For years and years have stood;
But for fun and friends, and knowledge,
The best is Lindenwood.
Alma Mater is our glory,
Our greatest joy and pride;
And we'll sing to her the story,
As we stand here, side by side.

Chorus

Oh, it's L. C. forever,
We're school-fellows here together;
We will sing her our praises,
We will sing for Lindenwood.

LINDENWOOD ALMA MATER SONG

Lindenwood, our Alma Mater
We will stand by thee,
We will fight and fail you never
To eternity.
We will love you until the end
You know that it's you we'll defend
So, hail, hail, the gang's all here
and we're loyal to you L. C. (1)

Always forward
We'll be on the top
Always forward
We will never stop
Hit 'em high, hit 'em low
Come on L. C.—let's go—

(repeat to 1.)

DEAR OLD LINDENWOOD

Here's from dear old Lindenwood,
Our College of wide renown;
You'll find it in grand old Missouri,
At the edge of St. Charles town.
Hail! to the White and the Yellow,
The Elms and the Lindens we love;
And for a grand, glorious future,
We look to the Giver above.

LEADER OF THE WEST

'Mid the hills of old Missouri, there's a school
that's dear to me
Where the mighty "Muddy Water" wanders
down toward the sea;
Standing there among the Lindens with her
open doors for all,
Lindenwood, to every daughter, sends out
this reverberate call:
"Give, oh, girls, of L. C. training,
To the world your very best;
And forevermore be faithful
To the LEADER OF THE WEST."

And her daughters, 'tho they're scattered
from Los Angeles to Maine,
And from Idaho to Georgia, all take up the
loyal strain;
As they go about their duties, in this busy
land today,
Be they teachers, wives, or artists, they,
responding, seem to say:
We are striving, dear old L. C.,
To the world to give our best;
And we'll evermore be faithful
To the LEADER OF THE WEST."

—V. M. T. '17

FACULTY PRIZE SONG, 1923-24

**Words by Virginia Symns—Music by
Elizabeth Bates**

In the heart of our great country,
Under western skies of blue,
As a beacon-light of knowledge
Stands our Alma Mater true.
'Neath her flag of gold and snowdrift
Bow her leafy sheltering trees,
Stretching arms of love and service,
To inspire to nobler deeds.
Let us truly be the children
Of this mother, grand and good;
Hail to thee, our Alma Mater;
Hail to thee, our Lindenwood!

PRIZE SONG, 1927-28

**Words by Kathryn Walker—Music by
Helen Roper**

Lindenwood, we're loyal until the last,
Ideals you instill forever.
No school can equal your glorious past,
Deeds of today do your future forecast,
Each girl must ever remember.

Chorus

Nourished and love till this century new,
Worthy of the one whose dear vision came
true.
Ours just to take, not scar it;
Ours just to make, not mar it—
Dearest of all, Lindenwood.
Lindenwood, our Alma Mater so dear,
In our mem'ries you shan't perish;
Not one can fail in the way you made clear;
Duty will guide us tho' we're far from here—
Ever our college we'll cherish.

SCHEDULE
First Semester

(96)

A. M.	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8						
9						
10						
11						
12						
P. M.						
1						
2						
3						
4						
5						

SCHEDULE
Second Semester

A. M.	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8						
9						
10						
11						
12						
P. M.						
1						
2						
3						
4						
5						

(57)

TABLE OF CONTENTS

	Page
Calendar	2-3
College Activities	19-28
Cuts	10-13
Director of Student Guidance and Personnel	5
General Information	6-13
General Rules	39-44
Government and Discipline	33
Library Rules	29-32
Lindenwood Student Association	34-38
Lindenwood Songs	45-54
Places You Will Want to Find	14-15
President's Welcome	4
Schedule	56-57
Things You Will Want to Know	16-18