

LINDENWOOD
HANDBOOK



1952-1953

LINDENWOOD HANDBOOK



LINDENWOOD COLLEGE

ST. CHARLES, Mo.

1952-1953

IDENTIFICATION

Name

Residence Hall

Home Address

.....

Class

If this book is lost, please return it.

It is my Lindenwood guide!

EACH STUDENT IS HELD RESPONSIBLE
FOR THE INFORMATION CONTAINED
IN THIS BOOK

LINDENWOOD
STUDENT HANDBOOK

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CLASS OF 1956
LINDENWOOD
WELCOMES
YOU!!



PRESIDENT FRANC L. McCLUER
Lindenwood College

WELCOME!

To the Lindenwood students a hearty welcome! With the rich tradition of one hundred twenty-five years and with excellent equipment and a distinguished teaching staff, your college is ready to serve your best interests. You will take your place in a splendid student body and in a friendly college community.

In recreation and in study, in work and in worship, in strengthening friendships that shall abide, you will find at Lindenwood College the joy of satisfying achievement. With pride in the college and with confidence in you, I express the hope that every day will be a happy and significant one for you.

Mrs. McCluer and I are eager to greet each of you in our home on the campus.

Yours cordially,

A handwritten signature in cursive script, reading "F. L. McCluer". The signature is written in dark ink and is positioned below the typed name.

Traditions and Customs

Traditions and Customs

You will find your first freshman days at Lindenwood filled with traditions—the “hot dog” barbecue served by the men on the campus, the “get-acquainted” parties, and teas, the first Street Supper, the Hillside Sing, and the opening Vesper Service. Start out the year right with hose and heels—you’ll be seeing lots of them, and first on the list is a semi-formal reception at the president’s home. Get out that pretty “after five” dress which you packed so carefully, rush a special delivery to that certain beau and stroll over to Butler Gym for the Student Council Dance.



October comes, and everybody relaxes and puts on blue jeans for the college picnics. Founder’s Day is celebrated during October. In this month also finds the freshman Harvest Queen, with a court of twelve, crowned at the first all campus formal dance. Halloween night at the stroke of twelve the weird strains of the organ in Sibley Chapel are heard—campus tradition leads us to believe that it is Mrs. Sibley’s ghost at the organ. And by the way, when the dining room suddenly becomes hushed and still, you will hear an upperclassman whisper, “Mrs. Sibley’s ghost is passing through.”



November at Lindenwood means hockey games; thrilling news of our football heroes; the first all college

play. Although it seemed it would never come, "turkey day" is here, and we say thanks and wonder why we ate so much. Then we know that winter is really upon us when we hear the exclamations over the first flakes of snow.

The Christmas season is marked by many events. The dolls have been dressed and toys collected for the kiddies at Markham Settlement House. Letters are flying and excitement runs high as we plan for the Christmas Ball. Never to be forgotten is the singing of Xmas carols around the lighted trees. Another "never-to-be-forgotten" is the family Christmas dinner party. Finally, at midnight, before leaving for that thrilling vacation at home, the strains of "Silent Night" float over the campus—the



Sophomores are caroling as is the custom.

January—back from the vacation of vacations with brand new pictures of handsome young men and many thrilling tales to last far into the night. But soon it seems that all pleasure must be forgotten and all one knows is study for "finals"—and burning the midnight oil becomes popular, and a worried look is in vogue. The last Saturday night before the "big week," bring your own haystack, corn-cob pipe, and red bandana and dance the evening away to the tune of "Turkey in the Straw" at the A.A. before—exam barn dance. Then the first thing we know we're safely over the hard hump.

February sees the girls in the post office in a perfect rush—boxes upon boxes of candy are piled high, red roses are everywhere, happy smiles—why, of course, it's Valentine Day and there's a Romeo to be chosen for the Linden Bark contest. Winter goes on, but the shops in St. Louis are beginning to show spring wardrobes and we hasten to

look them over. Suddenly it's popularity queen time—"Who will it be?" Sophomore tests—no worry for the Freshmen. Religious Emphasis Week brings distinguished speakers to the campus.

March—Faculty and administration come in for their share of the roasting when the Press Club gives the Grid-iron Dinner. With the announcement of the St. Louis Flower Show, a candidate is chosen for the College Day Queen.

April finds us planning for Spring vacation and rushing to complete term papers. Our water pageant is Terrapin's colorful fete. Sewing machines hum in preparation for the Lindenwood Spring Fashion Show. The underclassmen are envious as the Prince Charmings escort the Juniors and Seniors to the Prom.

May—picnics at the ovens, sunbathing on Cobbs sundeck, and we all go out for a Play Day! Wonderful times together, and a weak feeling that it is almost over; Ouch, It's Pin Day! The Seniors relinquish their high and mighty place on the campus to the Juniors. Parent's weekend, an L.C. horse show, the May Court, and the all-school boat trip make a glorious climax for the year. Trunks are in the halls, bags are half packed, and proud parents are being greeted with many squeals of joy. Baccalaureate, with its dignified processional, comes on Friday night.

At last it's here—Commencement! It's all over! Promises to write, tears, (more than in September), goodbyes, and "I'll be back next year." LINDENWOOD! !

Lindenwood College Songs

O LINDENWOOD

O Lindenwood to you we sing
Our Alma Mater dear.
For in the years you'll hear our cheers,
Forgetfulness ne'er fear
And when we go out in the world,
Our love for you will be unfurl'd.
O Lindenwood, we are so true,
For always we'll love you.

REMEMBER

(Senior Class Song)

Remember the days you've spent here,
Remember when you're away,
Remember the friends you've made here
And don't forget to come back some day;
Remember the old traditions
And promise to be true.
For you all belong to Lindenwood
And Lindenwood belongs to you!

FRESHMAN SONG

Hey hi—hey ho,
Here are the freshmen you should know,
Let our mirth and gladness,
Banish all your sadness.

Hey hi—hey ho,
You'll know us where'er you go!
And there's no question of whether
We'll always stand together
We'll quaff a stein for auld lang syne.

LINDENWOOD FOREVER

(Tune Yankee Doodle)

For her we'll fight
For her we'll stand
For her we will endeavor
Of all the colleges in the land
It's Lindenwood forever.

It isn't Wellesley or Bryn Mawr
It isn't Smith, no never
Of all the colleges in the land
It's Lindenwood forever.

LINDENWOOD PEP SONG

Give a cheer to Lindenwood
And may she ever be
Great—for those who sing her praises
Bound by loyalty.
Rah! L. C.
Raise the flag of gold and white
And we will win her fame
Proud to hail our alma mater
Lindenwood acclaim.

CLASS SONG — 1953

Raise your voices and sing forever after
Shout to the rafters in praise of '53.
Friends together, there's nothing we can't weather,
Merry you will find us wherever we may be.
Your halls will remind us
Of joys left behind us;
Still loyal you'll find us
When we are far away.
So here's to our college, the ivy halls of knowledge,
May Lindenwood remember the class of '53.

Raise your glasses—we'll sing of famous classes
None to surpass us—in fame renowned are we,
Fortune has found us, together she has bound us;
We shall be immortal—go down in history,
Remember our days here,
The friendships we hold dear;
More cherished with each year
When we are far away,
So here's to our college, the ivy halls of knowledge,
May Lindenwood remember the class of '53.

*Lindenwood College
Student Association*



It is always exciting to be on the brink of a year in school, for regardless of past experience it is impossible to predict what lies ahead. College years are especially engaging because so many new discoveries are made while trying to obtain a higher education, not only about History, Science, English or some other subject, but about ones own talents and capabilities, human relations and communal living. One learns how easy it is to accept responsibility and to meet challenges with competence.

One of the first responsibilities we have at Lindenwood is that of student self-government. Those of us who have lived under this system are proud of the Lindenwood College Student Government Association and are grateful to those students who have gone before us whom we can thank for its many benefits and privileges. It is up to each of us to maintain the high standards that they have achieved. This job won't be too difficult, so let's do it well!

A warm welcome to all new students! We are eager to have you become a part of our Lindenwood community and hope that you will find in it the friendship and happiness that has made it so dear to us.

BETH BANTA
Student Body President

Lindenwood College Student Assn.

Student government, and the active participation of every student at Lindenwood in that government, is an integral part of college life. While this Association has a very immediate effect on the campus, the long-range purpose of any student government is to develop in those students who live under it a better fitness for a mature and responsible role in adult life. It was with this purpose in mind that the Student Council and Student Judiciary Committee were established.

The Student Council of Lindenwood College is composed of representative students who constitute the governing group of the student body. They legislate on all matters pertaining to the social regulations of community life, subject to the approval by the Administrative Council. The Student Council meets on Monday evening and any member of the student body is welcome to attend.

The Student Judiciary Committee is composed of representative students from each of the resident units. To it are referred all matters involving infringement or reported infringement of college regulations. It investigates these violations and submits its recommendations to the Administrative Council for approval. In cases of a serious nature, the Judiciary Committee and the Administrative Council act jointly.

Each student upon entrance becomes a member of the Lindenwood College Student Association. By virtue of this fact, she accepts both the privilege and the obligation of self government. It is only when each student realizes that she plays a role in the government of her college that this form of self-rule can be representative and effective.

Student participation and cooperation is shown by means of the following:

1. By keeping in touch with her student council representative. It is only through such contact that the members of the Student Council can actively represent the student body.
2. By making use of the suggestion box in Cobbs Lounge.
3. By serving on Student Council committees.
4. By attending Tuesday morning Student Assembly. Students are held responsible for all information given out at that time.
5. By knowing and keeping the regulations of the community.
6. By maintaining the standard of behavior in keeping with the reputation and ideal of the college.
7. By developing attitudes of self-discipline, self-respect and consideration for others.
8. By cooperating to the fullest extent with the duly constituted Hall Officers in the regulating and maintaining student self-government in the dormitories.

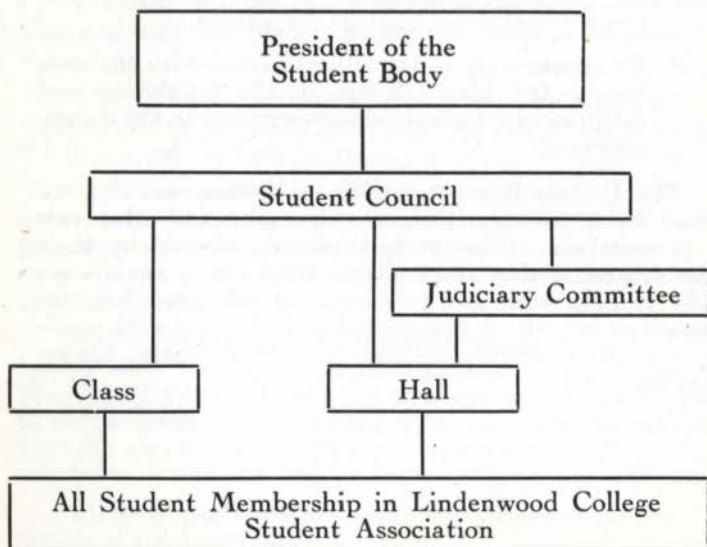
The College is a community of friends working together for a common purpose—the all-round education of its members. The student officers, elected by their fellows because they respect and trust them, are always ready to help with any problem. If you need help for yourself or for others, you should seek such aid with confidence in their sincere interest and sympathetic understanding.

MEMBERS OF THE STUDENT COUNCIL

(as elected in May 1952)

| | |
|---|------------------|
| <i>President</i> | Mary Beth Banta |
| <i>Vice-President</i> | Grett Bartenbach |
| <i>Secretary</i> | Alice Walthall |
| <i>Freshman Counselor</i> | Mary Lou Stubbs |
| <i>Senior Class Representative</i> | Estelle Swanson |
| <i>Junior Class Representative</i> | Arline Kruel |
| <i>Sophomore Class Representative</i> | Deane Keaton |

ORGANIZATION CHART



LINDENWOOD COLLEGE STUDENT
ASSOCIATION STUDENT AGREEMENT

An agreement between the students and the administration of Lindenwood College, May, 1940, that

WHEREAS: the students of Lindenwood College desired to assume responsibility in matters of student life in accordance with the principles of democratic student government, then

THEREFORE: the administration of Lindenwood College authorized and charged the Lindenwood College Student Association to exercise powers in regard to the life of the students with careful consideration for liberties and responsibilities.

The administration of Lindenwood College entrusted to the Lindenwood College Student Association all matters concerning the conduct of students in their college life, with reservation of powers and jurisdiction in the following areas:

1. All matters of academic nature.
2. All matters of health and safety of the students.
3. All matters of housing.
4. All matters relative to college property.
5. All matters of conduct that involve the withdrawal of a student.

CONSTITUTION

WE, THE STUDENTS OF LINDENWOOD COLLEGE, do hereby organize ourselves into a student association, to be known as the LINDENWOOD COLLEGE STUDENT ASSOCIATION, and do adopt the following Constitution:

Article I. PURPOSE

The purpose of the Lindenwood College Student Association shall be:

To cooperate in the work of self-government.

To uphold the highest standard of honor and integrity in all matters of personal conduct.

To strengthen cordial relations between faculty and students.

To enact and enforce laws according to the grant of powers.

To promote individual and community responsibility.

Article II. MEMBERS

All students, by virtue of their enrollment in the College, constitute the membership of the Lindenwood College Student Association and are subject to the operations governing it.

Article III. STUDENT COUNCIL

The Student Council of Lindenwood College is the student governing body of this institution.

Section I. Function

1. To ameliorate campus situations that may rise from time to time by discussion of campus problems in Student Council meetings, and to make recommendations and suggestions in regard to these campus problems to the administration of the college.
2. To develop wholesome, democratic self-government on campus. The Student Council shall ask any student who fails to understand the purpose of self-government to meet with the Student Council and discuss this matter in detail.
3. To promote college spirit by means of college functions throughout the year.
4. To plan college activities (at the opening of the year) in order to develop a friendly spirit on campus.
5. Each member of the Student Council shall be the head of one of the following committees upon which other members of the Lindenwood College Student Association shall serve. The purpose of these committees shall be to sponsor activities which will benefit the campus.
 1. The Social Committee under four co-chairmen will plan social activities, including weekend recreation, and work with the Social Director of the College.
 2. The Freshman Counselor will plan the Orientation Week program, instruct the Student Counselors, and advise freshmen in any capacity throughout the year.
 3. The Publicity Committee under two co-chairmen will work with the Social Committee to provide publicity for all campus activities.

4. The Music Committee which will provide records for the dining room, gym, and Sibley Club Room at specified times.
5. The Correspondence Committee composed of the secretary, for the purpose of correspondence with guest speakers.
6. The Dining Room and Tea Room Committee which arranges seating in the dining room and any changes in the Tea Room, working through the Business Manager.
7. The Judicial Committee which is to be composed of the president of the Student Council and representatives from the resident dormitories.
8. The Committee Coordinator is the vice-president. It is her duty to coordinate the work of all the committees and see that each committee is active.
9. The Miscellaneous Committee composed of three co-chairmen shall be responsible for any functions falling outside the realm of other committees. This includes arrangement of seating in Chapel and making Christmas mailing lists.

Article IV. OFFICERS AND MEMBERS OF THE STUDENT COUNCIL

The Student Council Officers of the Lindenwood College Student Association shall be a president, a vice-president, a secretary-treasurer, class representatives, and hall representatives. Their duties shall be such as usually pertain to such offices.

Article V. ELECTIONS OF OFFICERS

Section 1. Nomination of President

1. A committee chosen by the Student Council shall nominate before the first meeting of the Lindenwood College Student Association in March, three students (members of the Senior Class for the ensuing year who have a C average) whose names shall be submitted at the first regular meeting of March of the Lindenwood College Student Association. The election of said officer shall be by secret ballot (in manner prescribed in Article V, section 1, subsection 2) at the next meeting of the Lindenwood College Student Association.
2. *Election of President*

The election shall be by secret ballot and shall proceed as follows: Each elector shall designate on her ballot her first and second preference for president. The successful candidate shall be determined in this manner: The

ballots shall first be divided into three groups according to the first preference indicated by the electors. The ballots for the candidate receiving the lowest number of first choices shall then be taken up and divided among the other two according to the second choice expressed by the electors. The candidate receiving the largest number after this division shall be declared elected.

3. Following the president's election she will be present at all Student Council meetings until the first meeting in May. After this date she will preside over the Student Council for the remainder of the year.

Section 2. ELECTION OF VICE PRESIDENT AND SECRETARY-TREASURER

1. At the first regular meeting of the Lindenwood College Student Association after the president has been elected, candidates for the office of Vice-President (members of the Junior or Senior Class for the ensuing year) shall be nominated from the floor. These candidates shall be voted upon by secret ballot at the second regular meeting of the Lindenwood College Student Association following the election of the president. The candidate receiving a plurality shall be declared vice-president, of the Lindenwood College Student Association for the ensuing year. The election of the Secretary-Treasurer of the Lindenwood College Student Association shall be conducted in the same manner as that of the Vice-President.
2. The vice-president and secretary, following their election, shall be present at all Student Council meetings until the first week of May. After this date they will serve as active officers of the Student Council.

Section 3. ELECTION OF REMAINING OFFICERS

1. The remaining members of the Student Council shall be elected as follows: One representative shall be elected from the Sophomore, Junior, and Senior classes, and two representatives shall be elected from the Freshman Class. One representative shall be elected from each dormitory and one from the day student group. The chairman of the Freshman Counseling Program will also serve as a voting member of the Council.
2. Class representatives, dormitory representatives, and the representative from the day student group shall be elected by a plurality vote. These elections shall be conducted by the president of each group. The voting must be done by secret ballot.

3. The Sophomore, Junior and Senior classes shall elect one representative to the Student Council the third week in April. These representatives will be present at all Student Council meetings after their election until the first week in May. After this date they will become active representatives to the Student Council.
4. The remaining class officers shall be elected the following fall, two weeks after the beginning of school. The Freshman Class election shall be held at the close of the first six weeks of school.

Section 4. VACANCIES AND REMOVALS

Vacancies in office of the Lindenwood College Student Association shall be filled for the unexpired term in the manner prescribed in Article V, Section 1, 2, or 3.

Any officer of the Lindenwood College Student Association who, in the opinion of the Student Council, disqualifies herself for office shall be asked to resign from office.

Article VI. MEETINGS

Regular meetings of the Lindenwood College Student Association shall be held every Tuesday at noon in the auditorium.

Meetings other than the regular meetings may be called by the president of said association, the president of the college, or by twenty-five members of the Association. The business of the regular meetings of the Lindenwood College Student Association shall be to hear reports from the Student Council and transaction of such other business as may be presented by any member of the Lindenwood College Student Association.

Regular meetings of the Student Council shall be held once a week.

Article VII. STUDENT JUDICIARY

Section 1. Purpose

The purpose of the Student Judicial Committee shall be to consider disciplinary student problems referred to the Student Council by the Hall Staffs or by the Administration, with the reservations as stated in the agreement of the Lindenwood College Student Association.

Section 2. Membership

This committee shall consist of the Student Council President and one representative from each resident hall elected by the respective hall. These representatives must be upperclassmen with the exception of Nicolls where the representative may be a freshman.

Section 3. Election of Members

The representatives shall be elected in the same manner as the dormitory representatives to the Student Council. This election shall be held in the second week of school after classes have begun. At the close of the first six weeks of school, the freshman dormitory shall meet to elect one representative to this Committee.

Section 4. Officers

The internal organization of this Committee shall be determined with the group. There shall be a chairman and a secretary of this Committee.

Section 5. Meetings

The Student Judiciary shall meet at any time when called upon by any group or individual on the campus. At the first meeting after the Student Council and Student Judiciary are organized, the Judicial Committee will meet with the Student Council to discuss principles upon which the Judicial Committee shall base its action. In case of divergent opinions on the meaning of the rules, the Student Council shall be called upon for correct interpretation.

*Article VIII. RESIDENCE STAFF**Section 1. Purpose*

1. To improve the living conditions and the general welfare of the residents by discussion of hall problems in staff meetings to be held regularly once each week.
2. To make suggestions to the Student Council relative to the welfare and happiness of the residents.
3. To maintain quiet during study hours in the residence hall in keeping with democratic practices.
4. To promote college spirit by sponsoring dormitory functions throughout the year.

Section 2. Election of Residence Staff Members.

1. The election of Residence Hall presidents shall be conducted by the Student Council in the spring. Candidates for this office shall be chosen from the junior and senior classes in all cases where possible. The other offices in the Dormitory Council shall be filled in the fall.
2. The candidates for the offices of president, student council representative, and judiciary board member of the residence hall staffs shall be nominated from the floor and elected by secret ballot. A plurality vote constitutes an election to office.

Article IX. ADVISORY COUNCIL

Section 1. Membership

The Advisory Council shall be composed of the President of the College, Academic Dean, and the Director of Student Guidance and Personnel.

Section 2. Purpose

The purpose of the Advisory Council shall be to review changes in legislation and recommendations of the Student Judiciary.

Article X. AMENDATORY PROCESS

Amendments to the Constitution of the Lindenwood College Student Association must be concurred in by two-thirds of the Lindenwood College Student Association after they have been submitted by the Student Council, with the approval of the Administration of the College.

Student Counseling of Freshmen

STUDENT HANDBOOK



At Lindenwood you'll build new friendships that you'll cherish forever. The student and faculty community of L. C. inspires enthusiasm and provides an opportunity for expression for each girl. But these few words can't tell you what a wonderful place Lindenwood is. When you arrive you'll find for yourself what we mean. The bonfire sings, street-suppers, dances, gab-fests in the tearoom, and L.C.'s friendly attitude will be an outward expression of our inward fellowship.

Our program of freshman counseling and orientation is planned to help you become a part of Lindenwood as soon after you arrive as possible. We'll all be looking forward to meeting and knowing you this fall.

MARY LOU STUBBS, *Chairman*
Student Counselors

A Word To The Wise:

ONE OF THE FIRST PERSONS YOU WILL MEET ON THE LINDENWOOD CAMPUS WILL BE YOUR STUDENT COUNSELOR. SHE WILL HELP YOU WITH YOUR FIRST EXPERIENCES ON THE CAMPUS, SUCH AS CAMPUS TRADITIONS AND REGULATIONS.

THE FACULTY IS EAGER TO COUNSEL WITH YOU—SO GIVE THEM AN OPPORTUNITY. ALWAYS RESPOND PROMPTLY TO A NOTE FROM A FACULTY MEMBER, OR AN ADMINISTRATIVE OFFICER ASKING TO SEE YOU.

THE LINDENWOOD COLLEGE STUDENT ASSOCIATION EXISTS TO PROMOTE BETTER CITIZENSHIP ON OUR CAMPUS. ACCEPT ITS REPONSIBILITIES AS WELL AS ITS PRIVILEGES.

AT LINDENWOOD WE BEGIN AND CLOSE ALL EVENTS ON TIME.

YOUR HEALTH IS IMPORTANT—TAKE CARE OF IT! EAT YOUR MEALS REGULARLY, GET PLENTY OF SLEEP, AND PLAY AS HARD AS YOU WORK.

BEGIN WELL! REMEMBER, POOR WORK THE FIRST WEEK IS APT TO DRAG THROUGH THE YEAR. TRY TO MAKE GOOD GRADES NOT ONLY FOR PERSONAL ADVANTAGE BUT BECAUSE THE HABIT OF DOING THINGS WELL IS A VERY GOOD HABIT.

IT IS MUCH MORE PLEASANT TO LIVE IN A CLEAN ROOM.

IF YOU SMILE, YOU WILL GO FARTHER, YOU NEVER LIKE ANYTHING UNTIL YOU TRY IT.

YOU KEEP YOUR MONEY IN YOUR OWN ROOM AT YOUR OWN RISK! DEPOSIT IT IN THE LINDENWOOD COLLEGE BANK.

WHEN LEAVING THE CAMPUS, "SIGN OUT"; WHEN RETURNING, "SIGN IN." REMEMBER YOU ACTIVELY REPRESENT LINDENWOOD WHEREVER YOU GO AND WHATEVER YOU DO!

WATCH THE BULLETIN BOARDS IN ROEMER HALL AND IN YOUR RESIDENCE HALL. YOU MAY SEE SOMETHING OF INTEREST THERE.

CHEWING GUM IN PUBLIC IS NEVER CONSIDERED GOOD TASTE. WE DO NOT DO IT AT LINDENWOOD.

BE SURE YOU RISE WHENEVER A MEMBER OF THE FACULTY OR STAFF ENTERS A ROOM.

A FRIENDLY ATTITUDE AND A WILLINGNESS TO HELP EACH OTHER WILL CREATE A STRONG SCHOOL SPIRIT AND A SENSE OF UNITY ON CAMPUS.

*Student Christian
Association*



Welcome to each and every one of you freshmen. We're all looking forward to meeting you, but especially we're looking forward to knowing you.

From the minute you arrive on campus you're automatically a member of the Student Christian Association as membership is not determined by church denomination. We work in S.C.A. not as separate church groups, but as Christians with a Christian purpose.

Our purpose is to put our Christian principles into action through worship, study, and work not only on the campus and in the community but in the world. S.C.A. is your organization and only through your faith and participation can the organization be worthwhile.

VON BURTON, *President, S.C.A.*

Lindenwood College Student Christian Association

The Student Christian Association aids the individual student in realizing a full and creative life through a growing knowledge and understanding of God.

Every member of the Lindenwood student body is by fact of her enrollment a member of the Christian Association.

When a student joins the Student Christian Association she joins a dynamic, vital campus fellowship which is affiliated with not only the National and International Y.W.C.A. but also the World's Student Christian Association.

The campus Association sponsors Religious Emphasis Week, The World Student Service Fund, Markham Memorial drives and parties, "sings" at the County Home, Association Conferences, and all-school parties. During the first semester Freshman fellowship and all-school fellowships Groups are established, each of which is an integral part of S.C.A.

Located on the campus in a quiet place is a prayer room—not intended as a place of public assembly, but for meditation and prayer. Students are welcome to use this room at any time and do as representatives of all faiths will be seen there.

An over-all theme is chosen for S.C.A. each year. When it has been chosen it will be made real through addresses by ministers, missionaries, and laymen; through all school discussions; and through the lives of the individual students in their college experiences.

Religious Life and Services

Religious education is given an important place at Lindenwood. Although the college is non-sectarian in matters of religion, it is insistent upon the knowledge of the Word of God and Christian training. Addresses are given during the year by ministers, missionaries, and laymen upon topics that will give the students a larger vision of Christian work in the world.

The pastors of St. Charles are given the names of students who express denominational preferences. Each student usually attends the church of her choice every Sunday morning. Some of our students engage in Christian service in the local churches and teach in the Sunday Schools.

CHAPEL

ALL STUDENTS, RESIDENT OR NON-RESIDENT ATTEND THE REGULAR STUDENT CHAPEL AT WEDNESDAY NOON.

VESPERS

All students are expected to attend Sunday evening vesper service. The College feels that there is real value in this expression of corporate worship. Outstanding ministers are brought to the college and music for these services is furnished by the college choir.

A combination of three cuts, from either Vespers or Convocations will be permitted per semester if the student feels that she must absent herself for an important reason.

HABITUAL ABSENCE FROM STUDENT ASSEMBLY, CHAPEL, CONVOCATIONS AND VESPER SERVICES IS AN INDICATION THAT A STUDENT IS NOT IN HARMONY WITH THE SPIRIT OF THE COLLEGE.

General Information

Academic Regulations

The Faculty is eager to counsel with you—so give them an opportunity. Always respond promptly to a note from a faculty member, or an administrative officer asking to see you.

Most of this handbook is concerned with matters of importance connected with your extra-curricular life at Lindenwood College. In the final analysis, however, your fundamental purpose in being here is academic. There are a few regulations connected with academic procedures with which you should be familiar.

The best way to achieve what you want to in your class work is to start the very first day. If you begin work in the beginning and do not let yourself get behind, you will find that your study proceeds smoothly and successfully. You will then not find it necessary to "cram" for final examinations. The importance of taking hold of your academic work immediately and with seriousness cannot be overemphasized. Do not say, "I'll get going next week." "Get going" with your first assignments.

If at any point you begin to feel yourself in difficulty academically, discuss your problems at once with your instructor, your faculty counselor, or the Dean. Their job is to help you to learn. If you get into difficulty, they cannot help you unless they know what your troubles are.

You have exactly the same amount of time all your friends have. Be one of those who budgets her time and uses it efficiently. It will pay you dividends in academic achievement and in extra amounts of free time for recreation. You are "on your own" now. One of the criteria of maturity is the sort of living habits one develops.

The regulations which follow may not answer all the questions you will have concerning academic procedures. If there is anything about which you are uncertain, ask questions. We, all of us, were Freshmen once and we had

to learn by asking, so do not feel hesitant. The Dean's Office can answer any questions you have connected with academic procedure. Do not depend on campus rumor which is frequently inaccurate.

Dean of the College

CLASS ATTENDANCE

All students are expected to attend all classes.

For Freshmen and Sophomores (except as noted below) and upperclassmen on probation, no penalty will be invoked for absences from a class in number equal to the credit hours received in the course. The first absence in excess of the number equal to the credit hours received in the course will cause automatic dismissal from the class with the grade of "F." Readmission to the class will be granted only on written application to the Dean and approval by the instructor in charge of the course, and the Dean, and is not to be granted unless extenuating circumstances are evident. Note: These "allowed cuts" are principally to take care of illness. Therefore, absence on account of illness will be regarded as a cut. The only absence not regarded as a cut will be absence at the request of the College (such as participation in the choir trip). There are no "excused" cuts.

For Juniors and Seniors not on probation and for any student with an honor point average of 3.5 for the preceding semester, there will be no regulation of attendance. It is believed that those students will have sufficient maturity of judgment and intelligent awareness of their purpose in being here to regulate their own class attendance.

Absence the last 24 hours before and the first 24 hours after a vacation period will result in automatic dismissal from the class. Readmission will be granted on the same basis as indicated above.

GRADES

Grades awarded are A, B, C, D, or F, carrying, respectively, the honor points 4, 3, 2, 1, or 0. "Inc." is given when work is incomplete due to conditions beyond the control of the student. "Cond." may be given in the first semester of a year's work when the work is of doubtful quality but there seems to be a possibility of improvement in the second semester. Requirements for graduation include honor points as well as credit hours. Participation in many activities depends on your honor point average.

PROBATION

Any Freshman whose honor point average falls below 1.4, and any other student whose honor point average falls below 1.6, for her final grades, (exclusive of Physical Education activity grades) for any semester, shall be placed on probation. If, the following semester, she raises her honor point average for her final grades to 1.4 for Freshmen, or to 1.6 or above for other students (including first semester Sophomores) she shall be removed from probation. If not, she shall be suspended. After suspension of one semester she may be readmitted on probation. If, on readmission after suspension, she again fails to make the necessary average, she shall be dismissed.

For social regulations governing students on academic probation, see page 51.

Any student except a first semester Freshman who fails one-half or more of her work any semester shall be suspended.

ACADEMIC HONORS

There is an honors program with which you will want to become familiar by the time you are an upperclassman. Participation in the program makes it possible to be graduated "With Distinction," Cum Laude, Magna Cum Laude, or Summa Cum Laude. The Dean can answer your questions concerning the honors program.

CONVOICATIONS

All students attend any Convocation held at 11 o'clock on Thursday mornings or those held occasionally in the evenings. These convocations are part of a lecture-concert series offered to students.

STUDENT WORK PROGRAM

There are some jobs available on the campus for students who wish to supplement their income from home. Application for these jobs may be made at the Dean's Office.

VOCATIONAL GUIDANCE AND PLACEMENT ROOM 109

At Lindenwood we have a closely integrated vocational guidance program which begins with the aptitude tests given during Orientation Week, extending through the Sophomore Testing Program, and leading to job placement upon graduation.

The following services are available to *all* students at the Office of Guidance and Placement at any time during the year:

- A battery of aptitude tests
- Information on occupational opportunities
- Data on employment trends
- Job hunting techniques
- Data on specialized training
- Books, magazines and pamphlets on occupations
- A bulletin board which highlights job possibilities for women
- Summer vacation opportunities

PLACEMENT SERVICE

We offer a three-fold service:

1. Informing potential employers about our qualified students.
2. Helping Seniors learn how to "market" themselves.

3. Informing Seniors of possible job openings or giving them "leads" which may result in opportunities to apply.

MARY LICHLITER

Director of Guidance and Placement

THE B. KURT STUMBERG HEALTH CENTER

The Health Center at Lindenwood College is maintained for the protection and care of the individual student in an endeavor to establish the highest health rating possible for our entire school community.

In case of sickness, students are placed in the care of the college physician, registered nurses, and an assistant, who have charge of a well equipped Health Center.

Office consultation of the College Physician during his office hours is free to the students. In case of serious sickness, requiring a private nurse or special attention of a physician, the student bears the additional expense.

You are urged to report first symptoms of any illness; thereby assuring yourself of prompt recovery and protecting the entire school from possible infection—thus avoiding epidemics.

The Health Center is always open for any emergency.

Regular office hours are:

Daily:

8: A.M. — 11: A.M.

3: P.M. — 6: P.M.

7: P.M. — 8: P.M.

Sunday:

10: A.M. — 11: A.M.

7: P.M. — 8: P.M.

Doctor's Hours:

8: A.M. — 9: A.M.

5: P.M. — 6: P.M.

He responds very promptly in case of any emergency.

Report to Head Resident if a visit here is necessary after 10:30 P.M.

Activities and Organizations

Going to class and preparing your lessons for the next day is only a part of your college life. Most students participate in one or more extra-curricula activities. There are clubs and organizations, both departmental and honorary, on the campus that meet the demand and the varied interest of the Lindenwood students. You will be sure to find one or more that appeals to you.

ALL COLLEGE ORGANIZATIONS ARE OPEN TO FRESHMEN

STUDENT CHRISTIAN ASSOCIATION—Nationally affiliated. Each student of Lindenwood is a member of S.C.A. and is invited to participate in its activities. In achieving its purpose, the promotion of Christian fellowship, thinking and interests, the Student Christian Association presents many opportunities during the year to learn and to serve.

LEAGUE OF WOMEN VOTERS—Nationally affiliated. Open to all students. Parliamentary procedure and governmental processes are made simple through explanations put into practice.

INTERNATIONAL RELATIONS CLUB—Nationally affiliated. Open to all students. Through this club, students have an opportunity to learn about other countries and to express their opinions on world affairs. Conferences, on this

campus and the campus of nearby colleges, are of great interest to these students.

ATHLETIC ASSOCIATION—Local society. Open to all students who can qualify. Its purpose is to promote interest and sportsmanship through a love of sports.

GENERAL HONOR SOCIETIES

ALPHA LAMBDA DELTA—National scholastic honor society, open to freshmen only. They must have a 3.5 average at the end of the first semester or the first year.

ALPHA SIGMA TAU—Lindenwood scholastic honor society. Junior and Senior degree candidates are eligible for membership on the basis of four consecutive semesters of work averaging 3.5 or above; or for associate membership with grade average between 3.25 and 3.5.

ACTIVITY CLUBS

ALPHA EPSILON RHO—National honor society. Members are selected from the highest ranking students in the radio classes.

ALPHA PSI OMEGA—A national honor society. Open to students enrolled in Speech and Dramatics classes who have fulfilled its requirements. In cooperation with the drama classes the club helps in the presentation of plays during the year. The club presents one play during the year with an all Psi cast.

BETA CHI—Local society. Open to students taking riding.

CHOIR—Open to all students whose voices qualify after having tried out with the director of the choir.

ENCORE CLUB—Local society. Members of this club are those students whose relatives have attended Lindenwood. Students proudly announce mother, grandmother, sisters, cousins, and even great-grandmothers.

INSTRUMENTAL ASSOCIATION—Open to all interested students with ability to play an instrument. This association presents concerts and other entertainments during the year.

ORCHESIS—This honorary dance organization each year presents a Christmas program and one program during the spring.

PRESS CLUB—Local society. Staff members of the Linden Leaves and the Linden Bark compose the quorum when the Press Club meets.

TERRAPIN—Local society. The honor of being in Terrapin is given to those who pass a test in swimming skills, skills that are practiced and presented in swimming meets with other schools and in the spring water pageant.

DEPARTMENTAL

COMMERCIAL CLUB—Local society. Open to outstanding students in commerce.

DELTA THETA—Local society. Open to all students who are working toward a major or minor in music.

FUTURE TEACHERS OF AMERICA—Future Teachers of America, as its name implies, is composed of all students interested in teaching as a profession. It is a nationally affiliated organization and all members keep in touch with N.E.A. and M.S.T.A. through their publications.

COLHECON—The Home Economics Club affiliated with the American Home Economics Association. Membership is limited to majors in this field.

KAPPA PI—National honor society. Those completing two full year courses in art, with a minimum grade of B and an average of C in other subjects are eligible for membership after completion of a special project.

KCLC—The campus radio station beamed to all of the buildings on the campus. Any girl interested in this field may participate in the programs of the station whether she takes courses in the department or not.

MODERN LANGUAGE CLUB—Local society. Members are required to have a B average in either French, Spanish, or German. The purpose of this organization is to further interest in the modern languages and the cultures which they represent.

MU PHI EPSILON—National honor society. Membership is limited to music majors who are elected on the basis of scholarship, ability, character, and faculty approval.

PI ALPHA DELTA—Local society. The club contains students of the classics—Virgil, Horace, Latin Poetry, classical mythology—whose high grades entitle them to its membership.

PI ALPHA MU—Local English honor society. The purpose of this organization is the promotion of fine writing and reading. Members are required to have at least a B average in all English courses, must be in the upper third of their classes, must be majors or minors in English and must meet a creative writing requirement.

PI GAMMA MU—National honorary social science fraternity. Open to high ranking students in the social science field.

POETRY SOCIETY—Local society. The purpose of this organization is to encourage the creation and appreciation of poetry at Lindenwood.

TRIANGLE CLUB—Local society. Membership is limited to science majors and minors with a B average in three science or math courses.

POINT SYSTEM FOR OFFICES HELD
AT LINDENWOOD COLLEGE

(1951-1952)

12 point maximum (NOT accumulative from year to year)

STUDENT COUNCIL

| | |
|--|----|
| President | 12 |
| Vice-President | 8 |
| Secretary-Treasurer | 10 |
| Class Representatives | 7 |
| Hall Representatives | 7 |
| Chairman of Freshman Counseling | 3 |

ANNUAL STAFF

| | |
|--------------------------------|----|
| Editor in Chief | 12 |
| Business Manager | 11 |
| Advertising Manager | 11 |
| Other Editors | 8 |
| Organization Manager | 8 |
| Assistants | 3 |

STUDENT CHRISTIAN ASSN.

| | |
|-------------------------------|----|
| President | 12 |
| Vice President | 6 |
| Secretary | 6 |
| Treasurer | 6 |
| Committee Chairman | 5 |
| Hall Representative | 2 |

ATHLETIC ASSOCIATION

| | |
|-------------------------------|---|
| President | 8 |
| Vice-President | 7 |
| Secretary | 5 |
| Treasurer | 5 |
| Intramural Chairman | 7 |
| Publicity Chairman | 5 |
| Social Chairman | 5 |
| Hall Chairman | 2 |

COLLEGE CLASSES

| | |
|--|---|
| Pres. of Junior & Senior | 8 |
| Pres. of Soph. & Fresh | 5 |
| Vice President | 3 |
| Secretary | 3 |
| Treasurer | 3 |
| Members of Fresh. Council | 1 |

HONORARY SOCIETIES

| | |
|--------------------------|---|
| President | 5 |
| Vice President | 3 |
| Secretary | 3 |
| Treasurer | 3 |

DEPARTMENTAL CLUBS

| | |
|--------------------------|---|
| President | 5 |
| Vice President | 3 |
| Secretary | 3 |
| Treasurer | 3 |
| Other Officers | 1 |

HALL OFFICERS

| | |
|----------------------------|---|
| President | 7 |
| Floor Representative . . . | 3 |

RADIO

| | |
|---------------------------|---|
| Station Manager | 5 |
|---------------------------|---|

JUDICIAL COMMITTEE

| | |
|---------------------|---|
| Chairman | 4 |
| Secretary | 4 |
| Members | 3 |

GRIFFIN

| | |
|----------------------------|---|
| Editor in Chief | 8 |
| Business Manager | 8 |
| Art Editor | 8 |
| Assistants | 5 |

ELIGIBILITY FOR ACTIVITIES

1. A student must have and maintain a 2.0 average in order to hold an office in classes or organizations.
2. In order to participate in the following activities, students must have at least a 2.0 average: Riding Team, Terrapin, Pageant, Orchesis Recital, Play Cast, Inter-college Athletic Teams, out-of-class Radio program.

STUDENT ACTIVITIES BUDGET COMMITTEE

The Student Activities Budget Committee is composed of the Business Manager, Chairman, the Director of Guidance and her Assistant, one faculty representative, the President of the Lindenwood College Student Association, the President of the Student Christian Association, the President of the Senior Class, and the Chairman of Student Counselors for Freshmen. This committee considers the budgets of the

various clubs and organizations of the college and arranges for the distribution of funds. The \$35.00 student activity fee which is included in student expenses for the year covers admission to the lecture-concert convocations, current expenses of the various clubs and organizations, and the college yearbook, *The Linden Leaves*.

Community Living

Community Living

The college takes the place of the home while the student is in residence, and every effort is made to foster democratic living. The greatest individual freedom consistent with the best interests of all is the objective. Each student may seek, at any time, the counsel of her Head Resident on matters pertaining to her welfare.

Lindenwood College maintains six modern residence halls. Each hall provides living rooms, bedrooms; recreation rooms; pressing rooms; reading nooks with daily newspapers, current periodicals, fiction and non-fiction books and many other features that add to the comfort and happiness of the students. Teas and birthday parties in the residence halls are pleasant occasions; in fact, the whole atmosphere is one of family life all through the school year. Loyalty to the hall is strong, and it is within these units that most friendships are formed. Hall organization aims to promote scholarship, enrich social life, and develop a respect for community life and social living.

Each residence hall furnishes a suite of rooms for the social activities of the students. A suite consists of a kitchenette, dinette, and recreation room where students may prepare refreshments for small groups of friends and entertain them in various ways. In the kitchenettes will be found electric refrigerators, electric stoves, toasters, grills, as well as complete services of china and silver adequate for the preparation of food for the many parties and other celebrations that take place.

RESIDENT HALL REGULATIONS

I. QUIET

1. Quiet shall be maintained in the residence hall—
Weekdays (except Saturdays):
8:30 a.m. to 11:30 a.m.
1:30 p.m. to 4:30 p.m.
7:30 p.m. to 6:45 a.m.
Saturdays: Until 9:30 a.m. and after 12 midnight.
Sundays and Holidays: Until 10:00 a.m. and after
8:30 p.m.
2. EACH STUDENT IS INDIVIDUALLY RESPONSIBLE FOR MAINTAINING QUIET. IF SHE IS DISTURBED BY AN INCONSIDERATE NEIGHBOR, SHE IS EXPECTED TO REQUEST QUIET. IF NECESSARY THE MATTER SHOULD BE TAKEN TO THE HALL PRESIDENT.

II. STUDENT ROOMS

1. Fathers and brothers are allowed in the rooms of the students with permission from the Head Resident.
2. The college is not responsible for money, jewelry, or other articles of value left in student rooms.
3. Any student who consistently finds it impossible to keep her room in the residence hall in an approved condition will be brought before the residence staff.
4. No cooking is allowed in the student rooms. Kitchens are provided for this purpose.
5. Pressing rooms are provided for the convenience of students. Pressing hours will be determined by the residence staff.

6. NO STUDENT MAY USE AN ELECTRIC HAIR DRYER OR AN ELECTRIC FAN IN HER ROOM UNLESS IT HAS BEEN CHECKED AND APPROVED BY THE COLLEGE ELECTRICIAN. ALL ADDITIONAL WIRING SHOULD BE CHECKED BY THE COLLEGE.
7. Furniture may not be moved from one residence hall to another, or from one room to another, without permission from the Head Resident.
8. Each student is individually responsible for the condition of the room in which she lives. Charges for damage to the room or to the furniture will be made. Tacks and nails must not be driven into the walls, and pasting or taping pictures on the wall is prohibited. Bulletin boards are provided for this purpose. Any student defacing the walls of a room by pasting pictures, or putting pictures on them with scotch tape will be charged the cost of repapering or repairing the walls.
9. Students may not change rooms or roommates without
 - (a) consulting with the Head Resident, and
 - (b) without a written notification from the Guidance Office
10. Should it happen that a student living in a double room finds it impossible to select her own roommate within two weeks after one-half of the room has been declared vacant, the college shall assume the responsibility of selecting a roommate for her.
11. No sun-lamps are allowed for use in the dormitory.
12. YOU KEEP YOUR MONEY IN YOUR OWN ROOM AT YOUR OWN RISK! DEPOSIT IT IN THE LINDENWOOD COLLEGE BANK.

III. LIVING ROOMS AND RECREATION ROOMS:

1. The rules pertaining to certain phases of living, such as the use of living rooms and recreation rooms, and determination of recreation periods will be left to the governing group in each hall.
2. Dates may be entertained in the living rooms and in the recreation rooms, as well as the Sibley Club Room and the Cobbs Lounge.
3. All college club rooms which are located in dormitories (i.e., Cobbs and Sibley) are closed at specified closing hours of the college. Students in those dormitories should not use those rooms after closing hours.

IV. TELEPHONES:

1. In each Residence Hall will be found the following telephones:
 - (a) a house phone for campus use only.
 - (b) a Bell Telephone for local (St. Charles) calls only.
 - (c) a pay telephone for long distance calls.
2. *Absolutely no* LONG DISTANCE CALL MAY BE MADE ON THE LOCAL TELEPHONE. THIS INCLUDES COLLECT CALLS.
3. Students will be called to the outside telephones except during Vespers, Convocations and classes.
4. The telephones in each residence are placed there for the convenience of the residents of that hall, and should not be used by students from other halls unless absolutely necessary.

V. GUESTS:

The following rules regulate the entertainment of guests in the residence halls:

1. The college does not have guest rooms, but friends, sisters, and cousins may be overnight guests on Friday and Saturday, if space is available in the Residence Halls, except during the final examination periods. No overnight guests are entertained by the Freshmen during the month of September.
2. Arrangement for the entertainment of guests must be made in advance with the Head Resident.

VI. OBLIGATIONS TO HEAD RESIDENTS:

1. When staying in other halls on campus over the weekend, you must notify your own Head Resident and the Head Resident of the hall in which you visit.
2. All cases of illnesses should be reported to the Head Resident immediately. Remember, she is responsible for you.

VII. SIBLEY CHAPEL:

The organ and piano in Sibley Chapel may not be played before 11:00 a.m. or after 10:00 p.m. on Saturday, or at any time on Sunday.

VIII. SOLICITORS:

1. No solicitors or salesmen of any kind are permitted in the residence halls or on the campus. This includes Lindenwood College students except for the WSSF Auction and Alpha Sigma Tau White Elephant Sale.

SERVICES

I. LAUNDRY:

1. Arrangements for laundry and other personal services may be made with the Head Resident of each hall. Each hall does make provision for laundry collection; however, the expense for laundry is a personal item.
2. There is a Bendix in each residence hall which is available for personal laundry.

II. CLEANING:

1. The cleaning establishments may not call for or deliver at the residence halls. Cleaning may be left at book store.

III. STORAGE

1. Trunks and traveling bags may be stored in the basement of the residence halls. There is no charge for this storage. If a student prefers, she may keep her trunk in her room.

IV. TRANSPORTATION:

1. Transportation arrangements may be made through the Office of Admissions.

GENERAL REGULATIONS

I. PROVISIONS FOR ABSENCE FROM CAMPUS:

A. *General Permissions*

1. All students may go to St. Charles at any time.
2. All students may have dates on Friday and Saturday nights, returning to the campus by 12:00 p.m. or, if going to St. Louis, by 1:00 a.m.
(This extra hour provides travelling time to and from St. Louis)
3. Groups of girls, of three or more, may stay off campus until 12:00 midnight on Fridays and Saturdays.
4. Students attending lectures, concerts, the Empress or the American Theatres in St. Louis during the week may have special permission. Such a permission is not counted as a week-night out if not on a date.
5. Any deviation from the accepted regulations in the Handbook is regarded as a special permission. Special Permissions may be obtained for very exceptional occasions from the Hall President.
6. Students on academic probation may not have week-night permissions and are limited to one weekend in three away from the campus.

B. *Registration*

1. All absences from campus at any time must be registered by the student upon leaving, and cancelled immediately upon returning.
2. In the office of each resident hall are found the following:
 - (a) A Day Book (for St. Charles or St. Louis)
 - (b) An Overnight Book
 - (c) Date Cards(Registration for absence should be made on the proper form.)

3. Any student leaving the campus must sign in the office of her residence hall her name, the time, and her destination. If going away for over-night, she must sign the name, address, and telephone number of the person she is visiting. Upon her return, she must sign in registering the hour and the date.
4. Arrangements for over-night or weekend absences must be discussed *in advance* with the Head Resident.

II. CLASS PRIVILEGES:

Class status is determined by the stipulations in the college catalogue. Anyone who has met the requirements stated therein for a particular classification is entitled to privileges as follows:

A. Seniors:

1. Seniors may have cars on campus with the written permission of their parents, providing the student has a 2.0 average or above for the previous semester. Her parents must file this written permission at the Guidance Office, accepting full responsibility. The number of passengers is limited to six.
2. Seniors with a 2.0 average or above are not to be restricted in their permissions for off-campus absences.
3. Seniors with below 2.0 average must follow Junior privileges.

B. Juniors:

1. Juniors may leave any night returning to campus by 11:00 p.m.
2. Juniors may have one 12 o'clock *week-night permission per month.
3. Juniors may go to St. Louis twice a week providing it does not interfere with classes.

*Week-nights are considered Sunday through Thursday. Any student not signed in before 7:30 will be considered to be taking a week-night out.

C. *Sophomores:*

1. Sophomores may have two week-nights out per week, returning to campus by 11:00 p.m.
2. Sophomores may go to St. Louis one week-day per month, providing it does not conflict with classes.
3. Sophomores may go to St. Louis one Sunday per month returning to campus by 11:00 p.m.

D. *Freshmen:*

1. Freshmen may have one week-night date per week. During the first semester blind dates must be on campus.
2. Permission to participate in church choirs or in similar off-campus commitments during the week may be arranged through the Guidance Office.
3. Freshmen may go to St. Louis one Sunday per month returning to the campus by 11:00 p.m.
4. Freshmen may go to St. Louis one week-day per month providing it does not interfere with classes.
5. During the first nine weeks, Freshmen may leave the campus for week-ends one week-end out of every three.

III. PERMISSION BLANKS:

Permission blanks are sent to parents at the beginning of each school year. On these blanks provision is made for all off-campus weekends. IF A STUDENT PLANS TO GO ANY PLACE OTHER THAN HER OWN HOME AT THE BEGINNING OF A COLLEGE VACATION, OR AT THE CLOSE OF THE SCHOOL YEAR, SHE MUST FILE WRITTEN PERMISSION FROM HER PARENTS WITH THE HEAD RESIDENT.

IV. HOTEL REGULATIONS:

1. Students may not stay in any hotel unchaperoned, without the written permission of her parents or guardian, accepting full responsibility.

2. Such letters must state the specific hotel at which the student will stay, and the specific occasion for which the permission is given.

V. GENERAL CONDUCT:

Any conduct that is prejudicial to the best interest of the college is reported to the Judicial Committee whose recommendations will be acted upon by the Administration.

A STUDENT MAY NOT GO TO A PLACE HAVING AN UNDESIRABLE REPUTATION. "BUMMING RIDES" IS PROHIBITED. A STUDENT IS ADVISED NOT TO ACCEPT RIDES WITH STRANGERS.

SINCE IT IS THE PURPOSE TO KEEP THE ATMOSPHERE OF THE SCHOOL WHOLESOME AND HELPFUL, THE PRESIDENT OF THE COLLEGE MAY DISMISS AT ANY TIME ANY STUDENT WHO MAY BE FOUND TO BE ENTIRELY OUT OF SYMPATHY WITH THE TONE AND STANDARD OF THE SCHOOL, EVEN THOUGH SHE HAS NOT COMMITTED ANY SPECIAL ACT OF INSUBORDINATION.

VI. SMOKING:

1. Smoking is permitted in the dining room, the tea room, the library club room, Cobbs Lounge, Sibley Club Room, and in any dormitory rec-room, and in student rooms at all times.
2. Smoking is not permitted at any time on front campus, or on any street.

VII. USE OF ALCOHOLIC BEVERAGES:

1. Alcoholic beverages may not legally be sold to minors in Missouri.
2. Lindenwood students may not have, or use, alcoholic beverages—
 - (a) At Lindenwood
 - (b) In St. Charles or in the vicinity of St. Charles
AT ANY TIME
 - (c) At any Lindenwood College function, at any place
 - (d) On any occasion where a Lindenwood Student is officially representing the college.

VIII. DORMITORY HOURS:

Buildings are locked by the Head Residents at 11:00 p.m. daily, and 12:00 midnight on Friday and Saturday. Guests should leave the dormitory before this time.

IX. COLLEGE DANCES:

1. College dances will end at 12:00 midnight.
2. Dates must leave the campus within one-half hour after the dance ends.
3. No student and her escort attending a dance may leave the campus during the course of the dance.
4. The college does not approve of students leaving the campus after a dance, unless there is a written statement of consent from parents or guardian on file in the Office of Guidance.

X. CAMPUS CUSTOMS:

1. Jeans may be worn on the campus on Saturday until 5:00 p.m. Jeans may also be worn for all outdoor sports or picnics with or without dates on any day of the week and at any hour of the day.

(If jeans are worn, students are expected to use taxi service to and from campus.) Jeans may also be worn on campus without coats when going to and from the gym. They may be worn after dinner except Sunday night.

2. Students may use tennis courts and other recreational facilities any day of the week and on Sunday except during the hours of 10 a.m. until 12 m.
3. Sunbathing in season is permitted. Students must wear clothing equivalent to shorts and halter tops. Approved places for sunbathing will be announced.
4. Students may ride bicycles until 5:30 p.m. in groups of three or four. Caution should always be used in avoiding streets and highways that have heavy traffic on them. The approved form of dress for riding is blue jeans. When going to and from the Bicycle Rental Station, students are expected to use taxi service if blue jeans are worn.
5. Gym clothes are to be worn on the campus only when going directly to or from gym classes.
6. Shorts may not be worn at any time on front campus.
7. Bandanas may be worn in the dining room any day at breakfast, at noon on Saturday, and on Saturday nights. On no other occasion is a student to come to the dining room with her hair "pinned up."
8. Students will dress in heels and hose for dinner before an evening convocation and remain so dressed through convocation.
9. Hats must be worn when attending church and when going for business interviews off the campus. At any other time the wearing of hats will be left up to the discretion of the individual.

10. Socks may not be worn to St. Louis or on public conveyances going to and from the city and when practice teaching.
11. It is customary to rise when guest speakers enter and leave the auditorium.
12. Reading, letter-writing, knitting and the like, in the auditorium are detracting to those on the stage, and such conduct is not acceptable.

XI. DINING ROOM:

1. Two bells, with five minutes between each, are rung to tell you that it is meal time. You should enter the dining room only after the first of these bells has rung, and remain standing until the second bell rings and the blessing has been given.
2. Occasionally, announcements are made in the dining room; at such times, all conversation and passing of food should stop and your attention given to the announcer.
3. Except on Sundays, it is customary to sing after the evening meal. The singing should be appropriate to the dining room atmosphere, however, and should be kept at a moderate pitch.
4. The hostess at each table will determine the manner in which the meal is conducted. Refer all requests for "seconds" to your hostess, and always ask permission to be excused from the table—at dinner it is best to remain until all members of the table are ready to be excused.
5. Hours for meals in the dining room (unless otherwise announced) are:

| | | |
|--------------------|-----------|--------------|
| Weekdays | Breakfast | 7:30 to 8:05 |
| | Lunch | 12:25 |
| | Dinner | 6:00 |

| | | |
|---------------------|-----------|--------------|
| Saturdays | Breakfast | 8:00 to 8:30 |
| | Lunch | 12:25 |
| | Dinner | 6:00 |
| Sundays | Breakfast | 8:00 to 8:30 |
| | Dinner | 12:45 |
| | Tea | 5.50 |

6. Guests for Meals:

After the opening month of college, it will be possible for students to have a limited number of guests in the dining room, unless an emergency arises in the food service. Arrangements for guests to have meals in the dining room over the week end must be made with the Head Resident before Thursday morning. Tickets should be purchased from the Office of the Dietitian 24 hours in advance of the time the tickets are to be used. A student may invite any member of her family to any meal in the dining room over the week-end provided a guest ticket is secured 24 hours in advance from the Office of the Dietitian. In order to meet all of the requests for family guest tickets in the dining room it is understood that a student will not invite her family more often than once a month. Following are the prices to students for meal tickets at the present time—

| | |
|--------------------------------|--------|
| Breakfast | 60c |
| Lunch and Sunday Tea | 60c |
| Dinner | \$1.35 |

If guest tickets are not used, they are refundable if returned immediately.

*Places You Will
Want To Find*

Places You Will Want to Find

Soon after your arrival at Lindenwood you will want to find the following places. Each of them will play an important part in "your life at Lindenwood."

THE BANK—The college Bank is located on the first floor of Roemer Hall, and is open daily from 8:30 to 9:30 a.m., and 1:30 to 2:30 p.m., and from 8:00 to 10:00 a.m. only, on Saturdays. Students are urged to deposit their money here to insure its safety. Carrying money about or leaving it in your room often-times leads to carelessness and loss. The college stands responsible only for money placed in its care. The bank is for "depositing" not borrowing. Checks drawn by students on their parents or guardians will not be honored except when written instructions for such privileges from parents or guardians are on file in the bank.

BOOK STORE—The College Store is located in the Post Office. Here general supplies of books, stationery, sheet music, ink, pencils, pennants, pillows, college jewelry, etc., may be obtained. Regulation gym uniforms, leotards, and tank suits to be used in the swimming pool, may be purchased here. All students wishing to have garments dry cleaned may leave them at the Book Store.

POST OFFICE—The Post Office is located on the ground floor of Roemer Hall. A lock box is assigned to every student. Only the box assigned to you is accessible for your mail. Each girl assumes responsibility for carrying her own keys.

The Post Office is known as Station 3 of the St. Charles Post Office and is conducted under the usual regulations. Packages may be mailed here, stamps bought, etc., as in any Government post office. In each hall are mail boxes for out-going mail, which is collected twice daily.

EXPRESS OFFICE—Express packages may be sent from the office of the Superintendent of Buildings and Grounds. His office is on the ground floor of Roemer Hall, and is open from eight in the morning until five in the afternoon.

GUIDANCE OFFICE—More than once your feet will lead you to this office for information. This office will make hotel arrangements, give room assignments, provide busses for large groups of students, and make theater and concert reservations. Information may be obtained on careers, special schools for post-graduate work, and summer opportunities. The Lost and Found Department is also located here.

THE B. KURT STUMBERG HEALTHCENTER—In case of sickness, students are placed in the care of the college physician, registered nurses, and an assistant, who have charge of a well-equipped Health Center.

THE TEA ROOM—The Tea Room is one of the most popular spots on the campus. "Meet you for a coke" is its slogan. You will find it in Cobbs Hall.

The hours for the Tea Room are as follows:

8:00 a.m. to 1:00 p.m.—Monday thru Saturday

2:00 p.m. to 5:00 p.m.—Monday thru Saturday

8:00 p.m. to 10:00 p.m.—Monday thru Sunday

9:00 a.m. to 10:30 a.m.—Sunday morning

RECREATION ROOMS IN THE RESIDENCE HALLS—You will find the recreation room in your hall on the ground floor. You may use this room anytime you wish—see how much fun it is to cook your dinner there some evening. Dates may be entertained in the recreation rooms.

MARGARET LEGGAT BUTLER LIBRARY—The library building is east of Roemer Hall. It houses 33,000 books, plus 175 periodicals and newspapers.

The loan desk and card catalog index to the book collection are in the lobby. Stacks are open to students, and books are issued for 2 weeks. A fine of 2c a day is charged on overdue books. Reference books and magazines do not circulate.

Books "reserved" for class use are issued at the loan desk, and used in the reading rooms during library hours. They may be withdrawn between 9 and 10 p.m. Monday thru' Friday and 3 and 4 p.m. Saturday, and are due at 8 a.m. the following morning with these exceptions: Sat. at 9 a.m., and books taken at 3 p.m. Sat. may be kept until Mon. at 8 a.m. A fine of 10c an hour is charged for late reserve books.

LIBRARY HOURS:

Monday-Friday

- 7:50 a.m. to 12:00 a.m.
- 1:00 p.m. to 5:30 p.m.
- 7:00 p.m. to 10:00 p.m.

Saturday

- 9:00 a.m. to 12:00 m.
- 1:00 p.m. to 4:00 p.m.

Sunday

- 2:00 p.m. to 5:00 p.m.
- (Reading Rooms only. No books issued.)

LIBRARY CLUB ROOM—The Library Club Room is on the ground floor at the Margaret Leggat Butler Library, just next to Roemer Hall. It is furnished with attractive rugs and colorful furniture; adjoining the Club Room is a kitchenette with electric cooking and refrigerating equipment. The Club Room is used extensively by student groups and faculty members.

You will find the Club Room open from eight in the morning until ten in the evening. Students may go there at anytime during those hours, unless there is a regular club meeting or some other attraction scheduled there on the weekly calendar. You will find a radio to amuse you.

Just off the Club Room you will find the S.C.C. Prayer Room for personal meditation and prayer.

SIBLEY CLUB ROOM—The Sibley Club Room is located on the ground floor of Sibley Hall. It is furnished with attractive modern furniture. It is used for Club meetings and for other events scheduled on the calendar, as well as for entertaining dates. Here you will find a television set, a piano, and many recordings for your use.

SWIMMING POOL—The swimming pool is in Butler Hall, near the gymnasium. Watch for the hours of "open pool," and earn extra points for the Athletic Association.

GREENHOUSE—You will find the Greenhouse back of Sibley Hall under the water tower. Visit it now and then—it always has something lovely to offer.

LITTLE THEATRE—The Little Theatre will be found on the ground floor of Roemer Hall. Watch for the announcements of plays, and speech recitals to be held there. The stage is fully equipped, and attached to the theatre proper is a workshop where all the scenery is built and painted for the productions.

ROEMER AUDITORIUM—The auditorium is located on the first floor of Roemer Hall. All convocations, chapels and Vespers are held here, as well as plays, dance recitals and concerts. Freshmen and Sophomores occupy the seats on the main floor; the Juniors and Seniors sit in the balcony.

SIBLEY CHAPEL—The entrance to Sibley Chapel is on the east side of Sibley Hall. Piano, organ and voice recitals are held here.

STABLE—The stable and riding ring are located back of Ayres Hall. Visitors are always welcome.

TENNIS COURTS—Back of Butler Hall can be found the tennis courts, hockey field and an archery range. These are for the use of students at all times.

GOLF COURSE—A six hole golf course is located west of Niccolls Hall. It is kept in condition for use as long as weather permits golfing.

DAY STUDENTS' ROOM—The Day Students' room is located on the ground floor of Roemer Hall. It is attractively furnished with comfortable chairs. Each girl is provided with a locker for her books and coat.

COBBS LOUNGE—Located on the ground floor of Cobbs Hall is a pleasant place to have a chat with that "special" date. If you are a ping pong fan or if you like to listen to the radio stop in. The Tea Room is next door.

ST. CHARLES CHURCHES

- | | |
|-----------------|---|
| Baptist: | Kingshighway Baptist Church, 400 North Kingshighway |
| Episcopal: | Trinity Episcopal Church—520 North Benton |
| Evangelical: | St. John's Evangelical and Reformed Church—405 South Fifth Street |
| Lutheran: | Immanuel Lutheran Church—103 South Sixth Street |
| Methodist: | Fifth Street Methodist Church—206 North Fifth Street |
| Presbyterian: | The Presbyterian Church—548 Jefferson Street |
| Roman Catholic: | St. Charles Borromeo Church—415 Decatur Street St. Peter's Catholic Church—221 Clay Street |

SOME EATING PLACES IN ST. CHARLES

- Bright Spot—1112 Clay Street
Cardinal Inn—437 North Main Street
Continental Restaurant—403 Clay
Duquette Cafe—325 N. Second St.
Henry's Grill—1101 North Second Street
Rexall Drug Store—213 North Main Street
Standard Drug Store—116 North Main Street
St. Charles Hotel Coffee Shop—205 North Second Street
Tainter's Drug Store—115 North Main Street
Terminal Cab Cafe—401 North Second Street
Tulip Room—St. Charles Hotel
Zerrs—324 Clay Street

PLACES OF INTEREST IN ST. LOUIS

- Art Museum
Forest Park Zoo
Jefferson Memorial
Jewel Box
Lindbergh Trophies
Municipal Auditorium
Municipal Opera
New Cathedral
Old Cathedral
"Old Man River"
St. Louis Public Library
Shaw's Garden
Soldiers' Memorial
Sportsman Park
Union Market

INTERESTING PLACES TO EAT IN ST. LOUIS

Hotels: Jefferson, Statler, Mayfair, Lennox, Melbourne,
Sheraton, Chase, Park Plaza, DeSoto, Forest Park

Edmunds—Gravois at Compton

Garavelli's—5701 DeGiverville

Fairfax House—8028 Forsyth Avenue

Medart's—7036 Clayton Road

Tea Room—Stix, Baer and Fuller
Scruggs, Vandervoort and Barney
Famous-Barr Company

Miss Hulling's Cafeterias—725 Olive, 1103 Locust

Herz Tea Room—706 Washington

Town Hall—6736 Clayton Road

Parkmoor—6737 Clayton Road, 1728 N. Kingshighway

Crossroads—8120 Clayton Road

Candlelight House—7800 Clayton Road

Van Horn's Farm House—McKnight Road

Conrad's Cupboard—7817 Clayton Road

Le Chateau—Clayton Road

Ruggeri's—2300 Edwards

Colonial Tea Room—6271 Delmar

Bevo Mill—Gravois at Morganford

Oldani's—2132 Edwards

Schneidhorst's—Airport

THEATERS

Art Theater—3143 Olive

Ambassador—401 North Seventh

Fox—527 N. Grand

Loew's Orpheum—416 N. Ninth

Loew's State—715 Washington Avenue

Missouri—626 N. Grand

St. Louis—718 N. Grand
 American (legitimate stage)—516 Market
 Municipal Opera—Forest Park
 Shady Oak—7630 Forsyth

SOME PLACES TO SHOP IN ST. LOUIS

Boyd's—600 Olive Street; Forsyth in Clayton
 Cunningham's—419 North Sixth
 *Famous-Barr Company—Sixth and Olive; Clayton
 Garland's—410 North Sixth
 Greenfield's—Sixth and Locust
 Dorothy Herz Shop—Arcade Building
 Kline's—608 Washington; Forsyth in Clayton
 Lockhart—Maryland
 Montaldo's—4914 Maryland
 Peck and Peck—909 Locust; Forsyth in Clayton
 *Scruggs-Vandervoort and Barney—Ninth and Locust
 Sonnenfeld's—610 Washington
 *Stix, Baer, and Fuller—Sixth and Seventh on Washington
 Swope's—905 Locust; Clayton
 **Department Stores*

TAXI—CALL 133

Two can ride as cheap as one.
 45c for 1-2 inclusive, over 2 passengers 10c each. This applies only when there is a central pick-up and the same destination.

Airport rate—\$2.55 for 2 passengers, 50c for each additional
 St. Charles Wabash Station—75c for 2 passengers, 10c for each additional

SPECIAL RATES TO ST. LOUIS FOR
 LINDENWOOD COLLEGE STUDENTS

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KEY TO MAP OF ST. CHARLES

CHURCHES

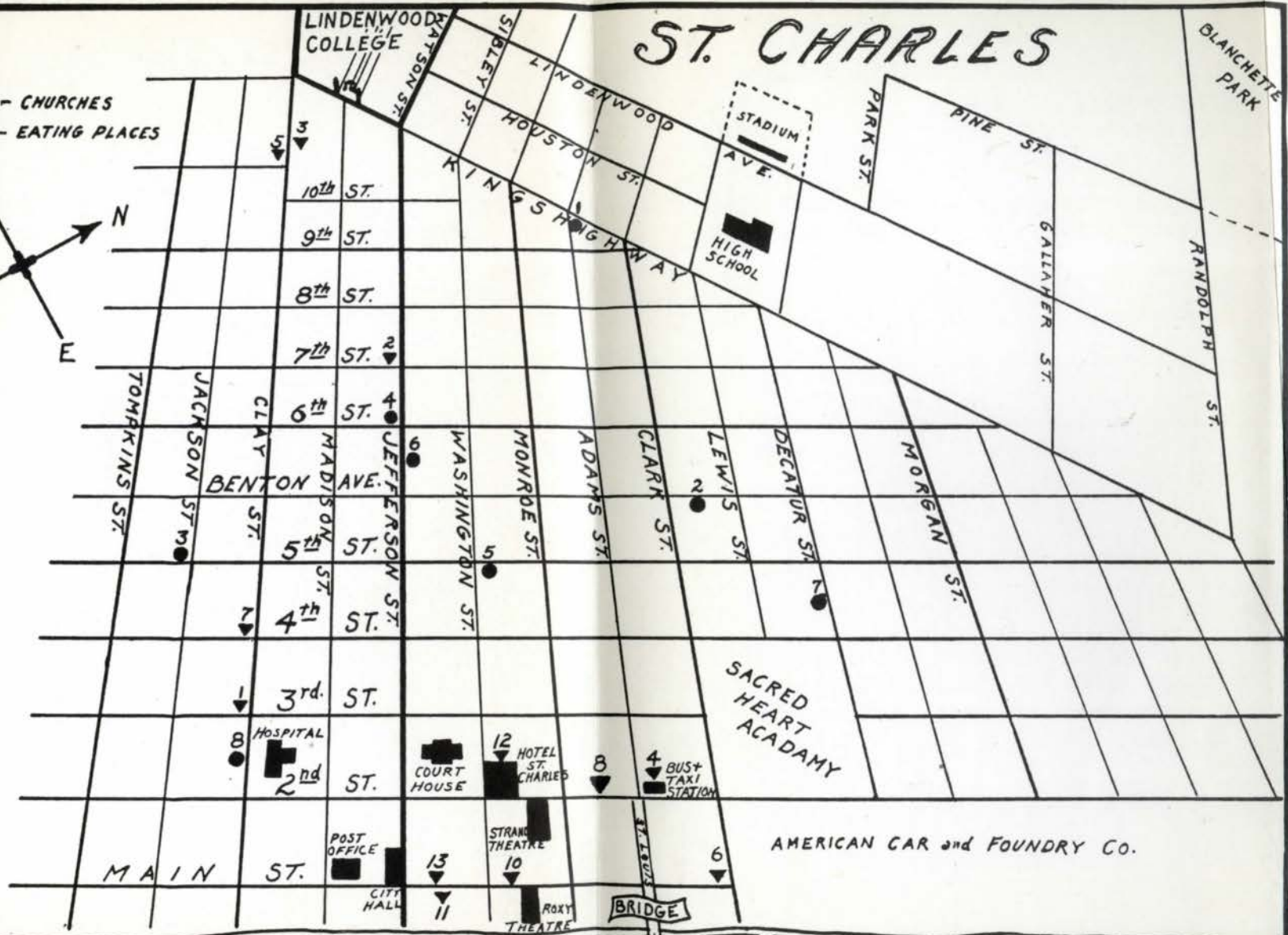
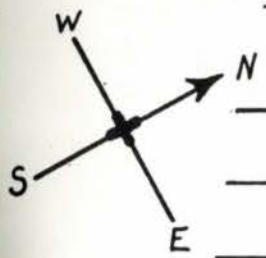
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6. Presbyterian: The Presbyterian Church, 548 Jefferson Street
7. Roman Catholic: St. Charles Borromeo Church, 415 Decatur Street
8. St. Peter's Catholic Church, 221 Clay Street

EATING PLACES

1. Pallardy's Confectionery, 301 Clay Street
2. Bekebrede's Confectionery, 701 Jefferson Street
3. Bright Spot Sandwich Shop, 1112 Clay Street
4. Terminal Cab Cafe, 401 North Second
5. Cappel's Bungalow Cafe, 1145 Clay Street
6. Cardinal Inn, 437 North Main Street
7. Continental Restaurant, 403 Clay Street
8. Duquette Cafe, 325 North Second Street
10. Rexall Drug Store, 215 North Main Street
11. Standard Drug Store, 116 North Main Street
12. Tulip Room, St. Charles Hotel, 205 North Second Street
13. Tainter's Drug Store, 115 North Main Street

ST. CHARLES

- - CHURCHES
- ▼ - EATING PLACES



M E S S O U R I

R I V E R