



LINDENWOOD
UNIVERSITY

DIGEST

EMPLOYEE NEWSLETTER

January 12, 2022

CAMPUS-WIDE NEWS BROUGHT STRAIGHT TO **YOUR INBOX.**

GOOD MORNING LINDENWOOD LIONS!

University Signage Approval Process

Did you know Student Involvement can create, review and post fliers for your upcoming events and opportunities? Did you also know Student Involvement reviews and submits all digital monitor uploads on your behalf?

We invite and strongly encourage all departments to use our services to spread the word about your upcoming events and other opportunities on campus. Let us ensure your fliers are posted in approved spaces and follow all required brand guidelines! Additionally, if you'd like to reach more students, consider posting in the Weekly Roar!

To learn more, please view our [Graphic Design Request Form](#), [Print Request Form](#), [Digital Monitor Request Form](#), and the [Weekly Roar Request Form](#).

All questions can be directed to [Carynn Smith](#).

LATEST NEWS

Be in the know!

[Read Campus News](#)

REMINDERS

Never miss a deadline!

Campus will be closed Monday, January 17 for Martin Luther King Jr. Day.

STAY CONNECTED

[Join LindenConnect](#)



Now Accepting First-Year Seminar Proposals for Fall 2022

Student and Academic Support Services – Department of First-Year Programs is accepting proposals to teach one of our First-Year Seminars (FYS), also known as UNIV 10100 Courses, for Fall '22 semester.

The concept of the First-Year Seminar is to connect incoming students to faculty members through creative and innovative topics. Each seminar will be unique to the individual instructor, who will share their passion for their particular area of study. We are looking for seminars that represent a broad range of degree programs. We are also interested in faculty that would like to participate in Learning Communities and/or Service-Learning related courses.

The FYS courses are one credit hour and are taught once a week for an entire semester. Faculty that are chosen to teach a FYS will receive an additional \$1,000 stipend. Notification of selection will occur during the week of February 7-11. The deadline for submission is **February 1**.

Contact Director of First-Year Programs **Justin Barton** or call (636) 949-4627.

[Submit your FYS Proposal](#)

Nominate an Outstanding Staff Member and Be Entered Into a Giveaway!

Do you know an outstanding staff member that you would like to nominate for one of the 2021-22 **staff awards**? Now is the time to do so! For a limited time, the Awards and Recognition committee will be giving away prize packs for nominating your colleagues!

Three lucky winners will receive:

- Easy carry seat cushion
- Umbrella
- Coffee mug
- "I heart LU" sticker
- 10 dining dollars



All you have to do is **nominate your colleagues**. There is no limit on how many people you can nominate. Prize pack winners will be drawn at random. Staff members can be nominated at any time, but submissions are only eligible for giveaway contest until January 31. Winners will be announced in the February 2 Digest.

Staff members can be nominated for the following categories:

REAL EXPERIENCE. REAL SUCCESS AWARD

This award honors and recognizes a staff member who made a significant positive impact within their department and across the university throughout the previous year. They have maintained a high level of productivity and consistent quality of work, demonstrated a high degree of initiative in the

performance of functions, displayed exceptional dependability, maintained effective relationships with others, and demonstrated leadership qualities.

ROOKIE OF THE YEAR AWARD

This award is given to an outstanding staff member within their first year of service with the university. This person demonstrates excellence in overall job performance, provides significant contributions to their department, shows a willingness to assist beyond normal expectations, demonstrates dedication to the university and promotes an atmosphere of collaboration and cooperation.

LINDENWOOD STAFF SERVICE AWARD

This award is presented to a staff member who has exhibited the highest level of service to and promotion of Lindenwood University. Service could have taken place within Lindenwood or in the surrounding community. This person demonstrates a commitment to providing excellent service to peers, students, parents, faculty, alumni, and/or others in the community, all of which contribute to the high reputation of Lindenwood.

BEHIND THE SCENES AWARD

This award is given to a staff member who works in a position that does not directly interact with students but they still live the Lindenwood University mission and provide excellent service to the university through their role by significantly contributing to their department; this is an exemplary colleague and university recognized resource who provides the highest quality of service to the Lindenwood community.

STUDENT G.E.M. AWARD (GOING THE EXTRA MILE)

This award recognizes a staff member who has made an ongoing commitment to providing expert service to Lindenwood's students; they have demonstrated initiative and creativity, exceptional and continuous improvement in student service. This award's nominations should be submitted by students of Lindenwood.

[Nominate a Staff Member](#)

Camp Read-A-Lot Announcement



Do you have a child entering first through sixth grade next year? Would you like your child to receive support and enrichment in reading? The College of Education and Human Services is thrilled to announce that Camp Read-A-Lot will be held June 2022!

This year's theme is outer space and Dr. Annie Arnone, a member of the Lindenwood faculty and NASA Endeavor STEM Teaching Certificate Project, will be the guest speaker!

When: June 6-24 (3 weeks), Monday-Friday, 9 - 11:30 a.m.

Where: Harmon Hall on Lindenwood University campus

Cost: \$80 per camper

Camp Read-A-Lot is a wonderful opportunity for your child to receive individualized reading support. We will be sending out enrollment information soon. For more information, please contact [Dr. Ariel Robinson](#).

Free Lunch Fridays are back!

Join us for the first [Free Lunch Friday](#) of 2022!

All employees are invited to enjoy Free Lunch Friday with colleagues in Evans Commons or the Spellmann Dining Hall.



Pedestal Foods has partnered with Lindenwood to sponsor free lunch for all faculty, staff, and adjuncts, every Friday. Your complimentary meal is equivalent to \$10, and is not transferable to another date or meal.

Nominate students for the Student Academic Showcase

Did your Fall '21 students have creative works or scholarly projects that you think they would benefit in sharing with the Lindenwood community? Nominate them for a presentation at the Student Academic Showcase.

The showcase will be held on the afternoon of Tuesday, April 12. More details about the showcase and the faculty nomination form can be found [here](#).

COVID-19 Testing at Family Arena

Missouri Department of Health & Senior Services offers free COVID-19 testing at Family Arena.

[Pre-registration](#) is required, and testing is available 8 a.m. - 4 p.m.

If you have family and friends who need help filling out the sign-up form, you can add them to your appointment time when you are signing up and bring them to the event in the same car as you to be tested.

Late Night Breakfast and Evans Unlocked - Save the Date!

Save the date for Evans Unlocked, April 29 and Late Night Breakfast, May 1. We need volunteers to help at both events.

[Sign up to Volunteer](#)

COVID-19 Testing and Vaccine Resource



The St. Louis Regional Health Commission has created a [testing and vaccination finder](#). Use the filters at the top to find the type of resource you need. The resources include flu vaccines, COVID-19 testing, and COVID-19 vaccines and boosters.

New in 2022! ITEN's New Innovation Matrix

Focal Point is the keynote session for ITEN's new monthly programming, Innovation Matrix, held on the third Tuesday of the month (formerly ITEN was on the second Thursday).

Understanding the Science of Human Behavior: A Powerful Tool for Founders - featuring Nancy Weaver, PhD, MPH

For founders launching and growing a company, a deep understanding of the customer is often a competitive advantage. And a key part of understanding people is knowing what drives their behavior. Improving knowledge in this area can enlighten core efforts such as determining early adopters, prioritizing solution features, and developing marketing messaging.

Mark your calendars for an engaging conversation with Dr. Nancy Weaver, behavioral science professor and innovative public health thought leader. Drawing on her extensive research and experience in the design and evaluation of public health initiatives, along with her own customer discovery processes as an entrepreneur, Dr. Weaver will explore real world examples and offer powerful insights founders can incorporate to strengthen their customer connection and growth.

January 18 (virtual only this month)
Third Tuesday of every month.
Focal Point: 5:30-6:30 p.m.

RSVP

LARC Starbucks - Mobile Orders Only

Starbucks will only be taking online orders at this time to allow for social distancing. To order, please scan the QR code or use the GrubHub app.



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HAVE A STORY YOU'D LIKE
TO SHARE OR AN EVENT
YOU'D LIKE TO PROMOTE?

SUBMIT IT!



SUBMIT TO THE DIGEST

To have your listing appear in the Digest, please fill out the **Project Request Form** (be sure to choose "Communications and Public Relations" for type of request) by 5 p.m. on Mondays. The Digest is sent every Wednesday. Submissions for the same story can be made every four weeks. All entries to the Digest are subject to editing prior to running.

MORE INFORMATION

Q2 MOMENTS

DO YOU HAVE A COLLEAGUE OR STUDENT YOU'D LIKE TO RECOGNIZE?

Submit Your Q2 Moment

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LEARNING ACADEMY

Upcoming In-person Sessions

With the progression of COVID, some events and training sessions are being postponed or switched to a virtual format. Please check out the **training calendar** for updates on your events.

New Compliance Courses for ALL
Managers – FMLA and ADA

Spring 2022 Diversity and Bias
Trainings

All managers will be required to complete the following SkillSoft courses:

- Americans with Disabilities Act: An Overview for Managers
- FMLA Leave and More; An Overview of Legally Protected Leave

You will receive an email notification directly from **SkillSoft** with guidelines on how to access the courses. Each course is 12 minutes long and will only need to be completed once for compliance purposes. If you have any questions, please reach out to **Brittany Brown**.

We will help build awareness, education, and campus resources around these topics as well as provide strategies to apply what you learned to your environment.

The goal of the diversity trainings is to help you reflect on how you show up to conversations and interactions. Check out the Spring 2022 diversity and bias training offerings.

[Register](#)

Last chance to join the DEI Employee Fellowship, the Cap-A.B.L.E. program!

Cap-A.B.L.E. (adapt, build, listen, and engage) is a programmatic approach to developing employees who are capable of creating a more equitable and inclusive university culture. Program participants explore diversity, equity, and inclusion from an organizational, societal, and individual perspective.

[Sign Up](#)

Innovative Flipped Learning Instruction Project Symposium February 4, 8:30 a.m. - 2 p.m.

Are you interested in learning more about flipped classrooms? If so, please consider attending the Innovative Flipped Learning Instruction Project Symposium hosted by SIUE and St. Louis Community College. This free event offers options for in-person and virtual attendance.

[Visit our website](#)



SPRING SEMESTER HOURS

LARC/LIBRARY SERVICES

- Monday - Thursday: 8 a.m. - 10 p.m.
- Friday: 8 a.m. - 5 p.m.
- Saturday: 10 a.m. - 3 p.m.
- Sunday: 2 - 8 p.m.

EVANS COMMONS REC CENTER

- Monday - Friday: 7 a.m. - 5 p.m.
- Saturday and Sunday: 10 a.m. - 3 p.m.

Martin Luther King Jr. Weekend Hours

- Saturday, January 15: 10 a.m. – 3 p.m.
- Sunday, January 16: 2 p.m. – 8 p.m.
- Monday, January 17 - CLOSED

LU BOX OFFICE

- Tuesday-Friday: 12 - 4 p.m.
- Saturday: 10 a.m. - 2 p.m.
- Sunday-Monday: Closed

STARBUCKS

- Monday - Friday: 7:30 a.m. - 5 p.m.
- Saturday: Closed
- Sunday: 2 - 9 p.m.

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