# LINDENWOOD HANDBOOK



# LINDENWOOD HANDBOOK



# LINDENWOOD COLLEGE

ST. CHARLES, MISSOURI

1947-1948

## **IDENTIFICATION**

Name
Residence Hall
Home Address

If this book is lost, please return it.

It is my Lindenwood guide!

Class



EACH STUDENT IS HELD RESPONSIBLE FOR THE INFORMATION CONTAINED IN THIS BOOK

## LINDENWOOD STUDENT HANDBOOK

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# CLASS OF 1951



LINDENWOOD
WELCOMES
YOU!!



PRESIDENT FRANC L. MCCLUER Lindenwood College

## WELCOME!

To the students, who are entering Lindenwood this fall—a hearty welcome! As many of you know, you will find your college a friendly home, and, we trust, an inspiring community. Mrs. McCluer and I have appreciated the genuine friendliness and cordial welcome given us by the students and the members of the college staff this last spring. For some of you and for us, this will be the first participation in an opening program at Lindenwood College. We look forward eagerly to these opening days and we also look forward to the pleasure of greeting you in our home on the campus.

Lindenwood College is equipped and staffed to give you a splendid educational opportunity. May each of you have great happiness in your personal relationships here and abiding satisfaction in your achievement, during the coming year.

7. J. M. Chuer

# Lindenwood Customs and Traditions

### CUSTOMS AND TRADITIONS

•

Lindenwood is more than a century old in traditions—some traditions and customs in the long list go back to 1827 and to the days of the Sibleys, and others are as comparatively new and modern as the Lindenwood girl of 1947.

You will find your first freshman days at Lindenwood filled with traditions—the "hot dog" barbecue served by the men on the campus, the "get-acquainted" parties and teas, the first Street Supper, the Hillside Sing, and the Opening Vesper Convocation.

October brings, first of all, college picnics, when the slogan, "Relax, unbend, and have a good time", is observed by all. Founders' Day comes on the fourth Thursday, with many distinguished guests on the campus. On Halloween, the Queen, elected by student vote from the Freshman Class, is crowned at the first all-campus formal dance. That night at the stroke of twelve the weird strains of the organ in Sibley Chapel are heard—campus tradition leads us to believe that it is Mrs. Sibley's ghost at the organ. And by the way, when the dining room suddenly becomes hushed and still, you will hear an upperclassman whisper, "Mrs. Sibley's ghost is passing through." By this time everyone is in the swing of student meetings on Tuesday mornings, chapel assemblies on Monday and Friday mornings, and vesper services on Sunday evenings.

November at Lindenwood means hockey games; thrilling news of our football heroes; the first all-college play. Although it seemed it would never come, "turkey day" is here, and we say our thanks and wonder why we ate so much. Then we know that winter is really upon us when we hear the exclamations over the first flakes of snow.

The Christmas Season is marked by many events. The dolls have been dressed and toys collected for the kiddies at Markham Settlement House. Letters are flying and excitement runs high as we plan for the Christmas Ball. Never to be forgotten is that first breathless moment when the lighted Christmas tree on the campus is seen, with the star at the very top. Another "never to be forgotten" is the family Christmas dinner party. Finally, at midnight, before leaving for that thrilling vacation at home, the strains of "Silent Night" float over the campus—the Sophomores are caroling and distributing holly in each residence hall, as is the custom.

January—back from the vacation of vacations with brand new pictures of handsome young men and many thrilling tales to last far into the night. But soon it seems that all pleasure must be forgotten and all one knows is study for "finals"—burning the midnight oil becomes popular, and a worried look is in vogue. Then the first thing we know we are safely over that hard hump and it is popularity queen time—"Who will it be?"

February sees the girls in the post office in a perfect rush—boxes upon boxes of candy are piled high, red roses are everywhere, happy smiles—why, of course, it's Valentine Day and there's a Romeo to be chosen for the Linden Bark contest. Winter goes on, but the shops in St. Louis are beginning to show spring wardrobes and we hasten to look them over. Ground hog day passes without a shadow—Spring can't be far off!

March—The Lenten Season opens with Religious Emphasis Week which brings distinguished speakers to the campus. With the announcement of the St. Louis Flower Show we choose our candidate for the College Day Queen. Sophomore tests—no worry for the Freshmen.

April finds us planning forspring vacation and rushing to complete term papers. Our water pageant, "Aqua Holidays" is Terrapin's colorful fete. The Lindenwood Fashion Show is a triumph for the Home Economics Department.

May—picnics at the ovens, sunbathing on the golf course, and we all go out for Play Day! Wonderful times together, and a weak feeling that it is almost over! Class Day Convocations, with the Seniors relinquishing their high and mighty place on the campus to the Juniors, are exciting. Trunks are in the halls, bags are half packed, and proud parents are being greeted with many squeals of joy.

Finally the last few days are here—crowning of the May Queen, the Art Exhibit, the Horse Show, Baccalaureate, with its dignified processional, comes on Sunday morning.

At last it's here—Commencement! It's all over! Promises to write, tears, (more than in September), goodbyes, and "I'll be back next year". LINDENWOOD!



## LINDENWOOD COLLEGE SONGS

#### LINDENWOOD HYMN

School of our mothers, in days of yore, Goal of their fond ambitions long; Within the portals of thy door, Ideals were formed and wills made strong;

Thy honored rule was ever good, Old Lindenwood, Old Lindenwood. The tumult and the shouting dies,

The Seniors, year by year, depart; Still stands thy ancient edifice, A stately and a noble pile.

With arched limbs of sacred wood
'Round Lindenwood, Old Lindenwood.

Far called, old teachers pass away,
But new ones rise to take their place;
And all the pomp of yesterday
Goes on with but a change of face.

Few hearts but throb with kindly good Toward Lindenwood, Old Lindenwood. On girls that come, and girls that go,

On girls that come, and girls that go, On all that walk beneath thy shade;

A heaven-sent gift wilt thou bestow,
A graceful and a gracious maid,
With brains for power and heart for good—
Old Lindenwood, Dear Lindenwood.
Amen.

LOUISE CRANDALL.

#### REMEMBER

(SENIOR CLASS SONG)

Remember the days you've spent here, Remember when you're away, Remember the friends you've made here And don't forget to come back some day; Remember the old traditions And promise to be true. For you all belong to Lindenwood And Lindenwood belongs to you!

### LINDENWOOD ALMA MATER SONG

Lindenwood, our Alma Mater We will stand by thee, We will fight and fail you never To eternity. We will love you until the end You know that it's you we'll defend So, hail, hail, the gang's all here And we're loyal to you L. C. (1)

Always forward
We'll be on the top.
Always forward
We will never stop
Hit 'em high, hit 'em low
Come on L. C.—let's go—
(repeat to 1.)

#### MELODY, "ILLINOIS' LOYALTY"

We're loyal to you, Lindenwood;
We're yellow and white, Lindenwood.
We know you can stand
'Gainst the best in the land,
For your standard is grand, Lindenwood,
Rah! Rah!

Then, on with your work, Lindenwood;
Not one girl will shirk, Lindenwood.
Our school is our greatest pleasure;
On girls, with great endeavor;
Three cheers for New Lindenwood!
Cha! he! Cha! haw!—Che! he! haw! haw!
Lindenwood, Lindenwood, Rah! Rah! Rah!

PRIZE SONG, 1923-24

Words by Virginia Symns, Music by Elizabeth Bates

In the heart of our great country,
Under western skies of blue,
As a beacon-light of knowledge
Stands our Alma Mater true.
'Neath her flag of gold and snowdrift
Bow her leafy sheltering trees,
Stretching arms of love and service,

To inspire to nobler deeds.

Let us truly be the children

Of this mother, grand and good;

Hail to thee, our Alma Mater; Hail to thee, our Lindenwood!

PRIZE SONG OF 1923-24 Words by Jessie Schaper, Music by Alberta Shell

Neath the shade of massive lindens,
At the gateway of the West,
Stands our dear old Alma Mater,
Loved in ages, far the best,
Truth and honor, held the highest,
By our mothers, loved and true,
Are the standards that surviveth,
Girls of Lindenwood, for you.
For your ideals and traditions,
For your colors firm we stand;
Lindenwood, our Alma Mater—
Best in ages, of the land.

est in ages, of the land.

#### HELLO SONG

Lindenwood girls are a friendly lot— Hello, Hello, Hello, Hello, Are we downhearted; I'll say we're not— Hello, Hello, Hello!

#### REFRAIN

Hello, Hello, Hello—
That's what we all want to say.
We're peppy, we're jolly,
We have lots of fun
For these are our college days.

# Lindenwood College Student Association

#### HONOR PLEDGE

As a member of Lindenwood College Community, I pledge my loyal support to the Lindenwood College Student Association. I shall assume as my personal responsibility the maintenance of democracy and good citizenship on the campus.

I have read the Lindenwood Student Handbook and know that I am held responsible for all information contained therein.

I shall do my very best to live up to the ideals of Lindenwood College in every phase of my college life.



JEANE SEBASTIAN, Class of "48"!

Hello, Students of Lindenwood! We welcome you and we have been looking forward with great anticipation to your arrival.

Lindenwood is one of the outstanding women's colleges in the West and has much to offer. With the opportunities presented it will be up to you to take advantage of them and to make the most of the days you spend here as college women.

You will find L. C. a friendly world within itself. Here we all share joys and sorrows; studies and social affairs; vacations and examination periods.

This will be Lindenwood's 120th year and with you here we'll try to make it one of the best.

See you soon.

JEANE SEBASTIAN, President
Lindenwood College Student Association 1047:48

### COLLEGE GOVERNMENT

Individual and community responsibility rest upon the students. A student self-government association outlines the rules and regulations of student government with the advice of the administration of the college.

EACH STUDENT UPON ENTRANCE BECOMES A MEMBER OF THE LINDENWOOD COLLEGE STUDENT ASSOCIATION. EACH STUDENT IS HELD RESPONSIBLE FOR THE OBSERVANCE OF REGULATIONS AND COLLEGE GOVERNMENT DESCRIBED IN THIS HANDBOOK.

SINCE IT IS THE PURPOSE TO KEEP THE ATMOSPHERE OF THE SCHOOL WHOLESOME AND HELPFUL, THE PRESIDENT OF THE COLLEGE MAY DISMISS AT ANY TIME ANY STUDENT WHO MAY BE EXERTING A HARMFUL INFLUENCE, OR WHO MAY BE FOUND TO BE ENTIRELY OUT OF SYMPATHY WITH THE TONE AND STANDARD OF THE SCHOOL, EVENTHOUGH SHEHAS NOT COMMITTED ANY SPECIAL ACT OF INSUBORDINATION.

## LINDENWOOD COLLEGE STUDENT ASSOCIATION

#### AGREEMENT

An agreement between the students and the administration of Lindenwood College, May 15, 1940, that

WHEREAS: the students of Lindenwood College desired to assume responsibility in matters of student life in accordance with the principles of democratic student government, then

THEREFORE: the administration of Lindenwood College authorized and charged the Lindenwood College Student Association to exercise powers in regard to the life of students with careful consideration for liberties and responsibilities.

The administration of Lindenwood College entrusted to the Lindenwood College Student Association all matters concerning the conduct of students in their college life, with reservation of powers and jurisdiction in the following areas:

- 1. All matters of academic nature.
- 2. All matters of health and safety of the students.
- 3. All matters of housing.
- 4. All matters relative to college property.
- 5. All matters of conduct that involve the withdrawal of a student.

#### CONSTITUTION

WE, THE STUDENTS OF LINDENWOOD COLLEGE, do hereby organize ourselves into a student association to be known as the LINDENWOOD COLLEGE STUDENT ASSOCIATION, and do adopt the following Constitution:

Article I-Purpose

The purpose of the Lindenwood College Student Association shall be:

To co-operate in the work of self-government.

To uphold the highest standard of honor and integrity in all matters of personal conduct.

To strengthen cordial relations between faculty and students. To enact and enforce laws according to the grant of powers. To promote individual and community responsibility.

Article II—Members

All students, by virtue of their enrollment in the College, constitute the membership of the Lindenwood College Student Association and are subject to the operations governing it.

Article III—Student Council Officers

The Student Council Officers of the Lindenwood College Student Association shall be a President, a Vice-President, a Secretary-Treasurer, and Class Representatives. Their duties shall be such as usually pertain to such offices.

Article IV-Election of Officers

Section 1. The President of the Lindenwood College Student Association shall be elected as follows: A committee chosen by the Student Council shall nominate before the first meeting of the Lindenwood College Student Association in May three students (members of the Senior Class for the ensuing year), whose names shall be submitted at a regular meeting of the Lindenwood College Student Association as candidates for the office of President of the Lindenwood College Student Association. The election of said officer shall be by secret ballot at the next meeting of the Lindenwood College Student Association. The candidate receiving a two-thirds majority of the votes cast shall be the President of the Lindenwood College Student Association for the ensuing year.

Section 2. At the first meeting of the Lindenwood College Student Association in September, candidates for the office of Vice-President of the Lindenwood College Student Association (members of the Junior Class or Senior Class) shall be nominated from the floor. These candidates shall be voted upon by secret ballot at the next meeting of the Lindenwood College Student Association. The candidate receiving a plurality of the votes cast shall be the Vice-President of the Lindenwood College Student Association for the current year.

Section 3. At the first meeting of the Lindenwood College Student Association in September, candidates for the office of Secretary-Treasurer of the Lindenwood College Student Association (members of the Junior Class or Senior Class) shall be nominated from the floor. These candidates shall be voted upon by secret ballot at the next meeting of the Lindenwood College Student Association. The candidate receiving a plurality of the votes cast shall be the Secretary-Treasurer of the Lindenwood College Student Association for the current year.

Section 4. After the above offices have been filled, each of the three upper classes (Senior, Junior, and Sophomore) shall meet to elect Class Representatives as follows: One representative from the Senior Class; one representative from the Junior Class; two representatives from the Sophomore Class. Candidates for these offices shall be nominated from the floor.

The voting must be done by secret ballot. A plurality

vote constitutes an election to office.

Section 5. At the close of the first six weeks of the school year the Freshman Class shall meet to elect two Class Representatives. The method of election shall be the same as that described in Article IV, Section 4.

Section 6. No member of the Student Council shall serve on the Residence Hall Council.

Article V-Functions of the Student Council

Section 1. To ameliorate campus situations that may arise from time to time by discussion of campus problems in the meetings of the Student Council, and to make recommendations and suggestions in regard to these campus problems to the Administration of the College.

Section 2. To promote college spirit by means of college functions throughout the year.

Section 3. To plan college activities at the opening of the year in order to develop a friendly spirit on the campus.

Section 4. To develop wholesome, democratic selfgovernment on the campus. The Student Council shall ask any student who fails to understand the purpose of selfgovernment in Lindenwood College to meet with the Student Council and discuss the matter in detail. The Student Council shall be empowered to deal with matters of conduct with the advice and consent of the Administration of the College.

Article VI-Meetings

Regular meetings of the Lindenwood College Student Association shall be held every Tuesday at noon in the Auditorium.

Meetings other than the regular meetings may be called by the President of the Lindenwood College Student Association, the President of the College, or upon the call of 25 members of the Association. The business of the regular meetings of the Lindenwood College Student Association shall be to hear reports from the Student Council and the transaction of such other business as may be presented by any member of the Lindenwood College Student Association.

Regular meetings of the Student Council shall be held once

a week.

Article VII-Vacancies and Removals

Vacancies in office of the Lindenwood College Student Association shall be filled for the unexpired term in the same manner prescribed in ARTICLE IV. Any officer of the Lindenwood College Student Association who, in the opinion of the Student Council, disqualifies herself for office shall be asked to resign from office.

Article VIII-Residence Council

Section 1. The Residence Council shall consist of the Residence Hall Presidents and their Staffs.

Section 2. The President of the Lindenwood College Student Association shall appoint temporary Residence Hall Presidents at the opening of the college year to function for two weeks. At the end of that time permanent Residence Hall Staffs shall be elected.

Section 3. The election of the Residence Hall Staffs shall be conducted by the Student Council. Candidates for the office of President of each hall shall be chosen from the Junior and Senior classes, with the exception of the candidates for the office of President of Niccolls Hall.

Section 4. There shall be one staff member from each floor

in each residence hall, with the exception of Niccolls Hall.
There shall be two staff members from each floor in Niccolls Hall.

Section 5. The Residence Council shall elect a president

and a secretary.

Section 6. The President of the Residence Council shall

sit on the Student Council as an ex-officio member.

Section 7. The candidates for the offices of president and secretary shall be nominated from the floor and elected by secret ballot. A plurality vote contsitutes an election to office.

Article IX-Functions of the Residence Council

Section 1. To improve the living conditions and the general welfare of the residents in the residence halls by discussion of hall problems.

Section 2. To make suggestions to the Student Council

relative to the welfare and happiness of the residents.

Section 3. To maintain quiet during study hours in the residence halls in keeping with democratic practices.

Section 4. To promote college spirit by sponsoring college functions throughout the year.

Article X-Meetings of the Residence Council

Section 1. Regular meetings of the Residence Council shall be held once each month.

Section 2. Regular meetings of the Residence Hall Presidents shall be held once each month, prior to the Residence Council meetings.

Section 3. The President of the Residence Council shall call any meetings in addition to the regular meetings that she believes necessary.

Article XI-Amendatory Process

Amendments to the Constitution must be concurred in by two-thirds of the Lindenwood College Student Association after they have been submitted by the Student Council with the approval of the Administration of the College.

#### **AMENDMENTS**

Article I-Election of President

In case no candidate for the presidency receives a two-thirds majority by the second ballot, a majority will be accepted on the third ballot.

#### \*Article II-Election of President

The election shall be by secret ballot and shall proceed as follows: Each elector shall designate on her ballot her first and second preferences for president. The successful candidate shall be determined in this manner: The ballots shall first be divided into three groups according to the first preference indicated by the electors. The ballots for the candidate receiving the lowest number of first choices shall then be taken up and divided among the other two according to the second choices expressed by the electors. The candidate receiving the largest number after this division shall be declared elected.

### \*Article III -Residence Requirement of Officers

Before entering upon the duties of office in the Student Council or the Residence Council the candidate must give assurance that she expects to be in attendance at Lindenwood College for the full term to which she is elected.

\*Adopted, May 1947.



Student Counseling For Freshmen



NANCY HARDY KERN, Class of "48"!

Hello: I'd like to add my welcome to Jeane Sebastian's greeting. You have many wonderful experiences awaiting you here at Lindenwood, and of course you're anxious to know just "what happens" here. This handbook, together with help from your student counselor, (ask her all the questions you want!) will give you a picture of our campus life. You will see this picture in action every day as you become a part of it.

We, Student Counselors, shall be glad to help you during Freshman Week and throughout the year:

NANCY HARDY KERN, Chairman Student Counselors for Freshmen

#### FRESHMEN ONLY

AT LINDENWOOD WE BEGIN AND CLOSE ALL COLLEGE EVENTS ON TIME.

YOUR HEALTH IS IMPORTANT—TAKE CARE OF IT! EAT YOUR MEALS REGULARLY, GET PLENTY OF SLEEP, AND PLAY AS HARD AS YOU WORK.

BEGIN WELL! REMEMBER, POOR WORK THE FIRST WEEK IS APT TO DRAG THROUGH THE YEAR. TRY TO MAKE GOOD GRADES NOT ONLY FOR PERSONAL ADVANTAGE BUT BECAUSE THE HABIT OF DOING THINGS WELL IS A VERY GOOD HABIT.

ONE OF THE FIRST PERSONS YOU WILL MEET ON THE LINDENWOOD CAMPUS WILL BE YOUR STUDENT COUNSELOR. SHE WILL HELP YOU WITH YOUR FIRST EXPERIENCES ON THE CAMPUS, SUCH AS REGISTRATION, PLACEMENT TESTS, CAMPUS TRADITIONS AND REGULATIONS.

THE FACULTY IS EAGER TO COUNSEL WITH YOU
—SO GIVE THEM AN OPPORTUNITY. ALWAYS
RESPOND PROMPTLY TO A NOTE FROM A FACULTY MEMBER, OR AN ADMINISTRATIVE OFFICER,
ASKING TO SEE YOU.

THE LINDENWOOD COLLEGE STUDENT ASSOCIATION EXISTS TO PROMOTE BETTER CITIZENSHIP ON OUR CAMPUS. ACCEPT ITS RESPONSIBILITIES AS WELL AS ITS PRIVILEGES.

IT IS MUCH MORE PLEASANT TO LIVE IN A CLEAN ROOM.

IF YOU SMILE, YOU WILL GO FARTHER. YOU NEVER LIKE ANYTHING UNTIL YOU TRY IT.

YOU KEEP YOUR MONEY IN YOUR ROOM AT YOUR OWN RISK! DEPOSIT IT IN THE LINDENWOOD COLLEGE BANK.

WHEN LEAVING THE CAMPUS, "SIGN OUT"; WHEN RETURNING, "SIGN IN". REMEMBER YOU ACTIVELY REPRESENT LINDENWOOD WHEREVER YOU GO AND WHATEVER YOU DO!.

WATCH THE BULLETIN BOARDS IN ROEMER HALL AND IN YOUR RESIDENCE HALL. YOU MAY SEE SOMETHING OF INTEREST THERE.



#### CAMPUS COURTESIES

Be considerate—leave a girl's room when you find her studying.

ALWAYS KNOCK BEFORE ENTERING A ROOM, IF THE DOOR IS CLOSED IT USUALLY MEANS THAT THE OCCUPANT IS BUSY. DO NOT ENTER ANOTHER'S ROOM UNLESS THE OWNER IS THERE.

Try to develop a spirit of gratitude toward your parents, teachers, and friends.

"Neither a borrower nor a lender be." Careful planning of your personal wardrobe and school supplies will eliminate the need to use your neighbor's. Strict adherence to such a policy will make dormitory living much happier.

DO NOT APPEAR IN THE DINING ROOM LOOKING UNKEMPT, AND FROWSY. BE DRESSED SO THAT YOU MAY MEET GUESTS WITHOUT EMBARRASSMENT.

THE WINDOW SILL OF YOUR ROOM IS NOT A GOOD STORAGE PLACE FOR COKE BOTTLES.

#### RETURN EMPTY BOTTLES TO THE TEA ROOM.

Regard any task given you with great seriousness and with a sense of responsibility.

# Class Attendance

## CLASS ATTENDANCE

I. ATTENDANCE: Academic work in Lindenwood College is based upon the regular attendance of students at all classes. It is understood, therefore, that attendance at class is required.

II. ABSENCE:

In general, excuses will be given only for sickness. All other requests for absences must be passed on by the Attendance Committee. Only absences of the utmost urgency will receive consideration. Excuses for absences granted by the Attendance Committee will be issued in the Personnel Office. All written excuses must be presented to each instructor upon return to class. Responsibility for any work missed during an absence from class is a matter which rests with the student and the instructor.

Absence from class caused by illness will be excused by the College Physician. Students who are ill should report immediately to the B. Kurt Stumberg Health Center.

Class excuses issued by the Health Center and the Personnel Office must be claimed within one week after a student returns to classes. III. TESTS:

No student may be absent on the day of an assigned test, or other special assigned work, unless an excuse is presented to the instructor. In the case of an unexcused absence, the student cannot expect to make up the assigned test, or other special assigned work missed.

IV. VACATIONS:

Absence from any class within the last twenty-four hours before, or the first twenty-four hours after, any reguular vacation or holiday is not per-Tardiness of more than mitted. twenty minutes from any class the last twenty-four hours before, or the first twenty-four hours after, any regular vacation or holiday, shall be considered as an absence for that class period. Students are not permitted to change sections in a class immediately before a vacation. For unexcused absences at any vacation period, a student shall not take her final examination in the courses missed until the end of the first six weeks of the following semester.

V. RECORDS:

All instructors will keep complete records of absences from class. Weekly reports of absences will be made to the Secretary to the Academic Dean; all absences from class within the last

twenty-four hours before, or the first twenty-four hours after, a vacation or holiday shall be reported to the Secretary of the Academic Dean immediately.

VI. GRADES:

Under the prevailing plan governing class attendance, instructors only are responsible for the final determination of students' grades. All grades reported to the Office of the Academic Dean are to be recorded without modification, except on the order of the instructor making the original report.

A FACULTY COMMITTEE ON CLASS ATTENDANCE WILL CONSIDER THE CASE OF ANY STUDENT NOT PROVIDED FOR IN THIS CLASS ATTENDANCE PLAN.

#### REPORTS ON SCHOLARSHIP

Complete reports of students' scholarship are sent to parents as soon as possible after the close of each semester.

At the close of the first semester a complete report will also be sent to the principals of the high schools who transferred credits to Lindenwood. It is our desire to co-operate with them by keeping them informed of the progress of their former students.

# General Information

# HISTORY

In 1827 the history of Lindenwood College began. Major and Mrs. George C. Sibley were the founders The purpose of the founders was to establish a distinctive school for young women.

The sparsely settled Southwest was in need of good schools; surely women should have the best. Thus Lindenwood College was established. The name was chosen from the site selected, which at that time was in a grove of linden trees.

In 1853 the Sibleys transferred the management of the school to the Presbytery of St. Louis, and a state charter was secured. A Board of Directors, fifteen in number, was appointed. In 1870, the appointment of the Board was transferred to the Presbyterian Synod, U. S. A., of Missouri. The College, while under the direction of a Board appointed by a denominational organization, is nonsectarian in its admission of students and permits the greatest religious freedom. In accordance with the wishes of its founders, the College maintains the teaching of the Word of God as a regular part of its curriculum.

# **EDUCATIONAL STANDING**

Credits earned in Lindenwood may be transferred for undergraduate work or for graduate or professional work in any institution. Students should remember that successful transfer will depend on two things. First, the personal qualifications and academic achievement of the applicant for transfer is considered. Second, one should pursue courses which will meet course requirements in the institutions to which transfer is desired.

Lindenwood is on the list of institutions approved by The North Central Association of Colleges and Secondary Schools, The Association of American Colleges, The American Council on Education, The Presbyterian College Union, and The Missouri College Union.

#### NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC

Lindenwood College is a member of the National Association of Schools of Music, and the regulations for entrance and for graduation, as set forth in the catalog, are in accordance with the published requirements of the National Association of Schools of Music.

# **ENDOWMENT**

The College is not dependent alone upon its tuition fees. A productive endowment of over two million dollars, exclusive of buildings, is available. Its income enables the administration to secure an able faculty of professors and instructors. Students in Lindenwood have opportunity to know their teachers, who have been educated in the leading colleges and universities of America.

# **BUILDINGS AND GROUNDS**

Over one and one-half million dollars are invested in buildings on the campus. Every building used for educational and dormitory purposes is of the highest type of construction. Roemer Hall, used for administrative and educational purposes. is the central building of the campus. In the quadrangle are Butler Hall, Ayres Hall, Sibley Hall, Niccolls Hall, Irwin Hall, The B. Kurt Stumberg Health Center, Eastlick Hall, the President's home, The Gables, The Tea Room, and the Library. The Lillie P. Roemer Memorial Fine Arts Building, on Butler Way, is used by Music, Art, and Speech Departments. The central heating plant furnishes steam and hot water for all the buildings. The Lodge is the home of the Superintendent of Buildings and Grounds. The Watson is the home of the Maintenance Man. The Greenhouse, Isolation Hospital, and Water Clarifying Plant are among other buildings on the campus. The grounds cover an area of 140 acres. Golf course, tennis courts, athletic field, and riding paddock are attractive features of the Campus.

# HEALTH CENTER

Because the foundation of education is good health, the program of the college is planned so that careful attention is given to the physical condition of the students. A Health Center under the direction of the College Physician and two Registered Nurses cares for the students in case of sickness. No extra charge is made in ordinary cases of sickness nor for consultation with the College Physician. To consult any Doctor, other than the College Physician, a student must advise with the College Physician.

# **FACULTY**

It is to your advantage to make the members of the faculty your friends and counselors through college. They are eager to know you.

After you have called, do not hesitate to go again, for they are always glad to see you.

All members of the faculty have office hours. Call on them while you are waiting for class.

When a Lindenwood student receives a note from a faculty member, asking to see her, a prompt response is expected. It will be to your advantage to report as requested to the office of any faculty member who wishes to see you.

#### RELIGIOUS LIFE AND SERVICES

Religious education is given an important place at Lindenwood. Although the college is non-sectarian in matters of religion, it is insistent upon the knowledge of the Word of God and Christian training. Every student during her freshman or sophomore year is required to take two semester hours in the study of the Bible.

Addresses are given during the year by ministers, missionaries, and laymen, upon topics that will give the students a larger vision of Christian work in the world. The Student Christian Association is a most effective organization in the development of the religious life. Pastors of the city are given the names of students who express denominational preference. Each student usually attends the church of her choice every Sunday morning. Some of our students engage in Christian service in the local churches and teach in the Sunday Schools.

# ASSEMBLY

All students, resident and non-resident, attend the regular student assembly of the Lindenwood College Student Association on Tuesday.

#### CHAPEL

All students, resident and non-resident, attend the regular noonday chapel on Monday and Friday.

# CONVOCATIONS

All students attend any Convocations held at eleven o'clock on Thursday mornings, or occasionally in the evening.

#### VESPER SERVICES

Sunday evening vesper services are held for all members of the college community. Music is furnished for these services by the college choir. All students on the campus attend.

HABITUAL ABSENCE FROM STUDENT ASSEMBLY, CHAPEL, CONVOCATIONS, OR VESPER SERVICES IS AN INDICATION THAT A STUDENT IS NOT IN HARMONY WITH THE COLLEGE.

# MARGARET LEGGAT BUTLER LIBRARY

The library building is just east of Roemer Hall. No expense has been spared in providing the best possible light and equipment. There are approximately 35,000 books in the Library besides periodicals and newspapers.

The Loan Desk is found at the entrance, and here all books must be charged and discharged. The card catalogue is found in a cabinet of drawers in the library lobby, and acts as an index to the book collection.

On the ground floor will be found a Club Room and Library Vault.

#### LIBRARY HOURS

The hours of the Library are as follows:

# MONDAY - FRIDAY

7:50 A. M to 12:00 M. 1:00 P. M. to 5:30 P. M. 7:00 P. M. to 10:00 P. M.

#### SATURDAY

9:00 A. M. to 12:00 M. 1:00 P. M. to 4:00 P. M.

#### SUNDAY

2:00 P. M. to 5:00 P. M. (Reading Rooms only. No books issued.)

The stacks are open to students and faculty.

#### RULES REGARDING THE LOAN OF BOOKS

#### RESTRICTION OF CIRCULATION

During Library hours books which are needed for class work are kept in the Library. Books belonging to the classes named below are not issued from the Library:

- (a) Magazines, bound and current.
- (b) General reference books; i. e., all encyclopedias, dic, tionaries, atlases, and other books of reference.

#### FINES

Stack books are issued for two weeks. Every book kept longer than two weeks becomes subject to a fine of two cents a day. Library privileges will be withdrawn when a student has a fine that exceeds \$2.00.

RESERVE BOOKS.—A reserve book, i. e., a book kept in the Library because needed for class work, may be taken out at 9:00 P. M. and returned at 8:00 A. M. the following morning. Failure to return such books on time incurs a fine of ten cents for each hour books are late.

RESERVATION.—Arrangements are made at the Loan Desk for reservation of books to be taken for overnight use. CHARGING.—Every book taken from the Library must be charged at the Loan Desk. For failure to observe this rule the fine will be twenty-five cents for the first offense, and on repetition of this offense all Library privileges will be forfeited for one month.

RETURN OF BOOKS.—Every book taken from the Library must be returned at the Loan Desk, where the charge for it will be cancelled. Borrowers remain responsible for books as long as the books are charged to them.

RECALL OF BOOKS.—All books taken from the Library are subject to recall by the Librarian and must be returned immediately upon receipt of a recall notice.

RIJLES REGARDING THE USE OF BOOKS IN THE LIBRARY

Books should be used, as far as possible, near the shelves in which they belong. To avoid misplacement, all books should be left on the tables; never returned to the shelves.

#### RESERVED BOOK SECTION

- Reserve books are obtained from the desk assistant, and must be returned to the desk.
  - 2. Only one reserve book may be taken at a time.
- 3. Reserve book cards must be left at the desk with the borrower's name and the hour taken written on the card.

Ink, except in fountain pens, must not be used in the Library.

All are expected to co-operate in preserving quiet and order at all times. Be especially quiet in entering and leaving the Library.

# TEACHER PLACEMENT SERVICE

The department of education maintains a placement service for all students of the college who prepare to teach. All students who qualify to teach should register for the placement service early in their last year of residence. Credentials will be compiled for each student, and permanent files will be kept. The service will be available to the student as long as she may desire to use it. There is no charge.

#### COLLEGE PUBLICATIONS:

#### LINDEN LEAVES

Linden Leaves, the Lindenwood Annual edited by a student staff, is published for the purpose of providing a living record of life on campus. Students interested in working on the annual should make arrangements with the editor early in the year.

# LINDEN BARK

The "Linden Bark" is published every other Tuesday during the school term by members of the journalism class. The paper is a member of the Missouri Collegiate Press Association.

#### LINDENWOOD COLLEGE BULLETIN

The Lindenwood College Bulletin is published monthly and is sent to all students and alumnae of the college without charge-

# Activities and Organizations

# **ACTIVITIES AND ORGANIZATIONS**

Going to class and preparing your lessons for the next day is only a part of your college life. Most students participate in many activities. There are clubs and organizations on the campus that meet the demands and the varied interests of the Lindenwood students. You will be sure to find one or more that appeals to you.

# TOCAL HONOR SOCIETIES:

# ALPHA SIGMA TAU

Membership in Alpha Sigma Tau is the highest scholastic honor Lindenwood College confers upon students in the College of Arts and Science. At the time of her election the candidate must have completed, with no grade lower than M, three consecutive semesters' work, averaging not fewer than sixteen hours a semester. This work must average at least fourteen hours a semester in courses offered by the College of Arts and Science and those courses offered by other departments of the College which count toward the Bachelor of Arts degree. Only those vocational hours accepted toward the Bachelor of Arts degree may be included. The members of this honor society are chosen by faculty vote.

We urge every student in the College of Arts and Science to have this honor as her goal. It requires no more hours of work than an arts and science student should take in order to meet the graduation requirements. It does require, however, that the student take the number of hours recommended for each semester, and that her work be consistent. To meet the other requirement, it takes no more character and no more loyalty than every student should have.

# NATIONAL DEPARTMENTAL HONOR SOCIETIES:

# ALPHA PSI OMEGA

#### Psi Cast

The purpose of this fraternity is to create a greater interest in Dramatic Art. Students enrolled in the Department of Speech and Dramatics and all other students who are interested are eligible to membership. Election to membership is possible only after the student fulfills a specified number of requirements.

#### BETA PI THETA

Theta Xi is the Lindenwood chapter of Beta Pi Theta, the national French honorary fraternity. Its membership requirements are an S in all French courses and an M average in all other subjects. Candidates for membership must write a theme in French, read in French and report on a play, a novel, and a short story. They must also memorize fifty lines of French poetry. The purpose of the organization is to make French culture and ideals more real to the students and to give them an opportunity to speak this language outside of class.

# FUTURE TEACHERS OF AMERICA

Future Teachers of America is affiliated with the National Education Association and the Missouri State Teachers' Association, and its members hold membership in those organizations. By virtue of their membership in the N. E. A. and M. S. T. A., all members receive the "Journal of the National Education Association" and the "School and Community," and a number of other books and pamphlets pertaining to education.

# HOME ECONOMICS CLUB

The Home Economics Club of Lindenwood College is affiliated with the State and National Home Economics Associations. All students majoring in the Home Economics Department are eligible for membership in the club.

# KAPPA PI

# Kappa Chapter

Kappa Pi is the national honorary art fraternity which is open only to those students who show ability in the department of Art and who have a satisfactory standing in other subjects. Election to membership in the fraternity is the highest reward for conscientious efforts in furthering the best interests of art.

# MU PHI EPSILON

Phi Theta chapter of Mu Phi Epsilon, national honorary music sorority, was organized at Lindenwood College in December, 1932. Membership in this sorority is the highest aspiration and goal of those enrolled in the Music Department. To qualify, a student may be admitted in her sophomore year, provided she is in the upper fifth of those students taking music subjects. She must have attained from members of the music faculty a recommendation pertaining to her proficiency and character.

# PI GAMMA MU

The Missouri Delta Chapter of Pi Gamma Mu was organized at Lindenwood College in December, 1929. The purpose of this fraternity is the inculcation of the ideals of scholarship, scientific attitude, and social service in the study of all social problems. Its aim is greater co-operation among students of the several branches of social science.

# FOETRY SOCIETY

The Lindenwood Chapter of the College Poetry Society was established in May, 1932. Membership in this society is determined by the ability either to write or to criticize poetry intelligently. The objective of this organization is to further the writing and the appreciation of poetry. Interest in poetry has been stimulated in the college by this organization.

# SIGMA TAU DELTA

Sigma Tau Delta is a national honorary English fraternity. Its purpose is to encourage creative writing, to develop appreciation of great literature, and to foster a spirit of fellowship among people interested in the study of English. Candidates must have published about one thousand words and must have a major or minor in English, an average of S in English, and a standing in the upper third of the class for sophomores and juniors, a general average of M for seniors.

# TAU SIGMA

Tau Sigma is the national honorary dancing fraternity. Any undergraduate student who successfully passes a dance test and who is elected by two-thirds of the active charter is eligible for pledging. She is eligible for initiation after dancing in one public performance and after being a pledge for one semester, During the school year, Tau Sigma gives one recital of its own and participates in May Day.

#### LOCAL DEPARTMENTAL HONOR SOCIETIES:

# ATHLETIC ASSOCIATION

The Lindenwood Athletic Association is one of the largest organizations on the campus. Any student who passes three beginning sport tests and has an M average is eligible for membership. For earning 500 points, a student is awarded a letter; for 750 points, an emblem; for 1000 points, class numerals; and for 2000 points, a sweater.

A plaque is awarded to the residence hall whose girls have won the greatest number of intramural points during the year.

#### BETA CHI

Proficiency in riding is encouraged by Beta Chi, the riding club. The organization sponsors a horse show at the college each year and competes in the Fall and Spring Horse Shows in St. Louis.

To become a member, a student must be able to saddle and bridle a horse, mount and dismount correctly, and put a horse through three gaits in good form.

# COMMERCIAL CLUB

The Commercial Club is open to students who are taking at least two commercial courses and who are interested in secretarial work as a vocation. Members have the advantage of special meetings devoted to the interests of the business woman.

# DELTA PHI DELTA

Delta Phi Delta is an honorary music fraternity organized to foster a greater love for music. Membership is open to all public school music majors and to freshmen and sophomores who are applied music majors. To be a candidate for membership, a student must have a grade of S in her major subject and a general average of M.

#### DER DEUTSCHE VEREIN

The objective of Der Deutsche Verein is to further interest in the German language, literature, and culture. The German Club holds meetings at which the members are required to speak German; the annual Christmas party has the true German atmosphere. The Club is open to students studying German who make a semester grade of S.

#### EL CIRCULO ESPANOL

El Circulo Espanol is composed of students doing exceptional work in Spanish. It strives to foster a greater knowledge of the Spanish language and a feeling of friendship for Spanishspeaking countries.

To be a candidate for membership a student must have a grade of S or above in Spanish.

#### PI ALPHA DELTA

The purpose of Pi Alpha Delta, Latin fraternity, is to honor students in the Classical Department who do superior work. Associate membership is provided for those who do not elect their classical courses in Latin. There is a value in the meeting together of students who have a common interest. The purpose of the club is also manifest in "The Roman Tatler," a poster edited by Pi Alpha Delta, to show how widely classical material is used in our literature and in our everyday life.

# TERRAPIN

Terrapin, honorary aquatics society, is the organization on campus whose purpose is to further good swimming among Lindenwood students. Members serve as life guards and instructors during "open pool", which they sponsor. In the spring, members of Terrapin present a water pageant.

# TRIANGLE CLUB

The Triangle Club was founded in 1930. The purpose of this organization is to promote interest in biology, chemistry, and mathematics among students of Lindenwood. Students who have achieved a grade of S or E in three courses in the field of science, and who have an average of M in other subjects, are eligible to membership in the Triangle Club.

#### ORGANIZATIONS:

# AMERICAN RED CROSS

The Lindenwood College Red Cross Unit is a member of the St. Charles County Chapter of the American Red Cross.

# CHILDREN'S THEATRE OF THE AIR

... The Lindenwood College Children's Theater of the Air presents another in a series of radio plays, written and enacted by members of the radio class at Lindenwood" has been the familiar opening announcement from Station KFUO, St. Louis, introducing the regular broadcasts of the Lindenwood players. Students of the radio classes consider themselves fortunate to have this practical experience in radio work.

#### **CHOIR**

Students are urged to try out for the choir if they have musical ability. Do not be afraid to try. One hour of college credit is allowed for choir work. The choir sings each Sunday evening at the vesper service. Concerts of seasonal music are given at Christmas, Easter, and Commencement. Frequently the choir sings in various St. Louis churches.

# **ENCORE CLUB**

The Encore Club, formed in 1939, has been active in receiving and welcoming new students to the Lindenwood campus. To qualify for membership in this "come again club", a student must have had a relative enrolled at Lindenwood at some time in the past.

The object of the club is to foster the idea that if one member of a family attends Lindenwood, others will be sure to

follow.

#### INSTRUMENTAL ASSOCIATION

The Instrumental Association is composed of all students who are capable of playing an instrument in one of the four divisions of the organization—the symphonic band, the marching band, the orchestra, the swing band. At various times during the year, the organization gives public concerts. At these concerts, students of outstanding ability have an opportunity to perform as soloists. One hour of college credit is allowed for Instrumental Association work.

# INTERNATIONAL RELATIONS CLUB

The International Relations Club is a branch of the National International Relations Clubs sponsored by the Carnegie Endowment for International Peace. The purpose of the club is to promote an active interest in international affairs and to create an appreciation of the need for intelligent world citizenship. Any student on the campus is eligible for membership.

# LEAGUE OF WOMEN VOTERS

It is a member of the State League of Women Voters, sponsored by the Missouri State League. The purpose of this league is to create a greater efficiency in government and an appreciation of the need of intelligent citizens. The League of Women Voters is open to any member of the student body.

# **ORCHESTRA**

It is an honor to belong to the College Orchestra which appears in concert at different times through the year. It is composed of all students who are capable of playing an instrument and of sight reading music. One hour of college credit is allowed for orchestra work.

# PRESS CLUB

The Press Club is composed of an ambitious group of scribblers. Members are those students who make up the staffs of the Linden Bark and the Linden Leaves, and their chief aim is to encourage and develop journalistic talent. Meetings are informal and "chatty".

# STATE CLUBS

There are various state clubs on the campus

# STUDENT CHRISTIAN ASSOCIATION

The Student Christian Association, to which all students may belong, has bi-monthly meetings including book reviews and lectures on current religious topics.

# THE CLASSES

Each of the four college classes is organized so that every student has opportunities to participate in the formal and informal social activities of her class. Planning for date dances is the most fun!

#### DAY STUDENTS

The St. Charles students have an active organization that plans interesting events during the year. Their room in Roemer Hall, near the post office is a center for lively discussions.

# WHO'S WHO

WHO'S WHO AMONG STUDENTS IN AMERICAN UNIVERSITIES AND COLLEGES lists students chosen on the basis of academic success, intelligent participation in student organizations, and desirable campus citizenship. A biography of each student appears in the book. In 1946-47, nine Lindenwood seniors were elected.

# STUDENT ACTIVITIES COMMITTEE

The Student Activities Committee is composed of the Director of Student Guidance and Personnel, the College Bur-

sar, one faculty representative, and the secretary of the committee, the President of the Lindenwood College Student Association, the President of the Student Christian Association, and the President of the Senior Class. This committee considers the budgets of the various clubs and organizations of the college and arranges for the distribution of funds. The \$30.00 student activity fee which is included in student expenses for the year, covers admission to the lecture-concert convocations and current expenses of the various clubs and organizations.

To insure a fair distribution of offices and duties in extracurricular activities, the Student Activities Committee publishes a point system. Every office and duty is evaluated according to the amount of work involved, and no student may carry a load which totals more than 15 points

Likewise, participation in college plays and entertainments is supervised to enable many students to take part during the year. A student must have a scholastic standing of at least M, and the approval of the committee, before she is eligible to participate in college plays and entertainments.

On December 12, 1940, the Student Activities Committee, with the approval of the Lindenwood College Student Council, passed the following regulations:

- 1. "No gifts or flowers are to be placed upon the stage at music, dramatic art, or dance recitals, or handed to students while they are on the stage; except in the case of flowers sent by parents or other relatives, these may be placed on the stage before a recital begins.
- It is not in line with college policy for students to give gifts to ushers and other persons who assist at recitals and entertainments.
- 3. It is not in line with college policy for any member of the faculty or the administration to accept a gift from any student."

# STUDENT ACTIVITIES POINT SYSTEM

# BASED ON A MAXIMUM OF 15 POINTS

STUDENT COUNCIL

STODERT COCKOIL	
President	
Vice-President.	4
Secretary-Treasurer	
Class Representatives	
Chairman of Student Counselors for Freshmen	4
ANNUAL BOARD	
Editor	12
Business Manager	11
Assistant Business Manager	
Advertising Manager	11
Other Editors	6
Assistants.	3
TUDENT CHRISTIAN ASSOCIAITON	
President	8
Vice-President	
Secretary	3
Treasurer	3
Committee Chairmen	
ATHLETIC ASSOCIATION	
President	8
Vice-President	
Secretary	
Treasurer	3
D 137 1	2

COLLEGE CLASSES	
President	5
Vice-President	I
Secretary	I
Treasurer	2
Council Members	I
HONORARY SOCIETIES	
President	5
Vice-President	
Secretary	2
Treasurer	2
DEPARTMENTAL CLUBS	
President	
Vice-President	
Secretary	1
Treasurer	
Other Officers	1
STATE CLUBS	
President	1
Vice President	

# RESIDENCE COUNCIL

President	5
Hall Presidents	3
Hall Representatives	2

Secretary

Treasurer

STUDENT ACTIVITIES COMMITTEE

# Community Living-Residence Hall and Campus Regulations

# COMMUNITY LIVING

The college takes the place of the home while the student is in residence, and every effort is made to foster democratic living. The greatest individual freedom consistent with the best interests of all is the objective. Each student may seek counsel on matters pertaining to her welfare in the Office of Student Guidance and Personnel. Individual responsibility is encouraged.

Lindenwood College maintains five modern residence halls. Each hall provides living rooms; bedrooms; recreation rooms; pressing rooms; reading nooks with daily newspapers, current periodicals, fiction and non-fiction books, and many other features that add to the comfort and happiness of the students. Teas and birthday parties in the residence halls are pleasant occasions; in fact, the whole atmosphere is one of family life all through the school year. Loyalty to the hall is strong, and it is within these units that most friendships are formed Hall organization aims to promote scholarship, enrich social life, and develop a respect for community life and social living.

Each residence hall furnishes a suite of rooms for the social activities of the students. A suite consists of a kitchenette, dinette, and recreation room where students may prepare refreshments for small groups of friends and entertain them in various ways. In the kitchenettes will be found electric refrigerators, electric stoves, toasters, grills, as well as complete services of china and silver adequate for the preparation of food for the many parties and other celebrations that take place.

In each hall there is a Head Resident, who acts as a bostess and a counselor to the students. Each hall is governed by a hall president and her staff elected by the members of the hall. Hall staffs constitute the Residence Council.

# THE HALL

Furniture: Furniture may not be moved from one residence

hall to another, or from one room to another, without permission from the Head Resident. Any injury done to furniture or furnishings will

be charged to the student.

Laundry: Each hall makes provision for laundry collection; however, the expense for laundry is a personal

item.

of the College.

Arrangements for laundry and other personal services may be made with the Head of the Residence Hall.

Rooms: Students may not change rooms or roommates without written permission from the Secretary

If it should happen that a student living in a double room finds it impossible to select her own roommate within two weeks after one-half of the room has been declared vacant, the college shall assume the responsibility of selecting a roommate for her.

Any student, who consistently finds it impossible to keep her room in the residence hall in an approved condition, may be denied residence in the hall in which she lives.

Solicitors: No solicitors or salesmen of any kind are permitted in the residence halls, or on the campus.

Storage: Trunks and traveling bags may be stored in the basement of the residence halls. There is no charge for this storage. If a student prefers, she may keep her trunk in her room.

may keep her trunk in her room

# REGULATIONS FOR RESIDENCE HALLS

# I. QUIET:

1. Quiet shall be maintained in the residence halls-

Week days (except Saturdays): 8:30 A. M. to 11:30 A. M. 1:30 P. M. to 4:30 P. M. 7:30 P. M. to 6:45 A. M.

Saturdays: Until 9:30 A. M. After 12:00 midnight

Sundays and Holidays: Until 10:00 A. M. and after 8:30 P. M.

2. It is expected that a student will stay in her own room after 11:00 P. M. A radio, a record playing machine, or a type writer should not be used after 11:00 P. M. On Saturday nights students must be in their own rooms by twelve midnight. Pianos in the living rooms should not be used after 10:00 P. M., any night in the week, including Saturday and Sunday.

#### II. STUDENT ROOMS:

- Fathers and brothers are allowed in the rooms of students with permission from the Head Resident.
- Always advise your Head Resident when you plan to stay out of your own room on Friday or Saturday nights.
- 3. Each student is individually responsible for the condition of the room in which she lives. Charges for damage to the room or to the furniture will be made. Tacks and nails must not be briven into the walls, and pasting pictures on the walls is prohibited. Bulletin boards are provided for this purpose.
- The college is not responsible for money, jewelry, or other articles of value left in student rooms.

- 5. Rooms must be cleaned by 9.00 A. M. daily.
- No cooking is allowed in student rooms. Kitchenettes are provided for this purpose.
- Pressing rooms are provided for the convenience of students. No pressing may be done after 10:00 P. M. during the week.
- 8. NO STUDENT MAY USE AN ELECTRIC HAIR DRYER OR AN ELECTRICAL FAN IN HER ROOM UNLESS IT HAS BEEN CHECKED AND APPROVED BY THE COLLEGE ELECTRICIAN. ALL ADDITIONAL WIRING SHOULD BE CHECKED BY THE COLLEGE.
- All cases of illness should be reported promptly to the Head Resident, whose duty it is to call the Health Center.

# III. LIVING ROOMS AND RECREATION ROOMS:

- Students use the living rooms and the recreation rooms at anytime, and on any day of the week until 11:00 P. M.
- Dates may be entertained in the living rooms and in the recreation rooms.

#### IV. LIGHTS:

- 1. At 11:00 P. M. daily, except at 12:00 P. M. on Friday and Saturday, the buildings are locked by the Head Residents and the lights are turned off in the living rooms and in the halls.
- All lights in students' rooms should be turned off by twelve midnight except on Saturdays when they should be turned off by 12:30 A. M., and except during the final examination period.

# V. TELEPHONES:

- I. In each residence hall will be found the following telephones: A house phone for campus use only, a Bell telephone for local (St. Charles) calls only, and a paytelephone for long distance calls.
- ABSOLUTELY NO LONG DISTANCE CALLS MAY BE MADE ON THE LOCAL TELEPHONE.
- Students will be called to the outside telephones at anytime from 7:00 A. M. until 11:00 P. M.
- 4. All telephone calls should be limited since there may be others waiting to use the phone. Local calls should be limited to 3 minutes; long distance calls should be limited to 5 minutes.
- 5. House telephones may be used anytime except between 11:00 P. M. and 8:00 A. M.
- The telephones in each residence hall are placed there for the convenience of the residents of that hall and are, therefore, not to be used by students from other halls.

#### VI. GUESTS:

- The college does not have guest rooms, but friends, sisters, and cousins, may be overnight guests on Friday and Saturday, if space is available in the Residence Halls. No overnight guests are entertained during the month of September or during the final examination periods. It is understood that the same person will not be a campus guest more often than once a month.
- Arrangement for the entertainment of guests must be made in advance with the Head Resident. Guests are requested to sign the guest book in the Residence Hall upon arrival.
- After the opening month of college it will be possible for students to have a limited number of guests in the dining room, unless an emergency arises in the food service. Arrangements for girl triends, sisters, and

cousins, to have meals in the dining room over the weekend must be made through the Head Resident before Thursday morning. Tickets should be purchased from the Office of the Dietitian 24 hours in advance of the time the tickets are to be used. A student may invite any member of her family to any meal in the dining room over the weekend, provided a guest ticket is secured 24 hours in advance from the Office of the Dietitian. In order to meet all of the requests for family guest tickets in the dining room, it is understood that a student will not invite her family more often than once a month.

Following are the prices for meal tickets at the present time:

Breakfast—25c Lunch or Sunday Tea—25c Dinner—75c

#### VII. DATE DANCES:

- 1. College dances will end at twelve midnight.
- Dates must leave the campus within one-half hour after a dance ends.
- No student and her escort attending a dance may leave the campus, and return to the campus during the course of the dance.
- 4. The college does not approve of students leaving the campus after a dance, unless there is a written statement of consent from the parents, or guardian, on file in the Office of Student Guidance and Personnel.

#### DINING ROOM

- I. There is no place where refinement and good fellowship are more clearly shown than in the dining room. Graceful and charming table manners are the means by which we show our own self-respect and our regard for our friends.
- II. Hours for meals in the dining room (unless otherwise announced) are:

Week-days - Breakfast 7:30 to 8:05 Lunch 12:25 Dinner 6:00

Saturdays - Breakfast 8:00 to 8:30 Lunch 12:25 Dinner 6:00

Sundays - Breakfast 8:00 to 8:30 - Dinner 12:45 - Tea 5:50

# GENERAL REGULATIONS

I. THE LINDENWOOD COMMUNITY OF STU-DENTS AND FACULTY FINDS IT ADVISABLE FOR EVERY STUDENT TO ATTEND CHAPEL, VESPER SERVICES, AND CONVOCATIONS.

#### II. BOAT RIDING OR CANOEING:

 Permission for boat riding must be filed in the Office of Student Guidance and Personnel by either the parents or the guardian of the student concerned.

#### III. MOTORING:

- UNDER NO CONDITION MAY A STUDENT OF LINDENWOOD COLLEGE DRIVE, OR RIDE, IN HER OWN CAR, UNLESS ACCOMPANIED BY A MEMBER OF HER FAMILY.
  - UNDER NO CONDITION MAY A STUDENT OF LINDENWOOD COLLEGE DRIVE ANY CAR UNLESS ACCOMPANIED BY THE OWNER OF THE CAR.
  - 3. UNDER NO CONDITION MAY A STUDENT OF LINDENWOOD COLLEGE PARK HER CAR ON THE COLLEGE CAMPUS, OR ON THE STREETS OF ST. CHARLES, OR IN A GARAGE IN ST. CHARLES OR ST. LOUIS, UNLESS A MEMBER OF HER FAMILY ACCOMPANIES HER.

#### IV. FLYING:

 Written permission to travel by air must be filed in the Office of Student Guidance and Personnel by the student's parents, or guardian.

# V. USE OF ALCOHOL:

I. LINDENWOOD COLLEGE PROHIBITS THE DRINKING OF ALCOHOLIC BEVERAGES. NONCONFORMITY TO THIS RULE CONSTITUTES SUFFICIENT CAUSE FOR THE COLEGE TO ASK A STUDENT TO WITHDRAW.

VI. IF A STUDENT PLANS TO GO ANY PLACE OTHER THAN TO HER OWN HOME DURING A COLLEGE VACATION, OR AT THE CLOSE OF SCHOOL, SHE MUST FILE WRITTEN PERMISSION IN THE OFFICE OF STUDENT GUIDANCE AND PERSONNEL. THE COLLEGE DOES NOT APPROVE OF STUDENTS VISITING IN THE AREA OF ST. LOUIS AND ST. CHARLES AFTER THE COLLEGE CLOSES FOR THE YEAR.

## VII. RECREATION AND SPORT CLOTHES:

- Sport clothes may be worn on the Campus on Saturday until 5:00 P. M., and on Sunday until 10:00 A. M. Shorts are not approved for campus wear except when actively engaged in sports. Under no conditions may shorts be worn to the Tea Room.
- Sunbathing in season, not before May 1st, is permitted on the golf course near the first tee and on the terrace west of the sidewalk leading to the tennis courts. Students wear clothing equivalent to shorts and halter tops.
- 3. Students may ride bicycles on Saturday between the hours of 9 A. M. and 5 P. M. in groups of three or four. Caution should always be used in avoiding streets and highways that have heavy traffic on them. The approved form of dress for riding is blue jeans. When going to and from the Bicycle Rental Station, students are expected to use taxi service, if blue jeans are worn.
- 4. The ovens on the golf course may be used by students for picnics and steak fries during the months of September, October, May, and June. Permission must be obtained for the use of the ovens in the Office of Student Guidance and Personnel. Wood will be furnished upon request.

# PROVISIONS FOR ABSENCE FROM THE CAMPUS

#### I. SIGNING OUT:

- A. All absences from the campus at any time must be registered by the student upon leaving, and cancelled immediately upon returning.
  - 1. Any student leaving the college campus must sign in the office of the residence hall, her name, the time, and the place she is going. If going away for overnight, she must sign the name, address, and telephone number of the person she is visiting. Upon her return, she must sign in, registering the hour and the date.
  - In the office of each residence hall are found the folowing books: A St. Charles Book, a St. Louis Daily Book, a Week-end Book, and a Guest Book.
  - Students should sign Date Cards before 6:00 P. M. for evening dates, and before 12:00 M. for afternoon dates.
  - Students are not required to sign in any book when they leave the residence hall to go anyplace on the campus,
  - Students are asked to sign out when they accompany a member of the faculty on field trips.
  - Week-end houseparties must be registered, in advance, with the Head Resident.
- .B. All absences from the campus over the week end must be registered before Friday morning.
  - Arrangements to leave the campus over the week end will be provided for, in general, on the blank that parents or guardians will be asked to sign. It is understood that students will advise with the Head Resident before signing in the Week-end Book. Be very careful in regard to signing in this book because these are permanent records of the college.
  - STUDENTS SHOULD RETURN TO THE CAM-PUS FROM WEFK-END VISITS BY 5:30 P. M. ON SUNDAY

# II. ST. LOUIS AND ST. CHARLES:

#### STUDENTS OF ALL CLASSES

- Students go to St. Charles at any time during the day, returning to the campus by 5:45 P. M.
- Students sign out during the evening until 9:30 P. M. provided there are four in the group.
- Students attend lectures, concerts and theaters, in St. Louis.
- When students make arrangements to be off-campus after 6:00 P. M., it is understood that they will be in a group of four, and will return by 10:45 P. M.
- Arrangements for dates must be made in advance with the Head Resident of the hall.
- All dates call for students at the Residence Halls unless special arrangements are made to meet elsewhere.
- All students have twelve o'clock dates on Friday and Saturday nights.
- Students visiting in the St. Louis area continue to be under the same college regulations as if they remained on campus.
- It is understood that a student will not date for more than four or five hours during one day.

#### A. SENIORS:

- Seniors go to St. Louis any day during the week, (provided it does not conflict with their classes) returning to the campus by 10:45 P. M.
- Seniors leave the campus with or without dates any time on Sunday except during vesper hours, returning to the campus by 10:45 P. M.
- Seniors go out to dinner and the movies any night during the week returning to the college by 10:45 P. M.
- Seniors have two twelve o'clock dates per month in addition to the regular twelve o'clock dates on Friday and Saturday nights.
- Under certain circumstances seniors may date twice during the week.

#### B. JUNIORS:

- Juniors go to St. Louis twice a week, (provided it does not conflict with their classes) returning to the campus by 10:45 P. M.
- Juniors leave the campus with or without dates at any time on Sunday except during the vesper hour, returning to the campus by 10:45 P M.
- Juniors go out to dinner and the movies any night during the week returning to the college by 10:45 P. M.
- Juniors have one twelve o'clock date per month in addition to the regular twelve o'clock dates on Friday and Saturday nights.
- Under certain circumstances Juniors may date twice during the week.

#### C. SOPHOMORES:

- Sophomores go to St. Louis on Saturday returning to the college by 10:45 P. M.
- 2. Sophomores go to St. Louis once a month on Sunday, with or without dates, returning to the campus before vesper service. Sophomores may have off-campus dates on Sunday night, after vespers, returning by 10:45 P. M. Sophomores go out to dinner, with or without dates, on Sunday and to the movies in St. Charles in the afternoon, returning to the campus by 5:30 P. M.
- Sophomores go to St. Louis once a month during the week after their classes for the day are over, returning to the college by 10:45 P. M.
- Sophomores go out to dinner and the movies, with or without dates, on Friday and Saturday nights. They go out on one other night, with or without dates, returning to the campus by 10:45 P. M.

#### D. FRESHMEN:

- 1. Freshmen are limited to one Saturday in St. Louis (returning to the campus by 10:45 P. M.), or to one week end off-campus (returning on Sunday by 5:30 P. M.), every three weeks.
- Freshmen go out to dinner and the movies, with or without dates, on Friday and Saturday nights only.
- Second Semester Freshmen go out to dinner and the movies one other night exclusive of Sunday, returning to the campus by 10:45 P. M. This is not a date night.
- 4. Freshmen may go out to dinner with or without dates on Sunday, and to the theater in St. Charles in the afternoon, returning to the campus by 5:30 P. M. Freshmen have dates on the campus on Sunday nights until 10:45 P. M.
- Freshmen may have off-campus dates on Friday and Saturday nights returning to the campus by 12:00 P. M.
- 6. All first dates for Freshmen should be on campus.

## Places You Will Want To Find

Soon after your arrival at Lindenwood you will want to find the following places. Each of them will play an important part in "your life at Lindenwood".

#### THE BANK

The College Bank is located on the first floor of Roemer Hall, and is open daily from 8:30 to 9:30 A. M., and 1:30 to 2:30 P. M., and from 8:00 to 10:00 A. M. only, on Saturdays. Students are urged to deposit their money here to insure its safety. Carrying money about or leaving it in your room often-times leads to carelessness and loss. The college stands responsible only for money placed in its care. The bank is for "depositing," not borrowing. Checks drawn by students on their parents or guardians will not be honored except when written instructions for such privileges from parents or guardians are on file in the bank.

#### BOOK STORE

The College Store is located in the Post Office. Here general supplies of books, stationery, sheet music, ink, pencils, pennants, pillows, college jewelry, etc., may be obtained. Regulation gym uniforms, and tank suits to be used in the swimming pool, may be purchased here. All students wishing to have garments dry cleaned may leave them at the Book Store.

#### POST OFFICE

The Post Office is located on the ground floor of Roemer Hall. A lock box is assigned to every student. Only the box assigned to you is accessible for your mail. A college woman assumes responsibility for getting her OWN mail and for carrying her own keys.

The Post Office is known as Station 3 of the St. Charles Post Office and is conducted under the usual regulations. Packages may be mailed here, stamps bought, etc., as in any Government post office. In each hall are mail boxes for outgoing mail, which is collected twice a day.

#### **EXPRESS OFFICE**

Express packages may be sent from the office of the Superintendent of Buildings and Grounds. His office is on the ground floor of Roemer Hall, and is open from eight in the morning until five in the afternoon.

#### MR. MOTLEY'S OFFICE

More than once your feet will lead you to this office for information. You may not change rooms, or roommates, without first talking it over with Mr. Motley, and obtaining a written permission from him to do so. He can tell you just what train to take to get you home with great speed. See Mr. Motley, too, for theatre tickets and all transportation arrangements.

## THE B. KURT STUMBERG HEALTH CENTER

In case of sickness, students are placed in the care of the college physician, registered nurses, and an assistant, who have charge of a well-equipped Health Center.

Office consultation of the college physician during his office hours is free to the students. In case of serious sickness, requiring a private nurse or special attention of a physician, the student bears the additional expense.

## THE TEA ROOM

The Tea Room is the attractive brown cottage just opposite Roemer Hall. It is the meeting place of the campus and is reached from the residence halls via the "coke walk". (Just ask any upperclassman where that is.)

The Tea Room is open for the accommodation of students from 7:30 A. M. to twelve noon; 2:00 P. M. to 5:00 P. M.; and 8:30 P. M. to 9:30 P. M. on Tuesday and Thursday. Sunday hours: 8:30 P. M. to 10:30 P. M.

# RECREATION ROOMS IN THE RESIDENCE HALLS

You will find the recreation room in your hall on the ground floor. You may use this room anytime you wish—see how much fun it is to cook your dinner there some evening. Dates may be entertained in the recreation rooms at anytime.

#### LIBRARY CLUB ROOM

The Library Club Room is on the ground floor of the Margaret Leggat Butler Library, just next to Roemer Hall. It is furnished with attractive rugs and colorful furniture; adjoining the Club Room is a kitchenette with electric cooking and refrigerating equipment. The Club Room is used extensively by student groups and faculty members.

You will find the Club Room open from eight in the morning until ten in the evening. Students may go there at anytime during those hours, unless there is a regular club meeting or some other attraction scheduled there on the weekly calendar. You will find recordings of beautiful music and a radio to amuse you.

## SIBLEY CLUB ROOM

The Sibley Club Room is located on the ground floor of Sibley Hall. It has been refurnished with attractive modern furniture. It is used for Club meetings and for other events scheduled on the calendar.

## SWIMMING POOL

The swimming pool is in Butler Hall, near the gymnasium. Watch for the hours of "open pool", and earn extra points for the Athletic Association.

## **GREENHOUSE**

You will find the Greenhouse back of Sibley Hall under the water tower. Visit it now and then—it always has some thing lovely to offer.

## LITTLE THEATRE

The Little Theatre will be found on the ground floor of Roemer Hall. Watch for the announcements of plays and speech recitals to be held there. The stage is fully equipped, and attached to the theatre proper is a workshop where all the scenery is built and painted for the productions.

St. Charles - St. Louis

## HISTORY OF ST. CHARLES

St. Charles is rich in historical interest. It was the first white settlement north of the Missouri River, and the first after St. Louis west of the Mississippi, with the exception of the Spanish settlements in the far southwest. The village was called "Les Petites Cotes" (The Little Hills) by Louis Blanchette, founder of St. Charles, in 1769, and was known by this name until 1791, when it was renamed "St. Charles".

In 1820 the first Missouri Legislature met in St. Louis and St. Charles was chosen the capital of the state. For five years the assembly met here, until it was moved to the more central location of Jefferson City. The old building where the Legislature met still stands at 212 South Main Street.

Today, St. Charles, a city of fifteen thousand people, is in the very heart of transportation facilities for all parts of the United States. Bus service between St. Charles and St. Louis, a distance of twenty miles, is maintained every thirty minutes. The advantages of suburban and the privileges of city life are afforded Lindenwood students. The best concerts, lectures, and operas are of great interest to them, and the art museum and centers of culture are always open to Lindenwood students.

## ST. CHARLES CHURCHES

Kingshighway Baptist Church - 400 North Baptist:

Kingshighway

Episcopal: Trinity Episcopal Church - 520 North

Benton

Evangelical: St. John's Evangelical and Reformed Church

- 405 South Fifth Street

Lutheran: Immanuel Lutheran Church - 103 South

Sixth Street

Fifth Street Methodist Church - 206 North Methodist: Fifth Street

First Presbyterian Church - 124 South Presbyterian: Fifth Street

Jefferson Street Presbyterian Church - 548

Jefferson Street Roman Catholic: St. Charles Borromeo Church - 415 Decatur

St. Peter's Catholic Church - 221 Clay

Street

#### EATING PLACES IN ST. CHARLES

Bekebrede's - 701 Jefferson Street Bright Spot Sandwich Shop - 1112 Clay Street Cappel's Bungalow Cafe - 1145 Clay Street Duquette Cafe - 325 North Second Street The Princess - 240 North Kingshighway Ahrens Confectionery . 301 Clay Street Renken's Confectionery - 912 Jefferson Street Rexall Drug Store - 213 North Main Street Standard Drug Store - 116 North Main Street St. Charles Hotel Coffee Shop - 206 North Second Street Tainter's Drug Store - 115 North Main Street Bus Station Cafe - 401 North Second Street

Roxy Theatre - 218 North Main Street Strand Theatre . 220 North Second Street

#### ST. LOUIS

St. Louis, "The City Surrounded by the United States", is representative of all elements of American life. Because of its central location, historical background, and position as inland capital of the nation, it combines the hospitality of the South, the industry of the North, the democracy of the West, and the culture of the East.

Founded on the west bank of the Mississippi River in 1764, as a small fur-trading post, St. Louis today is a city of over nine hundred thousand people. It is the foremost city of the Mississippi Valley, the largest city between the Great Lakes and the Gulf, second greatest railroad center in the United States, and the ninth city in rank of commercial importance. It has retained, however, something of the spirit and picturesqueness which went into the making of the rich historical background that is one of its greatest distinctions. St. Louis is a city old in years, but new in spirit, astep with cultural and business progress.

St. Louis has always been associated with Lindenwood College, with its founders and with its benefactors. In addition to campus activities, and the historic activities of St. Charles, Lindenwood students have easy access to St. Louis. In the laboratories of this metropolitan city, they may apply the lessons learned in the classroom.

You will be impressed with this gateway city, located at the junction of the great Mississippi and the Missouri River. The Mississippi River and St. Louis are inseparable—beautiful excursions may be made on the river.

## PLACES OF INTEREST IN ST. LOUIS

Shaw's Garden Jewel Box Forest Park Zoo lefferson Memorial Lindbergh Trophies Soldiers' Memorial St. Louis Public Library Sportsman Park Art Museum Municipal Auditorium Municipal Opera Old Cathedral Old Court House New Cathedral Union Market "Old Man River"

Hotels: Jefferson, Statler, Mayfair, Lennox, Melbourne, Coronado, Chase and Park Plaza

#### INTERESTING PLACES TO EAT

Busy Bee - 417 North Seventh Street Garavelli's - 5701 DeGiverville Fairfax House - 8028 Forsythe Avenue Medart's - 7036 Clayton Road Tea Room - Stix, Baer and Fuller Scruggs, Vandervoort and Barney

Famous-Barr Company
Miss Hulling's Cafeterias - 725 Olive Street and 1103
Locust Street

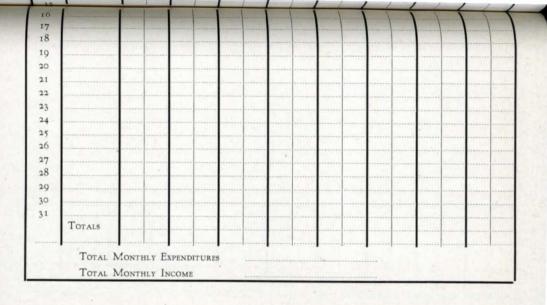
Herz Tea Room - 706 Washington Avenue Town Hall - 6736 Clayton Road

#### THEATRES

Ambassador • 401 North Seventh Street
Fox • 527 North Grand Avenue
Loew's State • 715 Washington Avenue
Missouri • 626 North Grand Avenue
St. Louis • 718 North Grand Avenue
American (legitimate stage) • 516 Market Street
Municipal Opera • Forest Park
(Open Air Theatre)

Budget Your Time and Money BUDGET FORMS

MONTHLY EXPENSE RECORD SHEET SAVINGS SUNDRIES DUES & GIPTS RECREATION TRAVEL SNYCKS CLEANING LAUNDRY & YEAR CLOTHING FURNISHINGS ROOM EXPENDITURE INCOME AND MONTH OF OF ITEMS OF EXPLANATION DATE 8 4 7 0 0 0 H H H H H H



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