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1951

## Lindenwood College Faculty Meeting Minutes, 1948-1951

Lindenwood College

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FACULTY MINUTES

1948-1951

1948-1949

FACULTY MINUTES

1948-49

and 49-50

MINUTES FOR THE FACULTY MEETING

SEPTEMBER 13, 1948.

The first faculty meeting of the college year, 1948-49, was held Monday, September 13, at three-thirty o'clock in the Library Club room. President McCluer opened the meeting with a prayer.

President McCluer announced a faculty meeting for Tuesday morning at ten o'clock and a student-faculty reception on Wednesday evening from seven-thirty to nine in the Memorial Arts building. The President then introduced Dr. Eunice Roberts, Dean of the faculty. Dr. Roberts spoke briefly. She wished the faculty to know that she feels very firm in regard to academic standards. They are not to be compromised. That does not mean that special consideration to help students will be lacking. Along with instruction, the most important thing is character building in connection with courses and formally in curricula. Dr. Roberts believes that we have an obligation to teach a perspective - that we are a part of a world heritage - and that students should have a conception as to where they fit. A semantic approach is good. It is especially important in the instruction of the English language. Education should be functional. The Humanities are functional. Dr. Roberts said that it might seem that she leaned a little more toward the humanities than science, but that was not entirely true. Dr. Roberts expressed herself as being very eager to be of service to the college, to meet all of the faculty members and talk to them with the hope that the faculty would express themselves frankly and she would respond in a like manner. The Dean ended her brief talk by saying that there is no such thing as static education.

President McCluer then called upon the faculty members who had been granted Lindenwood Faculty scholarships to report upon work or travels.

Dr. Parkinson spoke of his summer in Europe, of the conditions prevailing there, and his study in Zurich, Switzerland.

Miss Hankins reported a summer term's work at the University of Washington, Seattle, Washington.

Miss Wurster told of her attendance at Laval University, Quebec, Canada.

The President asked the following to serve on a Unesco Committee: Dr. Roberts, Dr. Chevenger, Mrs. Swanson, Dr. Parker, *Dr. Ely Dawson*.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

## FACULTY DINNER

SEPTEMBER 13, 1948.

Faculty members, wives, husbands and children met for dinner in Ayres Dining room for dinner on Monday evening, September 13. Some members of the Board were present. After dinner, President McCluer introduced the Board members, Dean Roberts, Miss Lichliter, Director of Guidance and Personnel, and the new members of the faculty. The formal part of the meeting was then adjourned, but many members of the administration and faculty remained to chat informally.

Kathryn Hankins  
Secretary

MINUTES FOR THE FACULTY MEETING

SEPTEMBER 14, 1948

The faculty met on Tuesday morning, September, 14 in the Library Club Room, President McCluer presiding. Dr. Parkinson gave the opening prayer.

Dr. M. Dawson, chairman of the counseling committee made recommendations regarding the counseling program.

Dean Roberts commented upon the tests given to students upon entering and said that students should be limited in the number of hours of work carried, if tests were low, and upper classmen should also be limited if their averages were below that required for graduation. Dr. Clevenger followed Dean Robert's suggestion with a motion:

" Any Freshman in the lower third of her high school graduating class or in the lower twenty percentile of the ACE test should be restricted to enrollment for fourteen hours plus physical education and that no upper classman with an average below that required for graduation be permitted to register for as much as the regular load. Each case of exceeding these limits must be approved by the Dean." Dr. Terhune seconded the motion, the motion was carried.

Dean Roberts also asked that the faculty check the class rolls with class cards and bring any discrepancy to her office. She spoke about absence reports, student assistants and rooms for films.

Mr. Colson reported changes in the schedule, and explained the method for making out student schedules.

Miss Lichlighter spoke on counseling and placement work.

Dr. Garnett called a meeting of the faculty who were to assist him with the testing program and President McCluer asked to meet with the new members of the faculty.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

MINUTES FOR THE FACULTY MEETING

OCTOBER 7, 1948

The instructional staff met on Thursday, October 7, in Room 225 at eleven o'clock, Pres. McCluer presiding. Dr. Conover opened the meeting with prayer. The minutes were read and approved. The purpose of the meeting as stated by Pres. McCluer was to pass on certain matters before the catalogue is printed. Dean Roberts presented the material for consideration. Before presenting the catalogue material, the Dean asked for action on two student requests; one student working for an A.A. <sup>certificate</sup> degree will be four and one-half hours short at the end of the first semester. She wishes to leave here at the end of the first semester and transfer these credits, earned elsewhere, back here. Dr. Garnett moved that the right to transfer the credits be granted. The motion was seconded and carried. Another student, a candidate for the A.B. degree wished to leave at the end of the first semester and transfer back fourteen hours. Dr. Garnett moved that we should not recede from our ten hours standard which is liberal. The motion was seconded and carried. Dean Roberts then took up the catalogue material. She said that it was necessary to have a catalogue out very soon, but since we need to put some time in study on a catalogue, it seemed wise to make a few minor changes at present that could be done with ease, and then put further study on a catalogue so that with faculty action, the dean could work upon a new one in the summer. She expressed the hope that our workshop visitor would come after the faculty committees have met and yet soon enough to be of some help to us. An index can be included in this issue. The Dean stated that a list of requirements for the B.S. degree are lacking in the catalogue at present. She hopes that it may be possible to list them as the A.B. requirements are listed. If the areas are so different perhaps there could be a list of core subjects. She asked for a statement from each department, concerned with the degree, listing the requirements in practice now. She wished the same thing to be done for the B.M. degree. These should be in her hands by October 11. Dean Roberts asked for authority to leave out suggested curricula because many times that was interpreted as a "must".

Dean Roberts said that the faculty committee on Educational Policies had recommended that two year



certificates be omitted with the possible exception of Music diplomas. Dr. Thomas said that the Music Diploma indicates work of a student for the A.B. with a major in music. Dr. Clevenger made the motion as it was passed by the committee: That the two year certificates be dropped, that there be no by-passing the requirements for the A.B. degree through taking a certificate. The motion was seconded and carried. The Pres. said that this was not in line with the promotion department and that all the members of the board were not in favor of it, but that he was willing to take the risk. Dean Roberts continued. She wished us to think about changing the numbering system in the catalogue. She suggested a new major area designed for the girl who is to be married--training of course to be on the college level.

The catalogue states that the requirements for graduation are 124 semester hours, exclusive of Physical education and a total of 120 points. The Dean pointed out that a student could graduate with less than an M average, and she felt that the level should be raised. A motion was made and carried that 124 points be required for graduation. She said that we were putting a heavier penalty on a girl who made a D (I) than on one who made an F. Dean Roberts asked the faculty to consider the question of putting in the catalogue a regulation on standards to prevent our having to keep very poor students--a ruling that would allow us to put a student on probation or dismiss her for very poor work (inferior work). Pres. McCluer remarked that such a ruling would protect the college.

D Dean Roberts asked the faculty members who are giving in their classes any slant on the atomic age to give her some notes about what they are doing. Such material had been requested of her for the N.E.A.

There were still some minor changes to be made in the catalogue and since the time was short, it was moved and carried that the faculty authorize the Dean to proceed with these changes according to her own judgment.

The question was raised as to regular faculty meetings. Dr. Thomas moved that every 2nd Thursday in each month at eleven o'clock be taken for a faculty

meeting. The motion carried. Pres. McCluer hoped to keep that Thursday free of Convocations.

The Meeting to organize a state chapter of Unesco and a banquet was announced for Friday and Saturday in St. Louis.

<sup>available</sup> Pres. McCluer announced a coffee hour for every Thursday morning at 11 o'clock in the Library Club Rooms, beginning on Oct. 11.

The following were absent: Mr. Motley, Mr. Colson, Miss Cook, Dr. Marion Dawson, Mr. Greer, Miss Krauthein, Mr. Clayton, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess.

The meeting adjourned.

Kathryn Hankins  
Secretary

## MINUTES FOR THE FACULTY MEETING

November 11, 1948

The instructional staff met on Thursday, the eleventh in the Library Club Room, Dr. McCluer presiding. Dr. Conover opened the meeting with prayer. The minutes were read and approved. In regard to the dropping of all two year certificates, Dr. McCluer announced that the Board of Directors felt that this should be done by a gradual process, not dropping them all at once.

Dr. McCluer announced that faculty committees had been appointed and mimeographed sheets of the lists could be obtained after the faculty meeting. He stated that some committees had been omitted and the educational policy committee and the curriculum committee had been combined. The President then turned the meeting over to Dean Roberts who said that she would speak on Unesco after some other matters had been disposed of. She called upon Miss Lichliter who made the following report upon tests: "The Kuder test taken by the students was an interest test, not an ability test. Three things are looked for: 1, see whether measured interests check with expressed interests; 2, evaluate whenever possible maturation; 3, check interests against ability. We check ability in three ways: 1, we dare not put too much dependence on one test score indicating ability - should find others to supplement; 2, use grades; 3, subjective evaluation of talent. Results, 1, encourage those with high ability to get educational training; 2, turn others toward level at which they can best function; 3, question of transfer - encourage them to stay on here." On a list checked for handicaps to scholastic achievements, Miss Lichliter read the following statements: 75 students claimed poor preparation in high school, 74 had poor memories, 100 cannot concentrate, 57 find outside interests interfere with studying, 125 get nervous on exams, 113 have trouble with essay type exams, 63 do not have enough time to study.

Dr. Parkinson reported on a Conference of Mo. Colleges on Religion. The points to be considered were 1, a re-thinking of religion in terms of higher education; 2, doing something creative in the way of religion; 3, that the college degree should be based somewhat on religious maturity. The flavor of the meeting indicated that chapel exercises had degenerated, courses in religion were

taught by broken down misfits, it was generally agreed that the cards are stacked against doing any religious work in college. What to do about it? The church related colleges should take the lead. Religion must be undisguised -- no apple sauce. It should be related to the guidance program and extra-curricular activities. Moral progress is impossible without an habitual picture of greatness. At Earlam college, Dr. Trueblood is dedicating his life to the cause. There should be a dedicated faculty - no place for agnostics. Pres. Mc Cluer said that we might very well spend an hour in faculty meeting discussing religion in college.

Dean Roberts brought up the question of the Alpha Sigma Tau constitution which is out-moded now with reference to eligibility of members. She asked Miss Hankins to read the section from the constitution. Miss Hankins read the section and stated that the question before the faculty resolved itself into two things: A.S.T. is to be an all college society or just a liberal arts society. Dr. Talbot moved that A.S.T. be open to all candidates for a Bachelor's degree. There was some discussion and then the motion was carried.

Dean Roberts asked that catalogue proof sheets be returned promptly, and that grades be turned in by nine o'clock the 15th.

There was practically no time left for Dr. Roberts' report on Unesco so with a brief request that we educate our classes concerning this great movement, donate professional and other books to be sent abroad, and the statement that the whole movement would be explained in chapel the Thursday following, the meeting was adjourned.

The following were absent: Mr. Motley, Miss Cook, Mrs. Ahrens, Mr. Clayton, Dr. Clevenger, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Madame Lyolene,

*Kathryn Hankins*

Faculty Secretary.

## MINUTES FOR THE FACULTY MEETING

December 9, 1948

The instructional staff met on Thursday, the ninth, in Room 225, Dr. McCluer presiding. Dr. Parkinson opened the meeting with prayer.

Dean Roberts presented the agenda for the year from the Policy and Curriculum Committee. She stated that there were a number of things on the agenda and that certain ones of them would be given priority. She asked the faculty to offer comments or send in to her office any suggestions for the study of these points or other points. The agenda follows:

1. To plan a course for the girl who intends to be married shortly after leaving college--a course that would provide competency in home making and citizenship.
2. Requirements for the B.S. degree.
3. A probation system for poor students.
4. Grading.
5. A consistent plan for marking and numbering courses in the catalog.
6. Ranking according to numbers of hours. (*students*)
7. General education.
8. Attendance problem.
9. Clinical work in reading.
10. An honor program.
11. Transfer students.
12. Crumbling of time patterns.
13. 2 hours' courses.

Probably the planning of the competency course and the honor program will receive priority of consideration.

Dean Roberts had made a study of Lindenwood's grading in comparison with the grading done by 45 colleges which have chapters of Alpha Lambda Delta. In addition she has prepared tables to show how each member of the Lindenwood faculty fits in with this grading system. She raised the question, "are our grades too high?" To offset this high grading we have many teachers and small classes, so perhaps our grading should be a little higher. However, on the basis of the A.C.E. tests, our grades may be too high. Dean Roberts stated that her study of our grading system was in no way a criticism but merely a basis for study. We should give some regard to this because of the large number of students who transfer to other colleges.

In some places there is an honor point value attached to grades. In other schools the honor points for graduation are about the same as ours. The hours also are the same as ours. We give some value to our two lowest grades. The student who receives an "I" is penalized more than the person who receives an "F", because the "F" is just the same as if she had taken no course at all. Lindenwood gives two markings not given by the 45 colleges studied. These are "Incomplete" and "Conditioned." Our grading should be of such a kind that a passing grade will mean that the student has done the work adequately.

In view of the fact that we have fewer failures than the National table shows, faculty members commented as follows: Dr. Marion Dawson said that over the period of years she has been here, she has been given the impression by the administration that she do all in her power to keep the student from making an "F". Even give a second examination if necessary. Miss Karr said that the great amount of tutoring done by Lindenwood students should account for fewer failures. Mr. Bauer said that he felt the task of writing explanations as to the causes of failures might deter some one from giving an "F". President McCluer remarked here that he felt since the majority of faculty members did not have heavy loads that commenting, particularly where the class is small, was advisable. Dr. Terhune said that low grade cards upon which she made no comments were returned to her. Dean Roberts said that about 50 percent of the low grades cards have comments which she had found very useful in talking to the students, but that she would never return the cards for a comment if one were lacking. Dr. Betz said that giving an "I" sets a whole counseling system in motion. Dr. Parker said that she felt that the students should be educated to the idea that an "M" is not a bad grade. An honest "M" means a passing quality of work done. Dean Roberts announced that each faculty member will receive a sheet showing how her grades for last year rank with the National and Lindenwood norm for last year.

Dr. Betz announced that students could take books home over the holidays if faculty members write approval.

Miss Ross announced that a swimming class the first Wednesday after the holidays will be held for faculty members.

The following faculty members were absent: Mr. Motley, Mr. Colson, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Machell and Mr. Rehg.

The meeting adjourned.

*Kathryn Hanline*

## MINUTES FOR THE FACULTY MEETING

January 20, 1949

The Instructional Staff met January 20th at eleven o'clock in Room 225, Dean Roberts presiding. Dr. Conover opened the meeting with prayer. The minutes were read and approved.

Miss Lichliter read a set of recommendations from Student-Faculty Committee on Student Activities, regarding the participation of students in activities and the lessening of the number of activities. Recommendations are appended. Miss Lichliter moved that the recommendations be adopted. Mr. Hume raised the question as to whether an "M" average required for taking part in activities would refer to a class project in dramatics if a class were giving the play publicly. The decision was that this would be a part of academic work and therefore an exception. The motion carried.

Miss Lichliter spoke briefly on counseling, saying that certain information asked for on the counseling sheet prepared for the faculty need not be given unless it comes out naturally in the conversation. A copy of the counseling directions is included.

Dean Roberts spoke on the following subjects. Attention had been brought by the students to the Committee on Policy and Education that there was too much to do outside of class work. Criticism was directed particularly to the nine week examination period. There is no intention on the part of the administration to make it an exam week. Faculty members may give hour exams or not as they choose. There is no dictation on how to teach. Since some students have never taken essay type questions, the Freshman particularly may need help in preparing for them.

The Policy committee, at the request of the President, is working on Curriculum X. Comments or suggestions from the faculty will be acceptable. According to Mr. Motley, 90% of the students marry within a few years after leaving Lindenwood, hence the committee hopes to arrive at the body of material which will make a major curriculum for a girl who does not wish a professional course or a departmental major. There should be about 90 required hours for such a major. The danger is in piling up Freshman and Sophomore courses that would not be worth a major.

Dean Roberts spoke of a current rumor that students were expecting to do wholesale cutting of an examination in Religious Education because they were not successful in getting the hour changed. There was no legitimate reason for the time being changed. Dean Roberts said that she hoped the Faculty would ratify her stand in the matter, namely, that any unexcused absence from a final examination automatically gives an "F" in the course. Dr. Clevenger moved that this be made a faculty ruling. The motion was seconded and carried.

Dean Roberts continued with announcements.

A Blue Cross representative wished to meet members of the faculty regarding membership in the Blue Shield. The faculty expressed a desire to know about the Blue Shield plan.

Religious Emphasis week begins on Feb. 6. There will be chapel every day at noon with student attendance checked. Every evening at 7 o'clock, except Wednesday, attendance is voluntary. Dr. George Sweazy will be the guest speaker. All other extra curricular activities will be suspended for that week.

Students and faculty will receive notices regarding those who are not permitted to take exams at the regular time. Teachers will receive notices of the proctoring of exams other than their own. Every attempt was made to distribute his extra work equitably.

There are graduate scholarships available for Seniors. Encourage Juniors and Seniors to go into graduate work.

Be sure that there is a card for every student and a student for every card for the 2nd semester. At the end of the first week, do not admit a student without a card. If there is a card and no student, check with the registrar.

Mr. Colson announced that both sections of Food Preparation were closed.

Dean Roberts had expected to give a report of the meeting of Association of American Colleges in New York. Since the time was short, she spoke very briefly of the Lindenwood Alumnae luncheon and the forming of a N.Y. Club, of interesting reports on the Utrecht Conference, of an International Educational Commission, financed by UNESCO,



to stimulate the exchange of students and teachers, the note of seething unrest about education that was prevalent in all of the Association meetings, experiments in education, education for areas in the consciousness of race problems and race minorities, the necessity for an awareness of International education and religion in Education. The Utrecht Conference accepted not only intellectual values, but moral and religious values. Dean Roberts closed by saying that we as a faculty might study with profit Pres. Truman's Report on Education.

The meeting adjourned.

*Kathryn Hankins*

Secretary.

The following were absent: Pres. McCluer, Mr. Motley, Miss Boyer, Mr. Clayton, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Madame Lyolene, Mrs. Machell, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

February 10, 1949

The Instructional Staff met on February 10, 1949 at 4 p.m. in room 225. Pres. McCluer opened the meeting with prayer. Following this, Pres. McCluer spoke very briefly about the A. of A. College meeting.

Dean Roberts presented a report from the Admissions committee adopted by the committee and presented also to the Admission Counselors.

1. High school students may be admitted to Lindenwood before the 8th semester is completed upon the basis of seven semesters' work.
2. It shall be the policy of the College:
  - a. To admit no student who ranks in the lower fourth of her high school graduating class.
  - b. To admit no student not recommended for college admission by her high school.
  - c. To admit no transfer student not in good standing with the school from which she wishes to transfer.
  - d. That applications of students seeking admission on the basis of the College Entrance Board Examinations will be reviewed by the Dean.

Under special circumstances exceptions to the above policy may be made at the discretion of the Dean or the Committee on Admissions. In such cases, applicants may be requested to take a special test to give further information upon which to base a decision. Applicants accepted for admission in exception to the rules above will be admitted on probation.

Dr. Clevenger moved that these policies be approved by the faculty. The motion was seconded and carried.

Dean Roberts continued with a recommendation from the Educational Policy Committee as follows: That departments offer a Special Problems course to be assigned a number in the catalogue; to yield one, two, or three hours' credit; to be open to juniors and seniors who have completed the regular course offerings, or for some other reason need advanced work; to be taken only

with the approval of the Dean and the department head, upon the submission of a written statement of the purpose and content of the course, one copy of which is to be filed with the Dean, another with the Registrar. There was a short discussion. Dr. M. Dawson moved the adoption of the recommendation. Motion was seconded and carried.

The committee also recommended that our present grading system of E, S, M, I, F be changed to A, B, C, D, and F to go into effect in September 1949. Dr. Parkinson moved the adoption of the change. Motion was seconded and carried.

To avoid giving "I" ("D") and "F" grades the same honor point value, the committee recommended the following honor point rating:

A	4	points
B	3	"
C	2	"
D	1	"
F	0	"

and a requirement of 240 honor points for graduation instead of the present 120 points. Dr. Parker moved the adoption of this recommendation. The motion was seconded and carried.

Dean Roberts made the following announcements: Check the unsold text books in the college book store. Department heads should be ready in a short while to talk over course offerings for next year.

Alpha Sigma Tau list will be ready for the faculty to vote upon by Monday. Dean Roberts asked if the faculty would not rather vote by signing the list and returning it than have an extra meeting. Dr. Garnett moved that the report of Alpha Sigma Tau Membership committee be approved by the faculty in advance and the girls duly elected. The motion was seconded and carried.

Dr. Parkinson announced the Faculty-Student Bridge Tournament.

President McCluer spoke briefly about the forming of a Lindenwood Alumnae Club in Washington, D.C. and of the Presbyterian College Union meeting.

The meeting adjourned.

The following were absent :

*Kathryn Hankins*  
Secretary

(over)

Mr. Motley, Mr. Bauer, Miss Boyer, Mrs. Burkitt, Mr.  
Clayton, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess,  
Mr. Greer, Miss Isidor, Miss Karr, Miss Lear, Mr. Rehg,  
Dr. Rio, Miss Ross, Miss Savage, Miss Shultz, Miss Swingen,  
Miss VerKruzen, Miss Walker, Miss Winham.

ALPHA SIGMA TAU  
February 14, 1949

Bettie B. Wimberly	2.88
Mary Jo Sweeney	2.86
Jennifer Sullivan	2.755
Margherita L. Baker	2.75
Joanne Cox	2.67
Joyce E. Holt	2.58
Patricia F. Underwood	2.55
Elizabeth R. Gilmer	2.51
Mary Dell Sawyer	2.50
Helen E. Jones	2.50
Muriel R. Jacobson	2.43
Jean H. Eiel	2.40
Delores A. Moore	2.39
Delores E. Thomas	2.34
Suzanne Campbell	2.33
Nancy C. Boyd	2.33
Margery L. Marcellus	2.31
Jayne Collins	2.30
Carol N. Greer	2.28
Marjorie Moehlenkamp	2.28
Carolyn E. Hughes	2.27
Emily Terry	2.27
Betty Joy Haas	2.27
Betty Jean DeLisle	2.24

## MINUTES FOR THE FACULTY MEETING

March 10, 1949

The Instructional Staff met March 10 in Room 225 at 11:00 a.m. Pres. McCluer presided. Mr. Machell offered the prayer.

Pres. McCluer spoke briefly on the housing situation saying that it was impossible to build a faculty apartment; instead there would be an attempt to buy houses in St. Charles and some Lustron houses would be built for those who wanted them. The Pres. asked the faculty to encourage students who were undecided about remaining at L.C. to see him. The Pres. turned the meeting over to Dean Roberts.

*Ed. Pol. Comm -*

Dean Roberts offered an amendment, from the Student-Faculty Committee on activities, to a report adopted previously. The amendment: All public participation, in events, all college trips are closed to students not making the grade of "M" or "C". Dr. Parkinson moved the adoption. It was seconded and carried.

Dean Roberts then presented for discussion, Curriculum X, recommended by the Educational Policies Committee--a curriculum designed for students planning a marriage career. Copy is appended. A discussion followed in which the following points were brought up. How is the student who takes this course prepared to earn a living. No Home Economics courses are required to obtain the degree. No study of the Public School--no study of the relationship between child, school, and home--no study of literature beyond the Sophomore year--courses are all too contemporary. Upon the advice of the Physical Education Department, Community Recreation was added to the list of electives, and at Dr. E. Dawson's suggestion, Child Literature was added in connection with the Story Telling course. Dr. Clevenger moved the adoption of the report. Before the motion was voted upon, Mrs. Machell moved that Anthropology be added to the list of Sociology courses. This amendment to the report was carried. Mrs. Ahrens moved that Home Management course be included in the list of electives. This amendment to the report was carried. Dr. Clevenger's motion was then voted upon and carried.

Dean Roberts then presented the followed Proposed Probation Regulations from the Educational Policies Committee.

"Any freshman whose honor point average falls below 1.4, and any other student whose honor point average falls below 1.6, for her final grades for any semester shall be placed on probation. If, the following semester, she raises her honor point average for her final grades to 1.4 or above for freshmen, or to 1.6 or above for other students (including first semester sophomores) she shall be removed from probation. If not, she shall be suspended. After suspension of one semester she may be readmitted on probation. If, on readmission after suspension, she again fails to make the necessary average, she shall be dismissed. Any student except a first semester freshman who fails one half or more of her work any semester shall be suspended. (Physical Education excepted)"

*Student Activities*

After a brief discussion, Dr. Clevenger moved the adoption of the report, the motion was seconded and carried.

Dean Roberts said that a new committee on Academic Standards should be appointed to which the student could appeal for substitutions for requirements. The committee would not have the right to change a major requirement without the consent of the head of the department concerned. Dr. Conover moved that the appointment of such a committee be approved by the faculty. Motion was seconded and carried.

Dean Roberts announced that work was being done on the problem of attendance. Pres. McCluer, in answer to the question of summer school, said that there would be not be a summer school at Lindenwood this summer.

Meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Motley, Mr. Clayton, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess, Mr. Rehg, Miss Ross.

## MINUTES FOR THE FACULTY MEETING

April 10, 1949

The Instructional Staff met on April 10 at 11:00 a.m. in 225, Dean Roberts presiding. Dr. Conover gave the opening prayer. The minutes of the last meeting were read and approved.

Dean Roberts presented the Proposed Honors Program as it had been worked out by the Educational Policies Committee. A copy is appended. There was a short discussion of the use of the words "Honorable mention" for those students not enrolled under the honors plan, but whose honor point average for the first seven semesters of college work is 3.75 or higher. Mr. Bauer moved that the words "With Distinction" be substituted for "Honorable Mention". The motion was seconded and carried.

Dr. Garnett then moved that the Honors Program be adopted. The motion was seconded and carried.

Dean Roberts asked faculty members to talk to upper class students in regard to this honors program which will go into effect 1949-50. The Dean presented the names of Jo Ann Flynn, and Betty Wimberly, seniors, who have earned the right to graduate "with Distinction".

The question then arose of choosing a Council on Honors which will consist of five members.

Dr. Garnett moved that the committee be appointed by the College Administration. The motion was seconded and carried.

The Dean presented a Recommendation to the faculty from the Attendance Committee. Copy of regulations is appended. After a brief discussion, Dr. Clevenger moved that the Recommendation be adopted to go into effort 1949-50. Motion was seconded and carried.

President McCluer asked the faculty to pass upon the case of Betty Brandon who lacks one-half hour credit of the number required for graduation. Her return had been solicited, he stated, upon the <sup>condition</sup> premise that she could complete the work. Pres. McCluer asked that she be given her degree upon the condition that the one-half hour credit would be made up in summer school. Dr. Clevenger moved that the faculty stand back of the President.



Motion seconded and carried.

President McCluer announced a boat trip for the afternoon of the 25th of May. It is to be a Lindenwood family party. The Senior examinations scheduled for that afternoon will be given on the 26th.

Dean Roberts announced that there was some provision for faculty summer scholarship and that she would be glad to talk to those interested.

The Dean regretted having to call upon faculty members to proctor Senior examinations.

Mr. Gr~~ier~~er announced the Conference on Community leadership.

Dean Roberts asked faculty opinion concerning the disposition of classes when a convocation is called for Friday. Should the Friday hours be shortened, the eleven o'clock hour be omitted, or the eleven o'clock class put on the Thursday before at eleven o'clock. The faculty voted that Thursday at eleven be used whenever Friday eleven o'clock class would be cut out.

The meeting adjourned.

*Kathryn Hankins*

Faculty secretary

The following members were absent, :

Mr. Motley, Mr. Clayton, Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess, Mr. Rehg, Miss Ross.

MINUTES FOR THE FACULTY MEETING

April 21, 1949.

The Instructional Staff met on April 21 at 11:00 a.m. in room 225, Dean Roberts presiding. Dr. Rio gave the opening prayer.

Dean Roberts called attention to the plan proposed for numbering and listing courses in the catalogue. The explanation for the same is included in the material already in the hands of the faculty - from the Educational Policies Committee.

Dr. Terhune moved the adoption of the numbering as presented. The motion was seconded and carried.

Dean Roberts explained the procedure to be followed by the Admissions Committee. First item- the person to whom a letter is directed in regard to admission to the college, should answer the letter and give the status of the correspondence to Mr. Motley's office; second item- the medical blank and official transcript should be in the Dean's office before the student is admitted. The complete medical blank may not at that time be in the Dean's office, but admission will be revoked if the blank shows up badly. The seven semester plan is now in operation, contingent upon the eighth semester's record.

Dean Roberts made the following announcements ---  
There will be a summer workshop at Mount Holyoke college. A summary of grades will be available to each faculty member presented with no intent to make grades conform but merely to show the Lindenwood average and how nearly each faculty member approaches the average.  
Dr. Clippinger is willing to return to meet with the faculty to give a history of the North Central Workshop Committee, and its program.

Dr. Conover moved that an official invitation be extended to Dr. Clippinger to come for a special faculty meeting. The motion was seconded and carried.

Dean Roberts talked briefly about the Fullbright act and the Mart bill and expressed the hope that in another year there would be the opportunity for a Lindenwood faculty member to go to Europe. One wishing to go must speak the language of the country to which he intends going.  
Missoyer invited the faculty to attend the Radio Conference.

The meeting adjourned

Kathleen Hankins

The following members were absent:

Dr. McCluer, Mr. <sup>M</sup>otley, Miss Lichliter, Mr. Clayton,  
Dr. Clevenger, Mrs. Croft, Dr. Elizabeth Dawson, Mrs.  
Dunn, Mrs. Egelhoff, Mr. Friess, Mr. Gree, Dr. Parker,  
Dr. Marion Dawson, Mr. Regh, Miss\*\*<sup>W</sup>oss,\*Dr. Talbot, Miss  
Watts.

MINUTES FOR THE FACULTY MEETING

May 9, 1949

The Instructional Staff met Monday, May 9th in Room 225 at 5:00 p.m., Dean Roberts presiding.

Dr. Parkinson opened the meeting with a prayer.

Dean Roberts presented the list of candidates for degrees, diplomas and certificates. She stated that in every category but one there were more candidates than last year. The number of candidates for the two year certificate was smaller.

Dean Roberts asked for special consideration for a foreign student, Margaret Yu-Hi Lu, saying that her course had been deliberately planned to give her courses that would be of more benefit to her than certain required courses. *ones*

Dr. Garnett moved that technical requirements be waved and that Margaret Yu-Yi Lu be granted an A.B. The motion was seconded and carried.

Mr. Bauer moved that the faculty accept the list as presented and recommend to the Board of Directors that degrees, certificates and diplomas be granted the candidates upon condition of their successful completion of their work. The motion was seconded and carried.

The list follows:

DIPLOMAS AND CERTIFICATES

DeLisle, Betty Jean	Certificate of Associate in Arts
Doran, Nancy Kathryn	Certificate of Associate in Arts
Eiel, Jean Helen	Diploma in Piano
Fielding, Sally	Certificate of Associate in Arts
Fish, Jacqueline Lee	Certificate of Associate in Arts
Gilmer, Elizabeth Rose	Certificate in Secretarial Science
Gordon, Louise	Diploma in Organ
Grove, Patricia	Certificate in Interior Decoration
McCarroll, Joan	Certificate of Associate in Arts
Pannell, Beverly Jeane	Certificate in Costume Design
Payne, Barbara	Certificate in Secretarial Science
Reinhaus, Margaret	Certificate in Elementary Education

Serkes, Eleanor Faith	Certificate of Associate in Arts
Swalley, Jo Ann	Diploma in Voice
Terry, Emily	Diploma in Piano
Underwood, Patricia	Certificate of Associate in Arts

#### BACHELOR OF MUSIC DEGREE

DeVries, Mary Elizabeth	Moehlenkamp, Marjorie
Gordon, Louise	Pemberton, Katherine Louise
McCluer, Lucy Anne	Watkins, Barbara Jean

#### BACHELOR OF SCIENCE DEGREE

Arbogast, Joan Marilyn	Keighley, Elizabeth Jean
Ball, Ruth Ann	*McCorstin, Martha Jeannette
Bauer, Frances Belle	Macy, Eloise
Bishop, Mary Elizabeth	Miller, Mary Jane
Boss, Mary Catherine	Sanders, Mary Alice
Bush, Jean Babette	Schaefer, Ruth Louise
Cluny, Gloria Frances	Thomas, Dolores Elaine
Duffy, Mary Frances	Wade, Barbara Jean
Garrison, Joyce Lovina	Wilke, Ruth Adel
Heye, Jean Marie	Wimberly, Bettie B.
Jones, Frances Claire	

#### BACHELOR OF ARTS DEGREE

Bailey, Folsta Sara	Martin, Suzanne
Bailey, Nancy Jean	Miranda, Gladys
Bivins, Betty Lou	Morris, Mary Frances
Boyd, Nancy Caroline	O'Flynn, Jo Ann
*Brandon, Mary Elizabeth	Ray, Helen Iris
*Ching, Gaelic Lana	Reilly, Miriam
*Darnall, Cornelia Margaret	Sagaser, Jo Ann
Dibu, Wadad Kusta	Sayer, Mary Dell
Foust, Jane	Sherwin, Helen Louise
Gross, Kathryn Jeanne	Sloan, Carolyn Baber
Koch, Marie A.	Stull, Patricia Louise
Lu, Margaret Yu-Yi	Weller, Rachel Corinne
McNail, Mary Lou	White, Wilma Lou
Malone, Lois Marie	

\* Degree to be conferred September, 1949.

President McCluer then presented a petition to the faculty from the Senior class that all Seniors having a B or S average in a course be exempt from the final examination of that course.

Dr. Clevenger moved that this exemption be passed. A brief discussion followed. The general argument was that it was too late now--courses were planned for examinations. The motion was put before the faculty and lost.

The meeting adjourned.

*Kathryn Hankins*

Secretary, Faculty

The following members were absent: Mr. Motley, Miss Lichliter, Mr. Colson, Miss Boyer, Mrs. Burkitt, Mr. Clayton, Dr. Conover, Mrs. Dunn, Mrs. Egelhoff, Mr. Greer, Miss Lindsay, Mrs. Machell, Dr. Rio, Miss Savage, Mrs. Swanson, Dr. Terhune, Dr. Thomas, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

MAY 19, 1949.

The Instructional staff met May 19 at 11 o'clock in Room 225, Dean Roberts presiding. Dr. Parker gave the opening prayer. The minutes of the last two meetings were read and approved.

At this meeting, Dr. Clippinger was to have spoken to the faculty concerning the North Central Workshop history and program, but he was unable to come. He plans to be with us next Fall and at that time we will have a report from the Faculty member who attends the summer workshop.

Miss Lichliter gave counselors the A. C. E. profile sheets for the Sophomores. The sheets are to be returned to her.

Dean Roberts announced that Baccalaureate and Commencement exercises would be held out-of-doors, weather permitting.

Dean Roberts presented the names of two Seniors who are entitled to graduate with distinction, Betty Wimberly, average 3.91, Jo Ann Flynn, 3.82. Dr. Terhune moved that they be graduated with distinction. The motion was seconded and carried.

Dean Roberts presented the name of Mrs. James A. Redd, Nelly Don, as the distinguished person to be honored this year by Lindenwood College with a Doctor of Laws degree. Dr. Garnett moved that the degree be awarded. The motion was seconded and carried. The Dean said that it would be a part of the policy of the college to honor former students and others who are not students, from year to year. Dean Roberts asked the faculty to go on the boat trip, if at all possible, saying that the students hoped that the faculty would take this opportunity of joining with them in an activity. An Honors Chapel was announced for Thursday the 26th, at 12 o'clock. Many honors previously announced at Commencement will be given at this time.

The Dean expressed to the Faculty the pleasure her work at Lindenwood has given her, and her appreciation of faculty co-operation.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent:

Dr. McCluer, Mr. Motley, Mr. Colson, Mr. Clayton,  
Mrs. Croft, Mrs. Dunn, Mrs. Egelhoff, Mr. Friess,  
Mr. Greer, Mr. Hume, Miss Ver Kruzen.

Resolutions were written for Miss Anna Wurster upon her retirement this year. The action of The Faculty was secured by a circulation of a copy among the Faculty. The Committee was composed of Miss Hankins, Miss Terhune and Miss Parker.



1949-1950

FACULTY MINUTES

1949-50

## MINUTES FOR THE FACULTY MEETING

September 12, 1949.

The Instructural staff met Sept. 12 at ten o'clock in the Library Club Room, President McCluer presiding. The President gave the opening prayer. The reading of the minutes of the last meeting was deferred. He said that although there was a reduced attendance, no cause for pessimism exists; some curtailments of expense may ensue, but we begin the year with confidence and enthusiasm. There is a better beginning class this year than last.

Dean Roberts introduced the new members of the faculty; Miss Beasley, Miss Ely, Mr. Hayes, Miss Reese and Mr. Grundhauser who returns after a year's absence.

Dean Roberts said that the purpose of the morning meeting was to hear from the colleagues who had done interesting things during the summer.

Miss Lindsay, who had a Faculty Fellowship, spoke of her trip to the Northwest and her work at the state college of Oregon located at Korvallis. She spoke especially of her courses in Historical Textiles and Fabric Design. Mr. Friess reviewed very briefly a trip to Europe and spoke particularly about the many interesting organ recitals. Miss Lichliter attended a Vocational Conference in New York. There was distinct emphasis upon the fact that Liberal Arts courses are necessary for those who are going to do specialized work since companies like to do their own special courses. Bilingual secretaries are to be discouraged, as well as Air Line hostesses. Secretarial students need Liberal arts, the Advertising field is extremely tight, and competition is very keen in N. E. C.

Miss Beasley represented the college at the North Central Workshop in Chicago. She reported 48 staff members and representatives. Drs. Furrow and Clippinger were there. The plan seems to have been the usual one of General Sessions dealing with general problems and four seminars treating with particular problems, such as, curriculum, general education et cetera.

Miss Elizabeth Dawson attended the summer session of Colorado University. She attended the Goethe Festival at Aspen, heard Albert Schweitzer and Thornton

Wilder speak. Dean Roberts asked her to attend the Semantics Conference at Denver. According to reports given there, Semantics apply to practically every field - politics, biology, psychiatry, counseling, curriculum, art, speech and even insurance problems.

Dean Roberts introduced Miss McMican as the new registrar and stated that Miss Wurster had very graciously consented to return for this year.

Dean Roberts said that the policy of admissions, set up last year by the faculty, had been adhered to. Students' records came before the committee and the committee had valid reasons for all action taken. There <sup>are</sup> 24 students who belong to the High School National Honor Society, and 14 who received some scholastic honor.

Dean Roberts stated that the registrar had cleared Wednesday afternoons from four o'clock on, with the idea that there would be some regular time for Faculty and Committee meetings. The Dean recommended two faculty meetings a month, one to be a business meeting and one a professional meeting at which time we would hear reports from members attending conferences. Dr. Conover moved that we have two faculty meetings a month. The motion was seconded and carried. Details to be worked out at a future meeting. Dr. Clippinger will be present for one of the professional meetings.

Dean Roberts announced that the catalogue had gone to press. All faculty members invited to the counselors' meeting.

President McCluer stated that Mr. Colson is the Business Manager, and that charts showing the administrative set-up are available.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

## MINUTES FOR THE FACULTY MEETING

The Instructional staff continued the morning meeting at 3:30 o'clock in the afternoon. Dr. Conover gave the opening prayer.

Dean Roberts began the business of the afternoon by stating that our four hour requirement in Religion (for graduation) was not sufficient, that it should be increased to six hours. President McCluer said that a Presbyterian Board from which we receive some funds requires six hours. Dr. Clevenger moved that the Religion requirement for graduation from the four year college be changed from four to six hours. The motion was seconded and carried.

Miss Lichliter read the names of faculty asked to help in the testing program.

Dean Roberts made the following suggestions: that the faculty have some social gatherings of various kinds with a committee to plan events for each one and collect the necessary expense money. There was a brief discussion and the general opinion was that they should be held each month, overcrowded months excepted. The Library will set up a table of material on Higher Education for the benefit of the faculty. Check with the Bookstore to see if any books are left over at the end of the first week. Report attendance on blanks provided by the Dean's office. In a three hour course, notify the Dean when the student has taken two cuts. The minimum student load is twelve hours. Freshmen with very low scores should not be enrolled for more than fourteen hours.

A short discussion of the schedule followed, Various members making explanations of their particular courses for the benefit of the counselors. It was agreed to call the three different levels in English Composition - Advanced, Standard, and Mechanics.

The General Problems course is numbered 390 in every department. Faculty members should give a statement to the Registrar of the content of the course. The General problems course be written up and approved

before it may be put on a student's schedule.

Encourage able students to register for honors.

Changes for the calendar, worked out by the administration, for commencement time were presented. Baccalaureate will be Friday evening June 2nd, and Commencement Saturday morning June 3rd. Underclassmen finals to be Monday, June 5 through June 8.

Dean Roberts recommended that no final examinations be given graduating seniors their last semester. Dr. Clevenger so moved and the motion was seconded and carried. In the discussion Dr. Thomas said that the set up in the Music department now made comprehensives necessary. Dean Roberts said there was no intention of interfering with the music comprehensives for seniors.

Dean Roberts said the student work program would be curtailed this year and asked faculty members to bring memo on students' work to her office.

The question arose concerning the eleven o'clock coffee hour with the suggestion that at regular faculty meetings coffee be served from 4 to 4:30 o'clock--the meeting to begin at 4:30. The latter plan seemed to be favored.

The meeting adjourned.

*Kathryn Hankins*

Secretary

MINUTES FOR THE FACULTY MEETING

October 12, 1949

The Instructional Staff met on Wednesday, Oct. 12, at 4 o'clock in the Library Club Room for coffee. A professional meeting followed at 4:30.

President McCluer opened this meeting with a prayer. Dean Roberts announced that there would be no official notices sent out for the regular faculty meetings on the 2nd, and 4th. Wednesdays of each month unless there was some special business to be taken up that the faculty should know about in advance. Days for the meetings will be listed on the regular college schedule of dates.

Dean Roberts then introduced Dean Clippinger, one of the co-ordinators of the North Central Workshop, as the guest speaker. His talk concerned the history and growth of the Workshop, the work that is done in the two summer Workshops and the advantages of belonging to this study group. A brief discussion followed. Dean Roberts said that Dr. Clippinger would remain on the campus until Thursday afternoon and arrangements for interviews with him could be made through her office.

The meeting adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Mr. Clayton, Mr. Greer, Miss McCrory, Miss Reese, Mr. Rehg, Miss Ross, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

October 26, 1949

The Instructional Staff met in the Library Club Room for coffee at four o'clock and then at 4:30 adjourned to Room 225 for a meeting.

Mr. Machell gave the prayer. President McCluer made a few announcements: (1) the Alumnae dinner on November 3, each person paying for his own dinner, not as a retrenchment policy, but a permanent policy at the suggestion of the Alumnae, (2) the revised college budget is in the hands of the Finance Committee and will be returned shortly; while some things are cut, it is not good policy for the students to hear discussions of that nature, (3) faculty members are invited to luncheon on Founders' Day, (4) there are to be two vacancies on the Board of Directors and two women members will fill the vacancies. The President and two board members are selecting the women whose names will be announced later.

Dean Roberts said that there would be no classes after eleven o'clock on Founders' Day. She asked that faculty members refer students who are interested in securing positions to Miss Lichliter. Dean Roberts stated that she would welcome comments on the mechanics for handling absences. Two students have been dropped from classes which they overcut with the grade of F. One case was that of deliberately cutting because the student did not wish to continue the course, and the other student was too interested in her personal affairs.

Dean Roberts spoke about the Fullbright Act. Only a few people this year are taking advantage of it because of rather late action last year. Dean Roberts has been selected to act for Lindenwood. There are altogether 648 scholarships for next year. This includes faculty persons enrolled in graduates schools as well as those teaching, and seniors in college. Seniors must make application to the Dean by December 1. Dean Roberts asked what plan the faculty would like to adopt regarding faculty applications. Dr. Conover moved that if more than one application is made, the applications will be reviewed by a committee of the faculty. The motion was seconded and carried.

Miss Morris made a brief report from a Seminar she had attended at Northwestern. The problem was--Is psychology a thing in itself or is it of service to the rest of the college.



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Miss Morris made a brief report from a Seminar she had attended at Northwestern. The problem was--Is psychology a thing in itself or is it of service to the rest of the college.

Dr. Conover reported on a conference, concerning the teaching of philosophy, held at Western Reserve University. There is the problem of teaching students to philosophize, not just study philosophy--What is the contribution of philosophy to other departments in the college? Time was lacking to discuss either one of these reports.

Dean Roberts announced that at the next professional meeting there would be a panel on the Place of Religion in a College such as Lindenwood.

The Meeting Adjourned.

*Kathryn Hankin*

Secretary

The following members were absent: Mrs. Ahrens, Mr. Clayton, Miss Egelhoff, Mr. Friess, Mr. Greer, Miss Karr, Miss Lindsay, Mrs. Machell, Mr. Rehg, Miss Winham.

## MINUTES FOR THE FACULTY MEETING

November 9, 1949

The Instructional Staff met on November 9, 1949 in the Library Club Room. Dr. Betz gave the prayer. President McCluer recommended that the faculty allow Dean Roberts and the President to appoint a committee to nominate seniors to lead chapel exercises. Dr. Terhune so moved. The motion was seconded and carried.

Dean Roberts invited comments both pro and con from the faculty upon the new catalogue. Dr. Clevenger read a set of resolutions for Dr. Garnett and moved the adoption of the same. The motion was seconded and carried.

Dean Roberts asked that whenever students speak to faculty members about absences, faculty members should avoid, if possible, giving the student the impression that it is alright to be absent.

A student must have a C average before participating in extra-curricular activities such as stage hands, working with lights etc.

Dr. Clevenger spoke briefly on qualifications for voting in St. Charles.

The faculty voted on modern language requirements for degrees that Dean Roberts might answer a questionnaire.

Further information of the Fullbright Act states that a teacher who does not have his Doctor's degree and is not currently registered in a graduate school, is eligible to apply.

Dean Roberts asked for a policy on resolutions. Dr. Clevenger moved that a committee be appointed to bring information and recommendations to the faculty. The motion was seconded and carried.

Dean Roberts suggested that it might be valuable to have a manual of style for written work. The faculty expressed approval of the same.

Dean Roberts announced the formal approval of Alpha Lambda Delta, honorary freshman scholastic fraternity at Lindenwood - installation in January.

Dean Roberts asked counselors to discourage students from taking the A. A. certificate.

Miss Lichliter asked for any reports now ready on counselees. Any reports made after the nine weeks grades are in may be turned in before the 5th of January.

Dr. Marion Dawson moved that a note of thanks be written to Dr. and Mrs. Larrimore in the name of the faculty, for the use of their summer home on October 28. Motion was seconded and carried. The Secretary was instructed to write the note.

The Meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Miss Kohlstedt, Mrs. Ahrens, Mr. Clayton, Mrs. Croft, Miss Egelhoff, Mr. Greer, Mr. Grundhauser, Mr. Machell, Miss McCrory, Mr. Middents, Miss Reese, Mr. Rehg, Miss Ver Kruzen.

MINUTES FOR THE FACULTY MEETING

November 23, 1949

The Instructional Staff met November 23 for a professional meeting. The program consisted of a panel discussion on The Place of Religion in a College Such as Lindenwood.

Members of the panel were, Dr. Clevenger, chairman, Dr. Thomas, Dr. Conover, Dr. Talbot, and Mrs. Croft. A brief discussion followed the panel.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary.

The following members were absent: Mrs. Burkitt, Mr. Clayton, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Miss Swingen.

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The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mrs. Burkitt, Mr. Clayton, Mrs. Egelhoff, Mr. Friess, Mr. Greet, Miss Swingen.

## MINUTES FOR THE FACULTY MEETING

December 14, 1949

The Instructional Staff met on Dec. 14, 1949, President McCluer presiding. Dr. Clevenger gave the prayer. The minutes were read and approved. The secretary read a letter from Dr. Garnett thanking the group for the resolutions and gift sent to him.

Dean Roberts made the following announcements:  
The Manual of Style is now completed prepared by Misses Sibley, Albrecht, Gray and Mr. Machel.  
Dr. Marion Dawson, Miss Ely and Mr. Middents are preparing a faculty handbook.  
Any 390 course must be written up before registration, so that it may be used by the Committee on Standards.  
Early dismissal on Friday before vacation is not in order.  
Requests are fewer this year than last.  
Encourage Junior students to start Honors program.  
Books are asked for to be sent to La Garda Memorial College in the Philippines.  
Students asked that plus and minus signs for nine weeks grades be used on the grade sheets. The Registrar kindly consented to do this.  
Policy Committee felt that no regulation could be made for tardiness. Instructors can take care of that.  
The Educational Policies Committee received a recommendation from the English department which is now passed on to the Faculty i. e., that World Literature be listed with English Survey and Masterpieces as an optional course for the A. B. degree.

Mr. Bauer moved that this be accepted. Motion carried.  
Dr. Clevenger reported for the Committee on Resolutions and moved the adoption of the report read. Motion was carried. The report is appended.

The Educational Policies Committee prepared brief statements clarifying the terms "Incomplete" and "Conditioned." Dr. Marion Dawson moved the adoption of the same. Statements are appended.

Dean Roberts announced that the next Faculty meeting, a professional one, would be Jan. 18, 1950 with a panel discussion on the "Aims of Purposes of Lindenwood College." Members of panel - Dr. Betz, chairman, Mr. Grundhauser, Miss Lichliter, Miss Sibley, Miss Watts.

The Meeting Adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Mrs. Ahrens, Mr. Clayton, Dr. Conover, Mrs. Croft, Mrs. Egelhoff, Mr. Greer, Mr. Grundhauser, Mr. Rehg, Dr. Terhune, Miss Walker.



## RESOLUTION

WHEREAS, it has been the practice to extend the corporate courtesies of the Lindenwood faculty-administration group to members upon their separation from the institution, and

WHEREAS, it is the desire of this group that the practice be continued, and

WHEREAS, experience makes it seem wise to establish some policy governing the extension of such courtesies,

NOW THEREFORE BE IT RESOLVED by the Lindenwood faculty in session on this fourteenth day of December, 1949:

1. That the secretary is hereby instructed to send an appropriate letter extending the greetings and good wishes of the faculty-administration group to all departing members who have served the institution more than four and less than ten years;
2. That, when the separation of any member occurs after ten years of service, the Dean of the faculty is hereby requested to appoint a committee to prepare for adoption a resolution which shall be a testimonial of appreciation for services rendered;
3. That the secretary is hereby instructed to send the resolution to the aforesaid member after the adoption by the group;
4. That the secretary is authorized to purchase some gift or memento to accompany the resolution if the separation is retirement because of health or age; and
5. That, whereas marriage may or may not mean separation from the institution, and whereas the courtesy of a wedding gift is always appropriate, be it further resolved that the secretary is authorized and instructed to purchase and present an appropriate gift to any member who marries during his or her period of service.

Prepared for presentation by

Dr. E. Dawson  
Dr. Terhune  
Dr. Talbot

Mr. Fries  
Homer Clevenger, Chrm., and

based on information furnished by our secretary, Miss  
Hankins, who generously gave her time during the committee's  
deliberations.

RECOMMENDATION TO THE FACULTY  
FROM THE EDUCATIONAL POLICIES COMMITTEE

INCOMPLETE - A report of Incomplete may be made in the case of failure on the part of the student to complete some part or parts of course work due to causes beyond the student. Incomplete work must be made up within the first nine weeks of the next semester in which the student is enrolled. Failure to do so will result automatically in a grade of F to be so recorded by the Registrar. It is the student's responsibility to see the faculty member and arrange for completion of the necessary work.

CONDITION - A report of Condition may be made on a student's work for the first semester of a full year course when the work has been of doubtful quality and the faculty member feels it desirable to withhold a letter grade until the second semester work has been completed. This will probably be used rarely and only in those cases where there can be a reasonable expectation that the student's work may improve. This grade must be removed by work of satisfactory quality by the end of the semester following its receipt. If not so removed, it automatically becomes an F to be so recorded by the Registrar.

MINUTES FOR THE FACULTY MEETING

January 18, 1950

The Instructional Staff met January 18 for a professional meeting. The program consisted of a panel discussion on the aims and purposes of Lindenwood College.

Members of the panel were: Dr. Betz, chairman, Miss Watts, Miss Lichliter, Miss Sibley, Mr. Grundhauser. A short discussion followed the panel.

The Meeting Adjourned.

*Kathryn Stankis*

Secretary.

The following members were absent: Mrs. Ahrens, Miss Albrecht, Mr. Clayton, Dr. Conover, Mrs. Croft, Mr. Greer, Miss Reese, Mr. Rehg, Miss Ross, and Dr. Terhune.

MINUTES FOR THE FACULTY MEETING

February 8, 1950

The Instructional staff met on February 8, President McCluer presiding. The minutes were read and approved. President McCluer reported that a committee authorized by the faculty had selected the following seniors to lead chapel: Joan Reed, Betty Orr, Barbara Allen and Helen Jones.

The list of Alpha Sigma Tau candidates was presented. Miss Hankins moved that the first twelve on this list be elected. The motion was carried. The list follows:

Neilson, Janet	4.00
Sutton, Barbara	4.00
Deisenroth, Lois	3.73
Perkins, Nancy	3.58
England, Caroline	3.58
Littleton, Betty Jack	3.57
Stukenbroker, Beverly	3.47
Klockenbrink, Lorraine	3.45
Lewellen, Leona	3.42
Trefz, Eleanor	3.41
Reid, Martha Anne	3.33
Furnish, Carolyn	3.32

Dr. Conover moved that a committee be appointed to study the Alpha Sigma Tau Constitution in regard to changes that might be made in view of the fact that there is a new scholastic sorority for freshmen and sophomores. The motion was carried.

Dr. Dawson called for comments on the listed contents of the Faculty Hand Book. In the discussion that followed several suggestions were made.

The Educational Policies Committee referred the question to the faculty of the advisability of giving four weeks grades to students who were making low grades. President McCluer felt that at sometime before it was too late low grades should be reported so that the Dean might write to the parents for their cooperation. Mr. Hayes suggested a six weeks grade. After much discussion Dr. Clevenger moved that the Dean appoint a committee to study the matter of grading periods and report the findings to the faculty. The motion carried.

Dean Roberts announced a business meeting for the faculty for March 8, and a Professional meeting for March 22 -- with a panel discussion on, How to Implement the Aims and Purposes of the College and so Improve Curriculum Planning.

Dean Roberts also announced that students would work for the money to give to the World Student Service Fund. Any jobs that the Faculty could give them would be welcomed.

Dean Roberts asked the Faculty to give her the names of any colleges known to have a good system of comprehensive examinations. The question is to be studied by the Educational Policies Committee.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Mr. Machell, Miss Reese, Miss Ross, Mr. Thomas, Miss Ver Kruzen, Miss Walker.

MINUTES FOR THE FACULTY MEETING

March 8, 1950

The Instructional Staff met on Wednesday, March 8, President McCluer presiding. Miss Hankins gave the prayer. The minutes were read and approved.

Dean Roberts called upon Dr. Conover to give the report from the Committee on Grade Reporting. Dr. Conover presented the report which is appended, and moved its adoption. There was some discussion. Dean Robert's comment was that it would be good to get away from the idea that the 8th week is an exam week and that exams should be given when they fall naturally in the course.

After a short discussion, the motion was amended to read that the report be adopted with a change in Section III i. e. that the cards with low grades sent in by the Faculty be sent by the Dean to the counselors. The amendment was accepted and the motion carried.

Miss Lichliter suggested that since no one week was considered exam week, the social calender need no longer be cleared.

Dean Roberts presented a recommendation from the Educational Policies Committee regarding awards in money and an "Honors Assembly." The report is appended. It was moved that this report be tabled until an early called meeting. The motion was carried.

Two recommendations from the Educational Policies Committee followed: (1) that no student may have senior standing until the Junior English Examination has been passed. Mr. Bauer so moved and the motion carried; (2) that the college cease to offer the course, Study Technique. Miss Ely so moved and the motion carried.

Dean Roberts announced March 29 as the date for the next faculty meeting.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Clayton, Mr. Grundhauser, Mr. Hume, Madame Lyolene, Mr. Machell, Mrs. Machell, Mr. Rehg, Miss Savage, Miss Ver Kruzen.

May 24, 1950

Revised recommendation of the Educational Policies Committee

The Committee recommends that we abandon all money prizes awarded by the College (obviously this does not include endowed prizes over which we now have no control, nor scholarship awards).

The Committee felt that some significant recognition should be given to high academic achievement and that this has not been accomplished by the awarding of prizes according to the old plan. The following recommendations it is felt will recognize superior achievement in a dignified and significant manner and will act as a stimulation to a high quality of academic work:

1. At an "Honors Assembly" to take place annually during the second semester:
  - a. An address be given by a distinguished scholar either from the faculty or an outside visitor.
  - b. The names be read of all students who made a grade point average of 3.5 or above for each of the two preceding semesters.
  - c. The names of all students be read who have a cumulative grade point average of 3.5 or above.
  - d. The grade point average of each resident unit (counting day students as one unit) be read, citing the winner of the President's Scholarship cup.
  - e. The names of the winners of the President's Scholarships be read.
  - f. The names of students engaged in projects under the honors program be read, possibly saying something about the project on which the student is engaged.
2. A tablet of some sort be set up in a public place on the campus (probably a bronze plaque) to bear the names of all students graduating from Lindenwood with a cumulative grade point average of 3.75 or above for the first seven semesters. (Note: Names would be placed on the plaque during the eighth semester of a student's attendance at Lindenwood and would remain on the plaque permanently unless for some reason the student failed to graduate, in which case the name would be removed.)



TENTATIVE REPORT OF COMMITTEE ON GRADE REPORTING

SECTION III AMENDED BY FACULTY VOTE

- I. WE COMMEND THAT WE CONTINUE THE PRESENT SYSTEM OF REPORTING GRADES OF ALL STUDENTS ON THE MONDAY OF THE 9TH WEEK AND AT THE END OF THE SEMESTER. Se do not advocate a return to the old system of reporting all grades three times during the semester, and we believe that a grade to be recorded is more accurate at 9 weeks than before that time.
- II. We also recommend that we continue to report low grades before the 9th week for the following reasons:
  1. Faculty members have information upon the work of the students by the fifth week of the semester.
  2. The student who is in danger of receiving a D or F should be fully aware of her situation before the mid-semester examinations.
  3. The counselor of the student who is doing poor work in one or more of her courses needs this information for counseling purposes before the mid-semester examinations.
  4. In the first semester, information about the students who are not doing satisfactory college work should be valuable to administrative officers.

We recognize difficulties in the present system of reporting these low grades on the Monday of the 5th week of the semester:

1. The fourth week tends to become an examination period.
2. Instructors are rushed because they desire to postpone these examinations until at least  $3\frac{1}{2}$  weeks have elapsed.

However, if reports on low grades are postponed until Monday of the 6th week, the time required for mimeographing the list of low grades, sending them to faculty members, and getting out notices to the students to see their advisors will, in the majority of cases, lead to the postponement of interviews with the students until the 7th week, which leaves little time for preparation for the examinations in the 8th week.

WE THEREFORE RECOMMEND THAT THE LOW GRADE REPORTS BE DUE ON THE FRIDAY OF THE 5TH WEEK OF THE SEMESTER.

III. WE RECOMMEND THAT THESE LOW GRADE REPORTS BE SENT TO THE COUNSELORS, AND FOR THE BENEFIT OF THE STUDENTS. ADMINISTRATIVE OFFICERS SHOULD NOT BE EXPECTED TO INTERVIEW STUDENTS WITH LOW GRADES UNTIL AFTER THE 9 WEEK GRADES ARE REPORTED.

IV. FACULTY MEMBERS SHOULD BE CONSIDERED UNDER OBLIGATION TO STATE REASONS FOR LOW GRADES ONLY WHEN THERE IS A KNOWN REASON WHICH MIGHT PROVE HELPFUL TO THE COUNSELOR AND THE STUDENT.

MINUTES FOR THE FACULTY MEETING

MARCH 10, 1950.

A special meeting of the Instructional staff was called for March 10, at twelve o'clock to consider motion tabled at the previous meeting. President McCluer called for discussion on the motion.

Dr. Thomas spoke regarding the cash prizes given in the music department which he said they were willing to give up, but asked that the names of Mu Phi Epsilon be read at an Honors Assembly along with the names of the members of Alpha Sigma Tau and Alpha Lambda Delta. Dr. Thomas said that performance and a degree of musicianship are required for the B. M. degree and that is not taken care of by grades. Therefore neither of the two societies above mentioned can give adequate reward to a music student. He felt that non recognition of Mu Phi Epsilon at an Honors Assembly might work against students returning to Lindenwood.

A brief discussion followed and Dr. Clevenger moved that the report on Prizes and Honors Assembly be recommitted to the Educational Policies Committee for further study. The motion was seconded and carried.

March 29 was announced as the date for the next Faculty meeting.

President McCluer asked the faculty to be especially careful that faculty business should not reach the students until the proper time and through the proper channels.

The meeting adjourned

*Kathryn Hankins*

The following members were absent: Miss Kohlstedt, Mrs. Burkitt, Mrs. Machell. Dr. M. Dawson, Miss Reese, Miss Walker, Miss Watts.

MINUTES FOR THE FACULTY MEETING

March 29, 1950

The Instructional Staff met on March 29 for a panel discussion on Comprehensive examinations. Dr. Betz offered the prayer.

President McCluer made the following announcements: Parents' Day is the first Sunday in May (May 7). There will be a church service in the auditorium in the morning, dinner for the parents and a reception in the afternoon. There will be a play on May 5 and Mayday on May 6.

Dean Roberts made the following announcements: The registrar is prepared to use plus and minus signs for the nine week's grades. There will be a new course next fall called "Basic Mathematics" which will meet the math requirement.

Up to the 15th of April, old students returning will have precedence in the choice of rooms. This announcement was made by President McCluer.

The Educational Policies Committee is considering Comprehensive examinations. There are two types, an overall type or a major in a field. The panel discussion will lay the material before the faculty.

The panel then took over. Dr. Clevenger acted as chairman. Panel composed of Dr. Conover, Mr. Friess, Dr. Talbot, Mr. Hayes. A discussion followed. The consensus seemed to be that some departments have work that takes the place of comprehensives and that if there were to be comprehensives, they should be departmental rather than overall for the time being.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following were absent: Mr. Colson, Miss Lichliter, Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Miss Isidor, Madame Lyolene, Miss Reese, Mr. Reh, Miss Walker.

MINUTES FOR THE FACULTY MEETING .

April 12, 1950

The Instructional Staff met April 12 for a panel discussion. Miss Hankins gave the prayer. President McCluer asked that we consult with Mr. Colson regarding books still unsold in the book store.

The subject of the panel discussion was, "the implementation of the aims and purposes of the college through the college offerings in the catalogue or additions."

Mr. Bauer was chairman. Mr. Brien discussed mid-year offerings for new students and old ones who had failed, Miss Elizabeth Dawson, vocational studies with relation to the Liberal Arts, Miss Boyer, "Cross" department majors, Miss Gray, survey courses. A discussion followed the panel.

The Meeting Adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Dean Roberts, Mr. Colson, Miss Lichliter, Miss McMican, Miss Albrecht, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Machell, Mrs. Machell, Miss Reese, Mr. Rehg, Miss Ross, Miss Shultz, Miss Terhune, Miss VerKruzed, Miss Walker.

MINUTES FOR THE FACULTY MEETING

May 2, 1950

The Instructional Staff met May 3, Dean Roberts presiding. Dean Roberts announced a faculty meeting for May 10 when Dr. Clippinger will speak the Work Shop and also a meeting for May 24.

The subject for the meeting was a panel discussion on Extra-Curricular Activities in Connection with the Aims and Purposes of Lindenwood.

The panel was composed of the following: Mr. Middents, chairman, Miss Beasley, Miss McCrory, and Miss VerKruzen.

The Meeting Adjourned.

*Rathbun Hankins*

Secretary

The following members were absent: Dr. McCluer, Mr. Colson, Miss Albrecht, Mrs. Croft, Mrs. Egelhoff, Mr. Grundhauser, Mr. Hayes, Mr. Hume, Miss Lindsay, Madame Lyolene, Mr. Machell, Mrs. Machell, Miss Parker, Mrs. Rechtern, Mr. Rehg, Miss Sibley, Miss Walker.

MINUTES FOR THE FACULTY MEETING

May 10, 1950

The Instructional Staff met May 10, Dean Roberts presiding

Dean Roberts reviewed the reasons for Dr. Clippinger's being invited to this meeting.

The faculty asked questions of Dr. Clippinger regarding the advantages of belonging to the Work Shop Group and a frank discussion pro and con ensued.

The Meeting Adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Dr. McCluer, Mr. Colson, Miss Albrecht, Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Mr. Grundhauser, Mr. Machell, Madame Lyloene, Miss Ross, Miss Schultz, and Dr. Parker.

## MINUTES FOR THE FACULTY MEETING

May 24, 1950

The Instructional Staff met May 24, 1950, President McCluer presiding. The President supplemented the invitation to the faculty for Commencement luncheon by including the families of faculty members.

Dean Roberts then proposed the question of continuance in the Work Shop. Miss Ver Krutzen moved that Lindenwood continue its membership in the Work Shop. There was a brief discussion. The motion was lost.

The next item of old business was the tabled motion regarding the report on Prizes and "Honors Assembly." The same report was returned by the Educational Policies Committee with one point omitted, i. e., the reading of the names of members of Alpha Lambda Delta and Alpha Sigma Tau. Mr. Bauer moved the adoption of the report. A discussion followed. The last section of the report relative to the bronze plaque brought forth some dissenting ideas.

Dr. McCluer moved to amend the motion to cover only the 1st section. Mr. Bauer accepted the amendment and the motion passed to adopt section 1 of the report. Dr. Conover then moved that the 2nd part of the report be adopted. The motion was lost.

Dean Roberts called for the report of the Committee on standards for Alpha Sigma Tau. Miss Hankins read the report and moved its adoption. The motion carried. Report is appended.

Dean Roberts announced that the Educational Policies Committee had tabled the question of Comprehensive Examinations indefinitely.

Dean Roberts presented the list of candidates for degrees, diplomas and certificates with the recommendation that they be accepted upon condition that the candidates fulfill all requirements for graduation. The faculty approved the same by vote.

Dean Roberts made special mention of Mary Ann Smith who is the first student to graduate magna cum laude according to the Honors Program. She presented an opus,



Development of Miltonic Criticism, and passed an oral examination before a carefully selected committee.

Dean Roberts stated that the Educational Policies Committee will continue to study two hour courses and any other matter that faculty members might submit for consideration.

Dr. Clevenger announced that there was left in the treasury for faculty parties the sum of \$32.~~00~~. He moved that it be turned over to the Administration and Faculty Fund. The motion carried.

Dr. McCluer moved that the faculty continue the faculty parties next year.

Dean Roberts said that she felt that the faculty wished to continue the professional meetings. There was some discussion as to a proper time, but no decision was reached.

Miss Lichliter asked that all counselors' folders be returned to her office. She also said the students had asked that the faculty give a variety show next year on the first Friday night of orientation week.

Dean Roberts expressed her appreciation of the cooperation of the faculty.

Dr. McCluer closed the meeting with wishes for a pleasant summer and with the expression of his hope that we may secure the kind of students we wish and a college income sufficient to raise salaries within the next two or three years.

The Meeting Adjourned

*Kathryn Hankins*

Secretary

The following members were absent: Mr. Colson, Miss Boyer, Mr. Clayton, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Machell, Mrs. Machell, Mr. Fehg.

REPORT OF THE COMMITTEE ON ALPHA SIGMA TAU  
MEMBERSHIP

ARTICLE III

ACTIVE MEMBERSHIP AND ELIGIBILITY

Section I. Membership in Alpha Sigma Tau shall be limited to juniors and seniors who are candidates for a bachelor's degree.

Section II. They must also meet the following requirements:

1. At the time of her election the candidate shall have completed four consecutive semesters' work, averaging not fewer than fifteen hours a semester (exclusive of physical education). She must have a cumulative grade point average of 3.5 with no grade lower than C.

CANDIDATES FOR THE BACHELOR OF ARTS DEGREE

Allen, Barbara  
Chandler, Sandra  
Choisser, Joe Anne  
Crawford, Virginia Deane  
Egelhoff, Rosemary Jeanne  
Finney, Mary Sue  
Gawthrop, Barbara Diana  
Hartzog, Helen Zaidee  
Holl, Janet Clara  
Jeter, Nora E.  
Joy, Sally Sue  
Kawahara, Ruth Harumi  
Kimmel, Virginia  
Maddux, Marilyn Elizabeth  
Oakes, Maurine  
Ostmann, Loma Maxine  
Peck, Lorraine Ann, with distinction  
Pope, Ada Anne  
Quail, Dorothy Lois  
Reed, Joan Olive  
Scheinin, Haydee  
Schilb, Patricia Lee  
Smith, Mary Ann, magna cum laude  
\* Vedalakis, Sylvia  
Walker, Dorothy Mae, with distinction  
Washington, Nancy  
Whitaker, Georgia

CANDIDATES FOR THE BACHELOR OF SCIENCE DEGREE

Hake, Martha Joan  
Jones, Helen E.  
Marcellus, Margery  
Orr, Betty Jean  
\* Stiegemeier, Betty  
Sweeney, Mary Josephine  
Turner, Patricia  
Viertel, Jo Anita  
Walters, Roberta Lee  
\* Wetzell, Elizabeth Ann  
Wick, Margaret

CANDIDATES FOR DIPLOMAS AND CERTIFICATES

Jones, Estaline  
Certificate of Associate in Arts  
Dodson, Dolores  
Certificate in Secretarial Science

Lent, Dianne  
Certificate in Secretarial Science

\* Degree to be conferred September, 1950.

FACULTY MINUTES

SEPTEMBER 1947 - MAY 1948

KATHERYN HANKINS,  
SECRETARY

L I N D E N W O O D C O L L E G E

FACULTY CONFERENCE

September 15, 16, 17, 1947

Monday, September 15.

Administration and faculty members gathered in Ayres dining room for dinner on Monday, Sept. 15 at six o'clock. This dinner marked the opening of the school year, 1947-48. Wives, husbands, mothers, and children of the members were present. After a delicious dinner had been served, President McCluer introduced two members of the faculty who had returned after an absence, Miss Sibley and Miss Rugaard. He then introduced the new members of the faculty as follows: Mr. Bauer, Miss Griffin, Mr. Hume, Miss Krautheim, Mrs. Long, Mrs. Mitzit, Miss Nelson, Miss Shultz, Miss Sisk. President McCluer expressed his appreciation of the warm welcome he had received at Lindenwood, and in turn extended greetings of welcome to all who were present. He spoke just a few words because he felt that this was neither the time nor place for a long speech. He made a plea for a "bueness" of administration and faculty members. As an illustration of the value of this working together, he said, "Two times two are fifty, and the two is just as important as the fifty. So each member of the faculty and administration, in fact, everyone on the whole campus, has his or her particular work to do and becomes a vital part of the whole picture."

## MINUTES FOR THE FACULTY CONFERENCE

September 16 -- Morning session:

The Instructional Staff gathered for its first meeting of the new year in the Library Club Room at 10 o'clock. President McCluer opened the meeting with a prayer. The President announced that members who had served on committees last year will continue to serve until further notice. He then turned the meeting over to Dean Gipson for the routine work of the morning.

Dean Gipson made the following announcements:

Events of the week:

- Tuesday morning--Reports from faculty members who held scholarships.
- Tuesday afternoon--Reports from the Workshop.
- Wednesday morning--Meeting of the counselors.
- Wednesday afternoon--Departmental meetings.
- Wednesday afternoon from 4 till 5:30--Dean Gipson's Tea for President and Mrs. McCluer and the new members of the faculty at the Faculty House. All members of the administration and faculty were invited to the tea.
- Thursday evening at 7:30--An informal reception in the Fine Arts Building for students and faculty.
- Thursday and Friday-- Testing Days.
- Monday, Tuesday, and Wednesday-- Registration.

Dean Gipson asked Dr. Schaper to make an announcement regarding the testing program. Dr. Schaper said that Thursday would be given to the English Department for tests, and on Friday, the following tests would be given: C<sup>2</sup>, ACE, Barrett-Ryan-Schrammel. She said that each teacher would be notified through the Post Office concerning the time that his or her time would be needed either for administering or scoring the tests.

Dean Gipson then continued her announcements.

It would be advisable for the new counselors to observe the old counselors at work.

Student assistants are short due to the fact that some did not return. The faculty who are short on

student assistants may hand in suggestions for those whom they would like to have. Perhaps some may be recruited from the Freshmen Class.

Please make a check on textbooks in the Book Store.

Absence cards have been provided for the faculty. They will be found in the envelope of material to be secured in the Dean's Office. Absences need not be turned in every week. Keep a careful record of the names of students who are absent, because our class system is based on an attendance at class, and it is unfair to the students if all those who are absent are not reported.

Dean Gipson called on Miss Isaacs to make an announcement regarding the course called Study Technique. Miss Isaacs said that membership in the class was determined by the placement tests taken by the student. Each counselor will be provided with a card for the student who needs to be enrolled in the course. The students meet for one class hour and then are assigned other hours in which they receive special instruction on how to study.

Dean Gipson continued her announcements.

The first report of low grades does not go on the grade card.

Watch the student very carefully for the first few days to determine if the student is in the wrong class.

The new catalogue has not gone to press. Therefore, new members of the faculty may hand in their names and training as they wish it to appear in the catalogue.

The Faculty House has been done over during the summer and is in very good shape. Members of the faculty may give parties at the Faculty House. A book is provided in which they may sign for the time they wish the use of the House.

Avoid announcements in chapel and also in the dining room. There is a faculty bulletin board for



announcements and a new bulletin board has been placed outside of the dining room. Any notice that has to be given in the dining room should be handed to Dr. Schaper.

A book list for student reading, prepared by Dr. Gregg, is available in the Book Store.

The college curriculum cannot be static--there must be changes. Faculty members may hand in statements regarding the curriculum--how it works--what changes should be made--additions or subtractions--whatever changes are made will come before the faculty for approval.

Each student must present to the counselor her card from the bursar's office before being registered.

Dean Gipson then reminded the faculty of her appeal last year for a needy family in Italy. She thanked the faculty for their contributions and was happy to read a letter from the family in Italy saying they had received the gifts and were so very thankful for them.

For her closing remarks, Dean Gipson gave a quotation from Shakespeare, "All things be ready if our minds be so". She spoke about the chaotic conditions of the world, whole countries starving, and the great need that there is for a proper philosophy of life. It was her hope that the faculty would enter into the work of the year prayerfully and with the thought in mind that our young people must go into this world equipped to bring, through a proper philosophy of life, some help to a troubled world.

The meeting adjourned.

*Kathryn Hopkins*  
Secretary of the faculty.

## MINUTES FOR THE FACULTY CONFERENCE

September 16 -- Afternoon session:

Faculty members assembled again in the Library Club Room at 2 o'clock for a continuation of the conference. President McCluer presided. He announced that an arrangement had been made with Radion Station KSD whereby Lindenwood would have fifteen programs during the year. He asked that the various departments co-operate with our faculty members in charge in order that all phases of college work and life might be included. The President asked Miss Boyer to make an announcement regarding radio programs. Miss Boyer announced that the Children's Theater of the Air would be continued, and in addition, an arrangement had been made with Concordia Seminary to have some men participate in our program so that it would be possible to have adult programs. Miss Boyer asked Dr. Karel to say a word about the KSD programs.

Dr. Karel said that there would be a coordination of music and radio departments together with Dr. Parker's class in Radio Writing.

Miss McCrury announced that the Student Christian Association would have a tea from 3 to 5 in the Library Club Room on Sunday, September 21. She invited all members of the faculty and administration.

President McCluer asked Dean Gipson to present the speakers of the afternoon. Dean Gipson presented Miss Walker of the Music Department and Miss Werndle of the Science Department, both of whom had faculty scholarships. The Dean also presented Mrs. Ahrens who had attended an interesting workshop conducted by the Union Electric in St. Louis. Dr. Betz, the college representative at the workshop conducted by the North Central Association, was the final speaker. A resume of the speeches follows in the order given:

### Miss Walker:

"President McCluer, Dean Gipson, Members of the Faculty.

First, I want to express my appreciation to the college for the faculty scholarship which in times

## MINUTES FOR THE FACULTY CONFERENCE

September 17 -- Morning session.

Faculty members assembled again in the Library Club Room at 10:00 for a continuation of the conference. Dean Gipson presided. The Dean called upon various members of the faculty for announcements concerning courses which may have been added or courses about which the counselors needed special information.

Dr. Thomas announced that it was possible to get a Liberal Arts Degree with a major in music. He wished to see personally students desiring this. He asked Dr. Karel to explain about the radio courses.

Dr. Karel announced that Section 1 of the course at 11:00 on Wednesday and Friday was designed for those intending to be radio directors; Section 2 for those who want to play or sing over the radio. He reminded the faculty that students do not have to be music majors in order to be composers. Dr. Karel asked to see, for examination purposes, those who wish to enter Section 1.

Miss Isaacs announced that the faculty would receive cards with student test scores indicated and a notation regarding study technique requirements. Any student taking Study Techniques should see Miss Isaacs for a conference hour.

Miss Hankins announced for the benefit of the new counselors that students having two years of Latin may enter the Virgil class, and since this course is given partly in English, the emphasis is placed upon the literature rather than upon grammar. Comparative Mythology was changed from a three hour to a two hour course in the hope that students would have more time for a two hour course. The course in Latin Poetry is open to those who have had three years of high school Latin.

Dr. Clevenger announced that since the schedules were made out last Spring there had been some shifting of the courses from one semester to another. This had been done because of a new faculty member in the History Department.

Dr. Parkinson announced that it was possible to get a major in Religious Education with either a B.S. or an A.B.

Dr. Terhune announced that if a student presented a year of high school credit in a foreign language she should be enrolled for the second semester and possibly audit a class the first semester.

Mrs. Ahrens announced that students wishing to take Clothing, not in Home Economics, should take Section 1 which is the class in patterns. Food Preparation would be given both semesters. Try to divide the registration.

Dr. Garnett announced that Methods of Reading would be offered only this year so that Freshmen wishing a two-year elementary certificate must take the course this year.

Miss Karr announced that students who have had physics in high school should take the regular physics class. Those who had not should take the course in General Physical Science.

The Dean asked Mr. Colson to take charge of the meeting. Mr. Colson explained how the schedule of classes had been made during the summer. For the most part, classes were arranged to suit the schedules that the students handed in last Spring. In the case where students may have changed their minds, the schedule hours may not fit.

Physical Education registration has been left to the Physical Education Department. Students should be instructed to procure their course cards at the Registrar's desk, turn them in, and then go to the Physical Education Department and to the Music and Speech Departments for assignment of hours in those departments.

Four or more units of history exempts a student from Humanities.

Home Economic students should take Inorganic Chemistry the first semester and follow it with Organic.

Dr. Schaper made the following announcements:  
There is much available material in the Personnel Office. Much of the material is confidential, and

therefore, very personal information has not been put upon the folders, but will be given privately to the counselors. This is necessary because last year some students got a hold of confidential information, which was most unfortunate. This material was on the folders, so she asked the counselors to be particularly careful so that students do not see the folders. She announced that 10% of the students are from broken homes, although she said, this was not unusual. 65% of the Freshmen come from homes whose interest is in business and trade. She asked faculty members who eat in the dining room to be particularly careful about making remarks concerning students. Some remarks were overheard last year and reported to the students.

Anecdotal records kept by the counselors last year were found to be most useful.

Students will gripe about the dormitories since that is a part of college life, and such remarks may be reported to the Personnel Office if the counselor feels that it is necessary.

Guidance reprints are available for the faculty .

Group counseling may be used to some advantage.

There are 10 copies of Practical Counseling available in the Personnel Office.

Vocational information is not used as much as usual.

After these announcements, Dean Gipson again took charge of the meeting. She reminded counselors not to register students without seeing the card from the Bursar. She particularly advised faculty members not to overpersuade students into taking their particular courses. The question arose about the number of freshmen counselees to be seen, and after some discussion, it was decided that each counselor would take care of her own appointments in her own way. The meeting was then adjourned for all the faculty except new members and those who wished to hear Miss Morris speak on counseling.

### Miss Morris on Counseling.

Miss Morris spoke under three heads. First, WHAT IS COUNSELING, two, WHY WE NEED COUNSELING, and three, HOW IT IS DONE.

I. Counseling is a dynamic relationship between the counselor and counselee. There must be a feeling of confidence on both sides. Rapport has to be established between the two. Changes in the student will be made. The counselor must help the student find a new center of interest--find an integrating core. There may not be a complete change, something new, but there will be or should be a refinement of values.

II. A student needs counseling, because a person or anyone falls so easily into a pattern from which it is hard to deviate, and life is sho/rt. The student herself needs information. From the standpoint of the college, good counseling will help to build up the upperclasses. The individual touch helps build up the school. There is need in the world for well-counseled students.

III. There is a counseling committee at Lindenwood. However, this committee is merely the machinery for counseling. The burden falls on the counselors. There are three ways in which counseling may be done.

An expert counselor may be employed; 10 or 12 faculty members may be chosen to do it, or the majority of the faculty members may be chosen. At Lindenwood, we use the last method.

There are two methods of counseling called the directive and the non-directive. According to the first method, the counselor tells the student exactly what she thinks he or she ought to do. In the non-directive method, the counselor, by skillful questioning and suggestions, leads the student to decide for herself. It is necessary to use both methods sometimes, although a counselor should be extremely careful in giving direct counseling. One person cannot decide altogether what another person should do.

Each girl is unique, and the counselor must consider the whole individual, her state of health, and her emotional background, and she must understand each girl's needs. A counselor must realize that everybody in the world is more or less frustrated and must endeavor to discover what is the cause of a girl's behavior. Make every effort to give the right stimulation. In writing a record use the anecdotal method.

The indirect method, by suggestion, is a face saving process for the students. In the directive method we tend to project our own problems on the student, and so see their problems in the light of ours.

We are, as counselors, concerned with the student's academic work, but personal problems play a large part. Such problems as homesickness, marriage, and what the student does with her time enter into the picture.

As to the procedure, Miss Morris said to study the records, know about the girl before she comes to see you, establish a relationship, find out what the girl wants to do.

Miss Morris then asked Dr. Betz to add any remarks on counseling which he might have gathered at the Workshop. Dr. Betz said that a great emphasis was placed on counseling at the Workshop. The tendency in some places was to let the student find his way, but that idea has given place in general to good counseling. The counselor must remember that the student is carrying on her studies in competition with others. Counselors must also realize the other phases of a student's life. Counseling grows out of classroom work, and therefore, every faculty members should have a part in it.

The meeting adjourned.

MINUTES FOR THE FACULTY MEETING

October 2, 1947.

The Instructional Faculty met in the Library Club Room at eleven o'clock, President McCluer presiding. In addition to the instructional staff, Mr. Motley, Mr. Colson and Miss Eggmann were present. President McCluer opened the meeting with a prayer. ~~The minutes were read and approved.~~ The President spoke directly to the instructional staff regarding a teacher's responsibilities. He said in brief that he did not wish the faculty to feel that he had heard things and for that reason was reminding us of duties, but that he wished to stress the idea that primarily it is the business of the faculty to teach and by teaching to inspire the students. The best guidance is to get students in the groove and to tax them intellectually and then even overtax them. If we are constantly adjusting, and not teaching we shall accomplish nothing. But the teacher also has a responsibility for counseling. In a small college we have professed our faith in counselling. This cannot be done with the same effects in larger institutions. It is our opportunity in a small college. Every teacher ought to be a counselor. This parallels any work we have as teachers. Teaching and counseling are therefore the primary duties of a teacher. This does not or should not keep us from being good citizens and taking part in things not pertaining to our specific duties.

There is an other opportunity that is open particularly to the heads of departments, that is, to give counsel concerning courses to be had in graduate schools. When a student goes to a graduate school, know what she is doing, and keep in touch with her so that you know where she is ten years from now. Lindenwood sends a fairly good number of students to graduate schools in comparison with the size of the senior class. Recommend worthy students to graduate schools.

President McCluer invited the new teachers to take up problems with the head of her department, the Dean, or himself. All available help will be given. Any teacher may feel free to interrupt the President at work in his office.

The President asked the faculty to submit the names of persons whom they would like to have invited to the Inaugural ceremony on October 23. He said that



invitations had been sent to the colleges belonging to the Association of American Colleges, to Research groups, and to Professional Societies. The question of seating people beyond the capacity of the Auditorium (645), had been considered by a committee and the solution to the problem seemed to be to have the exercises on the campus. weather conditions permitting.

Mr. Motley asked the Faculty to consider themselves hosstesses and hosts to all guests on Inaugural Day. He said that about 125 colleges had been invited to send representatives and fifteen or twenty learned societies had been invited.

President McCluer then turned the meeting over to Dean Gipson who made the following remarks: Counseling and schedule changing is like a woman's work, it is never done. Changing the schedules often causes classes that are section<sup>ed</sup> to be unbalanced. If a student's schedule is to be changed, the recommendation should come from the counselor in the form of a written recommendation to the Dean. Some counselors did not check carefully the requirements for the A. A. Certificate and schedules had to be rechecked. It will be impossible to have classes on Inauguration day. Any faculty member wishing to take a course here in the college should consult the Dean before entering the class.

Faculty members will please advise the Dean if they expect to attend any conferences and also advise the Dean if students are to attend conferences in order that one student may not attend too many conferences. Notices of field trips should be left with the Dean and with Dr. Schaper. The Dean explained the purposes of the various rooms in the Faculty house.

Dr. Terhune announced an Administration and Faculty social gathering for Tuesday evening, October 2 at 7:30 o'clock in the Library Club Room.

Dr. Schaper announced the method of handling the calendar for the year. Mrs. Barklage takes care of this. Dates cannot be held for too long a time because of the demand for the dates. Dr. Schaper asked Dr. Thomas for any suggestions in regard to the handling of dates. Dr. Thomas stated that he felt that requests for dates had a been taken care of fairly.

Dean Gipson announced that next semester there would be open to the students a class in Great Books. The Great Books project was a subject for discussion in the workshop which Dr. Betz attended. Dr. Betz also attended a meeting held in St. Louis regarding this project. The Dean asked Dr. Betz to speak to this point. Dr. Betz said that it really was an adult education pro-

ject led by Hutchins. The Great Books are not technical books, but books to be read by all men,- the Bible, Aristotle, Wealth of the Nations and so forth. Groups outside of academic walls have these groups for study-factories and corporations. It is planned that there shall be a meeting of two hours every two weeks. Each person will have read the book. There is not to be a lecture, but a discussion of the book, the leaders of the group can summarize and relate what was read to some modern idea. At first the group of students should be selected - later the group would not be limited. Counselors may suggest students for the course. The course will carry two hours credit.

Mr. Motley announced that busses lost money on trips due to the fact that student who had signed to go did not always go. For the school year, around trip bus to St. Louis will cost \$25- one way trip \$12 and one half. Teachers taking students on field trips will please collect the money in advance. Mr. Motley asked the faculty to greet the Bankers, who are to meet at Lindenwood, if they met them on the campus. ( October 9 ).

President McCluer announced that there would be a faculty once a month preferably the first Thursday in the month if there was no program or assembly. The President suggested that faculty members had in to the Dean's office any business that should be presented at the meeting. Notice would be given for discussion. Committee meetings would be announced and on the agenda. The President gave the faculty something to think about by saying that he doubted the wisdom of an A. A. certificate's being granted.

The meeting adjourned,  
 Kathryn Hankins  
 Secretary

## MINUTES FOR THE FACULTY MEETING

December 4, 1947

The Faculty met on Thursday, Dec. 4 in the Library Club Room at eleven o'clock, Dean Gipson presiding. In addition to the Instructional Staff, Mr. Colson, Miss Eggmann, and the house regents were present. The minutes of the last meeting were read and approved.

The Dean made the following remarks:

Heads of the Departments should check the new catalogue. Make reports on the work of student assistants on Dec. 12, since students are to be paid ~~the~~ on Dec. 15 this time. Give advice to students on how to make better grades; students have the right to know their nine week's grade from the instructor.

The Dean appreciated the reports sent in by the counselors. Never before has there been such confusion regarding text books. The auditor complains bitterly of the overstock. Check carefully in the book store before ordering and order text books through the head of the department.

Christmas recess ends on Saturday, Jan. 3, at eleven o'clock.

There is considerable furor concerning assignments of work over the Christmas Holidays. Instructors cannot assign work, but they may suggest work that could be done and outline the course for the rest of the semester.

The college has definite rules. Instructors have sent students to the Dean with the statement that it was all right to break the rule if the Dean says so.

It would be better for the instructor to say "no" rather than sending the student to the Dean, although she will have no hesitancy in saying "no".

Dean Gipson made another plea for grades and absences to be turned in on time. Twenty-two instructors made no report on absences before and after the Thanksgiving recess. It was discovered at grading time that some course cards were lacking, and no student was supposed to be admitted to the course without a card. Students may take out books over the holidays with a teacher's consent.

In regard to grades and the students' reactions, Dean Gipson made the following remarks:

The students complain that they have been overworked; there is hysteria and panic. Upper class girls complain that they never have had such long assignments. It could be that the faculty is hard upon them, it could be that the students do not study enough. When students speak of the late hours, it may be that they do

not begin to study until late. The truth is that many of them have not read, cannot read, do not have a background, have been brought up on visual education, and hence college work will be hard for them. They complain that a two-hour course requires as much work as a four-hour.

It could be that there are too many club meetings. Sponsors should not put pressure upon students to attend club meetings. Another trouble might be that registration was not carefully thought out.

Students complain that they are unjustly graded in that a nine week's grade was determined by 2 or 3 grades. There may be no justification for these complaints, but as teachers we are not infallible. Think over assignments. Inadequate reading ability and no background make harder teaching.

Dean Gipson then called for the reactions of those present. Miss Mottinger said that sometimes students do wait until late to begin to study.

Dr. Thomas made a report on four students about whom he was perturbed. These students, he said, might be over-ambitious, but they said that they worked until very late; they began early. Two of these had been to St. Louis once, two had been twice; they are not card-playing students; they make no complaint about noise in the dormitories; they just work, according to Dr. Thomas, too hard. Perhaps as teachers we are asking too much work.

Dr. Schaper said that she had made a very hurried study of the low grades, with approximately this result. Of the 139 students who made low grades, 70% gave entrance tests of less than 50 percentile (for general college ability.) So 70% gave us a poor prediction of success. Students are a product of the generation that has given us many things that add to our enjoyment in life, and so, although we draw 90% of our students from the upper third of high school, they are unable to read. What have we done to help them to read? We have one teacher giving a portion of her time to this. Shall we set a standard when civilization has penalized them? Shall we keep a small upsetting group? Or shall we put on an extra police force in the dormitories?

Dr. Talbot raised three questions?

Should we take people with low scores?

Should we segregate students according to low test grades?

Can we change the attitude of students making trouble in the dormitories?

Miss Pottorf said that it was the able girl who sometimes made trouble and in one instance girls were causing trouble at ten minutes of three a.m.

Dr. Clevenger said that we must be firmer with them and help them to grow up.

Miss Morris felt that some students did not realize that there are different capacities and so the girl with a low entrance score worries because she cannot keep up with other girls.

Dr. Parker stated that we should not let them feel disgraced for low grades if they have done their best.

According to their abilities they should produce, condition them to the meaning of grades, condition a student to a self-respect if she has done her best.

Miss Pottorf spoke again saying that students said they had never had as much work as now and that some of them stayed up all night to study for examinations.

President McCluer spoke:

Advise them to get some sleep before an examination; they will do just as well. Students may misuse their time. A number of them play. If they do good work, let them play.

Pres. McCluer gave the following statistics:

22% of the Sophomores take more than 17 hours;

53% of those taking excess work have low grades;

30% of the students have low grades.

16 hours should be plenty of work. The work is cheapened if a student carries 19 hours. Make what work they have heavy, the student should be pushed to the limit without wrecking her health. Get the leading students to begin to study early, and to go to bed early; we can influence where we cannot direct. Group opinion must decide but we must not let them make mistakes without warning.

Dr. McCluer announced the Social Welfare meeting at the college on Dec. 5.

Lists of the Faculty committees were distributed to faculty members.

Dr. McCluer closed the meeting with a prayer.

Secretary,

Kathryn Hankins

## MINUTES FOR THE FACULTY MEETING

Thursday, January 8, 1948

The Instructional Staff met on Thursday, January 8, 1948, in the Library Club Room at 11:00; President McCluer presided. The President opened the meeting with a prayer. The minutes of the last meeting were not read in order to give ample time for the reports.

President McCluer called upon Dean Gipson first for suggestions and requests to the faculty. Dean Gipson made the following remarks:

Each counselor will be provided with vocational profiles to be given to the counselees. At the end of February counselors should make their reports. Concerning registration, the Dean said to give the students the opportunity to take orchestra and choir, but do not over register. If a girl makes all s's and E's with a 13-hour schedule, that means that she is under-registered.

In regard to the final examinations, instructors should outline for the students what to study and should make assignments very definite. Students will be allowed to wear jeans during the final examinations, because they feel their success depends upon this attire.

Activities should be reduced during the period of the nine-weeks exams, so the Dean asked the sponsors of clubs to lessen activities just before the Easter vacation.

Include the cause for low grades on the grade cards turned in.

President McCluer said that he would like to have regular faculty meetings more frequently, at least once a month on the Thursday when there is no convocation. He asked the faculty members to hand to the Dean suggestions that would facilitate faculty business.

The President asked the heads of departments to write out and give to him the objectives to be attained in the department, any proposed expansion or development, and the accomplishments of students who have majored in that department.

The President asks that instructors make lighter assignments during Spiritual Emphasis Week, give no tests, and to encourage to take advantage of the great help this week can give to them.

The President said that four of our staff had attended meetings during the holidays and will give reports at this time.

Dr. Thomas:

He attended the Music Convention at Boston, Mass. Dr. Thomas explained that at this meeting four large musical organizations met at the same time in one city and had one program. At this time the first teachers' college to be admitted into the association was the college at Warrensburg, Missouri. He said that The College Music Association, one of the music organizations, will probably exert the most influence. They are working on the proposition that for an A.B. Degree with a major in music, there should be 40 hours of music. With a minor in music, there should be 28 hours of music. He said that over 3100 people were in attendance at this convention. He said that the influence on us as a college, coming from the work of these organizations, would be that when we publish another catalogue we cannot carry a B.M. in Public School Music with Liberal Arts. The new trend is a B.M. in Education and a B.M. in Applied Music. Much work was done along the line of requirements to enter the graduate school in music. A committee was also working to set up how much and what liberal arts would be required for an A.B. with a major in music.

There were small national organizations represented and the following important ones: THE NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC, THE MUSIC TEACHERS' NATIONAL ASSOCIATION, AMERICAN MUSICOLOGICAL SOCIETY, and COLLEGE MUSIC ASSOCIATION. The meeting was held from December 27 to January 2.

The important meetings included a complimentary concert in Symphony Hall by the Boston Symphony Orchestra under its regular conductor, several chamber music concerts and lectures in Paine Hall, Harvard University, Cambridge. Noted music educators from all parts of the country discussed the problems of the present and attempted to prepare for the newer problems that will be faced in the immediate years ahead.

Dr. Talbot:

Dr. Talbot attended the annual meeting of the American Association for the Advancement of Science at Chicago, on December 27, 1947. She said the most interesting thing was to rub elbows with other scientists and to meet old friends. The most interesting session was a symposium on cytoplasmic inheritance. We have been used to thinking of inheritance as coming only through genes of chromosomes lying in the nuclei. Dr. Sonneborn and his six co-workers showed that, in the one-celled animal Paramecium, a certain characteristic is inherited through cytoplasmic particles. These particles cause chemicals to be given off into the water which kill sensitive Paramecia. So Paramecia having the characteristic are called killers. The killer factor is not passed on by exchange of nuclear material but by cytoplasmic exchange. This is a new concept in inheritance and one which other workers will want to investigate. The symposium was noteworthy also in being a very successful venture in cooperative research.



Dr. Dawson:

Dr. Dawson said that the happy thing about going to these conventions was meeting one's friends. She was particularly pleased that a botanist was elected president of the association, a thing that did not happen very often. She said that she was concerned with 3 questions which were taken up at the meeting, namely, What are we doing in Biology? What are other colleges doing in Biology? And What new things could be put into a course in Biology? Most colleges in the course emphasis animals rather than plants, and they should go over more to plants. That criticism is not true of Lindenwood's Biology course. The meeting stressed the fact that Biology should be made more practical and more essential to human living. We ought to emphasize Genetics, Horticulture, and field trips in the study of plants.

We should emphasize health and human anatomy in animal study. Dr. Dawson felt that the Lindenwood course goes along with the general trend that we do make use of the green house and have many field trips.

Mr. Hume:

Mr. Hume attended the Speech Convention in Salt Lake City. He said that he went primarily for an interesting time, and not so much with the idea of advertising the college. The Convention was composed of various organizations, the Speech Association, The Theatre, Corrective Speech, and Forensics. He attended the Forensic Luncheon and heard with pleasure a speech by Vivian Meek, in which there was a plea for basic English, namely the spread of it throughout the world. Dr. E. Murry gave an interesting speech on semantics. He heard Kenneth McGowan. There was a definite trend in the meeting that liberal arts should become more basic for drama and speech. The University of Utah gave a lovely production of Peer Gynt. The Ladder Day Saints gave a program of music and choir. A part of this program advocated the integration of speech with other arts.

Miss Wurster:

Miss Wurster said that she had attended two conventions at Detroit. She suggested that some help in paying transportation charges might be given to the faculty at Lindenwood. President McCluer said that perhaps some system would be devised in which faculty members would take turns.

Miss VerKruzen announced that Physical Education Registration would take place in the P. E. Office from the 13th to the 20th of January.

The meeting adjourned.

*Ratlyn Hankins*

MINUTES FOR THE FACULTY MEETING

Friday, February 6, 1948

The Instructional staff met on Friday February 6 in the Library Club Room at four o'clock, President McCluer presiding. President McCluer opened the meeting with a prayer. The minutes of the last meeting were read and approved.

The President explained the plans for the mock political convention to be held at Lindenwood on the 1st, 2nd and 3rd. of April. Delegates from colleges in our area, a limit of four to each colleges and delegates from Lindenwood will study political issues. The voting will be done by colleges. A nationally known speaker from the Republican party and the Democratic party will address the convention. There will be a nation wide hook-up for these speeches and the St. Louis broadcasting stations will carry the day's proceedings. The political science and history departments will have general charge of the convention.

The President expressed the wish to have Commencement on May 31 and the Baccalaureate sermon on May 30. to insure a larger crowd at those exercises. Regular examinations would occur then after Commencement, the seniors of course would have exams earlier.

The President announced a plan to have Parents' Day on "others' day. There will be a church service in the morning, a tea in the afternoon, the parents to be the guests of the college for the day.

The President called upon Dean Gipson for announcements and a report of the Deans' meeting at Cincinnati in January.

Dean Gipson made the following announcements:

There will be a Great Books Course open to the Faculty.

Margaret McKinney, fellowship student, is carrying 15 hours of work and is making all A's in her graduate work. The Honor roll includes 27% of the student body.

The Dean asked Dr. E. Dawson to explain the situation which had arisen in connection with the Graduate record exam. Dr. Dawson explained that it was no longer possible to offer these exams on the optional basis previously used. If the college offers the exam, it must be taken by all the members of the Senior class or all the members of one department. It was moved and seconded that the Graduate Record exam should not be given by the college. After some little discussion the motion was carried.

Dr. Schaper presented the question of the Sophomore tests, that is if the college wished them to be given and the date for them. She stated that there was money to have them scored. The tests have to be given between the dates of March 8-19. According to the schedule of activities, it was the general opinion that the week of March 8 would be the best time- Tuesday afternoon March 9 and Thursday morning March 11. The motion was made and carried that the Sophomore test be given the week of March 8.

Dhan Gipson reported an interesting time at the meeting of the National organization of Deans. There was no recommendation on academic questions. The question of Creative arts, that is, its place in liberal arts was discussed. There is a place for it, but those present seemed to feel that only talented students should do the creative arts. The effect of Federal aid on colleges was discussed. The question was raised "should there be any difference made in liberal arts studies between men and women". The feeling seemed to be that there should be a difference in approach.

President McCluer made a brief report on the meeting of the Association of American colleges. President Horton of Wellesly is President and showed great skill in handling the time element in connection with the speeches. Dr. Carmichael spoke on the introduction into all liberal arts colleges of an "area study" centered about the European situation, and a course in "great Ideas" that is given at Dartmouth and California. The question of compulsory military training was before the association. The Association went on record as opposed to military training (compulsory) in that it is a national, not an educational policy. Dr. Johnson of Harvard spoke on the equality for minority groups. A resolution was passed affirming the right of all groups to equality in education. The question of Federal aid came before the association in two forms- scholarships and grants for buildings. President McCluer thinks the time is coming when every town of fair size will have a Junior college. The President believes that the Federal government should help colleges without the danger of Federal control in any way if college boards learned to say "no".

The meeting adjourned.

Kat Bryan Hankins  
Secretary

MINUTES FOR THE FACULTY MEETING

Feb., 24, 1948.

The Instructional staff met on Tuesday, February 24, in Room 225 at 11:55, President McCluer presiding. Dean Gipson read the list of candidates eligible for Alpha Sigma Tau. It was moved and seconded that the list be adopted as read. The motion carried. The list follows:

I54 Emily Heine  
I52 Lorraine Peck  
I38 Mariane Metzger  
I35 Betty Jo Hite  
I35 Ruth Louise Schaefer  
I33 Jean Jones  
I32 Rosalee Cheney  
I28 Dorothy Walker  
I27 Elinor Rannells  
I24 Elizabeth Jean Keighley  
I23 Caroline Louise Fritschel  
I17 Audry Mount  
I14 Sandra Chandler  
I12 Ladeen Ostmann  
III<sup>1/2</sup> Patricia Jane Schroeder  
I09 Ermamarie Trefz  
I08<sup>1/2</sup> Joanne Lee Schwarting  
I08 June Elizabeth Colahan  
I08 Jean Kiralfy  
I07 Genelle Phillips  
I07 Alyce Cross  
I06 Patricia Lee Schilb  
I05 Loma Ostmann  
I04 Lilian Powers  
I03 Margaret Groce  
I02 Alice Baber

The Dean made the following announcements:

Low grades for the first four weeks are due on Monday morning, March 1.

Counselors will hand in the list of counselees returning and not returning.

As soon as a counselee has announced her major subject, she will be transferred accordingly. Folders are to be brought to the Dean's office.

Classes will meet on Saturday, March 20, because of the change in Easter vacation. No tests are to be given on that day.

It is too late to change subjects on the schedule.

Students do appreciate help from the faculty. There is some complaint that help has been refused.

Dr. Schaper gave each counselor the personality tests for her counselees with the request that should not be given to the students, but handled professionally Interpret only the red marks; there are five red per-centiles.

President McCluer announced a special chapel for Wednesday when he would present scholarship certificates to high ranking students.

The meeting adjourned

*Kathryn Hankins*  
Secretary.

## MINUTES FOR THE FACULTY MEETING

MARCH 18, 1948.

The instructional staff met in the Library Club Room Thursday morning at eleven o'clock, Dean Gipson presiding.

Dean Gipson gave a very interesting report on the meetings she attended at Chicago (North Central). The Dean said that the Deans' meeting was of particular interest in that reports had gone in before the meeting and in the results read Lindenwood showed to very good advantage. Nearly all colleges had an increase in tuition, the teaching loads are about the same, but in the size of classes Lindenwood showed up well having fewer pupils per teacher.

Dean Gipson then brought up the question of the Workshop to which we have sent a representative every year since it was organized. She called upon Miss Hankins, Dr. Schaper, Dr. Betz, Miss Morris, Dr. Thomas, to state their opinions on the values to be derived from attendance. Miss Hankins, Dr. Schaper, and Dr. Thomas all felt that it was worth while if the college would take advantage of what the representative brought back. Dr. Betz and Miss Morris were doubtful concerning the good the college would derive from sending some one. Dr. Thomas in answer to Dr. Betz pointed out that the first three representatives had gone to Minnesota and the others to Chicago and he felt that this accounted for the difference of opinion. The consensus was that it is worth while. The Dean announced that the coordinator would visit the college sometime in the near future.

The Dean reported an excessive number of unexcused absences, eleven, twelve, and fifteen being common, while one student had twenty-five. Since the present system is not functioning properly, the Dean suggested that three courses were open to us: 1. Go back to the cut system, 2 ignore class attendance, 3 take steps to correct it. She appointed the following faculty members to study the question and report to the faculty: Miss Gray, Dr. Terhune, Dr. Garnett.

The Dean stated that there is more on the calendar of activities than the students can handle.

The students get their lessons at full gallop with no time for thought or digestion. Under present conditions it would seem that we must lower the standard of grading or reduce the amount of work. She suggested that club meetings be reduced if possible and that no more events be added. Dr. Talbot asked that we take steps to relieve the situation now. Dean Gipson appointed a committee to work upon this, Dr. Talbot, Dr. Parkinson and Mrs. Long. It was suggested that the students on the Student Activities Committee could be called upon by this faculty committee.

Dean Gipson said that students would wear jeans to Saturday classes.

The Dean asked that all incomplete grades be turned in immediately. She then brought up the question of closing classes at nine o'clock or five or ten minutes after nine in order that students could make the nine-thirty Wabash to Kansas City. Dr. Parkinson moved that we have no classes at all on Thursday morning. The motion was seconded. Mr. Colson said that in view of commitments already made this was not the fair thing to do. This motion was not carried. Discussion brought out the fact that students have the privilege of leaving a class early and if there were two classes scheduled for Thursday between eight and nine o'clock, classes would amount to nothing. Mr. Colson moved that we have two classes or periods and that students be required to stay until the end of the period. The motion was seconded and carried. Dr. Marian Dawson expressed a disapproval of morning classes on the day set for vacation saying that it made an upsetting situation. It was moved and seconded that a recommendation be made to the administration that no morning classes be held if vacation begins in the morning--that is, vacation should begin at the close of a day's work. The motion was carried. Dr. Talbot moved that it be recommended to the administration that all vacations be set as to dates the year before. The motion was seconded and carried. Dean Gipson stated that this might not always be possible.

Dr. Betz announced a Teachers' Institute to be held at Lindenwood on April 10 for Lindenwood graduates who are teaching. The members of the faculty were invited to attend.

Dean Gipson announced that she would be glad to receive from members of the faculty who had been here for some little time applications for summer scholarships so that if the college decided to give scholarships applications would be on hand.

The meeting adjourned.

Kathryn Hankins



1949-1950

MINUTES FOR THE FACULTY MEETING

January 18, 1950

The Instructional Staff met January 18 for a professional meeting. The program consisted of a panel discussion on the aims and purposes of Lindenwood College.

Members of the panel were: Dr. Botz, chairman, Miss Watts, Miss Lichliter, Miss Sibley, Mr. Grundhauser. A short discussion followed the panel.

The Meeting Adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Mrs. Ahrens, Miss Albrecht, Mr. Clayton, Dr. Conover, Mrs. Croft, Mr. Greer, Miss Reese, Mr. Rehg, Miss Ross, and Dr. Terhune.

# MINUTES FOR THE FACULTY MEETING

February 8, 1950

The Instructional staff met on February 8, President McCluer presiding. The minutes were read and approved. President McCluer reported that a committee authorized by the faculty had selected the following seniors to lead chapel: Joan Reed, Betty Orr, Barbara Allen and Helen Jones.

The list of Alpha Sigma Tau candidates was presented. Miss Hankins moved that the first twelve on this list be elected. The motion was carried. The list follows:

Neilson, Janet	4.00
Sutton, Barbara	4.00
Deisenroth, Lois	3.73
Perkins, Nancy	3.58
England, Caroline	3.58
Littleton, Betty Jack	3.57
Stukenbroker, Beverly	3.47
Klockenbrink, Lorraine	3.45
Lewellen, Leona	3.42
Trefz, Eleanor	3.41
Reid, Martha Anne	3.33
Furnish, Carolyn	3.32

Dr. Conover moved that a committee be appointed to study the Alpha Sigma Tau Constitution in regard to changes that might be made in view of the fact that there is a new scholastic sorority for freshmen and sophomores. The motion was carried.

Dr. Dawson called for comments on the listed contents of the Faculty Hand Book. In the discussion that followed several suggestions were made.

The Educational Policies Committee referred the question to the faculty of the advisability of giving four weeks grades to students who were making low grades. President McCluer felt that at sometime before it was too late low grades should be reported so that the Dean might write to the parents for their cooperation. Mr. Hayes suggested a six weeks grade. After much discussion Dr. Clevenger moved that the Dean appoint a committee to study the matter of grading periods and report the findings to the faculty. The motion carried.

Dean Roberts announced a business meeting for the faculty for March 8, and a Professional meeting for March 22 with a panel discussion on, How to Implement the Aims and Purposes of the College and so Improve Curriculum Planning.

Dean Roberts also announced that students would work for the money to give to the World Student Service Fund. Any jobs that the Faculty could give them would be welcomed.

Dean Roberts asked the Faculty to give her the names of any colleges known to have a good system of comprehensive examinations. The question is to be studied by the Educational Policies Committee.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Mr. Machell, Miss Reese, Miss Ross, Mr. Thomas, Miss Ver Kruzen, Miss Walker.

TENTATIVE REPORT OF COMMITTEE ON GRADE REPORTING

SECTION III AMENDED BY FACULTY VOTE

- I. WE COMMEND THAT WE CONTINUE THE PRESENT SYSTEM OF REPORTING GRADES OF ALL STUDENTS ON THE MONDAY OF THE 9TH WEEK AND AT THE END OF THE SEMESTER. We do not advocate a return to the old system of reporting all grades three times during the semester, and we believe that a grade to be recorded is more accurate at 9 weeks than before that time.
  
- II. We also recommend that we continue to report low grades before the 9th week for the following reasons:
  1. Faculty members have information upon the work of the students by the fifth week of the semester.
  2. The student who is in danger of receiving a D or F should be fully aware of her situation before the mid-semester examinations.
  3. The counselor of the student who is doing poor work in one or more of her courses needs this information for counseling purposes before the mid-semester examinations.
  4. In the first semester, information about the students who are not doing satisfactory college work should be valuable to administrative officers.

We recognize difficulties in the present system of reporting these low grades on the Monday of the 5th week of the semester:

1. The fourth week tends to become an examination period.
2. Instructors are rushed because they desire to postpone these examinations until at least  $3\frac{1}{2}$  weeks have elapsed.

However, if reports on low grades are postponed until Monday of the 6th week, the time required for mimeographing the list of low grades, sending them to faculty members, and getting out notices to the students to see their advisors will, in the majority of cases, lead to the postponement of interviews with the students until the 7th week, which leaves little time for preparation for the examinations in the 8th week.

WE THEREFORE RECOMMEND THAT THE LOW GRADE REPORTS BE DUE ON THE FRIDAY OF THE 5TH WEEK OF THE SEMESTER.

III. WE RECOMMEND THAT THESE LOW GRADE REPORTS BE SENT TO THE COUNSELORS, AND FOR THE BENEFIT OF THE STUDENTS. ADMINISTRATIVE OFFICERS SHOULD NOT BE EXPECTED TO INTERVIEW STUDENTS WITH LOW GRADES UNTIL AFTER THE 9 WEEK GRADES ARE REPORTED.

IV. FACULTY MEMBERS SHOULD BE CONSIDERED UNDER OBLIGATION TO STATE REASONS FOR LOW GRADES ONLY WHEN THERE IS A KNOWN REASON WHICH MIGHT PROVE HELPFUL TO THE COUNSELOR AND THE STUDENT.

MINUTES FOR THE FACULTY MEETING

March 8, 1950

The Instructional Staff met on Wednesday, March 8, President McCluer presiding. Miss Hankins gave the prayer. The minutes were read and approved.

Dean Roberts called upon Dr. Conover to give the report from the Committee on Grade Reporting. Dr. Conover presented the report which is appended, and moved its adoption. There was some discussion. Dean Robert's comment was that it would be good to get away from the idea that the 8th week is an exam week and that exams should be given when they fall naturally in the course.

After a short discussion, the motion was amended to read that the report be adopted with a change in Section III i. e. that the cards with low grades sent in by the Faculty be sent by the Dean to the counselors. The amendment was accepted and the motion carried.

Miss Lichliter suggested that since no one week was considered exam week, the social calender need no longer be cleared.

Dean Roberts presented a recommendation from the Educational Policies Committee regarding awards in money and an "Honors Assembly." The report is appended. It was moved that this report be tabled until an early called meeting. The motion was carried.

Two recommendations from the Educational Policies Committee followed: (1) that no student may have senior standing until the Junior English Examination has been passed. Mr. Bauer so moved and the motion carried; (2) that the college cease to offer the course, Study Technique. Miss Ely so moved and the motion carried.

Dean Roberts announced March 29 as the date for the next faculty meeting.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Clayton, Mr. Grundhauser, Mr. Hume, Madame Lyolene, Mr. Machell, Mrs. Machell, Mr. Rehg, Miss Savage, Miss Ver Kruzen.

## MINUTES FOR THE FACULTY MEETING

MARCH 10, 1950.

A special meeting of the Instructional staff was called for March 10, at twelve o'clock to consider motion tabled at the previous meeting. President McCluer called for discussion on the motion.

Dr. Thomas spoke regarding the cash prizes given in the music department which he said they were willing to give up, but asked that the names of Mu Phi Epsilon be read at an Honors Assembly along with the names of the members of Alpha Sigma Tau and Alpha Lambda Delta. Dr. Thomas said that performance and a degree of musicianship are required for the B. M. degree and that is not taken care of by grades. Therefore neither of the two societies above mentioned can give adequate reward to a music student. He felt that non recognition of Mu Phi Epsilon at an Honors Assembly might work against students returning to Lindenwood.

A brief discussion followed and Dr. Clevenger moved that the report on Prizes and Honors Assembly be recommitted to the Educational Policies Committee for further study. The motion was seconded and carried.

March 29 was announced as the date for the next Faculty meeting.

President McCluer asked the faculty to be especially careful that faculty business should not reach the students until the proper time and through the proper channels.

The meeting adjourned

The following members were absent: Miss Kohlstedt, Mrs. Burkitt, Mrs. Machell, Dr. M. Dawson, Miss Reese, Miss Walker, Miss Watts.



MINUTES FOR THE FACULTY MEETING

March 29, 1950

The Instructional Staff met on March 29 for a panel discussion on Comprehensive examinations. Dr. Betz offered the prayer.

President McCluer made the following announcements: Parents' Day is the first Sunday in May (May 7). There will be a church service in the auditorium in the morning, dinner for the parents and a reception in the afternoon. There will be a play on May 5 and Mayday on May 6.

Dean Roberts made the following announcements: The registrar is prepared to use plus and minus signs for the nine week's grades. There will be a new course next fall called "Basic Mathematics" which will meet the math requirement.

Up to the 15th of April, old students returning will have precedence in the choice of rooms. This announcement was made by President McCluer.

The Educational Policies Committee is considering Comprehensive examinations. There are two types, an overall type or a major in a field. The panel discussion will lay the material before the faculty.

The panel then took over. Dr. Clevenger acted as chairman. Panel composed of Dr. Conover, Mr. Friess, Dr. Talbot, Mr. Hayes. A discussion followed. The consensus seemed to be that some departments have work that takes the place of comprehensives and that if there were to be comprehensives, they should be departmental rather than overall for the time being.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following were absent: Mr. Colson, Miss Lichliter, Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Miss Isidor, Madame Lyolene, Miss Reese, Mr. Rehg, Miss Walker.

MINUTES FOR THE FACULTY MEETING

April 12, 1950

The Instructional Staff met April 12 for a panel discussion. Miss Hankins gave the prayer. President McCluer asked that we consult with Mr. Colson regarding books still unsold in the book store.

The subject of the panel discussion was, "the implementation of the aims and purposes of the college through the college offerings in the catalogue or additions."

Mr. Bauer was chairman. Mr. Brien discussed mid-year offerings for new students and old ones who had failed. Miss Elizabeth Dawson, vocational studies with relation to the Liberal Arts, Miss Boyer, "Cross" department majors, Miss Gray, survey courses. A discussion followed the panel.

The Meeting Adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Dean Roberts, Mr. Colson, Miss Lichter, Miss McMican, Miss Albrecht, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Machell, Mrs. Machell, Miss Reese, Mr. Rehg, Miss Ross, Miss Shultz, Miss Terhune, Miss VerKruzen, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

May 24, 1950

The Instructional Staff met May 24, 1950, President McCluer presiding. The President supplemented the invitation to the faculty for Commencement luncheon by including the families of faculty members.

Dean Roberts then proposed the question of continuance in the Work Shop. Miss Ver Krutzen moved that Linderwood continue its membership in the Work Shop. There was a brief discussion. The motion was lost.

The next item of old business was the tabled motion regarding the report on Prizes and "Honors Assembly." The same report was returned by the Educational Policies Committee with one point omitted, i. e., the reading of the names of members of Alpha Lambda Delta and Alpha Sigma Tau. Mr. Bauer moved the adoption of the report. A discussion followed. The last section of the report relative to the bronze plaque brought forth some dissenting ideas.

Dr. McCluer moved to amend the motion to cover only the 1st section. Mr. Bauer accepted the amendment and the motion passed to adopt section 1 of the report. Dr. Conover then moved that the 2nd part of the report be adopted. The motion was lost.

Dean Roberts called for the report of the Committee on standards for Alpha Sigma Tau. Miss Hankins read the report and moved its adoption. The motion carried. Report is appended.

Dean Roberts announced that the Educational Policies Committee had tabled the question of Comprehensive Examinations indefinitely.

Dean Roberts presented the list of candidates for degrees, diplomas and certificates with the recommendation that they be accepted upon condition that the candidates fulfill all requirements for graduation. The faculty approved the same by vote.

Dean Roberts made special mention of Mary Ann Smith who is the first student to graduate magna cum laude according to the Honors Program. She presented an opus,

Development of Miltonic Criticism, and passed an oral examination before a carefully selected committee.

Dean Roberts stated that the Educational Policies Committee will continue to study two hour courses and any other matter that faculty members might submit for consideration.

Dr. Clevenger announced that there was left in the treasury for faculty parties the sum of \$32.<sup>49</sup>. He moved that it be turned over to the Administration and Faculty Fund. The motion carried.

Dr. McCluer moved that the faculty continue the faculty parties next year.

Dean Roberts said that she felt that the faculty wished to continue the professional meetings. There was some discussion as to a proper time, but no decision was reached.

Miss Lichliter asked that all counselors' folders be returned to her office. She also said the students had asked that the faculty give a variety show next year on the first Friday night of orientation week.

Dean Roberts expressed her appreciation of the cooperation of the faculty.

Dr. McCluer closed the meeting with wishes for a pleasant summer and with the expression of his hope that we may secure the kind of students we wish and a college income sufficient to raise salaries within the next two or three years.

The Meeting Adjourned

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Colson, Miss Boyer, Mr. Clayton, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Machell, Mrs. Machell, Mr. Rehg.

REPORT OF THE COMMITTEE ON ALPHA SIGMA TAU  
MEMBERSHIP

ARTICLE III

ACTIVE MEMBERSHIP AND ELIGIBILITY

Section I. Membership in Alpha Sigma Tau shall be limited to juniors and seniors who are candidates for a bachelor's degree.

Section II. They must also meet the following requirements:

1. At the time of her election the candidate shall have completed four consecutive semesters' work, averaging not fewer than fifteen hours a semester (exclusive of physical education). She must have a cumulative grade point average of 3.5 with no grade lower than C.

CANDIDATES FOR THE BACHELOR OF ARTS DEGREE

Allen, Barbara  
Chandler, Sandra  
Choisser, Joe Anne  
Crawford, Virginia Deane  
Egelhoff, Rosemary Jeanne  
Finney, Mary Sue  
Gawthrop, Barbara Diana  
Hartzog, Helen Zaidee  
Holl, Janet Clara  
Jeter, Nora E.  
Joy, Sally Sue  
Kawahara, Ruth Harumi  
Kimmel, Virginia  
Maddux, Marilyn Elizabeth  
Oakes, Maurine  
Ostmann, Loma Maxine  
Peck, Lorraine Ann, with distinction  
Pope, Ada Anne  
Quail, Dorothy Lois  
Reed, Joan Olive  
Scheinin, Haydee  
Schilb, Patricia Lee  
Smith, Mary Ann, magna cum laude  
\* Vedalakis, Sylvia  
Walker, Dorothy Mae, with distinction  
Washington, Nancy  
Whitaker, Georgia

CANDIDATES FOR THE BACHELOR OF SCIENCE DEGREE

Hake, Martha Joan  
Jones, Helen E.  
Marcellus, Margery  
Orr, Betty Jean  
\* Stiegemeier, Betty  
Sweeney, Mary Josephine  
Turner, Patricia  
Viertel, Jo Anita  
Walters, Roberta Lee  
\* Wetzel, Elizabeth Ann  
Wick, Margaret

CANDIDATES FOR DIPLOMAS AND CERTIFICATES

Jones, Estaline  
Certificate of Associate in Arts  
Dodson, Dolores  
Certificate in Secretarial Science

Lent, Dianne  
Certificate in Secretarial Science

\* Degree to be conferred September, 1950.

MINUTES FOR THE FACULTY MEETING

May 2, 1950

The Instructional Staff met May 3, Dean Roberts presiding. Dean Roberts announced a faculty meeting for May 10 when Dr. Clippinger will speak the Work Shop and also a meeting for May 24.

The subject for the meeting was a panel discussion on Extra-Curricular Activities in Connection with the Aims and Purposes of Lindenwood.

The panel was composed of the following: Mr. Middents, chairman, Miss Beasley, Miss McCrory, and Miss VerKruzen.

The Meeting Adjourned.

*Rathyn Hankins*  
Secretary

The following members were absent: Dr. McCluer, Mr. Colson, Miss Albrecht, Mrs. Croft, Mrs. Egelhoff, Mr. Grundhauser, Mr. Hayes, Mr. Hume, Miss Lindsay, Madame Lyolene, Mr. Machell, Mrs. Machell, Miss Parker, Mrs. Rechtern, Mr. Rehg, Miss Sibley, Miss Walker.



MINUTES FOR THE FACULTY MEETING

May 10, 1950

The Instructional Staff met May 10, Dean Roberts presiding

Dean Roberts reviewed the reasons for Dr. Clippinger's being invited to this meeting.

The faculty asked questions of Dr. Clippinger regarding the advantages of belonging to the Work Shop Group and a frank discussion pro and con ensued.

The Meeting Adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Dr. McCluer, Mr. Colson, Miss Albrecht, Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Mr. Grundhauser, Mr. Machell, Madame Lyloene, Miss Ross, Miss Schultz, and Dr. Parker.

1950-1951

MINUTES FOR THE FACULTY MEETING

September 11, 1950

The Instructional Staff and Admission Counselors met on September 11 at 10 o'clock.

President McCluer presented the new members of the faculty. Mr. Keel introduced the Admission Counselors. President McCluer spoke briefly of the meeting of N. E. A. - the class room division - on the campus during the summer. He stated that while the college was disappointed at having thirty fewer students than last year, they were not discouraged. The committees for the year were appointed.

Dean Roberts spoke briefly asking the faculty to visit with the field counselors. She announced that Miss Lichliter would teach one course in the Introduction to the Bible. She asked Dr. Parker to report on their trip abroad. After the report President McCluer asked that their trip be written up for the Bulletin. Dean Roberts spoke about her brief visit in Germany.

Dean Roberts asked the faculty not to send students to the Health Center for absence excuses. Attendance reports are due each Friday. Faculty members were asked to check up on the purchase of text books by September 29. Faculty meetings will be held the second and fourth Wednesdays in each month. The 390 courses must be written up and the report in the Dean's office before students register for them.

The Dean spoke briefly about our Probation system. There were thirty-five students on the list the first semester. Four did not continue; all but twelve came off by the end of the second semester. Two of the twelve came off during summer school. Dean Roberts asked the faculty to avoid an exam week mid-semester by giving examinations whenever the material covered made it expedient. The Freshman class this year is a superior class. Sixty-four are in the upper fourth (as of September 8.) There are eleven valedictorians. Thirty-eight are in the second quarter, so that there are over 1100 in the top half. Grants and aids by the Board made it possible to secure good students. Encourage students who want to teach to take work for an A. B. with a major in Human Relations. Applications for the Fullbright Program should be in by October 15.

The meeting adjourned.

*Kathryn Hankins*

MINUTES FOR THE FACULTY MEETING

September 12, 1950

The Instructional Staff met September 12 at 10 o'clock, Dean Roberts presiding. Dr. Conover gave the prayer.

Dean Roberts added to her statement of the day before concerning probation, namely, that four students were added the second semester plus the twelve who did not come off.

Mr. Hayes gave some information regarding courses in education. Miss Beasley explained the set-up in mathematics. Dean Roberts asked faculty members to see that students writing papers use the Manual of Style adopted last year by the faculty. Attention was called to the student load; to the fact that students must declare a major at the end of the Sophomore year; that double majors are to be discouraged; that college is in session five days a week--the week end does not begin on Friday noon; students entering last year have a four hour Religion requirement, those entering this year have a six hour requirement according to faculty action last year. One half of the Religion requirement must be met by the end of the Sophomore year.

Miss McMican spoke briefly on the schedule. Miss Lichliter spoke on counseling. Dr. Thomas asked that all new students desiring choir and orchestra be sent to the music department for an audition.

The meeting adjourned.

Secretary of the Faculty

*Kathryn Hankins*

## MINUTES FOR THE FACULTY MEETING

October 25, 1950

The Instructional Staff met October 25, Dean Roberts presiding. Dr. Clevenger gave the prayer. The minutes were read and approved.

Dr. Terhune read the Resolutions drawn up for Miss Lois Karr. Dr. Parker moved that the Resolutions be accepted and a copy filed with the Secretary of the faculty. The motion was seconded and carried. Dean Roberts instructed the committee to send a copy to Miss Karr.

Miss Hankins presented the recommendations from the Alpha Sigma Tau Committee with the explanation that the society asked the committee of last year to reconsider the standard of 3.5 set for membership. The committee kept the same standard, but allowed associate membership to those who had a cumulative grade point average between 3.5 and 3.25. Recommendations are appended. Miss Hankins moved the adoption of parts 2 and 3. Motion was seconded and carried.

Dean Roberts announced that there were fewer low grades than in preceding years.

Dean Roberts presented a recommendation from the Educational Policies Committee in regard to the mathematics requirement of 6 hours of math or 5 hours of math and 3 of logic. Since the Trigonometry credit has been changed to 2 hours, the committee recommended that 5 hours be accepted in lieu of 6 when Trigonometry is included in the 5 hours. Dr. Clevenger moved the adoption. The motion was seconded and carried.

Dean Roberts asked for suggestions for the catalog and for the Faculty Professional meetings.

Miss Hankins reported on the funds received last year and paid out. Balance in the treasury, \$12.45. The week of November 6 she will receive money for this year's Courtesy Fund.

Miss Lichtner said that while the A.C.E. tests showed this year's students a few points below last year's,

the study habits of this year's class are good.

Miss Lichliter announced the Freshman Convocations, subjects, and leaders.

Dean Roberts announced the Radio Clinic.

The meeting adjourned.

*Kathryn Hankins*

The following members were absent: Dr. McCluer, Miss McMican, Miss Boyer, Mr. Clayton, Mr. Doherty, Mrs. Egelhoff, Mr. Greer, Miss McCrory.

### ARTICLE III

#### MEMBERSHIP AND ELIGIBILITY (Alpha Sigma Tau)

Section I. Membership in Alpha Sigma Tau shall be limited to juniors and seniors who are candidates for a bachelor's degree.

Section II. They must also meet the following requirements:

1. At the time of her election the candidate shall have completed four consecutive semesters' work, averaging not fewer than fifteen hours a semester (exclusive of physical education). She must have a cumulative grade point average of 3.5 with no grade lower than C.
2. For the encouragement of scholarship, associate members whose cumulative grade points range between 3.5 and 3.25, with no grade lower than C, may be elected by the faculty. Associate members may not hold office, and have no vote. They shall be initiated upon attaining the cumulative grade point average of 3.5.
3. If a student attains a cumulative grade point average of 3.5 and Junior Standing before her Junior year, she may be elected to membership.

Section I and Section II, part 1, passed by the faculty  
May 24, 1950.

Section II, parts 2 and 3 passed by the faculty October 25,  
1950.

MINUTES FOR THE FACULTY MEETING

October 11, 1950

The Instructional Staff met on October 11 with Dr. Clarke as a guest. Miss Hankins gave the prayer. Since this was a professional meeting, the minutes were not read. President McCluer presided.

Dean Roberts made the following announcements: U.N. week will be observed October 23; there will be a meeting in December at Bloomington, Ill. to discuss problems in rural education; no announcements will be sent out for faculty meetings which come the second and fourth Wednesday in each month; in November the meeting will be the 29th instead of the 23rd.

President McCluer gave a brief talk about the Presbyterian College Union meeting which he attended at Philadelphia. He spoke of the decreased enrollment in most of the church colleges; that the Presbyterian Board of Christian Education had recommended a survey of Presbyterian colleges with the question of support for them in mind. Dr. Works is in charge of the Survey. Dr. Winters will visit the colleges. The President said that we expected to cut our own expenditure budget about \$20,000 this year. He asked faculty co-operation in securing students.

Dr. Clarke spoke on the policies of the Board of Lindenwood--complimented the work of the two women members of the Board--said that the Board was ready to follow President McCluer in curriculum and policy--that the future of Lindenwood was dependent upon the teachers and the quality of their teaching. He spoke about the need for church colleges. He urged that teachers of all subjects approach their material in the light of Christian faith.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Mr. Rehg.



### ARTICLE III

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2. For the encouragement of scholarship, associate members whose cumulative grade points range between 3.5 and 3.25, with no grade lower than C, may be elected by the faculty. Associate members may not hold office, and have no vote. They shall be initiated upon attaining the cumulative grade point average of 3.5.
3. If a student attains a cumulative grade point average of 3.5 and Junior Standing before her Junior year, she may be elected to membership.

Section I and Section II, part 1, passed by the faculty May 24, 1950.

Section II, parts 2 and 3 passed by the faculty October 25, 1950.

## MINUTES FOR THE FACULTY MEETING

December 13, 1950

The Instructional Staff met December 13, 1950, Dr. McCluer presiding. Dr. Moore offered the prayer. Mr. Colson was present to answer questions from the faculty regarding departmental budgets. Mr. Colson explained that the system had been somewhat changed and simplified according to suggestions from the auditor. President McCluer explained that there are two budgets now, i. e., the maintenance budget for which the Board of Directors is responsible from the income of the college, and the budget concerned with the operation of the college covered by student income. Several questions were asked and explained.

Budgets will be made earlier this year. Heads of Departments will discuss with the Dean the part of the budget that pertains to new equipment.

Dean Roberts and President McCluer complimented the Faculty upon their acceptance of reduced budgets and their good morale.

Dean Roberts presented two recommendations from the Educational Policies Committee:

1. Not more than 12 hours of credit in correspondence work shall be accepted toward degree requirements.

Dr. Clevenger moved the adoption of the recommendation. The motion carried.

2. Work to be made up by a student after graduation to meet requirements for a degree must be made up by the time of graduation the following year.

The number of hours that could be made up had been previously set by the faculty at 10. Dr. Marian Dawson moved the adoption of the recommendation. The motion carried.

The Educational Policies Committee worked out the mechanics in regard to auditing courses. There will be an auditing card, signed by the instructor whose course is to be audited, then signed by the Dean of the College. If the student ceases to attend class, the instructor will notify

the registrar. The instructor will decide in each case the advisability of the auditor's having a part in the class discussion.

Dean Roberts stated that it seems desirable that all recommendations for physicians should come through the Health Center. Only in that way can the college be responsible for recommendations to the students.

The Educational Policies Committee will continue its study of two hour courses, General Education, and overall requirements. A committee has been appointed to study student mortality at Lindenwood and at other colleges.

Orders for books for the second semester should be made now.

Dean Roberts and President McCluer wished the Faculty a Happy Christmas.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Greer, Miss McCrory, Mr. Middents, Miss Reese, Mr. Schmidt, Dr. Talbot, Miss Ver Kruzen.

MINUTES FOR THE FACULTY MEETING

JANUARY 17, '51.

The Instructional Staff met Jan. 17, '51 for a professional meeting, President McCluer presiding. Dr. Betz gave the prayer.

President McCluer announced the visit of Dr. Winter, appointed by the Board of Christian Education of the Presbyterian Church, as a part of his work in surveying the forty-five Presbyterian colleges. The findings of this survey will be reviewed by a committee. The President also announced a well-deserved honor that came to Dean Roberts, namely, her election to the Executive committee of the Association of Academic Deans.

Dean Roberts made the following announcements: the next two faculty meetings will be on Jan. 31, and Feb. 14. Dr. Drummond will be present at the latter: descriptions of all 390 courses are due now; proctors will be needed where classes are combined; students have planned a series of discussion meetings in which they would like faculty co-operation; It is only fair that students registered at Lindenwood, but who expect to transfer should register according to Lindenwood standards.

Dean Roberts then reported on the meetings at Atlantic City (Association of American Colleges) Her first general impression was that of depression, but the excellent speakers raised the morale. The Dean mentioned Mr. Geo. Pope Shannon, Executive secretary of the A.A.U. P., a Catholic priest, and the President of the college of Worcester. A set of resolutions, regarding the draft and college education, was drawn up at the meeting to be presented by a committee in person to the National Selective Board.

President McCluer reported on other speakers of the Association and of the College Union. He mentioned Van Dusen of N. Y., Dr. Willard Lampe, M. H. Triton and order Grey. The President spoke with much enthusiasm of the speech of Warren Austin. The latter said that if we joined a group, The U. N., we could not then expect to write our own ticket; we should not desert our friends. Mr. Austin received a great ovation.

President McCluer spoke of the decreased enrollment in colleges and hence decreased budgets. One method to secure money for the Presbyterian colleges is the joint action of colleges to obtain gifts from corporations. He asked for any suggestions that might help him with his part of this attempt to secure funds .

The meeting adjourned,

*Kathryn Hankins*  
Secretary.

The following members were absent: Miss Boyer, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Greer, Mr. Hayes, Mrs. Rechter, Miss Walker, Miss Watts.

MINUTES FOR THE FACULTY MEETING

January 31, 1951

The Instructional Staff met January 31, 1951, Dean Roberts presiding. Dr. Clevenger offered the prayer. The minutes were read and approved.

Dean Roberts welcomed Madame Lyolene upon her return and introduced Miss Irene Page of the Physical Education Department.

The Dean presented to the faculty two recommendations from the Educational Policies Committee.

1. That a student should be required to make a 2 point cumulative average (C) for work in the major field.
2. That a student should be required to make a 2 point cumulative average in all work for graduation.

The second recommendation was considered first. Dr. Clevenger moved that we require a 2 point cumulative average for graduation. The motion carried by such a small majority (27 - 19) that Dr. Clevenger moved that this recommendation be returned to the Policies committee and be voted upon by the faculty at some future time. After a brief discussion, this motion carried.

Mr. Bauer moved that the first recommendation be adopted--(2 point cumulative average in the major field). The motion carried.

Dean Roberts then presented another recommendation from the Educational Policies Committee.

That there be established and kept on file in the Library, sets of old final examination questions.

Dr. Clevenger moved that this be tabled indefinitely. The motion carried.

Dean Roberts said that Dr. Winter left Lindenwood with a fine impression of the college. His report goes to the Central Office in Philadelphia. The college will see the report before it goes to press.

Miss Lichliter announced the time of the Sophomore tests and said that the results would be in our hands by February 12 after which we were to talk with counselees about a declared major.

The meeting adjourned.

*Kathryn Hankins*  
The following members were absent: Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Miss Isidor, Mrs. Swanson, President McCluer.

MINUTES FOR THE FACULTY MEETING

February 14, 1951

The Instructional Staff met February 14, 1951, Dean Roberts presiding. Dr. Conover gave the prayer.

Before introducing the speaker for this professional meeting, Dean Roberts announced that there were a few places available to the faculty on the trip to Cuba; that the faculty should check the books ordered for the second semester.

The Dean asked Miss Hankins, as sponsor, to present the names of those eligible for Alpha Sigma Tau. The following names were presented for Associate Membership in Alpha Sigma Tau:

Kathryn Shaddock	3.47
Carol Ruth Romann	3.35
Virginia Ratcliff	3.33

Miss Hankins moved that the three whose names were presented be elected by the Faculty. The motion carried.

Dean Roberts introduced Dr. Drummond, from the University of Missouri, who spoke on Improvement in College Teaching. Dr. Drummond is head of the Committee on the Improvement of College Teaching--a committee working under a Carnegie grant. A brief discussion followed.

The meeting adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: Miss Kohlstedt, Miss Boyer, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mr. Grundhauser, Miss Sibley, Mr. Rehg, Miss Walker.



MINUTES FOR THE FACULTY MEETING

Feb. 28, 1951

The Instructional Staff met Feb. 28, Dean Roberts presiding. Dr. Conover gave the prayer. The minutes were read and approved. Dean Roberts submitted the names of the seniors who had been chosen by a committee to lead the chapel exercises--Mary Ella Bemis, Patricia Underwood, Ann Baldwin, Martha Reid, and Carolyn Furnish. Miss McCrory moved that these seniors be accepted. The motion carried.

Dean Roberts presented a special request from the Committee on Standards. Joline Bressie asks that a degree from Lindenwood be granted her in 1952 upon her completion at Barnes Hospital of courses (27 hours) required in medical technology. Miss Bressie will meet all Lindenwood requirements for graduation. Dr. Marion Dawson moved that the degree be granted to Miss Bressie. The motion was seconded and carried.

*Complete  
L.C. neg.*

Miss Lichliter discussed the tests taken by the sophomores. The median score was 118.5. Only 26 students fall into a questionable college group.

Miss Lichliter also spoke about her experience in giving low grades at the end of five weeks and moved that the Educational Policies Committee reconsider that recommendation. The motion was seconded and carried.

Dean Roberts remarked that the test grades made by Lindenwood Sophomore are significant--it is a measure of achievement and shows a good job of teaching.

Twelve members of the freshman class are eligible for Alpha Lambda Delta, honorary national fraternity.

Dean Roberts then brought up the question of spring registration for the coming school year. There was discussion pro and con. A show of hands merely for concensus showed the majority not in favor of pre-registration.

The meeting adjourned.

Kathryn Hankins

The following members were absent: President McCluer,  
Miss Boyer, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff,  
Mr. Friess, Mr. Greer, Mr. Rehg, Miss Sibley, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

March 14, 1951

The Instructional Staff met March 14 for a Professional meeting.

Dean Roberts announced that New York University would have a summer workshop with Antioch and Sarah Lawrence faculty members participating.

Notice to counselors--students interested in starting an Honor's program should have the program approved by the Honor's Council this spring. Students applications for the Lindenwood Fellowships are due by April 1.

Dr. Parker then gave a very interesting report of the Conference on Foreign Policy held in St. Louis. This conference was arranged by the St. Louis Council on World Affairs in cooperation with the United States Department of State. The purpose of the conference was to enable the state department to sound out public opinion on foreign policies and to explain to representative citizens the reasons for some of the policies adopted by the State Department. Colleges, clubs, educational and civic organizations were invited to send representatives.

The State Department sent experts to present problems. Mr. R. B. Knight, Mr. John Meldy, Hon. Edward Barrett, Mr. David H. Popper, and Mrs. Margaret Carter. The material presented dealt with the following problems: You and Your Department of State, What are our responsibilities in Europe? How should we approach the problems of the Far East? The Campaign of Truth, and Can the United Nations meet the test? Dr. Parker gave a resume of the speeches of the first four.

Dean Roberts reported, from the same conference, on Mrs. Carter's remarks that warned us against a campaign of the Communists for peace.

Dean Roberts said that she had been wishing to have, as a part of our Professional program, discussion by

department heads to explain what each department is giving to its students and to the students in general.

The Dean called upon Miss Watts who spoke of the aims and purposes of the Art department. She outlined the various courses taught, spoke especially of some work in commercial art and asked that the counselors suggest to students to try their hands at creative work, such as the courses in Drawing and Introduction to Art offer.

The meeting adjourned.

*Kathryn Hankins*

Secretary of the Faculty

The following members were absent: Dr. Betz, Miss Boyer, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Greer, Mr. Hume, Miss Isidor, Madame Lyolene, Miss Walker, Miss Ver Kruzen.

MINUTES FOR THE FACULTY MEETING

April 11, 1951

The Instructional Staff met April 11 for a professional meeting, Dr. McCluer presiding. Dr. Conover gave the prayer.

Mr. Bauer announced that the last faculty party would be a picnic at Blanchette park.

Two departments were represented at this meeting. Dr. Talbot spoke for the Biology department, and Miss Lear for the Chemistry.

Dr. Talbot said that the aim of the General Biology course is to give a broader view of living things and do away with duplications. It is taught from the view point that it is both the beginning course for majors and that it may be the only biology course taken by some students. She spoke of the Cultivated Plants class as an ideal one for non-majors. The department offers certain courses needed in the Education and Physical Education departments. Students may take a major in straight Botany or straight Zoology. (This in addition to the six hours in general biology.) The fields of work open are--teaching, medical technology, and research work. Almost all fields require graduate work.

Miss Lear spoke about the efforts to popularize chemistry in the earlier days; one way in particular was to relate it to woman's work in the home. She explained the reason for two different chemistry classes, one for the beginning student who has had no chemistry in high school and another for the student who has had chemistry. Miss Lear spoke of the changes in opportunities for women in the field of chemistry. In the 20's there were two fields open--nursing and home economics; in the 30's, technology in hospitals and dietetics; in the 40's there were more places for women in industry. The Chemistry department works closely with the Home Economics department. In the year 1946 there were five majors in the department.

There was a brief discussion and the meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Dean Roberts,  
Mrs. Burkitt, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff,  
Mr. Greer, Mr. Hume, Madame Lyolene, Mrs. Merrifield,  
Miss Nelson, Dr. Parker, Miss Watts.

MINUTES FOR THE FACULTY MEETING

April 25, 1951

The Instructional Staff met April 25, 1951 for a business meeting. Dr. Betz gave the prayer.

Dean Roberts announced the Honors Convocation for the 26th. She explained that Carol Romann was the student selection for the talent contest in which she placed as Miss Missouri.

The Educational Policies Committee, having considered again the recommendation of a 2 point cumulative average for graduation, decided to leave the requirement at 248 points.

The Educational Policies Committee recommended that the reporting of low grades at the end of the first 5-week period be done away with. After some discussion it was so moved and the motion carried.

Dean Roberts announced that the Educational Policies Committee is making a study of general education and graduation requirements.

To help students in the use of the English language an English Clinic is under consideration.

Miss McMican asked that the sophomore major declaration cards be filed in her office as soon as possible.

The meeting adjourned.

*Kathryn Hankins*

Secretary

The following members were absent: President McCluer, Mr. Clayton, Mrs. Croft, Mrs. Egelhoff, Mr. Greer, Dr. Parker, Dr. Talbot, Miss Walker.

## MINUTES FOR THE FACULTY MEETING

May 9, 1951

The Instructional Staff met May 9, 1951, Dean Roberts presiding. Dr. Terhune gave the prayer.

Dean Roberts asked Dr. Clevenger to report upon a conference called by the Brookings Institute. The meetings took place in St. Louis. The purpose of the meeting was to teach college professors in the fields of Political Science, History, Geography, and Law the method of attacking a complicated problem in foreign policy--the method--a round table discussion by experts from various fields. To demonstrate the process, the problem of "how far the U.S. should go in proposing a police force under the U.S. Assembly" was put before the actual round table. The conclusion drawn was that experience in such a problem increases the respect of one for the policy making of the personnel of our State Department.

Dr. Conover reported on a meeting he had attended. The main issue was the discussion and evaluation of various types of examination questions.

Dean Roberts presented a recommendation from the Educational Policies Committee regarding a modification in the distribution of courses a student may present for admission to Lindenwood as follows:

That we require 3 units of English  
That we accept a maximum of 4 non-academic units  
That we recommend that credits offered for admission include History, Foreign Language, Laboratory Science, and Mathematics.

Dr. Clevenger moved that the recommendations be accepted. Motion seconded and carried.

Dean Roberts said that it would be necessary to have faculty help in proctoring examinations.

Miss Lichliter asked that an explanatory note be left with each student folder brought to her office.



A boat trip for May 26 was announced.

Mr. Bauer, as chairman of the spring party, asked for a vote upon the advisability of having a picnic in view of the Senior picnic and boat trip. The vote was negative.

The meeting adjourned.

*Kathryn Hankins*

Secretary of the Faculty

The following members were absent: President McCluer, Miss Eggmann, Miss Boyer, Mr. Clayton, Mrs. Egelhoff, Mr. Greer, Miss Isidor, Miss Lindsay, Madame Lyolone, Mrs. Merrifield, Miss Nelson, Dr. Parker, Mr. Rehg, Dr. Sibley, Miss Ver Kruzen.

MINUTES FOR THE FACULTY MEETING

May 23, 1951

The Instructional Staff met May 23, 1951, President McCluer presiding. Miss Hankins gave the opening prayer. The minutes were read and approved.

President McCluer made a few remarks concerning Dr. Winter's report on Lindenwood. In general, Dr. Winters believes this to be one of the best colleges he has visited in a group of twenty. He believes that we have a highly prescribed curriculum and that perhaps we need an over all study of graduate requirements. He was of the opinion that we have too many faculty committees, that the faculty personnel is better than that of most colleges, and that our counseling program is the best one he has ever encountered.

President McCluer announced that the budget has been made out on the basis of 300 students and that it has been adopted by the Board of Directors.

Dean Roberts presented the names of students who are candidates for degrees and diplomas and moved that the list be ratified by the faculty upon condition that their work completes our requirements for graduation. The motion was seconded and carried. List appended.

Dean Roberts also presented (from the Council on Honors) the names of four students who had submitted satisfactory work and passed oral examinations. The students are Margherita Baker, Betty Jack Littleton, Jennifer Sullivan, and Patricia Underwood. They are to graduate magna cum laude. The motion was made, seconded, and carried that they be granted this honor.

Dean Roberts suggested that it would be well for counselors to suggest beginning an Honors course the second semester of the junior year.

Miss Hankins stated that there would be one senior, possibly two, with a grade of 3.5 and four semesters' work required for Alpha Sigma Tau membership. Miss Hankins moved that the faculty vote recommendation for any senior who fulfills these requirements. The motion was seconded and carried.

Dean Roberts presented recommendations from the Educational Policies Committee. Complete report appended. No. I relates to the English clinic, but the Committee does not recommend that we do away with the Junior English examination. <sup>for the present</sup> The Committee does recommend that an English clinic be established and that the Dean appoint a committee to work out a detailed plan. After some discussion, Dr. Clevenger moved that the committee appointed by the Dean present the details to the faculty. The motion was seconded and carried. No. II, The Committee recommends that the combination of mathematics and logic as a substitute for the requirement in physical science or mathematics be abolished. Dr. Clevenger moved that this recommendation be tabled indefinitely. There was a lively discussion and the motion was carried. No. III, The Committee recommends that we cease to count grade points received in choir, orchestra, or similar music ensemble groups, in figuring academic averages. Miss Lichliter moved that this be accepted. The motion was seconded and carried. Dean Roberts felt that there was hardly sufficient time left to discuss No. IV, so that was left for the next faculty meeting.

Dr. Conover thanked the faculty for contributions to the Cancer Fund.

Dean Roberts asked faculty members to be thinking of suitable plans for a celebration in 1953 marking the 100th anniversary of the granting of the college charter.

President McCluer announced that Dr. Sibley would go to Bishop Otter College in England as an exchange professor and that Miss Hiller would come to Lindenwood. The President also announced that Miss Hankins had decided to leave Lindenwood after a long period of service and that the Board of Directors had made her Professor Emeritus.

Dr. Parker then read resolutions which were presented to Miss Hankins after being voted upon by the faculty. The faculty presented a beautiful gift--Miss Hankins responded briefly.

The meeting adjourned.

*Kathryn Hankins*  
Secretary

The following members were absent: Mr. Clayton, Mrs. Egelhoff, Mr. Friess, Mr. Greer, Mrs. Merrifield, Mr. Moore, Miss Nelson, Mr. Rehg, Miss Ver Kruzen, Miss Walker.

CANDIDATES FOR THE BACHELOR OF ARTS DEGREE

Armitage, Nancy  
Baker, Margherita Lois  
Baldwin, Anne Louise  
Bemis, Mary Ella  
Callis, Jean  
Collins, Martha Jayne  
Darnall, Marilee Lynn  
Greer, Carol Vannoy  
Hachtmeyer, Carol Jean  
Hall, Dorothy Lee  
Littleton, Betty Jack  
Loe, Jean Lai Yuen  
\*Matthews, Mary Lou  
Murphy, Rose Marie  
Pannell, Beverly Jeanne  
Parks, Helen Marie  
Robb, Marjorie Jean  
Schmurr, Gretchen  
Shaddock, Frances Kathryn  
Sowle, Patricia Ann  
Sullivan, Jennifer  
Sullivan, Joanne Gail  
Tsatsakos, Rosa Joakein  
Underwood, Patricia Floyd  
Wieland, Carol Brower

CANDIDATES FOR THE BACHELOR OF SCIENCE DEGREE

Allen, Polly Maurine  
\*Carr, Mary Caroline  
Falls, Shirley Jeannette  
Furnish, Carolyn Louise  
Hilliard, Sarah Kathryn  
Mack, Alice Mae  
\*Moss, Patricia Lou  
Powell, Joyce Arlene  
Reid, Martha Anne  
Tom, Betty Kuulei

CANDIDATE FOR THE BACHELOR OF MUSIC DEGREE

Terry, Emily

\* Degree to be conferred later.

CANDIDATE FOR THE BACHELOR OF MUSIC EDUCATION DEGREE

Bates, Elizabeth

Diploma in Piano

Bates, Elizabeth  
Burcham, Barbara Helene  
England, Caroline  
Furnish, Carolyn Louise  
Pennel, Peggy Lee  
Ratcliff, Virginia  
Romann, Carol Ruth  
Sutton, Barbara Louise

Diploma in Voice

Stukenbroeker, Beverly Jean

Diploma in Organ

Terry, Emily

