



LINDENWOOD COLLEGE

Undergraduate Catalog

1996-97

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Academic Programs

Undergraduate Degrees

Baccalaureate Programs

Semester Schedule

Accounting
Art History
Arts Management
Biology
Business Administration
Chemistry
Computer Science
Corporate Communication
Criminal Justice
Early Childhood Education
Early Childhood Special Education
Elementary Education
English
Finance
French
History
Human Resource Management
Human Service Agency Management
International Studies
Management Information Systems
Marketing
Mass Communication
Mathematics
Medical Technology
Music
Performing Arts
Physical Education
Political Science
Psychology
Public Management
Retail Marketing
Secondary Education (*major in subject specialty*)
Sociology
Spanish
Studio Art
Theatre
Theatre Management
Writing

Evening College Program

Baccalaureate Programs

Business Administration
Computer Science
Criminal Justice
Human Resource Management
Human Service Agency Management

Lindenwood College for Individualized Education (LCIE)

Business Administration
Corporate Communication
Gerontology
Health Management
Human Resource Management
Mass Communication
Valuation Sciences (*Appraisal*)

Graduate Degrees

Lindenwood College for Individualized Education (LCIE)

Master of Arts in Gerontology
Master of Arts in Professional Counseling
Master of Business Administration (*MBA*)
Master of Science (*business area of concentration*)
Master of Science in Corporate Communication
Master of Science in Health Management
Master of Science in Human Resource Management
Master of Science in Mass Communication
Master of Science in Valuation (*Appraisal*)
Graduate Certificate in Gerontology

Semester Schedule

Master of Arts in Art
Master of Arts in Education
Master of Arts in Educational Administration
Master of Arts in Theatre
Master of Fine Arts in Theatre

Quarter Schedule

Master of Arts in Human Service Agency Management
Master of Arts in International Business
Master of Arts in Management
Master of Arts in Marketing
Master of Business Administration (*MBA*)
Master of Science (*business area of concentration*)

Trimester Schedule

Professional Counseling and School Counseling
Master of Arts in Professional Counseling
Master of Arts in School Counseling
Master of Arts in Professional and School Counseling
School Psychological Examiner Certificate

Introduction

This catalog contains a description of the undergraduate programs offered on the traditional semester schedule of Lindenwood College. Separate catalogs are devoted to the description of the Evening College program and the Lindenwood College for Individualized Education (LCIE), and to the special requirements of the Lindenwood College Graduate Programs. All statements in this publication concerning policies, program requirements, fees and other matters are subject to change without notice. The statements in this catalog are for informational purposes only and should not be viewed as the basis of a contract between a student and the College.

Lindenwood College is an Equal Opportunity, Affirmative Action Employer. The College complies with the Civil Rights Act of 1964 and other legislation, as amended, including the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, and the Americans With Disabilities Act of 1990, and other legislation which prohibits discrimination in employment and access to educational programs because of race, color, national origin, sex, age or physical handicap. Lindenwood College is committed to a policy of non discrimination and dedicated to providing a positive discrimination-free educational and work environment. Any kind of discrimination, harassment, and intimidation is unacceptable conduct. For the purpose of this policy, discrimination, harassment and intimidation may be defined as any attempt on the part of individuals, groups and recognized campus organizations to deny an individual or group those rights, freedoms or opportunities available to all members of the College community. The College is committed to meeting the full intent and spirit of the anti-discrimination laws, not merely the minimum letter of the law. Inquiries concerning the application of Lindenwood College's policy on non-discrimination should be directed to the Campus Life Office or executive offices of the College.

Lindenwood complies with the Drug Free Schools and Communities Act of 1989, the Drug-Free Workplace Act of 1988, the Student Right-to-Know and Campus Security Act of 1990, and the Campus Securities Disclosures (Section 458 of the Higher Education Amendments of 1992), and seeks to provide a healthy, safe and secure environment for students and employees. (See Campus Life Handbook).

Lindenwood College is accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools, the Missouri Department of Elementary and Secondary Schools, and by the National Council for the Accreditation of Teacher Education. Lindenwood is a member of the American Assembly of Collegiate Schools of Business.

Degree Programs

Lindenwood College offers academic programs leading to the Bachelor of Arts, Bachelor of Fine Arts, and Bachelor of Science degrees at the undergraduate level. At the graduate level, the College offers coursework leading to the Master of Science, Master of Arts, Master of Business Administration, Master of Fine Arts, and Master of Science in Valuation. Interdisciplinary majors and minors are available in international studies and human resource management. In all divisions individualized degrees may be developed on a contract basis for interdisciplinary specialities. The major areas of concentration and the format in which each degree is offered are listed under Academic Programs on page 4 of this catalog.

The Mission of Lindenwood College

Lindenwood College is an independent, liberal arts college with a covenantal relationship with the Presbyterian Church. Its programs are value-centered and intend to create a genuine community of learning, uniting all involved in a common enterprise. Lindenwood College seeks to offer undergraduate and graduate programs of high quality that will:

—provide educational experiences that will unite the liberal arts with professional and pre-professional studies in an atmosphere of academic freedom distinguished by personal attention of faculty to students;

—foster awareness of social issues, environmental problems, political processes, community service, and those values and ethical ideas inherent in the Judeo-Christian tradition and other major world cultures: belief in an ordered, purposeful universe; belief in the dignity of work; belief in the worth and integrity of the individual; belief in the obligations and privileges of citizenship; belief in the value of unrestricted search for truth:

—encourage a pursuit of knowledge and understanding through the rigorous study of a core curriculum of general education and an area of major emphasis, creating the foundation for life-long learning that will provide graduates with the tools and flexibility necessary to cope with future needs and changes; and

—build a deliberately diverse learning community structured around a residential population joined by commuter students of all ages, graduate and undergraduate, in St. Charles and other sites, a community without economic barriers limiting access, in which students with different goals may join together in intellectual, social, spiritual, creative, and physical activities.

Lindenwood College's educational programs liberate individuals from limitations, enabling them to pursue rewarding and fulfilling lives.

Historic Lindenwood

Founded in 1827, Lindenwood College is one of the oldest institutions of higher learning in the United States and the second oldest west of the Mississippi River.

Its founders, Major George C. and Mary Easton Sibley, began a liberal arts school for young women, which has served as a nucleus around which other programs have clustered for nearly 170 years. The original college for women was expanded in 1968 to include men.

Today, Lindenwood offers a full complement of co-educational experiences, serving both full and part time students of all ages, with a wide variety of educational programs leading to baccalaureate and master's degrees.

Lindenwood College offers more than 50 undergraduate and graduate degree programs. This academic year, Lindenwood College will serve more than 6,000 full time and part-time students. Twelve hundred of these students will live on the College's beautifully wooded campus in St. Charles.

Off-Campus Centers

Westport Center—located in the 12000 Building, 11960 Westline Industrial Drive, Suite 250, in west St. Louis County, this facility meets the needs of working adults enrolled in undergraduate and graduate programs of the Lindenwood College Evening Division. Classrooms and administrative offices are housed in a newly constructed, air-conditioned facility with ample free parking.

Synergy Center—located at 5988 Mid Rivers Mall Drive in St. Peters, this newly constructed facility offers working adults the opportunity to learn in a business atmosphere.

In addition to off-campus facilities in St. Louis and St. Louis County, the College provides on-site instruction at a number of businesses in the metropolitan area.

Conferences

The College offers a variety of services and accommodations to community groups, religious organizations, businesses and trade and professional organizations on campus and at our off-campus sites. Many conferences, workshops, meetings and community events are held each year at the various Lindenwood facilities.

Undergraduate Admissions

The standards of admission to Lindenwood College are selective, yet flexible. We do expect our applicants to have a sound academic preparation for college, and we carefully examine each applicant's record to determine whether or not the student has the potential to be successful at Lindenwood.

Lindenwood College consciously seeks a diverse student body and welcomes applicants from a variety of socio-economic, religious, and ethnic backgrounds. We also value geographical diversity and welcome international students to our campus.

The Director of Admissions invites correspondence from prospective students, their parents, and school counselors.

Selection Criteria

Candidates applying to Lindenwood College will be evaluated individually by the Director of Admissions. Lindenwood recommends at least 16 units of high school study in solid academic areas, (one year in a particular subject is considered an academic unit). While no single academic preparation is required, a college preparatory curriculum is preferred. Therefore, a student's high school record should reflect study of English for four years and two or three years each of natural science, mathematics, and social studies. The College also recommends two years of study in a foreign language as well as some study in the areas of fine or performing arts.

Application Procedures

To be considered for admission to the College, an applicant's file must include:

1. A completed and signed application form with the \$25.00 application fee (non-refundable). Checks or money orders should be made payable to Lindenwood College. In cases of financial hardship, the fee may be postponed until enrollment. This postponement may be requested by the high school counselor or an appropriate agency official.

2. Official transcript, indicating graduation, from the last high school attended. A copy of the student's General Education Development (GED) certificate may be provided in lieu of the high school transcript. Transfer students who have successfully completed a two-year program that is acceptable for full credit toward a bachelor's degree may not be required to submit their high school transcript. Students wishing to transfer credit from a regionally accredited institution should furnish official college transcripts at the time they apply for admission to Lindenwood College. Candidates who do not have a high school diploma or its recognized equivalent, must achieve a passing score on the ACT assessment test.

3. Results of either the ACT or SAT. Contact the Admissions Office or your high school counselor for an application and scheduled dates for these examinations. Lindenwood's code number is 2324 for the ACT or 6367 for the SAT. Transfer students with 24 or more hours of credit, applicants who have been out of high school for five or more years, or those given approval by the Dean of Admissions, may not be required to furnish scores from standardized tests, although they are recommended. Satisfactory standardized test scores are required for all students majoring in Education.

4. An autobiographical statement or essay is required of all students seeking admission to the LCIE program only. This requirement may be waived in certain instances, as determined by the Director of Graduate & Adult Professional Admissions

International Students

All International Students are required to submit the following:

1. A completed and signed International Student Application.

2. A \$50.00 (non-refundable) application fee. Checks or money orders should be made payable to Lindenwood College.

3. Proof of English language proficiency as evidenced by one of the following: a) A TOEFL score of at least 500 for undergraduate and 550 for graduate students; b) successful completion of a secondary or college level course of study in which English is the language of instruction, or c) other evidence of English language proficiency.

4. Results of the ACT/SAT (standardized American tests) are recommended but not required for all undergraduate students. The ACT is required for all Education majors and may be taken at Lindenwood.

5. Official transcripts, or a notarized copy of transcripts, from all secondary schools and colleges or universities attended. All transcripts MUST be accompanied by an English translation. Transcripts should be sent directly to Lindenwood from your previous school(s).

6. An autobiographical statement or essay.

7. Two letters of recommendation (graduate students only).

8. A Statement of Personal Finances or an affidavit of support attesting to the student's or sponsor's ability and commitment to pay tuition, fees, and living expenses for one year. Either statement must indicate the exact amount available for support. The amount should be equal to or greater than the tuition and living expenses for one academic year. Either statement must be accompanied by a certified bank letter.

9. An enrollment deposit as described below.

All the steps in the Application Procedures must be completed before Lindenwood will issue an I-20 form. All the steps in the Application Procedures must be completed before Lindenwood will issue an I-20 form. This requirement may be waived in certain instances, as determined by the Dean of Admissions and Financial Aid.

First-year international students are required to take room and board on campus. Any waiver of this requirement will only be granted under exceptional circumstances. Written requests for a waiver of this requirement should be addressed to the Counselor for International Student Admissions.

Student Expenses 1996-97 Academic Year

Full-time Undergraduate Tuition
(12 through 18 cr hrs) \$4,850/semester
Overload Fee \$265/credit hour

Graduate Tuition
Full-time \$4,850/semester
\$3,300/quarter

LCIE
Undergraduate \$1,665/9 hour cluster
Graduate \$1,980/9 hour cluster

Part-time Tuition
Undergraduate Semester rate \$265/cr hr
Undergraduate Quarter rate \$185/cr hr
Graduate \$220/cr hr

Housing & Meals
Semester/Trimester \$2,500/term
Quarter \$2,000/quarter
Break Room & Board Fee \$150/week

Other Fees
Housing/Enrollment Deposit \$150
Res/Student Activity Fee \$50/term
Telephone Fee \$50/term
Lab Fee (in specified courses) \$65/course
Studio Fee (general) \$65/course
Studio Fee (ceramics, color theory and figure drawing) \$80/course
Applied Music Fee \$150/half-hour
(For individual lessons in piano, voice, orchestral instruments and organ; per semester hour credit)
American Studies Colloquium Fee
Available on Request
Student Teaching Fee \$175
Experiential Learning Fee \$225
(one-time only charge)
Experiential Learning Credit \$50/cr hr
Overload Fee (except LCIE) \$265/sem hr
(a charge to full-time students who take more than 18 hours in a term)
Late Registration Fee \$25
Promissory Note Origination Fee \$25

Late Payment Fee (per month) \$25
Graduate Culminating Project
Extension Fee \$25
Graduation/diploma fee
Undergraduate \$100
Graduate \$125

Note: The Graduate Contract Degree Rate will be determined at the time of admission into the program. Provisions for extended stay housing and meals, degree programs, and tutoring and additional services are available upon request.

Students are expected to pay tuition charges prior to the beginning of each term. Students may use financial aid (grants and loans) as payment. Student Aid Reports and loan application should be submitted to the Financial Aid Office prior to the beginning of each term.

Enrollment Deposit

Resident students are expected to pay a \$150 non-refundable fee to reserve their rooms. After the semester charges have been paid, the room reservation fee becomes a refundable room damage deposit.

This deposit remains on account at the College as long as the student resides in campus housing. Any damage to the assigned housing during the time of residence will be deducted from the deposit. Students are entitled to a deposit refund upon completion of the Residential Check-Out form once all outstanding debts to the College have been satisfied. If a new student withdraws prior to the beginning of a term, the housing application fee is not refundable. Continuing students must notify the Office of Residential Services of plans not to return the following term as a resident student and complete the Residential Check-Out form. Failure to complete this process by the date of the last class or exam preceding the departure will result in forfeiture of the deposit.

Students must meet all financial obligations to the College in order to qualify for a room damage deposit refund. Application for the refund is available in Business Office.

When students have been accepted for admission, students, parents and/or guardians accept all the conditions of payment as well as all the regulations of the College. In making the initial payment of \$150 the student and his parent or guardian acknowledge these terms and signify acceptance of these obligations. No promise or contract that differs from these terms shall bind the College unless it has been signed by the Chief Operating Officer of Lindenwood College. The College reserves the right to increase or reduce fees each year according to

changes in fiscal conditions.

An additional charge may be added for all single rooms in the dormitories and/or apartment/house living quarters (on a space-availability basis).

Payment Options

Corporate Promissory Note: The Corporate Promissory Note is available to students who work for companies that have tuition reimbursement plans. This applies to students whose employer pays the College directly; proof of employment and a copy of your company's reimbursement policy must be on file in the Business Office. The amount of the promissory note cannot exceed the amount the employer pays for tuition for each term. The due date for all promissory notes is 30 days following the conclusion of the term for which the note applies. A monthly late charge will be assessed after this date. The student whose employer does not make direct reimbursement to Lindenwood College will be required to make payment arrangements with the Business Office at the time of registration. By signing a promissory note you have given Lindenwood College permission to contact your employer if the note is not paid by the date due.

Installment Promissory Note (IPN): The IPN offers the option for students to pay their tuition in installments. It is available to students and/or their parents. There is an origination fee that must be paid when the agreement is executed; the fee is based on the amount of the unpaid balance. A monthly late fee of \$25 will be assessed if the payments are delinquent. The IPN may be not be used in conjunction with the Corporate Promissory Note without the approval of the Business Office Manager.

Any payment or financial aid received prior to the promissory note due date will be applied to the balance appearing on the student's account

Delinquent Accounts

Students must meet all financial obligations to the College in order to qualify for continued enrollment or graduation.

This means that, each semester or term, each student must pay all money due to the College, including tuition, fees, traffic fines, library fines, and any other financial obligation.

Students with delinquent accounts can expect the following:

1. Registration for a succeeding term will not be allowed.

2. Grades for the current term will be held.
3. A transcript will not be issued.
4. The student will not be permitted to graduate.

Withdrawal & Refund

Students wishing to withdraw from Lindenwood College should contact both the Registrar's Office, and the Office of Financial Aid. In order to receive the proper refund, any notification of withdrawal or cancellation and requests for refund should be made in writing. Students should submit a withdrawal form to the Registrar's Office. Calculations of refunds or tuition adjustment shall be based on the student's last date of attendance.

The refund of all charges for students receiving Title IV aid while attending Lindenwood College for the first time, who withdraw within the first 60 percent of the term, shall be the larger of either the pro rata refund calculation (as defined by the Higher Education Amendments of 1992) or the calculation described below.

All other students are subject to a refund which equals the larger of either the Lindenwood College refund calculation as described below, or the federal refund calculation (defined by the Higher Education Amendments of 1992 as amended 7/1/95). If any student withdraws prior to the beginning of a term, all payments for that term, except the initial \$150 non-refundable room reservation deposit, will be refunded.

The refund policy for tuition fees including overload charges for Semester and Trimester schedules is as follows:

Withdrawal during 1st two weeks	75%
Withdrawal during 3rd week of term	50%
Withdrawal during 4th week of term	25%
Withdrawal after 4th week of term	No Refund

The Quarter tuition refund schedule is as follows:

Withdrawal before 1st class meets	100%
Withdrawal before 2nd class meets	75%
Withdrawal before 3rd class meets	50%
Withdrawal before 4th class meets	25%
After 4th class meets	No Refund

No refund for room charges will be made for a term after a student has occupied the room. Board charges will be refunded on a pro-rata basis, less \$100 for a student who withdraws totally.

Application, activity, lab and

miscellaneous fees and room reservation deposits are non-refundable, except as indicated under "Enrollment Deposit" and above.

Appeals

Appeals on withdrawal and refund calculations for students and parents who feel the individual circumstances warrant exceptions from published policy should be addressed to the Business Office Controller.

In order to appeal a decision, the student must submit a written request to the Business Office Controller including any evidence which would substantiate the appeal.

Refund Distribution of Financial Aid

After the amount of the refund has been calculated, the Financial Aid Office will determine the Title IV refund amounts according to the calculation schedule approved by the Secretary of Education. Refunds to specific Title IV programs will be made to the following programs in the order outlined: (1) Outstanding balances on FFEL Program Loans (new Unsubsidized, Unsubsidized Stafford, Subsidized Stafford, and PLUS); (2) Outstanding balances on Federal Direct Loans; (3) Outstanding balances on Federal Perkins Loans; (4) Federal Pell Grant awards; (5) Federal SEOG Awards; (6) other Title IV student assistance; (7) other federal, state, private or institutional aid; and (8) the student. No Title IV program may receive a portion of the Federal refund amount if that program was not part of the student's original package.

Cash Disbursements

When a student officially or unofficially withdraws from school and has received a cash disbursement for educational expenses that exceeds non-institutional costs of education up to that time, the student owes the excess amount to the Title IV program(s) which helped meet the student's educational costs. Lindenwood College will follow the same procedures used in the refund policy to determine which Title IV program(s) will receive the student-owed repayment.

The College will notify, bill, and collect from the student the amount owed the Title IV program(s).

Financial Assistance

Financial aid is available to all qualified students. Financial need may be met through a combination of state, federal and

institutional aid. Federal grants are outlined below. Institutional awards and grants are offered in the areas of academics, leadership, athletics, drama, music and art.

The Lindenwood College financial aid program provides assistance to students with financial need who would otherwise be unable to receive an undergraduate education. The primary responsibility for paying the student's education expenses rests with the student and his/her family, and the College expects both the student and his/her parent(s) to make a realistic contribution to meet these costs. Financial aid is a supplement for those students and families who cannot afford the entire cost of a college education.

What the student is expected to pay is determined by a standard analysis of the financial statement the student and his/her family must file. Lindenwood College uses the Free Application for Federal Student Aid (FAFSA) to determine eligibility for all Title IV and institutional assistance. Lindenwood does not require students to fill out supplementary fee based forms to determine eligibility for institutional financial aid. All students wishing to receive Title IV aid must submit a valid set of Student Aid Reports or a valid ISIR (Institutional Summary Information Report) which result from the processing of the FAFSA and must complete any required verification. Financial need is calculated as the difference between the cost of attendance and the expected family contribution from the student and his/her parent(s). Financial aid is an award from grant, loan, and/or work funds which will help meet this need.

Scholarships

A variety of scholarships are awarded to students who have excelled in fields of study, community activities or athletic competition. Lindenwood College's admissions counselors can advise prospective students of the full program of scholarship availability.

Although Lindenwood College scholarships and grants are credited in total at the beginning of each term, they are actually earned as tuition, room and board charges are incurred.

Therefore, tuition, room, and board charges which are reduced as a result of being unearned will automatically result in an immediate proportional reduction of the Lindenwood College scholarship or grant as also being unearned.

All institutional aid will be reduced in accordance with the student's reduced cost, for campus-housed students who move off campus.

Older Student & Institutional Grants

Lindenwood College offers a 50 percent scholarship to all persons age 55 and over. The College also offers partial institutional grants for employees of selected companies, municipalities, and school systems. These grants apply to the tuition for credit classes and do not apply to courses that are audited. Any other funding may first replace the Lindenwood College grant.

Student Employment

Most full-time resident students are able to defray a portion of their College costs by participating in the Lindenwood College "Work and Learn" Program on campus. Generally, compensation which would otherwise be provided for this work is instead credited against the student's account.

Types of Federal Financial Aid

Federal Pell Grant Program

Eligibility is determined by the Pell Grant processor, and is based on a student's Estimated Family Contribution (EFC).

The student must submit the Free Application for Federal Student Aid (FAFSA) and request that pertinent financial data be sent to the Pell Grant processing agency for determination of eligibility. The results are forwarded to the student in the form of a Student Aid Report (SAR) which must then be sent to the Lindenwood College Financial Aid Office. Electronic filing results will also be sent directly to the institution in the form of an Institutional Summary Information Report (ISIR). The institution will forward these results to the student.

Federal Supplemental Equal Opportunity Grant (FSEOG)

Eligibility for this grant depends upon the extent of a family's inability to pay the educational costs. It is determined by an analysis of the family's financial situation, as reflected on the Student Aid Reports.

Federal Work-Study Program (FWS)

This program provides work opportunities for needy students. Eligibility is dependent upon the extent of financial need, as determined by an analysis of the FAFSA. If a student is awarded work-study funds as part of the financial aid package, that student may seek employment on campus. Ordinarily a student will work 10 hours per week while attending school. Wages are \$5.00 per hour.

Federal Perkins Loans

This is a federal loan to students at an interest rate of 5 percent repayable nine months after graduation, after termination of an academic program, or after enrolling for fewer than 6 credit hours during a semester. Students may borrow up to \$3,000 per year to an aggregate maximum of \$15,000 as an undergraduate, and \$5,000 per year to an aggregate maximum of \$30,000 as a graduate student.

Repayment extends over a maximum of 10 years at a minimum monthly payment of \$40. This loan is administered by Lindenwood College and does not require a separate application other than the FAFSA. Availability of this loan is at the discretion of the Dean of Admissions and Financial Aid.

Federal Family Education Loan Programs (FFELP)

Subsidized Federal Stafford Loan

The Federal government guarantees loans from \$2,625 to \$5,500 for eligible undergraduates and up to \$8,500 for eligible graduate students per academic year. These loans are made by private lending institutions, and interest is subsidized by the federal government.

Eligible Stafford Borrower Limits:

Undergraduate Study

1st year of study	\$2,625/academic yr.
2nd year of study	\$3,500/academic yr.
3rd, 4th & 5th year of study	\$5,500/academic yr.
Cumulative Limit	\$23,000

<i>Graduate Study</i>	\$8,500/academic yr.
Cumulative Limit	\$65,500

(including undergraduate study)

For borrowers who have no outstanding loans as of October 1, 1992, the interest rate on a Stafford Loan is variable, and is tied to the 91-day Tbill plus 3.1 percent,

not to exceed 9 percent. Borrowers with outstanding balances will borrow at the same rate as the prior loan, but may be eligible for interest rebates. These loans qualify for federal interest subsidy while the borrower is in school at least half-time.

Students must file the FAFSA to determine eligibility for a Stafford Loan, and must submit Student Aid Reports in order to receive loan funds.

A student can obtain an application form for the Federal Stafford Loan from the Lindenwood College Financial Aid Office.

Unsubsidized Federal Stafford Loan

Students who meet the eligibility requirements under Section 484 of the Higher Education Amendments and who do not qualify for interest subsidies under the FFELP Stafford Loan program may borrow under the Unsubsidized Stafford Loan program.

Similar to the Federal Subsidized Stafford Loan program, the Unsubsidized Stafford Loan is available to all eligible students, and students must complete a valid need analysis. Unsubsidized Stafford Loans are not need based, however, and interest accruing on the loan is not subsidized (or paid) by the Federal government while the student is in school.

Students must therefore pay the interest payments while in school. There is a 4 percent processing fee deducted from the amount of the student loan.

Addendum forms necessary to apply for the Unsubsidized Stafford Loan, as well as the Stafford Loan forms themselves are available in the Financial Aid Office.

Federal Parent Loans to Undergraduate Students (FPLUS)

Parents may borrow for either dependent undergraduate or dependent graduate and professional students. The maximum amount a parent may borrow on behalf of each eligible student is limited to the cost of education, less financial aid. These loan limits do not include amounts borrowed by a student under the FSL programs. FPLUS loans do not qualify for interest subsidy. FPLUS interest rates are the same as unsubsidized loans.

New Unsubsidized Loan (Formerly SLS)

Supplemental loans to students provide for a maximum of \$4,000 for the first two years of study and \$5,000 per year for third or more year students, with an aggregate loan limit of \$23,000, and up to \$10,000 a year for graduate students.

Graduate and professional students or independent undergraduate students are eligible to borrow under this program. Loans made under the new unsubsidized loan program are not eligible for interest subsidy. Repayment is to begin within 60 days after disbursement, except if the borrower is entitled, and requests, to defer principle or interest (contact your lender).

The variable interest rate for any calendar year will be equal to the bond equivalent rate of a 52-week Treasury Bill auctioned at the final auction prior to June 1 of that year, plus 3.1 percent, not to exceed 8.25 percent for unsubsidized loans and 9 percent for FPLUS loans.

Loan Limits

Pursuant to P.L. 101-508, Lindenwood College reserves the right to refuse to certify a loan application, or to reduce the amount of the loan, in individual cases where the institution determines that the portion of the student's costs covered by the loan could more appropriately be met directly by the student.

In addition, requested loan amounts will be reviewed to ensure compliance with educational purpose regulations.

Types of State Financial Aid

Missouri Student Grant Program

The Missouri Student Grant Program is a program available to Missouri residents who attend eligible institutions in the State of Missouri. Lindenwood College is an eligible institution where students receive up to \$1,500 an academic year. Students may apply for the Missouri Student Grant Program by completing the Free Application for Federal Student Aid (FAFSA) by the published deadline.

Missouri Higher Education Academic Scholarship Program

The Missouri Higher Education Academic Scholarship Program is available to Missouri residents who have a composite score on either the ACT or SAT tests which places them in the top 3 percent of all Missouri students taking those tests. The Scholarship is renewable for up to four years for Missouri residents

who enroll as full-time undergraduate students at an approved institution for the period of the scholarship. Lindenwood College is an approved eligible institution. Students will be notified by the Missouri Department of Higher Education as to their eligibility.

Missouri Teacher Education Scholarship

Eligible applicants for the Missouri Teacher Education Scholarship Program are defined as residents of Missouri who:

1. Are high school seniors, college freshman, or college sophomores enrolled in a four-year college or university located in Missouri, or students enrolled in a junior or community college located in Missouri;
2. Make a commitment to pursue an approved teacher education program and enroll as full-time students in a four-year college or university in Missouri;
3. Have achieved scores on an accepted nationally-normed test of academic ability such as the Scholastic Aptitude Test (SAT), the American College Test (ACT), or the School College Ability Test (SCAT) which place them at or above the 85th percentile or have achieved a high school grade point average which ranks them in the upper 15 percent of their high school graduating class as calculated at the end of the sixth semester

Applications are available through high school counselors or financial aid offices throughout the state of Missouri.

Paul Douglas Teacher Scholarship

Also offered through the State of Missouri, and partially funded by the federal government, the Paul Douglas Teacher Scholarship is also available for prospective teachers in the State of Missouri. Worth up to \$5,000 per academic year, recipients are selected on the basis of a point system by the Coordinating Board for Higher Education. Applications and complete point system criteria are available in the Financial Aid Office

Marguerite Ross Barnett Memorial Scholarship Program

This program will be available to eligible students who are enrolled part-time and who are employed for at least

twenty (20) hours a week. Contact the Missouri Coordinating Board or the Financial Aid Office for details on eligibility criteria.

Veterans' Benefits

Veterans who believe they may be eligible for benefits can receive information and applications through the V.A. Coordinator at the College. Educational Assistance is also provided to widows or children of veterans who died in service or as a result of service-related injuries. Wives and children of disabled veterans are also eligible for assistance.

It is the responsibility for the student to notify the V.A. Coordinator of any changes in their class schedule. The Registrar's Office promptly reports to the Veterans Administration when notified that a veteran is no longer attending class, is making unsatisfactory progress, or has withdrawn from a class or from studies.

See also "Veteran's Benefits" in Undergraduate Academic Procedures section for additional guidelines.

Vocational Rehabilitation

Assistance may be available for students with disabilities. Students should contact their regional office of Vocational Rehabilitation in regard to benefits. Students may contact the Lindenwood College Financial Aid Office if they have questions.

Satisfactory Progress

Students wishing to apply for and receive Title IV assistance must meet specific academic progress requirements in order to maintain Title IV financial aid eligibility. Satisfactory academic progress requires that a student must accumulate a minimum number of credit hours over a maximum number of enrollment periods, and a minimum cumulative grade point average for each period of attendance.

The minimum cumulative Grade Point Average (GPA) is listed under "Scholarship Standards" below and in the graduate catalog.

Satisfactory Progress is defined as satisfactory based on the following maximum academic years and earned credit hours per school division of enrollment:

Full-time Students

Undergraduate College	
Academic Years Completed	
1	2 3 4 5 6
Earned Credit Hours:	
16	34 55 77 100 126

Graduate College				
<i>Academic Years Completed</i>				
1	2	3	4	
<i>Earned Credit Hours</i>				
12	27	39	48	

Satisfactory Academic Progress determination is made for all students at the end of each academic year.

For a student to be eligible for Title IV Aid at Lindenwood College, the student must have academic standing at the point in the program that is consistent with Lindenwood College's requirements for graduation as listed under "Scholarship Standards" below. Before each payment period, the student's academic record will be checked for satisfactory academic progress based on the most recent determination.

In general, satisfactory progress requires that for each two semesters (which constitutes one academic year, summer being optional) of enrollment, 16 credit hours must be earned the first year, a total of 34 by the end of the second year, and so on according to the above chart for full-time undergraduate semester students, and 12 hours the first year, and so on for full-time graduate students.

Part-time and quarter schedule undergraduate students must successfully complete at least 50 percent of their credit hours attempted and have academic standing at that point in the program that is consistent with Lindenwood College's requirements for graduation.

Failure to maintain minimum academic progress will result in a student being ineligible to receive Title IV financial assistance, following a financial aid probationary period, except as follows: If a student fails to meet the minimum requirements as stated at the end of the second academic year, the student will be placed on Financial Aid Suspension.

Financial Aid Probation/Suspension Reinstatement

Except at the end of the student's second year, if a student fails to meet the minimum requirements as stated, the student will be placed on financial aid probation for the next succeeding academic year of enrollment. If at the end of the probationary academic year of enrollment, the student does not meet the minimum requirements, the student will be placed on financial aid suspension and will not be eligible for financial aid reinstatement until the minimum cumulative requirements of the policy are attained. Withdrawal from the college has

no effect on the student's satisfactory progress upon re-entering.

Appeal

A student has the right to appeal if the student feels that he/she has complied with the requirements of the satisfactory academic progress policy, or that there are factors such as undue hardship because of the death of a relative, the student's injury or illness, or similar special circumstances that could affect the decision, or that said decision was not correctly made. If the student's appeal is granted, the student will be placed on Financial Aid probation and will have the next succeeding term of enrollment to meet the minimum requirements stated above.

In order to appeal a decision, the student must submit a written application to the Dean of Admissions and Financial Aid, including any evidence which would substantiate the appeal.

The case will be evaluated by the Appeals Committee. The Committee will advise the student of its decision within 10 working days following the date the appeal is received.

Undergraduate Academic Procedures

Lindenwood College offers academic majors leading to the Bachelor of Arts, Bachelor of Fine Arts, and Bachelor of Science degrees at the undergraduate level. Specific degree requirements are listed in the appropriate sections of the catalog which describe the various programs. Major requirements are listed along with the courses of instruction in the sections following the description of degree requirements. In addition to the standard major, a contract degree option is available to enable students to design their own majors.

Bachelor's Degree Requirements

The requirements for a Bachelor's degree are as follows:

1. Successful completion of a minimum of 126 semester hours, at least 42 of which must be upper division courses, numbered 300 or above.
2. Successful completion of the requirements for one of the undergraduate majors offered by the College, at least 15 credits of which

must be taken at Lindenwood College.

3. A minimum cumulative grade point average of 2.0 in all courses taken at Lindenwood College, as well as in the student's major(s).
4. Successful completion at Lindenwood College of the last 30 credits leading to the degree.
5. Successful completion of the following general education course requirements:

English Composition
ENG 101 and 102
(total 6 hours)

Humanities
Literature-two courses*
Philosophy or Religion-one course*
(total 9 hours)

Fine Arts
Fine Arts-one course*
(total 3 hours)

Civilization
HIS 100 World History
Cross/Cultural or foreign language-
two courses*
(total 9 hours)

Social Sciences
American History or American
Government-one course*
Anthropology, Criminal Justice,
Sociology, Psychology, Economics-one
course from each of two separate
disciplines*
(total 9 hours)

Natural Science & Mathematics
Mathematics-two courses in
college-level mathematics*
Natural Science-two courses,
representing two of the following three
areas: Earth, Physical,
or Biological Science; at least one of
which must have a lab*
(total 13-14 hours)

*Courses to be selected from approved lists available in the Registrar's Office

Academic Honesty

Academic dishonesty is an exceptionally serious offense to oneself and one's colleagues. The fabric of a learning community is woven by an act of trust: the work to which we affix our names is our own. To act otherwise is to undermine the contract of good faith on which productive study and the open exchange of ideas is based. Students, therefore, wishing to maintain formal membership in a learning community must display the high level of integrity expected of all its members.

Academic dishonesty may result in a failing grade on the piece of work in question, failure in the course, or dismissal from the College.

Academic Load Semester System

Undergraduate Students:

12 semester hours or more	full time
9-11 semester hours	three-quarter time
6-8 semester hours	half time
1-5 semester hours	less than half time

Graduate Students:

9 semester hours	full time
5-8 semester hours	half time
1-4 semester hours	less than half time

Quarter System

Undergraduate & LCIE Undergraduate:

9 semester hour	full time
8 semester hours	three quarter time
6-7 semester hours	half time
1-5 semester hours	less than half time

Graduate students:

9 semester hours	full time
5-8 semester hours	half time
1-4 semester hours	less than half time

Course extensions (including Culminating Project Extensions and Thesis Extensions) are not considered as "hours enrolled" for purposes of this policy and are therefore less than half time.

For purposes of a Missouri Student Grant, students must be enrolled in 12 hours in the semester system, or 9 hours in the quarter system both at the time the funds are requested and at the time the funds are received.

One hundred and twenty six (126) semester hours are necessary to complete a bachelor's degree. Missouri students expecting to qualify for Missouri State Grant funds are required by the State to be enrolled in a minimum of 12 hours per semester or eight hours per quarter.

A full-time student in the day program may carry a maximum of 18 hours per

semester without additional charge with the exception of fees noted for some courses.

Hours in excess of 18 during a semester are subject to an overload fee and must be approved by the appropriate Division Dean.

Advanced Standing

Advanced standing is the administrative placement of students beyond introductory courses in a curriculum allowing credit for work done in other institutions, or giving credit for examinations or other evidence of learning outside the college setting. Students must submit transcripts of previous academic study, results of examinations or proof of occupational experience to be granted advanced standing.

Auditing

A student may register in any lecture course as an auditor. Students are not permitted to audit skill courses such as studio or photography courses involving extensive supervision by an instructor. Auditors will be expected to attend all classes. No credit may be earned or later claimed by a student who audits a course. A student has two weeks into a regular term and two class meetings into a quarter or summer session to make a change in registration to audit a class or to take it for credit. The audit fee is 50 percent of the regular tuition for a course.

Proficiency Examination

Most undergraduate courses at Lindenwood College may be challenged by examination. Exceptions include, but are not necessarily limited to the following: student teaching, internships, studio courses, laboratory courses, and private music lessons. In addition, students may not receive credit for courses they previously have audited or attended unofficially.

Students who pass a proficiency examination have two options. They are as follows:

1. No credit is granted. However, any requirement involving the particular courses is waived.
2. Course credit is granted and posted on the transcript. The cumulative grade point average is not affected because no grade is recorded for a course completed in this manner. An administrative fee of \$50* per credit hour is charged and must be paid before the credit is posted to the transcript. The charge for the

proficiency examination is a flat rate: It may not be included in the student's full-time tuition or any other enrollment charge; nor will the student be charged an overload fee.

*Note: This fee is subject to change. Please consult the fee schedule for current rates.

Internships

Internships are available in most areas of study and provide the opportunity for students to obtain academic credit through an out-of-classroom work experience. To be eligible for an internship, students must be of Junior standing; have a cumulative grade point average of at least 3.0; and have a cumulative grade point average of 3.0 in the major, if the internship is in the major. Students interested in applying for an internship should contact their faculty advisor for additional information.

Contract Degree

The contract degree program is designed to serve students whose educational or personal objectives cannot be met through one of the standard Lindenwood programs, but for which the College can provide faculty and other resources. The basic degree requirements for all bachelor degrees shall be maintained. These include 126 semester hours for graduation, standard grading practices, and all applicable general educational requirements. The student for whom a contract is formulated shall have completed at least 30 semester hours of college credit and be in good academic standing.

Procedures

1. The student will work with a faculty advisor to develop a degree plan.
2. The completed plan will be submitted to the Division Dean(s) for critique.
3. Proposed contract degrees shall be submitted to the Dean of Academic Services with the recommendation of the attendant Division Dean(s).
4. The decision of the Dean of Academic Services shall be reported to the President in the form of a recommendation for the President's approval and signature.
5. The approved contract degree proposal shall be recorded and reported to the student and the faculty advisor by the Dean of Academic Services.

6. Changes in a contract degree program shall follow the same approval process.

7. Up-to-date contract degree program shall be made a part of the student's file in the Registrar's Office.

Attendance

All students at Lindenwood College are expected to attend all classes and class activities for which they have enrolled. If classes are missed, a student is expected to make up the work to the satisfaction of the instructors concerned.

At times, absence from class may be unavoidable—as in instances of prolonged illness, hospitalization, or participation in an approved student activity. A student who has been hospitalized should submit a doctor's verification to the Registrar, who will notify instructors. The sponsor of an approved college activity where students will miss classes will provide the Registrar with a list of participating students, and instructors will be informed of their approved absences. This list of students will be submitted to the Registrar for approval at least five class days before the date of the activity.

In case of unsatisfactory work due to excessive absences from class, the instructor may give ample warning to the student that his/her work is unsatisfactory and may report a final grade of "F" to the Registrar.

Persons receiving benefits from the Veterans Administration are governed by special regulations concerning class attendance (See Veterans Benefits).

Calendar

Lindenwood College uses different calendars for different programs of the College. Fall semester begins just before Labor Day and ends before Christmas. Spring semester begins in January and ends in early May.

Programs in Professional Counseling and School Counseling are offered on a trimester basis.

All Evening College programs, LCIE programs, the MBA program, the MS (business specialty areas), and the MA programs (business specialty areas), are offered on a quarter calendar.

All other programs (including the MA in Art and The program) are offered on a semester calendar. All academic credit is given in semester hours.

Course Numbers

Course numbers used at Lindenwood indicate the following:

051-053 A skill development course

100-199 An introductory course open to all students without prerequisites

200-299 A more specialized course normally open to all students

300-399 Advanced courses normally having prerequisites

391, 392, and 393 Undergraduate, independent study courses

400-499 Senior level courses

450 Internship

500-600 Graduate courses

Dean's List

Immediately following the end of the Fall and Spring semesters, the Dean of Academic Services announces the names of full-time students who have achieved a grade point average of 3.5 or above.

Dismissal

The College reserves the right at any time to request the withdrawal of a student who is unable to meet academic standards or whose continuance in College is felt to endanger the student's own health or that of others, or who does not observe the social regulations and standards of conduct of the College.

Grading System

Students may earn grades of A, B, C, D, F, W, WP, WF, UW, NG, I and Audit. A mark of "A" represents work outstanding in quality; it indicates that the student has shown initiative, skill and thoroughness, and has displayed originality in thinking. The "B" grade is awarded for work of high quality, well above average. The grade of "C" indicates average work and satisfactory completion of course requirements. The "D" grade represents work below the average in quality. Although this grade indicates minimal capability in a subject, credit is given. An "F" grade indicates one's course work has been unsatisfactory and no credit is given.

An undergraduate student who has received a "D" or "F" in a course may repeat the course. Only the second grade earned will be used in the calculation of the grade point average.

A grade of "I" (incomplete) is given at the end of a term or semester only for failure to complete course work because of exceptional circumstances beyond the student's control. To receive an "I," a student must initiate a request petition obtained in the Registrar's Office and receive the approval of the instructor and the appropriate Division Dean. Such approval must be obtained before the final examination is given in the course. An "I" grade must be resolved within six weeks of the beginning of the next semester, quarter, or trimester; otherwise it automatically becomes an "F."

Any request to extend the time needed to complete an "I" must be submitted to the Registrar no later than two weeks before the date the grade is due. Such requests will then be sent to the appropriate Division Dean to be considered for approval.

Some academic activities such as practica, internships, residencies and thesis projects are graded on the basis of Pass/Fail. The grade of "P" denotes successful completion of the assigned requirements for the aforementioned academic activity courses.

Grade reports are issued to all students at the end of each semester or term. Deficient ("D") and Failing ("F") warning notices are sent to the student, his/her advisor, and the appropriate Academic Dean after the midterm period. Cumulative records are maintained for each student on individual transcripts. Lindenwood College operates under the 4.0 grading system. An "A" carries 4 quality points; a "B," 3 quality points; a "C," 2 quality points; a "D," 1 quality point. A grade of "F" carries no quality points, and no credit. Thus, a course worth 3 semester hours in which a student earned an "A" would merit 12 quality points.

The grade point average is computed by dividing the total number of quality points earned by the total number of semester hours attempted. Only grades earned at Lindenwood are used in computing the grade point average, unless the student is seeking teacher certification.

Withdrawals

1. The deadline for withdrawals shall be a date for each term as set annually on the Academic Calendar.

2. Students must complete a withdrawal form and secure the instructor's, advisor's, and Dean of Academic Service's signature for approval;

a) students who are permitted to withdraw from a course before the deadline will receive a grade of "W" which indicates an official withdrawal.

b) students who are permitted to withdraw after the deadline will receive a grade of either "WP" (withdraw passing) or "WF" (withdraw failing).

Neither grade will affect the student's grade point average.

Late withdrawals will be approved only under extreme circumstances. Normally requests for late withdrawal are NOT approved for the following reasons: inability to master or keep up with course assignments, a lower grade than desired, or discovery that one does not need the course to complete a degree or enter graduate school.

Unauthorized Withdrawal

This grade is for use when students stop attending a particular class but do not withdraw from the course. The grade of "UW" is treated as a grade of "F" in the calculation of the student's grade point average.

No Grade

An administrative grade assigned by the Registrar when final course grades have not been submitted prior to running term grades. Under normal circumstances, the "NG" grade will be cleared within two weeks from the end of the term. Faculty members are not authorized to submit a grade of "NG."

Grievance Procedure

Students who wish to appeal a final grade will normally first contact the course instructor. If the matter cannot be resolved at that level, the student may appeal in writing to the appropriate Division Dean or Dean of Academic Services. An Academic Grievance Committee may be convened to hear academic grievances concerning grades and other academic matters before a recommendation is made to the President for review by the President or his designee. Information about any of these procedures is available through the Dean of Academic Services. Notice of intent to file a grievance must be made in writing to the appropriate division dean or Dean of Academic Services within six weeks of receipt of the grade. Changes under this procedure will only be made during the term immediately following the term in which the disputed grade was given.

Honors

The Lindenwood faculty awards general honors to those students who have completed all degree requirements with academic distinction. In order to be eligible for general honors, a student must have completed a minimum of 60 semester hours in residence at Lindenwood College. Students whose Lindenwood cumulative grade point averages fall within the following ranges are eligible:

The student who achieves a cumulative grade point average between 3.70 and 3.85 receives the degree cum laude.

The student whose cumulative grade point average is between 3.86 and 3.93 receives the degree magna cum laude.

The student who achieves a cumulative grade point average of 3.94 or above receives the degree summa cum laude.

Re-admission

In all cases in which semester undergraduate students have attended Lindenwood College but have withdrawn voluntarily, an application must be made to the Dean of Admissions and Financial Aid. Re-admission may be granted if the student presents clear evidence of ability and motivation to continue successful college work. Any student who has left the college for one academic year or more must be re-admitted under the catalog in effect at the time of re-admission. All current requirements must then be met.

Classification of Students

Academic progress is calculated in semester hours. To be classified as a sophomore, a student must have successfully completed at least 24 hours to be classified as a junior, a student must have successfully completed at least 54 hours, and to be classified as a senior, at least 84 hours. The classification of a student is changed only at the end of a regular college semester or term.

Scholarship Standards

The following standards of scholarship have been established by the faculty of Lindenwood College:

1. To qualify for graduation, an undergraduate student must attain a cumulative grade point average no lower than 2.00. Failure to maintain established standards of scholarship will result in probation, suspension, or dismissal from the College.

2. Academic Warning will be given to any student not suspended or placed on probation whose term G.P.A. is below 2.00.

3. A student will be placed on probation at the end of any term in which he/she falls below the established standards. If that standard is not attained by the end of the following term, the student may be suspended or dismissed from the College.

4. A student enrolled in 6 or more credit hours who fails to achieve a 1.00 average in the course work of any term will be suspended.

5. A student on academic probation may not receive a grade of incomplete (INC).

6. A student who has earned 0-24 credits must attain a 1.60 grade point average. A student who has earned 25-54 credits must achieve a 1.80 average. A student who has earned 55-84 credits must achieve a 1.90 average, and a student who has earned 85 or more credits must attain at least a 2.00 to maintain acceptable academic progress. Failure to make the aforementioned academic progress at the end of any term will result in academic probation.

Academic probation means that a student is not in good standing and is subject to suspension or dismissal if the student's work does not reach a satisfactory level.

Academic suspension is normally for one term. A student who has been suspended may apply for re-admission. Re-admitted students will enter on probation and be obligated to the requirements in the catalog in effect at the time of the re-admission.

Any re-admitted student failing to achieve the necessary grade point average by the end of the second term after re-admission may be permanently dismissed from the College.

Appeals of academic suspension and petitions for re-admission should be directed to the Dean of Academic Services for review by the President or his designee.

Transcripts

All information in each student's college record folder is considered confidential information and is issued only to authorized individuals. Requests for official transcripts of the academic record from any individual or agency will not be filled until authorization has been received in writing from the individual student.

A fee of \$5.00 is charged for each transcript requested.

A transcript will not be issued when the student is delinquent in payment of tuition, has not returned library books, or when there are other unfulfilled obligations to the College.

A request for a transcript should be made either on a transcript request form or by letter to the Registrar's Office, including name, Social Security Number, date of attendance, and current address. Normal processing time for transcripts is 3 days.

In conformance with the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), Lindenwood College has established a system to insure that students have complete access to their educational records and the right to challenge information they believe to be inaccurate or misleading. Information about these procedures can be obtained from the Registrar's Office.

Transfer Credits From Another College

Students transferring from an accredited college or university of higher education should submit official transcripts from each college attended to the Admissions Office along with the application for admission. An evaluation of transfer credit will be made by the Registrar only after all official documents have been received.

Credits accepted from another institution that correspond to 300 level or higher courses at Lindenwood College will be allowed to be used as part of the 42 hour upper-division requirement. Transfer credits numbered 300 or higher from a four-year regionally accredited institution will also count toward the 42 required hours. A maximum of 66 semester hours of credit is allowed from two-year institutions. A maximum of 90 semester hours of credit is allowed from other four-year institutions, or combination of institutions.

If courses contain similar or like content and credit, and a passing grade has been earned, they will transfer as equivalents of this institution's courses and credits. If the content is unlike any course offered at

Lindenwood but within our programmatic range of studies, elective credit may be granted. If the transfer credit is unrelated to any Lindenwood program, a maximum of 12 hours of elective credit may be granted. The appropriate department will determine if and how the evaluated transfer credit may be used to meet major and minor requirements.

Appeals of transfer credit evaluations should be submitted in writing to Dean of Academic Services.

A student at Lindenwood who wishes to take courses at another college or university while pursuing a degree at Lindenwood must first obtain permission for the transfer of these courses from the academic advisor and the Registrar. A Prior Approval Form may be obtained from the Registrar's Office. Students may be allowed to take courses from other schools during terms in which the requested course is not offered at Lindenwood.

Credits accepted in transfer do not affect the student's grade point average at Lindenwood College, unless the student is seeking teacher certification. In those cases, the student must transfer the actual grade point average for purpose of state licensure.

Veterans' Benefits

Because of requirements imposed by the Veterans Administration, and as a condition of being certified to receive benefits from the V.A., the student receiving such benefits acknowledges the following policies which may differ from those required of other students at Lindenwood.

1. The College will notify the V.A. of all terminations, interruptions, or any change in semester-hour load within 30 days. This may change the benefits available to the student.
2. The student accepts the responsibility of notifying the Registrar, the V.A. Coordinator at the College, and his/her advisor immediately in case of withdrawal from any course.
3. The student accepts the responsibility of notifying his/her instructors of any expected absence from class. A student may be withdrawn by the College for any excessive absences.
4. The Veterans Administration will be informed that progress is no longer satisfactory with the accumulation of

12 or more hours of "F" grades.

5. LCIE students receiving benefits through the Veterans Administration must comply with the College's general policies regarding withdrawal, attendance, and satisfactory progress.

For additional information, see also "Veteran's Benefits" in the Financial Aid Section of this catalog.

Early College Start Program

Lindenwood College offers select courses in area high schools through a dual enrollment program. Students pay the required tuition and receive appropriate credit upon satisfactory completion of the course. Additional information is available from the Vice President of the College.

Consortium Programs

Lindenwood College belongs to a consortium of colleges in Greater St. Louis. The consortium includes Fontbonne College, Maryville University, Missouri Baptist College, and Webster University. Full-time undergraduate Lindenwood students may enroll in courses offered at colleges in the consortium and count those hours as part of their Lindenwood degree program. No additional tuition cost is involved. Lab fees will be charged at the host college.

Lindenwood/ Washington University Dual Degree Program in Engineering

The Dual Degree Plan is a program designed to enable Lindenwood students to complete three of four years of study in the liberal arts and then take a two-year intensive course at the Sever Institute of Technology of the School of Engineering and Applied Science at Washington University.

The student must meet all Lindenwood graduation requirements during the liberal arts phase of the program (except the total number of semester hours required for graduation, if one elects the 3-year option).

Upon successful completion of the first year at the Sever Institute and transfer of a sufficient number of first-year credits to Lindenwood, the student will receive a baccalaureate degree from Lindenwood College. This first degree may be in any discipline.

The second degree, which will be in some area of engineering, will be conferred by Washington University when all requirements for the second phase of the program have been satisfied.

During the three- or four-year liberal arts phase of the program, the student may elect a major in any discipline, as long as the following minimum requirements are met for entry into the engineering program:

1. A minimum grade average of B. (Courses with grade below C will not transfer).
2. Calculus through differential equations.
3. One year of Calculus-based physics.
4. One year of Chemistry with laboratory.
5. One course in computer programming.
6. At Least 6 courses in humanities and social sciences, with three of those courses being in a single field (one of which must be at the 300 level).
7. For entry into chemical engineering, a one-year course in organic chemistry would have to be included.

Lindenwood students should be aware that admission to Sever Institute of Washington University cannot be guaranteed.

Options for the student during the two year engineering phase include concentrations in:

- (a) Chemical Engineering
- (b) Civil Engineering
- (c) Computer Engineering
- (d) Computer Science
- (e) Electrical Engineering
- (f) Engineering & Public Policy
- (g) Mechanical Engineering
- (h) Systems Science & Engineering

Lindenwood/ Washington University Three-Two Plan Leading to a Master of Social Work Degree

Lindenwood College and the George Warren Brown School of Social Work at Washington University have a three-two arrangement by which qualified candidates may complete the baccalaureate degree at Lindenwood and the Master of Social Work degree at George Warren Brown in five years, rather than the normal six years. To accomplish this:

1. The student must complete all general education and departmental requirements for the Lindenwood degree in the first three years. Only electives may remain in the program at the time of entering the Master of Social Work program.
2. The student must have an outstanding academic record and must apply for admission to George Warren Brown School of Social Work prior to completion of the junior year.
3. Lindenwood will certify to George Warren Brown that the student has fulfilled all specific degree requirements and that the student will be eligible to graduate from Lindenwood on successful completion of the first year's work at the George Warren Brown School.
4. George Warren Brown will certify the successful completion of that first year's work to Lindenwood, and the student will be eligible to graduate from Lindenwood while continuing to be a student at the School of Social Work for an additional year.

Junior Year Abroad

Lindenwood College requires that all foreign study for which degree credit is given must contribute to the student's academic program. The student has two options:

1. An established program supervised by an American college or university with credits transferred back to Lindenwood;
2. Independent study, either under the direction of a member of the Lindenwood faculty or under foreign instruction recognized by the sponsoring member of the

Lindenwood faculty, for which papers, examinations, or other acceptable indications of achievement are submitted to establish credit.

Either option must be approved by the Division at Lindenwood that will recommend credit. To be eligible for a foreign study program, the student must: (1) Have junior standing, except in unusual cases; (2) Have a grade point average of 3.0 or higher; (3) Have facility in the spoken language of the country to which he or she is going; (4) Satisfy the committee approving the program that he or she has the maturity and self-reliance needed, and (5) Have a definite educational objective acceptable to the chairperson of the department that will recommend credit.

Applications for study abroad must be filed with the chairperson of the appropriate department by February 1 of the year preceding the proposed program. Final approval of the program and the credit to be granted after completion of the study rests with the Dean of Academic Services who acts on the recommendation of the department chairperson.

All responsibility for travel, finances, application for admission to a foreign institution where applicable, and other necessary arrangement rests with the student.

Washington, D.C. Semester Program

Lindenwood is one of a limited number of liberal arts colleges invited by American University in Washington, D.C., to take part in its Washington Semester Program, in which students spend a semester in the nation's capitol studying and observing the national government in action and meeting with major policy makers and other persons prominent in national and international affairs.

The appointment is restricted to students in their junior year. Selection is based on demonstrated abilities in scholarship and leadership. Costs of the program are borne by the student.

Students should apply to the Washington Semester advisor in their sophomore year.

ROTC Informal Cross-Enrollment Agreement

Lindenwood College participates in an informal, cross-enrollment agreement with the Department of Military Science, University of Missouri-St. Louis, enabling Lindenwood students to participate in the UM-St. Louis ROTC program as a visiting student. Details and course listings are available from the Registrar's Office.

Military Science grades earned in conjunction with the College's Informal ROTC Cross-Enrollment Agreement with the University of Missouri-St. Louis are computed in the student's overall GPA; however, credit hours for these courses will not be included in the 126 hours needed for graduation.

Skill Development Center

All students entering the College in a full-time course of study at the freshman rank must complete a placement examination. Students who fail to demonstrate sufficient competency in the areas assessed by this test will be placed in one or more of the following courses offered by the College:

- COL 051 Fundamentals of Reading
- COL 052 Fundamentals of Writing
- COL 053 Fundamentals of Mathematics

Each of these courses carry two semester hours of credit. Students assigned to these courses will be required to complete 126 semester hours of credit in addition to the credits earned from these courses toward their degree completion.

The Skill Development Center combines individualized instruction with computer-enhanced learning modules to develop the competencies necessary for more advanced learning. Students complete each course at their own learning rate and are successful when acceptable competency levels are reached.

Campus Accessibility

It is the guiding philosophy of Lindenwood College to make our programs and facilities as accessible to students with disabilities as practical. The Coordinator for Campus Accessibility Services acts to ensure the accessibility of programs and assist and support students with disabilities. Each student is encouraged to serve as her or his own advocate and be responsible for obtaining special services offered by the College. If the Coordinator is unable to satisfy a

reasonable request, that request may then be directed to the Dean of Academic Services.

Out of Classroom Life

The fabric of a learning community weaves itself whole. To bridge formal and out-of-classroom learning, the offices and staff of the Dean of Students—often in collaboration with the Lindenwood Student Government—promote programs, services, and diverse opportunities for personal growth and development. Lindenwood College currently serves over 6,000 students in 56 undergraduate and graduate degree programs. Resident students live on the 200-acre, wooded, highly attractive campus within a large metro area that offers almost unlimited cultural, recreational, entertainment and service opportunities.

Lindenwood Student Government Association

All students at Lindenwood, full-time and part-time, in or out of St. Charles, undergraduate or graduate, are encouraged to participate in the Lindenwood Student Government Association (LSGA). The LSGA works to promote structure for student expression and self-government. Members of the LSGA play a strong role in the academic and administration decision-making process of the College through representation in various planning governance committees.

Residence Halls

Each Lindenwood residence hall has a distinct atmosphere, meant to extend and enhance the College's classroom experience. The sense of local identity in each hall is built by residents who, through the elected officers and members of the college staff, recommend and evaluate residence policy. Resident Directors and Advisors provide support for students on a day-to-day basis.

Athletics

Intercollegiate, intramural, and recreational sports are an important part of Lindenwood's out-of-classroom life.

Intramural sports offer exercise and competition to all students in the community. Intercollegiate baseball, basketball, cross country, football, golf, soccer, softball, track, volleyball, wrestling, and various intramural sports are offered for full-time students.

Lindenwood is a member of the Men's and Women's Divisions of the National Association of Intercollegiate Athletics

(NAIA).

For those involved in team sports and others interested in personal fitness, the college has a Field House and Fitness Center with extensive weight training equipment.

In addition, the college provides indoor and outdoor pools, baseball and softball fields and two practice fields for soccer, football and other sports. Hunter Stadium, with a seating capacity of 5,000, is the only artificially-surfaced football/soccer stadium in the St. Charles area. The new 3,000-seat Lindenwood College Performance Arena, scheduled to be completed in the summer of 1996, will be home to the men's and women's basketball, women's volleyball, and men's wrestling teams.

Religious Life

Lindenwood College enjoys a rich, long-standing relationship with the Presbyterian Church (USA). The College fosters an ecumenical spirit which celebrates the wide range of religious traditions represented on a campus. Students wishing to worship can find religious services of all major faiths within walking distance of the campus.

Campus Tobacco Use

The use of both smoking and smokeless tobacco is prohibited in all buildings on campus except where designated. This includes classrooms, laboratories, hallways, restrooms, and lounges.

KCLC-FM 89.1

Students may participate in the operation of the College's radio station, KCLC-FM, through the Communications Department. A 25,500-watt stereo facility, it is the principal local radio station in St. Charles County and performs a major role in community affairs, entertainment programming, local news gathering, and amateur sports broadcasting.

1996-97
Academic
Calendar

Academic Calendar

SEMESTER SCHEDULE

Fall Semester 1996

Faculty Workshops	August 19-24
New Student Registration/Orientation	August 25
Classes Begin	August 26
Opening Convocation, 4p.m.	August 28
Activity Day--Labor Day	September 2
Last day to register, add class , or choose an audit.....	September 6
Last day to withdraw with a "W"	September 20
Deadline to apply for December graduation	October 4
Deadline for making up "INC" grades from Spring	October 18
Midterm grades due	October 18
Deadline to apply for May/June graduation	November 15
Thanksgiving Holiday-No Classes.....	November 28-29
Last Day of Classes.....	December 13
Final Exams	December 14-19
Final Grades Due, 12:00 Noon	December 23

Spring Semester 1997

Faculty Workshop & Planning.....	January 6-10
Registration/Orientation.....	January 12
Classes Begin	January 13
Last day to register, add a class, or choose an audit	January 24
Last day to withdraw with a "W"	February 7
Deadline to apply for September graduation	February 14
Deadline for making up "INC" grade from Fall	February 28
Midterm grades due	March 7
Spring Break	March 10-14
Easter Break	March 27
Last Day of Classes.....	May 9
Final Exams	May 10-15
Baccalaureate	May 16
Commencement	May 17
Final Grades Due, 12:00 Noon	May 19

QUARTER SCHEDULE

Fall Quarter 1996

Deadline to register without a late fee	September 27
LCIE Opening Session	September 28
MBA classes begin	September 30
Last day to register, add, or withdraw from	Before the Second
a class with a "W," or choose an audit,	Class Meeting
Deadline to apply for December graduation	October 4
Midterm grades due	November 8
Deadline for making up "INC" from previous term	November 8
Deadline to apply for May/June graduation	November 8
Thanksgiving Holiday-No Classes	November 28-29
Quarter Ends	December 13
Final Grades Due, 12:00 Noon	December 18

Winter Quarter 1997

Deadline to register without a late fee	January 3
LCIE Opening Session	January 4
MBA Classes begin	January 6
Last day to register, add, or withdraw from	Before the Second
a class with a "W," or choose an audit,	Class Meeting
Deadline to apply for September graduation	February 14
Midterm grades due	February 14
Deadline for making up "INC" grades from previous quarter	February 14
Quarter Ends	March 21
Final Grades Due, 12:00 Noon	March 26

Spring Quarter 1997

Deadline to register without a late fee	April 4
LCIE Opening Session	April 5
MBA Classes begin	April 7
Last day to register, add, or withdraw from	Before the Second
a class with a "W," or choose an audit,	Class Meeting
Midterm grades due	May 9
Deadline for making up "INC" grade from previous quarter	May 9
Memorial Day-No Classes	May 26
Quarter Ends	June 20
Final Grades Due, 12:00 Noon	June 25

Summer Quarter 1997

Deadline to register without a late fee	July 3
LCIE Opening Session	July 5
MBA Classes begin	July 7
Last day to register, add, or withdraw from.....	Before the Second
a class with a "W," or choose an audit,.....	Class Meeting
Deadline for making up "INC" grades	
from previous quarter.....	August 15
Midterm grades due	August 15
Quarter Ends.....	September 19
Final Grades Due, 12:00 Noon.....	September 24

TRIMESTER SCHEDULE

Fall Trimester 1996

Deadline to register without a late fee	August 23
Opening Weekend Session.....	August 24
Last day to register, add a class, or choose an audit.....	September 6
Last day to withdraw with a "W"	September 20
Deadline to apply for December graduation	October 4
Deadline for making up "INC" from previous term	October 4
Midterm grades due	October 25
Deadline to apply for May/June graduation	November 15
Thanksgiving Holiday	November 28-29
Classes End	December 13
Final Grades Due, 12:00 Noon	December 18

Spring Trimester 1997

Deadline to register without a late fee	January 3
Opening Weekend Session.....	January 4
Last day to register, add a class, or choose an audit	January 17
Last day to withdraw with a "W"	January 31
Deadline to apply for May graduation	February 14
Last day to make up "INC" grade	
from previous term.....	February 14
Midterm grades due	February 28
Last Day of Classes.....	April 25
Final Grades Due, 12:00 Noon	April 30

Summer Trimester 1997

Deadline to register without a late fee	May 2
Opening Session.....	May 3
Last day to register, add a class, or choose an audit.....	May 16
Last day to withdraw with a "W"	May 30
Deadline for making up "INC" from previous term.....	June 20
Midterm grades due	July 3
Last Day of Classes.....	August 15
Final Grades Due, 12:00 Noon	August 20

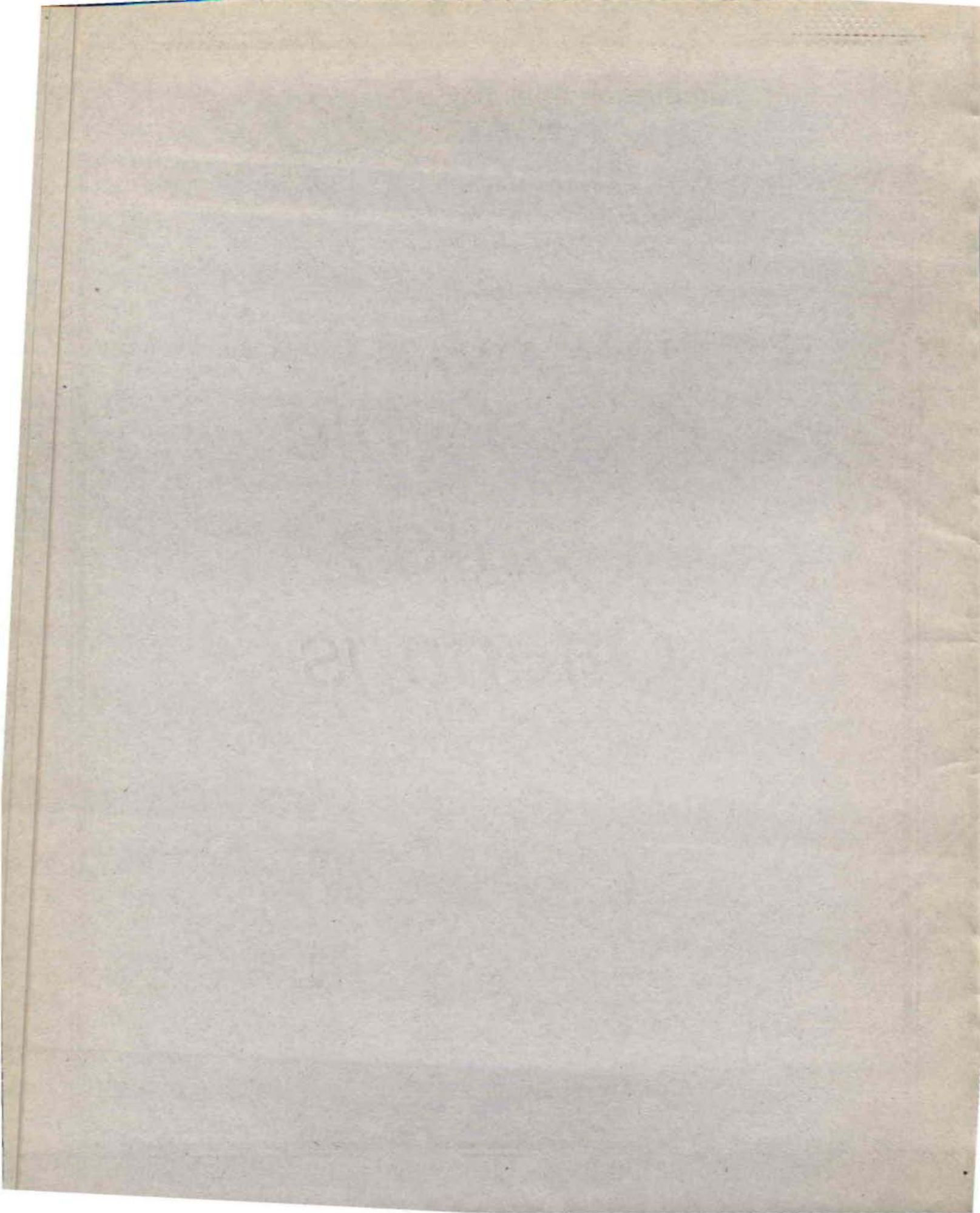
Graduation Application Deadlines 1996-97

Deadline to apply for December graduation.....October 4

Deadline to apply for May graduationNovember 15

Deadline to apply for June graduationNovember 15

Deadline to apply for September graduation.....February 14



Academic Course Offerings

All-College

Courses of Study

COL 051 Fundamentals of Reading (2) This course reintroduces the student to basic reading concepts, as well as provides a refresher course of study. By assignment.

COL 052 Fundamentals of Writing (2) This course reintroduces the student to basic writing concepts, as well as provides a refresher course of study in other areas of English, including sentence structure, spelling, and punctuation. By assignment.

COL 053 Fundamentals of Mathematics (2) This course reintroduces the student to basic math concepts, as well as provides a refresher course of study. By assignment.

NOTE: Students assigned to the courses listed above will be required to complete 126 semester hours of credit in addition to the credits earned from these fundamental courses toward their degree completion.

COL 100 Introduction to Alcohol and Drug Studies (3) A comprehensive overview of chemical dependency and its effect on the individual, family and society. An overview of the medical, psychological, social, and legal aspects are covered as well as the disease concept, modalities of treatment, 12-step programs, and prevention. Offered as needed.

COL 110 College Community Living (1) As an orientation course, the purpose is to introduce students to the many facets of College life and to provide the direction and support that will enhance their potential for success in their undergraduate program. The Seminar will provide information, instruction, exercises, techniques, group identity and interaction, and guidance in the four major areas of personal growth.

COL 350 Career Development (1) Course will encompass career development strategies inclusive of self assessment and exploration, occupational examination, and job campaigning. Experiential learning activities in the areas of leadership development, decision making, and goal setting will also be incorporated. Prerequisite: Junior/senior standing.

COL 450 Community Service Internship (I) Involves service within volunteer agencies and social service

programs in the local community, to enable students to be involved in practical experiences beyond their normal disciplines, and to provide diverse opportunities that will enhance the student's educational background and broaden their range of marketable talents. Requires 150 hours of service in an approved agency during one semester of the student's Junior or Senior year. (May only be taken once).

American Humanics

See Human Service Agency Management.

Anthropology

Program Description

Courses in Anthropology are offered in the Division of Science. No major is available.

Courses of Study

ANT 112 Cultural Anthropology (3) An introduction to the four subfields of Anthropology (Physical Anthropology, Archaeology, Linguistics, and Ethnology). The course will examine the findings of each of these differing fields in order to explore the development of various cultures throughout the world.

ANT 122 Human Evolution: Biology and Culture (3) This course surveys the findings from recent anthropological research on the physical and cultural evolution of humanity. Students will be introduced to the recent genetic, fossil, and archaeological evidence for human physical and cultural evolution. Special attention will be given to the evidence linking biological and cultural factors in influencing human behavior.

ANT 210 Native American Indians (3) An examination of the origin, traditional culture, and current situation of the Native Americans. Some attention is given to the history of Indian/White relations.

ANT 234 Islamic Societies (3) An introduction to Islamic societies of the Near East, South and Southeast Asia. The course will focus on the contemporary demographic, economic, social political, religious, and ideological trends that are evident in Islamic regions.

ANT 300 Focus on Modern Asia (3) This multidisciplinary course on Modern Asia will provide a context for understanding the distinctive cultural heritage of more than half of the world's population. The course will introduce recent technological, demographic, economic, social, political, religious, philosophical, linguistic, literary and artistic trends in various regions of Asia.

ANT 317 Social and Cultural Change (3) This course examines the processes of social and cultural change providing both theoretical positions and empirical data to assess and evaluate societal change.

ANT 324 Religion and Culture (3) Anthropological approaches to the study of religion, religious beliefs and practices of selected non-Western and Western cultures. Prerequisites: ANT 112 or SOC 102 or REL 200 or consent of instructor.

Art

Program Description

Lindenwood College offers three degree programs: the Bachelor of Fine Arts (Studio Art), the Bachelor of Arts in Studio Art and the Bachelor of Arts in Art History.

The Bachelor of Fine Arts (Studio Art) degree requires a minimum of 60 hours within the discipline. The program outline is as follows: a 21-hour core curriculum which includes 2-D Design, Color Theory, 3-D Design, Introduction to Drawing, Figure Drawing, Introduction to Photography, Introduction to Graphic Design and Computer Art; 9 hours of Drawing; 15 hours of Art History which must include the survey course History of Art, 3 hours of art history pre-1800 and 3 hours of art history post-1800; 15 hours of studio art courses; and Senior Seminar which will include the senior thesis and exhibition. The Bachelor of Fine Arts degree with a Graphic Arts emphasis requires a minimum of 60 hours within the discipline. The program consists of the BFA Core Curriculum, 15 hours of Art History as described above, and Senior Seminar (exhibition and thesis) plus the following courses: ART 317, ART 318, ART 319, ART 344, ART 345 and 9 additional hours of Drawing.

The BFA may include independent study, field study and internships as part of the major requirements.

A member of the Art faculty should be consulted regarding requirements for other areas of emphasis.

The Bachelor of Arts in Studio Art requires a minimum of 48 hours within the discipline. The program is structured as follows: an 18-hour core requirement which includes 2-D Design, Color Theory, 3-D Design, Introduction to Drawing, Figure Drawing, and Introduction to Photography; and Introduction to Graphic Design and Computer Art; 3 hours of Drawing; 12 hours of Art History which must include the survey course History of Art, 3 hours of art history pre-1800 and 3 hours of art history post-1800; 9 hours of studio art and the Senior Seminar which may include an exhibition or project.

The Studio Art requirements may include independent study, field study and internships as part of the major program of study.

The Bachelor of Arts in Art History requires a minimum of 48 hours within the discipline. The program includes the following: a 12-hour core requirement which includes the History of Art, 2-D Design, 3-D Design, and a choice of Introduction to Drawing, Color Theory, Introduction to Photography, or Intro to Graphic Design and Computer Art; 33 hours of upper division art history courses. Of those 33 hours, 6 must be art history classes pre-1800 and 6 must be art history classes post-1800. Senior Seminar is required and may include an exhibition or project. Students are also required to satisfy the general education language requirement rather than the cross-cultural requirement by taking 6 hours in Spanish, French, Italian or German.

The Art History requirements may include independent study, field study and internships as part of the major program of study.

Studio courses numbered at 300-level and above may be repeated one or more times.

Consult a member of the Art faculty regarding requirements for double majors and for the minor in Studio Art and Photography. A minor in Studio Art will generally include: 2-D Design, Color Theory, 3-D Design, Intro to Drawing, Figure Drawing, History of Art, 3 additional hours of Drawing, and 3 hours of Studio Art electives. Programs are also available for a concentration in Art Education. Contact the Education Department about issues concerning teacher certification.

Courses of Study

Art History

ART 210 Concepts in Visual Arts (3) A course for non-art majors which presents a study of selected works in the visual arts by exploring the role of art in society. Emphasis will be placed on the creation and interpretation of works of art in varied media by examining aesthetics, style, social function and the expression of cultural values. Students will also explore the creative process via studio projects.

ART 220 History of Art (3) A general historical survey of art and architecture from Prehistory to Modern with an emphasis on the relationship between art, society, culture, religion and politics. Major artists, works of art and architecture will be discussed such as the Parthenon, Michelangelo, Monet and Picasso. This course is open to all students. It is required for every art major.

ART 335 History of Photography (3) A history of the artistic, technological, and sociological developments in photography from 1839 to the present. The role of photography as a major art form in the nineteenth and twentieth centuries will be evaluated. Prerequisite: ART 220 or consent of the instructor.

ART 353 The Art of Japan (3) A survey of Japanese art from the most ancient styles to modern. Prerequisite: ART 200 or consent of the instructor.

ART 354 Nineteenth Century Art (3) A study of Neoclassicism, Romanticism, Realism, Impressionism, and Post Impressionism in Europe during the 19th century. Prerequisite: ART 220 or consent of the instructor.

ART 356 Baroque Art (3) A survey of the development of painting, sculpture and architecture in 17th and 18th century Europe. Emphasis on the work of Bernini, Caravaggio, Rubens, Rembrandt, and Valazquez. Prerequisite: ART 220 or consent of the instructor.

ART 357 Ancient Art (3) A survey of the art and architecture of the Ancient Near East, Egypt, the Aegean, Greece and Rome. Prerequisite: ART 220 or consent of the instructor.

ART 359 American Art I (3) A study of American painting, sculpture, and architecture from the Colonial period to the Gilded Age (1870's) with an emphasis on European influences and the development of indigenous styles. Prerequisite: ART 220 or consent of the instructor.

ART 360 American Art II (3) A study of American painting, sculpture and architecture from the 1870's to the present. Prerequisite: ART 220 or consent of the instructor.

ART 361 Twentieth Century Art I (3) A study of the development of modern European art during the early 20th century. Stylistic movements such as Dada, Surrealism and Expressionism will be examined. Prerequisite: ART 220 or consent of the instructor.

ART 362 Twentieth Century Art II (3) A study of the major styles of modern and contemporary European and American art. Major trends in art such as Abstract Expressionism, Pop Art, Super Realism and Deconstructionism will be studied. Prerequisite: ART 220 or consent of the instructor.

ART 363 Women Artists (3) A survey of women artists from the medieval period to the present. Prerequisite: ART 220 or consent of the instructor.

ART 371/TA 317 History of Costume in Fashion and Decor (3) The course traces the fashions and styles of human clothes and the interior decor with which humanity lived from ancient eras of Mesopotamia and Egypt to the late 20th century. Prerequisites: HIS 100, ART 220 or consent of the instructor.

ART 383 Renaissance Art (3) A study of painting, sculpture and architecture of the Renaissance in Italy and Northern Europe from 1300 to 1600. Prerequisite: ART 220 or consent of the instructor.

ART 386 Special Topics (3) A course designed to offer a variety of topics in art history, studio art and design. May be repeated as topics vary. Prerequisite: ART 210, 220, HIS 100 or consent of the instructor.

ART 400 Senior Seminar (3) An introduction to the research methods employed in art which includes procedures for conduction research/field work. The course will also address portfolios, resumes, job opportunities, networking, exhibitions, legal issues and other resources available to the artist and art historian. Art history majors and students working toward their Bachelor of Arts in Studio Art will write a paper within their particular field of interest. Bachelor of Fine Arts candidates will write their senior thesis based on their senior exhibition. An element of assessment will also be included.

ART 465 Art Internship (3-6) Supervised work experience for the advanced student which requires the applicatoin of principles, skills and strategies within the discipline. Prerequisite: permission of the instructor. May be repeated with departmental permission.

Studio Art

ART 106 Two-Dimensional (2-D) Design (3) An introductory course in the theory and practice of applying the elements of art and principles of composition to design problems. Lab fee.

ART 108/BRM 377 Color Theory (3) A study of the properties of color and the optical effects in perception. The application of color theory through design problems using various media. Lab fee may be assessed.

ART 120 Introduction to Graphic Design and Computer Art (3) Designed for both art and non-art majors, this introductory courshows how technology and art can blend. Topics covered include special effectors in the cinema, graphic art on the Internet, interactive CD games, and related topics. There is also a hands-on component which teaches basic computer operation and artwork creation on the Macintosh. This course requires no prior computer experience or knowledge.

ART 130 Introduction to Drawing (3) An introductory course to drawing in varied media. Problems in rendering objects, perspective, and spatial relationships, and drawing of the figure are presented. Varied media and techniques of drawing are introduced. The course is designed for art and non-art majors. Sketchbook required. Lab fee.

ART 136 Three-Dimensional (3-D) Design (3) An exploration of three dimensional space and design. Problems in the additive and subtractive processes will be concerned with open and closed space, mass, and volume. Basic fabrication skills will be covered. Lab fee.

ART 181 Introduction to Photography (3) A course to introduce the student to photography. The course will include a hands-on component on producing and printing of photographic images. Other aspects of the course will include a discussion of photography as a profession, a historical overview, materials and techniques. Lab fee.

ART 200 Introduction to Painting (3) An introductory course to painting using varied media. Problems in composition, rendering of forms, color, and the techniques of painting. The course is designed for art and non-art majors. Lab fee. Prerequisite: ART 130.

ART 240 Introduction to Ceramics (3) An introductory investigation of clay as a medium for creating functional and sculptural forms. Techniques are taught in wheel throwing, hand building, glazing, and kiln-firing. The student becomes familiar with historical and contemporary ceramics through lectures, exhibits, and visual aids. This course is designed for art and non-art majors. Lab fee. Prerequisite: ART 130.

ART 300 Painting (3) Painting in varied media with instruction and criticism appropriate to the need and level of the individual student. Lab fee. Prerequisites: ART 200 or consent of the instructor.

ART 310 Survey of Studio Art (3) This combination lecture/hands-on course takes students into the studio for a direct expereicvne in the creative process. Topics such as drawing, painting, and ceramics will be explored. Open to all students. No previous studio art instruction is required.

ART 315 Printmaking (3) An exploration of the principles and processes of the following types of printmaking: Relief, Lithography, Silkscreen and Intaglio. Repeatable. Sketchbook required. Lab fee. Prerequisite: ART 106, ART 130 or consent of the instructor.

ART 317 Advertising Art (3) An exploration of the principles and processes of commercial graphics including analysis of layout strategies, typefaces and reproduction techniques in discussion sessions and problem solving labs. Sketchbook required. Lab fee. Prerequisite: ART 106, ART 130 or consent of the instructor.

ART 318 Computer Art I (3) An exploration of the 3-D design of computer systems with practical applications. Lab fee may be assessed.

ART 319 Computer Art II (3) An exploration of advanced modeling techniques with practical applications. Lab fee may be assessed.

ART 320 Sculpture (3) Sculpture in various media with instruction and criticism appropriate to the need and level of the individual student. Lab fee. Prerequisites: ART 130, 136 or consent of the instructor.

ART 330 Drawing (3) Drawing in various media with instruction and criticism appropriate to the need and level of the individual student. Sketchbook required. Lab fee. Prerequisite: ART 130 or consent of the instructor.

ART 331 Figure Drawing (3) A course which deals with the study of drawing techniques and their application to the human form. Varied media and concepts will be introduced while studying the human figure. The course is designed for art and non-art majors. Sketchbook required. Lab fee. Prerequisite: ART 130 or consent of the instructor.

ART 333 Stained Glass: Techniques and Tradition (3) A course designed to stress the techniques of making stained glass pieces: windows, lamp shades, and decorative articles. The history of colored glass and its application are considered through field trips to studios and public buildings for first-hand study of the techniques and effects. Costs of materials will be the responsibility of the student. Prerequisite: ART 106, 130 or consent of the instructor.

ART 334 Fibers (3) Form, color and surface design will be explored by means of basic fiber techniques as well as new innovative approaches to fiber. Skills in designing and making low relief three dimensional objects, dyeing and weaving will be approached. Media will vary. Lab fee. Prerequisite: ART 106 or consent of the instructor.

ART 340 Ceramics (3) Using clay as a three-dimensional medium. Class projects are both functional and sculptural in nature allowing the student to perfect skills in wheel throwing, hand building, and kiln firing. The history and techniques of ceramics will be discovered through workshops, lectures, field trips and other visual aids. Repeatable. Lab fee. Prerequisites: ART 240 or consent of the instructor.

ART 344 Design I (3) Advanced level studio courses examining industrial product design and production. Students will develop concepts, engineering specifications and dimensional mock-ups. Lab fee. Prerequisite: ART 106.

ART 345 Design II (3) Expanded advanced level studio course examines environmental design and production. Students will develop concepts, engineering specifications and dimensional mockups. Lab fee. Prerequisite: ART 344.

ART 386 Special Topics (3) Same as ART 386 in the Art History section.

ART 400 Senior Seminar (3) Same as ART 400 in the Art History section.

Art 406 Applied Art Studio (3) This course is designed with an "hands-on" approach whereby students apply their experiences in art history or studio art to a variety of projects, such as: sports photography, mural painting, environmental design, illustration, archival research, etc. Projects may be developed on an individual or group basis. Prerequisite: Core curriculum or consent of the instructor.

Arts Management

The Arts Management program is a multi-disciplinary curriculum combining specialized art coursework with core business administration classes. The major requires a minimum of 54 hours as follows: BA 170, 200, 210, 320, 330, 350, 360, HSA 300, ART 130, 181, 200, 220, 386, 400 and 12 hours art elective.

Biology

Program Description

Degrees offered include the Bachelor of Arts or Bachelor of Science in Biology, and a Bachelor of Science in Medical Technology. A minor in Biology is also available.

Requirements for the Major in Biology

The requirements of a Bachelor of Arts degree with a major in Biology will include:

1. Required courses (30 semester hours) in Biology are as follows:

- BIO 151 General Biology 1(4)
- BIO 152 General Biology 11(4)
- BIO 204 Cell Biology (4)
- BIO 234 Plant Biology (4)
- BIO 262 Environmental Biology (4)

or

- BIO 365 General Ecology (4)
- BIO 308 Genetics (4)
- BIO 364 Evolution (3)
- BIO 401 Biology Review (2)
- BIO 402 Independent Research (1)

2. Biology electives (15 hours)

3. Other courses from Division of Natural Science and Mathematics (17 hours):

- CHM 151 General Chemistry 1(4)
- CHM 152 General Chemistry 11(4)
- MTH 141 Basic Statistics (3)
- MTH 151 College Algebra (or proficiency) (3)
- MTH 152 Pre-Calculus and Elementary Functions (3)

The requirements of a Bachelor of Science degree with a major in Biology will include:

1. Required courses (30 semester hours) in Biology as follows:

- BIO 151 General Biology I (4)
- BIO 152 General Biology II (4)
- BIO 204 Cell Biology (4)
- BIO 234 Plant Biology (4)
- BIO 262 Environmental Biology (4)

or

- BIO 365 General Ecology (4)
- BIO 308 Genetics (4)
- BIO 364 Evolution (3)
- BIO 401 Biology Review (2)
- BIO 402 Independent Research (1)

2. Biology focus electives (15 semester hours), to be chosen from the following

areas: Plant Biology; Molecular Biology/Biochemistry; Ecology/Environmental Biology.

3. Other courses from Division of Natural Science and Mathematics (27 hours):

- CHM 151 General Chemistry I (4)
- CHM 152 General Chemistry II (4)
- CHM 361 Organic Chemistry I (4)
- CHM 362 Organic Chemistry II (4)
- MTH 141 Basic Statistics (3)
- MTH 171 Calculus I (4)
- MTH 172 Calculus II (4)

Requirements for the Minor in Biology

A Biology minor may be earned by completing the following:

- BIO 151 General Biology I (4)
- BIO 152 General Biology II (4)
- BIO 204 Cell Biology (4)
- BIO 308 Genetics (4)
- One 4 hour 300 level Biology elective.

Requirements for the Major in Medical Technology

A major in Medical Technology qualifies the student to take the registry examination to become a registered Medical Technologist. The requirements for a Bachelor's degree in Medical Technology include completion of a three year liberal arts program and one year of internship training in a NAACLS accredited School of Medical Technology. Entrance into the internship program is competitive.

In addition to the internship year, Medical Technology students are required to take Cell Biology, two semesters of Anatomy and Physiology, one semester each of Microbiology, Genetics, Immunology, Parasitology, General Chemistry I and General Chemistry II, Organic Chemistry I, Organic Chemistry II and/or Biochemistry, and College Algebra.

Other supportive courses are strongly recommended and will be selected in advisement during the student's career. Medical Technology students frequently pursue a double major in Biology in the context of either a B.S. or B.A. liberal arts program. For additional information, contact the college's Medical Technology advisor.

Courses of Study

Biology

- BIO 100 Concepts in Biology (4)** Examines mechanisms of evolution, cellular biology, genetics, and ecology with emphasis on scientific thinking and methods, historical developments, current understandings and applications, and ethical issues. The laboratory includes use of instrumentation in data collection, methods of data collection, analysis, and experimentation. Prerequisite: beginning college chemistry or high school chemistry credit. Lab fee.
- BIO 106 Modern Topics in Biology (3)** Topics of current interest in biological research are discussed by students and faculty. Various areas of biology will be selected on a rotational basis. For non majors. Prerequisite: CHM 100 or equivalent physical science (enrollment may be concurrent).
- BIO 107 Human Biology (3)** A study of human physiological and anatomical systems as they apply to health, disease, and social interactions, including a thorough discussion of AIDS.
- BIO 110 Principles in Biology (3)** Examines historical development and current theory about cells, genetics, evolution and environmental biology.
- BIO 121 Nutrition (3)** A study of aspects of nutrition such as food molecules, metabolic value, daily allowances, and physiological importance of informed nutritional choices. The relationship between nutrition and health will also be examined.
- BIO 145 Mushrooms and Slime Molds (I)** Trips to local woodlands and streams are combined with laboratory exercises to examine the rich diversity of Missouri saphrophytes. Although this course will not specifically emphasize edibles, some attention will be directed towards recognition of interesting, edible, useful, poisonous, and harmful members of these groups. Lab fee.
- BIO 151 General Biology I (4)** A lecture and laboratory sequence to BIO 100 which introduces concepts and basic information about evolution, biodiversity and plant biology. Scientific methods, applications and ethical issues are included when appropriate. Prerequisite: BIO 100 or permission of the instructor. Laboratory. Lab fee.

BIO 152 General Biology II (4) Course examines systems approach emphasizing animal organ systems and the ecological systems of the biosphere. Prerequisite: BIO 151 or permission of the instructor. Laboratory. Lab fee.

BIO 165 A Survey of the Plant Kingdom (3) Biodiversity of plants including examination of life cycles, ecology, and taxonomy.

BIO 172 Environmental Science II: Biology (4) For non-majors. A study of the biological systems comprising the biosphere, and those perturbations which would threaten homeostasis of the systems. Biological feedback systems and emergent properties will be emphasized. Laboratory. Lab fee.

BIO 204 Introduction to Cell Biology (4) Concepts in cellular and subcellular structure, organization and function are examined stressing relationships between cell structure and the dynamics of the cell. Laboratory experiments are designed to gain an understanding of cellular activities and structure-function relationships in cells. Prerequisite: General Biology I & II, CHM 151 or concurrent enrollment. Lab fee.

BIO 227 Human Anatomy and Physiology I (4) A study of structure and function in the human body including the following systems: integumentary, skeletal, skeletal muscle, nervous and sensory. Prerequisite: CHM 100 or equivalent and BIO 112 or equivalent. Lab fee.

BIO 228 Human Anatomy and Physiology II (4) A study of structure and function in the human body including the following systems: endocrine, respiratory, heart and circulatory, excretory, digestive, reproductive, and immune (including a discussion of HIV). Prerequisite: BIO 227. Lab fee.

BIO 234 Plant Biology (4) Lecture and laboratory course examines concepts in cell biology, energy transformation, genetics, evolution, ecology, anatomy, reproduction and taxonomic characteristics of plants. Prerequisite: BIO 151 Lab fee.

BIO 245 Identification and Taxonomy of the Local Flora (2) Survey of the flora of St. Charles and surrounding counties with an emphasis on flowering plant taxonomy. Course includes field trips, lecture, and laboratory experience. Lab fee.

BIO 260 Biology in the Subtropics (3) A general study of plants and animals with an emphasis on ecology. Sometimes the course locates near a reef environment, in which case aquatic organisms are the focus of the course. Prerequisite: consent of instructor. Fees.

BIO 262 Environmental Biology (4) A course designed for analysis of environmental problems. Basic ecological principles are studied as the background for examining problems as they relate to humans in the ecosphere. Lab fee. Prerequisite: BIO 152 or equivalent.

BIO 265 Biodiversity (4) The five kingdoms of organisms will be studied in lecture, laboratory and the field. Students gain basic knowledge concerning systematics, population studies and specimen collection. Prerequisite: BIO 151 or equivalent. Lab fee.

BIO 280 Introduction to Medical Technology (2) A course designed to introduce students to the laboratory procedures and subject matter of the medical technology program. Taught at St. John's Mercy Hospital. Prerequisite: CHM 151 and one beginning level biology course and permission of Medical Technology Advisor.

BIO 306 Modern Topics in Biology (4) Offered with BIO 106. Requires additional research focus on one topic to be submitted as a paper. Prerequisite: Any 200 level or higher biology course.

BIO 308 Genetics (4) A study of classical and modern genetics, including principles of Mendelian inheritance, the genetic code, gene interactions, gene control, and population genetics. Prerequisite: BIO 204. Lab fee.

BIO 313 Immunology (3) A lecture and laboratory course introducing concepts and technology in immunology. Prerequisite: BIO 204, CHM 151. Lab fee.

BIO 316 Biochemistry (4) A lecture and laboratory study of the structure and functions of the various chemical constituents of living matter. Prerequisite: CHM 362 and BIO 204 or consent of instructor. Lab fee.

BIO 317 Molecular Biology (4) A course which deals with the fundamental roles of nucleic acids and proteins. The molecular basis of the genetic code and gene expression will be examined with special emphasis on current recombinant DNA and RNA technology. Laboratory experiments will focus on plasmid vector systems and bacterial genes to provide basic experience in molecular cloning. Lab fee. Prerequisites: BIO 308, 316.

BIO 327 Comparative Vertebrate Anatomy and Physiology I (4) A study of the structure and function of vertebrate organ systems. Emphasis is on basic organization and structure, covering support and movement as well as the nervous and sensory systems. Laboratory exercises include dissection, neuromuscular physiology, and sensory physiology. Prerequisite: BIO 204. Lab fee.

BIO 328 Comparative Vertebrate Anatomy and Physiology II (4) A study of the structure and function of vertebrate organ systems. Emphasis is on the endocrine system, energy acquisition and metabolism, body fluid regulation and reproduction. Prerequisite: BIO 327 or consent of instructor. Lab fee.

BIO 330 Developmental Biology (4) This course examines the general principles of developmental biology. The course includes studies of recent discoveries expanding our understandings of human brain development, connections between developmental events and cancer. Major topics are concepts about the onset of development, molecular and cellular phenomena of development, cell and tissue interactions, and morphogenesis. Prerequisite: BIO 204. Lab fee.

BIO 331 Rhythmic Phenomena in Plants (2) Lecture and discussion course which examines the evidence concerning the ability of plants to measure time in such phenomena as sleep movements, flower opening, opening of stomata, odor production, time to flower and time to grow. Prerequisite: BIO 234.

BIO 332 Plant Growth & Development (4) A lecture and laboratory course which examines growth and differentiation in higher plants. Rhythmic phenomena such as leaf and fruit abscission as well as flowering are investigated. Tissue culture and other techniques in biotechnology are used in the laboratory. Lab fee. Prerequisite: BIO 234.

BIO 335 Experiments in Tissue Culture (3) A procedural and historical examination of the use of cell and tissue culture under controlled laboratory conditions to study differentiation, organogenesis, and clonal proliferation of plant and animal tissue. Prerequisite: BIO 204. Lab fee.

BIO 343 Invertebrate Zoology (4) A lecture and laboratory study of invertebrate animal groups with the exception of insects. Emphasis is placed on the ecology, behavior, physiology, and phylogenetic relationships of the taxa. Lab fee. Prerequisite: BIO 152.

BIO 351 Field Studies in Taxonomy (3) Studies on a taxon of student's choice conducted on Cuivre River property. Work includes collection, identification, and preservation techniques. Lab fee. Prerequisite: BIO 152.

BIO 353 Microbiology (4) A course relating major principles in biology to the microbial world. Primary emphasis is on prokaryotes with consideration of the algae, fungi, protista and viruses. Lab fee. Prerequisite: BIO 152.

BIO 355 Survey of Plants (4) A lecture and laboratory survey of the plant kingdom emphasizing gross structure, reproduction, and evolutionary relationships of representative forms. Lab fee. Prerequisite: BIO 152.

BIO 358 Parasitology (3) An introductory lecture and laboratory course on members of the animal kingdom living in and on the human body with aspects of medical significance. Includes the study of vectors, reservoirs, hosts, and factors of an ecologic and epidemiologic nature associated with disease transmission and prevention. Lab fee. Prerequisite: BIO 152.

BIO 364 Evolution (3) A course of readings and discussion of the major evolutionary theories from Lamarck and Darwin to Gould with comprehensive treatment of the Modern Synthesis. Current research in evolution is considered. Prerequisite: BIO 308.

BIO 365 General Ecology (4) A study of ecology, including ecosystem dynamics, models of population growth and distribution, measurement of energy flow and population dynamics. Lab fee. Prerequisite: MTH 141.

BIO 366 Coevolution (2) Lecture and discussion course which examines mutual evolutionary adjustments of different organisms in relation to each other. Plant pollination and insects, mimicry, warning colorations and other interesting relationships will be viewed from an evolutionary perspective. Prerequisite: BIO 364.

BIO 390 Seminar Topics in Biology (3) Special topics selected from various areas of biological investigation either of recent or historical origin. Topics differ from year to year. Prerequisite: 15 hours in biology.

BIO 400 Field Study (1-5)

BIO 401 Biology Review (2) Course assimilates information from required courses in biology. Prerequisite: Senior status.

BIO 402 Independent Research (1)

BIO 450 Internship (6 or more)

Medical Technology

Internship courses are taken during the fourth year of the Medical Technology degree program and must be taken at an NAACLS accredited program. Variations in credit hours indicated after each entry are due to specific program variations at the internship institutions.

MTC 400 Fundamentals in Clinical Laboratory Science (4) The lecture and laboratory exercises introduce students to the basic concepts in the major areas of laboratory diagnostic procedures. Basic laboratory mathematics, methodology, terminology, concepts of quality control, biological, chemical safety, and pH laboratory are presented. Successful completion of this course is required before enrollment in subsequent MTC courses. Some MTC programs may include education and clinical laboratory management in this course.

MTC 401 Clinical Bacteriology (3) Study of the morphology, cultural and growth characteristics of bacteria which cause infectious disease. Specimen and media selection, collection, transport, storage and processing are also studied. Students learn to differentiate normal from pathogenic micro-organisms and review viral procedures.

MTC 410 Bacteriology Practicum (4) Students learn to select proper media for isolation and differentiation of organisms. Basic and special testing are practiced to identify specific micro-organisms. Sensitivity of organisms to antimicrobial drugs are determined. Safety procedures are taught and practiced.

MTC 420 Mycology (2) Lecture and laboratory exercises are designed to present the major clinically-important fungi and common contaminants. Microscopic and other methods of identification and classification are discussed and practiced.

MTC 430 Parasitology (2) Lecture and laboratory exercises are designed to present the major parasites. Classification, diagnostic stages, life cycles and vectors are studied and microscopic identification is practiced.

MTC 440 Clinical Immunology (2) Introduce the principles of both normal and abnormal responses of the immune system through the molecules, cells, organs and systems responsible for the recognition and disposal of foreign materials. Immunological manifestations of diseases are discussed.

MTC 445 Immunology Practicum (1) The focus of the clinical practice is on serologic and immunologic testing. Data interpretation, troubleshooting in test systems and disease correlation with laboratory data are stressed.

MTC 450 Immunochemistry (3) Presents the theory and principles in immunology and genetics that determine blood types and transfusions. Aspects of red cells, platelets and components are discussed regarding selection, collection, transport, storage, processing and their use for transfusion. Donor requirement and laboratory operations are included.

CLS 455 Immunochemistry Practicum (3) The focus of clinical practice is the basic and special testing to assure safe blood supply and transfusion. Adverse reactions are investigated to identify cause.

MTC 460 Hematology (3) The study of anatomy and physiology of red cells, white cells and platelets uses quantitation and morphology of these cells to identify normal and abnormal processes. Hematopoietic diseases are presented. The physiology and diseases of hemostasis are presented.

MTC 465 Hematology Practicum (3) The clinical practice focuses on the basic and special testing in hematology. Identification of normal and abnormal cell morphology is studied and disease is correlated with abnormal cells. Hemostasis testing is practiced; these tests monitor anticoagulant drugs. Other tests practiced identify coagulation deficiency and other hemostatic diseases.

MTC 470 Clinical Chemistry (4) The focus of this course is on biochemical theory and physiology of carbohydrates, lipids and lipoproteins, heme derivatives, proteins and enzymes. The biochemistry and physiology of electrolytes and acid base balance are discussed. Endocrinology, therapeutic drug monitoring and instrumentation specific to the chemistry laboratory testing are also discussed. Normal and abnormal manifestations of diseases and correlation with other laboratory tests are presented. A brief overview of management and education techniques are discussed.

MTC 475 Chemistry Practicum (4)

Business Administration

Program Description

A Bachelor of Arts degree in Business Administration is offered with majors in Accounting, Business Administration, Finance, Management Information Systems, Sales/Marketing, and Retail Marketing.

Core requirements total 36 credit hours and are as follows: 200, 201, 211, 212, 240, 320, 330, 350, 360, 370, 430, and COM 303. (NOTE: BA 430 is a culminating course taken toward the end of degree completion).

All Business Administration degree candidates are required to show proficiency in microcomputer applications unless waived by your advisor. BA 170 (Microcomputer Applications) fulfills this proficiency requirement.

Highly recommended courses within the General Education requirements include: MTH 131 and 141.

Major Requirements

Accounting- A total of 24 semester hours of approved accounting courses must be completed for a major in accounting. This 28 hour requirement does not include

BA 200 and BA 201, which are part of the business administration core. The required accounting courses in the major include: BA 300, BA 301, BA 305, BA 400, BA 401, and BA 404. In addition, two courses from the following must be taken as accounting electives: BA 401, BA 403, BA 405, and BA 409.

Accounting students aspiring to become CPAs will be required to obtain 150 hours of college credit to meet the Uniform CPA Exam qualifications beginning with the November 1999 examination. Students wishing to meet these requirements should consult with a faculty advisor to discuss the options that are available. Additional information is also available in the Graduate Catalogue

Business Administration—A total of 21 semester hours of business courses must be completed beyond the core requirements for a major in business administration. At least twelve semester hours must be in the 300 or 400 business course level.

Finance—A total of 21 semester hours of approved finance courses must be completed beyond the core requirements for a major in finance. The required finance courses to be taken after the core include: BA 322, 323, 325, and 428. In addition, three courses from the following must be taken as finance electives: BA 313, 324, 327, 422, 423, or 425.

Sales/Marketing—A total of 21 semester hours of approved sales/marketing courses must be completed beyond the core requirements for a major in sales/marketing. The required sales/marketing courses to be taken after the core include: BA 355, 356, 357, and 358. In addition three courses from the following must be taken as sales/marketing electives: BA 351, 354, 451, 452, 453, or 458.

Management Information Systems—A total of 21 semester hours of approved management information systems courses must be completed beyond the core requirements for a major in management information systems. The required management information systems courses to be taken after the core include: BA 340, 341, 441, and 442. In addition, three courses from the following must be taken as management information systems electives: BA 342, 343, 443, or 449.

Retail Marketing Management: A total of 21 semester hours of retail marketing management courses must be completed beyond the core requirements for a major in retail marketing management. The required retail marketing management courses to be taken after the core include: BA 355, 356, 357, 358, BRM 371, 372, and 373. Retail marketing management free electives consists of: BA 351, 451, 452, and BRM 479.

Areas of Concentration

A concentration consists of 12 additional semester hours, in a particular area of study, beyond the business core requirements. This includes Accounting, Economics, Finance, Human Service Agency Management, Management, Management Information Systems, Marketing, and Retail Marketing.

Requirements for the Minor in Business Administration

Students majoring in other departments may choose to have a minor in Business Administration. The minor consists of the following courses: BA 200, 201, 210, 240, 320, 330, and 350 (21 hours total). Certain non-business majors, including Communications majors, define a minor in Business Administration. Students should discuss these minors with their major advisors.

Advising and Counseling

The Division of Management offers advising and counseling to assist students in scheduling their courses to meet program requirements.

Courses of Study

BA 170 Microcomputer Applications (3) An introductory course designed to address issues and practical applications important to microcomputer users. Utilizing a "hands-on" lab approach. Subject areas addressed include: basic DOS command applications, word processing skills development, and spreadsheet/database development and use. Offered each semester.

General Business

BA 100 Survey of American Free Enterprise System (3) This course introduces the student to the essentials of business activities in managing, marketing, accounting, and finance, and to various economic systems, with special emphasis on the free enterprise system.

May not be taken by Business majors with Junior or Senior standing. Offered each semester.

Accounting

BA 200 Financial/Managerial Accounting I (3) The focus of this course will be the use of accounting information by internal and external users. This focus will be organized around discussions of business and accounting, planning for operating activities, performing operating events, and evaluating and controlling operating events. This course is the first course in an integrated two course sequence. Offered each semester.

BA 201 Financial/Managerial Accounting II (3) This course is designed as a continuation of BA 200. Discussions in this course will be organized around topics such as planning for financing and investing activities, performing financing and investing events, and controlling business - financing, investing, and operating activities. Prerequisite: BA 200. Offered each semester.

BA 300 Financial Accounting and Reporting I (3) The development, application and importance of accounting standards, principles and conventions, including current FASB opinions. Problems of balance-sheet valuations and their impact upon income statements; effects of judgment and opinion on the "fairness" of statement presentation. Prerequisite: BA 201.

BA 301 Financial Accounting and Reporting II (3) Continuation of BA 300. Prerequisite: BA 300.

BA 305 Computer Based Accounting Systems (3) Theory and integration of microcomputer based accounting systems with the structure and demands of accounting and data flow. Analysis to include the design and application of computer based accounting systems utilizing current spreadsheet technology. Prerequisite: BA 200.

BA 400 Auditing (3) Theory and application of generally accepted auditing standards and procedures used by independent public accountants. Responsibilities and ethics of the CPA as well as practical problems are examined. Prerequisite: BA 301.

BA 401 Income Tax (3) Introduction to the Federal Tax Code as it pertains to the individual taxpayer. Areas of interest to include tax determination, computation methods, and special tax considerations. This course includes an introduction to business taxation. Prerequisite: BA 201.

BA 402 Introduction to Cost Accounting (3) Concepts of cost determination, reporting, and control applied to manufacturing operations. Emphasis is placed on job order and process cost accounting systems. Prerequisite: BA 201.

BA 403 Managerial Accounting (3) The development and use of accounting information for decision-making purposes. The course will emphasize the development of financial information for management's use in the decision-making process. Topics will include internal reporting techniques, cost-volume-profit analysis, relevant cost, capital budgeting and management planning and control. Prerequisite: BA 201.

BA 404 Financial Accounting and Reporting III (3) Specialized topics in advanced financial accounting: consolidations, mergers, partnership liquidations, consignments, installment sales, estates and trusts. Prerequisites: BA 301.

BA 405 Governmental and Nonprofit Accounting (3) Concepts of accounting and financial reporting for federal, state, and local government and for nonprofit organizations. Prerequisite: BA 301.

BA 406 Income Tax-Corporate (3) Analysis of the Federal Tax Code as it relates to Corporations, Partnerships, Estates, and Trusts. Prerequisite: BA 401.

BA 409 Directed Studies in Accounting (1-6) Prerequisite: Permission of instructor. Business Law.

Business Law

BA 360 Business Law I (3) An introduction to the sources of law and the judicial function, contracts, agency, employment, partnerships, and corporations.

BA 361 Business Law II (3) Federal regulation of business, including insurance, sales, commercial papers, real and personal property, secured transactions, debtor's rights. Prerequisite: BA 360.

Economics

BA 210 Survey of Economics (3) This course is designed to introduce basic economic concepts, relationships and institutions. The course provides a foundation for applying economics to individual decision making and for critically analyzing aggregate economic behavior and policy. Please note: This course satisfies one social science general education requirement. There are no prerequisites for this course. This course will not fulfill a core or elective requirement for business administration students.

BA 211 Principles of Microeconomics (3) This course is designed to introduce basic economic concepts, relationships and institutions related to individual decision making. Supply, demand opportunity cost are used to analyze individual and firm actions in a market framework. Pre requisite: Concepts of Math or equivalent. Please note: This course is part of the core business administration requirements. Sophomore status is recommended. BA 210 may not be substituted for this course.

BA 212 Principles of Macroeconomics (3) This course is designed to introduce basic economic concepts, relationships and institutions related to aggregate economic relationships. Aggregate demand and aggregate supply are used to analyze the effect of fiscal and monetary policy actions on employment, output and prices. Prerequisite: BA 211. Please note: This course is part of the core business administration requirements. Sophomore status is recommended. BA 210 may not be substituted for this course or for the prerequisite.

BA 311 Managerial Economics (3) The course develops a theory of firm decision making applicable to for-profit and not for-profit organizations in various market environments. Using an applications-based approach, economic theory is integrated with other business administration disciplines. Prerequisites: BA 211 and 212.

BA 314/HIS 314 American Economic History (3) Economic life and institutions in the United States from colonial days. Economic growth, state and private authority in relation to economic activity, monetary and banking history, trade and commerce, industrial development, labor problems, transportation, land and agricultural policy. Prerequisite: One course in U.S. History, BA 210 or 212.

Please note: This course meets a general education requirement.

BA 315 International Business and Economic Development (3) This course will examine the major theories of economic development as they apply to different societies around the world. The role of the multinational corporation in promoting economic development will be assessed. Prerequisite: BA 210 or 212.

BA 412 Money and Banking (3) This course is designed to extend macroeconomic policy analysis with emphasis on the role of financial markets, financial institutions and the monetary authority. Topics covered include money, interest rates, monetary authority, financial market structure and macroeconomic policy. Prerequisite: BA 212.

BA 413 International Economics (3) This course addresses three aspects of international economics: (1) the causes and composition of international trade and policies used to control or promote it, (2) the balance of payments as an accounting framework and as a framework for macroeconomic adjustment and (3) foreign exchange markets and institutions. Prerequisite: BA 212.

BA 415 History of Economic Thought (3) An inquiry into the development of economic theory from the Mercantilists to the present. Focus is on the major trends in the evolution of economic theory and tools. Possible roles of existing economic and social conditions and of developments in other fields are examined. Prerequisite: BA 212 or BA 210 with permission of the instructor.

BA 419 Directed Studies in Economics (1-6) Prerequisite: Permission of instructor.

Finance

BA/PS 313 Public Finance (3) This course focuses on public financial issues at the national, state, and local levels of government. Topics examined include: taxation at all three levels of government, the role of the Federal Reserve Board, the impact of recession and economic recovery on public finances, and the financing of public programs.

BA 320 Principles of Finance (3) The fundamentals of financial management which includes planning, budgeting, and control; also external sources and methods of capital acquisition. A study of the

evolution, functions, and practices of the many financial intermediaries with which the firm must interface. Prerequisites: BA 201, 212.

BA 322 Financial Markets and Institutions (3) A study of the markets and institutions that participate in the finance function of the U.S. and international capital and money markets. The impact of regulation and the unique role of finance in influencing aggregate economic activity will be examined. Prerequisites: BA 320.

BA 323 Corporate Finance I: Capital Budgeting & Long-term Financing (3) A detailed study of investment decisions concerning fixed assets and long-term financing decisions. Topics covered include cost of capital, capital structure, dividend policy, stock financing, debt financing, leases, options, warrants, and futures. Prerequisite: BA 320.

BA 324 International Finance (3) A study of the financial decision making for multinational companies. Prerequisites: BA 320, and BA 210 or 212.

BA 325 Investments (3) Presentations of the investment field in theory and practice. A survey and analysis of particular types of investment securities and vehicles—public stock companies, private stock companies, bonds, various types of securities, real estate, various government and private financial paper. A survey of the bases for investment decisions and the management of investment portfolios. Prerequisite: BA 320.

BA 326 Personal Finance (3) A study of managing personal finances dealing with financial planning, purchasing real estate and insurance, savings, investing and tax planning. Prerequisites: BA 320 or instructor's permission.

BA 327 Financial Statement Analysis (3) A detailed case study of techniques and procedures for analyzing financial statements of corporations within different industries. Prerequisites: BA 320 and one 300-400 level finance course.

BA 422 Financial Institution Management (3) A study of asset and liability management for financial institutions. The effect of regulations and laws on the management of financial institutions. Prerequisites: BA 320, 322, and 412.

BA 423 Corporate Finance II: Working Capital Management and Financial Analysis (3) A detailed study of investment decisions concerning current assets and the analysis of a corporation's financial position and operations for planning the future. Prerequisites: BA 320, BA 323.

BA 425 Portfolio and Security Analysis (3) A study of methods and theories for analyzing securities and developing a portfolio. An analysis of a company based on economic and industry conditions. Portfolio development based on security and market analysis. Prerequisites: BA 320, BA 325.

BA 428 Financial Theory (3) An application of finance theory to case studies on special financial problems such as international finance, small business finance, the timing of financial policy and optimum capital structure. Prerequisites: Senior standing and completion of BA 320, BA 322, BA 323, and BA325.

BA 429 Directed Studies in Finance (1-6) Prerequisite: Permission of instructor.

Management

BA 330 Principles of Management (3) Development of the understanding of organizations and of the decision-making skills required in management positions. Examination of the various concepts of management and the basic functions of management—planning, organizing, motivating and controlling. The planning of goals, changes, progression of people, and the managerial value systems will be investigated.

BA 331 Organizational Behavior and Human Resource Management (3) Development of knowledge and skill in the application of behavioral science theories and concepts to organizational processes and problems. Emphasis is on intrapersonal, interpersonal, small group, intergroup, managerial, and whole organizational issues and problems. Prerequisite: BA 330.

BA 332 Management of Personnel Systems (3) Designed to provide basic understanding of the field of industrial relations including personnel management and labor relations. Labor relations deals with those activities impacting on employees as members of a collective bargaining unit as they relate to management goals. Personnel management is concerned with those

activities related to individuals and their employment and employers.

BA/PS 335 Public Management (3) This course focuses on a close examination of governmental reform efforts and evaluating the success or failure of these endeavors. In addition, topics discussed include: fiscal federalism, presidential management of the federal bureaucracy, budgetary politics, and evaluating the term "big government" and what it might mean.

BA 336 Labor Management Relations (3) Introductory course in labor relations covering labor history, legal foundations, growth of unions, certification, governmental roles, legal issues, collective bargaining, contracts, work stoppages, decertification, protected activity, worker-employer rights, grievance administration, NLRB role and major labor acts. Prerequisite: BA 332, HRM 330, or equivalent.

BA 337 Human Resources Development (3) Course covers the methods and roles of training in the modern organization. Examines the relationship between organizational planning and training, needs analysis, program design and delivery, training methods, learning theory, learning styles, evaluation and testing. Prerequisite: BA 331, HRM 332, or equivalent.

BA 338 Personnel Law (3) Basic law as applied to personnel situations. Students study equal employment, affirmative action, employment-at-will, constructive and unlawful discharge, wage and hours issues, mandatory benefits, workers compensation, protected classes, disability issues, workplace accommodation, and recordkeeping requirements. Prerequisites: BA 332, HRM330, or equivalent.

BA 339 Compensation and Salary Administration (3) Overview course covering pay structures, pay systems, parity, comparable worth, matrices, relationship between pay and performance, performance evaluation, internal and external equity and legal issues. Prerequisite: BA 332, HRM 330, or equivalent.

BA 430 Management Policy (3) Development and understanding of the top management view of organizations. Understanding the formulation and scope of general policy to direct the activities of the organization. Methods of determining objectives, developing plans to achieve objectives, measurement of results,

reappraisal of objectives, and ability to react to evolving situations. Prerequisite: Senior level and completion of business core.

BA 431 Production Management (3) The techniques, methodology and tools used in assisting production decision-making. Basic concepts in management science and operations research. Optimization problems, transportation problems, inventory production and problems, and linear programming will be discussed. Prerequisites: BA 330 and completion of all-college mathematics requirement, including BA 370.

BA 432 Managerial Ethics (3) Defining the position of business enterprises to the general value of society. Discussion of public policy and the role of managing an enterprise, the responsibility of the public and the government to provide an atmosphere of the operation of business and the responsibility of management of enterprise to provide for the common good; the business enterprise as a good neighbor at the local and national level. Prerequisite: BA 330.

BA 438 Human Resource Issues (3) Culminating course covering current trends and issues of importance to the human resource profession. Student will conduct guided research in a chosen area of specialty and present orally and in writing, a summary of research. May be repeated once for a maximum of 6 hours. Prerequisite: HRM major, Senior standing, others only by permission of instructor.

BA 439 Directed Studies in Management (1-6) Prerequisite: Permission of instructor.

Entrepreneurial Studies

BA 333 Small Business and Entrepreneurship (3) This course examines the impact of small business and entrepreneurship on the economy and their function in new-venture creation. The business venture is examined with respect to the business plan, financial planning, marketing and management, decisions at the various stages of the business life cycle. Prerequisite: BA 200.

BA 334 Seminar: Business Plan Development (3) The central focus is on the preparation of a business plan which fosters opportunity recognition skills. It also examines the ways entrepreneurs identify and commit the necessary resources to finance their ventures. The student will concentrate on skill development in pre-venture planning (writing a business plan) techniques. A framework is developed which incorporates marketing feasibility studies and financial analysis into a comprehensive business plan. Prerequisite: BA 333 or approval of instructor.

BA 433 Seminar: New Venture Initiation (3) Course designed to aid student in gaining a better understanding of the venture initiation process. This will be accomplished through the development of a new venture initiation model. An understanding is developed in regard to the strengths and weaknesses of the entrepreneur. Insight is gained into the mechanics of venture initiation. Marketing, funding, and opportunity identification is stressed. Prerequisite: BA 334 or approval of instructor.

Management Information Systems

BA 240 Introduction to Management Systems (3) This course covers basic design features of computers, major components of computer systems, and the impact of information technology on business organizations. Topics discussed include hardware, software, telecommunications, database management and systems development methodologies. The concepts of the course are illustrated by the use of spreadsheet and database software on microcomputers, as well as programming in BASIC. Offered each semester.

BA 340 COBOL Programming I (3) Computer programming for business applications in structured COBOL in a PC environment. Applications using sequential file techniques are written, compiled and executed on a microcomputer. Prerequisite: BA 240 or permission of instructor.

BA 341 COBOL Programming II (3) Advanced computer programming for business applications in structured COBOL. Topics covered include data validation, control break logic, interactive input and output, table processing, sequential update, and index file processing. Applications using multiple

input and output files are written, compiled, and executed on a microcomputer. Prerequisite: BA 340.

BA 342 Survey of Programming Languages (3) A comparative study of programming languages focusing on procedural and nonprocedural languages. The advantages and drawbacks of each category of languages will be discussed. The concepts of the course will be illustrated by completing programming assignments in each of the language categories. Prerequisite: BA 340.

BA 343/CSC 221 Information Systems Programming in C++ (3) This course is designed to provide working knowledge of object-oriented programming using C++ as the language of implementation. The student will learn the basic concepts of object-oriented programming and object-oriented software design. The fundamental control structures of C and C++ will be presented. How to build objects using classes and to define operations on objects will be taught along with the use of predefined classes in C++. Prerequisite: BA 341 or CSC 102.

BA 370 Introduction to Management Science (3) Course will introduce students to quantified techniques of management science. A microcomputer software package capable of solving a variety of management science problems will be utilized extensively throughout the course. Formulating linear programming models and interpreting computer solutions will be stressed. The course will also present network, inventory and simulation models, as well as project management. Forecasting techniques used in business will be discussed. Prerequisite: BA 240 or BA 170 and High school level algebra and completion of General Education Math coursework.

BA 441 Data Base Design and Management (3) This course provides management-oriented introduction to database systems. Theoretical foundations necessary for understanding of hierarchical, network and relational models are provided. Various approaches to database design are presented, with emphasis on normalization and data modeling. Course concepts are reinforced by the use of cases and projects. The basics of SQL are covered, and technical aspects of database administration are examined. Prerequisite: BA 340 or any other programming course.

BA 442 Principles of Systems Development (3) Designed to provide the basic skills and understanding needed to develop computerized information systems. This course presents techniques and strategies used throughout a systems development project from determining user requirements to the final evaluation of the installed system. Use of CASE tools and prototyping is emphasized. Prerequisite: BA 441.

BA 443 Management of Information Technology (3) This course addresses management issues facing IS professionals. Topics covered include strategic planning, technology assessment, application portfolio management, operational activities, and controls. Prerequisite: BA 442 or concurrent enrollment.

BA 449 Directed Study in Management Information Systems (1-6) Prerequisite: Permission of instructor.

Sales/Marketing

BA 350 Principles of Marketing (3) An in-depth introduction to the functional business area of Marketing, which includes both a macro and micro view of the presenting of goods and services to target customers through the use of the marketing variables of Product, Price, Place, and Promotion. Emphasis of this course is on the student developing a working knowledge of the vocabulary, principles, concepts, and theories of contemporary marketing as used in various organizational settings.

BA 351 Marketing Information and Research (3) An introduction to the various sources of data and information used in making strategic and tactical marketing decisions. The focus of this course is on the marketing and research process from problem definition, data collection techniques, data analysis, interpretation, oral and written presentation of research findings. Students will conduct a marketing research project. Prerequisite: BA 350. Recommended: BA 370.

BA 353 Retail Marketing: Principles and Techniques (3) An analysis of the buying function and the buyer's role in various retail organizations. This course focuses on the buyer's responsibilities relative to consumer research, merchandising and management, domestic and foreign resources and purchase negotiation. Prerequisite: BRM 171 or concurrent enrollment.

BA 354 Retail Operations (3) See BRM 372.

BA 355 Selling (3) A detailed examination of personal selling. An extensive analysis of innovative selling strategies and concepts to negotiate mutually enriching agreements. Building long term relationships with customers; sales theory concepts involved in personal sales and business to business sales. Prerequisite: BA 350.

BA 356 Pricing Strategy & Negotiations (3) A detailed analysis of pricing strategies in the marketplace. Determination of profit requiring output and prices as defined by the particular market structure. Examination of shadow pricing, breakeven points and margins. Examination of negotiating skills from the seller/buyer perspective. Prerequisite: BA 350.

BA 357 Channels of Distribution (3) Examines the channels of distribution between manufacturers, wholesalers, and customers. Emphasis on the development, operation, and management of various channel systems in restrictive dynamic environments. Methods and techniques of developing a wholesaler and/or a retailer as part of the overall marketing plan. Prerequisite: BA 350.

BA 358 Advertising and Promotional Strategy (3) The marketing function of communicating the various promotional activities such as advertising, direct selling, and telemarketing. The strategy, planning, research, and execution of marketing communications are analyzed. The problems of operating in the multi-faceted American society are reviewed. Prerequisite: BA 350.

BA 451 Consumer Behavior (3) A survey and analysis of the consumer's marketplace behavior, including motivation, buying behavior, learning, problem solving, perception, and decision making. Social, cultural, and psychological factors formulating buyer's behavior are explored as well as marketer's techniques to anticipate and define consumer needs, wants, and desires and predict their responses to various marketing strategies to increase financial success in the marketplace. Prerequisite: BA 350. Recommended: BA 351.

BA 452 Principles of Public Relations (3) A study of the theoretical and practical concepts of the purposes and functions of public relations. Primary emphasis will be placed on evaluation of public opinion,

selection of media and message, and the organizational and environmental aspects of public relations. Prerequisite: BA 350 or consent of instructor.

BA 453 Marketing Management and Planning (3) An exploration of the processes involved in managing the marketing function of the organization. Emphasis is placed on defining marketing problems and opportunities, evaluating alternative solutions and developing strategies to address these issues as a member of a marketing management team in a variety of marketing settings through case analysis. Prerequisites: BA 350, 351, 451.

BA 458 International Marketing (3) An extensive analysis of the marketing mix and how it may or may not be standardized for transnational markets. Techniques used for identifying potential markets of products and/or services in the global marketplace.

BA 459 Directed Studies in Marketing (1-6) Prerequisite: Permission of instructor.

Internships

BA 450 Internship (1-9) With permission of advisor and dean. Junior standing required.

Retail Marketing

BRM 171 Retail Marketing (3) This course is an introduction to the general field of retailing. Included are topics relating to store planning, promotional activities, merchandising practices, organizational structure, and expense control

BRM 372/BA 354 Survey of Retail Operations (3) Explores the strategic framework as related to operational functions of retail firms including store management, market functions, business organization and personnel. Analysis of retailing issues, future trends and career opportunities will also be included. Prerequisite: BRM 171.

BRM 373 Retail Marketing Internship (3) On site retail field experience. Direct application of classroom knowledge in combination with on-the-job supervised training. Prerequisite: Junior and permission of division dean.

BRM 479 Special Topics in Retail Marketing (3)

Chemistry

Program Description

The Chemistry Department offers a Bachelor of Arts and a Bachelor of Science degree. These degrees may be used as a pre-med program.

Requirements for the Major in Chemistry: Requirements for the Bachelor of Arts

1. Required courses (32 hours) in major as follows:

CHM 151 General Chemistry I(4)
CHM 152 General Chemistry II (4)
CHM 161 General Chemistry Problem Solving I (I)
CHM 162 General Chemistry Problem Solving II (I)
CHM 351 Analytical Chemistry (5)
CHM 361 Organic Chemistry I (4)
CHM 362 Organic Chemistry II(4)
CHM 371 Physical Chemistry I (4)
CHM 388 Chemistry Seminar (I)
PHY 302 General Physics (4)

2. At least 3 credits of chemistry electives.

3. Related Area Requirements: The general education mathematics requirement must be fulfilled with MTH 171 Calculus I (4) and MTH 172 Calculus II (4). The general education physical science requirement must be fulfilled with PHY 301 General Physics I (4).

Requirements for the Bachelor of Science

1. Required courses in major (44 hours):

CHM 151 General Chemistry I (4)
CHM 152 General Chemistry II (4)
CHM 161 General Chemistry Problem Solving I
(I) CHM 162 General Chemistry Problem Solving) II (1)
CHM 351 Analytical Chemistry (5)
CHM 352 Instrumental Analysis (5)
CHM 361 Organic Chemistry I (4)
CHM 362 Organic Chemistry II (4)
CHM 371 Physical Chemistry I (4)
CHM 372 Physical Chemistry II (4)
CHM 388 Chemistry Seminar (I)
CHM 441 Inorganic Chemistry (3)
PHY 302 General Physics II (4)

2. At least 3 credits of chemistry electives.

3. Related Area Requirements: The general education mathematics requirement must be fulfilled with MTH 171 Calculus I (4) and MTH 172 Calculus II (4). The general education physical science requirement must be fulfilled with PHY 301 General Physics I (4)

Requirements for the Minor in Chemistry:

1. A Chemistry minor may be earned by completing the following: (22 hours minimum)

CHM 151 General Chemistry I (4)
CHM 152 General Chemistry II (4)
CHM 161 General Chemistry I Problem Solving (I)
CHM 162 General Chemistry II Problem Solving (I)
CHM 351 Analytical Chemistry (5)
CHM 361 Organic Chemistry I (4)

2. One 300 level chemistry course that is three or more credit hours.

Courses of Study

CHM 100 Concepts in Chemistry (4) An examination of the principles of chemistry, especially those which find application in the study of biology. Topics to be covered include atomic structure, chemical bonding, intermolecular forces, gas laws, solutions, and chemical energy. Laboratory work is included. Lab fee.

CHM 101 The World of Chemistry (3) A journey through the exciting world of chemistry. The foundations of chemical structures and their behaviors are explored through a combination of lectures and videos. The emphasis will be on the understanding of the principles of chemistry and their application to items in our current daily experiences. This is a course for non-science majors. (No laboratory.)

CHM 105 Chemistry in Society (3) Relevant social, economic and political issues will be used to help introduce chemical concepts. Topics to be covered include the ozone layer, global warming, energy, acid rain, and pollution. Emphasis will be on developing analytical skills, critical judgment, and the ability to examine the risks versus the benefits to society for various issues. (No Laboratory)

CHM 151 General Chemistry I (4) A systematic treatment of the principles of chemistry. Topics include atomic

structure, chemical bonding, classification of the elements, physical properties of gases and solution chemistry. CHM 161 should be taken concurrently with this course. Laboratory work is included.

CHM 152 General Chemistry II (4) A continuation of CHM 151. Topics include stoichiometry, solutions, thermodynamics, kinetics, equilibria, and classification of the elements. CHM 162 should be taken in concurrently with this course. Laboratory work is included. Prerequisite: CHM 151.

CHM 161 General Chemistry I Problem Solving (I) Solutions of problems in general chemistry will be discussed with class participation. To be taken concurrently with CHM 151. Offered each year.

CHM 162 General Chemistry II Problem Solving (I) Solutions of problems in general chemistry will be discussed with class participation. To be taken concurrently with CHM 152.

CHM 171 Environmental Science I; Chemistry (3) This is the first part of an introductory course to global environmental issues with an emphasis on chemistry. There is a need to understand the scientific principles along with social, political, and economic background as we address topics such as air and water qualities, energy resources, waste management, and toxicology. Students are encouraged to enroll in the second part, BIO 172 Environmental Science II. With a biological emphasis for a complete overview. No pre-requisite, no lab.

CHM 230 Industrial Chemistry (3) An examination of the principles of chemistry as applied to the manufacture of large quantities of chemicals. Topics will include material and energy balances, flow charts, environmental concerns and the importance of patents in industry. No lab. Prerequisite: CHM 152.

CHM 343 Coordination Chemistry (2) A laboratory course covering modern coordination chemistry. The central theme is inorganic coordination chemistry, with emphasis on a variety of common analytical instrumental techniques which are fundamental in the characterization of inorganic compounds. Prerequisites: CHM 152 and consent of the instructor. Lab fee.

CHM 351 Analytical Chemistry (5) The study of different quantitative analytical techniques such as gravimetric, volumetric and chromatographic methods of analysis. Laboratory work is included. Lab fee. Prerequisite: CHM 152.

CHM 352 Instrumental Analysis (5) The study of instrumental methods of chemical analysis including spectroscopy, electrochemistry and thermal analysis as well as separation techniques. Emphasis is upon principles of the techniques and their applications rather than black box approaches. Laboratory work included. Prerequisite: CHM 351.

CHM 361 Organic Chemistry I (4) A systematic study of the nomenclature, structures, properties and reactions of organic compounds with emphasis upon the principles by which chemists predict the properties and reactions of organic compounds. Laboratory work is included. Lab fee. Prerequisite: CHM 152.

CHM 362 Organic Chemistry II (4) A continuation of CHM 361. The principles of chemical behavior are applied to many types of organic compounds, including those of biological significance. Laboratory work is included. Lab fee. Prerequisite: CHM 361.

CHM 363 Biochemistry (4) A study of the structure and function of the various chemical constituents of living matter. Laboratory work is included. Lab fee. Prerequisites: CHM 362 and BIO 204.

CHM 371 Physical Chemistry I (4) A theoretical and mathematical study of chemical properties and the methods of predicting physical and chemical changes. The principles of thermodynamics are emphasized. Prerequisites: CHM 361, 352 and PHY 302 (or PHY 152 with MTH 172).

CHM 372 Physical Chemistry II (4) A continuation of CHM 371 with emphasis upon chemical kinetics and quantum chemistry as means of explaining and predicting chemical behavior. Laboratory work included. Lab fee. Prerequisite: CHM 371.

CHM 382T Chemical Equilibria (3) A study of chemical systems in equilibrium and the use of equilibrium constants of several types in calculating the extent to which reactions occur. Prerequisites: CHM 152 and consent of instructor.

CHM 383 Spectroscopy and Molecular Structure (3) An examination of physical and chemical principles involved in the various types of spectroscopy and the use of spectroscopy to determine the structure of molecules. *Emphasis* is given to nuclear magnetic resonance and infrared absorption spectroscopy, but ultraviolet absorption and mass spectroscopy also are considered. No lab. Prerequisite: CHM 362.

CHM 385T Chemical Dynamics (3) A study of both the empirical and the theoretical treatment of chemical reaction rates and the mechanisms that can be devised from them, plus specific treatment of gaseous and atomic reactions, reactions in solution and very rapid reactions. No lab. Prerequisites: CHM 152, MTH 172 and the consent of the instructor.

CHM 386 Special Topics (3) Special topics of interest in chemistry will be discussed by both students and faculty. Prerequisites: At least two 300 level courses in Chemistry.

CHM 388 Seminar (1) Course will provide background for the retrieval of information from the expanse of chemical literature. A discussion of primary journals and secondary sources such as Chemical Abstracts and Science Citation Index will prepare the student for library research on a topic selected jointly by the student and instructor. Student will present the paper to students and faculty. Prerequisite: Junior or senior status and consent of instructor.

CHM 441 Inorganic Chemistry (3) The chemistry of non-transitional elements including non-metals and noble gases, emphasizing the periodic character of properties of these elements and the relationship between various physical and structural properties with the type of chemical bonding employed by the various elemental groups. No lab. Prerequisite: CHM 372 or consent of instructor.

CHM 442 Inorganic Chemistry of Transition Elements (3) The chemistry of transition metals, emphasizing the unusual bonding properties, stereochemistry, and relationship to reactivity. The study includes organometallics, catalysis, and biologically important coordination compounds. No lab. Prerequisite: CHM 371 or consent of instructor.

Note: The letter T following the course number indicates a tutorial course which is usually offered when requested by the student.

Communications

Program Description

Bachelor's degrees in Corporate Communication and Mass Communication are offered. A minor is offered in Communication for Business.

Corporate Communication

The Corporate Communication undergraduate degree (45-48 hours) requires the following courses: (41 hours) COM 100, 110, 240, 242, 254, 302, 303, 305, 307, 320, 460, BA 330, 350, 358, 452. Major electives (2-5 hours) may be chosen from: ART 181, COM 301, 331, 340, 356 or 450.

Mass Communication

The Bachelor's degree in Mass Communication consists of 41-48 hours. The following courses (28 hours) are required: COM 100, 151, 240, 242, 254, 302, 304, 307, 401 and 460. Specialized coursework (9 hours) will determine a major emphasis in Radio-Television, Journalism or Public Relations. (Radio-Television emphasis requires: COM 360 and two from COM 342, 352, or 356. Journalism emphasis requires: COM 305, 340, and 342. Public Relations emphasis requires: COM 303, 305, and BA 452. An experiential component (4-7 hours) should be selected from: COM 301, 350 and/or 450. In addition, major electives (up to 7 hours) which were not counted in the major emphasis may be selected from COM 300, 303, 305, 340, 342, 351, 352, 356, 360, and 370.

Minor in Communication for Business

A minor in Communication for Business requires the completion of the following courses: (19-22 hours) COM 100, 110, 240, 303, 320, and 331. Elective courses: (3-6 hours) ENG 212, COM 242, 305, 307 and/or 340.

Courses of Study

COM 100 Introduction to Mass Communication (3) A survey of the mass communication field. A general description of the mass media, their role in society, how they work together, and their effect on society. Emphasis on

newspapers, magazines, photography, film, radio, television, public relations, advertising, and corporate communication.

COM 110 Fundamentals of Oral Communication (3) An introduction theories and techniques of non-written communication in business and society. Topics will include: the nature of human communication, listening skills, interpersonal communication, nonverbal communication, small group communication, and public speaking. Students will participate in communication skill-building activities, as well as research, organize and present formal speeches.

COM 121 Voice and Diction (3) Training and development of optimum voice quality and diction. Topics for study and application include: breath control, resonance, pitch, projection and word usage. Students will focus on improved articulation based on general American pronunciation. Course work will include the study of the International Phonetic Alphabet.

COM 151 Radio Production (3) An introduction to basic radio station operations. Analysis of programs and audiences in American broadcasting. Directed experiences in organization, writing, production, direction, and performance of basic radio programs. Lab fee. Suggested prerequisite: COM 100 or concurrent registration.

COM 240 Interviewing (1) Practice in the organization and execution of an interview. Topics include the interviewing process, structure, questions, creating rapport, exchanging information, and closing the interview. Various types of interviews will be discussed.

COM 242 Basic Reporting (3) An analysis of the role of the reporter in communicating public intelligence. Laboratory work will stress basic news gathering, reporting and writing techniques. Prerequisites: ENG 102, COM 100.

COM 254 Video Production (3) Theory and practice of video production techniques. An examination of basic program types, equipment operation, staff organization, script writing, and studio production problems. Laboratory work in fundamental video productions. Lab fee. Prerequisite: COM 100.

COM 300 Communication Workshop (1-3) A focused examination of the specialized skills required in a communications field. Lab fees will vary. Prerequisite: Consent of instructor.

COM 301 Applied Mass Communication (1) Staff assignments in campus-related media with a term involvement of seventy work hours. The course is designed to give students practical experience in the media. Assignments include the following:

COM 301 (a) Radio

Prerequisites: COM 100 and COM 151

COM 301 (b) Video

Prerequisites: COM 100 and COM 254

COM 301 (c) Public Relations

Prerequisites: COM 100 and COM 242

COM 301 (d) Publications

Prerequisites: one of ART 181 or COM 242 or COM 305.

Students may repeat a particular section once and may earn a maximum of 4 credits in applied mass communication coursework.

COM 302 Seminar in Professional Practice and Ethics (3) An examination of career opportunities, practices and professional activities in the Communications field. A review of the historical development of the field will be contrasted with the introduction of the new media technologies. The student will examine moral and ethical issues within the communications industry and their effects on media and society. Students will be required to develop a portfolio and a career development plan. Upon completion of the course, students will be expected to update the portfolio and present it as part of the course requirements for COM 460. Prerequisites: COM 100, 240, 242, and 254.

COM 303 Written Communication for Business (3) The study and practice of effective business writing. Topics will include writing memorandums, letters and reports as well as writing for various publics. Special focus on persuasive communication, international business communication and writing style for corporate publications. Prerequisites: ENG 102. Suggested prerequisites: COM 110.

COM 304 Broadcast Newswriting (3) A laboratory course in the preparation and presentation of newscasts and special news programs. Consideration of reporting, interviewing, documentaries and special events. Prerequisites: ENG 102, COM 100, 151 and 242. Suggested prerequisite: COM 254 or concurrent registration.

COM 305 Desktop Publishing (3) An examination of traditional and computer assisted techniques of editing, design, graphic production and layout of publications. Study will include magazines, newspapers, brochures, yearbooks and other business publications. Prerequisites: ENG 102, COM 100 and 242.

COM 307 Writing for the Electronic Media (3) A laboratory course in techniques and forms of script writing for all types of electronic media. Prerequisites: ENG 102, COM 100 and 254.

COM 315/EDU 315 Argumentation and Debate (3) The study of the argumentation process and its usage in daily communications, advertising, politics, and speech writing. Debate includes selection and development of material for presentation in the formal debate. Formal debate techniques are examined as well as procedures for organizing and coaching debate teams. Prerequisite: ENG 102. Suggested prerequisite: COM 110.

COM 320 Communication in Organizations (3) An examination of dynamic communication within a business setting. Focus will include small group communication, leadership, problem-solving, communications flow, and detecting organizational communication breakdowns. Students will also present formal speeches for the business and professional environment. Prerequisites: ENG 102, COM 110. Suggested prerequisite: COM 303.

COM 331 Intercultural Communication: US and Japan (3) A study of similarities and differences between Japan and the United States and methods for developing intercultural understanding and improved intercultural communication. Course focus includes the study of Japanese cultural history, literature, interpersonal behavior, and aspects of Japanese language. Business applications are explored including: motivation, organizational behavior and business etiquette. Prerequisite: ENG 102.

COM 340/ENG 340 Magazine Writing (3) Writing popular non-fiction articles for magazines with emphasis on targeting and selling articles to publications. Prerequisites: ENG 102 and permission of the instructor.

COM 342 Advanced Reporting (3) Discussion and implementation of gathering information as well as writing news, background stories, interpretive stories, and documentaries for print and broadcast. Analysis of legal, social and moral responsibilities of the reporter. Prerequisites: ENG 102, COM 100, 242 and 304.

COM 350 Practicum in Media (2) Intensified staff assignments and supervisory experience in campus-related media. The course is designed to give students practical experience in the media. Prerequisites: COM 301 and instructor's permission. May repeated with departmental permission.

COM 351 Broadcast Announcing (3) An examination of the theory, practices and skill development of broadcast announcing. The student should acquire basic fundamentals of voice, diction and pronunciation needed by a broadcast announcer. Discussion will include elements necessary for announcing news, sports, weather, music, agriculture, business, commercials, audio-visual narration, and free-lance. Laboratory exercises and live performances will be required of all students. Prerequisite: COM 100 and 151.

COM 352 Advanced Radio Production (3) Students carry out advanced assignments in radio production and direction. Preparation, production and evaluation of various radio programs which may include music, entertainment, interviews, commercials and special events. Prerequisites: COM 100 and 151.

COM 356 Advanced Video Production (3) Students carry out advanced creative assignments in video production and direction. Preparation, production and evaluation of various programs which may include news, discussion, educational, interview, entertainment, documentary, commercial, and special events programming. Prerequisites: ENG 102, COM 100, 151, 254 and 307.

COM 360 Broadcast Operations (3) An examination of the structural organization of radio and television stations in the United States. Various divisions and departments of broadcast station operations will be studied. Special attention will be placed on programming, promotion, audience research, and broadcast management techniques. Prerequisites: ENG 102, COM 100 and 151. Suggested prerequisites: COM 254 and 301.

COM 370 History of Film (3) Concentrated study of film from the pioneering efforts of Edison, Griffith and Eisenstein through Charlie Chaplin and Buster Keaton to the recent films of Hitchcock, Bergman and Fellini. Emphasis is placed on the art and graphic history of film as well as its place in mass media. Lab fee.

COM 385 Topics in Media for Secondary Education (3) A course designed to prepare secondary education instructors for advising school media. Discussion includes the problems of staffing, developing annual budgets, and dealing with administrators as well as the legal and ethical issues of school media. Prerequisites: ENG 102 and admission to the Teacher Education Program.

COM 401 Mass Communication Law (3) The study of laws which affect and regulate the mass media. Includes a study of constitutional, statutory and administrative laws. Prerequisites: Completion of 12 credits in Communications courses and senior standing.

COM 404 Communication in the Corporate Environment (3) The study and practice of effective business communication, with emphasis on writing, speaking and group communication. Topics will include principles of verbal and nonverbal communication in the workplace; writing memorandums, letters, reports, and proposals; interviewing and oral presentations. Work will focus on persuasive communication for both internal and external business audiences. Prerequisite: COM 303.

COM 450 Communications Internship (1-6) Supervised work experience for the advanced student which requires the application of communication principles, skills and strategies in business or professional communications organizations. Prerequisites: COM 301, 305, and a minimum of junior standing

and approval of the departmental internship committee. May repeated with departmental permission.

COM 460 Senior Communications Seminar (3) An examination of the relationship between communication theory and the evolution of the communications industry will be viewed from the perspective of a future communications professional. Students will write corporate memos, position papers and a business proposal, as well as make oral presentations. Portfolio and resume materials from COM 302 will be revised and focused. Prerequisites: COM 302 and senior standing.

Computer Science

Program Description

A Bachelor of Science degree, a Bachelor of Arts degree, and a minor in Computer Science are offered at Lindenwood.

The Bachelor of Science degree in Computer Science requires the completion of 59 hours consisting of: CSC 101, 102, 301, 303, 304, 305, 406, 408, and one computer science elective numbered above 300. Also required are MTH 171, 172, 303, 315, 321, 341, and PHY 301, 302.

The Bachelor of Arts degree in Computer Science requires the completion of 40 hours consisting of: CSC 101, 102, 301, 303, 304, 305, 406, and one Computer Science elective numbered above 300. Also required are MTH 171, 172, 321 and 341.

The minor in Computer Science requires the completion of 20 hours consisting of: CSC 101, 102, 301, 303, 304, and 305.

Participation in the Computer Science Cooperative Education Program will require at most nine semester hours.

Computer Science Cooperative Education Program

The Computer Science Program offers a Cooperative Education Program to selected undergraduate students in Computer Science. Participation in the program is on a voluntary basis, allowing a student to earn up to nine hours of credit. This program affords the student the opportunity to receive professional work experience in Computer Science while pursuing an academic degree. A benefit is that the student receives greater motivation

in learning and clarity of focus in career choice. The program diligently works to integrate the student's work experience with studies and career goals. The Cooperative Education Program is a partnership between the student, Lindenwood College, and the employer. Participation in the program greatly increases a student's opportunities for employment after graduation.

The interested student is required to complete an application form within a given time-frame and attend appropriate interviews as set by the program. To be accepted by the program, the student must complete the freshman year, have a minimum 2.8 grade point average, currently have a good-standing status at the college and receive the recommendation of the Computer Science Faculty.

Generally, each student will participate in a minimum of two work periods. Each work period can be alternating or parallel. In the alternating program, the student works full-time for each period. Here, each period lasts one semester and alternates with academic semesters on campus. Participating in the alternating program will often extend a student's stay at Lindenwood by about a year. In the parallel program, for each work period, a student works 15 to 20 hours a week and takes a full academic load. At the end of each work period, employer and student evaluations are completed and placed in the student's Cooperative Education file. This file along with the student's academic record, indicating participation in the program, provides recognition for the student.

When a student is accepted by the Cooperative Education Program and paired with an appropriate employer, the student must formally register through the college for each work period. For that period, the student will register for three semester hours in CSC 451, CSC 452, or CSC 453, depending on which period the student is participating in. The student participating in an alternating work period must register for three semester hours in the Cooperative Education Program and must take an additional three semester hours. The student participating in a parallel work period must register for three semester hours in the Cooperative Education Program and take at least an additional nine semester hours. During a Cooperative Education period, a student will have all privileges of a regular student. The student will be allowed to live in the dormitory, paying dormitory expenses and activity fees.

Courses of Study

CSC 101, 102 Computer Science I, II (4), (4) Computer Science deals with the techniques for controlling the complexity of large software systems. These systems embody the development of imperative knowledge. We shall use a modern high level language which has a simple syntax (Scheme) but is nevertheless powerful enough to learn and develop all of the major ideas of computer science. Topics covered will include problem solving strategies, procedural and data abstraction, functional programming, block structure, recursion, iteration, sequential programming, object-oriented programming, and algorithm performance. Emphasis will be on design, analysis, and clear communication. A documentation standard will be used throughout the course. Many programs dealing with symbolic and numeric ideas will be developed, tested, and studied.

CSC 220 UNIX Workshop (3) A workshop in the fundamentals of the UNIX™ operating system. The course will cover the basics of using UNIX for program development and text processing, the UNIX file system, UNIX commands, the Bourne and C shells, the VI screen editor, and awk, nroff, tbl, and a brief introduction to C programming. Prerequisite: CSC 102.

CSC 221 Language Workshop (3) A workshop in one of several programming languages available. Topics include the structure of programs, control structures, functions, data types, string operations, and special topics appropriate to the language being studied. Students write several programs in the selected language during the course of the workshop. Each workshop will feature a different language and the course may be repeated for credit. Languages taught include C, C++, Scheme, and FORTRAN. Prerequisite: CSC 102.

CSC/MTH 300 Problem Seminar (1) This seminar is primarily intended for mathematics and computer science majors. It will provide an opportunity for students to deal with larger problems arising in both of these disciplines. The problems studied will differ each time the seminar is offered. This seminar may be repeated. Prerequisites: MTH 172, CSC 102.

CSC 301 Objected Oriented Design with C++ (3) This course is designed to provide a working knowledge of object-oriented programming using C++ as the language of implementation. The student will learn the basic concepts of object-oriented programming and object-oriented software design. The fundamental control structures of C and C++ will be presented. Constructing objects using classes, defining operations on objects, using predefined classes, operator overloading, inheritance, polymorphism, virtual functions, and templates will be covered. Prerequisite: CSC 102. Offered every fall semester.

CSC 303, 304 Computer Organization I, II (3) (3) This is the first course in computer organization. Modern computer systems are complex combinations of hardware and software. The course deals with the hardware software interface. The course includes topics in computer performance, computer organization and structure, machine language, computer arithmetic, assembly language, addressing techniques, program segmentation and linkage, the assembly and linking process, the fundamentals of digital logic, sequential processor design and performance, the memory hierarchy, processor interfacing, and parallel processors. Prerequisite: CSC 301. Offered every spring and fall semester (note the order).

CSC 305 Principles of Database Systems (3) This course is designed to give an overview of the major themes of database theory, design and manipulation. Concepts and techniques of structuring data on secondary storage devices, file processing, and database organization will be introduced. The network and hierarchical models will be discussed, but particular attention will be paid to application of database systems, conceptual modeling, the relational data model, and relational algebra. Prerequisite: CSC 102.

CSC 311 Artificial Intelligence (3) This course presents an introduction to the ideas of artificial intelligence and the LISP programming language. Topics covered include history of automata, the mind/body problem, knowledge representation, pattern matching, goal reduction, constraint exploitation, depth-first and breadth-first search, problem solving, expert systems, and logic programming. Prerequisites: CSC 102.

CSC 405 Computer Graphics (3) This course introduces such topics as an overview of computer graphics, graphics systems and packages, output primitives and their attributes, two-dimensional geometric transformations and viewing, structures and hierarchical modeling, graphical user interfaces, and interactive input methods. In addition, material can be chosen from such topics as three dimensional object representations, three dimensional geometric and modeling transformations, visible-surface detection methods, illumination models and surface rendering methods, color models and applications, and computer animation. The programming language used to illustrate these concepts will be C++. Prerequisites: CSC 301, MTH 303.

CSC 406 Operating Systems (4) This course covers the theory and practice of modern operating system design. Topics include processor scheduling and management, memory management techniques, file systems, virtual memory, I/O and secondary storage scheduling, deadlocks, and concurrency. Includes a two hour laboratory in which students study and modify the implementation of a specific operating system. Prerequisites: CSC 304, experience using C or C++.

CSC 407 Data Structures and Algorithms (3) This course is devoted to advanced algorithms, this course continues and deepens the study of data structures and algorithms begun in CSC 102 Computer Science II. Data structures such as the following are included: stacks, queues, linked lists, trees, graphs, hashing, advanced tree structures, and file structures. Various representations of data structures will be reviewed. Algorithm design methods will be discussed and algorithms such as those to perform internal sorting and searching will be developed. Heap-based allocation is stressed. Performance analysis and measurement, focusing on time and space requirements for algorithms are derived and complexity theory is extended. Complexity classes will be discussed. Prerequisites: CSC 102, MTH 321.

CSC 408 Organization of Programming Languages (3) This course introduces tools for critically evaluating existing and future languages and language constructs. Topics include language evaluation criteria, syntactic and semantic definition languages, imperative programming language concepts, syntax and semantics, data types, control structures, subprograms, data abstraction, functional languages, logic languages, object oriented programming languages, and concepts supporting lexical analysis and parsing. Prerequisites: CSC 102, MTH 321.

CSC 409 Topics in Computer Science (3) This course will vary from year to year depending on the interests of the students and the instructor. The course has a seminar format and is open only to students who have already completed the courses required for the Computer Science major. Course topics include Computer Networks, Software Engineering, Human Factors in Software Design, Computers and Society, Complexity Theory, and Computer Graphics. The course may be repeated for credit. Prerequisite: Completion of the Computer Science major.

CSC 451, 452, 453 Cooperative Education in Computer Science (3) These courses give a student the opportunity to earn academic credit in a planned learning process that integrates academic training with supervised work experience. This course may be taken on a pass/fail basis. Prerequisite: Acceptance into the Lindenwood Computer Science Cooperative Education Program.

Criminal Justice

Program Description

The major in Criminal Justice requires a minimum of 36 hours, with 24 hours from the Core group and 12 hours from the elective group. A minor in Criminal Justice requires a total of 15 hours to be selected from either CJ 200, 210, 300, 301, 305, 310, or 311.

Core Group

- CJ 200 Criminology (3)
- CJ 210 Criminal Justice Systems (3)
- CJ 300 Policing (3)
- CJ 301 Criminal Procedure (3)
- CJ 305 Institutional and Community Corrections (3)
- CJ 310 Criminal Law (3)
- CJ 311 The Juvenile Justice System (3)

CJ 440 Senior Seminar in Criminal Justice (3)

Elective Group

- CJ 340 Special Topics in Criminal Justice (3)
- SOC 218 Race and Ethnicity (3)
- SOC 220 Social Problems (3)
- SOC 321 Urban Sociology (3)
- SOC 322 Social Deviance (3)
- SS 310 Social Science Statistics (3)
- PSY 201 Psychology of Adolescence (3)
- PSY 303 Abnormal Psychology (3)
- PSY 330 Psychology of Learning (3)
- PHL 214 Ethics (3)
- PHL 260 Philosophy of Law (3)
- PS 155 American Government: The Nation (3)
- PS 156 American Government: The States (3)
- PS 335 Public Management (3)
- PS 360 Civil Liberties (3)
- BA 200 Financial/Managerial Accounting I (3)
- BA 330 Principles of Management (3)

Courses of Study

CJ 200 Criminology (3) This course will examine crime as a social phenomenon through an interdisciplinary investigation of the causes and patterns of criminal behavior.

CJ 210 Criminal Justice Systems (3) A survey of various institutions by which the criminal justice system is administered—police, the legal profession, the courts, and penal institutions—including an examination of the problems which the criminal justice system faces and an evaluation of the adequacy of the existing system.

CJ 300 Policing (3) An analysis of the contemporary role of the police relative to such areas as the police subculture and community relations, police accountability and civil liability, police stress, and unique problem situations and groups encountered by the police. Prerequisite: CJ 210 and junior standing.

CJ 301 Criminal Procedure (3) A study of the law as it relates to arrest, search, and seizure with emphasis on present controlling legal decisions and historical development, philosophy, and problems underlying these decisions. Prerequisite: CJ 210 and sophomore standing.

CJ 305 Institutional and Community Corrections (3) A contemporary analysis of the operation of and problems encountered by jails and prisons. Also, the study of probation, parole, community service and restitution, electronic monitoring, and other innovative community correctional programs. Prerequisite: CJ 200 and 210, and junior standing.

CJ 310 Criminal Law (3) Analysis of the purposes and sources of the criminal law. Examination of the preliminary crimes of solicitation, conspiracy, and attempt. The specific elements of crimes against the person and crimes against property are addressed. A consideration of defenses to criminal liability is also undertaken. Prerequisite: CJ 210 or permission of instructor, and sophomore standing.

CJ 311 The Juvenile Justice System (3) An examination of the origin, philosophy, and objectives of the juvenile justice system. Emphasis will be placed on the decision making process of police, court, and probation officials relative to the apprehension, processing and treatment of juveniles. Supreme Court decisions in the juvenile field also will be addressed. Prerequisites: Any one of the following: CJ 200, CJ 210, PSY 100, or SOC 102. And sophomore standing.

CJ 340 Special Topics in Criminal Justice (3) This course will deal with a specialized topic in criminal justice. Subject areas will change from time to time to reflect relevant issues within the field of criminal justice. Possible topical fields may be drawn from such areas as comparative criminal justice, victimology, the history of criminal justice, white collar crime, ethics in criminal justice, the law of criminal evidence, criminal investigation, drugs and alcohol, and private security. The particular topic to be addressed will be announced and a course description provided at the time of registration. Prerequisite: Twelve hours in Criminal Justice "core" courses or consent of the instructor. This course may be repeated for additional credit if a different topic is offered.

CJ 440 Senior Seminar in Criminal Justice (3) This is a capstone course that will tie together the various components of the criminal justice system and allow students to critically examine the justice system as it exists in American society. A substantial research paper and class presentation of the research paper topic is a major component of the course.

Additionally, criminal justice practitioners in the areas of policing, corrections, juvenile justice, and the courts will be frequent guest lecturers who will provide students with relevant information on differing roles within the justice system and enlighten the class on trends within their fields. Prerequisite: Fifteen hours in Criminal Justice "core" courses, senior class standing, and consent of instructor.

CJ 450 Internship (3-6) Field experience in policing, corrections, juvenile justice, the court system, or within the private security/investigation sector. This course may be repeated. Prerequisite: Senior standing, 15 hours in Criminal Justice courses, and consent of the instructor.

Dance

Course Description

A minor in dance is available and requires 27 hours of coursework. Required classes include: DAN 301, 309, 371, 372 and six hours of DAN 250 (which is repeatable for credit). The remaining credits must be selected from the following: DAN 103, 202, 203, 302, 303 and 473.

Courses of Study

DAN 101 Introduction to Dance (3) A beginning movement course in dance techniques and styles including elements of modern dance, jazz dance and ballet. It will help students develop body awareness, flexibility, and creativity. Includes beginning instruction in theory and technique.

DAN 103 Dance Practicum (1) Open to all students by permission of the dance faculty. Students will participate in public performances as members of various Lindenwood dance groups. May be repeated for credit up to four credits.

DAN 110 Dance As An Art (3) An introductory course designed to develop the student's ability to enjoy and analyze dance performance through a consideration of dance style, technique, choreography and the role of dance in culture. No previous dance training is necessary.

DAN 112/PE 123 Stretch and Coordination (1) An eight-week activity course which promotes health and well-being through selected exercises that teach participants to stretch safely and

effectively and enhances coordination. Of special interest to athletes.

DAN 125/MUS 125 Song and Dance (3) This introductory course is designed to serve students interested in theatrical performance, especially musical theatre. It will introduce students to the basic techniques of singing with an emphasis on popular song, and the basic movements of jazz, ballet and modern dance.

DAN 201 Jazz Dance I (3) Through a variety of warm-ups, dance exercises and extended movement combinations set to contemporary music, students will learn the basic steps and movements of jazz dance. No dance training necessary.

DAN 202 Jazz Dance II (3) Continuing study in Jazz dance techniques. Prerequisite: DAN 201 or permission of instructor.

DAN 203 Jazz Dance Skills (1) Additional technical expertise in jazz dance techniques. Prerequisite: DAN 202. May be repeated once for credit.

DAN 250 Dance Production Workshop (3) Students will choreograph and/or perform in dances in concerts or tours. Application of dance theory and technique in a performance setting. Prerequisite: permission of instructor. It is recommended that the course be taken in conjunction with a dance technique course. May be repeated four times for credit.

DAN 270 Special Studies in Dance (3) Special courses in tap, African, historical or ethnic dance to extend the student's familiarity with the range of dance styles that comprise the art in today's culture. May be repeated as course content changes. No dance training required.

DAN 301 Intermediate/Advanced Modern Dance I (3) Emphasizes intermediate/advanced modern dance techniques and styles of major choreographers. Prerequisite: Dance 101 or permission of the instructor.

DAN 302 Intermediate/Advanced Modern Dance II (3) Further exploration of modern dance techniques and performance styles. Special attention to alignment and releasing techniques. Prerequisite: DAN 301.

DAN 303 Intermediate/Advanced Modern Dance Skills (1) A continuation of study in modern dance. Prerequisite: DAN 302. May be repeated once for credit.

DAN 309 Dance Theory and Composition (3) An exploration of the basic compositional theories of dance through mastery of improvisational movement techniques and the creation of dance compositions. Prerequisite: Two semesters of dance techniques or permission of the instructor. (It is recommended that the course be taken in conjunction with a dance technique course.)

DAN 371 Dance in the 20th Century (3) A survey of the history of Western concert dance from 1900 to the present day. Emphasis on multicultural influences on Western concert dance. No previous dance experience is necessary.

DAN 372 Dance Teaching Methods (3) A survey of principles and practices of teaching dance in the schools and private studio settings. Prerequisite: concurrent enrollment in a dance techniques course or permission of the instructor.

DAN 470 Seminar in Dance (1-3) Advanced studies for students with specialized interests. Topics may include studies in choreography, dance history, performance, anthropology, education and off-campus studies. (May be repeated for credit as topics vary.)

DAN 473 Survey of Dance Therapy (3) A survey of the various movement techniques such as the Life/Art Process which promotes knowledge of self and others through movement awareness. No prior dance experience required.

Earth Sciences

Program Description

The Lindenwood College curriculum in Earth Sciences is designed to meet a threefold need: 1) a change in certification requirements for secondary science teachers, when demand for science educators is at an all time high; 2) additional flexibility in meeting the general education science requirements for all undergraduates; and 3) a new opportunity for all undergraduates who desire it to earn the Unified Science Certificate.

Course Descriptions

ESA 100 Introductory Astronomy (3) This course addresses the following topics: planets — a brief survey of their motions and properties; stars — observations including stellar spectra and colors, stellar evolution, and star clusters; galaxies — structure and content of the Milky Way Galaxy, its relationship to other galaxies; cosmology — the origin and evolution of the universe.

ESG 100 General Geology (4) This course focuses on the study of earth materials and processes, including geological aspects of the resource/energy problem. Laboratory involves identification of common rocks and minerals.

ESM 100 Introductory Meteorology (3) This course involves an elementary survey of atmospheric phenomena. Topics included are temperature, pressure, and moisture distributions in the atmosphere and dynamic effects such as radiation, stability, storms, and general circulation. Applications to weather forecasting are included.

ESG 110 Environmental Geology (3) Exploration of the physical structure of the earth, plate tectonics, ground and surface water processes, earthquakes, and other earth processes as they relate to human interaction and modification.

ESG 120 Oceanography (3) Exploration of the physical oceanography to include waves, tides, currents, shoreline, ocean basins, ocean sediments, and properties of salt water. A portion of the course covers marine ecology. Humankind interaction with this environment will be studied.

Economics

See Business Administration

Education

Program Description

The Lindenwood College Teacher Education Programs are accredited by the National Council for Accreditation of Teacher Education (NCATE) and the Missouri State Department of Education. Successful completion of the Lindenwood College approved teacher education program qualifies the student for the

recommendation that a teaching certificate be issued by the Missouri Department of Elementary and Secondary Education.

Admission to the Teacher Education Program is the result of action by the Council on Teacher Education. The Council, broadly representative of teacher education at the College, considers applications after the student has completed the course Orientation to Education. Test scores, basic skills competency, and other evidence will be considered by the Council in determining admission. An ACT or SAT test is required for consideration. The C-Base test must be passed. A minimum grade point average of 2.50 is required for admission into the Teacher Education Program.

The college degree does not serve as a license to teach. Each state issues its own teaching certificates, based on its own requirements. Upon successful completion of the planned degree program and after passing a state administered test, each student applies for certification to teach in Missouri. The student who wishes certification in other states should seek advice from the Certification Officer in the Education Division concerning requirements in other states.

Education Certification Programs

Early Childhood Special Education

Early Childhood (Pre-K through Grade 3)

Elementary (1-6)

Elem/Special Education (K-8, K-12)

Secondary (9-12)

Art

Business

Education (non-vocational)

English

Mathematics

Science (Biology emphasis)

Social Studies

Speech and Theatre

Special Education (K-12)

Learning Disabilities

Behaviorally Disordered

Mentally Handicapped

K-12 Certification

Art

Foreign Language (French, Spanish)

Music (Instrumental, Vocal)

Physical Education

Students interested in special education will note that the program leads to certification in elementary education (grades 1-6) and an area of special education (K-12).

It is recommended that students consider other combination certificates, for

example:

Early Childhood/Elementary (Pre-K-6)

Elementary/Middle School (1-9)

Secondary/Middle School (5-12)

Those seeking secondary certification must complete a major in their subject specialty; those seeking middle school certification must complete an area of concentration in the specialty area. Both secondary and middle school education students are encouraged to consider adding an endorsement in a second area. Because these programs are demanding, the student must carefully plan and sequence the courses.

Courses of Study

Teacher Education

EDU 110 Orientation to Educational Experiences (1) This course is a general

introduction to the area of education and schooling. All students planning to teach are required to take this course before or in conjunction with their first education course(s). Classroom observation is required. Dual enrollment with EDU 111.

EDU 111 School Observation (1) This course is taught in conjunction with EDU 110, and provides the education student with observation experience in the school setting.

EDU 201/PSY 201 Psychology of Adolescence (3) This course is a study of

physical, intellectual, emotional and social development during the period of adolescence. Research studies are given special attention in studying the development of a sense of personal identity, changing roles in family, school and community, and problems of adjustment, delinquency and drug abuse. A prior course in psychology is desirable.

EDU 246 Children's Literature (3) This

course is a study of the history and development of literature suitable for elementary school students. Evaluation of current materials is included.

EDU 247 Adolescent Literature (3) This

course is a study of the history and development of literature suitable for the secondary school (junior and senior high). Evaluation of current materials is included.

EDU 274 Physical Education in Elementary Schools (2) This course covers organizational and instructional aspects of planning a sequential K-8 program of physical education, emphasizing fundamental motor skill development, rhythms, games and sports.

EDU 300 Adolescent Development: Secondary (3) This course involves a study of the growth of junior high and high school age students as related to their education. Prerequisites: Junior standing and EDU 110 or concurrent registration.

EDU 301 Secondary Educational Psychology (3) This course involves a study of the theories of learning related to secondary students and their influence on current classroom practices. Prerequisites: Junior standing and EDU 110 or concurrent registration.

EDU 303 Child Development: Elementary (3) This course is a study of growth and development from prenatal stages through adolescence as related to their education. Prerequisites: Sophomore standing and EDU 110 or concurrent registration.

EDU 304 Elementary Educational Psychology (3) This course is a study of the theories of learning from infancy through elementary aged children and their influence on current classroom practices. Prerequisites: Sophomore standing and EDU 110 or concurrent registration.

EDU 305 Elementary Reading Methods (3) This course involves a comprehensive study of the skills required for reading development, such as word attack and perception, vocabulary, and comprehension. A variety of reading methodologies, materials, and evaluation items will be presented and used with readers in the school system. Prerequisite: FDIJ 303 and EDU 322.

EDU 306 Elementary/Middle School Language Arts Methods (3) This course involves a comprehensive study of listening, grammar, speaking and writing skills as they are integrated into the contemporary language and reading program. Various methods and materials are explored. Prerequisite: EDU 303.

EDU 307 Teaching Reading in the Content Areas (3) The course is designed to provide prospective teachers of Grades 4-12 with techniques for assessing and improving reading and study skills in the content areas. Students will learn to apply

reading concepts, theories, and techniques to content area material by developing model lessons and materials. This course satisfies state requirements for a basic reading course for middle school and secondary certification. Prerequisite: EDU 321 or concurrent registration.

EDU 309 Analysis and Correction of Reading Disabilities (3) This course is designed to teach students the diagnostic/prescriptive process necessary to deal with readers at various levels in the classroom. Students learn to use and analyze a variety of informal and standardized diagnostic reading tests appropriate for individual and group diagnosis. Students also learn to use commercial and teacher-made materials in conjunction with basal readers to provide appropriate instruction. Students are expected to work with a problem reader during the course. Prerequisite: EDU 305 or 307.

EDU 310 Elementary Music Methods (2) This course provides a general preparation for the teacher in the elementary classroom. A study of the principles, procedures, and objectives of school music is included. Prerequisite: EDU 322.

EDU 311 Elementary Art Methods (2) This course is designed for either the classroom teacher who may be responsible for an art program or for the art teacher in the elementary school. Studio work and lecture on creative expression and techniques. Prerequisite: EDU 322.

EDU 312 Elementary/Middle School Mathematics Methods (3) This course provides a survey of approaches to the teaching of mathematics that is offered for the student preparing to teach in elementary schools. Prerequisites: EDU 322 and two college mathematics courses.

EDU 313 Elementary/Middle School Social Studies Methods (3) This course includes the theoretical and practical aspects of the early childhood, elementary and middle school social studies curriculum. Methodology, techniques, strategies and materials appropriate to the area are investigated. Students will be expected to plan and develop a variety of social studies instruction formats. Prerequisite: EDU 322.

EDU 314 Utilizing Family and Community Resources (3) This course involves an exploration of the resources of the community and methods of incorporating them into the early childhood program. Family resources and family-school relationships are studied, and materials and methods for developing such relationships contribute a focus of efforts. Practicum experience is a major part of this course. Prerequisite: EDU 317.

EDU 316 Language Acquisition and Development for Young Children (3) This course involves a study of the nature of language, the normal sequence of language development, and an introduction to the theories of language acquisition. The course includes a concern for: understanding the influence of environment and culture in language development, development of techniques and materials for stimulating language growth, identification of speech and articulation problems and appropriate referral methods, familiarity with instrument, and techniques for assessing language development. Prerequisite: Junior standing.

EDU 317 Introduction to Early Childhood/Special Education (3) This course includes a study of principles basic to the early childhood environment designed to meet the needs of the developing child. Cognitive, physical, social, emotional, and creative development are investigated and observed in the early childhood setting. Curriculum and materials appropriate for early education will be emphasized, as well as planning and executing activities for the young child. The growth, development and special needs of preschool children with disabilities will be discussed. This will include developmentally appropriate practices, assessment, and material and curriculum adaptation that may be necessary when working with this population.

EDU 319 Elementary/Middle School Science Methods (3) This course is designed to explore various methods, materials, strategies and processes used in early childhood, elementary, and middle school science programs. Students will be expected to develop and teach several science lessons. Students will be expected to plan and develop a variety of science instruction formats. Prerequisite: EDU 322.

EDU 320 History and Philosophy of Education (3) This course involves a comprehensive study of the historical structure and philosophy of American education, its roots in the past, its relationship to other present educational systems and its possible future directions. Prerequisite: Junior standing and EDU I 10.

EDU 321 Middle/High School Classroom Teaching and Management (3) This course covers techniques and procedures applicable to effective teaching, planning for instruction, practicing specific micro-teaching skills, techniques of classroom management and discipline. Prerequisite: EDU 300 & 301.

EDU 322 Elementary Classroom Teaching and Management (3) This course covers techniques and procedures applicable to effective teaching, planning for instruction, practicing specific micro teaching skills, techniques of classroom management and discipline. Prerequisite: EDU 303 & 304.

EDU 323 Methods of Teaching Elementary School Music (3) This course is a study of the various approaches to music education in the elementary schools. For music education majors. Prerequisite: EDU 322.

EDU 324 Assessment of Intellectual Skills (3) This course teaches students about the use of nonprojective, educationally relevant tests, theories of measurement, test construction, test administration, and ethical use. Students will attain competence in administration of one of the more commonly used methods of assessment, either Binet or Wechsler.

EDU 325 Perceptual Motor Development (2) This course examines the complex relationship between sensory perception and the development of gross and fine motor skills. The student will analyze and evaluate the research in this field, the methods and tools of assessment, materials and activities used to enhance and/or remediate the development of perceptual-motor skills. Prerequisite: EDU 317.

EDU 327 Early Childhood Cognitive Curriculum Concepts (3) This course will provide the student with techniques, methods and materials used in the curriculum areas of science and social studies for the young child (ages 3-8). Students will review relevant child development issues, learn the rationale for

teaching these curriculum areas, and the importance of integrating them into the entire curriculum. Development and implementation of lesson plans will be part of this course.

EDU 329 Creative Curriculum Materials for Early Childhood/Early Childhood Special Education Programs (4) This course is designed to familiarize students with innovative curricula and materials which support art, music and movement in developmentally appropriate early childhood and early childhood special education programs. Students will construct and evaluate their own curriculum and materials. Techniques for integrating best practices throughout the curriculum and implementing adaptations for children with special needs will be emphasized.

EDU 330-340 Methods of Teaching a Specialty Subject (3) This course addresses problems of teaching the specialty subject in middle and high schools. New materials and methods are examined, implemented, and evaluated. Prerequisite: EDU 321. Subjects available are:

- 330 Science
- 331 Mathematics
- 332 Modern Languages
- 333 Art
- 334 English
- 335 Social Studies
- 336 Business Education
- 337 Speech & Theatre
- 338 Music
- 340 Physical Education

EDU 341 Education of the Exceptional Child (3) This course allows the student to develop an understanding of the unique characteristics, strengths and challenges of children classified as exceptional. An historical and legal overview of the field of special education will be presented as well as current trends, issues and best practices for educating children with exceptionalities in the 1990's. Students will understand the competencies necessary to effectively teach, communicate and live with individuals with exceptionalities in educational and natural environments. This course will focus on the social and emotional implications of the "exceptional" label to individuals, their families, and society as a whole. Prerequisite: EDU 110.

EDU 345 Childhood Health, Nutrition & Safety (3) This course focuses upon health, nutritional requirements, safety precautions, first aid techniques, and emergency procedures of the young child. Prerequisite: EDU 303.

EDU 351 Early Childhood Screening, Diagnosing and Prescribing Instruction (3) This course focuses upon methods and materials utilized in screening and diagnosing learning problems in early childhood education. Methods and materials for prescribing instruction will be utilized. Field experiences are part of the course. Prerequisite: EDU 317.

EDU 359 Multicultural Education (3) This course is designed to promote an understanding of the importance of multicultural education in a pluralistic society. Students develop awareness of their own cultural heritage and attitudes, obtain information about various minority cultures, and analyze the school as a product of the cultural heritage and attitudes.

EDU 360 Sign Language I (3) This course is designed specifically for education and human service majors who are interested in working with individuals who are deaf and/or use manual communication modes. Students will be introduced and given extensive practical experience in the use of American Sign Language (ASL) and manually coded English systems. This course will examine historical and contemporary social, political and educational issues and viewpoints in the field of hearing loss and deafness. Students will demonstrate confidence with the use of assistive technology and in its application to overcoming communication barriers in the classroom, home and community. Deafness will be explored as it relates to family and multicultural diversity. ASL vocabulary will be infused into the classroom discussions and practical experience will involve various topics.

EDU 361 Sign Language II (3) is a course designed for individuals who are interested in expanding upon their communication skills with individuals who are deaf and/or use manual communication modes. This course is for students who have successfully completed Sign Language I and have demonstrated competencies in expressive and receptive sign language skills, knowledge of deaf culture, history, education and literature. The focus of this course will be on increasing the student's receptive sign

language competencies, fingerspelling competencies and increasing their sign vocabulary and ASL expression. Each class will be silent and no English voicing will be allowed.

EDU 380 Pre-Student Teaching Practicum (1-3) This course is designed to offer the education student experience in elementary and secondary schools or other educational environments. Evaluations will be made by the college consultant and the host teacher. Students in EDU 321 and 322 must enroll for one hour of practicum. Prerequisite: EDU 301 or 304.

EDU 385 Middle School Philosophy/Organization (3) This course examines the unique philosophy and structure associated with the middle school organization. Special characteristics of program content and design are included.

EDU 386 Middle School Curriculum/Instruction (3) This course investigates current trends in instructional programs found in typical middle schools. Attention is given to the unique learning needs of adolescents, and how schools can address those needs.

EDU 387 Reading/Writing Across Curriculum (3) This course addresses the process of making reading and writing educational activities relevant to adolescents by crossing subject matter lines. Emphasis is placed on integrating basic skills in all subject area instruction.

EDU 388 Middle School Psychology (3) This course will provide an understanding of and appreciation for the characteristics of the middle school adolescent. The growth of adolescents: physically, emotionally, socially, and intellectually will be studied as they relate to the child's education at the middle school level and in high school.

EDU 399 Practicum: Analysis and Correction of Reading Disabilities (2) This course is required concurrently for students enrolled in EDU 309 or the semester following. Working with regular classroom teacher and remedial teacher in a school setting, students will apply the testing and remediation techniques taught in EDU 309. Practicum students will be responsible for observing and working with students throughout the semester. An initial diagnostic report, lesson plans, and progress reports will be required for each student tutored. Prerequisite: EDU 305 or 307.

EDU 410 Student Teaching (12) This course consists of observation, individual conferences, supervised teaching in an early childhood setting, elementary middle and/or secondary school and a weekly student-teaching seminar. This practicum is designed to be the culminating experience in one's teacher preparation program; thus students should have completed all of the courses necessary for the degree and certification prior to this course. The student is responsible for arranging and paying the expense of transportation to and from the assigned school. Course registration must be approved by the Council on Teacher Education. The student teacher's total academic load is limited to one course in addition to student teaching. Students seeking K-12 certification must teach at both the elementary and secondary levels. Special education students will teach in a regular classroom and a special education classroom. Students must also participate in a September Experience prior to the official start of the student-teaching semester. A student-teaching fee is required.

Special Education

EDS 302 Behavior Management (3) This course is designed to increase the student's knowledge and repertoire of ethical, effective and efficient behavioral management techniques and programs that can be used with children and youth in general and special education, home and community settings. Conceptual models that have been made and continue to make significant contributions to our knowledge of learning and behavior are reviewed and analyzed through an integrative framework. Observation and application of behavior management strategies are part of this course. Prerequisite: EDU 341.

EDS 303/PSY 303 Abnormal Psychology (3) This course consists of a survey of the major classes of behavior disorders. Emphasis is given to understanding symptoms, the complex interaction of factors related to disordered behavior, and various approaches to correction of behavior problems.

EDS 328 Intro and Methods of Teaching Children with Learning Disabilities (4) This course allows the student to examine the theories, classification system, characteristics, historical data, and related resources. Methods and materials needed in teaching learners with learning disabilities in regular and special education programs are

studied. Both commercial and teacher developed materials are examined. Prerequisite: EDU 341.

EDS 329 Intro and Methods of Teaching Children With Mental Retardation (4) This course allows the student to examine the theories, classification system, characteristics, historical data and related resources. Methods and materials needed in teaching learners who are mentally retarded in regular and special education programs will be studied. Both commercial and teacher-developed materials are examined. Practicum work is an expected part of this course. Prerequisite: EDU 341.

EDS 331 Intro and Methods of Teaching Children with Behavior Disorders (4) This course allows the student to examine the theories, classification system, characteristics, historical data and related resources. Methods and materials needed in teaching the student with behavior disorders will be studied. Both commercial and teacher developed materials are examined. Practicum work is an expected part of this course. Prerequisite: EDU 341.

EDS 333 Speech and Language Development for the Exceptional Learner (3) This course is designed to increase the student's knowledge of the characteristics of human language and how such knowledge facilitates a clearer understanding of the young special education learner. Theoretical schemes of language acquisition, the child's stages in acquisition of morphology and syntax, sound and semantics are an integral part of the course. Prerequisite: EDU 341.

EDS 337 Special Education Counseling (3) This course combines the traditional psychology of counseling in all its variety with special consideration of the problems experienced by exceptional children, their families and their teachers. Prerequisites: EDU 341 and EDS 303.

EDS 340 Career Development (3) This course emphasizes current theories and vocational development. Interest testing and aptitude testing significantly related to vocational development and their application to occupational training are included. Prerequisite: EDU 341.

EDS 357 Remediation in Elementary Math (3) This course focuses on: (1) the teacher's knowledge of mathematical principles and remedial techniques fundamental to arithmetic and the psychological aspects of arithmetic learning; (2) the teacher's competency in the use of concrete materials embodying mathematical principles and structures; (3) the teacher's sensitivity and willingness to adapt instruction to experiential needs of students. Prerequisites: EDU 303 or 322, 312, and two college mathematics courses.

English

Program Descriptions

English Major

A major in English requires 42 semester hours of designated courses. The following courses are required for the major: ENG 235, 302, 304, 305, 333 or 334, 354, plus 18 hours of English electives, plus 6 hours of a foreign language at the intermediate level or higher. English majors will be required to take ENG 236 and 306 to fulfill the general education requirement in literature.

Writing Major

A writing major requires 46 semester hours of designated courses. All students electing a writing major will be required to take 16 hours of core courses (ENG 212, 344, 358, 470, and 6 hours of a foreign language at the intermediate level or higher) and 30 hours of courses selected from an emphasis in either Creative Writing (ENG 211, ENG 311; 9 hours from: ENG 302, ENG 311, ENG 340, ENG 343, ENG/COM 450, COM 242, COM 254, COM 305, COM 307, COM 342, TA 206; 3 hours from: ENG 310, ENG 346, ENG/TA 335, ENG 351; and 12 hours of literature electives) or Professional and Technical Writing (ENG 302, ENG 340, ENG 341; 9 hours from: ENG 211, ENG 311, ENG 343, ENG/COM 450, COM 242, COM 303, COM 305, COM 307, COM 342; 6 hours of literature electives, and 6 hours of focused course work taken outside of English, selected in consultation with the director of the writing program). In addition, writing majors will be required to take ENG 236 and 306 to fulfill the general education requirement in literature.

Minor in Professional and Technical Writing

A minor in Professional and Technical Writing requires the completion of 21 semester hours in the following courses: ENG 212, ENG 302, ENG 344, 3 hours of 300 level literature courses, and 9 hours of writing courses.

Minor in Creative Writing

A minor in Creative Writing requires the completion of 21 semester hours in the following courses: ENG 211, ENG 212, ENG 342, ENG 344, and 9 hours of 300 level English Classes.

Minor in English Literature

A minor in English Literature requires the completion of 18-21 semester hours in the following courses: ENG 235 or 236, ENG 305 or 306, ENG 333 or 334, and 9-12 hours in literature courses to be chosen in consultation with a faculty advisor from the English program.

Minor in Comparative Literature

A minor in Comparative Literature requires the completion of 18-21 semester hours in the following courses: ENG 201, ENG 202, ENG 354 and 9-12 hours from ENG 216, ENG 278, ENG 302, ENG 339, ENG 345, ENG 350.

Courses of Study

ENG 100 Foundations for Effective Writing (3) Practice in producing clear, concise, coherent, and mechanically correct English prose to enhance the writing skills necessary for college level composition. Through a program of graduated exercises, reading and writing assignments, students will demonstrate proficiency in writing well-structured sentences, paragraphs and personal essays.

ENG 101 English Composition I (3) An intensive review of the English language and its use in college-level writing, including the mechanics of written discourse, sentence structure, paragraph development, and essay organization. Oral presentation, formal and informal, is an important component of the course. Selections from expository and imaginative literature will be discussed as models for the effective use of language and as sources for composition topics.

ENG 102 English Composition II (3) Continuation of ENG 101 with special attention to the development of a mature style and to the research, mechanics and writing of a documented paper. Oral

presentation, formal and informal, is an important component of the course. Two sections with different emphases are available as follows:

English Composition II-A: In addition to the general content indicated above, the writing assignments will be related to the subject areas anticipated in college study and the focus will be on developing clear, direct style in expository prose.

English Composition II-B: In addition to the general content indicated above, students may follow their creative interests in writing fiction, drama, or poetry for a major part of their writing requirement in the course. The research paper will be an inquiry into some aspect of imaginative literature. Permission of the instructor is required for admission.

ENG 103 Writing Lab (I) A laboratory experience to develop basic writing skills in conjunction with coursework in the English composition courses. Interactive computer programs and individualized faculty assistance will be available to the student. Prerequisite: concurrent enrollment in ENG 101 or 102. Repeatable: Students may take up to four credit hours of writing labs.

ENG 200 Introduction to Literature (3) An introduction to the reading and analysis of literature around the study of individual genres; the semester's work will involve extensive reading in one of the following forms: poetry, short fiction, novel, drama, or essay. Student written work consists of both critical and creative writing.

ENG 201 World Literature I (3) A study of ideas that have shaped civilizations, Western and non-Western, with emphasis on the literature of various cultures and periods. The first semester of the sequence deals with Far and Near Eastern cultures and Western culture from Ancient Egypt through the Middle Ages. Works will be read in English translation. Lectures and discussions interpret literature and consider religious and philosophical thought in terms of contrasting as well as universal themes and values. Student written work consists of both critical and creative writing. Prerequisites: ENG 102; HIS 100 or concurrent enrollment.

ENG 202 World Literature II (3) A continuation of ENG 201, dealing with the Renaissance to the present in the West plus, and in relation to, African and Native American cultures. Student written work

consists of both critical and creative writing. Prerequisites: ENG 102; HIS 100 or concurrent enrollment.

ENG 211 Introduction to Creative Writing (3) A studio course in writing. Students will learn and practice the skills required in the three main genres of creative writing: poetry, narrative fiction, and playwriting. Prerequisite: ENG 102

ENG 212 Introduction to Technical and Professional Writing (3) An introduction to the problem-solving skills and forms required in technical and professional writing. Prerequisite: ENG 102.

ENG 216 Comedy: Its Origin and Development (3) An investigation of the nature of laughter and the function of comedy in society. Lover or scoundrel, the comic hero is the "wise fool" upholding basic human values of mirth and pleasure in a society caught up in its own complacency. Papers and projects may deal with topics such as the Feast of Fools, Mardi Gras, clowns and jesters, vaudeville and comedians of the silent film. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 235 American Literature I (3) A study of American writing from the colonial frontier to 1890. Emphasis will be on the struggle of New World writers to develop distinctive American themes and characters arising from the conquest of a virgin continent. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 236 American Literature II (3) A study of late 19th and 20th century American novels, poetry, prose, and drama. A continued exploration of distinctive American themes as reflected through an ever changing and growing society. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 278 Literature of Developing Countries (3) A study of the contemporary literature of developing countries in Asia, Africa, Central and South America. The literature will be a focal point for revealing third-world values, problems and assertions of identity. Student written work consists of both critical and creative writing.

ENG 302 Advanced Writing and Research (3) Introduces students to library reference material as well as to the skills of finding information regarding

topics of individual interest and general knowledge. Students would complete bibliographies and papers in selected area of their interest. Prerequisites: ENG 101, 102 or the course may fulfill ENG 102 requirement with recommendation of the English Department.

ENG 304 History of the English Language (3) Introduction to the study of the English language. The phonology, history and grammar of English are studied in the context of cultural, social and political history with attention also to current linguistic theory. Prerequisite: ENG 102.

ENG 305 English Literature to 1660 (3) A study of English poetry and prose from the Anglo-Saxon period through the Age of Milton. Selected representative readings are studied in terms of the cultural changes and literary conventions which constitute English literary history. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 306 English Literature 1660 to 1900 (3) A continuation of English 305 covering the Restoration, Augustan and late-eighteenth-century Romantic and Victorian periods of English literary history. The works of major writers are studied in terms of each writer's own critical statements or in terms of the particular school or movement to which the works belong. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 309 The English Novel (3) A study of selected novels from the eighteenth century to the early twentieth century with attention to the development of the novel as a literary form and to its importance in the culture of its historical period. Also included is an account of the forerunners of the novel in the narrative tradition since the Homeric era. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 310 Twentieth Century Novel (3) The study of the novel in the twentieth century with an emphasis on American and British works. Consideration will be given to treatment of contemporary problems against a background of modern thought. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 311 Advanced Creative Writing (3) An advanced workshop course which will concentrate on one of the following forms: poetry, short fiction, playwriting, or non-fiction. Prerequisite: ENG 211.

ENG 323 The Literature of Technology (3) A study of mankind's response to technology through the ages. Students will read poetry, short stories and novels as well as sub-genres such as science fiction and fantasy. Prerequisite: ENG 102

ENG 333 Shakespeare and English Drama to 1600 (3) A study of English drama before 1600, with emphasis on the principal comedies and historical plays of William Shakespeare. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 334 Shakespeare and English Drama 1600-1642 (3) Either this course or ENG 333 is required for the English major. A thorough study of the major tragedies and tragic-comedies of Shakespeare, together with selected plays by other Tudor and Stuart dramatists. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 335/TA 335 Modern Drama (3) A study of directions in modern and contemporary drama from Ibsen to the present. Includes realism and naturalism and symbolist, poetic, expressionist, existentialist, "epic," and experimental plays. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 339 The Bible as Literature (3) A study of the Bible as literature and of its adaptation into English literature of the seventeenth century. Included may be works of Milton, Bunyan, Donne, Herbert and Vaughn. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 340/COM 340 Magazine Writing (3) Writing popular non-fiction articles for magazines with emphasis on targeting and selling articles to publications. Prerequisite: ENG 102 and permission of instructor.

ENG 341 Contemporary Non-fiction (3) A study of expository prose, considering questions both of theory and practice. Drawing on readings from the philosophy of science, history and literary criticism, the course will begin by investigating the questions raised by any attempt to set out

the "facts of the matter," and then turn to a survey of contemporary non-fiction prose examining both the structural and stylistic issues raised by these texts. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 343 Writing and Publishing for Children (3) Writing both fiction and non-fiction of children's reading interests at various stages of development, an overview of the current market for children's writers and specific techniques for writing for the young reader. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 344 Advanced Technical and Professional Writing (3) Students learn the techniques of conveying information clearly, fluently and effectively in written and visual form, focusing on such skills as definition, description of mechanisms and processes, classification, and interpretation. Writing includes various reports, instructions, abstracts, memoranda, and proposals. Prerequisites: ENG 102 and one other writing course.

ENG 345 Folklore and Fables: The Telling of Tales (3) A course dealing with the art of storytelling and with the role of the storyteller in society. Readings will include folk stories from around the world, fairy tales, fables, and parables. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 346 Short Fiction (3) A study of short fiction as an enduring form of literature. Selections of American and/or world literature will be used to discuss the development, structure, and style of short fiction. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 350 Myth and Civilization (3) An introduction to the myths that have been understood as origins of civilization and culture. Readings will include tales of creation and myths concerning the origins of organized society. The readings provide information and understanding about the functioning of myth as it survives in the present. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 351 Twentieth Century Poetry (3) Poetry from 1900 to the present, principally English and American but with selections in translation from other cultures. Readings include poetry representing the growing importance of

women and other writers who have not previously been in the mainstream of poetic tradition. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 354 Criticism (3) The major texts in criticism from the Greeks through the Moderns. Students will have an opportunity to individualize their study through projects applying critical theory to different art forms: literature, music, film, photography, painting, sculpture and theatre. Prerequisite: ENG 102 and six hours of literature.

ENG 356 Epic and Tragedy: the Hero and the City (3) Readings in classical Greek literature, examining the differences between the genres of epic and tragedy and the changes in philosophical, political and economic conditions which are reflected in the literature. Readings from Homer, Aeschylus, Sophocles and Euripides; selections from Plato and Aristotle concerning poetry and its role in society. Student written work consists of both critical and creative writing. Prerequisite: ENG 102.

ENG 358 Writer's Market (1) This course focuses on practical strategies to help students market their work, including how to research various markets and write effective query letters.

ENG 372 Modern Grammar (3) An intensive study of the nature and structure of the English language with emphasis on recent developments in linguistic analysis, but with coverage also of traditional grammar. Prerequisites: ENG 102 and junior standing.

ENG 380 Selected Topics in Literature (3) A concentrated study and analysis of specific authors, genres or topics in English, American, and World Literatures. The course may be repeated as topics vary. Prerequisites: ENG 102, others may vary by topic.

ENG 470 Seminar in Writing (3) Students will complete a portfolio project demonstrating that they have achieved a significant level of mastery in one of the principal genres. Portfolios will typically consist of a collection of a dozen or more poems, two to four short stories, one-act plays or non-fiction pieces, or a novella length work of fiction, a full-length play or an equivalent feature-length television or film script. During the course students will develop their work through successive revisions until, in the instructor's

judgment, the required level of mastery has been obtained. Prerequisite: ENG 344.

English as a Second Language

Course Scheduling and Placement

All international students, regardless of their TOEFL scores, must undergo additional evaluation on campus to assure appropriate placement.

Courses of Study

ESL 301 Listening and Conversation Skills for Advanced ESL Students (3) International students will learn and practice the skills needed to understand formal and informal spoken English. They will become more aware of how cultural differences may affect communication and they will become more confident in their abilities to communicate effectively with American English speakers in a variety of situations.

ESL 302 Introduction to American Culture (3) This course introduces international students to some of the basic aspects of American life and values, and how they have affected the development of business, politics, government, education, and the family in our society. In becoming more aware of the cultural values of the United States, students will increase their understanding of the values and heritage of their own countries. Reading and discussion skills, vocabulary, comprehension and writing will be stressed.

ESL 303 Advanced English Workshop, American English (3) Grammar, reading speed and comprehension, vocabulary building and writing skills are emphasized. Students will develop their ability to analyze college-level readings and to take notes. They will practice writing a variety of short compositions.

Foreign Languages

Program Description

A major in French or Spanish is offered. Program requirements (24-36 hours) are as follows: at least 3 credit hours in conversation and composition, at least 3 credit hours in the culture and civilization of the country or countries where the language is spoken, and at least 18 hours in literature given in the foreign language. Requirements for a minor in French or Spanish (12-24 hours) are as follows: 12 credit hours beyond the intermediate level coursework including one course in the history of civilization of the language, one course in conversation and composition, and two 300-level literature courses in the language.

Courses of Study

French

FLF 101 Elementary French I (3) Oral inductive approach but with concurrent development of all four language skills: listening comprehension, speaking, reading, and writing.

FLF 102 Elementary French II (3) Oral inductive approach, but with concurrent development of all four language skills: listening comprehension, speaking, reading, and writing. Prerequisite: FLF 101.

FLF 201 Intermediate French I (3) Reading of modern French prose, review of syntax, and continued practice in oral expression. Further development of all four language skills. Prerequisite: FLF 102 or proficiency exam.

FLF 202 Intermediate French II (3) Reading of modern French prose, review of syntax, and continued practice in oral expression. Further development of all four language skills. Prerequisite: FLF 201.

FLF 311 French Conversation and Composition I (3) Systematic grammar review and vocabulary building with readings, oral reports, and written composition on topics of current interest. Prerequisite: FLF 202.

FLF 312 French Conversation and Composition II (3) Systematic grammar review and vocabulary building with readings, oral reports, and written composition on topics of current interest. Prerequisite: FLF 311.

FLF 337 History of French Civilization (3) A survey of the social, cultural, and political history of France from the middle ages to the present with emphasis on the major intellectual and artistic contribution of France to the Western World. Prerequisite: FLF 202.

FLF 350 Masterpieces of French Literature to 1800 (3) Reading from selected works of prose, poetry, and drama from the Middle Ages through the 18th century. Prerequisite: FLF 311.

FLF 351 Masterpieces of French Literature since 1800 (3) Reading of selected works of prose, poetry and drama from the 19th century to the present. Prerequisite: FLF 311.

FLF 370 Seminar on Selected Authors and Genres of French Literature (3) A concentrated study and analysis of a genre and its representative authors, their major works and influence. The content of the course varies and will present in rotation different periods of French Literature. It may be repeated for credit as topics vary. Prerequisite FLF 311.

German

FLG 101 Elementary German I (3) An introduction to the fundamentals of the language and a mastery of the basic principles with emphasis on speaking and reading comprehension.

FLG 102 Elementary German II (3) An introduction to the fundamentals of the language and a mastery of the basic principles with emphasis on speaking and reading comprehension. Prerequisite: FLG 101.

FLG 201 Intermediate German I (3) A review of grammar and a study of linguistic, phonetic, and syntactical problems through reading and discussion of modern German prose. Prerequisite: FLG 102.

FLG 202 Intermediate German II (3) A review of grammar and study of linguistic, phonetic, and syntactical problems through reading and discussion of modern German prose. Prerequisite: FLG 201.

FLG 311 German Conversation and Composition I (3) Further development in aural comprehension and oral expression through reading and analysis of cultural and literary materials. Exercise in syntax and elements of style. Techniques of group discussion, formal and informal oral and written presentation. Prerequisite: FLG 202.

FLG 312 German Conversation and Composition II (3) Further development in aural comprehension and oral expression through reading and analysis of cultural and literary materials. Exercise in syntax and elements of style. Techniques of group discussion, formal and informal oral and written presentation. Prerequisite: FLG 311.

Italian

FLI 101 Elementary Italian I (3) A beginning course taught by the audio-lingual method, while developing simultaneously the four language skills: listening, speaking, reading, and writing.

FLI 102 Elementary Italian II (3) A beginning course taught by the audio-lingual method, while developing simultaneously the four language skills: listening, speaking, reading, and writing. Prerequisite: FLI 101.

FLI 201 Intermediate Italian I (3) An intensive review course, designed to give the student a command of basic grammatical structures, to increase vocabulary and fluency through reading and through oral and written analysis of short literary and cultural selections. Prerequisite: FLI 102.

FLI 202 Intermediate Italian II (3) An intensive review course, designed to give the student a command of basic grammatical structures, to increase vocabulary and fluency through reading and through oral and written analysis of short literary and cultural selections. Prerequisite: FLI 201.

Japanese

FLJ 101 Elementary Japanese I (3) Introduction to modern Japanese through drills, exercises and role-playing. Development of practical vocabulary and grammatical skills.

FLJ 102 Elementary Japanese II (3) A continuation of an introduction to modern Japanese through drills, exercises and role-playing. Development of practical vocabulary and grammatical skills. Prerequisite: FLJ 101.

FLJ 201 Intermediate Japanese I (3) Reading of Japanese prose, a review of syntax and continued practice in oral expression. Further development of language skills in listening comprehension, speaking, reading and writing. Prerequisite: FLJ 102.

FLJ 202 Intermediate Japanese II (3) A continuation of language skills developed in Intermediate Japanese I, including reading of Japanese prose, a review of syntax and continued practice oral expression. Further development of language skills in listening comprehension, speaking, reading and writing. Prerequisite: FLJ 201.

Russian

FLR 101 Elementary Russian I (3) A beginning course taught by the audio-lingual method in order to master the fundamentals of the language and to develop the four language skills: listening, speaking, reading and writing.

FLR 102 Elementary Russian II (3) A beginning course taught by the audio-lingual method in order to master the fundamentals of the language and to develop the four language skills: listening, speaking, reading and writing. Prerequisite: FLR 101.

FLR 201 Intermediate Russian I (3) This course reviews the grammatical structures of the Russian language. It is also designed to increase the student's vocabulary and fluency and writing ability through reading and analysis of short literary works and cultural selections. Prerequisite: FLR 102.

FLR 202 Intermediate Russian II (3) This course reviews the grammatical structures of the Russian language. It is also designed to increase the student's vocabulary and fluency and writing ability through reading and analysis of short literary works and cultural selections. Prerequisite: FLR 201.

Spanish

FLS 101 Elementary Spanish I (3) A beginning course in Spanish taught by the audio-lingual method, but with concurrent development of all four language skills: listening comprehension, speaking, reading, and writing. Integrated laboratory experience.

FLS 102 Elementary Spanish II (3) A beginning course in Spanish taught by the audio-lingual method, but with concurrent development of all four language skills: listening comprehension, speaking, reading, and writing. Integrated laboratory experience. Prerequisite: FLS 101.

FLS 201 Intermediate Spanish I (3) An intensive review course, designed to give the student a command of basic grammatical structures, to increase vocabulary and fluency through reading and through oral and written analysis of short literary and cultural selection. Prerequisite: FLS 102.

FLS 202 Intermediate Spanish II (3) An intensive review course, designed to give the student a command of basic grammatical structures, to increase vocabulary and fluency through reading and through oral and written analysis of short literary and cultural selections. Prerequisite: FLS 201.

FLS 241 Spain: A Cultural Experience (Term in Spain) This course is designed to offer the student the opportunity to experience and learn first hand about the many aspects of Spanish life, history, culture and institutions. Numerous places of historical, cultural and social importance in Madrid, Toledo, Aranjuez, Segovia, Valley of the Fallen, Escorial, Avila, Salamanca, Zaragoza, Barcelona, Valencia, Granada, Malaga, Sevilla, Cordoba, etc. will be extensively visited and their significance will be intensively studied and discussed. Offered as needed.

FLS 311 Spanish Conversation and Composition I (3) Further development in aural comprehension and oral expression through reading and analysis of cultural and literary materials. Exercise in syntax and elements of style. Techniques of group discussion, formal and informal oral and written presentations. Prerequisite: FLS 202.

FLS 312 Spanish Conversation and Composition II (3) Further development in aural comprehension and oral expression through reading and analysis of cultural and literary materials. Exercise in syntax and elements of style. Techniques of group discussion, formal and informal oral and written presentations. Prerequisite: FLS 311.

FLS 335 Spanish Culture and Civilization (3) A study of historical, cultural, and folkloric sources of the life and customs of the Spanish peoples. Emphasis on the social, economic and intellectual life of Spain today. Prerequisite: FLS 202.

FLS 336 Latin American Culture and Civilization (3) A study of historical, cultural, and folkloric sources of the life and customs of the Latin American peoples. Emphasis on the social, economic and intellectual life of Latin America today. Prerequisite: FLS 202.

FLS 370 Seminar on Selected Authors and Genres of Spanish and Spanish-American Literatures (3) A concentrated study and analysis of a literary genre and its representative authors, their major works and influence. The content of the course varies and will present in rotation different periods of Spanish and Spanish-American literatures. It may be repeated for credit as topics vary. Prerequisite: FLS 311.

Geography

GEO 201 World Regional Geography (3) A study of the major areas of the world divided along political boundaries and levels of development. Some attention is given to the impact of the physical and cultural environment on the world areas and current issues in population, resource depletion, and economic disparities.

History

Program Description

The major in History requires a minimum of 31 hours of departmental coursework to include as required courses: HIS 100, HIS 105 or 106, HIS 200, HIS 205 or 206, HIS 400, BA 210 and PS 155. Elective courses must include an additional nine hours in United States history and nine hours in European history. A minor in history requires a minimum 18 hours of coursework, including HIS 100, HIS 200, at least six hours in United States history and at least six hours in European and/or Asian history.

Courses of Study

History

HIS 100 World History: The Human Community (3) A study of the growth and interactions of world cultures. After a brief survey of the early growth of world cultures, the course concentrates on the history of the world since 1500. The emphasis is on the interaction of the West with other civilizations after the industrial and scientific revolutions. Colonialism, imperialism, and non-Western nationalist movements will be considered, along with the development of the current world situation.

HIS 105, 106 America: Colony to Civil War (3) **America: Civil War to World Power** (3) A two semester survey of American history. The first semester begins its examination with the colonial origins of the United States and concludes with the Civil War. The second semester traces the development of the United States from reunification to its present status as a world power. Both semesters stress political, economic, and social foundations of American development.

HIS 200 History of the Contemporary World (3) Focus on the post-1945 super-power rivalry, the collapse of European communism, and decolonization and revolution in the Third World. Areas of emphasis include the Chinese Revolution, Latin American revolutions, the Indochinese wars, and Middle East conflicts.

HIS 204 The Westward Movement (3) A one-semester survey of the significance of the West in American national development. The course begins with the study of the colonial frontiers and

concludes with the closing of the national frontier in the 1890's.

HIS 205, 206 History of Asia I, II (3) (3) A two-semester survey course focusing on South, East, and Southeast Asia. The first semester explores the history of the Indian sub-continent and Southeast Asia from the earliest times to the present. The second semester focuses on the histories of China and Japan.

HIS 209 The Nazi State (3) An examination of Hitler and his Reich—the origins of National Socialism, the Nazi Revolution, and the social, cultural, and political changes that followed.

HIS 214 The United States and Vietnam (3) A history of the U.S. involvement in Vietnam beginning with an examination of the French colonial effort and ending with the U.S. withdrawal in 1975.

HIS 223 The Ancient World (3) The growth of the early civilizations of the Near East and the Mediterranean, and the Celtic and Germanic cultures in Europe, down to the 4th century.

HIS 224 Europe in the Middle Ages (3) Europe from the decline of Rome to the Renaissance. The course examines the interweaving of classical Christian and Germanic elements to form Western Civilization with all its characteristic cultural, economic and social forms, together with the interactions of the Christian West with the Islamic and Byzantine cultures.

HIS 255 The South in American History (3) Study of the colonial beginnings and expansion of southern life. Major themes are the growth of slavery, establishment of a staple agriculture, the "southern way of life," agrarian politics, relations with other sections, and industrial growth.

HIS 308 History of Colonial America to 1760 (3) A one-semester survey of North America from its pre-Columbian origins until 1760. In particular, this course will explore relations between Indians and Europeans, the creation of unique political institutions, and the beginnings of slavery in a land of liberty. It will especially focus on the rise of the British-American colonies in the years before the American Revolution. Prerequisite: HIS 105 or permission of instructor.

HIS 309 The Revolutionary Republic: America, 1760-1848 (3) A thorough examination of the United States from the nation's successful revolution against Great Britain to its ominous triumph in the Mexican War. This course will deal with such themes as the war for independence, the paradoxical growth of slavery in a land of liberty, increasing sectional tensions, and developing industrialization and urbanization. Prerequisite: HIS 105 or permission of instructor.

HIS 310 The Era of the Civil War and Reconstruction (3) An examination of the sectional conflict from the end of the Mexican War in 1848 to the end of Reconstruction in 1877. Political, military and social developments are emphasized including the long-range impact of the disruption of the Union. Prerequisite: HIS 105.

HIS 314/BA 314 American Economic History (3) Economic life and institutions in the United States from colonial days. Economic growth, state and private authority in relation to economic activity, monetary and banking history, trade and commerce, industrial development, labor problems, transportation, land and agricultural policy. Prerequisite: one course in U.S. history or economics.

HIS 315, 316 American Thought and Culture I, II (3) (3) A two-semester survey of the intellectual development of the United States from colony to present. The first semester considers the major themes of early America, their origins and how they were shaped by the new American environment. The second semester begins with the Civil War and analyzes the major religious, scientific and literary developments and their impact on American ideas and institutions. Prerequisite: HIS 105 or 106 or consent of instructor.

HIS 320 Recent United States (3) The development of the United States from the Great Depression of the 1930's to the present. The course examines the problems of world leadership, changing political alignments, shifting social patterns, emerging minorities and the concept of the welfare state. Prerequisite: HIS 106.

HIS 325 Europe During the Renaissance and Reformation (3) The transition period of Europe from Medieval to Modern times from 1300 to 1648. The course will explore the development of urban and national structures, the rise of large-scale capitalistic enterprise, changing social institutions, and the religious revolution of the 16th century. Prerequisite: HIS 100.

HIS 330 European Intellectual History (3) Using selections from representative thinkers, the course examines their impact on 17th century ideas of reason and the scientific method, and then investigates the impact of these on 18th century ideas of political and social reform and on 19th and 20th century theories of human nature, history, and political systems. These thinkers include Bacon, Descartes, Hobbes, Locke, Voltaire, Rousseau, Darwin, Marx, and Freud. Prerequisite: HIS 100.

HIS 331 Classic Europe: The Old Regime (3) Europe in the 17th and 18th centuries: the development of classic social, economic and religious institutions, the development of national monarchies, mercantilism and the Enlightenment. Prerequisite: HIS 100.

HIS 332 Revolutionary Europe (3) Covers the history of Europe from 1789 to 1848 with the French experience of political and ideological revolution, war, and social and economic change considered in interaction with the rest of Europe. Prerequisite: HIS 100.

HIS 333 Nineteenth-Century Europe (3) Europe under the impact of social, industrial, urban and political change from 1830 to the First World War. Prerequisite: HIS 100.

HIS 334 Twentieth-Century Europe (3) European History from the beginning of World War I to the present. Topics will include: World War I, the changing economic and social patterns of the interwar years, including the rise of fascism, World War II, and the recovery of Europe into the 1980s. Prerequisite: HIS 100.

HIS 336 The Civilization of Industrialism (3) An examination of the industrial and scientific revolutions of the eighteenth and nineteenth centuries and their impact on economic, social, political, and intellectual life in Western Europe in the eighteenth and nineteenth centuries. Prerequisite: HIS 100.

HIS 338 War and Society in the Twentieth Century (3) The causes, onsets, course and results of the two World Wars on the twentieth-century world. The course focuses on Europe, but it will include the involvement of the non-European world and the impact of the two wars on world society. Prerequisite: HIS 100.

HIS 355 Focus on Modern Europe (3) This multidisciplinary course on Modern Europe will provide a context for understanding the cultural heritage of the peoples of Europe and how that cultural heritage has shaped that continent's response to the problems of a world in which Europe no longer occupies the central position that it once did. The course will introduce students to recent political, economic, cultural, and demographic trends on the continent which give Europe and its various regions their distinctive cultural identity. Prerequisite: HIS 100 or consent of the instructor.

HIS 400 Comprehensive Exam (1)

Human Resource Management

Program Description

The Lindenwood College undergraduate program Human Resources Management, offers courses leading to the Bachelor of Arts in Human Resources Management Degree. The curriculum focuses on the functional divisions found within the typical human resource department. Stressing a practical, hands-on approach, the HRM program offers students opportunities to develop the requisite skills and knowledge to embark on a career in human resources management. This degree program prepares the graduating student to serve in a generalist capacity within most organizations.

Degree Requirements: 126 hours
• 90 hours in general studies and general electives.
• 36 hours in major field of study

Core Requirements

BA 200 Financial/Managerial Accounting I (3)
BA 201 Financial/Managerial Accounting II (3)
BA 211 Prin of Microeconomics (3)
BA 212 Prin of Macroeconomics (3)

BA 360 Business Law 1(3)
HRM 330 Human Resources Management (3)
HRM 331 Labor-Management Relations (3)
HRM 332 Industrial/Organizational Psych. (3)
HRM 333 Human Resources Development (3)
HRM 410 Personnel Law (3)
HRM 411 Compensation Management (3)
HRM 412 Human Resources Issues (3)
Total — 36 hours

Courses of Study

HRM 330 Human Resource Management (3) An overview course in human resources covering the basic principles of HR planning, organizational integration, recruiting, selection, legal issues, labor relations, compensation and benefits, training and development, safety, workforce diversity and current trends and issues facing the HR profession.

HRM 331 Labor-Management Relations (3) Introductory course in labor relations covering labor history, legal foundations, growth of unions, certification, governmental roles, legal issues, collective bargaining, contracts, work stoppages, decertification, protected activity, worker-employer rights, grievance administration, arbitration, NLRB role and major labor acts.

HRM 332 Industrial/Organizational Psychology (3) Overview course covering fundamental psychological principles as applied to group and organizational settings. Students will learn theories of motivation, group dynamics, conflict resolution, need theory, force field analysis, job design, contingency theory, etc. and will apply these models to real world situations. Prerequisite: Course in psychology recommended.

HRM 333 Human Resource Development (3) Course covers the methods and roles of training in the modern organization. Examines the relationship between organizational planning and training, needs analysis, program design and delivery, training methods, learning theory, learning styles, evaluation and testing. Prerequisite: HRM 332 or equivalent.

HRM 410 Personnel Law (3) Basic law as applied to personnel situations. Students study equal employment, affirmative action, employment-at-will, constructive and unlawful discharge, wage and hours

and unlawful discharge, wage and hours issues, mandatory benefits, workers compensation, protected classes, disability issues, workplace accommodation and recordkeeping requirements. Prerequisite: HRM 330 or equivalent.

HRM 411 Compensation and Salary Administration (3) Overview course covering pay structures, pay systems, parity, comparable worth, matrices, relationship between pay and performance, performance evaluation, internal and external equity and legal issues. Prerequisite: HRM 330 or equivalent

HRM 412 Human Resource Issues (3) Culminating course covering current trends and issues of importance to the human resource profession. Student will conduct guided research in a chosen area of specialty and present orally and in writing, a summary of research. May be repeated once for a maximum of 6 hours. Prerequisite: HRM major and senior standing

Human Service Agency Management

Program Description

The programs in Human Service Agency Management at Lindenwood College are designed to prepare students for leadership positions in youth and community service agencies. The baccalaureate program is intended to serve a broad spectrum of career paths. Therefore, the major core combines a focus on human services with selected concentrations in a number of different practice settings. Students seeking the major in HSAM will complete 18 credits of directed studies in agency management and will select an area of emphasis to complete the major core.

For students majoring in other related disciplines, such as business administration, health management, education, gerontology, political science, public administration, performing arts, psychology or sociology, the HSAM program also offers the ability to obtain an Area of Concentration in Human Service Agency Management.

Students seeking either the major in HSAM or the Area of Concentration must complete the following focused core curriculum: HSA 100, 200, 300, 350, 450 and 499. Students seeking the major in

HSAM must complete one of the Areas of Emphasis. Those seeking certification in American Humanics must also complete HSA 490 American Humanics Management Institute.

American Humanics

American Humanics, Inc., is a national not-for-profit organization. Through its 15 affiliated campus programs and 11 affiliated national agencies, American Humanics recruits, educates, and places competent professionals in careers with not-for-profit youth and human service agencies.

Students at Lindenwood may participate in the American Humanics Student Association. Through this campus organization students will be offered a variety of career preparation opportunities including the annual American Humanics Management Institute. Interested students should contact the Director of the Human Service Agency Management program to make application to this specialized program.

HSAM Areas of Emphasis

Students seeking the major in Human Service Agency Management must complete one of the following Areas of Emphasis (course descriptions may be found in other areas of this catalog and the Evening College/Lindenwood College for Individualized Education Catalog):

Criminal Justice Emphasis

CJ 200 Criminology (3)
CJ 210 Criminal Justice Systems (3)
CJ 301 Criminal Procedure (3)
CJ 305 Institutional and Community Corrections (3)
CJ 310 Criminal Law (3)
CJ 311 Juvenile Justice System (3)

Management Emphasis

BA 170 Micro Computer Applications (3)
BA 200 Financial/Managerial Accounting I (3)
BA 201 Financial/Managerial Accounting II (3)
BA 320 Principles of Finance (3)
BA 350 Principles of Marketing (3)
BA 452 Principles of Public Relations (3)

Recreation Management Emphasis

PE 150 Foundations of P.E. (3)
PE 160 First Aid/CPR (2)
PE 200 Personal Health and Nutrition (3)
PE 349 Organization and Administration of P.E. Programs (3)
PE 101 Recreational Sports I (1)
PE 102 Recreational Sports II (1)

PE 124 Gymnastics (1)
PE 125 Folk Dance (1)
PE 127 Swimming I (1)
PE Elective Activity Courses (2)

Social Science Emphasis

PSY 101 Interactive Psychology (3)

PSY 200 Human Development:

Childhood (3)

PSY 201 Psychology of Adolescence (3)

SOC 220 Social Problems (3)

PSY 332 The Psychology of Motivation (3)

IOD 370 Group Dynamics (3)

Gerontology Emphasis

IGE 202 Psychological Aspects of Aging (3)

IGE 313 Physical Aspects of Aging (3)

IGE 320 Community Organization and Resource Allocation (3)

IGE 321 Social Policy in Gerontology (3)

IGE 322 Service Provision to the Elderly (3)

IGE 330 Sociology of Aging (3)

Courses of Study

HSA 100 Introduction to Human Service Agencies (3) Course covers the history of voluntarism and agencies designed to provide social services. Focus will be on voluntarism in a democratic society, the function and purpose of volunteer and social service agencies, and their sponsorship. Features weekly presentations by agency managers from a wide range of service providers.

HSA 250 Leadership (3) Designed to explore the various techniques for exercising influence in structured situations. Emphasis on leadership research and techniques including the development of attitudes and action for effective leadership.

HSA 300 Fundraising (3) Examines the differences between the for-profit and not for-profit organization. Includes an examination of philanthropy and techniques of fundraising, relationships with umbrella funding organizations, government funding, grantsmanship, and budgeting.

HSA 350 Management of Human Service Agencies (3) General management techniques are applied in the specialized settings of Human Service Agencies. Includes management of agency staff, volunteers, and client services. Focuses on membership acquisition and member services to encourage and retain participation.

HSA 450 Internship (3) Students are placed in human service agencies to serve in functions normally assigned to entry level managers. Under the supervision of agency personnel, students will observe and practice human service agency management skills. May be repeated once in a different practicum setting. Requires 15 hours of agency participation each week throughout a semester.

HSA 490 American Humanics Management Institute (I) Students must complete the program of study provided through the American Humanics, Inc. at the American Humanics Management Institute.

HSA 493 Special Topics in Human Service Agency Management (1-3) Directed studies in the management of not-for-profit agencies. Students must have completed the HSAM core curriculum prior to enrolling in this course.

HSA 499 Senior Synthesis (3) Required capstone seminar to be completed during the last year of baccalaureate study. Provides an opportunity for discussion of professional standards and ethics and an evaluation of case studies related to students' internship experiences.

International Studies

Program Description

The International Studies program prepares students for a diversity of careers in today's global community. A student may elect to follow any of three tracks in International Studies: International Business, International Relations, or Cross-Cultural. The following courses are required of all International Studies majors, regardless of the track selected: 12 hours in Foreign Language (students may test out of this requirement), ANT 112, BA 212, PS 350, REL 200, and INT 400 (senior tutorial).

Tracks in International Studies

International Business

BA 315 International Business and Economic Development
BA 413 International Economics
PS 306 Twentieth Century Political Ideologies
COM 331 Intercultural Communications

International Relations

PS 300 Comparative Politics
PS 301 Comparative Public Policy
PS 306 Twentieth Century Political Ideologies
PS 351 American Foreign Policy

Cross-Cultural Studies:

Asian Studies

HIS 205 History of Asia I
HIS 206 History of Asia II
COL 300 Focus on Modern Asia
and one of the following:
TA 360 Traditional Drama of Asia
ART 353 Art of Japan

Cross-Cultural Studies:

Russian Studies

HIS 211 History of Russia I
HIS 212 History of Russia II
ENG 379 Russian Authors
HIS 334 Twentieth Century Europe

Cross-Cultural Studies:

European Studies

Four courses chosen from the following:
HIS 325 Europe During the Renaissance and Reformation
HIS 330 European Intellectual History
HIS 331 Classical Europe: The Old Regime
HIS 332 French Revolution and Napoleon
HIS 333 Europe, 1815-1914
HIS 334 Twentieth Century Europe

Course Description

INT 400 Senior Tutorial (3) The Senior Tutorial will involve specialized research by each student in a chosen field of interest in international affairs. The student will be required to write a major paper for review and evaluation by selected members of the program faculty. Regular consultation between the student and his/her principal advisor is to take place throughout the tutorial.

Mathematics

Program Description

The Bachelor of Arts degree is offered in Mathematics. The major requires the completion of 46 hours consisting of: MTH 171, 172, 200, 303, 311, 315, 321, CSC 101, 102, PHY 301, 302, and an additional 6 hours of mathematics at the 300 level or above.

A minor in Mathematics is also offered. The minor requires the completion of 32 hours consisting of: MTH 171, 172, 200, 303, 315, CSC 101, 102, and one mathematics elective numbered above 300.

Actuarial Studies Program

Students who wish to combine a mathematics major with selected business coursework can earn an emphasis in actuarial studies. In addition to the courses required for a major in mathematics, students pursuing an actuarial studies emphasis must take: BA 200, 201, 211, 212, 370, and 6 semester hours in mathematics/computer science or business communications electives.

Pre-Engineering Program

The pre-engineering program prepares students for professional engineering programs. In addition to course offerings in chemistry, computer science, mathematics, physics, courses in engineering mechanics, electrical networks, and electronics are offered. Articulation agreements may require some variation in requirements. The pre-engineering program requires completion of MTH 171, 172, 303, 311, 361; CSC 101, 102; PHY 301, 302; and EGR 261, 262, 361.

Courses of Study

Mathematics

MTH 100 Introduction to Advanced Mathematics (3) A transition course from elementary to advanced mathematics. Topics covered include logic, proof techniques, set theory, the natural number and induction, functions, relations and the foundations of number systems.

MTH 111 Concepts in Mathematics (3) An introduction to the basic language and concepts of mathematics for the non major. Topics include sets, number systems, the real number system, mathematical systems, equations and inequalities.

MTH 121 Introduction to Contemporary Mathematics (3) An introductory course on how mathematics is used today. Topics from three of the following areas will generally be covered: Management Science, Statistics, Social Choice and Decision-making, Size and Shape, and Computing.

MTH 131 Introduction to Quantitative Methods (3) This course is designed to introduce business students to the use of quantitative methods. Topics covered will include solving and graphing linear and non-linear functions and inequalities, using mathematical models, solving systems of equations, using matrices,

linear programming, and linear regression. Tools used will include calculators and computers.

MTH 141 Basic Statistics (3) An introduction to the theory and applications of statistics, including probability, descriptive statistics, random variables, expected values, distribution functions, and hypothesis testing.

MTH 151 College Algebra (3) A first course in college algebra including the following topics: polynomial equations and inequalities, mathematical modeling and problem solving, rational functions, other functions and relations. Prerequisite: One year of high school algebra.

MTH 152 Precalculus: Elementary Functions (3) A preparation for calculus covering polynomial and rational functions, exponential and logarithmic functions, trigonometric functions, applications and systems of linear equations. A graphing calculator is required. Prerequisite: Two years of high school algebra or MTH 151.

MTH 171, 172 Calculus I, II (4) (4) A first study of real functions and some of their applications. Differentiation and integration are developed and used to study rational, algebraic, trigonometric, and exponential functions and their applications. A graphing calculator is required. Prerequisite: High School Algebra through Trigonometry or MTH 152.

MTH 200 Introduction to Advanced Mathematics (3) A transition course from elementary to advanced mathematics. Topics covered include logic, proof techniques, set theory, the natural number and induction, functions, relations and the foundations of number systems. Prerequisite: MTH 172 or taken concurrently.

MTH/CSC 300 Problem Seminar (I) This seminar is primarily intended for Mathematics and Computer Science majors. It will provide an opportunity for students to deal with larger problems arising in both of these disciplines. The problems studied will differ each time the seminar is offered. This seminar may be repeated. Prerequisites: MTH 200, CSC 102.

MTH 303 Calculus III (4) The study of real functions of more than one variable. Topics include partial derivatives, gradient, potential functions, line integral, multiple integration, and Taylor's formula. A graphing calculator is required. Prerequisite: MTH 200.

MTH 311 Differential Equations (3) A first course in ordinary differential equations and some of their applications, including first order equations, linear differential equations, Laplace Transform, and series solutions. Prerequisites: MTH 200. Recommended: MTH 303.

MTH 313 History of Mathematics (3) A first course in the history of Mathematics, including the Classical, Medieval, Renaissance, Early Modern and Modern periods, spanning the time from 600 BC to the present. Prerequisite: MTH 200.

MTH 315, 316 Linear Algebra I, II (3) (3) A study of the finite dimensional vector spaces, linear mappings between them and applications to differential equations and geometry. Topics include solution of linear equations, matrices, determinants, bilinear mappings and forms, diagonalisation. Prerequisite: MTH 200.

MTH 320 Algebraic Structures (3) A first course in the main structures of abstract algebra. Groups, rings and fields will be studied together with applications to geometry, and number theory. Prerequisite: MTH 315. Offered fall semester of even numbered years.

MTH 321 Discrete Mathematics (3) This course uses set theory and the tools of logic to study discrete (rather than continuous) mathematics. Included will be such topics as basic set theory, functions and relations, mathematical induction and recursion, combinatorics, graphs and algorithms, propositional calculus and boolean algebra, mathematical models for computing machines, and finite difference equations. Prerequisite: MTH 200. Offered fall semester of odd numbered years.

MTH 330 Geometry (3) A careful review of euclidean geometry of the plane and space, and an introduction to non-Euclidean geometry. Prerequisites: MTH 303, 315. Offered fall semester of odd numbered years.

MTH 341, 342 Probability and Mathematical Statistics I, II (3) (3) A calculus-based sequence on these subjects, including the following topics:

combinatorics, probability spaces, conditional distribution functions; the central limit theorem, hypothesis testing, and regression analysis. Prerequisite: MTH 303.

MTH 351 Numerical Analysis (3) A first course in numerical methods, including the solution of linear and non-linear equations, numerical integration and differentiation, the theory of approximation, and the solution of differential equations. Prerequisites: MTH 311, 315.

MTH 361 Applied Engineering Mathematics (4) Course will include the Laplace transform and applications; series solutions of differential equations, Bessel's equation, Legendre's equation, special functions; matrices, eigenvalues and eigenfunctions; vector analysis and applications; Fourier series and Fourier integrals; solution of partial differential equations of mathematical physics. Prerequisite: MTH 311 or equivalent.

Pre-Engineering

EGR 261 Engineering Mechanics I - Statics (3) Course will include statics of particles and rigid bodies, equivalent systems of forces, distributed forces, centroids, application to trusses, frames, machine beams and cables, friction, moments of inertia and principles of virtual work and applications. Prerequisite: PHY 301. MTH 172.

EGR 262 Engineering Mechanics II - Dynamics (3) Course will review vector algebra and calculus. It will introduce kinematics of a particle, Newton's laws and kinetics of a particle, work and energy, impulse and momentum, kinematics of rigid bodies, general theorems for systems of particles kinetics of rigid bodies and the inertia tensor. Prerequisite: MTH 261, PHY 302, MTH 311.

EGR 361 Introduction to Electric Networks (3) Studies will include elements, sources and interconnects, Ohm's law, Kirchoff's law, superposition and Thevin's theorem, the resistive circuit, transient analysis, sinusoidal analysis and frequency response. Prerequisite: PHY 302, MTH 311.

EGR 362 Introduction to Digital and Linear Electronics (3) Introduction to contemporary electronic devices and their circuit applications. Incremental and D-C models of active circuit components are

used to design single and multistage amplifiers. Models of BJT, diodes and field effect devices are used to design digital circuits. Prerequisite: EGR 361.

Music

Program Description

The major in music performance (55-58 hours) requires: MUS 131, 132, 133, 134, 165, 231, 232, 233, 234, 355, 356, 357, 390 and 490; 16 hours from MUS 104, 204, 304, and 404; 8 hours from MUS 109, 209, 309, 409, 110, 210, 310, 410, 112, 212, 312 and/or 412; and 3-6 hours of electives in music. All majors must pass a piano proficiency exam. Those interested in a music minor should contact department faculty.

Courses of Study

MUS 100 Fundamentals of Music (3) A general survey of music reading, instrumental performance and music theory. The course is designed for students with little or no previous musical experience. (This course does not apply toward the degree in music.)

MUS 101, 201, 301, 401 Performance Practicum (1) (1) (1) (1) Participation in a performance activity under the direction of faculty or outside conductor. Generally refers to non-Lindenwood ensembles such as the St. Louis Youth Symphony or the Kirkwood Philharmonic. Prerequisite: permission of the instructor. May be repeated for credit.

MUS 104, 204, 304, 404 Private Lessons. (1-2) Lessons are typically available in voice and standard orchestral instruments and some non-standard ones. Students should inquire at the Department office for current offerings. Prerequisite: Permission of music faculty. Private lesson fee applies.

MUS 105 Instrumental Techniques: String (1) The teaching of violin, viola, cello, and bass in the classroom. Private lesson fee may apply.

MUS 106 Instrumental Techniques: Woodwinds (1) The teaching of the clarinet, flute, oboe, saxophone, and bassoon in the classroom. Private lesson fee may apply.

MUS 107 Instrumental Techniques: Brass (1) The teaching of the trumpet, tuba, trombone, and horn in the classroom. Private lesson fee may apply.

MUS 108 Instrumental Techniques: Percussion (1) The teaching of percussion instruments in the classroom. Private lesson fee may apply.

MUS 109, 209, 309, 409 The Lindenwood Bands (1) (1) (1) (1) These large instrumental ensembles may include the Showcase Band, the Lindenwood Symphonic Ensemble, the Pit Band, the Pep Band, the Jazz Bands and Combos. Ensembles may be formed with selected members of the core ensemble. Musical literature will include concert band, popular, Broadway and seasonal repertoire. Students will be allowed to register for upper division courses depending upon their mastery of the material and continued participation in any or all of the bands. Prerequisite: permission of instructor. May be repeated for credit. No more than 9 hours will be counted toward total credit hours required for graduation. Instrumental music majors will be required to perform in the band.

MUS 110, 210, 310, 410 The Lindenwood Choirs (1) (1) (1) (1) These large choral ensembles may include: *Choral Ensemble*, which provides a wide variety of styles and eras (medieval to 20th Century, accompanied and unaccompanied works, classical to popular, language pieces, etc.) Requires permission of the instructor.

Show Choir, which provides an integration of choreography, stage movement and choral-style vocal music, and focuses primarily on popular styles of music (Jazz, Broadway, Tin Pan Alley, gospel, Big Band, Rock & Roll, etc.) Requires permission of the instructor.

Community Chorus is open to all students and members of the community. Will include a wide repertoire with a variety of styles and eras.

Smaller ensembles and solists comprising select members of any Lindenwood College choir may be featured in concerts. Repeatable for credit.

MUS 112, 212, 312, 412 Instrumental Chamber Music Ensembles (1) (1) (1) (1) Open to all students by audition. Repeatable for credit. Upper division courses available with instructor's permission and based on mastery, difficulty of the repertoire and continued participation in the particular ensemble(s).

Prerequisite: audition and permission of the instructor.

MUS 113, 213, 313, 413 Vocal Chamber Music Ensembles (1) (1) (1) (1) Open to all students by audition. Repeatable for credit. Upper division courses available with instructor's permission and based on mastery, difficulty of the repertoire and continued participation in the particular ensemble(s). Prerequisite: audition and permission of the instructor.

MUS 114 Class Piano I(2) A course for the student with little or no musical background who wishes to learn the basic principles and concepts of reading and playing music.

MUS 115 Class Piano II (2) Continuation of Class Piano I. Prerequisite: MUS 114 or consent of instructor.

MUS 125/DAN 125 Song and Dance (3) This introductory course is designed to serve students interested in theatrical performance, especially musical theatre. It will introduce students to the basic techniques of singing, with an emphasis on popular song, and the basic movements of jazz, ballet and modern dance.

MUS 131, 132 Music Theory I, II (3) (3) Develop skills of harmony, sight singing, and ear training. Includes lab. Prerequisite: Passing music proficiency exam. Offered: (MUS 131) each fall; (MUS 132) each spring. Students must be concurrently enrolled in MUS 133 or MUS 134.

MUS 133, 134 Aural Training I, II (1) (1) Part of a 4-semester sequence, each course develops tonal memory and sight singing skills needed for the music major. It will be a practicum for developing harmonic/melodic dictation and sight singing techniques. Course content corresponds with materials presented in the Music Theory course. Prerequisite (for non-major/minors): permission of instructor. Students must be concurrently enrolled in MUS 131 or MUS 132.

MUS 165 Introduction to Music Literature (3) This course is designed to introduce students to major forms, masterworks, and composers of Western art music. The approach will be by genre (i.e. symphony, opera, concerto, etc.) with specific attention to the major works in each rather than a chronological survey, and although a certain amount of elementary stylistic and formal analysis will be involved, the emphasis will be on

listening skills. The one-semester course will help students prepare for more advanced work in Form and Analysis and Music History classes.

MUS 200 Piano Pedagogy (3) A course designed for the student interested in maintaining a private studio. Study of pedagogical techniques, graded literature and materials, and other problems related to the teaching of private lessons in piano. Offered as needed.

MUS 204 Private Lessons (1-2)
Prerequisite: MUS 104 and permission of music faculty. Private lesson fee applies.
MUS 231, 232

MUS 231, 232 Advanced Music Theory I, II (3) (3) With lab. Principles of musical composition, approached from the basis of both theoretical and historical development. Further work in harmony, sight-singing, and ear training. Prerequisites: MUS 131, 132. Students must be concurrently enrolled in MUS 233 or MUS 234.

MUS 233, 234 Advanced Aural Training III, IV (1) (1) Part of a 4 semester sequence, each course continues the development of tonal memory and sight-singing skills needed for the music major. It is a practicum for developing harmonic/melodic dictation and sight singing techniques. Course content corresponds with material presented in the Music Theory classes. Prerequisite: (for non-majors/minors) permission of instructor. Students must be concurrently enrolled in MUS 231 or MUS 232.

MUS 260 The History of Jazz (3) A study of jazz from its early folk song origins in the 19th century, through the forties, to the free jazz of Ornette Coleman, John Coltrane, and Miles Davis. Recordings are used to help the student hear stylistic differences and the musical developments which grew out of this art form. No previous musical experience is required.

MUS 304 Private Lessons (1-2)
Prerequisite: MUS 204 and permission of music faculty. Private lesson fee applies. May be repeated for credit.

MUS 320 Applied Music Literature (3)
A study of applied music literature through performances and extended listening to the applied area of concentration. Standard works chosen from the concert repertoire receive an analytical and stylistical study.

Prerequisites: MUS 232, 234 and consent of the instructor. Private lesson fee may apply.

MUS 330 Music in the 20th Century (3)
This lecture and hands-on course open to all students, will explore contemporary music and include a studio component where students will make instruments, create simple compositions and explore more fully what it means to "make music". No previous musical training is required.

MUS 350 Form and Analysis (3)
Advanced studies in form, dealing primarily with complex unusual structures not encountered in previous theory studies.

MUS 355 History of Music I (3) Traces the development of Music in the culture of the Western World from 1000 B.C. to approximately 1750 A.D. Prerequisite: MUS 165.

MUS 356 History of Music II (3)
Follows the development of music in the culture of the Western World from 1750 A.D. to the modern era. Prerequisite: MUS 165.

MUS 357 History of Music III (3) An in depth study of Romantic and 20th century music. Prerequisite: MUS 165.

MUS 360 Orchestration/Arranging (3)
A study of the instruments of the modern symphony orchestra, their respective characteristics, and their uses in orchestration. Arrangements are made for string, woodwind, and brass combinations, and scoring is done for full orchestra. Prerequisite: MUS 231.

MUS 370 Choral Arranging (3) A course designed to teach the student to develop written vocal arrangements in various styles of accompanied and unaccompanied music. Areas of study include chord voicing, vocal range and flexibility considerations, voice leading and copyright laws. Concurrent enrollment in MUS 110, 210, 310 or 410 required. *This class is required by the Department of Elementary and Secondary Education for music education majors who graduate after September of 1997.*

MUS 375 Choral Techniques (3) The teaching of choral music in the classroom. Areas of study include teaching proper vocal techniques, developing an ensemble sound, designing warm-up exercises and craft sessions, planning a rehearsal and selecting choral literature. Concurrent enrollment in MUS 110, 210, 310 or 410

required. *This class is required by the Department of Elementary and Secondary Education for music education majors who graduate after September of 1997.*

MUS 383 Introduction to Conducting (2) Score reading, conducting techniques, rehearsal procedures, organizational procedures.

MUS 384 Conducting Studio (2) A study of advanced techniques effective for conducting and managing a large choral or instrumental group. Prerequisite: MUS 383.

MUS 386 Special Topics (3) A focused examination of a specific subject in the field of music. May include a performance component. May be repeated as topics vary. Lab fees may apply to some topics.

MUS 390 Junior Recital (1) The student will perform a formal recital representing a culmination of applied studies from the degree program. A faculty committee will be appointed to approve or disapprove the recital performance. Private lesson fee may apply.

MUS 404 Private Lessons (1-2)
Prerequisite: MUS 304 and permission of the music faculty. Private lesson fee applies. May be repeated for credit.

MUS 411 Counterpoint (3) A course designed to give the student an appreciation of contrapuntal music of the Baroque period. The study will include analysis of the standard contrapuntal literature of the Baroque and written exercises involving techniques of the period. Students will write inventions, canons and fugues. Prerequisites: MUS 232 and 234.

MUS 490 Senior Recital (1) The student will perform a formal recital representing a culmination of applied studies from the degree program. A faculty committee will be appointed to approve or disapprove the recital performance. Private lesson fee may apply.

Natural Sciences

Program Description

Natural Science courses are offered as interdisciplinary courses in the Natural Science and Mathematics Division. No major is offered.

Courses of Study

SCI 210 Scientific Terminology (2) A course designed for students in pre-medicine, pre-dentistry, nursing, and the allied scientific fields to give a command of scientific vocabulary through the study of prefixes, suffixes, and root words derived from Latin and Greek.

SCI 212 History of Science (3) Science viewed as a series of peaceful interludes punctuated by intellectually violent revolutions - in which one conceptual world view is replaced by another.

SCI 214 Ethical and Moral Problems in Science and Medicine (3) A brief consideration of some of the ethical and moral problems in science and medicine. Advances in science and medicine have posed many problems that call for a solution if life and the universe as we know it are to survive. It shall be the task of this course to attempt to address at least some of the following topics: the care of the earth, research and human experimentation, genetic engineering, death and dying, and allocation of scarce resources.

Performing Arts

Program Description

An interdisciplinary major is offered through the programs in Music, Dance and Theatre. The major (45-48 hours) requires:

Course	Credit Hrs	Credit Hrs Req
MUS 100	3	3
MUS 109-409	1	3 hrs from MUS 109-409, 110-410 or 112-412
MUS 110 (instrumental)	1	
MUS 112-412	1	
MUS 110-410 (choral)	1	1 hr. from MUS 110-410
MUS 104	1-2	6 hrs from MUS 104-404
MUS 204	1-2	
MUS 304	1-2	
MUS 404	1-2	

TA 101	3	3
TA 201	3	3
TA 206	3	3
TA 371	3	3
TA 372	3	3
TA 100-400	1	3-6 hrs from TA 100-400, 403, 404, 405, or DAN 250
TA 403	3	
TA 404	3	
TA 405	3	
DAN 250	3	
TA 301	3	3 hrs from TA 301 or TA 401
TA 401	3	
(TA 301 & 401 are repeatable)		
DAN 101	3	3
DAN309	3	3
TA 205	3	6-7 hours from TA 204, DAN 201, 202, 301, 302, or MUS 165
TA 205	3	
DAN 201		
DAN 202		
DAN 301	3	
DAN 302	3	
MUS 125	3	

The minor in performing arts (27 hours) requires: TA 101, 206, 371, 372, 6 hours of electives in music or dance courses and 9 hours in a specialty.

Course descriptions may be found under the Dance, Music and Theatre course listings.

Philosophy & Religion

Program Description

Courses in Philosophy and Religion are offered. No major is offered in either subject. A minor in Religion requires 18 credits (at least 9 of which must be completed at Lindenwood) including REL 100 and REL 325.

Courses of Study

Philosophy

PHL 100 Introduction to Philosophy (3) This course is designed to introduce the student to the activity of philosophy by studying the ways in which a number of important philosophical schools have attempted to deal with such major concerns as proof of the existence of God, the challenges of science and materialism to free will, the basis for human knowledge, and the justification of moral beliefs.

PHL 211 Ancient/Medieval Philosophy

(3) This course investigates the key ideas of the major philosophers from 600 B.C. to 1400 A.D. 13th century, including the pre-Socrates, Socrates, Plato, Aristotle, Augustine, Anselm, and Aquinas. Special emphasis is placed on Aristotelian metaphysics, classical proofs for the existence of God, nature of knowledge and the relation between philosophy and Christianity. Only original sources are used.

PHL 212 Modern Philosophy (3)

An investigation of the original texts of the major philosophers of the enlightenment — rationalists and empiricists — tracing the emergence of modern science, the great political revolutions of the 17th and 18th centuries and rising romanticism of the early 19th century. Emphasis on the works of Descartes, Locke, Hobbes, Hume, Rousseau and Kant. Only original sources are used.

PHL 213 Contemporary Philosophy (3)

A study of the major philosophical movements of the 19th and 20th centuries, including existentialism, philosophy of science and language, pragmatism, and social and political philosophy. Emphasis on the works of Hayek, Nietzsche, Sartre, Russell, Wittgenstein, Austin, James and Marx. Only original sources are used.

PHL 214 Ethics (3)

This course provides students with a general understanding of the development and status of ethics as a theoretical discipline and of its relation to social and political philosophy. It includes an investigation of the ethical theories of Aristotle, Kant, Rawls, utilitarians, rights theorists, and contractarians. Issues of virtues and rights are examined in detail. Only original sources are used.

PHL 215 Logic (3)

This course provides students with the information and tools for developing skills in constructing and analyzing arguments. The course presents the basic principles of Aristotelian and contemporary truth functional logic. It treats logical fallacies, categorical syllogism, the square of opposition, Venn diagrams, propositional logic, truth tables, natural deduction, and induction.

PHL 216 Philosophy of Business and Economics (3)

This course investigates the philosophy of business and economics as developed in the works of Aristotle, Aquinas, Adam Smith, Karl Marx, Ludwig von Mises, welfare economists, and contemporary market theorists.

PHL 260 Philosophy of Law (3) An examination of the major positions taken with respect to issues in the Philosophy of Law. Some of the questions which the philosophy of law attempts to answer are: What is a legal system? Do we have a moral obligation to obey the law and if so, why? What, if anything, justifies punishing violators of the law? Should morality be legislated?

PHL/PS 305 Political Philosophy (3) This course introduces students to the writings of well-known classical and modern political philosophers and theorists. Instead of secondary accounts or summaries of these writers, students will read the original thoughts of well-known political thinkers.

Religion

REL 100 Introduction to Religion (3) An introduction to the academic study of religion, this course is not intended to convince students of the truth (or falsehood) of any particular religious beliefs, but rather to develop an understanding of the religious aspect of being human. Topics may include: the question What is religion?; brief looks at particular religions such as Hinduism, Islam, and the Biblical faiths; religion and ethics; religion and Western culture; and a theological topic such as the problem of evil.

REL 200 World Religions (3) A course aiming to familiarize the student with the great religious systems of the world. Specific attention is given to Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam.

REL 202 Religion in America (3) An overview of the history and development of the major religious traditions in the United States, beginning with the Puritans and concluding with contemporary religious movements. Included are the beliefs, programs, and organizations of the major Protestant denominations, the Roman Catholic Church, and Judaism, along with ethno-religious groupings, ecumenical movements, and church-state relations.

REL 210 Old Testament (3) A basic introduction to the literature and theology of the Old Testament.

REL 211 New Testament (3) An introduction to the analytical (or "critical") study of the New Testament, which assumes no particular denominational or

faith standpoint. The course familiarizes students with the content of the New Testament, by teaching them to use reasoning abilities and the methods developed by modern critical scholars to understand that content.

REL 300 Religion, Science, and Faith (3) Overview of the issues in the dialogue between science and Religion. Discussion will include the following topics: relationship of science and Christianity, problems of reductionism in science and religion, understandings of human nature and the role of religion, and philosophical and theological views of evolutionary science.

REL 320 Christian Doctrine (3) An examination of the great foundational teachings of the Christian faith (the Trinity, Creation, the doctrine of humanity, the Person and Work of Christ, the Church, justification, the future hope, etc.). Attention will be given both to the history of the development of doctrine and to some suggestions by contemporary theologians as to the meaning of these teachings today. Prerequisite: One course in Philosophy or Religion or permission of the instructor.

REL 325 Philosophy of Religion (3) A survey of the philosophical investigation of religion. Topics examined may include arguments for and against the existence of God; the basis in reason and experience for religious faith; problems of religious language; the conflicting claims to the truth of different religions; and human destiny after death. Prerequisite: one course in philosophy or religion or permission of the instructor.

Physical Education

Program Description

A Bachelor of Arts in Physical Education is offered with emphasis in four areas: (1) Elementary and Secondary teaching, (2) Athletic Training, (3) Sports Management and (4) Dance.

Teaching Emphasis

Students may pursue a degree in Education that will lead to certification as an elementary/secondary physical education teacher. The student must complete 45 hours of Physical Education courses and the 36 hours of professional education courses. Successful completion

of the planned degree program allows the College to recommend to the State of Missouri the certification of the graduate. Following degree completion and passing state mandated examinations, the student may apply for certification to teach in Missouri. Degree requirements are as follows:

Physical Education/Teaching Emphasis

PE Coursework

PE 150 Foundations of PE (3)
PE 160 First Aid/CPR/Sport Injuries (2)
PE 200 Health and Nutrition (4)
PE 205 Elementary PE Methods (3)
PE 211 Intermediate PE Methods (3)
PE 220 Motor/Rhythmic Activity (3)
PE 305 Measurement/Evaluation (3)
PE 310 Kinesiology (3)
PE 315 Exercise Physiology (3)
PE 320 Psychology of PE (3)
PE 349 Org/Adm of PE (3)
PE 400 Adaptive PE (4)
PE 124 Gymnastics (1)
PE 125 Folk Dance (1)
PE 127 Swimming (1)
PE ____ Team/Lifetime Sports (5)

Education Coursework

EDU 110 Orientation to Education (1)
EDU 111 School Observation (1)
EDU 300 Adolescent Development (3)
EDU 301 Secondary Ed/Psy (3)
EDU 307 Reading/Content Area (3)
EDU 320 History/Philosophy of Ed (3)
EDU 321 Classroom Management (3)
EDU 340 Secondary PE Methods (3)
EDU 341 Ed. Exceptional Child (3)
EDU 380 Practicum (1)
EDU 410 Student Teaching (12)

Math/Science Coursework

MTH 141 Basic Statistics (3)
MTH 151 College Algebra (3)
CHM 100 Concepts in Chemistry (4)
BIO 100 Concepts in Biology (4)
BIO 227 Anatomy & Physiology I (4)
BIO 228 Anatomy & Physiology II (4)

Students who desire to receive a coaching endorsement must possess a valid Missouri teaching certificate and complete the courses specified for endorsement in the desired sport.

Athletic Trainer Emphasis

Students may pursue a degree in Physical Education with an emphasis that will prepare them to seek certification offered by the National Trainers Association. The student must complete 45 hours of approved Physical Education courses. To

earn certification, the student must pass an examination that measures specific competencies in athletic training. To seek certification, the candidate must meet designated core requirements as follows:

- (1) A minimum of 1500 hours of athletic training experience under the supervision of an NATA certified trainer. These hours must be obtained over a period of two years and not more than five years. Of these 1500 hours, 1000 hours must be obtained in a traditional athletic training setting, at the inter-scholastic, inter-collegiate or professional sports level. The additional 500 hours may be obtained from acceptable related areas under the direct supervision of the certified trainer.
- (2) Proof of completion of required formal coursework.

Physical Educator/ Athletic Trainer Emphasis

PE Coursework

PE 150 Foundations of PE (3)
PE 160 First Aid/CPR/Sport Injuries (2)
PE 200 Health & Nutrition (4)
PE 290 Training Practicum (5)
PE 295 Basic Athletic Training (3)
PE 301 Advanced Athletic Training (3)
PE 302 Rehabilitation of Injuries (3)
PE 310 Kinesiology (3)
PE 315 Exercise Physiology (3)
PE 320 Psychology of PE (4)
PE 349 Org/Adm of PE (3)
PE _ Team/Lifetime Sports (4)
PE _ Physical Education Electives (6)

Math/Science Coursework

MTH 141 Basic Statistics (3)
MTH 151 College Algebra (3)
CHM 100 Concepts in Chemistry (4)
BIO 100 Concepts in Biology (4)
BIO 227 Anatomy & Physiology I (4)
BIO 228 Anatomy & Physiology II (4)

Students who are earning majors in areas other than Physical Education may seek Athletic Trainer certification by completing the following coursework and meeting all other certification requirements, including a Bachelor's Degree and 1500 hours of athletic training experience.

PE 200 Health and Nutrition (4)
PE 290 Training Practicum (5)
PE 300 Basic Athletic Training (3)
PE 301 Advanced Athletic Training (3)
PE 302 Rehabilitation of Injuries (3)
PE 310 Kinesiology (3)
PE 315 Exercise Physiology (3)
BIO 227 Human Anatomy I (4)
BIO 228 Human Anatomy II (4)

Students seeking additional information on the Athletic Trainer certification should contact the NATA national office.

Sports Management Emphasis

Students may pursue a degree in Physical Education with an emphasis in Sports Management. The student must complete 30 hours of approved Physical Education courses and earn 30 hours in Communications and Business courses. Degree requirements are as follows:

Physical Education/Sports Management Emphasis

PE Coursework

PE 150 Foundations of PE (3)
PE 160 First Aid/CPR/Sport Injuries (2)
PE 260 Orientation/Sports Management (1)
PE 305 Measurement/Evaluation in PE (4)
PE 320 Psychology of PE (4)
PE 349 Organization/Administration of PE (3)
PE 410 Sport Management Promotion (3)
PE 450 Sport Management Practicum (6)
PE_ Physical Education Electives (5)

Business Coursework

BA 200 Financial/Managerial Accounting I (3)
BA 330 Principles of Management (3)
BA 350 Principles of Marketing (3)
BA 360 Business Law (3)
BA 170 Microcomputer Applications (3)
BA 358 Advertising/Promotion Strategy (3)
BA ___ Business Electives (6)

Communications Coursework

COM 100 Intro Mass Communication (3)
COM 303 Written Comm for Business (3)

Dance Emphasis

Students may pursue a Physical Education degree with an emphasis in Dance. The student must complete 40 hours of approved Physical Education courses, and earn a minimum of 27 hours of approved Dance courses. Degree requirements are as follows:

Physical Education/Dance Emphasis

PE Coursework

PE 150 Foundations of PE (3)
PE 160 First Aid/CPR/Sport Injuries (2)
PE 200 Health & Nutrition (4)
PE 220 Motor/Rhythmic Activity (3)
PE 305 Meas/Eval in PE (3)
PE 310 Kinesiology (3)
PE 315 Exercise Physiology (3)
PE 320 Psychology of PE (4)

PE 349 Org/Adm. of PE (3)
PE 400 Adaptive PE (4)
PE 124 Gymnastics (1)
PE 125 Folk Dance (1)
PE 127 Swimming (1)
PE _ Team/Lifetime Sports (6)

Dance Coursework

DAN 101 Intro. to Dance I (3)
DAN 201 Jazz Dance I (3)
DAN 202 Jazz Dance II (3)
DAN 250 Dance Promotion (3)
DAN 301 Modern Dance I (3)
DAN 302 Modern Dance II (3)
DAN 309 Dance Composition (3)
DAN 371 Dance 20th Century (3)
DAN 372 Dance Teach. Meth. (3)

Math/Science Coursework

MTH 141 Basic Statistics (3)
MTH 151 College Algebra (3)
CHM 100 Concepts in Chemistry (3)
BIO 100 Concepts in Biology (4)
BIO 227 Anatomy & Physiology I (4)
BIO 228 Anatomy & Physiology II (4)

Course of Study

Activity Courses

Activity courses may be taken for credit only one time)

Team Sports

PE 100 Competitive Sports
PE 101 Rec. Sports I
PE 102 Rec Sports II
PE 103 Volleyball
PE 104 Softball
PE 105 Track & Field
PE 106 Flag Football
PE 107 Basketball
PE 108 Soccer
PE 109 Wrestling
PE 110 Golf

Lifetime Sports

PE 120 Weight Lifting I
PE 121 Weight Lifting II
PE 122 Orienteering
PE 123 Stretch/Conditioning
PE 124 Gymnastics
PE 125 Folk Dance
PE 126 Aerobic Dance
PE 127 Swimming I
PE 129 Lifeguarding
PE 130 Water Aerobics
PE 131 Bowling
PE 132 Lifetime Fitness
PE 133 Tennis I
PE 134 Tennis II
PE 135 Badminton
PE 136 Scuba
PE 137 Archery
PE 138 Racquetball
PE 139 Pickleball

PE 140Plyometrics
PE 141 Self-Defense
PE 142 Cardiovascular Fitness

Professional Courses

PE 150 Foundations of Physical Education (3) This is an introductory study of health and physical education. It is intended to help interested students decide if they wish to major in physical education. The history of physical education will be examined along with the goal of guiding students in the discovery of themselves and their career interests.

PE 160 First Aid/CPR/Sport Injuries (2) This course is designed to provide training and offer certification in the areas of First Aid and CPR. The student will meet the skill and knowledge standards as determined by the certifying organization.

PE 200 Health and Nutrition (4) This course is designed to prepare the student in the areas of personal and community health covering factors that contribute to the development, maintenance and nutrition of health for living in a contemporary automated society and an overview of medical aspects associated with sport and play.

PE 205 Methods of Elementary Physical Education (3) This course is designed to prepare the elementary physical education teacher in the methodologies associated with teaching physical education to the elementary school child. This course applies the tenets of human growth and development, motor learning, physiology of-exercise, self concept, and personal development to the physical education of elementary students (Grades K-4). It covers basic skills, gymnastics/tumbling, rhythms, relays, games of low organization and body awareness and mechanics. The course includes a practicum placement in an elementary school. Prerequisite: EDU 300 or EDU 303.

PE 211 Methods of Intermediate Physical Education (3) This course is designed to provide a study in the techniques for instruction in motor skills, basic game skills, posture and body mechanics, games of low organization, body awareness, and introduce/institute the concepts of fair play and team work to the intermediate school student (Grades 5-9). The course includes a practicum placement in an intermediate school setting. Prerequisite: EDU 300 or EDU 303.

PE 220 Motor Learning and Rhythmic Activity (3) This course is designed to show the process and factors related to the acquisition and performance of motor skills and effective application to rhythmic activity teaching methods. Prerequisite: PE 150.

PE 260 Orientation to Sport Management (1) This course is designed to orient and introduce the student into the field of Sport Management. Students will clock a minimum of 30 hours of observation at one of the approved area sites in sport management while maintaining a verified journal of their experience. Supervision will be shared between the college and the cooperating institution/business.

PE 290 Athletic Training Practicum (1 S) This course provides a supervised clinical experience in Athletic Training. Students administer to varsity athletes under the supervision of a NATA certified athletic trainer. (For Athletic Trainer Interns). 150 clock hours of on-the-job duty per semester hour.

PE 295 Basic Athletic Training (3) This course is designed to provide basic knowledge related to the prevention, care and rehabilitation of injuries.

PE 301 Advanced Athletic Training (3) This course is a continuation of PE 300 with emphasis on injury evaluations and initiation of rehabilitation programs to specific injuries of the upper and lower extremities. Prerequisite: PE 300.

PE 302 Evaluation and Rehabilitation of Athletic Injuries (3) This course will study specific orthopedic evaluation techniques to determine injury pathology found in athletics. It will include a study of the ways therapeutic exercise can be applied to the treatment of various athletic injuries including modes of strengthened flexibility improvement, facilitation techniques, post-operative exercises, and muscle testing; theory and application of various therapeutic modalities used in the treatment of many athletic injuries. Prerequisite: PE 300.

PE 305 Measurement & Evaluation in Physical Education (3) This course is a survey of the development, evaluation, and application of tests in health and physical education. The use and interpretation of statistical techniques in terms of their strengths and weaknesses will be considered. Prerequisites: MTH 141 and MTH 151.

PE 310 Kinesiology of Physical Education (3) The course will study the anatomical and mechanical phenomenon which underlie human motion. The student will learn to undertake a systematic approach to the analysis of motor skill activities and exercise programs and acquire experience in applying that knowledge to the execution and evaluation of both the performer and the performance in the clinical and educational milieu. Prerequisites: MTH 141 and MTH 151, BIO 227 and BIO 228.

PE 315 Exercise Physiology (3) This course will provide an adequate understanding of the physiological responses to exercise. Such understanding will provide the student with a means to (a) analyze exercise and sports; (b) assess individual responses to sports and exercise; (c) evaluate claims against various forms of exercise; (d) plan programs for the optimal enhancement of human well-being; and (e) communicate program. Prerequisites: MTH 151, BIO 227 and BIO 228, CHM 100.

PE 320 Psychological Aspects of Physical Education (4) This course includes the theoretical foundations, methodological foundations, experimental foundations, and applied foundations of sport sociology, as well as the historical perspectives of psychology, altered states of consciousness, the sport personality, motivation, arousal, anxiety, attention, aggression, self-regulation of psychological processes, sport leadership, humanism in sports, cohesiveness, sex roles, racism, the historical aspects of play theory, social psychological aspects of play, bio-behavioral aspects of play, research methodology, and the environmental aspects of play. Prerequisites: PSY 100 and SOC 102.

PE 331 Analysis and Teaching of Lifetime Sports (2) This course includes the study of skills analysis and techniques of teaching team sport activities. An emphasis will be given to exercise, history, strategy, rules, materials and teaching of the various activities. The students will have opportunities to plan and teach activities through the use of micro and peer teaching.

PE 333 Analysis and Teaching of Aquatic, Gymnastics, and Dance (2) This course includes the study of skill analysis and techniques of teaching aquatics, gymnastics, and dance. An emphasis will be given to exercise, history, strategy, rules, materials and

teaching of the various activities. The students will have opportunities to plan and teach activities through the use of micro and peer teaching.

PE 349 Organization and Administration of Health and Physical Education (3) This course includes a study of the organization and administration of the health and physical education program with consideration of such problems as critical issues and present trends, professionalism, class management, facilities, equipment and supplies, budget, intramural programs and interschool athletics. Prerequisite: PE 150.

PE 350 Theory & Methods of Coaching Football (2) This course helps prepare students to coach the game of football. Emphasis will be placed on offensive and defensive theory, the kicking game, scouting, and the components of a successful football program. Prerequisite: Junior standing.

PE 351 Theory & Methods of Coaching Basketball (2) This course includes the study of the rules, regulations, and traditions of basketball along with practical techniques for conditioning players, supervising effective practice, planning games, and effective supervision of players during contests. Prerequisite: Junior standing.

PE 352 Theory & Methods of Coaching Softball and Baseball (2) This course includes the study of the game of baseball including the rules, important technology, conditioning the players, the fundamentals of offensive play, the fundamentals of defensive play, the promotion of teamwork, an array of practice techniques, the use of teamwork in successful play, and game coaching. Prerequisite: Junior standing.

PE 353 Theory & Methods of Coaching Track & Field (2) This course includes the study of track and field theories, events, history, and outstanding coaches. The student will be prepared to coach track and field events. Prerequisite: Junior status.

PE 354 Theory & Methods of Coaching Volleyball (2) This course includes the study of knowledge, skills, and techniques necessary for coaching volleyball. It includes learning how the skills are performed and participating therein. Practical experience in teaching volleyball is included. Prerequisite: Junior standing.

PE 355 Theory & Methods of Coaching Soccer (2) This course is a study of coaching-soccer. Emphasis will be placed on specific conditioning for soccer, the technical skills of the game, teamwork, offenses, defenses, the psychology of soccer play, and the game behavior of the coach. Prerequisite: Junior standing.

PE 356 Theory & Methods of Coaching Weight Training (2) This course is designed to prepare students to teach and supervise weight training programs in athletic, recreational, and physical education class environment. Prerequisite: Junior standing.

PE 357 Theory and Methods of Coaching Wrestling (2) This course will prepare students to coach interscholastic wrestling. The areas of study includes: history, rules, scoring, technology, conditioning, offensive/defensive maneuvers, and actual "on the mat" practice. Additionally, planning and supervising effective practice sessions and administering dual meets and tournaments will be covered. Prerequisite: Junior standing.

PE 400 Adapted Physical Education (3) The intended outcome of this course is to produce an individual who is not only capable of teaching students with various disabilities who are integrated into regular physical education classes, but also the more disabled students requiring a special physical education program. Prerequisites: PE 310 and PE 315.

PE 410 Sport Management, Policy, and Promotion (3) This course is designed to provide the student with the principles and methods of sport management, the strategy, planning, research and marketing of sport promotion, and the proper and lawful execution of the policies therein. Students will be provided with appropriate learning experiences in management, promotion, and policy-making. Prerequisite: Senior standing.

PE 420 Practicum in Coaching (2) This course is designed as a culminating experience for the coaching emphasis offered. The student must complete a minimum of 60 hours in a practicum placement in the sport for which they desire the coaching emphasis. The student may not complete this requirement during season if they also are a participant in that sport. Placement will generally be with this institution as a student assistant. Duties and responsibilities will be determined by the head coach of that sport

who will also serve as the supervisor/instructor of the placement. Students may opt to be placed with a local youth or high school team with prior approval. Supervision/instruction will be shared between the head coach and a Physical Education faculty member.

PE 420.50 Practicum in Coaching Football

PE 420.51 Practicum in Coaching Basketball

PE 420.52 Practicum in Coaching Baseball/Softball

PE 420.53 Practicum in Coaching Track & Field

PE 420.54 Practicum in Coaching Volleyball

PE 420.55 Practicum in Coaching Soccer

PE 420.56 Practicum in Coaching Weight Training

PE 420.57 Practicum in Coaching Wrestling

PE 450 Practicum in Sport Management (6) This course is designed to be the culminating experience in the Sport Management program. The student will be placed in a practicum placement at one of the approved sites. This placement should provide practical, hands-on experience for the student in the area of sport management. Supervision will be shared between the college and the cooperating institution/business when proximity permits. The student will be required to clock a minimum of 320 hours during this placement. (Prerequisite: Senior Standing)

Physics

Program Description

Courses in Physics are offered in the Division of Science. No major is offered.

Courses of Study

PHY 100 Concepts in Physics (4) A course for non-science majors which focuses on three areas of physics: mechanics and energy, electricity and magnetism, atomic and nuclear structure (including radioactivity). The importance of these areas in the physical world around us will be emphasized. Frequent

demonstrations will be used to reinforce concepts. Prerequisite: High school algebra.

PHY 151,152 Introductory Physics I, II (4) (4) An examination of the fundamental principles of mechanics, heat, sound, light electricity and magnetism, using algebra and the applications of these principles to the world about us. Laboratory included. Prerequisite: MTH 151. Lab fee.

PHY 301, 302 General Physics I, II (4) (4) By the application of calculus to the definitions, the fundamental principles of physics are simplified. Topics covered in this course include mechanics, heat, sound, electricity, magnetism, light and nuclear physics. Includes a two-hour laboratory. Lab fee. Prerequisite or concurrent registration: MTH 171 or equivalent. Lab fee.

Political Science/ Public Management

Program Description

The Political Science degree requires 30 semester hours in Political Science. The major has five required courses: PS 155, 156, 300, 305, and 370. In addition, five elective courses chosen from any of the available Political Science courses. The minor in Political Science consists of 18 semester credit hours in Political Science. Four courses are required: PS 155, 156, 300, and 305. In addition two elective courses chosen from any of the available Political Science courses.

The major in Public Management requires a minimum of 30 semester credit hours. The major has seven required courses: PS 155, 156, 313, 335, 370, MTH 141, and BA 200. In addition three elective courses may be chosen from the following: PS 301, 310, 311, 324, 327, 360, 367, 395, 450, or business courses BA 300, 301, 311, 320, 322, 327, 330, 332, 405, 412, or 422.

The minor in Public Management requires a minimum of 18 semester credit hours. Four courses are required: PS 155, 156, 313, and 335. In addition two elective courses chosen from the list of elective courses under the Public Management major.

Pre-Law

Students interested in attending law school usually major in either political science or public management (or both). Law schools would like students to have a familiarity with government, as well as possessing the capability to think analytically, read critically, and write clearly. Courses offered through the political science and public management majors help students develop the background and skills necessary to succeed in law school. In addition, students are frequently encouraged to take mock Law School Entrance Examinations (LSAT) offered through the Pre-Law program.

Courses of Study

Political Science

PS 155 American Government: The Nation (3) This course focuses on introducing students to the skills involved in political analysis. Attention is focused on examining key terms such as "democracy" and "politics" as well as on providing students with an overview of American national government.

PS 156 American Government: The States (3) This course focuses on the role and function of state governments in our federal system. Attention is focused on providing students with an ability to analyze state governments through comparison, realizing that there are differences as well as similarities among the fifty states.

PS 300 Comparative Politics (3) This course focuses on providing students with different methods and approaches used in making political comparisons. Furthermore, students are shown how they can use these methods and approaches in the study of individual countries.

PS 301 Comparative Public Policy (3) This course focuses on the study of public policy issues in other countries as a way to provide insight into public policy topics within the United States.

PS 302 Politics of Developing Nations (3) An examination of selected topics in developing nations studies, including political systems, political processes, and political problems (like political development, revolution, as well as energy policy, population policies, etc.)

PS/PHL 305 Political Philosophy (3)

This course introduces students to the writings of well-known classical and modern political philosophers and theorists. Instead of secondary accounts or summaries of these writers, students will read the original thoughts of well-known political thinkers.

PS 306 Twentieth Century Political Ideologies (3) This course focuses on variations in democracy as presented in the writings of different theorists and policy-makers. In addition, socialism, liberalism, conservatism, nationalism, and even communism are examined.

PS 310 Congress, the Presidency, and the Party System (3) This course focuses on specific issues that help students develop a finer appreciation of the study of American national government. Topics examined include: Presidential Congressional relations, members of Congress and their world, political leadership, and the functions of political parties in elections and public policy.

PS 311 American Constitutional Law (3) This course focuses on an in-depth examination of judicial review as well as a close look at different Supreme Court justices. Other topics examined include: significant court cases, methods of evaluating liberal/conservative leanings of the court, and the impact of the court on public policy.

PS/BA 313 Public Finance (3) This course focuses on public financial issues at the national, state, and local levels of government. Topics examined include: taxation at all three levels of government, the role of the Federal Reserve Board, the impact of recession and economic recovery on public finances, and the financing of public programs.

PS 324 Public Policy (3) This course focuses on examining the implementation and evaluation of public programs at the national, state, and local levels of government. In addition, students will analyze particular public programs through a case study method.

PS 327 Urban Politics and Policy (3) This course focuses on the particular problems of politics and policy-making within medium and large American cities. In addition, topics discussed include: economic development, governing metropolitan areas, and the role of urban issues in national politics.

PS/BA 335 Public Management (3) This course focuses on a close examination of governmental reform efforts and evaluating the success or failure of these endeavors. In addition, topics discussed include: fiscal federalism, presidential management of the federal bureaucracy, budgetary politics, and evaluating the term "big government" and what it might mean.

PS 350 International Relations (3) This course focuses on a close examination of the writings of classical and modern theorists who have had an impact on the study of international relations. Students will also be introduced to different approaches used in studying international relations. Furthermore, key concepts such as "balance of power," "power," "power politics," "levels of analysis," and "negotiations and diplomacy" will be addressed.

PS 351 American Foreign Policy (3) This course focuses on the conduct of American foreign policy by examining key participants such as the President, Congress, and governmental departments with important roles in foreign policy making. In addition, students are provided with a historical background to current foreign policy issues.

PS 360 Civil Liberties (3) This course focuses on both constitutional law and criminal justice issues related to civil liberties. In addition, students will examine the relationship of civil liberties to public policy.

PS 365 Appreciating Political Books (3) This course will be offered depending upon the desire by students. At the beginning of this course, students, in conjunction with the professor, decide upon the books on politics which will be read and discussed. No lectures are planned; course meetings are book discussion sessions and include papers that demonstrate students critical reading capacities.

PS 367 Directed Research (3) Students approved to take directed research will work with a department faculty member who will approve an appropriate topic that will lead to a research paper that demonstrates an ability on the part of the student to think and write clearly and analytically.

PS 370 Governmental Research (3) Students will take this in either their second semester, junior year or either semester, senior year. The purpose of this

course is to help students develop research skills — particularly a familiarity with library resources — that will become necessary in graduate and professional school programs. In addition, students will become comfortable with the use of various computer available information, governmental data and publications.

PS 395 Public Affairs Forum (3) This course will be offered as the demand warrants. The approach of this course is to have a faculty member act as a moderator and instructor. Depending upon the particular emphasis of the Public Affairs Forum, (e.g., county government efficiency, intergovernmental relations, state and local economic development), students will hear presentations by different practitioners in the public sector and have the opportunity to ask questions. As assignments, students will write essays that will compare and contrast the assigned readings with the course presentations.

PS 450 Government Internship (3) Sometimes through members of the faculty, sometimes through the initiative of students themselves, students can work in a political or public management environment and receive credit. Students interested in this internship are expected to keep a journal and will write a lengthy research paper or several shorter papers related to the internship and keep in frequent touch with a faculty member who will be their mentor.

Pre-Engineering

See Mathematics/Computer Science

Pre-Law

See Political Science/Public Management

Psychology

Program Description

The department offers a B.A. degree in Psychology. The Psychology degree requires: SS 310 and 33-42 hours in psychology including PSY 100, 102, 300, 432, plus 2 courses from the following: PSY 324, 330, 332, 334, 335. Consult department faculty regarding the Psychology minor.

Courses of Study

PSY 100 Principles of Psychology (3) An introduction to behavioral science, focusing on the study of perceptual, learning, and motivational processes. The student will explore basic psychological concepts, methods, and findings leading to an understanding of human behavior.

PSY 101 Interactive Psychology (3) An introductory study of the reciprocal relationships between personality and society. The emphasis is on understanding the dynamics of the interaction among personality dispositions, social behavior and social-cultural influences. Group activities and demonstrations provide student-generated data to test and to expand the student's understanding of text materials.

PSY 102 Experimental Psychology (3) A first course in the logic and methods of psychological research, focusing on the working aspects of understanding and doing psychological research. Introduces the experimental approach to answering questions, describing data, and developing critical thinking skills for the analysis and evaluation of behavioral research. Students will actively engage in group activities and research demonstrations to reinforce pivotal concepts. Prerequisite: PSY 100.

PSY 200 Human Development: Childhood (3) Study of the factors influencing the child's perceptual, motor, intellectual, language, social and personality development from birth to maturity.

PSY 201/EDU 201 Psychology of Adolescence (3) A study of physical, intellectual, emotional and social development during the period of adolescence. Research studies are given special attention in studying the development of a sense of personal identity, changing roles in family, school and community, and problems of adjustment, delinquency and drug abuse.

PSY 231 Creative Problem Solving (2) An intensive experience designed to develop an understanding of the processes of problem-solving and creativity. Students will be directly involved in activities through which they can explore and expand their own creativity in solving everyday problems encountered in management, decision-making, working, and living. (A previous course in Psychology is recommended.)

PSY 300 Research Methods in Psychology and the Social Sciences (4) A course in the techniques of behavior observation and analysis in which students learn to design and conduct research in the social sciences, to analyze the data meaningfully, and to present their findings to others. Equal emphasis is given to survey, correlational, and experimental methods. Prerequisite: SS 310 and PSY 102.

PSY 301 Theories of Personality (3) The major theories of personality are studied along with the research on which the theories are based. Students will undertake independent projects exploring aspects of personality theories. Prerequisite: PSY 100 or 101.

PSY 302 Behavior Modification (2) Study of the application of learning principles to practical problems of behavior with emphasis on behavior management and behavior modification in home, school, and clinical settings, laboratory study in acquisition of new behaviors, and visits to local programs using behavior modification with normal and exceptional persons. Prerequisite: PSY 100 or permission of instructor.

PSY 303/SED 303 Abnormal Psychology (3) A survey of the major classes of behavior disorders. Emphasis is given to understanding symptoms, the complex interaction of factors related to disordered behavior and various approaches to correction of behavior problems. Prerequisite: PSY 100 or 101.

PSY 310 Industrial/Organizational Psychology (3) Survey of the principles of psychology as related to management and supervision of people in an industrial environment. Includes small group dynamics, leadership, motivation, counseling, and assessment. Some relevant case studies are discussed, and games and simulations are used to explore principles. Prerequisite: PSY 100 or 101.

PSY 312 Psychology of Aging (3) This course focuses on the aging person. Development processes involving sensory, perceptual, intellectual and personality changes from young adulthood through old age provide the framework for understanding the process of aging. The area of study includes the role of the older person in the family and society as well as issues related to economics, leisure, retirement and death. Prerequisite: PSY 100 or 101.

PSY 320 Health Psychology (3) An investigation and discussion of the psychological influences on how people keep themselves healthy, how they become ill, and how they adapt physically, behaviorally, and cognitively when they become ill. Attention is given to the effect of the mind-body relationship and various sociopsychological variables on both physical and psychological health. Topics will include exercise, stress, weight control, pain management, meditation, coping styles, psychoimmunology, and behavioral habits. Prerequisites: PSY 100 or 101.

PSY 324 Psychological Testing (4) A study of theory of mental measurement and the principles of reliability, validity and standardization as they are applied to the construction, interpretation and use of education and psychological tests. Tests of achievement, aptitude, intelligence, interest and personality will be studied as illustrations of the problems of measurement and the variety of solutions to those problems. Ethics of test use will be given special consideration. Each student will complete a term project in constructing, validating, and norming a test. Prerequisites: Two prior courses in psychology.

PSY 330 Psychology of Learning (3) Study of how old behaviors are changed and new behaviors are acquired as a result of experience. Attention is also given to theories and empirical findings in the field of human memory. Students will carry out an experiment in learning or memory. Prerequisite: PSY 100.

PSY 332 The Psychology of Motivation (3) An analysis of the major theories of motivation, the data on which they are based, and applications of motivation concepts. Prerequisite: PSY 100 or 101.

PSY 334 Explorations in Social Psychology (3) Study of theories of and research into the individual's interrelationships with other people and with his/her social groups. Topics include social motivation, socialization, personal perception, liking and attraction, conformity, persuasion, attitude formation and change, prejudice, and mob and crowd behavior. Prerequisite: PSY 100 or 101.

PSY 335 Topics in Biopsychology (2) Study of biological aspects of behavior, including neurophysiology, motivation and memory. Prerequisite: PSY 100 or BIO 101 or BIO 110.

PSY 341 Counseling and Psychotherapy (3) An introduction to the theories, principles and techniques of counseling and psychotherapy. Prerequisite: PSY 301 or 303.

PSY 365 Human Sexuality (3) Survey of theories of and research into psychological aspects of human sexual behavior. Topics include: sex differences in the development of sexuality, psychological factors in sexual behavior, sexual behavior in cross-cultural perspective, sexual behavior in special populations, aberrant sexual patterns, and current sexual trends in America. Prerequisite: PSY 100 or 101.

Field Studies: Advanced students are given an opportunity to explore applications of psychology in field study experiences. Field studies require prior mastery of psychological concepts related to the designated situation and thus must be approved by the department chairperson before registration on demand.

PSY 400 Field Study in Applied Psychology (Credit Variable) Supervised work experience for the advanced student which requires the application of psychological principles, research skills and problem solving strategies to real world areas of business and community agencies. Recommended for students with Human Resources Management focus. Prerequisite: PSY 300, junior standing, and approval of department chairperson.

PSY 401 Field Study in Experimental Psychology (Credit Variable) Opportunity for the advanced student to work in a professional laboratory situation and to take responsibility for development and execution of a substantial behavioral research project. Prerequisites: PSY 300, Junior standing, and approval of chairperson.

PSY 402 Field Study in Child Development (Credit Variable) Opportunity for the advanced student to actively participate under qualified supervision in a psychological program for normal or exceptional children. Prerequisites: PSY 300, Junior standing, and approval of department chairperson.

PSY 403 Field Study in Interpersonal Behavior (Credit Variable) Supervised work experience for the advanced student in the psychology department of a mental health agency, emphasizing the objectives and procedures required in establishing a helping relationship with persons who have behavior problems. Prerequisites:

PSY 300, Junior standing, and approval of department chairperson.

PSY 432 Advanced General Psychology (3) Students survey the history of psychology and analyze recent developments in various fields of psychology in historical perspective. Also, professional issues and ethics will be covered. Prerequisites: PSY 100 and Junior standing.

PSY 450 Internship (Credit Variable).

Public Administration

See Political Science/Public Management.

Skill Development

See All College.

Social Science

SS 310 Social Science Statistics (3) This course presumes a knowledge of basic mathematical operations. Emphasis is placed on the application of descriptive and inferential statistics to research problems and data sets characteristically encountered in the social sciences. Topics included are point and interval estimation of population parameters, correlational techniques for all scales of measurement, and parametric and nonparametric hypotheses-testing techniques. Prerequisite: MTH 141 or permission of the instructor.

Sociology

Program Description

The department offers a degree in Sociology. The Sociology degree requires: 27-42 hours in sociology or anthropology including ANT 112, SOC 102, SOC 320, SOC 325, and SS 310. Majors who choose to orient their studies toward an applied field such as social work are required to take at least one internship in a social agency. Majors who choose to continue graduate work in sociology or anthropology are required to complete an independent study course focused on theory. Consult department faculty for details on a Sociology or Anthropology minor.

Courses of Study

Sociology

SOC 102 Basic Concepts of Sociology

(3) An introduction to the basic concepts and theories that enable us to understand and explain human group behavior in various social contexts. Application of sociological concepts to socialization, social interaction, groups, stratification, contemporary industrial society and Third World Societies, ethnic groups, social change, and social institutions.

SOC 214 The Family (3) An exploration of the interpersonal dynamics of family life, the variation in family structure and function in different social classes and cultures.

SOC 218 Race and Ethnicity: A Global Perspective (3) This course focuses on patterns of race and ethnic relations throughout the world. Selected issues in contemporary race and ethnic relations in American society are examined.

SOC 220 Social Problems (3) A systematic description and exploration of social problems of industrial and post industrial society. The relationship of social problems to social change, value conflict and personal deviation will be examined. Urban and rural change, threats to the natural environment, the family, education, poverty, crime and civil liberties are some of the problem areas explored. This course is relevant to career preparation for all of the helping professions.

SOC 240 The Sociology of Sex Roles (3) (GE) Female and male are biological categories; femininity and masculinity are socially-defined roles. This course will survey cross-cultural variations in sex-role definitions, evolving historical trends in sex roles, and the relationship of social movements, ethnic, class, and life-cycle differences to sex roles.

SOC 315 Alcohol, Drugs, and Society

(3) This class will examine alcohol and drug use and abuse from a sociological perspective. Thus, although giving consideration to the pharmacological properties of various substances, the main focus of the class will be on the social forces which surround drug and alcohol use and abuse. The effects of social class, gender, race, ethnicity, socialization, and other sociological variables on drug use will be considered. The "response system" to drug abuse, including policy

implications, will likewise be examined.

SOC 320 Social Thought and Theory

(3) Survey introduction to the history of sociological theory and social thought. Emphasis on selected European and early American theorists who have had a strong impact on contemporary sociology. Prerequisite: SOC 102 or ANT 112.

SOC 321 Urban Sociology (3) Covers the growth of cities with primary emphasis upon the industrial and post-industrial periods. Specific topics covered will include metropolitan growth, suburbanization, patterns of social geography and social segregation. Attention will also be paid to the relatedness of urban development and emergent economic, political and social issues.

SOC 322 Social Deviance (3) Social deviance is defined as behavior which violates social norms. The social creation, function, organization and consequences of types of social deviancy are studied as well as ways to regulate and to control it. This course is central to career preparation for Public Administration, the Administration of Justice and Social Work. Prerequisite: SOC 102 or ANT 112 or consent of instructor.

SOC 323 Sociology of Health and Medical Care

(3) An examination of the social facts of health and illness, the social functions of health institutions and organizations, and the relationship of systems of health care to other social systems. Disease prevention and health promotion, women's health movement, self-care, and current trends in social and economic policy relevant to public health and to private health care will also be covered. This course is central to career preparation for Medicine, Sports Medicine, Athletic Training, Public Health, Medical Care Administration and Social Work. Prerequisite: SOC 102 or ANT 112 or consent of instructor.

SOC 325 Introduction to Social Research Methods

(4) A basic course introducing current research techniques, methodological approaches, and the analysis of data. Students participate in designing and conducting research. Prerequisites: SOC 102 or ANT 112.

SOC 330 Sociology of Aging (3) An exploration of human aging: demographic trends, physical, psychological, and social aging; family and social support; employment and retirement; death and dying; the economics and politics of aging; health and social services; future prospects.

SOC 340/ANT 342 Current Topics in Sociology or Anthropology (3) This course will deal with a specialized aspect, topic, or region in Sociology or Anthropology. Each topic is announced and a course description provided at the time of registration. Prerequisite: SOC 102 or ANT 112 or consent of instructor.

SOC/ANT 391,392,393 Independent Study Courses (1-3)

SOC 400 Field Study (3)

SOC 450 Internships (6 or more)

SOC 499 Honors Project (6)

Theatre

Program Description

The Theatre major (48 hours) will include core requirements of 39 hours and a major emphasis of 9 hours in (acting, directing, design or technical theatre). Students are also required to take ENG 333 Shakespeare and English Drama to 1600, ENG 335 Shakespeare and English Drama 1600-1642, TA 335/ENG 335 Modern Drama, or TA 336 Survey of Dramatic Literature to satisfy one of the general education courses in Literature.

The core requires: TA 101, 111, 112, 204, 206, 210, 216, 305, 306, 371, 372, 3 hours from TA 100, 200, 300, 400, 403, 404, or 405. Students must also take the capstone course, TA 499 Senior Project.

To complete the degree requirements, students will take 9 hours in an area of specialty (acting, directing, design or technical theatre).

The minor in Theatre (27 hours) requires: TA 101, 111, 204, 206, 216, 371, 372, and 6 hours of electives. Students must also take ENG 333, ENG 334, TA 335/ENG 335, or TA 336 to satisfy one of the general education courses in Literature.

Courses of Study

TA 100, 200, 300, 400 Technical/Performance Practicum (1-2 credits each session) Practical work on stage productions, direction of specified plays or programs or performances. Open to all

students within the discipline. Course number in the upper division reflect more sophisticated and responsible participation as students progress through the program. Repeatable for credit.

TA 101 Acting I (3) Designed to teach basic skills to the beginning actor, the course explores the techniques of concentration, relaxation, nonverbal communication, and improvisation. This course is designed for both theatre majors and non-majors.

TA 111 Introduction to Technical Theatre I (3) An introduction to the total technical spectrum of the theatre from the construction of scenery to scene painting, stage lighting, mechanics and construction of costumes. Topics range from scarf joints to color theory, drafting techniques, fabric, darts and French seams. Lab fee.

TA 112 Introduction to Technical Theatre II (3) Further exploration of the rudiments of technical theatre (lighting, properties, set construction, etc.) and costume construction and maintenance. Prerequisite: TA 111 or permission of the instructor. Lab fee.

TA 117 Introduction to the Theatrical Arts (3) An examination of the origins, forms and styles of drama, dance and musical theatre and their esthetic values and studies the relationships of the collaborative artists in their contributions to these arts in performance. Laboratory work will include attending actual performances of the various forms. Lab fee.

TA 120 Workshop in Performing Arts Fundamentals (3) A survey of the basic skills of the performing artist. Concentrated study in the areas of character development, stage movement and voice production will be supplemented by performance activities. The course will culminate in a public performance.

TA 201 Acting Studio (3) Designed to be a scene-study class, the course explores the techniques for character analysis as described by Stanislavski. Students perform selected scenes from plays especially chosen to give them the necessary skills for building a character and creating a role for the stage. Prerequisite: TA 101.

TA 204 Stage Voice and Movement (3) Basic exploration of the actor's voice and body as psychologically and physically responsible instruments. Prerequisites: TA 101.

TA 206 Script Analysis (3) This basic course in theatrical theory presents the analytical and research processes necessary to the consideration of any play prior to production. The approach is necessary for persons working in any of the artistic roles in the theatre.

TA 207 Set Design (3) An introduction to the process of set design, from research and thumbnail sketches to color elevations, and property sketches. Two (or more) designs will be completed in a thorough step-by-step procedure. Lab fee.

TA 208 Lighting Design (3) An introduction to the mechanics of stage lighting, from ohms to SCR's and a thorough examination of lighting design, from lighting plot and dimmer list to rough copy of cues and levels.

TA 209 Costume Design (3) Study of the purposes of stage costume, research of script and period, designer/director relationship, character and mood choices in styles and colors, and rendering of plates. Prerequisite: TA 111 or permission of instructor.

TA 210 Stage Management (3) A course exploring the principles and processes of the stage manager. The course will include examinations of physical equipment, and performance procedures and the production of a practical prompt book. Students will be required to create a stage manager's kit.

TA 211 Problems in Technical Theatre (3) Study and practice of theories and skills in set construction, scene painting, lighting instrumentation, and costume construction/design.

TA 216 Stage Make-up (3) Correct techniques in the application of stage make-up &om corrective to old age, style in make-up form realistic through stylized to fantasy, creation and use of facial hair and prosthetics, wig and hair style, and the development of masks.

TA 301 Advanced Acting Studio I (3) This class is designed to be an advanced scene study class for the study of such topics as: auditioning, improvisation, dialects and musical theatre. Semester study will be devoted to a particular subject area and related activities. Prerequisites: TA 101 and 201. Repeatable for credit.

TA 305 Scenography (3) An exploration of the European approach to stage production in which a scenographer creates the total visual environment including sets, lights and costumes. The conceptualization process will be examined through script analysis and graphic collages for opera, drama, and concert productions. This course must be taken concurrently with TA 306. Prerequisites: TA 111, 112, 306.

TA 306 Directing (3) Fundamental theory and practice for the stage director. Must be taken concurrently with TA 305. Prerequisite: TA 201 and 206.

TA 307, 407 Advanced Set Design I, II (3) (3) Studio courses for the student interested in a career in scenic design. Designs chosen and completed with an emphasis on portfolio and personal artistic growth, the business of making a living in the field, from contacts to contracts, to the union and underlying themes. Prerequisite: TA 207. Lab fee.

TA 308, 408 Advanced Lighting Design Studio I, II (3) (3) Studio courses for the student interested in a career in lighting design. Designs will be chosen to build individual portfolios and to challenge one's knowledge of lighting. Prerequisite: TA 208.

TA 309, 409 Advanced Costume Design Studio I, II (3) (3) Studio courses for students interested in a career in costuming. Designs will be chosen to build individual portfolios and to challenge the advanced student's knowledge of costuming and design. Prerequisite: TA 209.

TA 217 History of Costume and Fashion (3) Course traces the styles of human dress in world culture from the Biblical era to the end of the 20th century.

TA 335/ENG 335 Modern Drama (3) A study of directions in modern and contemporary drama from Ibsen to the present. Includes realism and naturalism and symbolist, poetic, expressionist, existentialist, "epic," and experimental plays.

TA 336 Survey of Dramatic Literature (3) All major periods of the Western World from ancient Athens to the present.

TA 360 Traditional Drama of Asia (3) A study of the universal puppet drama, Sanskrit drama of India, Yuan Drama and Peking Opera in China and the Noh and Kabuki theatre in Japan, their historic development and styles and their modern production and influence on contemporary culture.

TA 371 History of Performing Arts I (3) Study of the performing arts of drama, dance, and music: their interrelation, styles in form and production, their basis in contemporary philosophical ideas and their interpretations in the original period and now, from the beginnings to the developments in 17th century French Neoclassicism. Prerequisite: HIS 100 or concurrent registration, ENG 102.

TA 372 History of Performing Arts II (3) Study of the performing arts of drama, dance, and music: their interrelation, styles in form and production, their basis in contemporary philosophical ideas and their interpretations in the original period and now, from the English Restoration through the rise of modern forms. Prerequisites: HIS 100 or concurrent registration, ENG 102.

TA 386 Special Topics (3) A focused examination of a specific subject in the field of theatre. May be repeated as topics vary. Lab fees may apply to some topics.

TA 401 Advanced Acting Studio II (3) Designed to be an advanced acting class for scenework and acting styles. Topics will include Shakespeare, comedy, Neoclassic, Restoration, and non-realism acting among others. Prerequisites: TA 101 and 201.

TA 403 Applied Acting Studio (3) Performance course related to a specific role in a dramatic work, concentrating on style, period and genre of the work. May be repeated for credit with permission of the instructor.

TA 404 Applied Set Design and Technical Theatre Studio (3) Set design and technical theatre course related to a specific dramatic work, concentrating on style, period and genre of the work. Specific application of technical related skills will play a major part of this course. May be repeated for credit with the permission of the instructor.

TA 405 Applied Costume Design and Construction Studio (3) Costume design course related to a specific dramatic work, concentrating on style, period and genre of the work. Specific application of costume related techniques will play a major part in this course. May be repeated with permission of the instructor.

TA 406 Advanced Directing (3) Exercises in analysis and style leading to the production of a one-act play. Prerequisite: TA 306 or permission of instructor. Must be taken concurrently with TA 415.

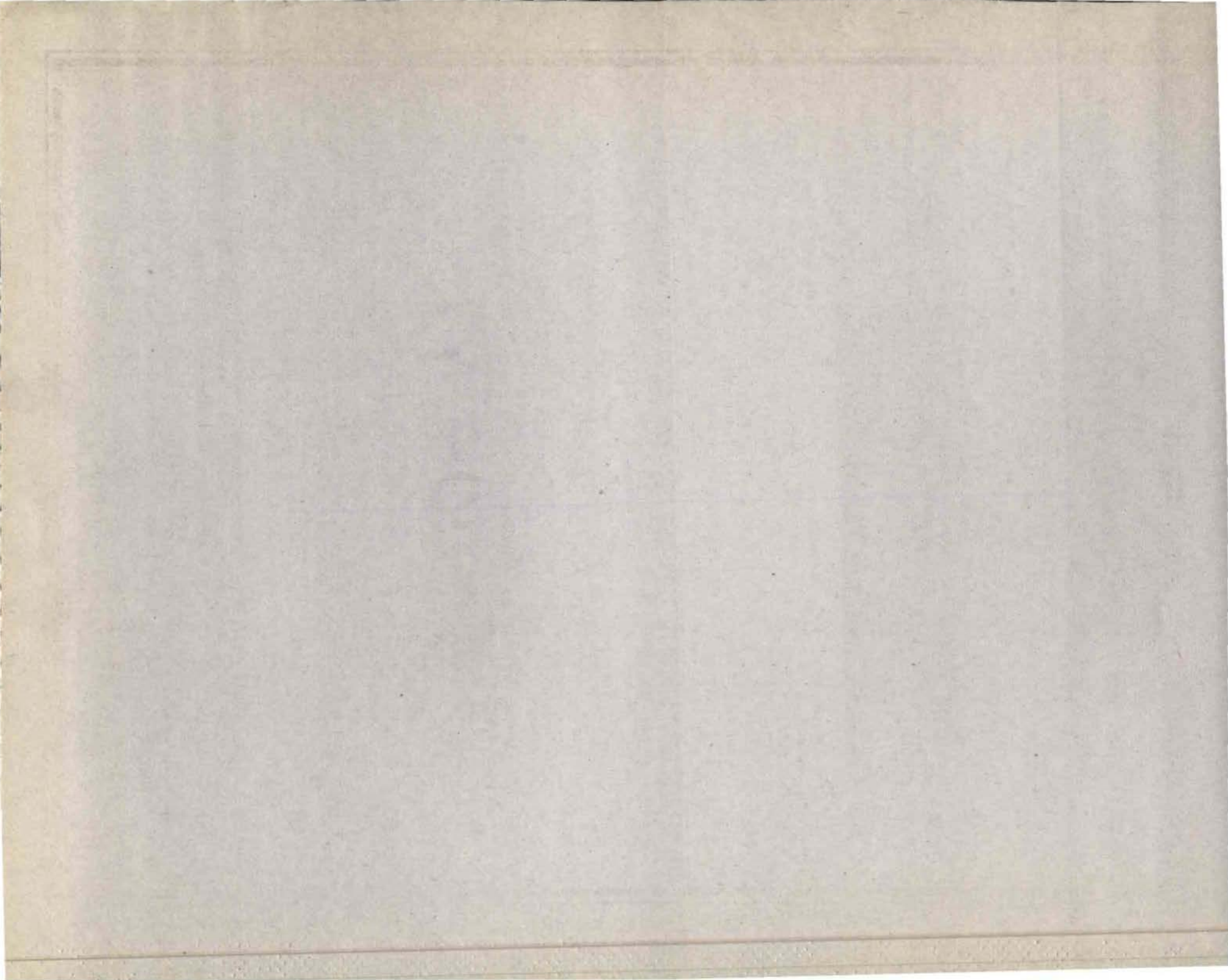
TA 415 Scenography II (3) Advanced study of the total visual environment of a production specifically designed to enhance the working relationship between director and designers. Must be taken concurrently with TA 406. Lab fee may be assessed. Prerequisites: TA 305 and 306.

TA 465 Professional Internship (3-6) The student will work for a professional theatre in a capacity related to his or her emphasis. Prerequisite: Permission of the instructor.

TA 499 Senior Project (3-9) All students in their senior year must enroll in this course which is a culmination of their work at Lindenwood. Each student will meet in consultation with a faculty member to develop his/her senior project. A proposal for the senior project must be submitted in writing and approved by the faculty sponsor. Lab fee may be assessed.

Theatre Management

The Theatre Management program is a multidisciplinary curriculum combining specialized theatre coursework with core business administration classes. The major requires a minimum of 54 hours as follows: BA 170, 200, 210, 320, 330, 350, 360, HSA 300, TA 101, 111, 117, 206, 210, 306, and 12 hours theatre electives.



Directory

Faculty

AMMANN, ELIZABETH M.

Assistant Professor of Business Administration
B.S., Southern Illinois University-Edwardsville; M.B.A., Southern Illinois University-Carbondale (1983)

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Assistant Professor in LCIE
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Professor of Biology
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St. Charles, MO

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St. Charles, MO

DOROTHY DUQUOIN WARNER ('36)

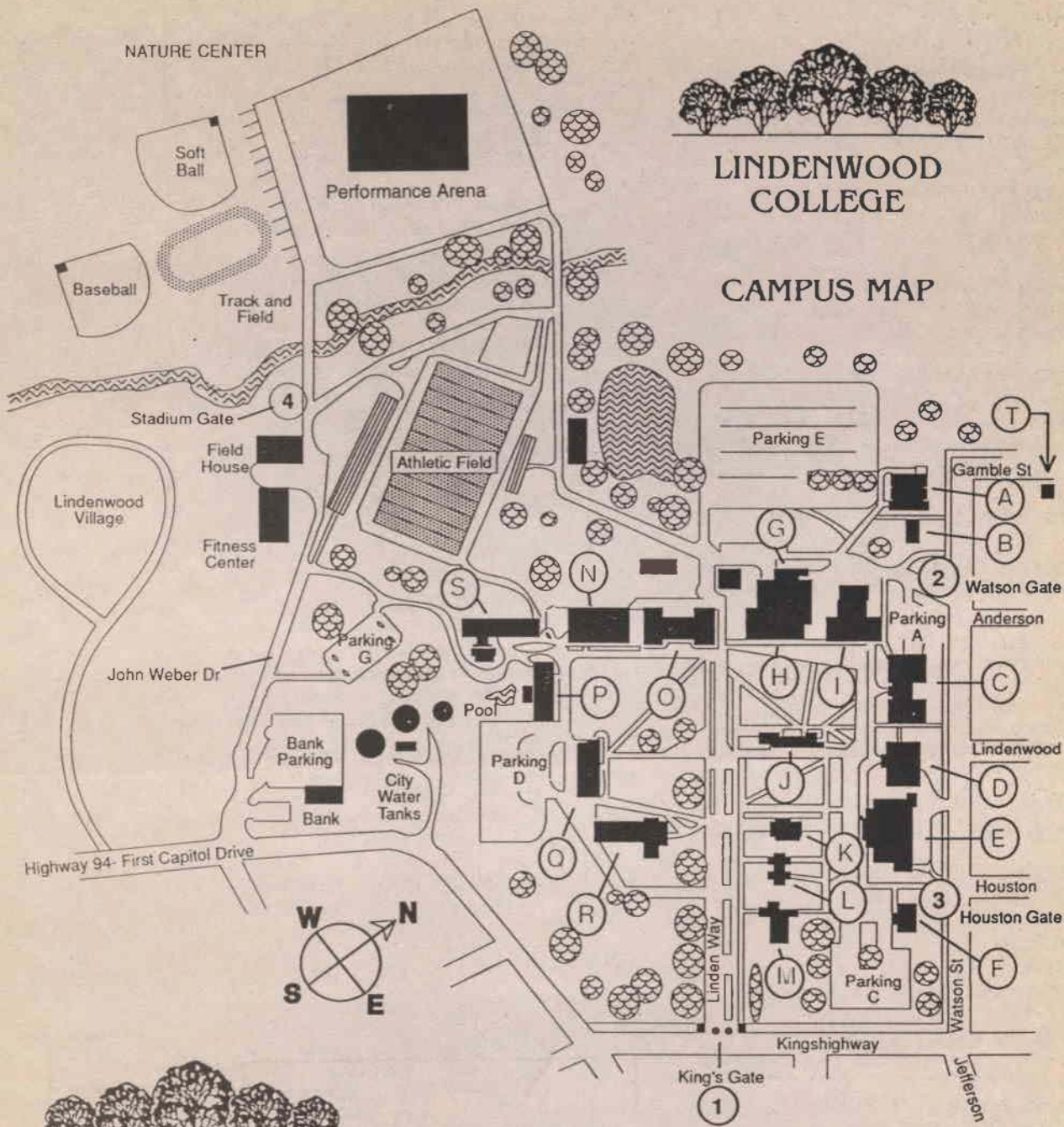
Community Leader, New Hampshire

NATURE CENTER



LINDENWOOD COLLEGE

CAMPUS MAP



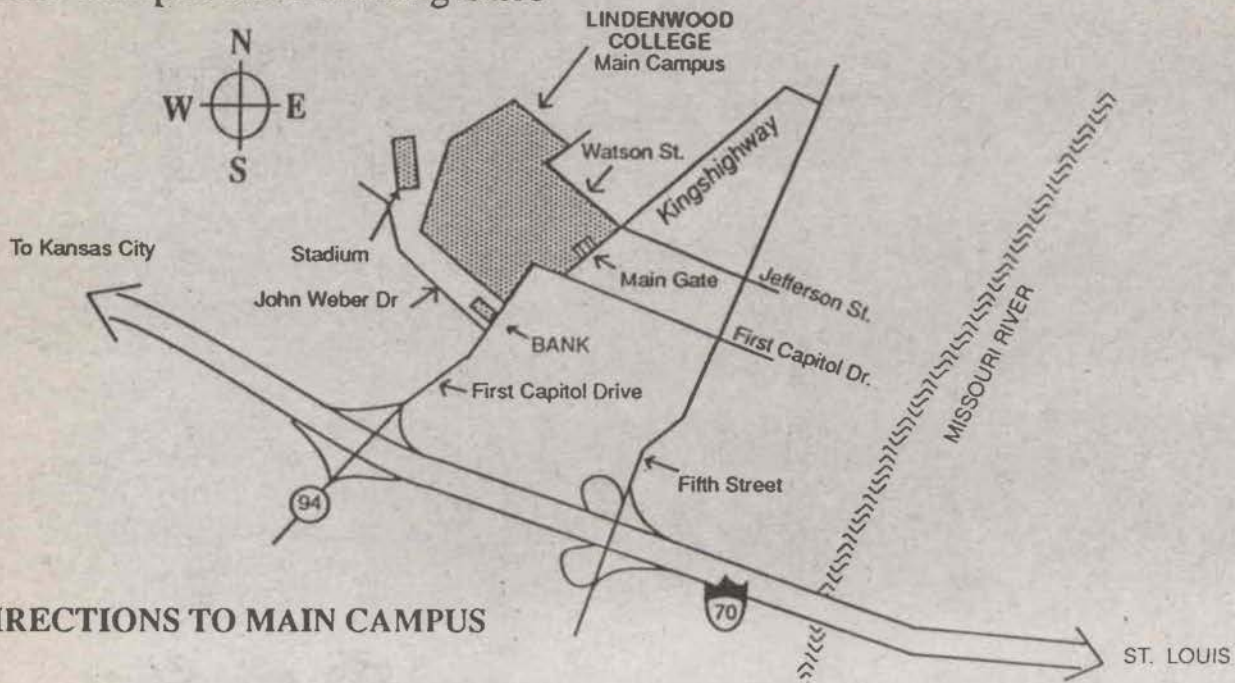
BUILDING KEY

- | | | | |
|--------------------|-----------------------|------------------------------|------------------|
| A - Harmon Hall | F - Eastlick | K - Stumberg | P - Cobbs Hall |
| B - Watson Lodge | G - Ayres Dining Hall | L - President's House | Q - Irwin Hall |
| C - Roemer Hall | H - Ayres Hall | M - Memorial Arts Bldg (MAB) | R - McCluer Hall |
| D - Butler Library | I - Butler Hall | N - Niccolls Hall | S - Parker Hall |
| E - Young Hall | J - Gables | O - Sibley Hall | T - Gamble Hall |

Gate Locations: 1 - King's Gate • 2 - Watson Gate • 3 - Houston Gate • 4 - Stadium Gate

Lindenwood College

Main Campus and Learning Sites



DIRECTIONS TO MAIN CAMPUS

From St. Louis:

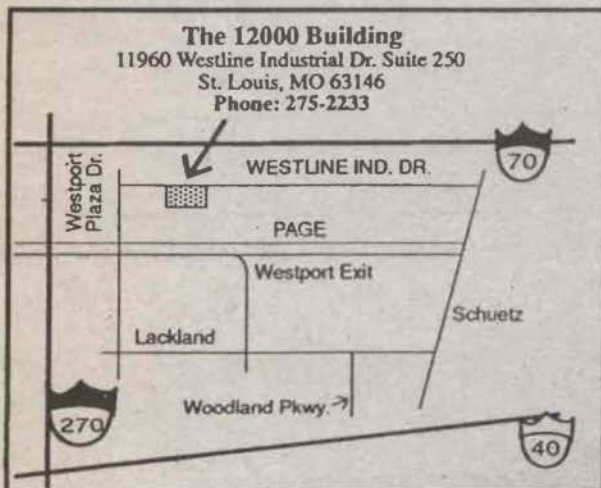
Travel west on I-70 across the Missouri River. Take the First Capitol Drive (Hwy. 94) exit North. Turn right and stay on First Capitol Drive to Kingshighway. Turn left onto Kingshighway. The campus gates are immediately on the left.

You may enter the campus by:

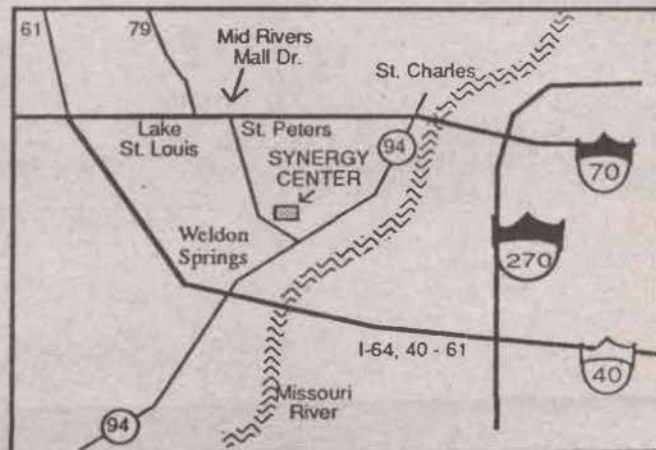
- (1) turning left off Kingshighway to main gate entrance -- (no buses, no parking)
- (2) turning left off Kingshighway at Watson. Take Watson to first left at Houston Gate (to lower half of campus).
- (3) turning left off Kingshighway to Watson, take third left to upper half of campus (visitor parking near Roemer Hall).

For athletic events at the stadium, turn left off First Capitol onto John Weber Dr. (adjacent to Commerce Bank). Follow drive to stadium parking.

WESTPORT CENTER



SYNERGY CENTER



Synergy Center
 5988 Mid Rivers Mall Drive
 St. Peters, MO 63376
 (314) 441-6880

Notes



**LINDENWOOD
COLLEGE**

St. Charles • St. Peters • Westport

**209 S. Kingshighway
St. Charles, Missouri 63301-1695
(314) 949-2000**