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1934

## **Lindenwood College Faculty Meeting Minutes, 1934-1941**

Lindenwood University

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FACULTY MINUTES

1934

to

1941

Minutes of the Faculty - 1934-35

The first faculty meeting for the year 1934-35 was held in room 225, Roemer Hall, September 17, 1934. President Roemer opened the meeting and extended a welcome to the faculty.

President Roemer appointed the following faculty committees for 1934-35: (See insert attached hereto).

President Roemer announced that there would be a faculty reception to the students on Friday evening at seven-thirty o'clock in Builer gymnasium .

Dean Gipson made the following announcements relative to the academic procedure for the year:

- 1-That there has been quite favorable reception of the curriculum changes from parents, alumnae, and other persons interested in college education.
- 2-That it might be advisable for the faculty to emphasize to students the extreme value of an individual's resources being developed during a social era of despair and gloom.
- 3- That the faculty give considerable concern to the matter of the character education of students, especially by personal example.
- 4- That the faculty consider the development of abilities to think on the part of students, rather than too much emphasis on skills and facts.
- 5- That an advisory system for Freshmen had been established that would provide a faculty advisor for every Freshman. The details of the plan would be submitted to each faculty member after the meeting by the Registrar.
- 6- That under the new finance plan a student might elect without cost one hour of private work in the Fine Arts, if her total number of credit hours did not exceed sixteen hours. If a student had a program of more than sixteen hours with private work, that student must be sent to the Dean's office for approval of her program .
- 7- That the Orientation Lectures had been abandoned for the current year.
- 8- That the course in American Contemporary Civilization had been increased to three hours.

STUDENT ACTIVITIES

Dr. Schaper  
 Mrs. Roemer  
 Dr. Gipson  
 Miss Cook  
 Miss Hankins

FACULTY PROGRAM AND SOCIAL

Miss Parker  
 Mr. Thomas  
 Miss Anderson  
 Miss Tucker  
 Miss Biggers

FOUNDERS' DAY

Dr. Gregg  
 Mr. Thomas  
 Miss Stookey

Y. W. C. A.

Dr. Terhune  
 Miss Allyn  
 Miss Morris  
 Dr. Case  
 Miss Gieselman  
 Miss Rutherford

DISCIPLINE

Mrs. Roemer  
 Miss Blackwell  
 Miss Hough  
 Miss LeMaster  
 Mrs. Roberts  
 Mrs. Wenger

SCHEDULE

Miss Gehlbach  
 Miss Lear  
 Miss Hankins  
 Miss Karr

LIBRARY

Dr. Stumberg  
 Dr. Roemer  
 Dr. Gipson  
 Dr. Ennis  
 Dr. Schaper  
 Dr. Case  
 Dr. Gregg  
 Miss Kohlstedt

CHRISTMAS PARTY

Presents-  
 Miss Hough  
 Miss Walter  
 Miss Foster  
 Program-  
 Miss Reichert  
 Miss Stookey

COLLEGE ANNUAL

Dr. Gipson  
 Miss Linnemann  
 Miss Parker  
 Dr. Appleton

9- That the schedule of classes was the only correct data for registration for the next two days.

10-That the new courses listed in the faculty meeting of May 15,1934 had developed and would be offered this year.

11-That in some cases student assistants would be arranged for later in the month.

12-That the opening Convocation for 1934-35 was Sunday evening September 23,1934 at six-thirty o'clock.

13 That the Sunday Quiet Hour was from 1:30P.M.to 3:00PM.

Dean Gipson presented Miss Biggers a new member of the faculty.

The meeting adjourned.

*F. W. Schaper*  
Secretary to the Faculty.

President and Mrs. Roemer entertained the faculty on Tuesday, October 9th. 1934 at eight o'clock in the evening in the Library Club Room. President Roemer presented the new members of the faculty and extended a welcome to all the faculty .

A program of music and reading was presented by the following members of the faculty: Miss Leland, Miss Walker, Mr. Thomas, Miss Biggers, Miss Isidore, and Miss Englehart.

Delightful refreshments were served and a very pleasant social hour was enjoyed by all the faculty.

*J. W. Schaper*

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Secretary to the Faculty

A program and social meeting of the faculty was held in the Library Club Room on the evening of November 19th. 1934.

Miss Parker, chairman of the Program-Social Committee, presided and introduced the speaker, Dr. Hillis Lory. The faculty was addressed by Dr. Lory upon the subject "Understanding the Orient"; after the lecture an informal discussion followed in which many political and economic issues pertaining particularly to Japan were considered.

The members of the Program-Social Committee and other members of the faculty served delicious refreshments during the social hour.

*Florence W. Schaper*  
Secretary to the Faculty



A business meeting of the faculty was held December 13th. 1934 at five o'clock in room 225 Roemer Hall. Dean Gipson presided. After roll call Dean Gipson made the following announcements:

- 1- That all students who make low marks should be advised of their marks by instructors
- 2- That all students who are in danger of failing ~~accourse~~ should be advised of this fact prior to the final examination
- 3- That explanations be written on the grade cards to account for low marks for each month and for the semester
- 4- That instructors make use of the "condition" grade rather than the "F" whenever it is possible, especially in the case of Freshmen
- 5- That instructors use their judgment in advising students of their monthly grades, but in no case shall instructors advise students of their semester grades
- 6- That faculty advisors need not consult the monthly grades of students who are their advisees; students with low marks are advised by their teachers and by the Dean.
- 7- That students on Federal Relief should not be permitted to engage in too much remunerative labor and that teachers should check the amount of work done by these students so that they will not devote too much time to this type of work
- 8- That book orders for the second semester should be placed soon
- 9- That examination questions that are to be typed for classes of 30, or more, should be left in the office of the Dean during the Christmas vacation.
- 10- That student assistants should not be given access to grade books, examination questions, etc.
- 11- That a more careful check on cuts from classes might be made
- 12- That a machine for visual education has been purchased by the college and is for use for all classes; Dr. Ennis is custodian of it
- 13- That Christmas addresses, if different from the regular home address, should be left in the office of the Dean at once.
- 14- That faculty members should sign in the office of the Dean for the use of the ditto machine and thus avoid confusion in its use
- 15- That the Christmas Vacation dates are from Wednesday, December 19th. at noon to Thursday, January 3rd at nine o'clock

16-That teachers might find it advisable to check up the amount of work that is assigned to students, especially in regard to notebook work and outside reading

17-That any items for the new catalogue should be submitted at once to the office of the Dean

18-That reserve shelves in the Library ought to be cleared periodically

19-That new courses for the second semester, or those offered in alternate years, should be mentioned to Dean Gipson early in January so that she can announce them to the students

20-That the registration for the second semester will include each faculty member advising her group of advisees and department heads advising the majors in the various departments..

Dean Gipson stated that the new courses offered during the first semester had a most encouraging reception from the students.

The meeting adjourned.

*Florence W. Schaper*  
Secretary to the Faculty.

A business meeting of the faculty was held February 14, 1935, at eleven o'clock in Room 225, Roemer Hall. Dean Gipson presided. After roll call, Dean Gipson presented the names of the following students as candidates for membership in Alpha Mu Mu:

Bainum, Alice  
Winder, Margarette  
Riddle, Durine  
Kistner, Anna Marie  
Wycoff, Arabell  
Danz, Doris  
Snyder, Lorraine

The faculty approved unanimously the above list of candidates for membership in Alpha Mu Mu.

Dean Gipson next presented the list of candidates for membership in Alpha Sigma Tau:

	<u>No. of Points</u>
Copps, Dorothy	455
Pringle, Wanda	455
Reitz, Alma	446
Heeren, Mary Willis	434
Osgood, Constance	432
Stantz, Helen	393
Latham, Frances	380
Wood, Guinivere	335
Barber, Margaret	331
Combs, Barbara	328
Meinholtz, Lucille	324

The faculty approved unanimously the above list of candidates for membership in Alpha Sigma Tau.

Dean Gipson made the following requests of the faculty:

1. That all blanks of advisees that were used by the faculty in September be returned to the office of the Registrar.
2. That the faculty refuse to give students their semester grades; in as much as some grades are being withheld until students settle accounts and the office of the Registrar is the only office authorized to announce grades to students entitled to that information.
3. That the faculty check periodically the distribution of their marks and avoid the awarding of too many low grades, or too many high grades. The normal-frequency distribution

curve is the ideal standard used in Lindenwood for the marking system, i.e.

50% ----- M  
20% ----- S  
20% ----- I  
5% ----- E  
5% ----- F

4. That Condition Examinations be given within about six weeks, that is, after students have had time to study for the second examinations.

5. That several informal vocational lectures will be offered during the second semester in the Clubroom by different members of the faculty. The lectures are determined by the interests of the students, as indicated in a census taken of the Freshman Class in regard to their vocational objectives. In some case individual students will be advised to talk over vocational problems in conference with certain faculty members.

Dean Gipson presented to the faculty a request made by the Senior Class that members of the Senior class who meet certain requirements in their subjects the second semester shall be excused from final examinations. Dean Gipson made no recommendation in this matter, but she suggested that the faculty consider the matter from both sides. Discussion followed. President Roemer suggested that we might try it for one year and that the faculty set up a high standard for exemption from the final examinations. After considerable cogitation the faculty voted to extend to members of the Senior class for 1935 the opportunity of exemption from final examinations in subjects in which Seniors were making grades of S, or more, during the second semester work in classes.

President Roemer suggested that the faculty have a business meeting in the near future in which some of the new requirements established by the North Central Association might be discussed.

Dr. Case requested that, if convenient, members of the faculty submit to the Y.W.C.A. Faculty Committee sometime before the last week in February any copies of infant, or childhood, pictures that the faculty had of themselves that could be used in connection with the student Y.W.C.A. Circus of March 1st.

The meeting adjourned.

*Lourence W. Schaper*  
Secretary to the Faculty

A program and social meeting of the faculty was held in the Library Clubroom on the evening of March 18, 1935.

Miss Parker, chairman of Program--Social Committee presided, and introduced the speaker, Dean Adele Starbird, of Washington University. Dean Starbird discussed with the faculty "Trends in Modern Higher Education" in a stimulating and interesting manner.

Refreshments were served during the social part of the hour by members of the Program-Social Committee.

*Lorence W. Schaper*

Secretary

A business meeting of the faculty was held on May 9, at 11:30 A.M. in Room 225, Roemer Hall.

In the absence of Dr. Roemer, Dean Gipson presided. After roll-call, the following items of business were considered:

- 1- Dean Gipson requested the faculty to file in her office the requests for student assistants, requisitions, and so forth, for 1935-36, as per the memoranda sent to the faculty on April 15, 1935.
- 2- In regard to excusing Seniors from final examinations, according to the decision of the Faculty of February 14, 1935, Dr. Gipson suggested that six weeks' examinations be held in order to determine very definitely the grade for the third marking period; that Senior students who are excused from final examinations be advised of this fact by their respective instructors as near to the date of the final examination period as is possible; that a record of the Seniors excused from final examinations be filed in the Dean's office before final examinations.
- 3- The faculty was requested not to make arrangements in regard to tutoring students until such plans were approved of by Dean Gipson.
- 4- The faculty voted to adjourn classes on May 30, at 3:00 P.M. in order to give students several extra hours in which to prepare for the first day of final examinations, May 31.
- 5- Dean Gipson requested that the faculty excuse from 3-6 classes on Thursday, May 16, all students who must practice for the pageant between 3:00 and 6:00 P.M.
- 6- Dean Gipson expressed appreciation for the faculty reports on Freshman advisees and majors in departments for next year. She thanked the faculty for cooperating with one another in the matter of holding classes during the absences of certain members of the faculty.

- 7- Dean Gipson read the lists of candidates for degrees, certificates, and diplomas to be conferred at the commencement, June 10, 1935. The faculty approved of the entire list (see inserts), provided that the candidates met all requirements between May 9, 1935 and commencement day, June 10, 1935.
- 8- The faculty voted to recommend the above list of candidates for degrees, certificates, and diplomas to the Board of Directors of the college.

The meeting adjourned.

*Florence W. Schaper*  
Secretary of the Faculty

CANDIDATES FOR DEGREES, JUNE, 1935

Bachelor of Arts

Bell, Betty  
Brink, Marie  
Carlson, Marion L.  
Crews, Sara  
Dewey, Mary K.  
Fox, Evelyn  
Kelley, Ruth  
Kingston, Mary Helen  
McKeel, Peggy  
Meinholtz, Lucille  
Montgomery, Nancy  
Morton, Mary King  
Olmstead, Susan  
Owen, Olga  
Porter, Virginia  
Roberts, Mary M.  
Willson, Chloe Neal  
Willson, Lillian Moore

Bachelor of Science

Bennett, Barbara J. (Sociology)  
Blackman, Catherine (Home Economics)  
Dillingham, Lucille (Home Economics)  
Grant, Mary Belle (Home Economics)  
Hansen, Madeleine Dorothy (Home Economics)  
Hoffman, Mary Lois (Home Economics)  
Robertson, Geraldine (Biological Science)  
Sodemann, Virginia (Home Economics)  
Whiteley, Mary Louise (Education)

Bachelor of Music

Bornman, Allie Mae (Piano)  
Hestwood, Blanche Edna (Public School Music)  
Krome, Virginia Francis (Public School Music)



CANDIDATES FOR CERTIFICATES AND DIPLOMAS, JUNE, 1935

Certificate of Associate in Arts

Ackerman, Kathryn  
? Burkhart, Kathryn  
Judge, Harriett  
Keck, Margaret  
Sherman, Elizabeth Lee

Certificate in Public School Art

Chandler, Madaline  
Emerson, Alice Virginia  
Pemberton, Sarabel

Certificate in Business

McIntosh, Margaret Ellen  
Platt, Nancy  
Straight, Dorothy  
Wipke, Violet

Certificate in Public School Music

Burkhart, Kathryn  
Hill, Beatrice  
Jaeger, Virginia  
Nichols, Adele

Certificate in Public Speaking

? Bloom, Sarah  
, Courtney, Carolyn  
Hooks, Bettie Frances  
McCauley, Alice  
Spears, Virginia Zell  
Whiteley, Mary Louise

Diploma in Organ

Schacht, Erma C.

Diploma in Piano

Hickman, Mary Marjorie  
Snyder, Lorraine

Diploma in Violin

Kistner, Anna Marie

Diploma in Voice

Ford, LaGene

A special meeting of the faculty was held at nine o'clock in the morning, June 9th. 1935, in room 225, Roemer Hall.

Dean Gipson presided. After roll call Dean Gipson presented the names of the following students as candidates for membership in Alpha Sigma Tau:

    " Schierding, Lenora -----458 points  
    " Greer, Susan -----407.     "

The faculty approved of these two candidates and voted to maintain the usual high standard for membership in Alpha Sigma Tau.

Dean Gipson presented the names of the following students for membership in Alpha Mu Mu:

    Spangler, Joan  
    Johnson, Betty Ann

The faculty approved of these two candidates for membership in Alpha Mu Mu.

Dean Gipson made the following requests of the faculty:

- 1-That book orders for large classes be left in her office before college closes
- 2-That the faculty assume responsibility for examinations for "condition grades" within six weeks after the fall semester opens
- 3-That the faculty check with the Librarian any books that are drawn out for the summer
- 4-That the faculty leave in the Dean's office their summer addresses, if these differ from the regular home addresses
- 5-That the first regular faculty meeting will be held Monday evening, September 16th. 1935.
- 6-That the same advisory system in use in 1934-35 for the Freshmen will be used again in 1935-36 and that in view of this fact faculty members are requested to be in their offices on Monday, September 16th. 1935 to advise the Freshmen who will be in the college on that date.

Dean Gipson expressed appreciation to the faculty for their cooperation during the year and especially for their work on the new curriculum plans.

The meeting adjourned.

*Lorence W. Schaper*  
Secretary of the Faculty

Minutes of Faculty 1935-36

The first faculty meeting for the year 1935-36 was held in Room 225 in Roemer Hall Monday evening, September 16, 1935. President Roemer opened the meeting with prayer. The President extended a welcome to the faculty. The following faculty committees were appointed for 1935-36 by President Roemer: (See insert.)

Dean Gipson presided during the remainder of the meeting. The Dean introduced the new members of the faculty and welcomed them to Lindenwood.

Dean Gipson made the following announcements:

1. That registration hours are on September 17 and 18 from 8:30 A.M. to 11:00 A.M.; and from 1:30 P.M. to 4:30 P.M.
2. That classes will begin on September 19 at 8:00 A.M.
3. That advisors from the faculty have been appointed for Freshmen students; these advisors are requested to assist the Freshmen in their adjustment to college.
4. That the following requirements be carefully watched during registration:
  - A. Only one course in Bible is required during the first year;
  - B. American Contemporary Civilization is required the first semester for Freshmen;
  - C. Departments that offer only two years of work are not considered departments in which a student majors;
  - D. Candidates for the A.B. degree should be urged to carry at least fourteen literary hours each semester;
  - E. Language prerequisites should be carefully observed;

1. STUDENT ACTIVITIES

Dr. Schaper, Chairman  
Mrs. Roemer  
Miss Cook  
Dr. Gipson  
Miss Hankins

2. FACULTY PROGRAM

Prof. Thomas, Chairman  
Dr. Dewey  
Miss Wurster  
Dr. Benson  
Miss Mitchell

3. FACULTY SOCIAL

Miss Anderson, Chairman  
Miss Tucker  
Miss Gordon  
Miss Burns  
Miss Rice

4. Y. W. C. A.

Dr. Terhune, Chairman  
Dr. Case  
Dr. Betz  
Miss Allyn  
Miss Morris  
Miss Gieselman

5. ADVISORS ANNUAL BOARD

Dr. Gipson, Chairman  
Dr. Linnemann  
Miss Dawson  
Miss Englehart  
Miss Bailey

6. LIBRARY

Dr. Stumberg, Chairman  
Miss Kohlstedt, Librarian  
Dr. Roemer, Ex-Officio  
Dr. Gipson  
Dr. Ennis  
Dr. Case  
Dr. Gregg  
Prof. Thomas

Dr. Dewey  
Miss Mitchell  
Dr. Schaper

7. SCHEDULE

Miss Gehlbach, Chairman  
Miss Lear  
Miss Karr  
Miss Hankins

8. CAMPUS DISCIPLINE

Mrs. Roemer, Chairman  
Miss Blackwell  
Miss Hough  
Mrs. LeMaster  
Mrs. Roberts  
Mrs. Wenger

9. CHRISTMAS PARTY

Presents - Miss Hough, Chairman  
Miss Walter  
Miss Foster

Program - Miss Reichert, Chairman  
Miss Stookey  
Miss Bailey

10. CURRICULUM

Dr. Gipson, Chairman  
Dr. Dewey  
Mr. Motley  
Prof. Thomas  
Dr. Schaper

11. SANITATION AND HEALTH

Dr. Stumberg, Chairman  
Miss Sayre  
Miss Walter  
Mr. Ordelheide



- F. Auditors in classes must secure the permission of the Dean;
- G. Students who desire to attend Friday symphony concerts should arrange their schedules accordingly;
- H. Physical Education is required of all students during the Freshman and Sophomore years;
- I. Faculty advisors are requested to observe the catalogue requirements in regard to the grade number of courses, also, in regard to the semester in which courses are offered;
- J. Students majoring in a particular department are requested to register with the head of that department;
- K. Students who plan to take work in the Fine Arts departments are allowed to carry fifteen (15) hours of work in the Liberal Arts College, exclusive of Physical Education. Permission from the Dean's office must be secured for students who carry more than this amount of work in the Liberal Arts College;

5. That faculty check bookstore orders and request that students sign for any additional books that are to be ordered.

6. That the requirements for the A.B. degree do not have to be fulfilled during the first two years in college.

7. That the faculty advise the Dean's office when it is necessary to be absent from classes.

8. That class books and test paper can be secured in the Dean's office.

9. That student assistants will be assigned in a few days. Students who hold scholarships can give the following amount of time in most cases:

Sophomores - 5 to 6 hours per week  
 Juniors - - 7 to  $7\frac{1}{2}$  hours per week  
 Seniors - - not more than 10 hours

10. That teachers of Freshmen suggest during the first week methods in "How to Study".

11. That students be provided with opportunity to do make-up work when absent from class on account of illness.

12. That the Ditto machine in the office of the Dean is for use of the faculty at any time.

13. That desk copies of texts can be obtained from publishers.

14. That a faculty clubroom has been furnished on the second floor of the Library building. This clubroom is open to the faculty at any time.

15. That faculty meetings will probably be held monthly during the year.

16. That the cut system has been revised and a statement of the revision published in the Students' Hand Book for 1935-36. The heads of departments can obtain a copy of this book in the office of the Dean. The absences from class will be reported every six weeks this year. Faculty were advised to take account of tardiness to classes.

17. That all arrangement for class hours is to be made in the Registrar's office.

18. That recommendations for requisitions and for students be placed on separate sheets.

19. That all conditioned grades given in June shall be removed within the first six weeks of the present school year.

20. That the Convocation Service will be held Sunday, September 22, at 6:30 P.M. President Roemer will give the convocation address. Faculty were urged to attend this meeting at the college.

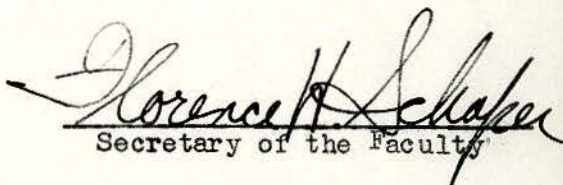
Dean Gipson made a resume' of trends in college education in relation to culture.

The meeting adjourned.

*Florence W. Schaper*  
Secretary of the Faculty

A social meeting of the faculty was held on Wednesday afternoon, December 11th. 1935, in the Library Club Room. The occasion was one in honor of a member of the faculty, Dr. Beulah Ennis. After delightful refreshments were served by the Social Committee, President Roemer announced the approaching marriage of Dr. Beulah Ennis and Dr. Hugh Glasgow during the Christmas holidays. President Roemer expressed his appreciation for the services of Dr. Ennis to the college during eight years and stated that the college regretted that she would not be on the faculty after the first semester, 1935-36.

Dean Gipson, on behalf of the faculty, presented to Dr. Ennis a hostess tray.

  
Secretary of the Faculty

A business meeting of the faculty was held February 13, 1936 at eleven o'clock, in room 225, Roemer Hall. Dean Gipson presided. After roll call Dean Gipson presented the names of the following students for membership in the honor societies;

Alpha Sigma Tau

	<u>No. of Points</u>
Stephenson, Jean	489
Bell, Mary Elizabeth	416
Greer, Mary	401
Sage, Janet	398
Perry Martha	390
Dalton, Kathryn	371
Tyler, Mary Ruth	364
Huddleston, Myrna	362
Kellams, Mary Sue	356
Mandel, Edith Sarah	344
Peuter, Edwina	343
Davis, Sara	<u>336</u>
Jones, Juanita	327
Attebury, Doris Lee	325
Christensen, Marie	323

The faculty approved unanimously the above list of candidates for membership in Alpha Sigma Tau.

Alpha Mu Mu

Ahmann, Mary  
Aldred, Val Jean  
Burgeson, Frances  
Eby, Ellen Louise  
Eby, Suzanne  
Harris, Wilma  
Jones, Alice  
Pinnell, Ruth

The faculty approved unanimously the above list of candidates for membership in Alpha Mu Mu.

Dean Gipson presented Dr. Talbot, chairman of Biological Sciences, to the faculty. Dr. Talbot takes the place of Dr. Ennis. Miss Aegerter was introduced as a full time teacher for the second semester 1935-36.

Dean Gipson referred to the very splendid work accomplished by the faculty during the first semester 1935-36.

The faculty were requested to call at the office of the Dean within the next week to secure blanks for recording student assistants' hours of work and the nature of it. It was recommended by the Dean that although students ought to perform the amount of work for which they are paid, nevertheless, the faculty ought to be careful about overworking student assistants, especially upper class students who have a great deal of student activity work. The faculty were asked to ascertain the status of scholarships students assistants are receiving in order to have some idea of the amount of work assigned to them.

The faculty were requested to consult with their Freshman advisees sometime within the next few weeks in regard to discussing with them the record made the first semester and the working out of the second semester's course of study .

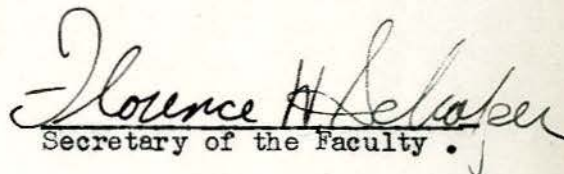
The meeting adjourned.

*Florence H. Schaper*  
(Secretary to the Faculty)

A program and social meeting of the faculty was held in the Library Club Room on Friday evening, February 21, 1936.

Professor Thomas, Chairman of the Program Committee, presided and introduced the distinguished speaker of the evening, Dr. Marie Bentivoglio, professor of geography at the University of Sidney, Australia. Dr. Bentivoglio addressed the faculty on the subject, Italy At the Present Time. A very interesting discussion followed in which the speaker explained many conditions in Italy today.

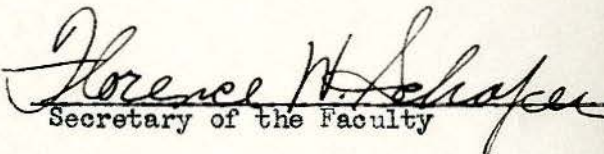
After a most pleasant social hour and delightful refreshments the meeting adjourned.

  
Secretary of the Faculty .

A business meeting of the faculty was held Tuesday, March 22, 1936 in room 225, Roemer Hall. Dean Gipson presided. After roll call Dean Gipson made the following suggestions and requests of the faculty:

- 1-That important notices are posted on the faculty bulletin board from time to time
- 2-That the results of condition examinations of the first semester should be filed in the office immediately
- 3-That the Spring Vacation dates have been changed so that the Vacation period begins April 7th. Noon and ends April 14th. at 10:00 A.M.
- 4-That final examination questions should be submitted promptly to the office when these are to be typed in that office
- 5-That faculty ought to be very particular in reporting the absence marks of students
- 6- That students may be advised that announcements will be made later in the semester in regard to making application for scholarships for next year
- 7-That faculty might encourage students frequently in regard to reading books that are of general and specific interest
- 8-That the faculty fund has been drawn on recently to send flowers to Miss Parker and Dr. Gregg
- 9-That faculty might find it valuable to check over the amount of assignments periodically and attempt to think of assignments in terms of the students' time in this college rather than in terms of some preconceived idea of the amount of time that students should devote to preparation of lessons
- 10-That each member of the faculty might begin to work on methods of selling Lindenwood to our upper classtudents, that is, perhaps an encouraging word to some students, or an offer to work out a program of studies, might be advantageous in holding some students.

The meeting adjourned.

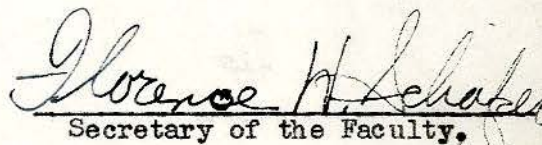
  
Secretary of the Faculty



A program and social meeting of the faculty was held in the Library Club Room on Tuesday evening, March 24th. 1936.

Professor Thomas, Chairman of the Program Committee, presided during the meeting and introduced the speaker, Dr. Frank L. Wright of Washington University, St. Louis, Mo. Dr. Wright read a paper on the subject Progressive Education at the College Level. An interesting discussion followed the reading of the paper.

After refreshments were served by the Social Committee and a pleasant social hour enjoyed the meeting adjourned.

  
Secretary of the Faculty.

A business meeting of the faculty was held May 5th. 1936 , at noon, in room 225, Roemer Hall. Dean Gipson presided. After roll call by the Secretary, Dean Gipson presented the names of candidates for degrees, certificates, and diplomas at the June Commencement (1936) See lists below.

The faculty voted unanimously in favor of recommending this list of candidates for degrees, certificates, and diplomas to the Board of Directors, upon the condition that each student on the list meet all of the requirements set down by Lindenwood for students who are candidates for degrees, certificates, and diplomas at commencement (1936).

Bachelor of Arts Degree

Atkinson, Mildred Ann  
Baker, Elizabeth Jeanette  
Barton, Dorothy  
Bottani, Dorothy  
Brown, Evelyn B.  
Burkle, Ruth  
Cote, Adele  
Ellis, Marie Louise  
Fox, Kathryn  
Funk, Dorothy  
Greer, Mary Candace  
Hendy, Nancy McClure  
Hoen, Wilma G.  
Jones, Juanita  
Kirkwood, Jean  
Lipp, Sylvia Janet  
Long, Mary Isabelle  
McCauley, Alice  
Null, Mary Elizabeth  
Payne, Eleanor Denny  
Rhoton, Mildred  
Rositzky, Hermine  
Taylor, Margaret  
Thro, Ernestine Marie  
Van Winkle, Rachel  
Wilson, Florence Virginia  
Wood, Guinivere

Bachelor of Science Degree

Aylward, Bettie (Education)  
Barry, Ethel-Gard (Home Economics)  
Echelmeir, Marguerite (Education)  
Hollands, Margaret (Economics)  
Howe, Ruth (Social Science)  
McFadden, Camille Bee (Home Economics)  
Meyers, Margaret Louise (Education)  
Perry, Martha (Education)  
Schierding, Lenore (Social Science)  
Stuhler, Mary Elizabeth (Education)  
Wipke, Violet Jewel (Social Science)

Bachelor of Music Degree

Hinman, Rachel A. (Organ)

Certificate of Associate in Arts

Baker, Jonelle  
Baptist, Mary Elizabeth  
Bockstege, Dorothy Ann  
Brown, Becky Jane  
Brown, Betty Wilson  
Christensen, Marie Louise  
Jolley, Mary Elizabeth  
London, Dorothy Virginia  
Mills, Mary Louise  
Muirhead, Dorothy Alice  
Randall, Dorothy Elizabeth  
Randolph, Marion  
Roberts, Jane  
Stephenson, Myrle LaRue

Certificate in Business

Ervin, Dorothy  
Hollands, Margaret  
Howe, Ruth  
Mabrey, Lorene  
Milhouse, Elma Lorene

Certificate in Physical Education

Bowman, Jane L.  
Covington, Wanda Gayle

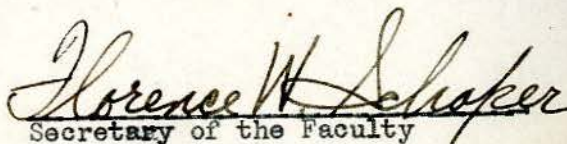
Certificate in Speech and Dramatics

Schachner, Ellen Ann

Diploma in Voice

Jaeger, Virginia  
Winder, Margarete Lyn

Dean Gipson suggested that classes be held during the full hours on Senior Sneak Day for the other students that were in attendance. She requested that faculty members be very cautious about allowing student assistants to help in the preparation of final examination questions.

  
Secretary of the Faculty

A business meeting of the faculty was held June 7th. 1936 at 8:30 in the morning, in room 225, Roemer Hall.

Dean Gipson presided and presented the names of the following students for membership in Alpha Sigma Tau:

	<u>No. of Points</u>
MaryJean Wishropp	495
Betty Clark	450
Jane Holbrook	416
Dorothy Saul	359

The faculty approved unanimously the above list of candidates for membership in Alpha Sigma Tau. The faculty voted to exclude from membership several other very good students whose records were a number of points below 336.

Dean Gipson advised the faculty that the first faculty meeting for 1936-37 was scheduled for Monday, September 14th. 1936, at eight o'clock in room 225 Roemer Hall.

Dean Gipson expressed appreciation to the faculty for the very excellent reports which were submitted to her office. She extended to the faculty wishes for a very good summer.

*Florence H. Schaefer*  
Secretary of the Faculty

Minutes of Faculty 1936-1937

The first faculty meeting for the year 1936-37 was held in Roemer Hall, room 225, Monday evening, September 14th, 1936. Dr. Roemer presided and opened the meeting with prayer. He extended a welcome to the faculty and appointed faculty committees for the year.

Dean Gipson introduced the new members of the faculty.

Dean Gipson made the following announcements in regard to the academic matters pertaining to the opening of the college year:

- 1-That the Registrar would give to each member of the faculty complete information in regard to registration and advisees after the present meeting
- 2-That students should be warned against adding subjects to their blanks after faculty approval of blanks and also that students should be discouraged from over-registering
- 3-That students in the Liberal Arts Division of the college are not permitted to carry more than one special subject in the Fine Arts
- 4- That the office of the Dean should be advised immediately of any students who seem destined to fail in a course
- 5-That advanced students in language should be advised to consult the language department and that students who plan to major in physical education should consult that department
- 6-That two sections in American Contemporary Civilization are offered this year
- 7-That all material from the office of the Registrar should be returned to her office as soon as registration is over
- 8-That any condition examinations from the previous semester should be arranged for very soon after the opening of the college year
- 9-That ~~Tall~~ books in the bookstore should be checked
- 10-That the office of the Dean should be notified immediately of any classes in the Freshman-Sophomore level that have an enrollment of less than five students

11-That absence blanks may be secured from the office of the Registrar and that these are to be reported on each Friday

12-That class books may be secured from the office of the Dean

13-That a Faculty Bulletin Board is kept near the office of the Dean

14-That departments are asked to cooperate whenever possible on term papers and problems

15-That the time and place of class meetings are not to be changed without consulting the Registrar

16-That Freshmen should be given some aid in techniques of studying

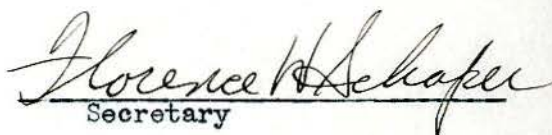
17-That the ditto machine must be signed for in the office of the Dean before it is used

18-That the Faculty Room in the Library is again open for use

19-That Convocation Services will be held Sunday evening, September 20th. with Dr. Arnold Lowe as the speaker

20-That all campus matters are to be referred to the Dean of Students, Mrs. Roemer.

The meeting adjourned.

  
Secretary

President and Mrs. Roemer entertained the faculty at a reception in the Library Clubroom on Monday evening, October 5th, 1936.

Members of the music and dramatic faculty presented a delightful program during the evening. Delicious refreshments were served and a most pleasant social hour was spent by the faculty as guests of President and Mrs. Roemer.

*Florence W. Schaper*  

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Secretary



A business meeting of the faculty was held February 16, 1937 at twelve o'clock in room 225, Roemer Hall. Dean Gipson presided.

Dean Gipson presented the names of the following students for membership in Alpha Mu Mu:

Buck, Cornelia Mae  
Buff, Virginia  
Gill, Jane  
Hull, Margaret  
Illingsworth, Jean  
Reinert, Ruth  
Yaffe, Sylvia  
Yocum, Charlotte

The faculty approved unanimously the names of the above list of candidates for membership in Alpha Mu Mu.

The names of the following students were presented by Dean Gipson for membership in Alpha Sigma Tau:

	<u>Points</u>
Morsey, Virginia	455
Pyle, Lorraine	451
Payne, Gwendolyn	450
Niedner, Virginia	440
Blair, Eleanor	400
Null, Lois	391
Hill, Kathryn	374
McCormick, Miriam	371
Williams, Rosemary	368
Ackerman, Kathryn	358
Bartholomew, Margaret	353
Bagnell, Ann	351
McFarland, Jean	350
Arnold, Gracia Lou	345
Kiskadden, Rene	335

The faculty approved unanimously the names of the above list of candidates for membership in Alpha Sigma Tau.

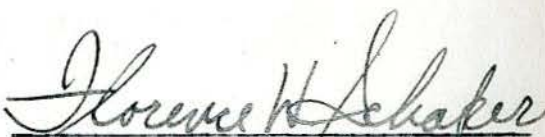
Dean Gipson requested that members of the faculty submit to her office this week a blank for each student assistant; the blank must be properly filled out relative to the number of hours per week which the student devotes to work, the time of day that work is done, and the nature of the work. The blanks may be gotten from the office of the Dean.

The faculty were urged to advise students that under ordinary conditions incomplete grades for the first semester must be completed by the end of next week, unless the incomplete grade is in a year course.

The faculty were advised that classes will be shortened during the morning of February 17th. 1937 on account of the lecture at eleven o'clock in the auditorium. The schedule will be posted on the bulletin board near the office of the Dean.

Miss Allyn extended an invitation to the faculty to see the collection of coins loaned to her department by a business firm in S. Louis.

The meeting adjourned.

  
Secretary of the Faculty

A program and social meeting of the faculty was held in the Library Clubroom on Tuesday evening, November 24th, 1936.

Professor Thomas, Chairman of the Faculty Program Committee, presided and introduced the distinguished speaker of the occasion, Rabbi Ferdinand Isserman of St. Louis. Rabbi Isserman addressed the faculty in a most interesting manner on the subject : The American Dream. A discussion followed the address in which the speaker described certain conditions in European countries which are difficult for Americans to understand in the light of their democratic ideology.

After a most pleasant social hour with refreshments served by the Faculty Social Committee the meeting adjourned.

*Florence W. Schaper*  
Secretary

A program and social meeting of the faculty was planned for Monday evening, March 1st, in the Library Clubroom. Due to the fact that the speaker for the occasion did not arrive, no program was presented.

The faculty voted to send the following message to Dean Alice E. Gipson:

"The Faculty of Lindenwood College as an organization wish to express their heartfelt sympathy to their Dean, Dr. Alice E. Gipson, in her hour of bereavement on the death of her father and hereby express a desire that these minutes be entered upon the faculty record and a copy be sent to Dean Gipson.

Faculty Committee

Kate L. Gregg

John H. Thomas "

After a pleasant social hour the faculty adjourned.

  
Secretary

A program and social meeting of the Faculty was held in the Library Clubroom on Monday evening, March 15th, 1937.

Professor Thomas, Chairman of the Faculty Program Committee, presided and introduced the speaker, Dr. Ivan Lee Holt of St. Louis, Missouri. Dr. Holt addressed the faculty on the subject The Oriental Drama. His address was based upon his experiences in China during 1935. A discussion followed the address.

After a most pleasant social hour with refreshments that were served by the Faculty Social Committee the meeting adjourned.

Florence W. Schaper  
Secretary

A business meeting of the faculty was held May 10, 1937, in room 225, Roemer Hall. Dean Gipson presided. The names of candidates for degrees, certificates, and diplomas at the June Commencement (1937) were presented by Dean Gipson. The faculty voted unanimously in favor of recommending the following list of candidates for degrees, certificates, and diplomas to the Board of Directors, upon condition that each student on the list meet all the requirements of Lindenwood:

Bachelor of Arts Degree

Ackerman, Kathryn  
Bacon, Mary Lucille  
Chandler, Jeanette Madaline  
Coker, Evelyn Rue  
Duebbert, Ethel Marie  
Greer, Susan Jean  
Johnson, Sue Taliaferro  
Keck, Margaret T.  
Keithly, Helen  
Martin, Erma  
Morton, Katherine  
Osgood, Constance  
Reitz, Alma  
Tyler, Mary T.  
Weary, Clara Frances  
Wilkerson, Susan Virginia

Bachelor of Science Degree

Ervin, Dorothy (Sociology)  
Hibbard, Kathryn Eleanor (Education)  
Miles, Josephine (Home Economics)  
Miller, Sarabell (Education)  
Platt, Nancy W. (Sociology)  
Wise, Wilda Curtis (Home Economics)

Bachelor of Music Degree

Clarke, Ella Mildred (Piano)  
Hickman, Mary Marjorie (Piano)  
Kistner, Anna Marie (Violin)  
Synder, Lorraine (Piano)

Certificate of Associate in Arts

Bowen, Althea Louise  
Burgard, Ethel Emile  
Crain, Margaret Dean  
Denton, Ruth  
Langdon, Roy LaVerne  
McFarland, Virginia  
McHugh, Helen Elizabeth ?  
Myers, Kathryn H.  
Parker, Jeanette  
Roberts, Mary Esther  
Stevenson, Grace  
Watts, Mary Morton  
Wetzel, Mary Louise  
Zimmerman, Amelia L.

Certificate in Business

Austin, Ruth  
Buxton, Emily Jane  
Foltz, Catherine Virginia  
Riske, Thelma A.  
Smith, Susan

Certificate in Home Economics

Siemer, Catherine

Certificate in Physical Education

Books, Mary  
Clifford, Catherine Claire  
Roush, Mary Evelyn  
York, Charlotte Ann

Certificate in Public School Art

Arnold, Gracia Lou  
Bogenschutz, Betty  
Boles, Elizabeth Mary  
Green, Dorothy  
Raymer, Marguerite  
Sempres, Helen Pauline

Certificate in Speech and Dramatics

Bartholomew, Margaret Aloise  
Davis, Joyce D.  
Jackson, Jeannette  
Lawton, Babs Norma Amelia  
Ochsenbein, Cleo Marie?  
Thompson, Margaret Queen

Diploma in Piano

Danz, Doris Antionette  
Koenigsdorf, Elaine Beatrice

Diploma in Violin

Eby, Suzanne

Diploma in Voice

Pinnell, Ruth

Dean Gipson requested that members of the faculty submit to her office the results of interviews with students on the advisory lists relative to their plans for returning to Lindenwood another year. Faculty members were urged to advise students who are in danger of receiving I and F grades for the semester.

It was suggested by several members of the faculty that another year students be charged for special examinations in order to discourage excessive use of the cut system.

The meeting adjourned.

  
Secretary of the Faculty



A special business meeting of the faculty was held June 6th. 1937 in room 225, Roemer Hall. Dean Gipson presided.

The faculty approved unanimously of the following students who were recommended for membership in Alpha Mu Mu :

Mealer, Margaret  
Mayhall, Beverly

The faculty approved unanimously of the following students who were recommended for membership in Alpha Sigma Tau:

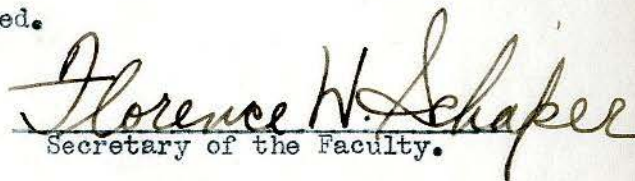
	<u>Points</u>
Belding, Alice	475
Flock, Johnsie	465
DuHadway, Helen	388
Roodhouse, Eleanor	368
Bruce, Harriet	349
Montgomery, Jane	348
Wetzel, Mary Louise	336

Dean Gipson urged the faculty to submit book orders for the first semester 1937-38 before leaving for the summer, except in classes where the enrollment was known to be uncertain.

Dean Gipson expressed appreciation to the faculty for the excellent reports submitted to her office and for the fine work done by the faculty during the year. She extended to the faculty good wishes for the summer vacation.

The first faculty meeting for the year 1937-38 was announced for Monday 9:00 A.M. September 13th. 1937, room 225, Roemer Hall.

The meeting adjourned.

  
Secretary of the Faculty.

FACULTY MINUTES 1937-1938.

The first faculty meeting for the year 1937-38 was held in Roemer Hall, room 225, Monday morning, September 14, 1937. President Roemer presided and extended greetings to the faculty. He urged the faculty to consider the development of character in students and to show interest in students from time to time, in addition to matters pertaining only to grades.

After roll call Dean Gipson presented a brief analysis of some of the trends in educational practices at the college level; particularly, the competitive means employed by many colleges to secure students, with the consequent result that large numbers of college students today are unfit for academic work because they lack intellectual interests. This situation demands that colleges do more for their students and, therefore, Dean Gipson urged the faculty to consider the students' problems in becoming adjusted to academic standards.

The following announcements were made by Dean Gipson in regard to the registration of students and to other matters pertaining to the opening of classes:

- 1-That the Registrar would provide faculty members with the necessary information for registration immediately after the meeting
- 2-That Freshman students should be urged to complete their various tests during registration days
- 3-That students in liberal arts should be urged to carry 14 literary hours if they are interested in election to Alpha Sigma Tau
- 4-That the advisory system for students should be carefully and faithfully administered
- 5-That students who plan to work under N Y A should not carry too heavy a load of courses
- 6-That absences from class should be carefully reported and that when a student has an excessive number of absences from one class she should be advised that the practice is not a desirable one
- 7-That the description of the cut system is printed in the student handbook
- 8-That small requisition blanks for limited supplies are available in the Bursar's office.

9-That a new ditto machine is in the office of the Dean and that faculty members may use it by arrangement with the Dean's Secretary

10-That the use of the film machine may be arranged for with Miss Karr

11-That the matter of student assistants is not completely arranged, but that it will be attended to soon

12-That all students who plan to take advanced work in languages should consult the Head of the Language Department

13-That any class that has less than five students enrolled should be reported to the Dean immediately

14-President Roemer made the following announcements of events for the early weeks in the first semester:

1-That on Friday night, September 17th, 1937 an informal party for students and faculty would be held in Butler Gymnasium

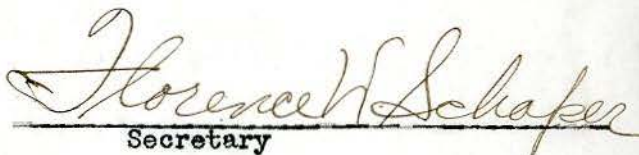
2-That on Sunday night, September 19th, the Convocation Service would be held with Dr. David Skilling as the guest speaker

3-That on Wednesday afternoon, September 22nd, the entire college would enjoy a picnic at the Country Club

4-That later in the month the students would be taken on an excursion to St. Louis to visit the institutions of interest

5-That on Monday evening, October 4th, the faculty would be entertained at a reception given by President and Mrs. Roemer in Library Clubrooms; the Social Committee will assist and the faculty members who were granted Faculty Research Scholarship for the summer of 1937 will make brief reports of their work.

The meeting adjourned.

  
Secretary

A business meeting of the faculty was held October 26, 1937 in room 225, Roemer Hall. Dean Gipson presided. After roll call by the Secretary the following announcements, suggestions, and recommendations were presented to the faculty by Dean Gipson:

1-That on Friday, October 29, 1937 at the chapel hour the names of students recently elected to any of the college honor societies will be announced; arrangements for this announcement should be made by sponsors of societies

2-That explanations of low grades should be made on the grade cards and that students who receive low marks should be advised of their grades by the teachers

3-That teachers are requested not to give out grades to all students, but only to those students who make low marks and need advice in regard to their work. Under no condition are teachers permitted to advise any students of their semester grades

4-That student assistants should not be permitted to work on grade books, prepare examinations, nor grade important class work

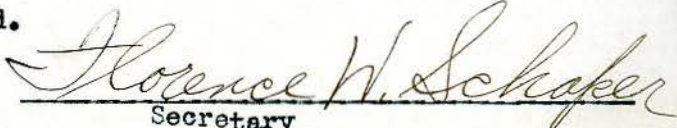
5-That teachers should frequently check their assignments in order to make sure that students are not required to do an unreasonable amount of work

6-That excuses from the infirmary should be honored by teachers

7-That criticisms have come from the students that some members of the faculty employ ridicule and sarcasm in the classroom with the result that a good many Freshman students feel discouraged and unfit to do their college work. Dean Gipson urged the faculty to develop more of a sympathetic understanding towards students and a realization that students are not as vitally interested in their college work as the teachers are in their teaching fields.

8-That the faculty ought to make sincere efforts to gain the respect and confidence of their students and thus to help in reducing the severe loss of students that occurs at the end of the Freshman and Sophomore year.

The meeting adjourned.

  
Secretary

The faculty held a program and a social meeting on Thursday, November 18, 1937, at 7:30 o'clock in the library clubroom. Professor Thomas, chairman of the faculty program committee, presided and introduced the speaker, Dr. W. H. Kilpatrick, formerly professor in Teachers' College, Columbia University, New York.

Dr. Kilpatrick discussed "Modern Education" in terms of the philosophy of change that characterizes our civilization. His generous attitude toward the learning process and the difficulties growing out of it presented a challenge to teachers.

After the lecture and some discussion, the faculty social committee served delightful refreshments.

*Loren W. Schaper*  
Secretary of the Faculty

A business meeting of the faculty was held January 10, 1938 in room 225, Roemer Hall. Dean Gipson presided. After roll call by the Secretary, Dean Gipson made the following announcements:

1-That registration instructions for the second semester would be given to the faculty this date and that the faculty would be expected to follow the registration instructions carefully

2-That the faculty members are urged to offer moral encouragement to the students at this time of the year because there seems to be a general attitude of discontent and desire to transfer to other colleges the second semester

3-That final examinations will begin Monday, January 24th . and that prior to that date students should be advised by their teachers of the general type of examination that will be expected of students and that some form of summary of courses should be made for students

4-That the faculty advise the Dean of any students that are in danger of failing courses and, also, that students who are in this group be advised before the time of final examinations

5-That the faculty members be careful to register students in the same sections of courses in which they were enrolled during the first semester and that students be advised that only laboratory courses will meet the science requirement for degrees.

6-That if the heads of departments have not read proof on the college catalogue for 1938-39, this matter should be attended to immediately.

The meeting adjourned .

  
Secretary.

A business meeting of the faculty was held February 10, 1938 in room 225, Roemer Hall. Dean Gipson presided.

The names of the following students were presented by Dean Gipson as candidates for election into Alpha Mu Mu-honorary music society:

Fehlman, Bernadette  
Hoeck, Ruth  
Motley, Nelle  
Nieman, Dorothy  
Phillips, Sara  
Shanks, Ruth Elsie  
Douthat, Vera  
Booth Mary Catherine

The faculty approved unanimously of the above list of candidates for Alpha Mu Mu.

The names of the following students were presented by Dean Gipson as candidates for election into Alpha Sigma Tau-honorary literary society in the Liberal Arts College:

	<u>Points</u>
Sonnenday, Sue	490
Daudt, Marian	453
McDonald, Christine	416
Wagner, Dorothy	412
Lane, Julia	403
Griswold, Jane	389
Wagner, Kathryn	386
Vosburg, Lucile	369
Hurdis, Sara	356
Munday, Martha Lou	356
Faxon, Elizabeth	338
Belden, Mary Elizabeth	336
Heiser, Evelyn	336

The faculty approved unanimously the above list of candidates for Alpha Sigma Tau.

Dean Gipson requested that individual faculty members advise students who had condition grades the first semester that these condition grades must be removed by the close of the first grading period in the second semester, except in the case of year courses.

Dean Gipson urged the faculty to talk with their Freshman advisees and also with any other students that they might have influence with in regard to returning to Lindenwood in 1938-39.

The meeting adjourned.

*Florence W. Schaper*  
Secretary of the Faculty



A business meeting of the faculty was held on March 24, 1938, in room 225 Roemer Hall. Dean Gipson presided .

Mr. Motley presented a tentative plan for a college holiday on May 24, 1938. The nature of the holiday proposed was a boat trip from St. Louis, Missouri to Piassa, Illinois on the steamer, Capital. Mr. Motley suggested that this holiday on the river might prove a fine means for expression of the Lindenwood spirit, if the faculty members felt that the proposal was worth while and if they would support the idea. The expense for each person on the trip would approximate \$2.00.

After some discussion of the plan the faculty voted unanimously to favor the proposal described above.

The meeting adjourned.


*Florence W. Schaper*  
Secretary of the Faculty

A program and social meeting of the faculty was held on Tuesday, March 29, 1938, 7:30 P. M. in the library clubroom. Professor Thomas, Chairman of the faculty program committee, presided, and introduced the speaker, Dr. Roland G. Usher, professor of history in Washington University, St. Louis, Missouri.

The problem which Dr. Usher presented was "Can Pan Americanism Hold the Balance of World Power?" The speaker discussed the history of Pan Americanism, the differences in the attitudes of the governments of the United States, Central American Republics, and South American nations toward the movement and the hope for its success. Dr. Usher suggested that Pan Americanism might be able to function as a counter force against European aggression for power in the world. He described Pan Americanism as a symbol of liberty and freedom in the western world.

After the address and some discussion, the faculty social committee served delightful refreshments.

The meeting was adjourned.

  
Secretary of the Faculty

A business meeting of the faculty was held May 5, 1938, in room 225, Roemer Hall. Dean Gipson presided. After roll call the following general announcements were made by Dean Gipson:

- 1-That tickets for the college boat trip are on sale in Mr. Motley's office
- 2-That adequate information relative to the causes for I and F grades should be written by teachers on the reverse side of grade cards
- 3-That teachers need to be careful in the use of words that explain the low marks on the grade cards, because there are occasions when parents see the grade cards; some of the comments written on grade cards might be considered by parents to be libelous in form
- 4-That students who are in danger of failing in a course should be warned of their status
- 5-That it seems scarcely possible for a student to have an M for the first and second marking periods in the semester and then receive a grade of F in the course
- 6-That teachers should not lower the grades of students because of class absences, but students must do their work even if absent
- 7-That teachers should hold students to high standards of work during the last weeks of the semester and avoid early dismissal of classes and teacher tardiness to classes
- 8-That there will be no classes on Friday afternoon, May 13th - May Day; on Tuesday, May 24 - college boat trip; on Thursday afternoon, May 26th - day before examinations commence.
- 9-That student assistants should not prepare examination questions, nor use grade books
- 10-That the catalogue should be carefully consulted in the preparation of student schedules so that the various requirements are considered
- 11-That all faculty reports should bear the signature of the writer.

The names of candidates for degrees, certificates, and diplomas at the June Commencement, 1938 were presented by Dean Gipson. The faculty voted unanimously to recommend the following list of candidates for degrees, certificates, and diplomas to the Board of Directors, upon the condition that each student on the list fulfills all of the requirements of Lindenwood College:

Bachelor of Arts Degree

Baptist, Mary Elizabeth  
Blackhurst, Leonora  
Fritz, Laura Adeline  
Garza, Celsa  
Hurst, Lovella Dee  
Jolley, Mary Elizabeth  
Lohr, Betty Jean  
Roberts, Martha  
Scroggin, Janet  
White, Betty Ellen

Bachelor of Science Degree

Auerbach, Sara Lee (Education)  
Behren, Margaret H. (Education)  
Finley, Eleanor (Home Economics)  
Lott, Martha LaHue (Home Economics)  
Null, Lois Margaret (Education)  
Ploeger, Gladys Vernita (Education)  
Reinemer, Effie (Biological Science)  
Rowe, LaVerne (Home Economics)  
Smith, Susan (French)  
Thompson, Marian (Social Science)  
Willner, Rose S. (Home Economics)

Bachelor of Music

Danz, Doris Antoinette (Public School Music)

Certificate of Associate in Arts

Ashley, Kathryn  
Boomis, Patricia  
Borum, Mary  
Casey, Margaret Brickey  
Dennis, Eleanor Aikman  
Donnell, Catherine  
Fowler, Mary Ann  
Francis, Marajane  
Harper, Betty  
Heiser, Evelyn  
Kelley, Betty  
MacDonald, Margaret E.  
Mangold, Mary  
Mayer, Kathryn Louise  
Nause, Helen  
Nash, Della May

Certificate of Associate in Arts(continued)

Nickols, Sara Watts  
Peabody, Marjorie  
Penn, Lois  
Rabon, Mary Jane  
? Stelle, Eloise Helene  
Trice, Josephine Chrystal  
Wood, Peggy Anne  
? Works, Barbara Joyce  
Zarth, Corinne F.

Certificate in Business

Aylesworth, Virginia Anne  
Brown, Helen  
Carter, Virginia Ann  
Dalin, Charlotte  
Deisenroth, Doris Virginia  
Keitel, Betty Joy  
Knell, Dorothy Ann  
McColgin, Leslie Ann  
Niedergerke, Mildred Faye  
Paulsen, E. Corrine  
Ringer, Dorothy Anna  
Seaman, Anna Ruth

Certificate in Physical Education

Anderson, Martha Elizabeth  
Lemley, Betty Lee  
Young, Alicia

Certificate in Public School Art

Davis, Nina Jane  
Johnston, Barbara Nan  
Weber, Ada Lee

Certificate in Speech and Dramatics

? Ettin, Ruth

Certificate in Public School Music

Benner, Mary Elizabeth  
Cox, Rebecca Lou  
Craig, Kathryn Margaret  
McCoid, Margaret Anne  
Rau, Ruth Reinert

Diploma in Piano

Bryant, Mildred Jane  
Mayhall, Beverly Houston  
Rau, Ruth Reinert  
White, Betty Ellen

Diploma in Voice

Hull, Margaret  
Jones, Alice Elnora

The meeting adjourned.

  
Secretary of the Faculty

A business meeting of the faculty was held June 5th, 1938 in room 225, Roemer Hall. Dean Gipson presided. The Secretary called the roll.

Dean Gipson presented the names of the following students for membership in Alpha Sigma Tau:

	Points
Alexander, Frances Lane	419
Baptist, Mary Elizabeth	354
Penn, Lois	353
Bruns, Helen Rose	350
Macdonald, Margaret	347
Mayer, Kathryn	339
Lohr, Betty	336

The faculty approved unanimously of the above candidates for election into Alpha Sigma Tau.

Dean Gipson presented the names of the following students for membership in Alpha Mu Mu:

Altheide, Irene  
Crider, Helen  
Dillon, Mary  
Ecker, Marjorie  
Fugate, Mary Lou  
Rhea, Dorothy

The faculty approved unanimously of the above candidates for election into Alpha Mu Mu.

Dean Gipson requested that members of the faculty leave their summer addresses in the office, if these are different from the home addresses.

Dean Gipson expressed appreciation for the reports submitted by the faculty.

Miss Tucker reported on the gift presented by the faculty to Miss Shrimpton; it is an expression of the good wishes of the faculty for marital happiness.

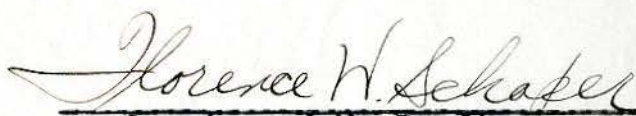
Dean Gipson stated that the following members of the faculty would not return in 1938-39: Miss Lemon, Mr. Wilson, and Mrs. Dorothy Gehlbach Ordelleide, Registrar. Dean Gipson expressed deep regret in the resignation of Mrs. Ordelleide who has served Lindenwood College since 1929 as a capable, efficient, pleasant, and cooperative Registrar.

Mr. Thomas made a motion that the faculty instruct the Secretary to send a note of appreciation to Mrs. Ordelleide for her very excellent work with a statement, also, of regret that she will not

be on the faculty in the future. The faculty unanimously approved of this motion, after a second to the motion was made. Miss Tucker made a motion that a faculty committee be appointed to select some gift for Mrs. Ordelheide as a further expression of esteem and appreciation and that the faculty treasury be drawn on for this expenditure. ~~The second to the motion was made~~ and the faculty voted unanimously on this action. Dean Gipson appointed Miss Kohlstedt and Miss Reichert on the committee to select a gift for Mrs. Ordelheide.

Dean Gipson announced that the first faculty meeting for the year 1938-39 would take place on September 19, 1938. She wished the faculty a pleasant vacation.

The meeting adjourned.

  
Secretary of the Faculty



FACULTY MINUTES 1938-39

FACULTY COMMITTEES      1938-1939

1. STUDENT ACTIVITIES

Miss Jackson, Chairman  
Miss Hankins, Secretary  
Miss Cook  
Dr. Gipson  
Dr. Dawson  
Miss Carter

2. FACULTY PROGRAM

Prof. Thomas, Chairman  
Dr. Talbot  
Dr. Benson  
Dr. Schaper  
Dr. Evers  
Miss Eggmann  
Dr. Garnett

3. FACULTY SOCIAL

Miss Anderson, Chairman  
Miss Tucker  
Miss Gordon  
Miss Englehart  
Miss Wurster  
Miss Isidor  
Miss Coulson  
Miss Gardner

4. Y. W. C. A.

Dr. Terhune  
Dr. Harmon  
Miss Allyn  
Dr. Betz  
Miss Gieselman  
Y. W. C. A. Cabinet  
Miss Morris  
Miss Jackson

5. ADVISORS, ANNUAL BOARD

Dr. Gipson, Chairman  
Miss Underwood  
Dr. Linnemann  
Miss Baily  
Miss Dawson

6. SCHEDULE

Miss Lear  
Miss Karr  
Miss Hankins

7. LIBRARY

Dr. Stumberg, Chairman  
Miss Kohlstedt, Secretary  
Dr. Gipson  
Prof. Thomas  
Miss Jackson  
Dr. Dawson  
Dr. Gregg  
Miss Parker  
Dr. Pugh  
Dr. Roemer, Ex-Officio

8. CURRICULUM

Dr. Gipson  
Prof. Thomas  
Dr. Garnett  
Mr. Motley  
Dr. Schaper

9. CAMPUS DISCIPLINE

Miss Jackson  
Miss Mottinger  
Miss Hough  
Mrs. Hubbell  
Mrs. LeMaster  
Miss Gardner

10. SANITATION AND HEALTH

Dr. Stumberg  
Miss Sayre  
Mr. Ordelheide

11. DINING ROOM PLACEMENT

Miss Walter  
Miss Foster

12. CHRISTMAS PARTY

Program: Miss Stookey  
Miss Reichert  
Miss Bailey  
Miss Scott  
Miss Mottinger

Presents: Miss Foster  
Miss Hough  
Miss Walter

13. SILVER ANNIVERSARY

Dr. Gipson  
Dr. Stumberg ✓  
Miss Cook  
Mr. Motley  
~~Miss Jackson~~  
Mr. Thomas ✓  
Miss Hankins  
Dr. Schaper

IN MEMORIAM

With profound sorrow, the faculty of Lindenwood College records the death of Mrs. John L. Roemer, counselor and friend.

As a tribute to her, it is fitting that we speak first of her work for Lindenwood during the past twenty-four years. As Dean of Students, her life touched the lives of all the girls and exerted a tremendous power for good. Her stand was definitely upon the side of true standards of living; she believed earnestly in the spiritual things of life; she had a strong realization of her duty to the college and to the girls entrusted to her care and left nothing undone to meet that obligation. Rarely does one have the opportunity to enrich so many lives and meet that opportunity so adequately and so fearlessly.

When someone in a position of such vitalizing influence lays down her work, her memory is made sweeter by the knowledge that besides the professional loss, there is deep sense of personal loss. We, as a faculty, knew Mrs. Roemer as a friend; and as such we mourn her loss. We feel the loss of her outstanding personality. We know that her loyalty to the ideals of Christian character will never be lost from the Lindenwood tradition.

To Dr. Roemer, the faculty extends deep sympathy and wishes to express the belief that an influence so rich can never die, but will continue as it is multiplied in the lives of thousands of Lindenwood girls.

Signed by the Committee

Nathaniel Hopkins

Alice A. Linneman

Mary E. Lear

Ethel B. Cook

Adopted by the faculty at its meeting on September 19, 1938.

The first faculty meeting for the year 1938-39 was held in Roemer Hall, room 225, Monday morning, September 19, 1938, Dean Gipson presided.

After roll call by the Secretary, Dean Gipson presented the new members of the faculty to the entire faculty.

Dean Gipson expressed deep appreciation for the contribution which Mrs. John L. Roemer, Dean of Students, made to Lindenwood College from 1914-1938. The following committee was appointed by Dean Gipson to draw up memorial resolutions for Mrs. John L. Roemer:

Miss Hankins  
Miss Lear  
Miss Linnemann  
Miss Cook

The Committee for Memorial Resolutions was instructed to send Dr. John L. Roemer a copy of the resolutions and to include a copy in the minutes of this meeting (see insert).

The following announcements were made by Dean Gipson:

- 1-That there was a very good enrollment for 1938-39
- 2-That Faculty members are requested to register Freshmen in their offices on Monday afternoon and Freshmen and other students on Tuesday and Wednesday
- 3-That Freshmen should be advised to go to the College Bank immediately and to arrange for their Physical Examinations
- 4-That no Freshman classes will meet on Thursday, September 22 from 8 A.M. to 10 A.M. in order that Freshmen can take the usual Freshman Examinations
- 5-That all information in regard to registration instructions is to be called for by the faculty in the office of the Dean
- 6-That students should be advised not to add courses to their own class schedules
- 7-That American Contemporary Civilization will be offered in 2 sections each semester, room 211; Current Economic Problems will not be offered in 1938-39, but in its place a course in International Economics is listed; that French Conversation is listed for 2MWF; that Freshman Bible on § T.Th. will meet in room 302
- 8-That students should not add too many courses in sports
- 9-That students who plan to take advanced courses in Modern Languages should secure the approval of that Department
- 10-That classes that have less than five students enrolled should be reported to the office of the Dean immediately
- 11-That students from the lowest one-third of their high school classes have been advised to carry light schedules
- 12-That students should be careful in electing vocational courses if there is a chance of desiring transfer credit

13-That the faculty must assume responsibility for arranging with students all matters which pertain to condition examinations; these condition examinations must be completed before the end of the first grading period in the first semester

14-That a large number of students have been given scholarships and therefore all students assistants that have been assigned to the faculty might not prove satisfactory; that if students assistants can not be used in the work to which they have been assigned, these names should be sent to the office of the Dean soon

15-That students assistants should be warned to treat office business in a confidential manner and that their hours of work per week have been defined in a letter from the Dean

16-That the faculty are urged to take more seriously the Advisory System for Students and to return the blanks for interviews, properly filled out, very soon after registration

17-That the usual Cut System will be used in 1938-39 and that faculty members are not permitted to lower grades because of class absence

18-That too many absences from class should require an extra examination

19-That Freshman students should be advised on methods of study in each class

20-That it might be well if departments and teachers could cooperate in some manner in the matter of semester papers

21-That the Heads of Departments are expected to explain the grading system to new teachers

22-That the grades will be due as follows:

October 31; December 12; January 30-February 3 Final Examinations

March 20; May 1

23-That textbooks in the bookstore should be checked

24-That Dr. John MacIvor will be the convocation speaker at the services on Sunday September 25, 1938

25-That general announcements are usually made on Wednesday at chapel

26-That faculty are requested to secure their own blue books

27-That the ditto machine is to be signed for as usual

28-That faculty should refrain from urging students to go to St. Louis to affairs of various types

29-That sponsors of organizations should not allow students to have their pictures in the Annual unless the membership dues are paid

30-That any suggestions for the Annual are welcomed

31-That there is a pleasant room for the Faculty in the Librar

32-That there will be an informal party on Friday, September 23, 1938, in Butler Hall

33-That test paper is secured in the bookstore and must be signed for by the faculty

34-That ventilators and new lights have been placed in several class rooms in Roemer Hall

35-That Dr. Roemer's class in Ethics will be taught this year by Dr. Garnett

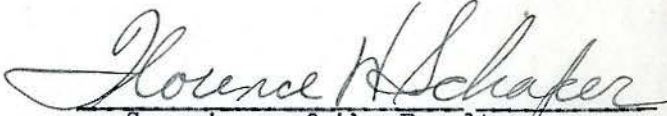
36-That the list of Faculty Advisors is posted on the bulletin board

37-That there will be no Physical Education classes this week

The Secretary read letters of appreciation from Miss Shrimpton and Miss Gehlbach to whom gifts were presented at the close of the year 1937-38.

Dean Gipson referred to the fact that later in the year plans would be initiated by the Faculty to recognize the Silver Anniversary, 1914-1939, of Dr. Roemer's services as President of Lindenwood College .


The meeting adjourned.

  
Secretary of the Faculty



The Faculty held a program and a social meeting on Thursday, November 10, 1938, at 7:30 o'clock in the Library Clubroom. Professor Thomas, Chairman of the Faculty Program Committee, presided, and introduced the speaker, Dr. A. H. R. Fairchild, Professor of English, University of Missouri. The subject of Dr. Fairchild's address was "Crossing the Canyon with Shakespeare", in which the difficulties of Hamlet were compared to the complex adjustments adolescents are forced to make in modern life.

After the lecture and some discussion, the Faculty Social Committee served delightful refreshments.

  
Secretary of the Faculty.

A business meeting of the faculty was held January 11, 1939 in room 225, Roemer Hall. Dean Gipson presided. After roll call Dean Gipson made the following announcements:

- 1- That the instructions for registration that were used for the first semester would be applicable for the second semester
- 2- That Freshmen should be encouraged in regard to their final examinations; that any student who is in danger of failing a course should be definitely warned by the instructor
- 3- That any students who contemplate withdrawing the second semester should be encouraged to remain here
- 4- That condition examinations should be given to students, especially Freshmen, who might have a chance of passing a course, if they were given another final examination
- 5- That as usual "F" grades should be reported to the Registrar's office immediately and that explanation should be made for every low grade (I, F) on the back of the grade card.
- 6- That registration week would take place from January 16-20 and that advisors would arrange schedules of courses for their advisees
- 7- That the following details of registration need to be considered:
  - a- that schedule blanks and other data would be given to faculty members on Saturday, Jan. 14th
  - b- that student schedules must be completed by Thursday, Jan. 19th and returned to the Registrar's office
  - c- that student schedules would be placed in the post office boxes of students Friday, Jan. 20th, whereupon students could report to the Registrar's office on that date for course cards
  - d- that Physical Education courses would be arranged for the week of Jan. 23-30
  - e- that all registrations in Music should be reported to Prof. Thomas
  - f- that students should be encouraged to take only one special subject and advised that there is not much chance of their having an opportunity to carry two special subjects
- 8- That advisee blanks should be filled out after registration and returned to the office of the Dean
- 9- That if a student desires to make a complete change in her course of study, she must present approval from the office of the Dean, and, also, if a student desires to drop a year-course she must present approval from the office of the Dean.

10-That faculty members are advised to consult the schedule for courses that is posted on the bulletin board outside the office of the Dean in order to note changes that have been made since September

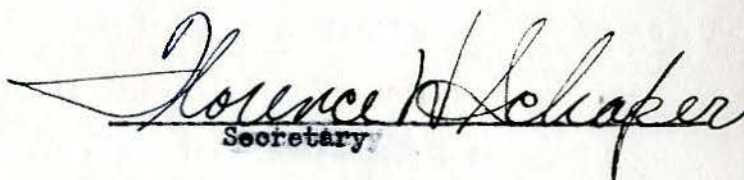
11-That faculty members are urged to use care in registration and to consider the fact that most of the curricula listed in the catalogue are only suggested in part ; Dean Gipson advised the faculty that too many errors are usually made in registration and that this situation works a hardship on students

12-That students should be urged to remain in their respective sections of classes

13-That registration blanks should be made out in pencil

14-That students must have signed for the course in Cultivated Plants before they can be allowed to list it on their blanks,

The meeting adjourned.

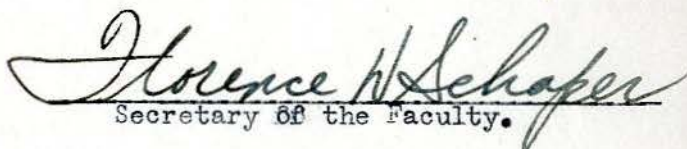
  
Secretary

A business meeting of the entire faculty- administrative and instructional- was held in the Library Clubroom, Feb. 16, 1939.

After roll call by the Secretary, Dean Gipson presided and presented in outline form the plans for the Roemer Silver Anniversary. Discussion followed relative to the manner in which the faculty might participate in this event. Miss Cook estimated that approximately \$1500.00 might be contributed by the faculty as a gift to the Lillie P. Roemer Memorial Fine Arts Building if those members of the faculty who had been associated with the institution for more than five years would contribute approximately one and one-half percent of their salaries and if those members of the faculty who had been associated with the college for less than five years would contribute approximately one percent. After further discussion the following motion was passed unanimously by the faculty:

" That contributions to honor the Roemer Silver Anniversary be based on one percent (1%) of the present year's salary as a minimum contribution from each faculty member, each contribution to be on an individual, voluntary basis".

Miss Cook stated that the Roemer Silver Anniversary Committee had authorized her to prepare a subscription blank for the above contribution and that same would be put in faculty mail boxes in the near future.

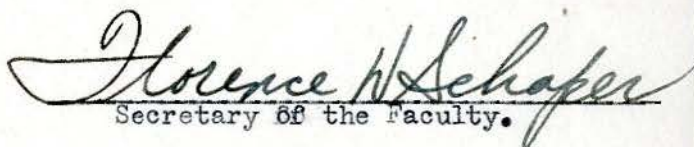
  
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Secretary of the Faculty.

A business meeting of the faculty was held February 16, 1939, in the Library Clubroom. Dean Gipson presided.

After roll call by the secretary, Dean Gipson made the following announcements: (1). That morning classes during the week of February 20-24 would be shortened according to the announcements on the bulletin board, and that during Lent morning classes would be shortened on Wednesday, according to the announcement on the bulletin board. (2) That the college catalogues for 1939-1940 are available if any member of the faculty desires one before September.

The names of the following students were presented by Dean Gipson as candidates for election to Alpha Mu Mu -- honorary music society:

Jillson, Patricia  
Branit, Claire  
Knorr, Mary Jean  
Taylor, Ann  
Gray, Pauline  
Kinney, Carolyn  
Reid, Elaine  
Shepard, Frances  
Stephenson, Rosamond  
Wahlgren, Evelyn  
Harris, Laura Nell  
Smith, Marjorie

The faculty approved unanimously the above list of candidates for Alpha Mu Mu.

The names of the following students were presented by Dean Gipson as candidates for election into Alpha Sigma Tau -- honorary society in the Liberal Arts College:

<u>Name</u>	<u>Points</u>
Trice, Josephine	609
Barton, Margaret	491
Mering, Virginia	486
Lauvetz, Mary Jean	459
Snyder, Nadeane	454
Jefferson, Sara	448
Ganssle, Joyce	421
Keyes, Dorothy	418
Kincaid, Imogene	409
Anderson, Jean	409

Minutes (cont)

Benson, Jessie	396
Weber, Martha	390
Lovitt, Katherine	383
DuHadaway, Mary Jean	382 $\frac{1}{2}$
Meyer, Helen	367
Evans, Janet	361
Wilson, Urna	358
Horswell, Genevieve	341
Salyer, Kathryn	337

The faculty approved unanimously of the above list of candidates for Alpha Sigma Tau.

The meeting adjourned.

*Florence W Schaper*  
Florence W. Schaper, Secretary

The faculty held a program and a social meeting on Monday, March 13, 1939, at seven-thirty o'clock in the Library Clubroom. Professor Thomas, Chairman of the Faculty Program Committee, presided and introduced the speaker, Dr. Theo. W. H. Irion, Dean of the School of Education, University of Missouri. The subject of Dr. Irion's address was " Progressive Education - Its Meaning and Purpose".

After the address there was some discussion. During the latter part of the evening the Faculty Social Committee served delightful refreshments during the social hours.

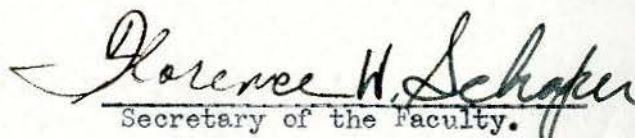
  
Secretary of the Faculty.



A business meeting of the faculty was held March 16, 1939, in room 225, Roemer Hall. Dean Gipson presided.

After roll call by the Secretary, Dean Gipson made the following announcements:

- 1- That the faculty subscriptions to the Roemer Silver Anniversary Gift made an excellent showing up to the present time
- 2- That because of the unusual festivities this year the final examinations would begin a day early, that is, Thursday, June 1.
- 3- That condition examinations for the first semester should be completed within the first six weeks of the second semester and that instructors should attend to this matter
- 4- That Dr. Garnett would appreciate cooperation from the faculty in writing recommendations for students who plan to teach next year
- 5- That faculty members should be very careful to inform themselves of the list of candidates for degrees, etc. at the June Commencement, in order that if any such students are not doing passing work they should be informed at once by their teachers and such information should, also, be given to the office of the Dean
- 6- That many of the semester grades for the first semester did not seem fair and just to the office of the Dean because often the lowest mark a student made was the third month and this mark, together with the final examination grade, seemed to determine the entire semester grade. For example some students were marked as follows: M, M, F, F, F for final grade. Dean Gipson stated that she did not doubt but that any number of students probably made these low marks, but the objection held was that neither the students concerned, nor the office of the Dean, were advised of the situation soon enough
- 7- That faculty need to write more definite descriptions on the grade cards relative to the reasons for low marks.
- 8- That the Liberal Arts teachers ought to be able to show some results of their work with students in the areas of inspiration and imaginative thinking, because the work in the Liberal Arts College is, at best, far less tangible than that in vocational fields of knowledge. Dean Gipson stated that far too many students look at some of their courses as drudgery to be gotten through as soon as possible. She urged the faculty to have more personal interest in the students and their education.

  
Secretary of the Faculty.

A business meeting of the faculty was held May 2, 1939 in room 225, Roemer Hall. Dean Gipson presided. After roll call Dean Gipson made the following announcements:

1-That the splendid gift which the faculty had contributed in honor of the Roemer Silver Anniversary would be presented at the Faculty and Administration Dinner on May 19th. 1939

2-That Miss Cook reported the faculty pledges to date were \$1621.50

3- That faculty members are encouraged to bring their wives, husbands, and any other adult member of the household with whom they may live to the faculty dinner at 6:30 P.M. Thursday, May 18 1939

4- That the Vesper Service on May 14th is planned to celebrate the arrival of Dr. and Mrs Roemer to Lindenwood in 1914

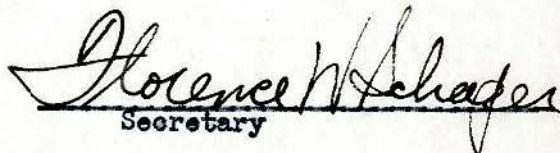
5-That the advisor blanks for advisees should be completely filled out after the last conference and filed in the office of the Dean

6. That the large departmental requisitions might be delayed for several more days if necessary

7-That faculty should feel free to give out any grades to any students this last month in order to encourage students and that students should be helped whenever possible

Miss Tucker suggested that perhaps the faculty would like to take action in regard to presenting Dr. Marian Dawson with a gift as an expression of the faculty's wish for her happiness. Thereupon a motion was unanimously passed that the faculty accept Miss Tucker's suggestion. Dean Gipson appointed the following Committee to purchase the gift: Miss Tucker, Miss Parker, Miss Wagner.

The meeting adjourned.

  
Secretary

A business meeting of the faculty was held June 11th. 1939 in room 225, Roemer Hall. Dean Gipson presided. The Secretary called the roll.

Dean Gipson presented the names of the following students for membership in Alpha Mu Mu:

Pauline Gray  
Ora Mae Gamble  
Mary Ann Tolleson

The faculty approved unanimously of the above candidates for election into Alpha Mu Mu.

Dean Gipson presented the names of the following students for membership in Alpha Sigma Tau:

	<u>Points</u>
Bandy, Helen	437
Baker, Charolyn	428
Vrooman, Winifred	399
Smerling, Viella	368
Lloyd, Jeanette	356
Benecke, Joanna	342
Kelley, Betty	339
Smith, Phyllis,	338
Carroll, Marjory	335
Dalton, Harriet M.	329

The faculty approved unanimously of the above candidates for election into Alpha Sigma Tau.

Dean Gipson announced that the faculty would march in academic procession to the Lillie P. Roemer Memorial Fine Arts Building for the laying of the corner-stone at 10:00 A.M. June 11th. 1939.

Dean Gipson made the following announcements :

- 1-That the regular faculty meeting would be held Sept. 12th. 1939 at 7:30 P.M., unless advice to the contrary was sent to the faculty during the summer
- 2-That textbook orders should be placed before fall if the faculty planned on having the textbooks used during the first weeks of college. She suggested that students find it too difficult to be in classes without textbooks the first weeks if textbook work is expected
- 3-That heads of departments should file faculty schedules in the office of the Dean before leaving for the summer

Miss Hankins made a motion for which there was a second and unanimous approval by the faculty that the faculty express deep appreciation to Dean Gipson for her support and cooperation with the faculty during the year.

Dean Gipson wished the faculty a pleasant summer.

*Lawrence W. Schaefer*  
Secretary of the Faculty

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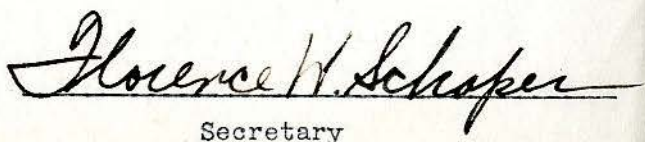
A business meeting of the faculty was held on May 25, 1939, in room 225, Roemer Hall. Dr. Gipson presided.

After roll call by the secretary Dr. Gipson presented the attached names of candidates for degrees, certificates, and diplomas. The faculty voted unanimously to recommend the following list of candidates (see insert) for degrees, certificates, and diplomas to the Board of Directors, upon the condition that each student on the list fulfills all of the requirements of Lindenwood College.

Dr. Gipson made the following announcements:

1. That department heads consult with her very soon in regard to faculty schedules for the fall.
2. That the Commencement meeting of the faculty would be held as usual on Sunday, June 11, at nine A.M. in room 225.
3. That classes will be held all day Wednesday, May 31.
4. That some form of review or suggestion for studying for examinations should be offered to all classes, but particularly to the freshman classes.
5. That members of the faculty ought to avoid any unnecessary antagonism at this time of year.
6. That practice on the Pageant and the play would in the main have to be cancelled during examination week.
7. That proctering of examinations should be considered rather seriously and students should not be crowded together for examinations, nor should two different classes in different subjects be held in the same room.
8. That the faculty reports on advisees were appreciated but that these could be organized in terms of "students who plan to return to Lindenwood" and "students who do not plan to return to Lindenwood", making it more simple to analyze these reports.
9. That the secretary write notes to Dr. Marian Dawson and Miss Velda Wagner to be attached to the gifts that were sent to them by the faculty.

The meeting adjourned.

  
Secretary

CANDIDATES FOR DEGREES, JUNE, 1939

Bachelor of Arts: ✓

Belden, Mary Elizabeth  
Belding, Alice D.  
Brittin, Mary Jane  
Christensen, Jean Louise  
Davis, Joyce D.  
DuHadway, Helen Margaret  
Flock, Johnsie Margaret  
Flowler, Mary Ann Ruth  
Hull, Marian  
Jackson, Jeannette  
Jones, Alice Elnora  
McFarland, Jean Campbell  
Mills, Mary Louise  
Payne, Gwendolyn Holland  
Potlitzer, Maurine Harriett  
Sonnenday, Sue  
Stern, Virginia Marie  
Williams, Charlotte Yvonne  
Williams, Rosemary E.  
Willott, Ruth Ann

Bachelor of Science: ✓

Books, Mary  
Carter, Virginia Ann  
Foltz, Catherine Virginia  
Hinsch, Imogene  
Roberts, Mary Esther  
Willis, Sara Margaret

Bachelor of Music: ✓

Ahmann, Mary Carolyn (Piano)  
Eby, Suzanne (Violin)  
Hull, Margaret (Public School Music)  
Rau, Ruth Reinert (Public School Music)

Certificate in Speech and Dramatics: ✓

Horswell, Genevieve  
Jefferson, Sara Elizabeth.

Certificate of Associate in Arts: ✓

Albertson, Mami Lou  
Anderson, Jean Frances  
Atkinson, Martha Jeanne  
Baker, Charolyn  
Benson, Jessie Leonori  
Beaty, Mary Bess  
Bennett, Irma Arlene  
Carroll, Marjery Anna  
Clark, Mary Elizabeth  
Dondanville, Helen Celeste  
Elson, Peggy Ruth  
Evand, Janet Eleanor  
Hansen, Anna Louise  
Hart, Margaret Gibson  
Jayne, Ruth  
Jordan, June Olivia  
Lauvetz, Mary Jean  
Lay, Mary Virginia  
Lloyd, Jeanette  
McCarty, Virginia K.  
McLaughlin, Henrietta Jeanne  
Nichols, Betty Jane  
Rayburn, Ann  
Smerling, ViElla  
Smith, Phyllis June  
Tanke, Maxine  
Tanke, Mildred  
Townsend, Marjorie Elizabeth  
Truman, Martha Ann  
Tucker, Charlotte  
Vrooman, Winifred  
Wilson, Urna Mildred

Costume Design Certificate: ✓

Parrish, Elizabeth Jane

Certificate in Interior Decoration: ✓

Lee, Jeannette  
Trumbo, Mildred

Certificate in Public School Art: ✓

Spalding, Shirley Jean

Certificate in Business: ✓

Brewer, Dona Katharyn  
Conner, Wilma  
Corzine, Dorothy G.  
Ewing, Norma  
Field, Elizabeth Anne  
Grote, Dorothy Elizabeth  
Hall, Harriet Lou Ellen  
Hindersmann, Edith Marie  
Kern, Mary  
Norris, Martha  
Norton, Marjorie  
Rasdal, Geraldine  
Shephard, Helen Louise  
Wilke, Adelaide.

Certificate in Home Economics: ✓

Avgerinos, Annette C.  
Beard, Anne  
Erickson, Anne MacWillie  
Hansen, Virginia Lois  
Knudson, Jane  
Seymour, Dorothy  
Stroh, Imogene Covert

Certificate in Public School Music: ✓

Ahmann, Mary Carolyn  
Hoeck, Ruth Marlyn  
Motley, Mavis Nelle  
Rhea, Dorothy A. Franklin  
Wolfe, Wannette

Diploma in Piano: ✓

Belding, Alice D.  
Ecker, Marjorie Jane  
McCoid, Margaret Anne  
Nieman, Dorothy Jane  
Phillips, Sarah Clare  
Smith, Virginia Miller



Diploma in Voice: ✓

Benner, Mary E.  
Bucklew, Maxine  
Douthat, Vera Jean  
Reid, Elaine Josephine

Diploma in Organ: ✓

Ahmann, Mary Carolyn  
Rau, Ruth Reinert

Diploma in Violin: ✓

Booth, Mary Catherine  
Jumet, Mildred Irene

9570<sup>35</sup> on June 11  
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Amula-c. Coy.

FACULTY MINUTES

1939-1940

## FACULTY COMMITTEES

### Student Activities

Miss Hooten, Chairman  
Miss Hankins, Secretary  
Miss Cook  
Dr. Gipson  
Dr. Schaper  
Kathryn Wagner  
Marguerite Dearmont

### Faculty Programs

Prof. Thomas, Chairman  
Dr. Talbot  
Dr. Betts  
Miss Gordon  
Dr. Evers  
Miss Eggmann  
Dr. Garnett

### Faculty Socials

Miss Anderson, Chairman  
Miss Tucker  
Miss Gordon  
Miss Englehart  
Miss Wurster  
Miss Isidor  
Miss Coulson  
Mrs. Gardner

### Y.W.C.A.

Dr. Terhune  
Dr. Harmon  
Miss Allyn  
Dr. Betz  
Miss Gieselman  
Y.W.C.A. Cabinet  
Miss Morris  
Miss Hooton

### Advisers, Annual Board

Dr. Gipson  
Mrs. Underwood  
Dr. Linnemann  
Miss Rasmussen  
Miss Parker

### Schedules

Miss Ostner  
Miss Lear  
Miss Karr  
Miss Hankins

### Library

Dr. Stumberg, Chairman  
Miss Kohlstedt, Secretary  
Dr. Gipson  
Professor Thomas  
Dr. Marion Dawson  
Dr. Gregg  
Miss Parker  
Miss Benson  
Dr. Roemer, Ex-Officio

### Curriculum and Catalog

Dr. Gipson  
Professor Thomas  
Dr. Garnett  
Mr. Motley  
Dr. Schaper  
Professor Rath

### Campus Discipline

Miss Hooton, Chairman  
Miss Mottinger  
Miss Hough  
Mrs. Arends  
Mrs. LeMaster  
Mrs. Gardner

FACULTY COMMITTEES, Cont.

Sanitation and Health

Dr. Stumberg  
Dr. Canty  
Miss Sayre  
Mr. Ordelheide

Dining Room Placement

Miss Walter  
Miss Foster

Christmas Party

Program - Miss Stookey  
Miss Scott  
Miss Gordon  
Miss Morris

Presents - Miss Foster  
Miss Hough  
Miss Walter

The first faculty meeting for the year 1939-40 was held in Roemer Hall, room 225, Tuesday evening, September 12, 1939. After roll call by the secretary, Dr. Gipson presented the following new members of the faculty:

Miss Mary Hooton, Dean of Residence; and  
Mr. John Rath, Professor of History.

Dr. Gipson made a resume of contemporary civilization in relation to the European War and the ever increasing demands of education to interpret the changing world to students. She stated that she believed a challenge existed for the college teacher at this time to interpret a war stricken world to students in the most effective manner possible in order that they might realize their advantages in a land of freedom.

Dr. Gipson stated that she believed the prospects were very good for a splendid year for the College, and that registration would begin on the following day, September 13, 1939.

The following announcements were made by  
Dr. Gipson:

1. That a test program for freshmen would be held at the times indicated on the notices posted on the Bulletin Boards.
2. That a corrected schedule of classes would be posted on the Faculty Bulletin Board from time to time during registration.
3. That freshmen should be held to 17 hours of credit work, including physical education, and other students to 18 hours.
4. That elementary latin would be offered for the first time this year.
5. That year courses should be watched very carefully in the registration of students, and that also grade levels should be observed.
6. That the Registrar requested that schedules be kept neat.
7. That advanced language students should be advised to consult the Modern Language Department before registering.
8. That a course in Bible is required during the freshman or sophomore year and hence is optional with freshmen.

9. That the first grades will be due October 23, 1939.
10. That the new building will not be ready for occupancy for several weeks.
11. That Liberal Arts students should be held to one special subject, such as music or art.
12. That juniors and seniors should consult the heads of the departments in which they are majoring.
13. That in general students should be encouraged to sign for only one sport.
14. That freshmen advisee blanks should be left in the office of the Dean by Saturday, September 16, if possible, and other advisee blanks as soon thereafter as is convenient.
15. That advisors should be very careful to keep their own advisee list and also to keep it corrected from time to time.
16. That possible failures should be reported to the office of the Dean very early during the first month.
17. That if less than five freshman students report for any class, or less than three juniors or seniors report for any class, this information should be given to the office of the Dean immediately.
18. That student assistance will be assigned within several days and if they do not report immediately, the office of the Dean should be advised of this fact.
19. That new book orders should be based upon student signatures as is usual custom.
20. That faculty stationary should be in the respective offices.
21. That all student honors should be reported to the office of the Dean from time to time during the year so that these may become a matter of permanent record.
22. That all field trips that are planned for by faculty members should be submitted to the office of the Dean before they are taken.
23. That the list of social events for the week include:  
Wednesday, 13th, 3 to 5- Reception for new students by the old students.  
Friday, 15th, 7:30- Informal faculty-student reception given by the Big Sister organization.  
Sunday, 17th, 3 to 5- Tea for all students given by the Student Council.
24. That the annual convocation will be held Sunday, September 17, at 6:30 o'clock, with Mrs. Hiram C. Houghton of Red Oak, Iowa, as the speaker.

The meeting adjourned.

*Florence W. Schaper*

Secretary of the Faculty

A business meeting of the faculty was held in Roemer Hall, room 225, Tuesday evening, January 9, 1940. After roll call by the secretary, Dean Gipson made the following announcements:

1. That the registration instructions and advisee lists and schedules of courses, passed at the opening of the meeting by the Registrar, should be very carefully checked before the registration of students.
2. That most of the suggested curricula in the catalog may have numerous adjustments to fit individual student needs, and these curricula need not be followed in every detail.
3. That it is expected that every member of the faculty should be definitely familiar with the college catalog, particularly in regard to courses.
4. That the schedule of classes for the second semester posted on the Bulletin Board outside the Dean's office, should be carefully checked before registering students.
5. That every two year curriculum leads to some degree at Lindenwood and that students should be encouraged to pursue their college work in Lindenwood upon the completion of any two year course.
6. That every faculty member should feel challenged to assist the college in holding a larger number of students here for four years.
7. That in order to hold our students for a four year period teaching techniques need to be examined more critically, and the advisory work should probably be more intelligent and friendly from the student's point of view.
8. That heads of departments should study the number of freshmen who returned to take courses in respective departments after they have completed required freshmen courses, and also that it might be worthwhile for some study to be made of the number of students who elect courses in respective departments.

9. That a careful study of student marks should be made frequently to discover whether every department is assisting students in their work as much as possible, or merely going through the motions of class work and grading.

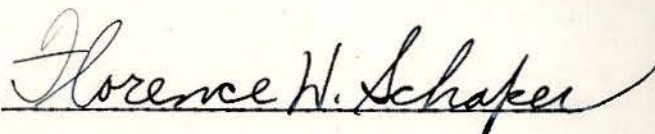
10. That all students who are making low marks at the end of the third grading period should be definitely advised of this fact before final examinations are taken. Too frequently students are not warned at the close of the third month, and it would seem often that the final examination grade has more weight in determining the final grade in a course than any other mark.

11. That at least brief outlines of courses should be given to students prior to final examinations so that students may have some idea of the purpose and objective of courses.

12. That book orders should be in the office of the Dean immediately if instructors desire the use of these books at the opening of the semester.

13. That faculty members are urged to consider the individual worth of each student in relation to the distinct capacities and abilities of each student, in order that college teaching, particularly in the Liberal Arts College, may better justify itself than it has in past years.

The meeting adjourned.



Secretary of the Faculty



A brief meeting of the faculty was held at noon, February 8, 1940, in Room 225, Roemer Hall. Dean Gipson presided.

After rollcall Dean Gipson presented the names of the following students as candidates for election into Alpha Mu Mu, honorary music society:

Lois Anderson	Evelyn Knopp
Coralee Burchard	DeAlva McAllister
Rena Eberspacher	Janice Martin
Esther Farrill	Dixie Smith
Dorothy Isbell	

The faculty approved unanimously of the above list of candidates for Alpha Mu Mu.

The following students were presented by Dean Gipson as candidates for election into Alpha Sigma Tau, honorary literary society in the Liberal Arts college:

<u>Name</u>	<u>Points</u>
Frances Louise Olson	457
Winifred McQueen	450 $\frac{1}{2}$
Jean Elizabeth Bishop	419
Betty Maude Jacoby	416
Jennie Lynn Sager	410 $\frac{1}{2}$
Katharene Abernathy	408
Sarah E. Hartness	406
Ann Ayres Earickson	400
Dorothy Graham	389
Catherine Jane Henss	382
Dorothy Olive Owen	360
Polly Jean Pollock	355
F. Louise Mailander	349
Janet Goodjohn	349
Harriet Heck	348
Ruth L. Faucett	345
Margaret Ellen Duff	343
Gloria Stunkel	343

The faculty approved unanimously the above list of candidates for Alpha Sigma Tau.

Dean Gipson reminded the faculty of the chapel on Monday at which the pledges to all the honor societies in the college will be presented.

The faculty was urged by the Dean to be considerate of the individual needs of students during the second semester. She suggested that the first semester grades in general were acceptable but that she believed more individual work might be done with students in some cases.

The meeting adjourned.

Flourence W. Schaper

Secretary of the Faculty

A special meeting of the faculty and administration was held in Room 225, February 16, 1940, at five o'clock. Dean Gipson presided and introduced Mr. Ray F. McCarthy, Executive Director of the Group Hospital Service, Inc., of St. Louis, who discussed the group hospital service.

After some discussion it was agreed that all members of the faculty and administration who decided to participate in the group hospital service would sign the membership card and turn it, together with the enrollment fee of \$1.00 and the first monthly payment of 75¢, in to Dean Gipson's office by Wednesday, February, 21, 1940.

A handwritten signature in cursive script, reading "Florence W. Schaper". The signature is written in dark ink and is underlined with a single horizontal line.

Secretary of the Faculty

The faculty held a program and a social meeting on Wednesday, February 28, 1940, at 7:30 o'clock in the Library Club Room.

Professor Thomas, Chairman of the Faculty Program Committee, presided, and introduced the speaker, Dr. Ernest O. Melby, Dean of the School of Education, Northwestern University. The subject of Dr. Melby's address was "The Social Responsibility of the College. A brief informal discussion followed this address.

The Faculty Social Committee served delightful refreshments.

A handwritten signature in cursive script, reading "Florence W. Schaper". The signature is written in dark ink and is positioned above a horizontal line.

Secretary of the Faculty

A special meeting of members of the faculty and administration who belong to the Group Hospital Service, Inc., was held in Room 225 at noon on March 5, 1940. Dean Gipson presided and presented to the group the need for making a decision relative to the time and place for the payment of the monthly dues. She suggested that the Secretary-Treasurer of the faculty had agreed to have the dues paid in that office if this was agreeable to the group.

After some discussion a motion was made and carried by the majority of the group to pay the monthly charges to February, 1941, in one payment, namely, with the second payment. The exact date for this payment will be determined by the Group Hospital Service, Inc., in St. Louis, and information will be given to the Lindenwood group as soon as this office advises Dean Gipson.

Dean Gipson agreed to write Mr. McCarthy, Executive Director, relative to these matters:

1. The date upon which the second monthly charge is due; and
2. The status of a member of the Lindenwood group who leaves Lindenwood, that is, what are the conditions under which a person may continue as a member of the Group Hospital Service after he or she has severed connections with the original group.

The meeting adjourned.

*Florence W. Schaper*

Secretary of the Faculty

A business meeting of the Faculty was held in Room 225, Roemer Hall, April 2, 1940. Dean Gipson presided. The Secretary called the roll.

Dean Gipson stated that the Senior Class had requested that the Seniors be excused from final examinations at the close of the second semester. Considerable discussion of the issue followed. The minutes for the Faculty meeting of February 14, 1935, were read, relative to the action taken by the Faculty in that year in regard to the same question. Further discussion followed after which the Faculty voted unanimously that Dean Gipson present the following plan to the Senior Class:

1. That although the Faculty disapproves of excusing Seniors from final examinations, it recommends that the issue be presented to the class and that the class vote on it.
2. That if two-thirds of the class vote in favor of removing the final examination requirement, the Faculty will approve of excusing any member of the Senior Class from a final examination in any subject in which the final grade earned is S or E.
3. That the Faculty may feel that it is necessary to reorganize some courses if the Senior Class should vote in favor of excusing Seniors from final examinations upon the basis of the provision cited above (2).
4. That should the excusing of Seniors from final examinations become effective, that those students who earn S or E in classes will be advised of the fact after the last session of said class prior to the final examination period.

A supplementary motion to the above one was passed unanimously by the Faculty, that the following resolution be submitted to the Senior Class of Lindenwood College:

Whereas it is not in conformity with the best and accepted academic practices which

are current in standard colleges to  
excuse students from final examinations

Whereas the practice of excusing students from  
final examinations smacks of undemocratic  
spirit

Whereas it is definitely inconvenient at this  
time of year for courses to be reorganized  
in order to permit the excusing of students  
from final examinations

Be it resolved that the Faculty of Linden-  
wood College is not in favor of excusing members of the  
Senior Class from final examinations.

Dean Gipson announced that the Hospital  
Certificates of Membership for the Group Hospital Service  
might be secured at the end of the meeting.

The meeting adjourned.

*Florence W. Schaper*  
Secretary of the Faculty



LINDENWOOD COLLEGE  
ST. CHARLES, MO.

OFFICE DIRECTOR OF MUSIC  
JOHN THOMAS

Dear Dean Gipson:

The music faculty voted, unanimously, today in favor of final examinations for seniors regardless of the grade she was making in any subject.

John Thomas

4/2/1940.



The Faculty held a program and a social meeting on Tuesday, April 9, 1940, at seven-thirty o'clock in the Library Club Room. Professor Thomas, Chairman of the Faculty Program Committee presided and introduced the speaker, Dean Wilfred M. Mallon, College of Arts and Sciences, St. Louis University. The subject of Dean Mallon's address was "Decline and Rebirth of the American College. It was presented in a brilliant manner and provoked an interesting discussion.

After the address and discussion the Faculty Social Committee served delightful refreshments during the social hour.

*Florence W. Schaper*

Secretary of the Faculty

A business meeting of the faculty was held on May 9, 1940, in Room 225, Roemer Hall. Dean Gipson presided.

After roll call by Miss Hankins, acting secretary, Dean Gipson presented the attached names of candidates for degrees, certificates, and diplomas. The faculty voted unanimously to recommend the following list of candidates (see insert) for degrees, certificates, and diplomas to the Board of Directors, upon the condition that each student on the list fulfills all the requirements of Lindenwood College.

Dean Gipson made the following announcements:

1. That the faculty is requested to submit all reports and schedules of students in the office of the dean on the dates indicated in her letter of April 12.
2. That requisitions for supplies for the coming year are to be submitted by the end of the week.
3. That the examination schedule is posted and should be consulted.
4. That there will be no classes on Thursday afternoon, May 23, but that it would be advisable for the faculty to remain in their offices during that afternoon in order to assist students if they need any help in preparing for their examinations.
5. That on Wednesday, May 22, pre-commencement awards and prizes will be made at the chapel hour.
6. That reports on student assistants are now due.
7. That students should be warned in advance if their grades have fallen below an acceptable mark during the last month.
8. That students who are weak in their subjects should be warned in advance of the importance of doing well in their examinations.
9. That final grades should not be based upon the final examination grade only.

10. That full explanations for low marks should be made on the back of the grade cards so that Dean Gipson can make full explanations to the family.
11. That class time should not be used for final examinations.
12. That faculty members should consult Dean Gipson in regard to their teaching schedules for next year.

The meeting adjourned.

Florence W Schaper

Secretary  
of the Faculty

CANDIDATES FOR DEGREES, June, 1940

Bachelor of Arts

Anderson, Dolores M.  
Bandy, Helen Marie  
Bower, Carolyn E.  
Brandenburg, Frances Ray  
Bruns, Helen Rose  
Dearmont, Marguerite Oliver  
Foster, Bette Lu  
Griswold, Margaret Jane  
Johnston, Barbara Nan  
Kelley, Betty  
Larson, Therese  
Lloyd, Jeanette  
McDonald, Christine  
McLane, Helen  
Macdonald, Margaret E.  
Miller, Dorothy Gertrude  
Stumberg, Marion Frances  
Vance, Billie Hobson  
Vance, Ruth  
Veach, Rosanna  
Vosburg, Lucile I.  
Wagner, Kathryn Elizabeth

Bachelor of Science

Erickson, Anne MacWillie  
Franz, Dorothy Mae  
Hays, Lillian Estelle  
Hellerud, Helen Louise  
Heye, Mildred Adele  
Hocker, Margaret Joetta  
Norris, Martha  
Shank, Helen Martha

Bachelor of Music

Benner, Mary Elizabeth  
Buck, Cordelia Mae  
Craig, Kathryn Margaret  
McCoid, Margaret Anne  
Mayhall, Beverly  
Nieman, Dorothy Jane

Certificate of Associate in Arts

Abernathy, Katharene Riter  
Cannon, Margaret Sutton  
Chapman, Margaret  
Cohen, Evelyn Hughes  
Dillman, Harriet  
Felger, Dorothy  
Goldthwaite, Helen Jane  
Goodjohn, Janet  
Graham, Dorothy Ann  
Harris, Jane  
Hartness, Sarah Elizabeth  
Heck, Harriet  
Henss, Jane  
Houghton, Joan  
Johnson, Lulagene  
Jones, Rose Marie  
Locke, Frances  
McQueen, Winifred  
Meredith, Jo Arlene  
Moore, Jean  
Morson, Corinne Rosalie  
Myers, Mary Elizabeth  
Owen, Dorothy Olive  
Petty, Eleanor Jean  
Quebbeman, Grace  
Sager, Jennie Lynn  
Shepard, Mary Josephine  
Sparks, Mary Virginia  
Vanderlippe, Marjorie  
Whitaker, Phyllis Margaret  
Wright, Evelyn

Certificate in Business

Jopling, Jacqueline  
Kanne, Helen  
Ramey, Miriam  
Rape, Mary Elizabeth  
Short, Virginia

Certificate in Costume Design

Davis, Doloris  
Dodge, Peggy

Certificate in Home Economics

Schneider, Ruth  
Wilson, Harriette

Certificate in Public School Music

Harris, Laura Nell  
Knopp, Evelyn Frances  
Shepard, Frances  
Tolleson, Mary Ann

Certificate in Speech and Dramatics

Brown, Donna  
Carlson, Shirley Gene  
Cobbs, Barbara  
Kent, Susan  
Murfey, Sarah Jane

Diploma in Piano

Altheide, Irene  
Buck, Cordelia Mae  
Motley, Mavis Nelle  
Smith, Marjorie Ann  
Taylor, Gertrude Anne  
Wahlgren, Evelyn

Diploma in Organ

Nieman, Dorothy Jane

Diploma in Violin

McCoid, Margaret Anne

Diploma in Voice

Dillon, Mary Maurine  
Rhea, Dorothy A. Franklin



A business meeting of the faculty of Lindenwood College was held on June 2, 1940, in Room 225, Roemer Hall. Dean Gipson presided. The Secretary called the roll.

Dean Gipson presented the names of the following students for membership in Alpha Sigma Tau:

<u>Name</u>	<u>Points</u>
Locke, Frances	443 $\frac{1}{2}$
Dayton, Ruth	405
Morson, Corinne	357
Bruce, Barbara	353
Morrison, Jacqueline	327

The faculty approved unanimously of the above students for election into Alpha Sigma Tau.

Dean Gipson presented the names of the following students for membership in Alpha Mu Mu:

Johnston, Jane  
Harkrader, Jane  
Shudde, Frances

The faculty approved unanimously of the above students for election into Alpha Mu Mu.

In view of the fact that Mrs. Julia Underwood is retiring this year, Dean Gipson asked the following faculty committee to work out resolutions in appreciation of the work of Mrs. Underwood in Lindenwood College:

Dr. Betz  
Dr. Schaper  
Miss Hankins

After the reading of the statement of appreciation of the work of Mrs. Underwood by Dr. Betz, the faculty voted unanimously to incorporate this statement in the minutes of this meeting (see insert), and to send a copy to Mrs. Underwood, Dr. Roemer, and Dean Gipson.

Dean Gipson made the following announcements:



*Dr. Schaper*

A STATEMENT OF APPRECIATION FROM  
THE FACULTY AND ADMINISTRATION  
OF  
LINDENWOOD COLLEGE

The faculty and administration of Lindenwood College learn with regret of the approaching retirement of Mrs. Julia Underwood, and wish to record their appreciation of her unbroken and loyal contribution to the College during more than a quarter of a century.

Her work has included the establishing and maintaining of public relations for the College practically over the whole United States. On the occasions of the Centennial Celebration in 1927 and the Roemer Silver Jubilee in 1939 she did much, through the medium of leading newspapers, to bring the College to the attention of people in all parts of our country. From year to year she has labored to assure the College its due recognition and prestige in the greater St. Louis community. Her position has been that of an ambassador-at-large, and she has filled it with a distinction that is the result of high tact and zealous enterprise.

Within the College Mrs. Underwood has ably directed the publication of the Linden Bark and the Lindenwood Bulletin. The significance of these publications in the lives of students and alumnae cannot be overestimated.

Not the least of her services has been her direct influence on the students who have had the privilege of studying journalism in her classes. Her ability to inspire their devotion is unparalleled. She has brought to her work a broad-mindedness and tolerance that comes from a deep knowledge of -- and an abiding faith in -- human nature and its possibilities.

But no mere listing of Mrs. Underwood's accomplishments and services would in any sense be a measure of our respect and affection for her as a person. We value her for her forthrightness, her impartiality, her wholehearted participation in the life of the College. Therefore, at this time the faculty and administration wish to express to Mrs. Underwood their appreciation of herself and her work, and the sense of honor and pleasure they feel because of their association with her.

Committee of the Faculty: *Siegmond A. E. Betz*  
*Flourence W. Schaper*  
*Kathryn Hankins*

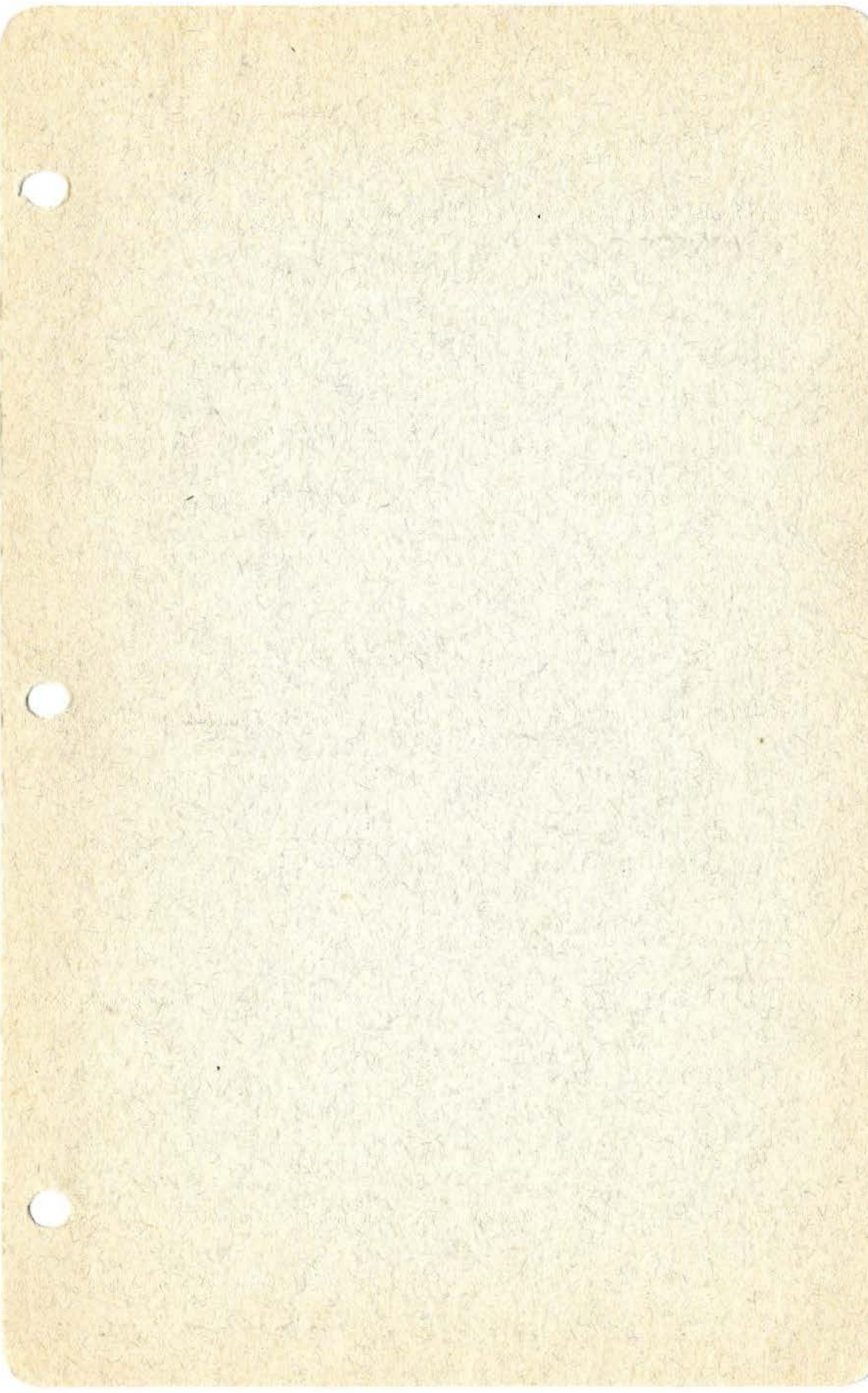
Adopted at a meeting of the faculty on June 2, 1940.

1. That if members of the faculty desire to have textbooks ready for the opening sessions of classes in September, book orders should be placed before August 15 in Mr. Motley's office.
2. That the faculty reports were of definite value to the Dean.
3. That if the summer address of faculty members is different from the regular home address, the office of the Dean should be advised of this fact.
4. That the academic procession on Sunday will form in front of Sibley Hall at 2:40 P.M., and on Monday in front of Sibley Hall at 9:40 A.M.
5. That the first faculty meeting in September would be announced later by a letter from the office of the Dean.
6. That the cooperation of the faculty during the year has been greatly appreciated by the Dean.

The meeting adjourned.

Florence W. Schaper

Secretary of the Faculty



FACULTY MINUTES

1940-1941

FACULTY COMMITTEESAdvisory Council

Mr. Motley, Chairman  
 Dr. Stumberg  
 Dr. Gipson  
 Dr. Schaper  
 Miss Cook

Student Activities Committee

Dr. Schaper, Chairman  
 Miss Hankins, Secretary  
 Dr. Gipson  
 Miss Cook  
 Martha Weber  
 Grace Quebbeman  
 Geraldine Wachter

Y. W. C. A. Committee

Dr. Terhune, Chairman  
 Dr. Harmon  
 Miss Allyn  
 Dr. Betz  
 Miss Gieselmann  
 Miss Morris  
 Y.W.C.A. Cabinet  
 Dr. Schaper, Ex-officio

College Publications

Dr. Gipson, Chairman  
 Dr. Gregg  
 Dr. Betz  
 Mr. Clayton  
 Mr. Motley, Ex-officio

Schedule Committee

Miss Ostner, Chairman  
 Miss Lear  
 Miss Karr  
 Miss Hankins

Curriculum and Catalog Committee

Dr. Gipson, Chairman  
 Mr. Thomas  
 Dr. Garnett  
 Dr. Schaper  
 Mr. Motley  
 Dr. Betz (added 4/25/41)  
 Dr. Parker (added 4/25/41)

Student-Faculty Committee

Dr. Schaper, Chairman  
 Dr. Parker  
 Martha Weber  
 Peggy Turcott  
 Mr. Motley, Ex-officio

Student Health Committee

Dr. Stumberg, Chairman  
 Dr. Canty  
 Miss Sayre  
 Miss Stockey

Dining Room Placement Committee

Miss Walter, Chairman  
 Miss Foster

Christmas Party Committee

Miss Mottinger, Chairman  
 Miss Foster  
 Miss Walter

1940-1941

FACULTY COMMITTEES, Cont'd

Suggested Library Committee

Dr. Stumberg, Chairman  
Miss Kohlstedt, Secretary  
Dr. Gipson  
Dr. Talbot  
Dr. Gregg  
Mr. Rath  
Dr. Bernard

Faculty Program and Social Committee

(temporary)

Mr. Thomas, Chairman  
Dr. Dawson  
Dr. Bernard  
Dr. Betz  
Mr. Stein

Committee on Lectures and Concerts

The first faculty meeting for the year 1940-1941 was held in Roemer Hall, Room 225, Monday morning at nine o'clock, September 16, 1940. Dean Gipson presided at this meeting.

Dean Gipson expressed grief over the death on August 9, 1940, of Dr. John Lincoln Roemer, President of Lindenwood College, 1914-1940. The following committee was appointed by Dean Gipson to draw up recommendations expressing the feeling of the faculty and administration in the loss of the president of the College:

Dr. Linnemann, Chairman  
Mr. Thomas  
Dr. Betz  
Mr. Motley - Ex-officio  
Dean Gipson - Ex-officio

The following new members of the faculty were introduced by Dean Gipson:

Miss Frances Whitehead - Business Department  
Mr. John Stine - Dramatic Art Department  
Miss Janie Mason - History Department  
Dr. Helen Ward - Biological Science Department  
Mr. Charles C. Clayton - Journalism Department  
Mr. Richard Pilant - Reading Service  
Miss Virginia Seele - Secretary to Dean Gipson  
Dr. Florence W. Schaper - Director of Student Guidance and Personnel (The office of Student Guidance and Personnel now includes the Department of Residence)

The following announcements were made by Dean Gipson relative to the first week of college:

1. That registration will begin Tuesday, September 17, at eight-thirty o'clock.
2. That notes from the Registrar, with the advisee list, have been given to every member of the faculty.
3. That student assistants are not completely assigned for the year, but that the office of the Dean will have this matter checked very soon.
4. That the following Committee is asked to discuss the nature of faculty meetings for the year and report to Dean Gipson their findings:

Mr. Thomas, Chairman  
Dr. M. Dawson  
Dr. Bernard  
Dr. Betz  
Mr. Stine

5. That the matter of faculty dues for the year 1940-1941 be considered after the above committee has reported.
6. That faculty trips during the year should be reported in duplicate on the regulation blank in Dr. Gipson's office; one copy is to be placed on file in the office of Guidance and one in Dean Gipson's office.
7. That the State Penitentiary at Jefferson City, Missouri, has requested any books that are not in use by departments and Dean Gipson would appreciate greatly any members of the faculty placing these books in her office, and also checking any books in her bookcases that are not now used by members of the faculty.
8. That classes will open regularly on Thursday morning, September 19, at eight o'clock.
9. That the College has provided a reading service for students during the year, which will be in charge of Mr. Richard Pilant. The following committee was appointed to assist in planning the reading service:

Dr. Garnett, Chairman  
Dr. Schaper  
Dr. Gregg  
Dr. Parker  
Dr. Betz  
Miss Dawson  
Dean Gipson - Ex-officio
10. That convocation will be held Sunday, September 22, at 6:30 P.M., in Roemer Auditorium. Dr. John W. MacIvor will be the speaker.
11. That the annual informal faculty reception will be held on Friday, September 20, in Butler Gymnasium at eight o'clock.
12. That all members of the faculty who plan to eat in the College dining room during the year should advise Miss Cook by Tuesday, September 17.



A motion was passed to provide dues for the current year sufficient to cover the deficit made in the faculty funds during the year 1939-1940. The secretary of the faculty was asked to submit a brief summary of the status of the faculty treasury during 1939-1940.

Dean Gipson discussed college education in relation to contemporary civilization. She urged the faculty to carefully consider each course in terms of the following points:

1. Why is this course offered?
2. What can it do for the student?
3. How can its objectives be achieved?

Dean Gipson believes that every subject should be of intense interest to the students who are studying it, and that they should feel life is not worthwhile without their understanding of the problems of the particular course in question. She pleaded with the faculty not to employ "hit and miss" teaching methods at this time in civilization, but rather to realize that the years a student spends in college are precious to the student in terms of the life patterns that are developed.

Dean Gipson stated that she believed we had a good group of students who, with adequate guidance, would make the year a very profitable one for themselves and for the College.

After the roll call the meeting adjourned.



Secretary of the Faculty

*approved  
7/9/1940*

A meeting of the faculty was held at eleven o'clock on October 10, 1940, Room 225, Roemer Hall. Dean Gipson presided.

Mr. Motley expressed appreciation to the faculty for the spirit of cooperation manifested during the opening weeks of college. This was followed by a statement from Dr. Linnemann in which she expressed the high esteem of the faculty for the work which Mr. Motley is doing as Acting President of Lindenwood College.

After Roll Call by the secretary the minutes of the previous meeting were read and approved.

Dr. Gipson called for the following reports from committees:

1. Report of the Committee on Resolutions for Dr. John Lincoln Roemer. This was read by Dr. Betz. (See insert). The faculty expressed appreciation for the work of this Committee.

2. Report of the Committee on Faculty Programs. This report was made by Professor Thomas, in which he stated that a poll was being taken to determine the type of faculty meetings for the coming year. This work was planned to be completed by October 14, 1940.

3. Report of the Committee on Reading Service. This report was made by Dr. Garnett. (See insert). This report was supplemented by Mr. Pilant in which he suggested that he appreciated the cooperation of all members of the faculty in getting the reading service started.

Dean Gipson made the following announcements:

1. That faculty members should perhaps see their advisees in regard to the matter of recommending a study schedule, budgeting time, etc.

2. That the office of the Dean was appreciative of the first reports on advisees submitted by members of the faculty.

3. That the faculty consider the amount of ditto work that is brought into the office of the Dean and into the Business Department inasmuch as those departments cannot

devote all of their time to ditto work.

4. That there is still an opportunity to check any books in the office of the Dean that are not used in college classes at this time, but might be of some value to the State Penitentiary at Jefferson City.
5. That members of the faculty are urged to inform themselves of the different curricula and the college catalog in general before the second semester.
6. That the Student Activities Committee is working on a plan for the year for all the activities, but it is not always possible to give every organization the time desired for meetings.
7. That if any member of the faculty knows of a good speaker who might be available for some Thursday assembly for a reasonable fee, this information will be greatly appreciated in the office of the Dean.
8. That all members of the faculty and the administration are welcome to all college dances, except the proms.
9. That reports from the faculty will be called for soon, relative to the type of work that student assistants are performing in each office.
10. That grades for the first semester will be due October 28, and December 9.
11. That faculty are asked to advise their own students of the grades earned in respective classes at the end of the first marking period.
12. That drop-cards should be returned to the office of the Registrar immediately.
13. That no student should be sent to the office of the Registrar to get grades for prospective members of organizations.
14. That the office of the Dean will publish an honor list for high scholarship during the year.
15. That in general Roemer Hall should be closed at 6:00 P.M. If it is necessary for any member of the faculty to stay in Roemer Hall after six for any length of time,

or for any number of days during the week, the office of the Dean should be advised of this fact.

The faculty voted that a ballot be submitted to all members of the faculty and the administration, suggesting that the dues for the year amount to \$2.00.

The meeting adjourned.

*approved  
Nov. 7, 1940*

*Florence W. Schaper*

Secretary of the Faculty

A few points relating to the Lindenwood Adult Reading program, being conducted by Mr. Richard Pilant:

1. Enrollment to date has been on a voluntary basis. No students have been drafted into this service.
2. The number of enrollees, including all who expressed to Mr. Pilant an interest in the work, is about fifty. There are, however, only about thirty who attend classes. This number is disappointing.
3. The course is given without credit, and absences are not reported. Furthermore, classes meet in the afternoon on Tuesdays and Thursdays. While these conditions conspire to reduce enrollment, we feel that the number of active participants should be double what it is now.
4. Knowing that reading is an integration of complex skills, and that immediate gains are not likely to be made, we would like for students who are prospective enrollees in this service to undertake the work for at least three months. One would not expect to master piano playing or typewriting in "six easy lessons"; nor can one improve one's reading habits in a few days.
5. We feel that enlistments in the reading service should increase in the next two or three weeks, as the first-year students come to feel the need for better methods of study, and as the adjustment of students progresses to enable them to give attention to another activity.
6. We prefer to have students enroll for this service, rather than to put them into it, if they can be induced to do so. Such an enrollment, however, will require an enlistment campaign, and probably on an individual basis.
7. We recommend, therefore, that enlistments continue for an additional three weeks, sponsored by teachers of such courses as enroll large numbers of freshmen and sophomores, such as American Contemporary Civilization, Early European History, Survey of English Literature, Sociology, and English Composition. We believe that teachers can suggest to individual students

in conference that they investigate the reading service as a possible aid in improving their study habits. We suggest that pressure be not employed in directing students into this service. We further recommend that faculty advisors, in conferring with advisees who probably can profit from the reading service, advise such advisees to investigate the reading program.

A meeting of the faculty was held at eleven A.M. on November 7, 1940, Room 225, Roemer Hall. Dean Gipson presided. After roll call by the secretary the minutes of the previous meeting were read and approved.

Dean Gipson made the following announcements:

1. That grades of the first marking period were better than in previous years, particularly in regard to the limited number of low grades. In the judgment of Dean Gipson this fact is testimony to the successful working of student self-government.
2. That members of the faculty should consider more carefully the nature of the grading system in use in Lindenwood, namely, to the effect that it is a comparative system of grading which follows the frequency curve of normal distribution of data. The faculty were warned against giving too many high marks, particularly at the opening of the school year.
3. That grade cards should be written in ink, properly signed, and with full explanation of low marks on the back of each card.
4. That the faculty is asked to advise their own students of the grades earned in respective classes at the end of each marking period during the year, inasmuch as the plan seemed to work very well at the close of the first six weeks marking period of the year.
5. That the faculty is urged not to offer to give students any special time for six weeks examinations, rather, all students must take these examinations when assigned to the class.
6. That students are not allowed to transfer from one section to another section of a class before or after a holiday period or, in fact, at any other time during the year.
7. That class work after the marking period in any month should continue with a fair amount of work to prevent students from entertaining the idea that only the examination period is of value.

8. That faculty should probably avoid tests on the day a vacation begins, or at any other time when it is known to the faculty a large number of students have made plans to be away from the campus, such as, the Thanksgiving holiday season as it is celebrated in other states.

9. That students are entitled to take their cuts in classes whenever they choose to do so, and no member of the faculty has authority to advise against the taking of cuts except on days of assigned written work of unusual importance.

10. That the grades of all advisees will be sent to faculty advisors this week. This material is, of course, confidential and must be returned to the office of the Registrar at the end of each marking period so that the new grades may be added.

11. That textbooks left at the book store should be carefully checked before any orders are placed for the second semester, inasmuch as publishers have entered into agreements that make it very difficult for unused copies of textbooks to be returned.

12. That faculty members should carefully analyze the nature and length of assignments, particularly if assignments require more than one and one-half hours of preparation.

13. That advisor blanks are due in the office of the Dean if they have not been submitted within the last several weeks.

14. That heads of departments should discuss with other members in the department suggestions for the new catalog, and thereafter consult with Dean Gipson before December 1st with regard to any changes in the catalog.

15. That the faculty is advised of the following institutional policy, relative to the attendance of college events, which is contained in a letter to Dean Gipson from Mr. Motley, acting president of Lindenwood College:



".... that whenever we have an attraction on the campus that it shall be the duty of the Department sponsoring this attraction to publicize the same, on the campus or if need be in the City of St. Charles, by printing written material to the office of the Acting President and by the Head of such Department coming to the assemblies to make announcements."

This action follows the policy on the campus during the current year that students should be given the opportunity to choose the entertainments which they desire to attend, inasmuch as this is a form of good citizenship on a college campus.

16. Beginning on Sunday, November 10, all members of the student body, faculty, and administration, will be seated downstairs for the Vesper services, unless it is necessary to open the balcony because of an unusually large crowd.

17. That faculty dues are payable to the secretary-treasurer of the faculty at the convenience of the members.

18. That Mr. Pilant will be in his office on Friday, November 8, Wednesday, November 13, and Friday, November 15, to give extra time to any students who may be sent there by advisors.


19. That Mr. Clayton requests information to the Journalism Department to be submitted to his office on special forms which he has provided for this purpose. These forms are in the office of Dean Gipson.

Dean Gipson called for a report from Professor Thomas, Chairman of the Faculty Program Committee. Professor Thomas reported that an analysis had been made of the poll taken of the faculty in regard to meetings, with the following results:

1. That faculty members favored program social meetings, with a non-academic speaker.
2. That two meetings per year were desired.
3. That the hour of meeting favored was 7:45 or 8:00 P.M.

Miss Ostner, the Registrar, requested that faculty members submit cut sheets to her office before the Thanksgiving Recess. Even if there are no absences, cut sheets should be filed with her.

The meeting adjourned.

A handwritten signature in cursive script, reading "Florence W. Schaper", written over a horizontal line.

Secretary of the Faculty

A STATEMENT OF THE FACULTY  
AND ADMINISTRATION OF LINDENWOOD COLLEGE  
ON THE DEATH OF PRESIDENT ROEMER

No words of any single group of people could ever be adequate to describe the loss that Dr. Roemer's death represents. But of all the many groups to whom Dr. Roemer was a friend, perhaps we as the faculty and administration of this College have especial reason to sorrow over his going, and to rejoice in his great achievements. No one who has known him would say that his work was completed -- too many enterprises of Church, and school and the community will miss his gracious and beneficent influence; but what Dr. Roemer did he did so well that subsequent workers will be able to carry on with confidence and faith. His leadership was of the kind which strengthens men so that even the loss of their leader cannot break their purpose.

To us members of the Lindenwood academic family Dr. Roemer is especially dear, as a leader and as a builder. Longer than any other man he bore the responsibility of the presidency. He was the instrument of a new and unprecedented prosperity in the history of our institution. During his administration Lindenwood College increased its physical equipment to conform generously to the demands of present-day higher education, and achieved great and lasting prestige.

But Dr. Roemer's influence went far beyond the campus. His office was the focus -- the hearth -- of more than just Lindenwood College. From it streamed material assistance, wise direction, and friendship to all enterprises that make for the welfare and nobility of the human race. He was often affectionately referred to as "the first citizen of St. Charles" -- a title none would begrudge him or dispute. His loyalty to the community, his cooperation with all civic-minded organizations found expression in hundreds of generous acts, only a part of which have been generally known to the public. A college president, however, is almost of necessity a citizen also of the national, and not merely the local community. To the responsibilities of such a relationship Dr. Roemer brought faith, sturdy labor, and genuine achievement. To its special joys he responded with the warm, pleasure of unaffected greatness. For Dr. Roemer enjoyed knowing people, and that very joy was an inspiration and a service to those known by him.

We of the faculty and administration have known Dr. Roemer for various lengths of time, and with varying degrees of intimacy. But each of us, however brief or formal the association may have been, will cherish it forever as an influence rich and memorable. This memory is not our exclusive possession; we share it, as Dr. Roemer would have had us share any good thing, with thousands of persons whose lives his influence has touched. With them too we share the sense of loss that his death brings.

Committee of the Faculty:

*G. Dudley*  
Ex-officio

*Blair E. Gibson*  
Ex-officio

*Alia A. Linneman*  
*John Thomas*  
*Siegmund A. E. Betz*

Adopted by the faculty at its meeting on October 10, 1940.

A meeting of the faculty was held at noon on Thursday, January 9, 1941, in room 225, Roemer Hall. Dean Gipson presided.

The following announcements were made to the faculty:

1. That the instructions for registration prepared by the Registrar should be followed very carefully by each member of the faculty.
2. That the office of the Dean is prepared to ditto any final examination questions that are submitted within the next week, but that no questions can be typed in that office at this late date.
3. That Mr. Pilant is eager to give any additional aid to students within the next two weeks.
4. That the faculty is urged to give consideration to the factor of illness which prevails on the campus at this time, and to make such necessary arrangements as are wise for the welfare of the students.
5. That faculty members should post office hours in, or near, their respective offices.
6. That there should be some general outline offered to students in each class preparatory to the final examination period.
7. That in no case is the final examination schedule to be changed for the accommodation of students.
8. That the Dean's office be advised before January 13, 1941, in regard to any new courses that are to be offered the second semester.
9. That within a short time JONES' PERSONALITY RATING SCALE, with instructions for the administration of same, will be sent to every faculty member.
10. That students may enter certain courses the second semester that are listed as year courses, as The Family, Horace, etc; that Business Law is not open to freshmen even though it is listed on certain freshman schedules.

11. That the faculty are cordially invited to attend the meeting of the St. Louis Philosophy Association in the Library Club Room, Thursday, January 9, 1941, at seven o'clock.

Dean Gipson then presented the matter of the dropping of Lindenwood College, together with a large number of very good colleges in the country, from the list of the American Association of University Women Colleges on December 31, 1940. She summarized the background of this action by stating that five years ago the American Association of University Women passed a ruling that any college that was not on the list of the Association of American Universities by December 31, 1940, would be dropped from membership in the American Association of University Women.

Immediately following this advice from the American Association of University Women Lindenwood College applied to the Association of American Universities for an inspection. This inspection was granted to Lindenwood College but in the judgment of the Association of American Universities an insufficient number of the graduates of Lindenwood pursued graduate study; inasmuch as that is the basic principle of the Association of American Universities, this organization could not place Lindenwood on its approved list. Consequently, the American Association of University Women in using the listing by the Association of American Universities as its criterion of colleges, automatically dropped Lindenwood College.

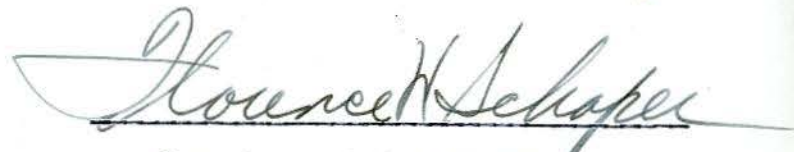
Dean Gipson stated that she believed it was a great injustice that a small college for women be held to the same standards, with respect to the number of students going into graduate work, as a great university, and to support her position she quoted from a letter from Dean E. B. Stauffer of the Graduate School of the University of Kansas, concerning the feeling of the Association of American Universities in this matter:

"I assure you that you are quite at liberty to say that I consider it unwise for the American Association of University Women to limit their membership to graduates of institutions which are on the approved list of the Association of American Universities. It would seem to me that their purpose would be much better served if they were to use some other list, perhaps the list of the regional accrediting agencies. I have heard this same opinion expressed frequently in the meetings of

the committee of the Association of American Universities charged with the responsibility of preparing the approved list. I believe there will be no objection to stating that my opinion in the matter represents essentially the judgment of the committee." In another letter Dean Stauffer says this: "The committee sees no reason why such an organization as the American Association of University Women should use this list and has repeatedly expressed itself to that effect. As you already know, this is an organization of graduates schools and the primary reason for having an approved list is the determination of institutions which are preparing a considerable number of students for admission to graduate schools. Our committee would be the first to say that there are a great number of excellent institutions which are not on the list simply because the character of the students or the nature of the work offered does not lead to graduate study to any extent. In fact, the committee sees no reason why institutions of this type should seek approval by the Association. The colleges on the approved list are presumably there because their students have entered graduate schools in considerable numbers and have made satisfactory records in those graduate schools. The list should not be used for any other purpose than that of judging the purpose of the college on this one point. For example, we have urged as strongly as possible that the American Association of University Women not use our list for their purpose. From my knowledge of the work of Lindenwood College, the graduates from there are by all means eligible for membership in the American Association of University Women, even though no graduates go on to graduate schools."

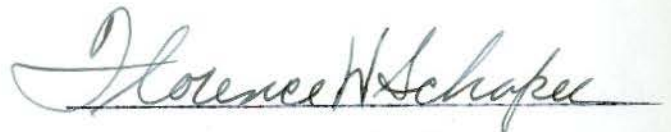
Dean Gipson believes that Lindenwood College has nothing to regret and, further, there is no change in objectives and curriculum that the College can make at this time that will cause it to be reinstated by the American Association of University Women because Lindenwood exists for the purpose of educating young women in the undergraduate level and, therefore, has no plan for graduate work or for particularly encouraging young women to pursue graduate study.

The meeting adjourned.

  
Secretary of the Faculty.

The Faculty held a program and a social meeting on Monday, February 10, 1941, at seven-forty-five o'clock, in the Library Club Room. Professor Thomas, Chairman of the Faculty Program Committee, presided and introduced the speaker, Mr. Harold Bassage, Director of The St. Louis School of the Theatre. The subject of Mr. Bassage's address was "The Theatre in the News". It was presented in a brilliant manner and the members present were delighted with Mr. Bassage's reading of parts of several popular plays.

After the address and discussion, the Faculty Social Committee served refreshments during the social hour.



Secretary of the Faculty



A meeting of the faculty and the administration was held at noon on Wednesday, February 12, 1941, in Room 225, Roemer Hall. Dean Gipson presided.

The following announcements were made by Mr. Guy C. Motley, Acting President of the College:

1. That although the Associated Press released sooner than expected the information in regard to Dr. Harry M. Gage, newly appointed president of Lindenwood College, nevertheless the following formal announcement should be made to the faculty and the administration:

"Dr. Harry Morehouse Gage has been elected president of Lindenwood College, Dr. John W. MacIvor, president of the college's Board of Directors and pastor of the Second Presbyterian Church of St. Louis, announced today. Dr. Gage, who has been president of Coe College at Cedar Rapids, Iowa, will assume his duties at Lindenwood on March 1. He will be the eleventh president in the college's 115 years.

He succeeds the late Dr. John Lincoln Roemer, who served as president of Lindenwood from 1914 until his death in August, 1940. Under Dr. Roemer's leadership the college was placed on a firm financial basis and became one of the leading women's colleges of the nation. Since Dr. Roemer's death, Guy C. Motley, secretary and assistant to the president, has been acting president.

Dr. Gage's selection was made after the Board of Directors had made an exhaustive study of the field and had interviewed a number of outstanding educators, Dr. MacIvor said."

2. That the faculty and administration are urged to continue the fine spirit of cooperation that has been manifested on the campus this year.

3. That inasmuch as Lindenwood has a "worthy heritage" and a sizeable endowment we, under the leadership of Dr. Gage, have reason to look forward to the future with confidence for the development of a greater college for women in the middle west.

4. That the faculty and the administration should be extremely careful in regard to any extra conversation relative to colleagues or students.

5. That in the spring time there will be set aside by the College an Alice A. Linnemann Day to show appreciation for the services of Dr. Linnemann to Lindenwood College from 1901-1941. Dr. Linnemann will become professor emeritus next year.

Mr. Motley offered prayer for the continued welfare of Lindenwood College under the leadership of Dr. Gage.

Following this Dean Gipson expressed appreciation for the very fine work which Mr. Motley has done as Acting President of the College during the first semester, and the faculty and the administration voted unanimously to record this in writing, as follows:

"The faculty and the administration of Lindenwood College wish to express their deepest appreciation for the intelligent, efficient, and devoted leadership which Mr. Guy C. Motley manifested during his administration as Acting President of the College.

"We agree unanimously that he worked very successfully toward a high academic standard and a happy and contented spirit on the campus. He won the affectionate respect of all the students and the sincerest regard of all the faculty and the administration. We consider these the essentials for a successful administration.

"We have admired the untiring effort and energy he has put into the carrying out of his new duties while continuing the many labors of his regular position."

The faculty and the administration also unanimously voted to send a letter of welcome to Dr. Gage as follows:

"A special meeting of the faculty and the administration was called today to hear the formal announcement of your acceptance of the presidency of Lindenwood College.

The faculty and the administration unanimously voted a pledge of sincere cooperation to you in your new administrative position. They wish you, Mrs. Gage, and your family

to feel that a very cordial welcome awaits you here on the Lindenwood campus where they shall look forward with pleasure to greeting you. "

The meeting adjourned.

*Florence H. Schaper*

Secretary of the Faculty



LINDENWOOD COLLEGE  
ST. CHARLES, MO.

GUY C. MOTLEY  
ACTING PRESIDENT

February 24, 1941

Dr. Florence W. Schaper  
Lindenwood College  
St. Charles, Missouri

My dear Dr. Schaper:

I have your letter of February 21, written as Secretary of the faculty and administration of Lindenwood College, and deeply appreciate this resolution.

Almost any one would be impressed with the nice things expressed in the resolution; a fellow likes to have the approval of his co-workers. The cooperation of the members of the faculty and administration has made the results very gratifying. I am sure it was a "we" affair the whole time.

I want you and all the members of the faculty and administration to know I appreciate the resolution.

Yours very cordially,

*Guy C. Motley*  
Acting President

M-b



LINDENWOOD COLLEGE  
ST. CHARLES, MO.

February 14, 1941

Dr. Harry M. Gage  
Coe College  
Cedar Rapids, Iowa

My dear Dr. Gage:

A special meeting of the faculty and the administration was called on February 12, 1941, to hear the formal announcement of your acceptance of the presidency of Lindenwood College.

The faculty and the administration unanimously voted a pledge of sincere cooperation to you in your new administrative position. They wish you, Mrs. Gage, and your family to feel that a very cordial welcome awaits you here on the Lindenwood campus where they shall look forward with pleasure to greeting you.

Respectfully yours,

FLORENCE W. SCHAPER  
Secretary of the Faculty

FWS\*hae



LINDENWOOD COLLEGE  
ST. CHARLES, MO.

February 14, 1941

Mr. Guy C. Motley  
Lindenwood College  
St. Charles, Missouri

My dear Mr. Motley:

At a special meeting of the faculty and the administration of Lindenwood College held on February 12, 1941, a vote of appreciation was given you. The secretary of the faculty was instructed to record this vote in writing to you. The feeling of those present is expressed in these words:

"The faculty and the administration of Lindenwood College wish to express their deepest appreciation for the intelligent, efficient, and devoted leadership which Mr. Guy C. Motley manifested during his administration as Acting President of the College.

We agree unanimously that he worked very successfully toward a high academic standard and a happy and contented spirit on the campus. He won the affectionate respect of all the students and the sincerest regard of all the faculty and the administration. We consider these the essentials for a successful administration.

We have admired the untiring effort and energy he has put into the carrying out of his new duties while continuing the many labors of his regular position."

Respectfully yours,

FLORENCE W. SCHAPER  
Secretary of the Faculty

FWS\*hae

A business meeting of the faculty was held at noon February 25, 1941, in Room 225, Roemer Hall. Dean Gipson presided.

After roll call Dean Gipson made the following announcements:

1. That sponsors of honor societies will present the new members at chapel on Monday, March 3, and that it will be the responsibility of the sponsors to advise these students to be present on the platform that day. Also, the sponsors are to advise the office of the Dean the names of persons to be presented. The last two morning classes on this day will probably be shortened a few minutes in order to give them time for the exercises.

2. That Dr. Lloyd Reynolds, representative from the Association of American Colleges, will be on the campus the first of the week and he may visit some of the classes and perhaps have a meeting of those interested in art in the Club Room on Monday night.

3. That Dr. Harry Morehouse Gage will be on the campus Saturday and Sunday, March 1 and 2; he will preach at the Vesper service Sunday, March 2.

4. That during Lent all Wednesday morning classes will be shortened.

5. That on Wednesday, February 26, group pictures for the Annual will be taken which will necessitate students leaving classes at intervals.

6. That grades are due on March 17.

7. That sponsors of programs that are presented on the campus are asked to take care of the announcements for these programs and post any interesting events in their field.

8. That Mr. Motley had sent a letter of appreciation to the Faculty, which was read (see insert).

9. That the case of Lindenwood College being dropped from the American Association of University

Women was presented by Dean Gipson at a meeting called by Dr. Kathryn McHale, Director of the American Association of University Women, in Atlantic City last week. Dean Gipson suggested that all colleges should be treated alike by this organization and that, therefore, there were probably other colleges that should have been dropped for the same reason that Lindenwood College was dropped in December, 1940. The American Association of University Women advised Dean Gipson that the American Association of Universities was the only national accrediting agency and that is why it was used for standardizing purposes.

10. That contributions for the Lindenwood Mercy Ship are still being accepted in Dr. Schaper's office.

Dean Gipson presented the names of the following students as candidates for election into Alpha Mu Mu, honorary music society:

Dorothy Bailey	Mary Kanady
Dixie Burnham	Betty Killian
Virginia Donovan	Marjorie Moberg
Freida Marie Eberspacher	Lucile Quernheim
Beatrice Ford	

The Faculty unanimously approved the above list of candidates.

Dean Gipson presented the names of the following students as candidates for election into Alpha Sigma Tau, honorary literary society in the Liberal Arts College:


<u>Name</u>	<u>Points</u>
Meredith, Jane	458
Lindsay, Peggy	450 $\frac{1}{2}$
Dalton, Harriett	429 $\frac{1}{2}$
Banta, Doris	424
Rath, Rebecca	417
Haines, Ruth	412
Estes, Maurita	408
Harmon, Jeanne	397
Sandall, Jerrol	386



Steinmann, Mary Jane	383
Myers, Betty	379
Runge, Betty Jane	377
Robinson, Carol Jean	371
Lillibridge, Betty Ann	370
Bradley, Evelyn	368
Nahigian, Doris	362
Wilcoxson, Eleanor Ann	355
Caraker, Adelaide	352
Gray, Pauline	348
Hadley, Lucy Jane	344 $\frac{1}{2}$
Ruhman, Annamae	342
Stiefel, Rita Alice	340
Wettstone, Marion	337 $\frac{1}{2}$
Saley, Barbara	336

The faculty unanimously approved the above list of candidates.

The meeting adjourned.



Secretary of the Faculty

Care College  
H. M. Gage, President  
Cedar Rapids, Iowa

February 27, 1941

No I wish to stimulate institutional study. Results of these studies will, of course, provide work for us to do by way of providing means to implement the studies and by way of informing the institution to the board and

February 27, 1941

Thank you very much for the greetings to the faculty of Lindenwood College. We rejoice in the welcome extended to me

Dr. Florence W. Schaper  
Lindenwood College  
St. Charles, Missouri

Very sincerely yours,

H. M. Gage

H. M. Gage, President

My dear Dr. Schaper:

I am making somewhat belated acknowledgment of the letter which as secretary of the faculty you wrote on February 14. Needless to say that in abundance of welcome to Lindenwood the most important is that which comes from the faculty.

In going to Lindenwood I am most of all entering into a fellowship of labor with the faculty. So it is appropriate to say here in what is at once a formal and friendly way that the Board of Trustees of a college is a policy making body and the faculty is an administrative body. I am therefore going to Lindenwood with the understanding that it will be my first duty to interpret the policies of the College as approved by the board to the faculty and in turn to relay to the board the administrative procedure adopted by the faculty for realization of institutional purpose in curriculum and in campus life.

I shall first of all depend on the faculty as a whole, its executive officers and committees to give me a rather complete understanding of the institution as it operates today and as it may develop in the future. I shall therefore depend on the alertness of the faculty to discover and study institutional problems and opportunities. There is no substitute for institutional awareness on the part of instructional staff.

Dr. Schaper

February 27, 1941

So I wish to stimulate institutional study. Results of these studies will, of course, provide work for me to do by way of providing means to implement the studies and by way of interpreting the institution to the board and to the people.

From myself and Mrs. Gage greetings to the faculty of Lindenwood College. We rejoice in the welcome extended to us.

Very sincerely yours,

*H. M. Gage*

H. M. Gage, President

HMG:mh

A business meeting of the faculty was held at noon March 20, 1941, in Room 225, Roemer Hall. Dean Gipson presided.

After roll call Dean Gipson made the following announcements:

1. That all faculty events listed for the next week would occur according to the notices.
2. That it is the belief of the administration that loyalty to the College is paramount and that all members of the faculty should devote themselves to a definite belief in the College and what it has to offer to young women.
3. That if possible advisees should be seen before the Easter vacation and that where detailed information is necessary the office of the Dean, or the office of Student Guidance, should be consulted.
4. That students with low grades should be interviewed immediately and given some aid in improving their work.
5. That assignments should be analyzed relative to the length of time it takes to prepare them because some students indicate that they have too much work to do.
6. That in cases where students are ill or called home because of a death in the family, their grades should be deferred instead of being assigned low grades.
7. That students should not be promised "extra examinations" except upon a recommendation from Dean Gipson. This refers only to six weeks examinations.
8. That condition grades for the first semester should be in the office of the Registrar immediately.
9. That students should not be sent to the office of the Dean for examination questions.
10. That students should not look up the grades of other students for honor organizations.

11. That faculty members should not recommend physicians, lawyers, or other professional persons to students as the administration handles these matters.

12. That student assistants who do not do their work regularly should be reported to the office of the Dean.

13. That the grades of students who are candidates for certificates, diplomas, and degrees in June should be carefully watched.

14. That it may be necessary to grant several degrees in absentia on account of the demands necessitated by the defense program.

15. That it is advisable for faculty members never to attend student meetings.

The meeting adjourned.

  
Secretary

The Faculty and the Administration held a program and a social meeting on Monday, March 24, 1941, at seven forty-five o'clock in the Library Club Room. Professor Thomas, Chairman of the Faculty Program Committee, presided and introduced the speaker, Dr. Homer W. Anderson, Superintendent of Public Instruction of St. Louis, Missouri. The subject of Dr. Anderson's address was "The Purpose of Education in American Democracy". A brief informal discussion followed his address.

After the discussion, the Faculty Social Committee served refreshments during the social hour.

  
Secretary of the Faculty

A business meeting of the faculty and the administration was held at three o'clock, Monday, March 24, 1941, in the Library Club Room. President Gage presided.

After opening the meeting with prayer, President Gage made the following announcements:

1. That he had presented earlier in the day his first formal statement to the Board of Directors of Lindenwood College. (See insert)
2. That on June 15, 1941, he would be relieved from his duties at Coe College and begin to assume regularly his work in Lindenwood College.
3. That inasmuch as he would never assume another position, his coming to Lindenwood caused him serious meditation.
4. That the welfare of Lindenwood College during his administration will depend upon the relationships that are established between the President and the Faculty. He suggested that "assent without conviction" is dangerous and that he believed the faculty would develop basic democratic practices in the decisions of the majority that are based upon honest convictions. President Gage urged that all of the faculty and the administration discharge their various duties for the good of the institution with this idea in mind: "praise without flattery, and criticism without injury."
5. That the President considers the Board of Trustees as a policy making group, concerned with the business of the corporation, and that the Faculty and the President are an administrative body putting into action the policies instituted by the Board of Trustees.
6. That there can be no dual control in an institution, but rather the financial interests and the academic matters must be considered for one and the same purpose.
7. That the educational philosophy of the President of the College is incorporated in an address to the instructional and administrative staff of Lindenwood College. (See insert)

TO THE BOARD OF TRUSTEES, LINDENWOOD COLLEGE

March 24, 1941

This, my first communication to you, is a personal statement rather than a report on the condition of the College with a review of work done and in progress.

Pursuant to my telegram, February 11, 1941 to your chairman accepting election to the presidency of Lindenwood, it is in order now to place on record my acceptance of election as formally communicated to me by Dr. MacIvor, January 4, 1941. You have honored me by an expression of confidence which I fully reciprocate.

In retrospect I realize that in the course of twenty-one years my attachments to Coe College and Cedar Rapids have become numerous and strong. I am in debt to the trustees of that institution. I placed final decision entirely in their hands. After considering my proposal for two months they agreed to receive and accept my resignation as president of Coe College to take effect June 15, 1941. This they did with some reluctance but nevertheless with unanimity and generosity.

Presently I shall be relieved of my official position and responsibility as president of Coe College. The ties that bind me to that College and its community will not be severed; the full measure of my responsibility for Coe will not be discharged abruptly on the fifteenth of next June. Coe's trustees are now considering the nature of my continuing relation to the institution. It is important for the trustees of Lindenwood to know in the very beginning of our personal and official relationship that I do not lightly take up and lay down responsibilities.



I have accepted the presidency of Lindenwood as of March 1, 1941. Thus I am now acting as president of two institutions. In this difficult business I have had some experience. In transferring to Coe in 1920 I served for most of a year as president of two colleges, Huron and Coe. I am to this day an active member of the Board of Trustees of Huron.

When it was suggested to me by Mr. Cobbs that I might in similar fashion continue to serve Coe as chief executive while assuming executive responsibility at Lindenwood, the plan did not seem to me at the time to be practicable. Nevertheless it was the will of the trustees of Coe to proceed in that fashion. I hope it is a decision in which you will heartily concur.

During the period when I am dividing time between Coe and Lindenwood I have suggested that during March, April, and May and half of June I shall serve on half salary from Lindenwood and that beginning June 15, 1941 I shall go on full salary from this institution. If this informal agreement meets your approval I shall be glad to have your decision formally recorded.

In going to Lindenwood on your invitation I realize that there is a certain finality in my decision. You will have other presidents in succession to me. I shall never become president of another college. Here I shall come to the end and I hope the fulfillment of my professional career. Aside from practical considerations there is considerable sentiment surrounding my decision to accept your invitation to become president of Lindenwood. "My times are in His hands". In retrospect it seems that they always have been so. I have been singularly blessed by my friends and the confidence they have reposed in me. Each position I have occupied has come to me as a personal and sacred trust from a dear, wise and trusted friend. My teacher of Latin, a great man, professor J. O. Notestein,

personally committed me, a boy fresh from college, to the tutelage of Dr. C. H. French with whom I joined hands in founding a college on the prairies of South Dakota. Later on a Sunday afternoon he informed me of the nature of a heart affliction from which he had begun to suffer, asked me to return to his side and be prepared to take the helm when his hands should fail. In that way I first became a college president. My work at Huron was entirely a fulfillment of Dr. French's plans and prophecies. This has been a source of personal as well as professional satisfaction to me. In June, 1920 Dr. John A. Marquis, my distinguished predecessor at Coe who had given the charge to the president when I was inaugurated at Huron in October, 1912, and who was then serving as General Secretary of the Board of National Missions of the Presbyterian Church U.S.A., called me to his office in New York and said, "Harry, I want you to become my successor at Coe and to commit you to the care of the saints in Cedar Rapids". He had received a similar trust from his friend, Dr. S. B. McCormick, who left the presidency of Coe to become Chancellor of the University of Pittsburgh. Dr. McCormick and Dr. Marquis always supported me at Coe. In fulfillment of their hopes and building on foundations which they laid I have found my chief satisfaction and my only success during the last twenty-one years. I should add, too, that "the saints" in Cedar Rapids have never failed me. It is not my intention to desert them now. It is not necessary. In succession and continuity of leadership there is a useful idea suggested by reiteration of the names of Abraham, Isaac, and Jacob.

The presidency of Lindenwood comes to me as a sort of bequest from John L. Roemer. For at least ten years he had conferred with me about succeeding him in the presidency here. His last letter to me written within three months of his death ended with this sentence, "Of course, you know my desire to have you follow me in the presidency here." Later and following Dr. Roemer's death your chairman, Dr. John V. MacIvor

reinforced Dr. Roemer's appeal to me. You may be interested to know that Dr. Roemer always said to me, "John MacIvor would be willing to have you follow me but he says you will never consent to do so". That I have consented to do so is entirely due to John Roemer and John MacIvor who stand in succession to C. H. French and John A. Marquis. My friends have never betrayed me, have never directed me down "blind alleys", and have never led me into a wilderness. They have only pointed the way of a hard steep road to a mountain's summit and have been loyal and helpful to me on the upward climb. Through these friends my times have veritably been in His hands. So my heart without any reservation is revealed to you today.

To you as to the trustees of Coe College twenty-one years ago I wish to say that we - you in calling me and I in accepting the presidency of Lindenwood - have exercised our best judgment. Our judgment, even at its prayerful best, is human. It is fallible and not final. Whatever the issues of our decision may be in an uncertain future we may be certain now that our mutual obligations as president and trustees will begin and continue and end with the exercise of friendliness and good will and in making all our decisions individually and collectively for one purpose only, namely, the welfare of Lindenwood College. Allow me at this point to remind you that identity of opinion is no adequate basis of friendship and cooperative endeavor. Assent without conviction is the way to weakness and divisive factions. Thomas Carlyle visited his close friend, John Sterling. The next day he wrote in his diary, "Spent nearly the whole day with Sterling, and in everything except opinions we agreed perfectly."

Democracy in practice is effective decision by the majority. Within the limits of that definition only a small portion of our lives can ever be controlled by democratic processes. We may, however, within this board employ and enjoy the democratic process. We may have government by discussion issuing in effective

decisions by the majority. This is the precious American way although there is precious little of that original Americanism left. Nevertheless, it is well to remember in this small but important group that we are Americans in theory and in fact and that Lindenwood is an American college and that our America and its institutions have grown great and strong by unreserved commitment to the principle of talking things over in public. So I shall give to you and seek from you frank expressions of opinion preceding all of our decisions. In an atmosphere of friendliness, motivated by good will and absolutely united by devotion to the Kingdom of God on earth and a province of that Kingdom on the Lindenwood campus, we may win for ourselves one of life's greatest goods, namely, the privilege of praise without flattery and criticism without injury.

Plato defined justice as the frictionless adjustment of the various orders of society. Social stability depends on justice. So does the stability of Lindenwood. St. Paul admonished the Thessalonians, "Study to be quiet and to do your own business". There is good administrative wisdom in those words. I see in them an admonition to quiet intelligence applied to the discharge of one's own duties for the good of all and the Kingdom as a whole. As president of Lindenwood I shall have duties to perform and a few responsibilities which I cannot delegate to others. These are duties and responsibilities which you have asked me to assume personally or to delegate to others. As trustees you have responsibilities which you must retain and cannot in the exercise of your trusteeship either legally or morally delegate to others. Much, perhaps most, of our work will be the result of joint decision and action.

It would probably be unwise to attempt to put in writing a precise and comprehensive definition of our respective duties. Such a definition would be sure to

omit some essential item. We can work best by application of a simple principle to our procedure. Details of application will emerge with lengthening experience. A guiding principle ready to hand is, The Board of trustees is a policy making body; the faculty headed by the president is an administrative body. For instance, the decision to make Lindenwood a coeducational college would be a matter of policy for the board to decide. Means for such a venture would have to be provided by the board. The president and his faculty would have to execute the policy, use the means provided, and make accounting thereof to the board.

The board of trustees is wholly responsible for purely corporation business which is not directly connected with education save insofar as it provides financial stability through the years and annual income for plant maintenance and educational program. A part of the annual budget is a trustees' budget and is necessary for transaction of corporation business. All capital expenditures must be directly authorized by the board.

The operating budget including maintenance of plant, administration and instruction is a sum of money approved by the board to support the college during the academic and fiscal year. The president is responsible for making and presentation of the budget to the board. He is also responsible for operation of the college within the budget as revised and approved by the board. In the operations of the college - the educational program and campus activities - there should not be what is known as "dual control" which has afflicted many institutions. I am under the impression that Lindenwood has been especially happy in procedures followed in budget administration.

Many budget items provide for wages and salaries. Personnel is a reflection of the budget. Therefore, control of appointments to positions on the campus should follow control of services provided for in the budget. This applies to instructional staff and to all other types of service on the campus. Applications for appointments

should be made to the president. Where competent he should make the appointment directly. Otherwise he should present his recommendation for appointment to the board. There is possible trouble or inefficiency where a staff member in any capacity - instructional, administrative or maintenance - feels that he is not responsible to the president for appointment and tenure.

At some future but not distant date I shall confer with the board on procedure to be followed in appointments to the faculty and tenure of faculty members.

I have placed in your hands an address which I shall make to the faculty. In it you will notice that I have proposed a series of institutional studies. First in order of study should be institutional purpose. Statement of purpose is a matter in which the board is vitally interested. In the formulation and elaboration of purpose you may naturally care to have a part. Generally speaking I am sure that I can tell the faculty that it is your purpose to maintain and develop a four-year liberal arts college for women under religious influences. That purpose when amplified should be satisfactory in clarity, scope, integrity, and acceptance by faculty and trustees.

I shall also ask the faculty to study improvement of teaching. This study should follow study of purpose and its implementation by program.

Dr. Stumberg has conferred with me about the health program. He has some plans for improvement. I shall, therefore, wish to study the health program and its articulation with other services, particularly physical education and personnel.

Institutional costs and effective application of the budget require study. I am appalled and discouraged by the amount of the budget item for promotion. I can understand the item for grants-in-aid, called scholarships. That is a reflection of the distribution of national income to families. We cannot be criticized for what we do to aid students; we may be criticized for the way we do it.

With respect to the budget item for promotion it is a disease, an epidemic infections intercollegiate disease. Such institutions as Lindenwood are most susceptible to it. I know how to cure it. Cut the item from the budget in a single major operation. That would not actually kill the patient but would certainly impair its health for years to come.

What then can be done? My only suggestion is the improvement of teaching. One and another teacher of radiant personality and productive scholarship and conspicuous teaching ability developed or added to the staff would do two things to reduce budget for promotion. First, such teachers will hold students for four years and so reduce expense for recruiting. Second, great teaching will add to the prestige of Lindenwood and its drawing power. This will be a health building program in place of a debilitating major operation. It will be marked by slow and rather certain progress. Other than this I have no suggestion for the cure of a rather bad situation.

Several appointments to the instructional staff to take effect next September must be made. The appointment of an art and a language teacher may be an opportunity to make progress in the direction I have indicated. Concerning this I shall wish the advice of the board.

In the matter of institutional study I foresee the need of calling upon experts in certain lines of study. Such men are useful to study, diagnose and prescribe. Their services are most useful when they come in response to needs and problems of which an alert faculty has previously become aware. My present task is to learn as much as I can about the college and to stimulate in the faculty a state of mind which may be described as institutional awareness.

Will you give me authority to proceed in this direction?

I shall depend on your help in all things. We must labor to increase our income bearing capital. Money to erect a chapel must be secured. I shall ask you for money for operating expenses, for the improvement of teaching. Probably I shall ask for more than you can appropriate. On that account I shall not complain. Maybe the asking will stimulate us to secure very substantial as well as small gifts for endowment. In any event I know and shall encourage your effort to preserve intact our financial foundations. Looking ahead ten years this may not be an easy task.

I shall keep the board informed about the operations of the college. You are entitled to information. Furthermore, I want your help. I need it. I cannot make progress without it and I know that the exercise of responsibility by boards of trustees follows the possession of information.

Respectfully submitted

H. M. Gage, President



AN ADDRESS TO THE INSTRUCTIONAL AND ADMINISTRATIVE STAFF  
LINDENWOOD COLLEGE  
President H. M. Gage

Education is life's greatest intellectual and spiritual adventure. It is a lifelong quest for enrichment of experience and perfection of achievement. Some of the processes are formal, others are informal. We are always being educated in both formal and informal ways. In college experiences formal methods predominate. As college teachers we are to a limited extent responsible for the methods of American college education but are wholly responsible for the execution of these methods in Lindenwood College. This thought is always impressive and is especially so at the beginning of a new presidential administration. The coming year will be vastly important to us personally and professionally. It will be even more important to hundreds of students in our fellowship. Our successes cannot be merely individual or departmental. They cannot be measured entirely in terms of ourselves. Whatever success awaits us must be measured in terms of students' response to the challenge of adventure in the realm of mind and spirit which is education. It is necessary for us to keep our minds fixed on students and to make all of our judgments of ourselves with regard to the success and failure of our students. If we are to judge the success and failure of our program of education we must look to the fruit it bears in the lives of students. Teachers make the program; pupils are made by it. It is quite true that college men and women do much to educate themselves. It is nevertheless true that with regard to both student activities and formal instruction the most important educative influence on the campus is the character, intelligence and scholarship of the faculty. The richness or poverty of student life is absolutely dependent on the faculty's resources of

personality and the accessibility of these resources which is a measure of technique in teaching. Each teacher is entirely responsible for introducing his students to some important phase of human experience. Such introductions are always personal. They are simply intimate revelations of your own success in living a reasonable, aesthetic and moral life. The sum of goodness, truth and beauty embodied in a teacher's personality constitutes the teacher's character. And in the educational process it is character immediately and personally revealed that really counts. The amount of education that may be gained impersonally stands to the education that may be gained from one outstanding character as nothing to infinity. Emerson well says, "What you are speaks so loudly that I cannot hear what you say".

V In administration we think much of schedule, student hours, credit hours, and teaching load. This is wise and necessary. Nevertheless, the schedule does not indicate the portion of life devoted to teaching. Men of character have wholeness or integrity. They cannot be one thing for six or eight hours a day and something else for the rest of the time. There are no part-time teachers. If one is engaged only three hours a week in the classroom, he is a full-time teacher. He is a Lindenwood College teacher twenty-four hours a day, seven days a week, and fifty-two weeks a year. The college has a claim on every minute of his time. A very little observation tells us that we fail and succeed outside the classroom quite as much as in it. No intelligent person will attempt to say, "At nine in the morning I shall be influential but at nine in the evening I shall be wholly unimpressive."

At this point I am not going to be specific. I am not going to say in detail what you should do and be. To do so would be conceited impudence.

It is quite true that the faculty here will become what I make it and equally true that the making of me as college president is in your hands. Our character and our destiny is in our hands. The nearest I can come to making a requirement of ourselves is a statement of fact. The men and women of the faculty are ladies and gentlemen. For definition of "gentlemen" I fall back on Ian Keith Falconer's, "The Christian is Christ's gentleman". He is distinguished most of all for a sense of honor. Being intelligent and sensitive he knows the obligations of his position; and being an honorable man he accepts them.

There are certain things to which these commonly accepted principles are to be applied by each one of us. My idea in mentioning them is to serve as a voice for our common feeling, to emphasize the importance of the things mentioned, and to indicate the plain duty of making some personal and practical application of principle to the details of our common problem. The success of our collective venture in leadership depends on our personal response to the challenge of particular problems.

1. First, it is perfectly clear to me that our personal relations with each other are a most effective revelation of ourselves to students. Ideal personal relations within the faculty are charming and satisfactory in themselves. They constitute a summum bonum of intrinsic worth. They also have extrinsic merit. For they make the impact of the faculty on students quite irresistible and effective for the achievement of the purpose of the college. Therefore we say that friendship is our goal and that the success of our educational purpose is assured by the achievement of friendship. Very much is said of personnel work and its technique. The application of elaborate

and formal personnel methods to ourselves may serve a useful purpose. Our real desire is to arrive at a state of perfect adjustment between interacting personalities. Such an adjustment is friendship. It may be achieved without unusual difficulty. The real problem arises from the complete inability of persons to "stay put". We are always getting out of adjustment and in need of the services of spiritual chiropractic treatment. Living, growing people laboring in widely separated and different fields can be brought together easily enough but it is not natural to stay together very long. Adjustments between people (friendships) require attention. When people drift they drift apart. There is a reason for faculty meetings and for our getting together in meetings that are not faculty meetings. The great need is for each one of us to have a definite consciousness of all others not as faculty members but as persons and to have, too, a definite consciousness of the field, labor, and problems of each person in the group. In such a consciousness there is that heaven of frictionless adjustment and friendship in which each person in honest fashion bears his own burden and in a friendly spirit bears the burdens of others as we are told to do in Holy "rit.

Lindenwood has a purpose. Doubtless it has a corporate purpose which fixes the responsibility of the Board of Trustees and which the Board in turn expects the president of the College and the faculty to realize. In my periodic accountings to the Board it will be my duty to indicate problems and progress in execution of institutional purpose.

The first step in our cooperative work is discovery of institutional purpose. Thereafter, it will be necessary to define that purpose in understandable and usable terms. The program of the College as a whole must be

a direct reflection of purpose. Each officer of administration and instruction should be aware of institutional purpose and furthermore should be able to state and demonstrate in what way his own particular work is a direct contribution to realization of aims and objectives.

Our efforts to define and implement institutional purposes will have important and immediate results. First, it will be an exercise of individuality. It will be an encouragement of unique institutional personality. Second, it will increase the efficiency of individuals and of departments, and serve as a criterion by which success and failure may be measured and health-giving self-criticism exercised. It will help the administration to determine the effective application of the budget. Third, it will produce institutional integrity by drawing individuals and departments into a closer and intelligently organized cooperative endeavor to realize a clearly defined purpose.

We cannot honestly forget or neglect institutional purpose. Each one of us is in honor bound to determine his own relation to the advancement of that purpose. The whole purpose of the College is made effective or ineffective by the individual faculty member or officer of administration when he stands alone before his students. This is a sobering and tremendous responsibility. It is not for me to say how you will discharge that responsibility. But that you will accept it and discharge it in your way with intelligence and good conscience cannot be doubted. Such acceptance and discharge of responsibility will not be content with the development of standardized scholarship and routinized teaching techniques, and will not rest peacefully in the assumption that character building and religious influence and tone and atmosphere and spirit are the responsibilities of a few designated officers

and teachers.

Professional development is a third outstanding responsibility. Student scholarship begins in faculty scholarship. Furthermore, personal influence is founded on that respect for character which is simply admiration of and confidence in one who is without pretense what the catalogue says he is; namely, a professor of some phase of knowledge and experience. Outwardly devoted to the education of others we must be inwardly dedicated to the education of ourselves. This way lies glory for the college and every reward that may come to a teacher.

A fourth responsibility is participation in the central expressions of college spirit and campus life. Here is a varied social life. Here also are numerous "activities". The influence of social life and activities is enormous. In the long run standards and leadership are provided by the faculty. An individual faculty member cannot well avoid determining for himself to what extent and in what way his influence shall be felt.

Then there are our chapel assemblies and vespers on Sunday afternoons. The persistent presence or absence of the faculty is obvious and influential. No one doubts that the continuous, enthusiastic and unanimous support of these and other similar services by the faculty will do more than any other one thing to guarantee their success. In the face of that fact this question presses for an answer, "What is my duty?"

A fifth opportunity and obligation is to think and live institutionally. The temptation of a teacher is to think and to live departmentally. Such living and thinking is the curse of the American college. Each teacher has

his own viewpoint which he occupies by choice and in freedom. But from that viewpoint it is his duty to see the college "steadily and to see it whole". Departmental thinking on college problems leads to the most tragically vicious and false conclusions. Its results in the lives of students are worthy of the lamentations of a Jeremiah. Emphasize majors as we will and ought to, it is nevertheless true that we aim to give our students a college and not a departmental education. The Lindenwood stamp is impressed on the very souls of our students. Is that stamp a confusion or a design? The whole purpose and plan of the college should express itself in each department and reveal itself definitely in each teacher. Otherwise the teacher and his department are attached to but are not a part of the college. Our departments are not an association of semi-independent teaching and research units. They are an organized revelation of the whole range of human experience. We ourselves are not an aggregation, united haphazard in the spatial proximity of our names in the catalogue and of ourselves on the campus. We are a unified body of warm-hearted, thoughtful, and purposeful men and women.

President Gage indicated that the following ideas were basic to the above mentioned address:

1. That every activity on the campus is educational, whether formal or informal, and hence every person on the campus is engaged in the educational process of young women.

2. That the criteria for developing the institution shall be the interests of the students enrolled.

3. That the character, intelligence, and scholarship of the faculty are uppermost in developing the interests of students.

4. That sometime in the near future the faculty and administration will be called upon to write down the institutional purpose of every activity on the campus, so that the program of the College will reflect and implement the purpose of the College.

5. That professional development in all of its aspects is of utmost concern to the institution.

6. That the recruiting activities of the College could probably be changed if the faculty and the administration could discover ways and means of encouraging students to return to Lindenwood for four years, rather than leaving the matter of recruiting students to enrollment secretaries.

7. That the improvement of teaching is the basic concern in a Liberal Arts College and, therefore, any participation by Lindenwood College in the activities of the Commission on Improvement of Teaching, which is a problem for study by the North Central Association and other educational agencies, is of greatest concern to the President of the College.

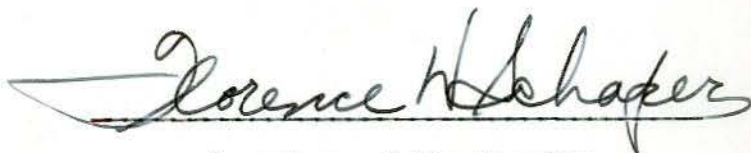
8. That to discover institutional purpose is the biggest job of the President. This will necessitate specialists after the faculty and the administration are aware of their own problems.

9. That during the summer time members of the staff should think over the aims and objectives of their respective departments and be prepared for a pre-registration meeting before the regular college opens; at



that time a leader from the outside will probably be brought in to stimulate the faculty and suggest methods for the improvement of teaching in Linderwood College.

The meeting adjourned.

A handwritten signature in cursive script, reading "Florence W. Schaper". The signature is written in dark ink and is positioned above a horizontal line.

Secretary of the Faculty

A special business meeting of the faculty and the administration was held at four o'clock, March 25, 1941, in room 225 of Roemer Hall. Mr. Motley, Assistant to the President, called the meeting and presided.

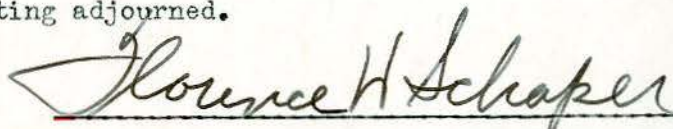
He made the following announcements:

1. That the Student Council had visited his office in the morning, stating that there was a low state of morale on the campus in regard to the brevity of spring vacation.
2. That on the following day at chapel announcements would be made to the students as follows: (a) that the spring vacation would remain as stated in the catalog; (b) that students would not be permitted to have or to drive cars while they are enrolled; and (c) that it was expected that the lights would continue to be turned off at twelve midnight for the protection of the health of the students.
3. That Mr. Motley would appreciate the faculty and the administration attending daily chapel and vespers as evidence of their support of the above policies by the College, as well as other policies that are stated from time to time.
4. That it is necessary for the entire Lindenwood staff to stand together for the business interests of the institution at all times, irrespective of personal inconveniences that may follow.

The following announcements were made by Dean Gipson:

1. That faculty members should check on daily assignments and usually they should consider that an assignment that takes more than one and one-half hours of preparation is too long to be made as a usual practice.
2. That Dr. Garnett believes that Lindenwood has a strong crowd of teacher candidates this year and that he will appreciate the faculty sending in recommendations for them as quickly as is possible.

The meeting adjourned.

 Florence H. Schaper

CURRICULUM COMMITTEE

A business meeting of the faculty and the administration was held at seven o'clock, April 28, 1941, in room 225 of Roemer Hall. Mr. Motley, Assistant to the President, presided. The meeting was opened with prayer by Mr. Motley.

Mr. Motley read a letter from Professor George Works (see insert), concerning an educational experiment to begin at the University of Minnesota, June 15 to July 25, 1941. A motion was unanimously passed to petition the North Central Association for consideration as one of the Colleges for cooperative enterprise described in the letter. Several members of the faculty raised questions as to whether or not this plan had any relation to defense or propaganda. Mr. Motley assured the group that he believed there was no such intention.

Dean Gipson stated that she felt such a self-study as would follow from this investigation by our own group, would prove extremely wholesome for the entire college, as well as those engaged in the training of high school teachers. Mr. Motley encouraged the group to continue to think in terms of the institution rather than in terms of departments.

The faculty concurred in Mr. Motley's request that the Curriculum Committee make further plans for the submitting of the application of Lindenwood College for this experiment and for the choosing of a Director. (over)

A meeting of the teaching faculty then followed at which Dean Gipson made the following announcements:

1. That any items that should be listed on the Commencement program should be in her office by May 15.
2. That pre-commencement honors and prizes would be awarded on Wednesday, May 21.
3. That any request for student assistants should be in her office within the next week.
4. That advisory blanks for pre-registration had been delayed until the current grades could be submitted to the advisors with the blanks.

## CURRICULUM COMMITTEE

A business meeting of the faculty and the administration was held in room 225 of Roemer Hall, June 15 to July 25, 1941. The meeting was presided over by Mr. Motley. The meeting was held with prayer by Mr. Motley.

Dean Alice E. Gipson, Chairman  
Mr. Thomas  
Dr. Garnett  
Dr. Schaper  
Mr. Motley

Mr. Motley read a letter from the University of Minnesota, June 15 to July 25, 1941, concerning an editorial in the North Star. A motion was unanimously passed to petition the North Star Association for consideration as one of the colleges for cooperative enterprises described in the letter. Several members of the faculty raised questions as to whether or not this plan had any relation to defense or propaganda. Mr. Motley assured the group that he believed there was no such intention.

Dean Gipson stated that she felt such a self-study as would follow from this investigation by our own group, would prove extremely wholesome for the high school teachers. Mr. Motley encouraged the group to continue to think in terms of the institution rather than in terms of departments.

The faculty concurred in Mr. Motley's request that the Curriculum Committee make further plans for the submitting of the application of Lindenwood College for this experiment and for the choosing of a Director. (over)

A meeting of the teaching faculty then followed at which Dean Gipson made the following announcements:

1. That any items that should be listed on the Commencement program should be in her office by May 15.
2. That pre-commencement honors and prizes would be awarded on Wednesday, May 21.
3. That any request for student assistants should be in her office within the next week.
4. That advisory blanks for pre-registration had been delayed until the current grades could be submitted to the advisors with the blanks.

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NORTH CENTRAL ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS

Committee on the Preparation of High  
School Teachers in Colleges of Liberal  
Arts

Office of the Secretary:

Mount Vernon, Iowa

April 16, 1941

Mr. Guy C. Motley  
Lindenwood College  
St. Charles, Missouri

My dear Mr. Motley:

You doubtless are already familiar with the educational studies and the inter-collegiate conferences relating to the preparation of high school teachers in colleges of liberal arts which have been sponsored by our committee during the current year. With continued aid from the General Education Board we are now preparing to encourage a program of educational experimentation and self-analysis in fifteen to twenty liberal arts colleges during the next two years.

Each cooperating college will be expected to designate a faculty member who will direct the program on his campus and to assure him adequate time by releasing him from about one-fourth of his present load. He should be a leader respected by the entire faculty and in most cases it is expected that he will be a teacher in some subject matter field. In turn our committee will pay his tuition, railroad transportation, and ninety dollars to cover his board and room at a Workshop to be held at the University of Minnesota from June 16 to July 25, 1941. There he may join with the other local directors in exploring the best procedures for conducting such educational studies and should return prepared to assist other faculty members in analyzing their objectives and teaching procedures. As you see, this study is interested not only in those problems related specifically to teacher preparation but also to the entire educational experience which contributes to the ultimate equipment of the prospective teacher. The project should prove immensely stimulating to the college faculties involved and the conclusions reached should afford a great contribution to higher education everywhere.

It is expected that each cooperating college will appoint an advisory committee of from three to five faculty members to work with the director in setting up local studies and interpreting them to the other members of the faculty. This committee normally should represent both faculty and administrative points of view.

We are anxious that every college interested should apply by May 1 and the final choice will be made around May 7. Such selection will be most difficult but the committee will endeavor to choose colleges that are diversified in character, geographically well distributed and which manifest genuine faculty interest in the enterprise.

If your college desires to participate we should be happy to have you send the enclosed blank, together with any other pertinent materials and communications directly to our secretary, Dr. Russell M. Cooper of Cornell College, Mount Vernon, Iowa, who will be in charge of the program.

Sincerely yours,

George A. Works, chairman

lc  
enclosure

## APPLICATION

In considerable measure, the information listed here will provide the basis for selection in the North Central Association program of liberal arts college studies of the preparation of high school teachers. It is therefore important that the questions be answered fully and explicitly. The back of these sheets or other attached sheets may be used if necessary.

1. Please list any characteristics of your college which you believe make you particularly adapted to such a program as this.

2. Please list any studies now in progress, faculty actions, or other evidence indicating that your faculty would cooperate energetically in this enterprise.

3. Please indicate the name, training, and personal qualifications of the person you would appoint as local director. (He must be available to attend the Minnesota Workshop from June 18 to July 25)

*Dr. Russell M. Cooper*  
*Director*

4. Also indicate the names and positions of three to five faculty members who could serve as a local committee advisory to your local director.

COOPER

5. Please list any materials (including the current college catalogue) which are being sent to support this application.



5. That low grades for the second marking period should be carefully explained and that in some instances the faculty would be requested to add to their cards turned in to the office on the 28th.

6. That the faculty should check very carefully the names of candidates for degrees, diplomas, certificates in the June, 1941, Commencement, so that if any of these need extra help it can be given to them now.

7. That the following list of students are candidates for degrees, diplomas, and certificates in the June, 1941, Commencement:

Certificate of Associate of Arts:

Anderson, Kathryn	Modert, Eleanor Maxine
Banta, Doris Jean	Myers, Betty
Caraker, Adelaide	Pickrell, Marilyn
Douglas, Beth	Proctor, Betty Gray
Eldredge, Ruth Annette	Rath, Rebecca
Haines, Ruth Margot	Robinson, Carol
Lillibridge, Betty	Rose, Virginia
Lindsay, Peggy	Saley, Barbara
Mart, Erva	Selby, Lois Terrell
Meredith, Jane	Steinmann, Mary Jane

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet other requirements of the College.

Certificate in Business:

Berkman, Marion Joyce	*McKendry, Bette
Brewster, Betty Jane	Page, Vivian Earle
Daniel, Betty Jane	*Susong, Frances Josephine
Kimbrough, Peggy Gene	Wright, Sylvia

The faculty voted to recommend this list to the Board of Trustees with the understanding that each candidate pass her courses and meet other requirements of the College.

\*The faculty voted to recommend Miss McKendry and Miss Susong to the Board of Directors upon the condition that they pass their courses even though they are short in points.

Certificate in Commercial and Industrial Design:

Parkinson, Adah Louise

The faculty voted to recommend this student to the Board of Directors with the understanding that she pass her courses and meet the other requirements of the College.

Certificate in Costume Design:

\*Cassell, Margaret Jean            Tatum, Bette Lou  
Steward, Phyllis                    Van Buren, Sallie

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet other requirements of the College.

\*The faculty voted to grant Miss Cassell her certificate in absentia and to permit her to take her final examinations earlier than the regular schedule because of financial reasons.

Certificate in Home Economics:

Hammerschmidt, Carol                Moss, Dorothy Norma  
\*Hanlon, Marian Eleanor              Ruple, Ardathe

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

\*The faculty voted to recommend Miss Hanlon to the Board of Directors upon the condition that she pass her courses even though she is short in points.

Certificate in Public School Art:

Carleton, Betty Ann                    Giles, Jenna V.

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

Certificate in Public School Music:

Berger, Dorothy                        Sawyers, Mary  
Gray, Pauline                            Stroup, Margaret L.

\*Tennant, Barbara

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

\*The faculty voted to recommend Miss Tennant to the Board of Directors upon the condition that she pass her courses even though she is short in points. There is considerable doubt that she will pass one course, but if she passes it she will be granted the certificate.

Certificate in Speech and Dramatics:

Clark, Bernice	Hill, Barbara Jeanne
Drake, Phyllis Faye	James, Mary Courtney
Gardner, Shirley Violet	Riley, Anna Sue
Robbins, Martha Ware	

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

Diploma in Piano:

Eberspacher, Rena Elaine	Martin, Janice
Lammers, Pearl Lucille	Shudde, Frances
McCarty, Virginia Kennedy	Wachter, Geraldine Elsie

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

Diploma in Voice:

Gray, Pauline	Smith, Dixie M.
Stinson, Gloria	

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

Diploma in Organ:

Farrill, Esther

The faculty voted to recommend this student to the Board of Directors with the understanding that she pass her courses and meet the other requirements of the College.

Bachelor of Music:

Altheide, Irene  
Douthat, Vera Jean  
Ecker, Marjorie Jane  
Hennig, Dorothy Ann

Kniese, Genevieve  
Motley, Mavis Nelle  
Rhea, Dorothy A. Franklin  
Wachter, Geraldine Elsie

Bachelor of Science:

Canino, Raquel  
Goran, June B.  
Kern, Mary  
Lammers, Pearl Lucille  
\*Osborn, Alma Jeane  
Wilke, Adelaide

Patterson, Marilyn  
Rasdal, A. Geraldine  
Rayburn, Ann  
Reubelt, Martha Jane  
Turcott, Peggy Jean

Bachelor of Arts:

Barton, Margaret  
Bradley, Evelyn A.  
Carlson, Shirley Gene  
Dalton, Harriet Margaret  
Dondanville, Helen Celeste  
Duff, Margaret Ellen  
DuHadway, Mary Jean  
Ekberg, Mary Virginia  
Faucett, Ruth  
Gray, Pauline  
Green, Marjorie Elizabeth  
Jacoby, Katherine  
James, Mary Courtney  
Jefferson, Sara

Keyes, Dorothy Margaret  
Lee, Jeannette  
McCarty, Virginia Kennedy  
Meyer, Helen  
Morrison, Jacqueline  
Parkinson, Laurabeall Calvin  
St. Clair, Mary Helen  
Salyer, Kathryn  
Tallman, Mary Sue  
Tanke, Maxine June  
Tanke, Mildred Jean  
Weber, Martha  
Wehrle, Dorothea May  
\*Works, Barbara Joyce

\*Holley, Elizabeth

The faculty voted to recommend this list to the Board of Directors with the understanding that each candidate pass her courses and meet the other requirements of the College.

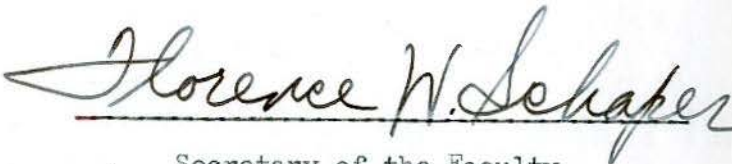
\*The faculty voted to recommend Miss Holley, Miss Osborn, and Miss Works to the Board of Directors for their degrees even though they are low in points, if they pass all of their courses. However, the faculty will not pass on these three cases finally until the semester grades are examined in the office of the Registrar. The students in question do not need to be advised of this until commencement.

Dean Gipson announced that she would attend the biennial meeting of the American Association of University Women in Cincinnati May 4 to 10, and at that time she would present the case of Lindenwood and other small colleges that are to be dropped from the list of the American Association of University Women in December, 1941. She will request that the American Association of University Women defer this action for two years.

Mr. Motley announced that there are more old students signed for 1941-1942 than at the same time last year, and that there are also forty less applications for freshmen next year. He also stated that there has been a reservation fee deposited for more than one-half of the rooms for 1941-1942.

Dean Gipson announced that Dr. Gage was interested in continuing the granting of summer scholarships to faculty members and that, therefore, if any member of the faculty is interested in such a scholarship she should file her application in the office of the Dean by May 10. This application should state the plan for study during the summer and, also, as to whether the applicant has ever had a summer scholarship in previous years.

The meeting adjourned.

A handwritten signature in cursive script, reading "Florence W. Schaper". The signature is written in dark ink and is positioned above a horizontal line.

Secretary of the Faculty

A business meeting of the faculty was held at noon, May 29, 1941, Room 225, Roemer Hall. Dean Gipson presided.

After roll call the following announcements were made by Dean Gipson:

1. That any suggestions to the cut committee from members of the faculty relative to proposed changes in the cut system, would be most appreciated in the office of the registrar before the close of school.

2. That the meeting of the American Association of University Women in Cincinnati in April was discouraging to the colleges who had been dropped from the association because the organization was characterized by intolerance and inflexibility. The American Association of University Women refused to defer the action on the colleges that were recommended to be dropped and, furthermore, they would not consider any accrediting agency except the Association of American Universities. Dr. Gipson stated that she felt that she could not be affiliated with the organization any longer.

3. That faculty reports are appreciated and should be submitted to Dean Gipson.

4. That members of the faculty should give some thought during the summer relative to their courses for the ensuing year, particularly in regard to the program which the North Central Association will undoubtedly request of Lindenwood.

5. That members of the faculty must be particularly careful in reporting low grades at the end of the second semester so that complete reports can be sent home.

6. That any question concerning proctors and rooms for examinations should be sent to the office immediately.

7. That there will be a brief faculty meeting on Sunday, June 8, at 9:45 A.M., Room 225, Roemer Hall, and that no further notice will be given of this meeting.

8. That instructions for the Commencement processions will be put in the mail boxes.

9. That grades are due June 6, at twelve o'clock.

The following reports were made on candidates for degrees whose work is not satisfactory:

1. Jeanne Osborn -- work reported not satisfactory by Miss Bailey.
2. Elizabeth Holley -- work has shown improvement but still delinquent in some of her work.
3. Joyce Works -- work has shown improvement but still delinquent in some of her work.

The following reports were made on candidates for certificates whose work is not satisfactory:

1. Betty McKendry -- Work reported still not satisfactory.
2. Frances Jo Susong -- work has shown some improvement.
3. Marion Hanlon -- work has shown some improvement.
4. Barbara Tennant -- work has shown some improvement.

The meeting adjourned.



Secretary of the Faculty

A business meeting of the faculty was held on June 8, 1941, in room 225 of Roemer Hall. Dean Gipson presided.

The names of the following students as candidates for Alpha Sigma Tau were submitted:

	<u>Points</u>
Dillman, Harriet	423
Anderson, Elaine	393
Parkinson, Laurabeall	352

The faculty unanimously approved of the above students for election into Alpha Sigma Tau.

There were no candidates for Alpha Mu Mu.

Members of the faculty were advised to leave their summer addresses in the office of the dean if they differed from the addresses now on file there.

Members of the faculty who do not care to leave their personal copies of books in the faculty book exchange during the summer, should draw them out before leaving the campus.

Dean Gipson reported that all candidates for certificates and diplomas had met their requirements and that Miss Holley, Miss Osborn, and Miss Works had passed all their courses with the adequate number of hours, but that they were deficient in points. Dean Gipson recommended that these degrees be granted in spite of the deficiency in points. There was considerable faculty discussion and various suggestions in regard to the three cases, but it was finally voted that the degrees should be granted to Miss Holley, Miss Osborn, and Miss Works. It was suggested that in the fall the faculty take action relative to the procedure to be used in the future when candidates for degrees are lacking in the adequate number of points.

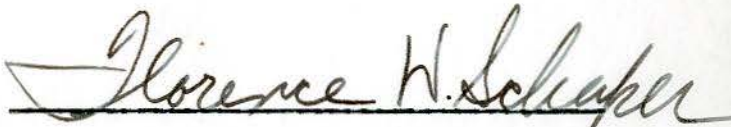
Dean Gipson announced that the following members of the faculty had been granted scholarships by Lindenwood College for summer research: Miss Hankins, Miss Morris, Miss Elizabeth Dawson, Mrs. Lois Burkitt, and Dr. Gregg.



The secretary of the faculty was instructed to write a note to Dr. Gregg, expressing the regrets of the faculty over her absence during the Commencement season because of an unfortunate accident a few days before.

Dean Gipson announced that the first faculty meeting, relative to registration instructions, would be held on September 22, but that, of course, the faculty would be expected to be here on September 15 according to the request of President Gage earlier in the week.

The meeting adjourned.

  
Secretary of the Faculty

