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1958

**Lindenwood College Board of Directors Minutes and Papers,  
February 26, 1958 to November 11, 1960**

Lindenwood College

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**LINDENWOOD FEMALE COLLEGE**

**MINUTES**

**FEBRUARY 26, 1958 - NOVEMBER 11, 1960**

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1875

MINUTES OF MEETING OF  
BOARD OF DIRECTORS OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
February 26, 1958

Pursuant to call and notice duly given to each member of the Board of Directors and to the members of the Advisory Board, in accordance with the By-Laws, a meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, at 12:15 P. M., on February 26, 1958.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Blumeyer	Mr. Young
Mr. Cobbs	Mrs. Reed
Mr. Studt	Dr. Skinner
Mrs. Wright	Mr. Hickey
Mr. Armstrong	

Also present were Dr. McCluer, President of the College, and Mr. Colson, Business Manager.

Dr. Skinner, at the request of Mr. Young, opened the meeting with a prayer.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Wm. H. Armstrong acted as Secretary of the meeting.

On Motion duly made, seconded and carried, the minutes of the October 28, 1957 meeting of the Board of Directors and of the Advisory Board were approved.

Mr. Young then referred to the untimely death of Mr. McHaney, a member of our Board of Directors, and, at his suggestion, there followed a moment of silent prayer.

He thereupon appointed President McCluer and Mr. Hickey to

prepare an appropriate resolution with reference to Mr. McHaney's service to Lindenwood, to be appended to these Minutes, with a copy to be sent to Mr. McHaney's family.

Mr. Hickey, for the Nominating Committee, nominated Admiral Sidney W. Souers to succeed Mr. McHaney and to serve until his successor is duly elected and qualified. The nomination was duly seconded and there being no further nominations, upon vote being taken, Mr. Souers was unanimously elected to the Board of Directors.

Mr. Young also reported that there was a vacancy on the Board of Trustees of the St. Charles-Lindenwood Church Corporation and, upon motion duly made by Mr. Blumeyer, seconded and carried, Dr. Davidson McDowell was elected to fill this vacancy.

Mr. Young also reported that Mr. Russell L. Dearmont had been appointed to the Finance Committee to fill the vacancy created by Mr. McHaney's death.

Dr. McCluer was then called upon to report on behalf of the College Administration. Dr. McCluer had previously submitted his written report, copy of which is attached to these minutes.

In connection with this report, he informed the Board that some 62 students were on academic probation, which was in part due to higher standards now required in the college. He also led a discussion of the advisability of establishing a Summer School at Lindenwood. He informed the Board that such a project was under study and that he would report further at a later date.

Mr. Hickey then advised the Board that the Wabash Railroad Company now carries on its menus in dining cars pictures of Lindenwood College. He stated that this was the result of the interest in Lindenwood College of Mr. Arthur Atkinson, President of the Wabash

Railroad Company.

On motion duly made, seconded and carried, he was requested to inform Mr. Atkinson of the appreciation of the College.

Dr. McCluer then advised the Board that Mr. George Johns, a member of the Advisory Board of this College, had been honored with an Honorary Degree by the University of Denver.

On motion duly made, seconded and carried, Dr. McCluer was requested to convey to Mr. Johns the congratulations of this Board.

Dr. McCluer referred to a meeting to be held March 22nd at the Chase Hotel for Trustees of Colleges under the auspices of the "Lilly Fund". He requested that as many Directors as was possible attend these meetings.

In accordance with the recommendation of the President and administration of the College, upon motion duly made, seconded and carried, an across-the-board increase in faculty salaries for the 1958-1959 school year, at the rate of approximately 7%, was authorized to be included in the 1958-1959 Operating Budget.

Mrs. Reed then informally spoke upon the importance and desirability of improving the Mathematics Department of the College.

Dr. McCluer then referred to the possibility of procuring a federal grant for the construction of a new dormitory at Lindenwood, which grant would be upon a self-liquidating basis.

After discussion, upon motion by Mr. Blumeyer, seconded by Mr. Hickey, the officers of the Board of Directors were authorized to explore this matter and to report further to the Board.

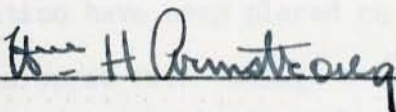
Dr. McCluer then referred to the recommendation of the Faculty Committee of the Board and the Faculty and Administration of the College in recommending that the Honorary Degree of Doctor of Laws

be conferred upon Mrs. Oswald B. Lord, delegate to the United Nations; that the Honorary Degree of Doctor of Humanities be conferred upon Mrs. Arthur Stockstrom, and that the Honorary Degree of Doctor of Divinity be conferred upon Dr. Thomas Cannon, Pastor of the St. Charles Presbyterian Church at the annual Commencement in 1958.

Upon motion duly made, seconded and carried, the conferring of the Honorary Degrees as recommended upon the persons named was approved and authorized.

The President further reported that on the evening of April 22 a dinner would be held at the College in honor of the Faculty.

There being no further business, the meeting adjourned.

  
Wm. H. Armstrong, Secretary

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~~Arthur Blumeyer~~, Chairman

Report of the President of the College - 2 - February 15, 1958

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

February 15, 1958

It is a pleasure to make this report at the beginning of the second semester of the college year.

STUDENT BODY

The student achievement in the first semester has been both gratifying and disappointing. It is gratifying to know that a larger number and a larger percentage of the students have won places on the Honor Roll for high scholastic performance than in previous years.

It is disappointing to know that a larger number than we have ever had on probation have been placed on probation at the end of the semester and that nine were dropped from college because of unsatisfactory class work. The number placed on probation is 62. A part of this increase is due to the higher standards of performance required for students to continue. Twenty of these students would not have been on probation under last year's requirements.

The total number of students who withdrew during and at the end of the semester is 36. Chief reasons for voluntary withdrawal in the order of their frequency are marriage, health and completion of graduation requirements (4).

Ten new students were admitted the second semester, leaving us with a total on campus today of 461 students.

This decrease in the size of the student body brings the further disappointment of loss in income to the College.

February 15, 1958

A number of our Seniors are candidates for graduate fellowships and one, Ann Stewart, has been awarded a teaching assistantship in Microbiology in the Chicago Professional Colleges, Graduate School of the University of Illinois, and will receive compensation of \$1,800 and free tuition.

#### HEALTH CENTER

This is the first year in which we have had an effective program of cooperation with the Deaconess Hospital in providing an opportunity for students to secure a Bachelor of Science degree and a nursing certificate in five years of study and providing an opportunity for those who have completed the requirements for the R.N. certificate to have internship in our Health Center. Three registered nurses are now doing the night work and are on duty on week-ends. They are carrying class work as candidates for graduation. All are doing excellent work and have enabled us to improve the service that we give at the Health Center.

#### THE PRESBYTERIAN WOMEN'S MEETING AT PURDUE

At the biennial meeting of the Women of the Presbyterian Church in the U.S.A. at Purdue in June, two Lindenwood groups will appear. There will be over 2000 delegates from the churches across the country. The program committee has invited the Choralaires, directed by Mr. Wayne Balch, to present a music program as a part of one of their evening meetings and they have invited the modern dance group, under the direction of Mrs. Amonas, to give a program as a prelude to the worship program on another evening. Two of our students will be delegates at this conference.



FACULTY OFF CAMPUS

Members of the faculty continue to be active in community life and education circles beyond the campus. Miss Beasley has been invited to talk on teaching mathematics by TV before the National Council of Teachers of Mathematics next summer. Dr. Toliver, Professor of Classics, will speak on "The Roman Theater" at the Foreign Language Conference at the University of Kentucky in April. She has the lead article in the January issue of "The Classical Outlook", an American Classical League publication. The article is a lively discussion of "The Roman Matinee-Goer".

Dr. Moore, a recognized expert on consumer education, has a recently published article on "The Consumer Looks at Competition" in a publication of the Council on Consumer Information. Miss Alston is one of the chief contributors to a volume, "A Guide for Home Living Education" for Missouri's 7th, 8th, and 9th grades, published by the State Department of Education.

Dr. McLeod and Dr. Conover have been much in demand for Sunday morning worship services in the area.

Miss Lichliter has arranged programs for 26 interest groups for the annual meeting in St. Louis in March of the National Association of Women Deans and Counselors, and she is co-chairman of placement service for the national convention of the American Personnel and Guidance Association to be held in St. Louis in April.

Mr. Marsh, concert artist in residence and professor of piano at Linderwood, has appeared in a number of concerts on the West Coast and a few in the Middle West this fall. He will be soloist with the St. Louis Symphony Pop Concert under the direction of Mr. Arthur Fiedler. His concerts across the country have brought us significant recognition and a number of inquiries from talented students.

RELIGION IN LIFE WEEK

At the request of the students, the President of the College served as leader of the Religion in Life Week, February 9-13. He was assisted in counseling individual students by the Rev. Dr. Denton M. Gerow, pastor of First Presbyterian Church in St. Louis, and Dr. McLeod, Dean of the Chapel. The three of us were able during the week to hold thirty minute conferences with more than 100 students. We believe that the week was a meaningful and helpful one.

MEETINGSPRESBYTERIAN COLLEGE UNION AND THE ASSOCIATION OF AMERICAN COLLEGES

The President and the Business Manager of the College attended the meetings of the Presbyterian College Union and the Association of American Colleges at Miami Beach in January. Much of the time at the Presbyterian College Union Meeting was spent in discussing "bread and butter" problems. It was recommended that the President of the Presbyterian College Union appoint a committee to seek an opportunity to appear before the Joint Budget Committee, the Long Range Planning Committee, and the General Council of the Presbyterian Church, U.S.A., in order to set before them the need for additional support for the colleges. There was considerable discussion of the effect upon our colleges of the rapid development of attractive facilities at state university campuses and of the feeling in some quarters (including the legislators in some states) that privately supported colleges should be given government aid for capital investment in replacing outmoded equipment.

In the meeting of the Division of the Women's Colleges of the Association of American Colleges, chief problems discussed were those related to the students' demand for social life with young men and those related to securing support for the women's colleges from alumnae and from interested individuals.

One recommendation of the general association made in the last morning of the meetings was as follows:

"We urge the Congress to enact legislation at this session which will provide added incentives to making contributions to education during the present critical period. Among such incentives might be included tax credits to corporations and individuals on gifts made to educational institutions of their own selection, both public and private.

Application of the tax credit principle might be such as the following:

- a. Tax credit on individual incomes for tuition and fee payments by individuals.
- b. Proper credit upon the tax bills of individuals for contributions to educational institutions.
- c. Proper credit upon the tax bills of corporations for contributions to educational institutions.

#### TRUSTEE CONFERENCES

Notice has been given of the meetings of the trustees of all the privately supported colleges in Missouri. One is to be held in Kansas City at the Hotel Muehlebach on March 15, 1958, and the other one in St. Louis at the Hotel Chase on March 22, 1958. The conferences have been made possible by a grant from the Lilly Foundation to the Missouri College Joint Fund Committee. Details about these two programs will be mailed to each of the trustees. Dr. Frank H. Sparks will be the leader at the Kansas City meeting and Mr. Milburn P. Akers, Editor of the Chicago Sun-Times, will be the leader at the St. Louis meeting. It is hoped that many of our trustees will be able to attend one of the meetings.

#### SUMMER SESSIONS

With the anticipated increase in enrollment in the institutions of higher education in the nation, it is well for us to consider the possibility of operating a summer school. Studies of enrollment increase expected in Missouri institutions

after 1960 indicate that even with new buildings underway or on the drawing boards many students who would like to attend summer school will be unable to do so. The Dean of the Faculty of Lindenwood is discussing with individual members of the faculty the measure of their interest in teaching in summer school.

#### RIDING IN THE DEPARTMENT OF PHYSICAL EDUCATION

Horseback riding has been reasonably popular at Lindenwood for a number of years. This year our arrangement for providing instruction in riding includes the payment of costs of maintaining the stables and for the rental, feeding and care of the horses from riding fees charges participating students, with the understanding that if income from such fees should not pay the total cost that the balance would be subtracted from the rentals owed. Experience to date indicates that our income will be approximately \$1,200 less than the total expenditures exclusive of salary. It is not likely that we can make this arrangement with the man from whom we have rented the horses another year. If we are to continue riding in our Physical Education Department, we should include \$5,000 to \$6,000 in the budget for the cost of the program.

#### FACULTY SALARIES

In spite of considerable progress in raising faculty salaries in the colleges of the nation, if we conclude that one who wins a doctorate degree and has been given the rank of professor in a college or university should have a minimum salary of \$7,500, faculty members over the nation are subsidizing education to a larger extent than are corporations and alumnae. The continued rise in the cost of living and the ability of some institutions to pay the higher salary may force all of us to make further increases in these salaries if we are to maintain the high quality of teaching staffs.

It seems that it is possible for us to make some increase next year. Our physical plant now is in much better shape than it was six years ago when we began a program of rehabilitation. Budgeted amounts for building repair and maintenance during the last six years have been as follows:

<u>1952-53</u>	<u>1953-54</u>	<u>1954-55</u>	<u>1955-56</u>	<u>1956-57</u>	<u>1957-58</u>
\$28,900	\$77,372	\$50,475	\$35,650	\$107,350	\$72,940

The same thing is true to some extent with non-educational equipment. The budgeted amounts and dates are as follows:

<u>1952-53</u>	<u>1953-54</u>	<u>1954-55</u>	<u>1955-56</u>	<u>1956-57</u>	<u>1957-58</u>
\$2,350	\$7,000	\$9,000	\$15,491	\$84,450	\$30,550

It seems to us as we begin the study of the budget for next year that our building repair and maintenance budget at Linderwood Female College should be at least \$25,000 less than it has been the current year and that our non-educational equipment budget can be cut in half. If the dormitories are filled, we shall have an additional income of \$36,000 from the increase in charges announced this fall. It will be somewhat more difficult to fill the dormitories than it was this last year. We have more students enrolled today than we had at this time last year but a few less freshmen than we had on this date last year. We feel, however, that we shall be able to have close to maximum enrollment again in the fall.

#### A NEW DORMITORY?

A careful study of enrollment trends in higher education in Missouri has been made under the auspices of the Division of Higher Education, Missouri State Teachers Association. It appears that the college age population in Missouri will increase approximately 40% between 1955 and 1970, and in the United States as a whole approximately 63%.

If the percentage of high school graduates entering college

~~graduates~~ continues at the present rate, the full time student enrollment in our colleges and universities is expected to increase approximately 40%. If the current increase in the percentage of those going to college should be maintained, the enrollment will increase more than 60%. Assuming that facilities are provided by the liberal arts colleges, the Committee estimates that at least 12,200 students will be enrolled in these colleges in 1965. This compares with an enrollment of 6,500 students today.

Loans from the United States Government for housing of college students are available on a 50 year amortization basis under Title IV of the Housing Act of 1950. Loans may be secured through the Housing and Home Finance Agency at an interest rate set by formula, which is today 2-3/4%. It is expected that annual payments be made from net income after maintenance but excluding depreciation. Finance is in the form of bond issues which are general obligations of the institution when this is not prevented by law as in the case of state owned institutions. Procedure in obtaining these loans is by applying through the Housing and Home Finance Agency for initial application forms. Provision is made for advance of 25% of the total value of the loan for construction prior to the actual issuance of the bonds.

At Linderwood today, we have in our dormitories 175 single rooms and ~~280~~ <sup>140</sup> double rooms, allowing for a resident enrollment of 455 students. Those in charge of rooming believe that the need seems to be for single rooms with a bath and for additional double rooms without private baths. Additional dormitory facilities providing for 24 single rooms with private bath and 20 double rooms would enable us to house 64 additional students. The revenue from these students for rooms only, at rates announced for next year, would total \$13,200 and would provide additional income to the College at \$87,040.

No additional classroom facilities or dining room space would be necessary to enable Lindenwood College to care for this increase in the number of resident students. If the increase could be achieved without almost total concentration in the freshmen class, no addition to the teaching force would be required.

If it should be achieved with freshmen, additional teachers would be needed in the English Department and possibly the Biology Department.

It is estimated that housing for 64 students in a wing added to Cobbs Hall or a separate building could be provided at a cost of approximately \$300,000.

#### THE ROLE OF THE WOMEN'S COLLEGE

It is clear that in the decade before us there will be a great increase in the number of young people in America seeking education beyond the high school. It is equally clear that our society is demanding this education as a basis for the skills involved in major occupations. The President's Committee on Education Beyond the High School has pointed out that increase in population, technological developments, and changing world conditions make necessary the increase in opportunities for higher education that our youth are now ready to seek.

In this situation the liberal arts college for women faces a great responsibility. It is not the responsibility of changing its fundamental character. Indeed, it may become the unique champion of liberal education.

Women are partners with men in our free society. They share with men the responsibility for political decisions and for community welfare. The education that addresses itself to the whole personality will best prepare young women for this responsible citizenship.

The basis of their higher education should be found in a curriculum grounded in a study of truth and beauty that are universal and enduring. Young women,

like young men, should acquire what has been traditionally thought of as education for liberty. Liberal education seeks to widen one's horizons, to deepen his understanding, and to develop his powers for reflective thought. As a result, one's choices are not limited by ignorance or prejudice, or confined by habit, but are his own. As Professor Perry has said, "Freedom is not doing as one pleases, but as one chooses".

In the complex society in which we live, the ability to make effective and wise choices for one's self, one's community and one's nation will be best cultivated in the minds that know something of the languages and literature of the human race, something of psychology, philosophy and religion, of the natural and social sciences, of mathematics and history. The hope that our spiritual and humane insights may keep pace with our technological power rests on education of this character.

This does not mean that the women's college should exclude from its curriculum any study designed to prepare a young woman for a particular task. Indeed, in its counseling program it should seek to help its students to discover appropriate careers. Each passing year brings increased demands for the employment of women and finds an increased number of women employed at a great variety of tasks. In some areas a liberal arts college must seek a partnership with vocational education. It is a mistake to assume that no vocational subject may ever have a liberalizing influence.

The traditional liberal arts curriculum has been proved to be the best basis for professional study. This is true, not only for professional study on the graduate level, but also in undergraduate professional study in preparation for teaching. At this point the college for women has an unusual opportunity. Those who are calling today for more engineers may do well to remember that most of the mathematic teachers in the high schools in the Middle West are women,



A year ago 40% of the high schools of Missouri did not teach trigonometry largely because there were not well prepared teachers available. To point out to young women in a liberal arts college the demand for an increase in the number of mathematics teachers will be one way to increase the supply of engineers.

Recent events present an insistent call for more highly trained scientists. They present an equally insistent call for men of broad understanding of the meaning of history, of man's life and destiny, and of deep appreciation of moral and spiritual values. We had best heed both calls.

#### RECOMMENDATIONS

It is recommended that the Administration study with the Building and Grounds Committee the possibility of providing a private office for the Business Manager and better office space for the Director of Public Relations and alumnae work.

It is recommended that the Administration be asked to study with the Finance Committee the possibility of borrowing money from the Federal Housing and Home Finance Agency in order to construct an addition to Cobbs Hall or a new dormitory that would house approximately 65 students.

The Faculty Committee of the Board joins the Faculty and Administration of the College in recommending that the Honorary Degree of Doctor of Laws be conferred upon Mrs. Oswald B. Lord, delegate to the United Nations, that the Honorary Degree of Doctor of Humanities be conferred upon Mrs. Arthur Stockstrom, and that the Honorary Degree of Doctor of Divinity be conferred upon Mr. Thomas Cannon, pastor of the St. Charles Presbyterian Church.

It is recommended that \$20,000 be used to increase salaries of faculty now on the payroll, the distribution of the increases to be recommended by the President and the Dean and to include the automatic increases under our present schedule of salaries.

It is recommended that members of the faculty who have served for thirty years be honored at the Honors Day Convocation and at a dinner in Fellowship Hall the evening of April 24.

St. Louis, Missouri  
April 28, 1958

Respectfully submitted, Finance

F. L. McCluer  
President



Mr. Cobbs  
Mr. Young

Mr. Blumeyer  
Mr. Armstrong

and in addition Dr. McCluer, President of the College, and Mr. Colson, Business Manager of the College.

Prior to the meeting the College Administration had circled a proposed Budget for the College Year 1958-1959, in a new form, setting up a consolidated Budget for the College and the endowment income.

After a review of this Budget, an motion of Mr. Young, seconded by Mr. Cobbs, and unanimously carried, it was approved and recommended to the Board of Directors of Lindenwood College for adoption as the Budget for Lindenwood College for the College Year 1958-1959.

Mr. Blumeyer reported that Mr. Dearmont had accepted membership on this Committee but was out of town at the time of this meeting.

An informal discussion was held concerning the construction of a new dormitory and the obtaining of a loan for its construction under the Federal Housing Act of 1950.

Counsel for the Board and representatives of the College Administration were requested to study this matter during the coming summer.

Dr. McCluer stated that it would be necessary to borrow up to \$100,000 to cover expenses for the close of the College year, which would be repaid from the Fall tuition money.

On motion duly made and seconded, the following Resolution was adopted:

MINUTES OF MEETING OF  
FINANCE COMMITTEE  
OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
April 28, 1958

Pursuant to call by the Chairman, a meeting of the Finance Committee of Lindenwood College was held in the Board Room of the Bank of St. Louis on April 28, 1958 at 1:15 P. M.

The following members were present:

Mr. Cobbs  
Mr. Young

Mr. Blumeyer  
Mr. Armstrong

and in addition Dr. McCluer, President of the College, and Mr. Colson, Business Manager of the College.

Prior to the meeting the College Administration had circularized a proposed Budget for the College Year 1958-1959, in a new form, setting up a consolidated Budget for the College and the endowment income.

After a review of this Budget, on motion of Mr. Young, seconded by Mr. Cobbs, and unanimously carried, it was approved and recommended to the Board of Directors of Lindenwood College for adoption as the Budget for Lindenwood College for the College Year 1958-1959.

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Counsel for the Board and representatives of the College Administration were requested to study this matter during the coming summer.

Dr. McCluer stated that it would be necessary to borrow up to \$100,000 to cover expenses for the close of the College year, which would be repaid from the Fall tuition money.

On motion duly made and seconded, the following Resolution was adopted:

RESOLVED THAT:

(1) The funds of this Committee on deposit with Bank of St. Louis, shall be subject to withdrawal on the signature of any 2 of the following named persons and that said Bank be, and it is hereby, authorized and directed to pay all checks so signed, regardless of the amount in which they may be drawn or to whom they may be payable; including the signer or signers thereof:

Thomas H. Cobbs, Howard I. Young, Arthur A. Blumeyer, Russell L. Dearmont, Wm. H. Armstrong.

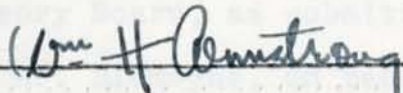
(2) That Thomas H. Cobbs, Howard I. Young, Arthur A. Blumeyer, Russell L. Dearmont, Wm. H. Armstrong of this Committee be and they are hereby authorized to effect loans up to \$100,000.00 from time to time for and on behalf of this Committee from Bank of St. Louis, and to renew or extend such loans from time to time; and for such loans (and any and all renewals and extensions) to make, execute and deliver to said Bank of St. Louis, the promissory notes, endorsements and other obligations of this Committee, and to pledge as security for such loans (and any and all renewals or extensions thereof) the endorsements, stocks, bonds, bills receivable and other property of this Committee. The proceeds of all such loans, renewals, extensions, shall be placed from time to time, as made to the credit of this Committee on the books of said Bank of St. Louis and such credit shall have the same force and effect as if the amount thereof had been duly paid to this Committee in cash."

No recommendations were made as to investment or reinvestment of any of the College funds.

There being no further business, the meeting adjourned.

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Arthur A. Blumeyer, Chairman

  
Wm. H. Armstrong, Secretary

MINUTES OF MEETING OF  
BOARD OF DIRECTORS OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
May 19, 1958

Pursuant to call and notice duly given to each member of the Board of Directors and to the Members of the Advisory Board, in accordance with the By-Laws, the annual spring meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, at 12:15 P. M., on May 19, 1958.

The following Directors and Members of the Advisory Board were present:

Mr. Cobbs  
Mr. Goodall  
Mr. Young  
Mrs. Watkins

Mr. Blumeyer  
Mrs. Vogt  
Mr. Armstrong

Also present were Dr. McCluer, President of the College, and Mr. Colson, Business Manager.

Dr. McCluer, at the request of Mr. Young, opened the meeting with a prayer.

Mr. Young, as President, acted as Chairman of the meeting and Mr. Armstrong acted as Secretary of the meeting.

On motion duly made, seconded and carried, the minutes of the February 26, 1958 meeting of the Board of Directors and of the Advisory Board, as submitted to the members, were approved.

Mr. Blumeyer, on behalf of the Finance Committee, submitted the 1958-1959 School Budget. He reported that this budget had been approved and recommended for adoption by the Finance Committee at its meeting held on April 28, 1958. He also commented on the form of budget, complimenting Mr. Colson on its new form.

After discussion, on motion duly made, seconded and carried, the budget for the college year 1958-1959, as approved by the Finance Committee, was adopted as the budget for the ensuing college year.

Mrs. Watkins then commented on the Tea Room and the Book Store budget. Mr. Colson explained that under the planned method of operation a profit could be expected. Mr. Colson also commented on extra fees for services to the student body. Dr. McCluer explained that it had been the policy of the college not to make additional fee charges for such services. He stated that he believed it to be of advantage to the college to have but one overall charge.

Mr. Goodall, on behalf of the Buildings and Grounds Committee requested that the budget be increased \$500.00 for the purchase and planting of trees on the campus and for the establishment of a \$200.00 special dormitory cash fund.

On motion duly made, seconded and carried, these increases, as recommended, were authorized.

Mr. Young then presented the resignation of Dr. Scherer from the Board of Directors, which Dr. Scherer was requesting due to the fact that he now lives in California.

On motion duly made, seconded and unanimously carried his resignation was accepted with regret.

Mr. Young also presented the resignation of Mr. Curtis Mitchell from the Advisory Board. This resignation, on motion duly made and seconded, was accepted with regret.

Mr. Young then presented the name of Dr. Reuben F. Pieters, Pastor of the Webster Groves Presbyterian Church, for election to the Advisory Board, subject to later confirmation by the Synod.

On motion duly made, **seconded** and unanimously carried Dr. Pieters

was duly elected and the Secretary was instructed to notify him of his selection.

Dr. McCluer was instructed to consider nominations for the vacancies on the Board of Directors and the Advisory Board.

Dr. McCluer then presented the names of candidates for degrees.

On motion duly made, seconded and unanimously carried, the officers of the college were authorized to confer degrees, as recommended, subject to the candidates satisfactorily completing their year's work.

Dr. McCluer then brought up the advisability of increasing college fees for the college year 1959-1960. After discussion, it was the consensus of opinion that no action be taken on this matter at this time.

Mrs. Watkins then reported on the College Trustees Conference recently held in St. Louis. She stated that there were 57 trustees and college administrators in attendance, of which 7 were from Lindenwood. She reported that the Conference emphasized the value of church-related colleges and the obligation to continue and increase their support.

Mr. Cobbs reported that Mrs. Means, who is the life tenant of the Garrett farm, of which Lindenwood is the remainderman, had approved an easement across the farm for a power line to be constructed by the Northwest Electric Power Company. He stated that the Power Company had requested Lindenwood to grant, as remainderman, a similar easement.

On motion duly made, seconded and unanimously carried, the matter was referred to counsel with power to act.

Dr. McCluer then stated that some college courses would be given on the college campus by faculty members during the summer. It was expected that about 80% of the students would be professors and about 20% would be school teachers. He stated that no dormitories would be opened. He explained that this was a test of a summer school plan; that if this experiment proved successful a regular summer school might be attempted.

There being no further business, the meeting adjourned.

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Chairman

  
Secretary



REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

May 13, 1958

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

STUDENT ACHIEVEMENT

The year has been a satisfying and rewarding one from the standpoint of the achievement of individual students and from the standpoint of the achievement of many groups within the student body. The LINDEN BARK, for example, won the All-American rating (top rating) by the Associated Collegiate Press. The GRIFFIN, a literary publication including poems, short stories, and essays written by students majoring in English literature, is a very attractive volume.

Again one of our students was a winner in the Young Artists' Contest which is sponsored by the Women's Division of the St. Louis Symphony Society. She is Sally Miller, who won in voice and appeared in concert in St. Louis in April with other winners. Judith Kiger, a sophomore pianist, ranked among the top three in a professional contest for a cash prize. The contest was sponsored by the National Federation of Music Clubs.

A sophomore from Kansas City, Helen Rice, has received a scholarship provided by the Presbyterian Board of Foreign Missions for one year of foreign study at Geneva, Switzerland, and Jean Taylor, a sophomore from Detroit, will be an exchange student.

Perhaps more significant than these are the very fine fellowships won by members of the senior class who are going on for graduate study. Ellen Devlin has won a Woodrow Wilson fellowship, providing tuition and living costs for graduate study in the field of English literature. Ann Stewart has won a graduate assistantship, which provides tuition and living costs, in the field of biochemistry at the University of Illinois. Heather Armour has won a tuition scholarship to Washington University Law School. Elaine Lunt has received a scholarship to study humanities in a German university from the Federation of German-American clubs. Marilyn deBeer has received a scholarship for summer graduate study in dramatics from Northwestern Academy, where she will teach next year. She will study at the University of Minnesota.

#### ENROLLMENT

We have enrolled 535 students for the coming year. Allowing for the maximum number of cancellations that we have had in the last ten years, this would give us 433 resident students. We think that we shall do better than this and have our dormitories filled.

We have a constant problem with multiple enrollments. Many may have observed in one of the recent Sunday magazine sections of the ST. LOUIS GLOBE-DEMOCRAT an article that called attention to the fact that the anticipation of substantial increase in enrollments by 1970 had somehow led students to believe that colleges were overcrowded in 1957-58. Many, therefore, apply at various institutions and some fail to inform us of the fact that we are second or third choice. Harvard, for instance, enrolled 1800 freshmen last year in order to open with 1100. 150 accredited colleges in the middle-west could have accommodated 10,000 more students this last fall. Of the 1890 colleges and universities in America only 40 last year were overcrowded and had to turn down students because of lack of space.

A sharp upturn in the number of high school graduates will begin in 1960. A substantial increase in enrollments prior to that date will be the result of an attractive program of a particular institution or the result of the increase in the percentage of high school graduates who go on to college.

In the 23 states included in the middle-west area and the south there are 15 four year colleges for women, 10 of which are privately supported. Of the privately supported colleges Mary Hardin - Baylor, in Texas, Agnes Scott, in Georgia, and Lindenwood are the only 3 having more than 450 students.

Competition for students is intensified as we seek to raise the admission requirements and academic standards.

#### USE OF CHAPEL

We have been much encouraged by the frequent use of the chapel and educational facilities within this building on the part of various student groups. Our regular chapel and vesper services are, of course, held in the sanctuary, and not a week passes but what some student organization uses Fellowship Hall or other facilities in this building.

#### CHRISTIAN COLLEGE SUNDAY

This year 40 students took part in the worship services in the Presbyterian churches in the St. Louis area on National Christian College Sunday, April 20. Students participated in these services by making short talks on the Christian college, singing solos, leading in prayer, or reading the Scripture. We have received many compliments on the contributions which students made in the churches on this Sunday.

PARENTS' WEEK-END

The May Day and Parents' Day programs brought to the campus 360 persons from the families of our students. While the rain forced us to have the May Day program inside, all programs were carried out and the purposes of the week-end programs were, we believe, accomplished effectively. Identical worship services at 9:30 and 11:00 on Sunday morning, and two seatings for dinner in the dining room were necessary.

FACULTY RECOGNITION DINNER

The dinner held in recognition of five members of the teaching staff, each of whom has served the college for 30 years or more, was appreciated by the honored members of the faculty and their colleagues. The citations were handed to them by the President of the Board of Directors of the College, and the presence of Board members added greatly to the significance of the occasion.

Members of the teaching staff honored were:

Mary E. Lear, 42 years as a member of the Department of Chemistry,

Gertrude Isidor, 33 years as a member of the Department of Music,

Mary Terhune, 32 years as a member of the Department of Modern Languages,

Elizabeth Dawson, 31 years as a member of the Department of English,

Alice Parker, 30 years as a member of the Department of English.

MISSOURI COLLEGE JOINT FUND COMMITTEE, INC.

In spite of the recession, there has been an increase in the number of and in the size of gifts to the privately supported colleges through the Missouri College Joint Fund Committee, Inc. We have been encouraged by this response and are taking this appeal to corporations with headquarters in the smaller

communities of the state, as well as those in St. Louis, Kansas City, and St. Joseph.

The Missouri College Joint Fund Committee, Inc. received a gift from the Lilly Foundation for the purpose of holding conferences for trustees. These conferences were announced to members of the Boards of the several colleges. One conference was held in Kansas City where Dr. Frank H. Sparks was the principal speaker, and one was held in St. Louis where Mr. Milburn P. Akers, Editor of the CHICAGO SUN-TIMES, was the principal speaker. Lindenwood was represented at the Kansas City conference by Mrs. James A. Reed, and at St. Louis by Mr. Howard I. Young, Mrs. Arthur Stockstrom, Mrs. Horton Watkins, Dr. Sherman Skinner, and Dr. W. Davidson McDowell. Minutes of the two meetings will be sent you by Dr. Page, Executive Secretary of the Missouri College Joint Fund Committee, Inc.

#### WOMANPOWER STUDY

The National Manpower Council has issued a significant volume on the subject of "Womenpower". The study describes the changing role in paid employment in the lives of American women. The number of working women has increased from approximately 5,000,000 in 1900 to 22,000,000 today. More than one-half of the 22,000,000 employed women are married, and nearly 30% of all married women in the country hold jobs.

The Manpower Council's study throws consider light on the extent to which employed women are an essential part of our national economy and on the unique role which is theirs in providing health, educational, and other vital services.

We believe it will have implications both in the immediate future and in the long range planning of colleges for women. We have attempted to take these implications into account in our counseling program. We have also arranged for an assembly program for freshmen during Orientation Week in which Miss

Lichliter will discuss career possibilities, fields open to women in which there are shortages, and the importance of general liberal arts education in relation to career opportunities. We also plan to emphasize these implications in Miss Lichliter's letter to new students and to parents. We hope we may add to the Parents' Day program a convocation for parents in which we would discuss opportunities for their daughters. Departments of the college are encouraged to carry on meetings on a voluntary basis to discuss career opportunities in their fields.

The long range implication of this study of womanpower and of the American Council of Women's Colleges justify a very careful study of our own curriculum and program in the light of changing expectations of women and changing needs in our world. Several colleges for women have become co-educational, and others are considering this as the way to be of the best service to women in the modern world. I am inclined to think this movement grows out of a desire to attract students rather than a considered decision that separate education for women will not meet their needs so adequately as co-education. Co-education is more popular with high school graduates.

It might be that a foundation grant to study the needs and problems in the education of women could be secured. Whether the study be made on this basis or not, we at Lindenwood must face some general questions about higher education in the next ten years, and some specific questions about the relationship of our curriculum to the needs of young women.

For example, will the program of liberal education change in any major ways? It now consists pretty largely of two years of introductory courses in various fields, and two years of specialized study. The demand for vocational preparation seems to support this program, but it is possible, and I think likely, that liberal education may become a four year course without specialization.

The pressure for understanding cultures of other areas and languages other than our own in the modern world support the movement to continue a broad education for four years and to provide graduate education for specialization.

Other questions that we have to face in the next decade are: Can we continue to operate on a nine month calendar? Shall we continue to limit the size of classes to 25? What use can be made of television and other devices to aid the teacher? What use shall we make of retreats for college teachers during summer months and sabbaticals? To what extent will teacher education become graduate in character? What specific building and financial needs do we see for our own program in the next 10 or 15 years, and for the next 50? For our church there is the question, "Shall we maintain our colleges as a part of our missionary effort, or shall we endorse and support from our national benevolences institutions of high quality only?"

LINDENWOOD COLLEGE AND ST. CHARLES PRESBYTERIAN CHURCH CORPORATION

Attached is a copy of the Treasurer's report of the Lindenwood College and St. Charles Presbyterian Church Corporation.

REGOMENDATIONS

The Finance Committee joins in recommending that the attached consolidated budget for 1958-59 be approved.

It is recommended that subject to the satisfactory completion of required work the indicated degree be awarded to the following students:

Bachelor of Arts

Heather Armour  
Gul Atal  
Nancy Kay Bowser  
Yolanda Lou Breeden  
Martha Joann Burgin  
Maria Cherner  
Alyce Faye Chevalier  
Sally Wood Cox

Bachelor of Arts (Continued)

Marilyn Joyce deBear  
Dorothea Ellen Devlin  
Nedra Louise Durham  
Carol Geneva Gardner  
Mary Lucille Goodnick  
Roxie Clara Greene  
Donald Lee Grimas  
James Wayne Hodges  
Nori Hotta  
Janet Marcia Jones  
Cleo Joan LeClaire  
Barbara Eugenia Lee  
Margaret Elizabeth Miller  
Shirley May Noland  
Sarah Nan Nordyke  
Frances Sue Potter  
Carol Roberta Punt  
Grete Lucinda Rehg  
Nancy Maria Roberts  
Metta Steve Roussalis  
Julia Spickelmeier Shildmeyer  
Lois Ann Stewart  
Sandra Alice Taylor  
Edwin Dutton Van Woert  
Jane Havenhill Winter  
Carolyn Joy Wood

Bachelor of Science

Joan Margaret Broeckelmann  
Mary Anne Carr  
Ann Clevenger  
Mildred Elizabeth Devlin  
Mariva Sara Dorman  
Sydney Anna Finks  
Olive Constance Gibson  
Nancy Sue Hulse  
Janet Sue Johnson  
Sondra Rose Jupin  
Doris Edna Langeneckert  
Phyllis Henderson Layton  
Wanda Bullard Lesley  
Frances Elizabeth McClintock  
Suzanne Hiltenbrandt Penzler  
June Eloise Schmidt  
Dorothy Louise Shippey



Bachelor of Music

Barbara Josephine Koeller

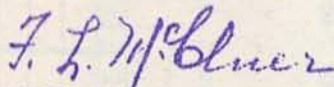
Bachelor of Music Education

Mary Ann Gatchell  
Lois Elaine Lunt

Diplomas

Mary Ann Gatchell - Piano  
Keren McKee Glasser - Piano  
Judith Ann Kiger - Piano  
Barbara Josephine Koeller - Organ

Respectfully submitted,



F. L. McCluer  
President

LINDENWOOD COLLEGE AND ST. CHARLES PRESBYTERIAN CHURCH CORPORATION

REPORT OF THE TREASURER  
Statement of Cash Receipts and Disbursements  
May 1, 1958

Receipts:

St. Charles Presbyterian Church (Gifts and Payments on Pledges)	\$109,336.54	
Lindenwood College (Gifts and Payments on Pledges)	95,843.76	
Lindenwood Female College	230,378.02	
Lindenwood Female College (Adv. for Fund Campaign)	10,000.00	
Miscellaneous Receipts	82.13	
Insurance - Claim Payment	248.87	
St. Charles Presbyterian Church (Insurance and Expense Reimbursement)	685.96	
Loan - Bank of St. Louis	182,850.00	
Special Memorials and Gifts	4,904.18	
St. Charles Presbyterian Church (Interest Reimbursement)	6,161.36	
Lindenwood College (Interest Reimbursement)	<u>3,547.56</u>	\$614,038.38

Disbursements:

Campaign for Funds - Expenses	\$ 24,439.66	
Repayment (Adv. by L.F.C. for Campaign)	10,000.00	
Payment on Cash Adv. for Const. - L.F.C.	1,980.17	
Building Contractor	445,692.81	
Architect	27,943.96	
Pews, Fixments, Furnishings, etc.	57,611.88	
Treasurer's Bond	312.50	
Builder's Risk Ins. Premium	1,090.04	
Site and Streets Improvement	5,249.10	
Fuel Oil	666.59	
Sewer and Manhole Const.	919.74	
Engineering Service	420.51	
Treasurer's Supplies	13.10	
Secretary's Supplies and Expense	19.50	
Ground Dedication & Cornerstone Ceremony Exp.	113.92	
Sign (Material and Labor)	66.05	
Building Committee Misc. Exp. Items	627.38	
Fireman (Boiler)	178.00	
Boiler Insurance Premium	124.50	
Interest - Bank of St. Louis	10,357.89	
Payments on Loan - Bank of St. Louis	54,500.00	
Dedicatory Service Expense	<u>1,218.50</u>	\$613,545.80

Balance	\$ 492.58
Reserve for Outstanding Check	<u>12.69</u>
Cash on Hand May 1, 1958	\$ 505.27

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Bank of St. Louis	\$123.64
First National Bank	<u>381.63</u>
	\$505.27

LINDENWOOD COLLEGE  
St. Charles, Missouri

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GIFTS FOR CURRENT OPERATIONS  
June 16, 1957 to May 15, 1958

Board of Christian Education, Presbyterian Church U.S.A.	\$18,502.00
Synod of Missouri, Presbyterian Church U.S.A.	6,771.21
Presbyterian Churches U.S.A.	163.55
Lindenwood College Alumnae	2,035.50
Missouri College Joint Fund	7,738.79
Corporations	1,500.00
Foundations	850.00
Miscellaneous (For Scholarships)	671.00
Individuals	<u>6,428.23</u>
Total	\$41,660.28

\* \* \* \* \*

GIFTS FOR CHAPEL FUND  
June 16, 1957 to May 15, 1958

Alumnae	\$ 1,305.00
Churches	9,177.91
Individuals	50.00
Parents' Day Worship Service Offering	300.60
Memorials	<u>1,173.00</u>
Total	\$12,006.51

\* \* \* \* \*

GIFTS, BEQUESTS, ETC. TO ENDOWMENT FUND  
June 16, 1957 to May 15, 1958

Mr. Arthur S. Goodall	\$ 1,048.00
Mr. Howard I. Young	1,000.00
Sarah Little Hanna Estate	12,140.65
Ford Foundation	169,000.00
Mrs. O. P. Stark	100.00
Mr. and Mrs. Thomas H. Cobbs	<u>17,500.00</u>
Total	\$200,788.65

LINDENWOOD COLLEGE  
St. Charles, Missouri

PROPOSED BUDGET FORM

INCOME:

I EDUCATIONAL AND GENERAL

A. Student Fees

1. Tuition (Regular - Resident & Day)
2. Tuition - Special
3. Incidentals (Diploma Fees - Library Fines)

B. Endowment Income

1. Unrestricted
2. Restricted

C. Gifts and Grants

1. Board of Christian Education
2. Churches and Synod
3. Individuals
4. Corporations

D. Other Sources

II AUXILIARY ENTERPRISES

A. Resident Halls

B. Dining Room

C. Tea Room

D. Bookstore

E. Other

III STUDENT AID

A. Income for Scholarships

EXPENSES:

I EDUCATIONAL AND GENERAL

A. General Administration

1. Board of Directors Expense
2. President's Office (Salaries, Expense and Equipment)
3. Business Office (Salaries, Expense and Equipment)
4. Admissions Office (Salaries, Expense and Equipment)
5. Dean of Faculty (Salaries, Expense and Equipment)

B. General Expense

1. Student Services
  - a. Registrar's Office (Salary & Expense)
  - b. Guidance Program (Salary & Expense)
  - c. Health Service (Salaries & Expense)
2. Staff Benefits, General Administration
  - a. Group Insurance
  - b. Retirement Insurance
  - c. Social Security
  - d. Pensions and Special Payments
3. General Institutional
  - a. Alumnae & Public Relations Office (Salaries, Staff Benefits & Exp.)
  - b. Publications (Bulletins, Catalogs, Viewbooks)
  - c. Student Promotion (Salaries, Travel, Staff Benefits & Supplies)
  - d. Auditing
  - e. Membership Dues
  - f. Travel
  - g. Automobile Expense
  - h. General Insurance
  - i. Commencement Expense
  - j. Telephones & Telegraph
  - k. Fiscal Agents' Expense (Commission, Handling, etc.)
  - l. Special Entertaining

C. Instructional

1. Salaries - Faculty
2. Staff Benefits - Faculty
3. Supplies and Equipment

D. Library

1. Salaries (Including Maids)
2. Staff Benefits
3. Books, Magazines, etc.
4. Supplies & Equipment

EXPENSES:

I EDUCATIONAL AND GENERAL (Continued)

E. Operation of Plant

1. Salaries & Wages (Supervisor, Janitors, Maintenance Men, Watchmen, Firemen, Maids)
2. Staff Benefits
3. Repairs - Buildings
4. Repairs - Furniture and Equipment
5. Heat, Light, Water
6. Property Insurance
7. Campus Upkeep

II EXPENSES - AUXILIARY ENTERPRISES

A. Residence Halls

1. Salaries & Wages (Head Residents and Maids)
2. Staff Benefits
3. Repairs and Equipment
4. Light, Heat, Water

B. Dining Hall

1. Salaries and Wages
2. Staff Benefits
3. Repairs and Equipment
4. Light, Heat, Water
5. Food
6. Laundry
7. Student Assistants

C. Bookstore

1. Salaries
2. Staff Benefits
3. Purchases

D. Tea Room

1. Salaries and Wages
2. Staff Benefits
3. Purchases
4. Supplies and Equipment

III STUDENT AID

A. Scholarships

B. Student Assistants

INCOME

BUDGET 1957-1958

PROPOSED BUDGET 1958-1959

OPERATIONAL AND CENTRAL

Student Fees

Tuition

Business Students

Day Students

Special Students

Total Tuition

Incidentals

Total Student Fees

Endowment Income

General Endowment Fund

Ford Faculty Fund

Ford Development Fund

M. L. Butler - Nellie Scottick Poore Fund

Goodall Scholarship Fund

Rents - Reiner Apartments

Total Endowment Income

Gifts and Grants

Board of Christian Education

Churches and Synod

Individuals

Corporations

Alumni

Total Gifts and Grants

Other Income

TOTAL OPERATIONAL AND CENTRAL

PROPOSED BUDGET

FISCAL YEAR

JUNE 16, 1958 - JUNE 15, 1959

COMBINED BUDGETS

OF

LINDENWOOD FEMALE COLLEGE

AND

LINDENWOOD COLLEGE

1957,000  
18,000  
5,000

1958,000  
18,000

1958,000

1958,000  
18,000  
5,000

1958,000

1958,000  
18,000

1958,000

1958,000

1958,000

1958,000

INCOME

BUDGET 1957-1958

PROPOSED BUDGET 1958-1959

EDUCATIONAL AND GENERAL

Student Fees

Tuition

Resident Students

Day Students

Special Students

Total Tuition

\$273,600

14,800

3,300

\$291,700

\$292,500

14,800

5,000

\$312,300

Incidentals

1,000

Total Student Fees

\$291,700

\$313,300

Endowment Income

General Endowment Fund

Ford Faculty Fund )

Ford Accomplishment Fund )

M. L. Butler - Nellie Eastlick Pease Fund

Goodall Scholarship Fund

Rents - Reimer Apartments

226,000

12,000

28,000

750

2,880

269,630

226,000

12,000

28,000

800

2,880

269,680

Total Endowment Income

Gifts and Grants

Board of Christian Education

Churches and Synod )

Individuals )

Corporations )

Alumnae )

20,000

16,000

36,000

20,000

22,000

42,000

Other Income

2,600

2,600

TOTAL EDUCATIONAL AND GENERAL

\$599,930

\$627,580



INCOME

BUDGET 1957-1958

PROPOSED BUDGET 1958-1959

AUXILIARY ENTERPRISES

Residence Halls

Students

\$78,840

\$97,000

Dining Hall

Res. Students, Day Students, Faculty & Guests

327,760

325,000

Bookstore (Gross, 1958-1959)

4,000 \*

43,000

Tea Room (Gross, 1958-1959)

28,000

Other

2,500

TOTAL AUXILIARY ENTERPRISES

\$410,600

\$495,500

STUDENT AID

Income for Scholarships

Includes income from endowed scholarship funds (Garrett, Goodall, Heron, Motley, Null, Sibley and Watson). Allocation made by auditor at close of fiscal year.

TOTAL INCOME

\$1,010,530 \*\*

\$1,123,080

\* Estimated net profit (1957-1958)

\*\* Exclusive of income from Student Activity Fees for Lectures and Concerts (\$4,900)

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERALGeneral AdministrationBoard of Directors Expense

\$ 200

\$ 200

President's Office

## Salaries

\$20,850

\$21,140

## Office Supplies &amp; Expense

1,000

1,000

## Equipment &amp; Furnishings

4,000

Total President's Office

25,850

22,140

Business Office

## Salaries

18,810

19,220

## Office Supplies &amp; Expense

600

600

## Equipment &amp; Furnishings

Total Business Office

19,410

2,100

21,920

Admissions Office

## Salaries

13,596

13,776

## Office Supplies &amp; Expense

3,000

3,000

Total Admissions Office

16,596

16,776

Dean's Office

## Salaries

10,700

11,000

## Office Supplies &amp; Expense

700

700

Total Dean's Office

11,400

11,700

Total General Administration

\$73,456

\$72,736

General ExpenseStudent ServicesRegistrar's Office

## Salaries

5,880

5,880

## Staff Benefits

320

330

## Office Supplies &amp; Expense

400

400

Total Registrar's Office

6,600

6,610

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERAL (Continued)Student Services (Continued)Guidance & Placement Office

Salaries	8,470
Staff Benefits	400
Office Supplies & Expense	1,000
Equipment & Furnishings	1,350
<u>Total Guidance &amp; Placement Office</u>	<u>11,220</u>

\$ 8,650
460
1,000
1,350
<u>11,460</u>

Health Center

Salaries - Physician & Nurses	9,570
Salaries - Housekeepers	2,200
Staff Benefits	330
Supplies & Expense	1,350
Equipment & Furnishings	
<u>Total Health Center</u>	<u>13,450</u>

9,770
2,300
350
1,200
300
<u>13,920</u>

Total Student Services

\$31,270

\$31,990

Staff Benefits, General Administration

Retirement Insurance	2,390
Social Security	850
Pensions & Special Payments	4,800

2,465
920
<u>4,800</u>

Total Staff Benefits

8,040

8,185

General InstitutionalAlumnae & Public Relations Office

Salaries	7,400
Staff Benefits	150
Office Supplies & Expense	1,100
Equipment & Furnishings	
<u>Total Alumnae &amp; Public Relations Office</u>	<u>8,650</u>

7,650
162
1,100
2,100
<u>11,012</u>

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERAL (Continued)General Institutional (Continued)Publications

Bulletins	\$ 3,600
Catalogs & Viewbooks	6,100
Student's Handbook	375
Postage	700
<u>Total Publications</u>	<u>10,775</u>

\$ 4,800
6,500
300
700
<u>12,300</u>

Student Promotion

Salaries - Admissions Counselors	25,300
Staff Benefits - Admissions Counselors	650
Travel Expense - Admissions Counselors	37,700
Supplies and Expense	1,500
Advertising	1,200
<u>Total Student Promotion</u>	<u>66,350</u>

26,500
1,640
37,700
1,500
1,200
<u>68,540</u>

Auditing	1,800
Membership Dues	600
<u>Travel</u>	
President	1,000
General	800
Automobile & Truck Expense	1,800
Insurance (Public Liability & Theft)	1,100
Commencement Expense	
Telephones & Telegraph	4,300
Investment Counsel and Service	6,000
Special Entertaining	500
Interest	4,000
Taxes - Out-of-State Property	80
Mo. College Joint Fund - Annual Assessment	1,000
Miscellaneous Expense	1,300
Automobile Replacement (Pres. Car)	

2,500
600
1,200
800
1,800
1,200
500
4,500
6,000
500
6,000
80
1,300
1,300
<u>3,300</u>

Total General Institutional\$110,055\$123,432Total General Expense

\$149,365

\$163,607

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERAL (Continued)InstructionalSalaries - Faculty

\$270,800

\$294,050

Staff Benefits - Faculty

11,450

13,460

Department Supplies & Expense

Art	\$ 1,050	1,050
Biological Science	1,010	1,500
Chemistry	500	500
Classics	50	100
Economics	50	75
Education	450	425
English	475	585
History & Government	120	120
Home Economics	2,500	2,700
Journalism	1,400	1,000
Mathematics	50	50
Modern Languages	130	130
Music	4,175	6,000
Office Management	520	620
Philosophy	50	60
Physical Education	1,400	3,000
Psychology	108	148
Radio - KCLC	700	750
Religion	150	250
Sociology	135	175
Speech & Dramatics	950	950
Nursery School		500
<u>Total Department Supplies &amp; Expense</u>	<u>15,973</u>	<u>20,686</u>

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERAL (Continued)Department Equipment

Art	700	425
Biological Science	450	125
Chemistry	200	100
Classics		50
Education	300	150
History & Government	15	25
Home Economics	250	400
Journalism		70
Mathematics	20	10
Music	1,500	3,200
Office Management	1,073	1,055
Philosophy	25	20
Physical Education	170	300
Psychology	83	100
Radio - KCLC	230	25
Sociology	25	81
Speech & Dramatics	125	
Nursery School		500
<u>Total Department Equipment</u>	<u>5,166</u>	<u>6,636</u>
<u>Summer Scholarships - Faculty</u>	500	500
<u>Travel - Faculty</u>	1,200	1,200
<u>Travel - Applicants - Faculty</u>	500	500
<u>Office &amp; Classroom Furnishings</u>	900	650
<u>Choir Tour</u>	1,000	1,000
<u>Miscellaneous Instruction Expense</u>	<u>2,850</u>	<u>2,850</u>
<u>Total Instructional</u>	<u>310,339</u>	<u>341,532</u>

EXPENDITURES

BUDGET 1957-1958

PROPOSED BUDGET 1958-1959

EDUCATIONAL AND GENERAL (Continued)

Library

- Salaries - Librarians
- Salaries - Housekeepers
- Staff Benefits
- Books
- Magazines & Newspapers
- Binding
- Supplies
- Equipment
- Student Assistants

	\$ 9,100
	1,000
	330
	3,700
	975
	350
	425
	2,000
	<u>2,000</u>

	\$ 9,535
	1,050
	340
	4,000
	1,025
	375
	300
	150
	<u>2,000</u>

Total Library

\$19,880

\$18,775

Operation of Plant

- Salaries and Wages
- Staff Benefits
- Office Supplies & Expense
- Heat
- Light
- Water
- Gas
- Maintenance & Janitorial Supplies
- Buildings - Repairs & Maintenance

	55,460
	1,140
	100
	16,300
	10,878
	3,600
	500
	7,825

	59,155
	1,400
	100
	16,700
	10,878
	3,600
	500
	7,300

Ayres Hall

\$ 1,800

\$ 2,400

Boiler House

1,150

800

Butler Hall

10,000

2,400

Chapel

3,500

3,500

Cobbs Hall

2,900

5,600

Eastlick

5,440

150

Fine Arts

600

900

Gables

500

150

Garage & Storeroom

50

50

Greenhouse

200

200

Health Center

925

500

EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959EDUCATIONAL AND GENERAL (Continued)

## Buildings - Repairs &amp; Maintenance (Continued)

Home Management House	\$ 800		\$ 750
Irwin Hall	3,500		2,900
Library	500		900
The Lodge	1,200		300
Niccolls Hall	3,300		3,500
President's Residence	575		300
Pump Room	50		50
Quonset Huts	50		50
Reimer Apartments	900		1,250
Riding Stable	100		100
Roemer	5,100		5,400
Sculpture House	100		100
Sibley Hall	8,000		2,400
Tunnels	100		100
Water Tower	10,000		200
Watson Lodge	200		150
General Repairs & Maintenance	<u>2,100</u>		<u>2,900</u>
Total Buildings-Repairs & Maintenance		\$63,640	\$38,350
Furniture & Equipment - Repairs & Replacement			
Boiler House	150		650
Campus			450
Fine Arts	450		275
Home Management House			100
Library Club Room	4,000		3,000
President's Residence	250		250
Roemer Hall	650		1,200
Miscellaneous	<u>500</u>		<u>500</u>
Total Furniture & Equipment-Repairs & Replacement		6,000	6,425
Property Insurance		3,800	3,875
Campus Upkeep		<u>8,400</u>	<u>6,200</u>
Total Operation of Plant		\$177,643	\$154,483
TOTAL EDUCATIONAL AND GENERAL		<u>\$730,683</u>	<u>\$751,133</u>



EXPENDITURESBUDGET 1957-1958PROPOSED BUDGET 1958-1959AUXILIARY ENTERPRISESResidence Halls

Salaries - Head Residents		\$10,700		\$11,100
Wages - Housekeepers		13,800		14,500
Staff Benefits		655		710
Repairs and Equipment				
Ayres Hall	\$ 500		\$ 350	
Butler Hall	900		600	
Cobbs Hall	400		400	
Irwin Hall	800		700	
Niccolls Hall	900		800	
Sibley Hall	<u>1,150</u>		<u>500</u>	
Total Repairs and Equipment		4,650		3,350
General Expense				1,200
Laundry and Uniforms				<u>500</u>
<u>Total Residence Halls</u>			\$ 29,805	\$ 31,360

Dining Hall

Salary - Sec. Director of Food Service		2,400		1,600
Wages - Kitchen & Dining Room Help		25,500		26,800
Staff Benefits		735		790
Repairs and Equipment		12,950		2,600
Dir. Food Service Salary (Reimburs. to Crotty Bros.)		4,720		4,720
Food Service Management		8,000		8,000
General Expense		4,100		3,600
Food		75,000		78,000
Laundry		3,000		3,000
Student Waitresses		<u>20,000</u>		<u>20,000</u>
<u>Total Dining Hall</u>			\$156,405	\$149,110

EXPENDITURES

AUXILIARY ENTERPRISES (Continued)

Bookstore

Salaries  
Staff Benefits  
Purchases

\$ 4,800  
115  
34,000

Total Bookstore

\$ 38,915

Tea Room

Salaries  
Staff Benefits  
Purchases  
Supplies and Equipment  
Gas  
Management Service

7,000  
200  
15,000  
1,600  
500  
500

Total Tea Room

\$ 500

24,800

TOTAL AUXILIARY ENTERPRISES

\$186,710

\$244,185

STUDENT AID

Scholarships  
Student Assistants

60,000  
15,000

68,000  
17,000

TOTAL STUDENT AID

75,000

85,000

TOTAL EXPENDITURES

\$992,393

\$1,080,318

BUDGET 1957-1958

PROPOSED BUDGET 1958-1959

MINUTES OF MEETING OF  
BOARD OF DIRECTORS OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
November 7, 1958

Pursuant to call and notice duly given to each member of the Board of Directors and to the members of the Advisory Board of Lindenwood College, in accordance with the By-Laws, the annual fall meeting of Directors and Advisory Board of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, at 12:00 on November 7, 1958.

The following Directors and Members of the Advisory Board were present:

Mr. Goodall  
Mrs. Watkins  
Rev. Skinner  
Mrs. Reed  
Mrs. Vogt  
Dr. Whitcomb  
Mr. Mellow

Mr. Young  
Mrs. Stockstrom  
Mr. Blumeyer  
Mr. Cobbs  
Mr. Armstrong  
Rev. McDowell  
Mr. Studt  
Mrs. Wright

Also present at the meeting were Dr. McCluer, President of the College, and Mr. Colson, Business Manager.

Reverend Whitcomb, at the request of Mr. Young, opened the meeting with a prayer.

Mr. Young, as President, acted as Chairman of the meeting, and Mr. Armstrong acted as Secretary.

On motion duly made, seconded and carried, the Minutes of the May 19, 1958 meeting of the Board of Directors and of the Advisory Board, as distributed to the members, were approved.

Mr. Blumeyer, on behalf of the Finance Committee, reported in general on the endowment funds and their increase in market value since the last meeting.



that the dormitories were beginning to look as that Committee feels they should. She stated that the Committee was somewhat disappointed in the appearance of the Library Club Room. She further reported that the Committee planned to do over the Cobbs Hall living room. The Committee will start promptly on a plan so that they can act when the improvements are authorized.

On motion duly made, seconded and carried, the Dormitory Committee working with the administration, was authorized to prepare a plan for the redoing of the Cobbs Hall living room, which plan was to be submitted to the Board for action at a later date.

President McCluer reported a continuing improvement in the quality of the student body and commented upon the spread in numbers between the seniors and juniors. He reported that the college was working with the St. Louis Public Schools in considering steps that might be taken to give unusual opportunities to superior students.

Mrs. Reed then announced that she would pledge to the College \$1000.00 each year, for a period of 10 years, to apply on the salary of a distinguished mathematics teacher. Mrs. Reed stated that she would estimate the salary for the type of teacher she had in mind at approximately \$10,000 per year. She discussed the need and importance of a mathematics instructor not only to the College but to the community itself.

President Young and President McCluer both expressed the appreciation of the College for Mrs. Reed's offer and informed her that they would give her suggestion serious consideration.

Dr. McCluer in general reported on the community life at the College and on the increase in alumnae interest and financial support

of the College. He stated that Mrs. Bryant has been particularly helpful and effective in these endeavors.

He then stated that he wished the Board to authorize a committee of five Board members, to work with committees of the administration and of the faculty, in preparing a long-range plan for the development of the College, not only as to the physical plant, but also the general objectives of the College itself, the President of the College to be the ex officio chairman of the joint committees.

On motion duly made, seconded and carried, the President was authorized to appoint such a committee with the understanding that this committee would have the overall authority to prepare a long range plan for the physical and general development of the College. This plan, when completed, is to be submitted to the Board for action.

Dr. McCluer announced that he would appoint such a committee at an early date.

President McCluer further reported that the National Council for Accreditation of Teacher Education was examining the College and that he felt sure the College would be accredited by the examining committee.

The President then referred to his recommendations appearing at pages 10 and 11 of his written report of October 31, 1958, a copy of which is attached to these minutes.

On motion duly made, seconded and carried, the recommendations of the President were each unanimously adopted.

President McCluer stated that in addition to the recommendations which he had submitted in his written report, he would like to have authority to employ Mrs. Helen Ostroff as Secretary of Alumnae

Activities and Public Relations, at a salary of \$2500.00 per year.

On motion duly made, seconded and carried, the requested authorization was adopted.

On motion duly made, seconded and carried, Mr. Colson, Business Manager, and President McCluer were authorized to enter Safe Deposit Box No. 194 in the First National Bank of St. Charles, Missouri.

Dr. McCluer further reported that \$5140.65 had been received from the Sallie L. Hanna estate and had been added to the Sallie L. Hanna Fund and deposited with the St. Louis Union Trust Company.

The Board requested Dr. McCluer to prepare an appropriate resolution on the untimely death of Dr. Pieters and that a copy be sent to Dr. Pieters' family and another copy attached to these Minutes.

In view of the vacancy on the Advisory Board, on motion duly made, seconded and carried, the Reverend George Sweazey, D.D. was elected to fill the vacancy caused by Dr. Pieters' death. Dr. McCluer was directed to notify Reverend Sweazey of his election.

Mr. Armstrong then stated that the St. Charles Gas Corporation had requested a one year easement across part of the College property to construct and operate a temporary gas pipe line. He presented a copy of such an easement and then presented the following resolution and moved its adoption:

WHEREAS, there has been exhibited to this meeting of the Board of Directors of the corporation a certain document titled "Easement" under the provisions of which this corporation grants unto St. Charles Gas Corp. a temporary easement to locate, construct and maintain a six inch gas pipe across certain property owned by this corporation and located in the City of St. Charles, Missouri, all as set forth in said document;

NOW, THEREFORE, BE IT RESOLVED, that the President or a Vice President and the Secretary or Assistant Secretary of this corporation be and they hereby are authorized and instructed to execute, acknowledge and deliver the aforesaid document on behalf of this corporation.

The foregoing resolution was duly seconded and unanimously carried.

It was requested that the Finance Committee give consideration to paying off out of surplus capital funds loans totaling approximately \$73,000, which had been incurred in connection with the construction of the Chapel.

It was also recommended that the Finance Committee give consideration to the sale of the West Virginia coal lands owned by the College.

There being no further business, the meeting adjourned.

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Chairman

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Secretary



REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

October 31, 1958

It is a pleasure to make this fall report to the Board of Directors of Lindenwood College.

ENROLLMENT

471 students matriculated at the college at the opening of the fall semester of whom 58 are seniors and 68 are juniors. This is the largest senior class in the history of the college. The increase in day students is encouraging. Students from countries outside the continental United States include 3 from Turkey, 1 from Iran, 1 from Cuba, 1 from Ecuador, 2 from Brazil, 2 from Japan, 1 from Germany, 1 from Sweden, 1 from Greece and 3 from the Hawaiian Islands.

The tests during Orientation Week indicate that the freshman class is one of the best we have had in terms of their ability to do college work. 129 of the 220 Freshmen hold honor scholarships based on rank in the upper ten per cent of their high school class. Standards for admission were raised two years ago and we believe have resulted in a wise selection of students.

Enrollments among the private colleges this year show a slight increase in the overall total. There are, however, a good many like Lindenwood who have decreased in their enrollments. Our decrease was 3.7%. In making our budget, we anticipated an income from tuition of \$312,300, whereas the tuition for students enrolled will amount to \$287,032. We had also anticipated an income from rooms and from meals of \$32,000 more than is charged the number of students actually enrolled. A number of students have enrolled for the second semester

but ordinarily income from this source will offset losses from students who have dropped out for some reason before the end of the first semester and whose full accounts are not paid.

The decrease in enrollment makes it wise for us to curtail expenditures wherever possible. In spite of awareness of factors which may have contributed to the decrease in terms of higher standards for admission, increase in rate and the business recession, it is my judgment that the quality of the college is such that the enrollment staff should be expected to keep the college filled and I have indicated this to the members of this staff.

Federal assistance for students seeking higher education has been provided in the form of student loan funds at low interest rates. Generally speaking, the Federal Government will contribute 90 per cent of the capital of these funds, and the cooperating institutions, either public or privately owned, 10 per cent. No student may be loaned over \$1,000 in any year or over \$5,000 in the aggregate. The appropriation authorized for the fiscal year ending June 30, 1959 is \$47,500,000, of which amount \$142,068 has been allotted to Missouri. The appropriations authorized for fiscal years 1960, 1961 and 1962 are \$75,000,000, \$82,500,000 and \$90,000,000 respectively. Institutions within the state may make use of this fund in making loans to students after entering into an agreement with the Federal Government. The institution must agree to deposit not less than one-ninth of the Federal contribution in a fund for this purpose, such fund to receive deposit of all principal and interest collected on student loans. It must also agree in the selection of students for these student loans, to give preferential consideration to (a) students with superior academic background who are interested in teaching in elementary or secondary schools, (b) students whose academic background indicates a superior capacity in science, mathematics, engineering or modern foreign language.

It must further agree to make loans from the fund reasonably available (to the extent of moneys in the fund) to all eligible students in the institution who need loans. To be eligible for a loan, a student must (a) be in need of the amount of the loan to pursue study at the institution; (b) be capable of maintaining good standing in the courses; and (c) have been accepted for enrollment as a full-time student; or, if already attending the institution, be in good standing and in full-time attendance. Loans will bear 3 per cent per year on the unpaid balance beginning with the date on which repayment of the loan is to begin; the schedule to begin one year after the borrower ceases to pursue a full-time study at the institution. Repayment is to be concluded eleven years thereafter, unless the period is extended for good cause shown, and the borrower is to have the privilege of accelerating his repayments.

#### PROGRAM FOR SUPERIOR STUDENTS

Last year the faculty studied the various ways in which they might give students of outstanding achievement additional service. This year the faculty will hear from representatives of high schools who are working with the accelerated programs for students of superior achievement, similar to the three-track program that Superintendent Philip J. Hickey has announced for the St. Louis schools. One faculty meeting will be given to the discussion of progress in the secondary schools <sup>IN</sup> ~~and~~ separating students into three groups and preparing some of them for college on an accelerated basis. The college anticipates cooperating with high schools who are now working through the Educational Testing Service at Princeton in these accelerated programs.

#### FOUNDERS DAY

The Founders Day program was climaxed by an address by Mr. Richard Amberg of the St. Louis Globe Democrat. The activities of the week-end included the

meeting of the alumnae council at the home of the President of the College on Thursday and again on Friday morning; the housing of returning alumnae in Sibley Hall; a dinner for alumnae and seniors in the Fellowship Hall in the chapel building and initiation of seniors into the alumnae association by the president of the alumnae body; a play "A Bill of Divorcement"; the convocation luncheon in the college dining room Saturday with the students; a business meeting Saturday afternoon; and a dinner for alumnae and their husbands at Mayor Vogt's restaurant at the St. Charles Golf Course. The alumnae were enthusiastic about the week-end and we believe it was one of the most successful such programs that we have held and that it will be followed by increased alumnae support of the college.

#### AUDIT REPORT

A report of the auditors is attached. Attention is directed to the fact that the comparisons at the bottom of the last page of the report with preceding years are not valid. For example, in 1957 the figure on college operations did not include an amount of \$223,655 charged to expenses of Lindenwood Female College (sometimes called board account). In 1958 these expenses have been consolidated so that the expenditures of \$1,082,819.17 should be compared with the figure of \$1,054,863.36 instead of the figure which appears in that column in the report. The income (excluding endowment income) subtracted from the total expenditures of the college and the board in 1957 left us with a deficit of \$338,500, a figure which is comparable with that of \$286,589 in the column for 1958. Subtracting the income from endowment which was applied against this deficit, we had an overall deficit in 1957 of \$57,544. In 1958 the comparable figure is \$7,440.

After the statement was completed, the expenditure for books in the amount of \$3,522.53 is capitalized in plant funds as shown in Statement No. 3, so that our net loss for the year becomes \$3,917.53.

Attention is also directed to the handling of the income from the John L. Roemer Endowment Maintenance Fund. The over expended balance of \$4,558.47 is shown for the year 1957 and the balance of \$15,214.88 is the accumulative over-expended balance as of June 15, 1958. Other restricted funds are not handled in this way in the auditors' report. For example, the James Gay and Margaret L. Butler Bible Fund income is used in paying the salary of the professor of Bible and the total expenditure for this purpose is in excess of the income on this endowment. This handling of the account is not, however, reflected in the statement of operations for the year since the total income from the fund is included as income and the charges for the year are included in expenditures.

On page 7 of the report there is a summary of the information concerning the investment in the chapel and church building owned by the Lindenwood College and St. Charles Presbyterian Church Corporation. The direct payments from Lindenwood College which have been capitalized in our accounts amount to \$228,397.85. Additional gifts and payments on pledges made to the college and invested in this chapel total \$95,843.76. The loan of \$128,350 is made to the joint corporation. The balance of our indebtedness to the Bank of St. Louis at this time is \$119,400.

#### COMMUNITY SERVICE AND PUBLIC RELATIONS

Members of our faculty continue to be active in many areas of community service. Mr. VanBibber of the Education Department served on the Research Committee and Miss Boyer, director of the Lindenwood campus radio staff, served on the Evaluation and Monitoring Committee in presenting a television program on KETC Channel 9. Dr. John Moore is chairman of the faculty committee arranging for weekly programs over the St. Charles radio station KADY to come from members of the Lindenwood staff. Mr. Beattie, head of the Sociology Department, is a member of the executive board and program chairman for the social welfare section

of the Gerontological Society and will attend the meeting to be held in Philadelphia this year. Dr. Conover and Mr. Beattie have served in the United Fund drive. Dr. Conover and Dr. McLeod are exceedingly active in the affairs of the St. Charles Presbytery and the Synod of Missouri. Dean Nickell has represented the college at the Council on Higher Education in Chicago and the State Dean's Meeting in Columbia. Miss Lichliter has continued her leadership in the national association of those responsible for guidance and counseling. The President of the College was one of 55 delegates to the Midwest Assembly at Columbia to make recommendations on the subject "Atoms for Peace" and is also serving on the Human Rights Commission of the State of Missouri.

Mrs. Mary Bryant, Alumnae Secretary and Director of Public Relations at the college, resigned last summer and accompanied her husband to a new post at the University of Iowa. She is a very great loss to the college and has not yet been replaced except for the work she did in teaching the course in Journalism.

#### STUDENT COMMUNITY LIFE

The experience of learning by doing is significant in campus life as well as in the laboratory. The extra-curricular activities of students reveal something of their intellectual interests and sense of social responsibility. Among illustrations of such "learning by doing" activities of Lindenwood are:

1. The campus radio station, KCLC, with its full program providing students with experience in every phase of radio work - programming, script writing, performing, announcing, engineering, etc.
2. The Poetry Society Workshop in which students write poems and criticize the writing of others.
3. The student conducted worship services in the chapel, some of them conducted by a group of students and others by selected seniors.

In community service and in student government, Lindenwood students learn by doing. The Student Christian Association sponsors a social service activity committee which is developing a supervised program of community service in the area. Work with the St. Charles Boys' Club, the hospital drive, and the blood-mobile program are included. Early in the fall the Student Christian Association conducted a leadership Training Institute on campus so that their contribution to community activities might be professionally sound. Nine students are teaching in the Church School at the newly organized John Knox Presbyterian Church in St. Louis.

The Lindenwood League of Women Voters is in charge of all campus elections. These elections are conducted in the method of voting in any general election. The League also sponsors mock political conventions every four years. These conventions are conducted in accordance with the rules governing national party conventions, and provide opportunity in platform writing and debate for serious study of current political issues.

Perhaps one of the best illustrations of "learning by doing" is seen in the honor system. Students are rightfully proud of the way in which they have assumed responsibility for the character of campus life and for the honor system which they have developed. This is a small compact community of students and teachers and no one who is a part of it may have an anonymous relationship to it. It is a genuinely democratic community in which friendship and respect for one another unite us. Such regulations for community life which are necessary to make possible the achievement of the purposes of the college are defined by students and administrative officers cooperatively. These regulations are not imposed by the elders in the community so that students may find amusement in breaking them. In fact as in theory, students work cooperatively with the college. Student house presidents are considered as part of the personnel staff and are

treated professionally. The rules and regulations have grown out of student debate and are student accepted and, therefore, respected by the students. One is not prepared for the responsibility of citizenship by being deprived of responsibility until she is out of college. Rather she is prepared by the experience of responsibility in the life of the college community. The honor system provides that experience.

#### VOLUNTARY FINANCIAL SUPPORT

The gifts to the Missouri College Joint Fund Committee are increasing in number and some of them are increasing in size so that at the end of the calendar year we shall show a considerable increase over last year's gifts in spite of the recession. We have been encouraged by this response and believe that this type of support will continue to grow. Last month in Chicago the Independent College Funds of America was organized by the 39 state organizations to bring about more satisfactory appeal to the great national corporations.

The need of the colleges has been put before churches by our National Board of Christian Education. It is hoped that the support from this source will likewise continue to grow.

Perhaps further efforts should be made by all of us to encourage individuals to provide bequests or trusts for the college. We are now in correspondence with three persons concerning trust funds, which may be added to our capital funds, the income of these funds to be received by the donor during her lifetime. One of these persons is a graduate of the institution, the second is a friend in California, and the third a retired teacher who wishes to invest in a church related college.



PLANNING FOR THE FUTURE

A committee of the faculty and of the administrative offices of the college has been set up to give further consideration to long term planning. We are agreed that our basic objectives should be to maintain a liberal arts college of high standards, a Christian community in which values on which one's life is built are grounded in religious faith, a small college in which teachers and students may be closely acquainted with one another. With reference to each of these objectives, however, there may be some question. For example, what is the appropriate size for the next quarter of a century for a small college? Will it be possible for us to increase our enrollment by 100 without changing the fundamental character of the college community? Will it be possible to cooperate with the local school district in providing a junior college?

While it is possible for us to take care of some increase in the student body without additional plant facilities and without considerable increase in staff, our planning for the future should include the enumeration of all needed facilities for maximum service to our students. For example, without an increase in enrollment we have inadequate facilities in Physical Education.

In spite of the fact that our enrollment is down 3.7% this year, we feel that in the fall of 1960 we shall be able to fill an additional dormitory. The secretary of the Board and the business manager visited Federal authorities in Fort Worth last summer and reported that the preliminary conversations indicate that we do not qualify for their long term loan. Prior to their visit, we had talked with several architects and felt that the firm of Hellmuth, Obata and Kassabaum would probably give us the best service, although Mr. Henderson of Sverdrup and Parcel also indicates that they would be able to provide good service.

part-time basis.) Our enrollment is such that we need a part-time teacher for the class in Elementary French.

NCATE VISIT

The National Council for Accreditation of Teacher Education is sending a group of examiners to the campus for a two and one-half day visit. They will be at the college on November 5th, 6th and 7th.

RECOMMENDATIONS

It is recommended that we deed to the City of St. Charles a strip of land 25 feet wide for street construction lying Southeast of and adjacent to the Northwestern line of property owned by Lindenwood College of which the Northwestern line is more particularly described as follows: Commencing at a stone marking the Common Property Corner of said Lindenwood College, the Theodore Lemmert Tract, the H. Droste Farm and the M. Ermeling Tract, thence N. 57° 30' E. along property line of said Lindenwood College and that of Ermeling 1,254 feet more or less, to a stone marking the most Northwestern corner of said Lindenwood Tract, containing 0.72 acres more or less. Said strip being part of Prairie Haute Common Field, Twp. 47 N. R. 5 E. City of St. Charles, Missouri, this property to be deeded to the City of St. Charles on the condition that the City install a street or roadway with concrete curb and gutter and concrete or asphalt pavement with 6" macadam base at no cost to the college and that this installation be completed within two years.

It is recommended that the appointment of Mrs. Louise Thouson as instructor in Journalism, at a salary of \$2,500, be approved.

It is recommended that the appointment of Mrs. Harriet Cowles Waller as part-time instructor in French, at a salary of \$1,500, be approved. (Mrs. Waller holds A.B. and M.A. degrees and is teaching French at Washington University on a part-time basis.) Our enrollment is such that we need a part-time teacher for the class in Elementary French.

It is recommended that the Board of Directors express to Mrs. Mary Bryant appreciation of her excellent service to the college as Director of Public Relations and Alumnae Work and as teacher of the course in Journalism.

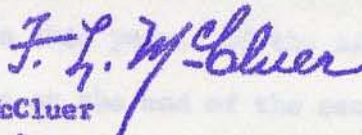
It is recommended that the Board authorize the St. Louis Union Trust Company to set aside up to \$5,000 from the endowment surplus to be used for student loans under the National Defense Education Act of 1958, in order to comply with the provisions of this act.

February 27, 1959

It is recommended that a safety deposit box for the Goodall Fund securities now held at the college be authorized.

It is recommended that the St. Charles Gas Company's request for a short term easement of one year or less for a temporary service gas supply line be approved.

Respectfully submitted,



F. L. McCluer  
President

MEMORANDUM

A nursery school was established at the beginning of this semester with eleven children four years of age. The school will be under the direction of Mrs. Jean Kaitwright, who formerly had charge of a nursery school in the West.

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

February 27, 1959

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

FALL SEMESTER 1958

The indications we had that the raising of standards for admission had brought us a superior freshman class have been borne out by the performance of the class. Twice as many freshmen were placed on probation at the end of the first semester last year as were placed on probation this year. Of the nineteen students who were on probation because of low grades at the end of the second semester last year, sixteen were removed from probation. Three were dropped because of grades. This is the best performance by a group placed on probation that we have had since the probation system was established.

Twelve students made all A's in their classes which is the largest number to make such a record in any one semester in recent years.

Five of our seniors were selected for interviews as candidates for the Woodrow Wilson Fellowships. Awards will be announced about March 1.

CURRICULUM

A nursery school was established at the beginning of this semester with eleven children four years of age. The school will be under the direction of Miss Jane Wainwright, who formerly had charge of a nursery school in the East.

Students from the Departments of Education, Home Economics, and Psychology will use the school as a laboratory and will observe the children through one-way glass.

The Department of Education in cooperation with several other departments is supervising some practice teaching being done in our freshman classes. The increased number of students preparing to teach in secondary school has made this experiment advisable. The close supervision of practice teaching given by the teacher in charge of the class may prove it to be even a more fruitful experiment than that found in the public high school.

After extensive consideration of the problem of being of larger service to superior students, the faculty voted to adopt the policy of giving college credit to students who demonstrate by examination an achievement level equal to that required in our college courses, or who present course work from a high school approved by the North Central Association as the equivalent of junior college work. The examinations to measure the achievement level are prepared and given by the Educational Testing Service at Princeton. Our freshman class this year included eighteen students whose test scores and performance this first semester indicated that they were what we are describing as superior students.

#### THE CHURCH AND ITS COLLEGES

At the meeting of the Presbyterian College Union this year most of the time was given to a discussion of the scholarship program of the Board of Christian Education, the problem of financial support from the churches, and the preparation of a statement concerning the function of the church related college.

The representatives of the forty-six colleges agreed that the program of the Board of Christian Education in regard to scholarships had given us favorable publicity and had brought some of us a few excellent students. They recommended

that it be continued. (The Board of Christian Education will invest \$115,000 in this scholarship program this year. This includes payments, of course, on scholarships to winners in 1956, 1957, and 1958, as well as the first payment on the winners in 1959.)

It appears that the support from the Board of Christian Education of the General Assembly will not be increased this coming year, though the Board hopes that increases will be made in succeeding years. (We have been receiving about \$19,000 a year from the Board.) Our support that comes directly from churches within the Synod may increase as benevolent giving is increased. Last year we received \$7,738.77 from this source.

The statement concerning the role of the church related college as a part of the church's program is being written by President Arthur Coons, of Occidental College. A relatively small committee, of which the President of Lindenwood was a member, has devoted several full days to discussion of ideas to be included in this statement, and Dr. Coons' preliminary draft has been circulated among members of the committee and returned to him with comments. It is hoped that this statement will be ready for presentation to General Assembly this spring.

The committee on the consolidation of the work of the Presbyterian Church in the U.S.A. and the United Presbyterian Church held a meeting in New York early this month to discuss educational problems. The Executive Secretary of the Board of Christian Education, Dr. Campbell and Dr. Renneisen, of the Board of Christian Education, and the President of Lindenwood College were invited to counsel with them on educational problems. The committee is recommending to the General Assembly some study of colleges in terms of academic excellence, Christian penetration, and financial stability, such studies to be sponsored by the Synods and to be made the basis of conclusions with reference to the amount of support and the possible consolidation of institutions.

WOMEN'S COLLEGE STUDY

There have been a number of provocative studies of higher education of women as related to the role of women in American life in the next twenty-five years. The National Council of Manpower has published a significant volume entitled Womanpower dealing with the increased number of woman employed and with the vocations in which women will be sought. The American Council on Education has established a commission which is issuing a series of reports on the education of women.

Some of us have felt that a specific study of the role of the college for women might be significant. We have, therefore, written to the sixty-one independent and Protestant, four year colleges for women in the nation to inquire if they would be willing to join with us in asking a foundation to support such a study. Replies have been received from fifty-two, thirty of them being interested and many others expressing a qualified interest. Practically all would like to have a copy of the results of such a study. A conference with the Executive Secretary of the American Council on Education concerning such a study will be held this spring.

PUBLIC RELATIONS

Mrs. Hellen Ostroff, who joined the staff this fall as Director of Public Relations and Alumnae Secretary, is doing good work.

Alumnae clubs have given receptions for Mr. Ozan Marsh while he was on tour with the Boston Pops Orchestra, and are increasingly active in many cities.

A representative of Presbyterian Life visited the college at our invitation this fall. He took a great many pictures and is submitting a feature story to occupy four pages in Presbyterian Life. The story will carry one student

through the various activities and classes involved in the program for a major in religious education. We now have more students majoring in this field than any other Presbyterian college.

A chapter in a book on the vocational guidance of girls and women being prepared by Marguerite W. Zapoleon, Special Assistant to the Director, Women's Bureau, U. S. Department of Labor, will describe the counseling program at Lindenwood College in detail.

#### ASSOCIATION OF COLLEGES FOR TEACHER EDUCATION

Lindenwood College has had its application for membership in the American Association of Colleges for Teacher Education approved. The association is made up of liberal arts colleges and teachers colleges who have well defined programs preparing young women for teaching careers.

#### DIRECTOR OF SOCIAL ACTIVITIES

Shortly after Christmas vacation the students called our attention to the fact that the program of recreational activities on the week-ends, and dating had almost collapsed. Our investigation gave support to this conclusion. We have, therefore, employed Miss Marguerite Odell as Director of Social Activities. She will give her full time to this work, first in arranging dates for small groups of students, some parties with escorts by halls or clubs or classes, and dates for the all student body dances.

She has met with the girls in the dormitories and has worked out programs that seem to have met with enthusiasm. She is visiting other colleges in the area and contacting some out of college groups of young men such as I.B.M. trainees, church organizations, etc. She has arranged a number of small parties off campus.

Her attention is also being directed to activities that do not involve young men such as arrangements for groups of students to shop in St. Louis



together, and to take advantage of certain cultural advantages such as plays and concerts and sports activities in the city. This has been encouraged in the past through departments, but students who are not primarily interested in art may be interested in visiting the Art Museum, and students who are not interested in drama will be encouraged to go in small groups to the theater.

Miss Odell is working hard and her presence on the campus and her conversations with the students have already greatly improved the morale of the freshmen and sophomores.

LONG RANGE PLANNING COMMITTEE

The following persons are members of the Long Range Planning Committee:

From the faculty:

C. Eugene Conover, Chairman  
Mary Talbot  
J. B. Moore  
Homer Clevenger  
Harry Hendren  
William C. Ingram  
S. Louise Beasley

From the administration:

F. L. McCluer, Chairman  
Paulena Nickell  
R. C. Colson  
Mary Lichtler  
Robert L. McLeod, Jr.  
Wm. F. McMurry

From the Board of Directors:

Philip J. Hickey, Chairman  
Mrs. James A. Reed  
Mrs. Horton Watkins  
Mr. William Armstrong  
Mr. Russell Dearmont  
M. Howard I. Young, ex officio

The representatives of the faculty and administration held a joint meeting and discussed some of the problems and the future of the college. They were in agreement:

1. That the character of the college as a Christian institution, as a liberal arts college, and as a relatively small college for women should be maintained.
2. That in some areas vocational courses should be provided.
3. That the staff of the college should be interested in the educational needs of the growing population within commuting distance and be ready to consider various ways in which Lindenwood might be of increasing service to this population.
4. That a small church college like Lindenwood should be prepared to receive additional students in the decade before us. We felt that we could take 75 to 100 additional students without destroying the character of the college as a community in which we could know all of our students as persons and in which we could have an effective community government in the student honor system. If, as predicted in a careful study of enrollment trends in Missouri, the liberal arts colleges which enrolled 7,480 students in 1955 are to enroll 9,400 students in 1965 and 11,000 in 1970 those that do not prepare to take some increase may actually lose in public esteem and prestige.
5. That an increase of 75 to 100 students could be handled at Lindenwood without an additional academic building and without more than two or three additional teachers. Our financial position would, therefore, be substantially improved.

The conclusion of the faculty and administrative committee was that we should proceed with the erection of an additional dormitory. The committee also agreed that apart from any increase in enrollment we had need of improved physical education and recreational facilities, additional office space for faculty, and possibly additional laboratory space for science and art.

The committee felt that our long range planning should include planning of those things which would make Lindenwood an outstandingly excellent institution whether or not they are necessary to take care of additional students.

At the joint meeting of the three committees on long range planning these considerations of the faculty and administrative members were read and made the basis of further discussion. The discussions were concerned with ways of strengthening the college program so dramatically as to emphasize its excellence before the public, and the possibility of filling another dormitory in 1960 or 1961. Mrs. Reed reported her readiness to give \$1,000 a year for ten years for additional salary for a distinguished teacher of mathematics.

The committee recommends that the college secure preliminary sketches from an architect without obligation to go ahead with the building. In this connection it should be reported that two architects have indicated their willingness to supply these sketches for an approximate cost of \$750.00 in case we do not go ahead with the building, this cost to be absorbed in the architect's fee in case we do employ that architect.

Before the next meeting of this committee the President and the Dean will make a report to the whole committee based on our study of each department in the college.

A summary of ten year degrees and majors from 1948 to 1958 follows:

B. A. degrees	227
B. S. degrees	131
B.M.E. degrees	19
B.Mus. degrees	<u>10</u>
Total	<u>387</u>

## (Summary of ten year degrees and majors from 1948 to 1958 - continued)

Departmental majors (These figures frequently include two majors per student)

English	46
Psychology	37
Art	36
Speech	35
Biology	34
History	28
Education	51
Home Economics	33
Physical Education	25
Office Management	18
Sociology	15
Chemistry	15
Economics	5
Human Relations	5
Languages	4
Religious Education	2
Mathematics	2
Philosophy	1

The number of majors in religious education who have received the degree is small because the department is just three years old, but we now have a very large number of majors in that department. It is also pertinent to observe that there is an increased number of majors in the last few years in sociology.

These figures do not confine us to certain areas, but do indicate areas in which we have considerable strength and holding power.

There are difficulties in maintaining a separate college for women with good holding power. We have been talking about them for a number of years and know exactly what they are. Members of the staff at Lindenwood are aware of these problems and ready to make a vigorous effort to maintain a college of such fine achievement that it can survive as a college for women. We do not believe we can do it successfully by a conservative, defensive policy. We must face the future with confidence and plan for success in that future. Our Long Range Planning Committee will do much to bring us together in this spirit and to make definite recommendations as to how to implement our enthusiasm.

#### FACULTY SALARIES

With the approval of the President of the Board and the Chairman of the Faculty Committee, the administration has added approximately \$15,000 to the salaries of the teaching faculty for the coming year.

#### ENROLLMENT

Attached is a copy of a letter that has been prepared by the Director of Admissions concerning the enrollment in the last five years. The number of applications received to February 18, 1959 is 317. Last year on the same date the figure was 298. The increased enrollment is due to an increase in enrollment of upper-class students.

#### JOINT BUILDING COMMITTEE OF LINDENWOOD COLLEGE AND ST. CHARLES PRESBYTERIAN CHURCH

The Joint Building Committee makes the following report to the Board of Directors of Lindenwood College and to the St. Charles Presbyterian Church:

The members of the committee are Franc L. McCluer, Chairman, Mr. Arthur Blumeyer, the Reverend Thomas G. Cannon, D.D., Mrs. Russell J. Crider, Mr. Arthur Goodall, Mr. Philip Hickey, Mrs. H. G. Ritter, Mr. Eugene F. Schaberg, Mr. Sidney Studt, Mrs. Horton Watkins, and Mr. H. K. Stumberg.

The Joint Building Committee, originally appointed by the congregation of the St. Charles Presbyterian Church and by the Board of Directors of Lindenwood College, has been authorized by the Lindenwood College and St. Charles Presbyterian Church Corporation to continue as its agent in handling the business incidental to the erection of the Church and Chapel Building. The committee is happy to hand this report to the congregation of the St. Charles Presbyterian Church, to the Board of Directors of Lindenwood College, and to the Board of the Corporation itself.

As indicated in the report of the Treasurer of the Corporation a total of \$566,558.15 has been disbursed in the Church and Chapel building project. These funds have been received from payment on pledges secured by the college, on pledges secured by the church and from a loan made at the Bank of St. Louis. In addition to this amount \$5,772.38 has been expended for memorial gifts, not included in the above pledges. A total of \$572,330.53 has been expended on the project. Of this amount \$544,664.76 represents the capitalized value of the investment made in building and fixtures. This capital sum is made up of payment to the architect of \$29,110.24; payment to the contractor of \$445,692.81; pews, fittings and furnishings \$59,665.48; miscellaneous items such as site and street improvements, sewer and manhole construction, engineering service, boiler insurance premiums, etc., of \$10,196.23. There remains an amount of approximately \$8,000.00 due the contractor for which we have not been billed and 6% of this amount due the architect.

The committee is giving its attention to some incomplete matters of detail such as the drainage of the circle drive at the east entrance of the sanctuary, the installation of the mahogany wooden cross given by the Missions School by Mr. Ryter, of Africa, the lettering of the book of gifts and memorials, provision of fencing and sand box for the nursery school, erection of the signs or bulletin boards on the lot before the building.

Shelving has been installed in the storage closet in the parlor of the building and in the office of the nursery school.

Mr. Hoemar has provided suggestions for the installation of the cross and the erection of a bulletin board with charge. These proposals were received on January 21, 1959.

A gift of \$435.00 from Dean Paulena Nickell and of \$312.00 from Lindenwood patrons made possible the carpeting in the Memorial Chapel.

As of this date, Lindenwood College has invested \$331,000 in the Chapel Building.

The committee appreciates the cooperation and support given by members of the church and by officials of the college.

#### RECOMMENDATIONS

It is recommended that the Board approve the following schedule of faculty salaries and authorize the administration to draw up a program of automatic increases and merit increases based on this schedule:

Professor	- \$5,500 to \$8,000 and up
Associate Professor	- \$5,000 to \$7,000
Assistant Professor	- \$4,500 to \$6,000
Instructor	- \$4,000 to \$5,000

It is recommended that the President of the Board set up a committee of Directors to work with the President of the College in seeking bequests.

Respectfully submitted,

*F. L. McCluer*

F. L. McCluer  
President

PLM:MY  
Enc.

*[Faint, mostly illegible text follows, appearing to be a continuation of a report or letter.]*



February 11, 1959

Mr. Howard I. Young  
American Zinc, Lead and Smelting Company  
1515 Paul Brown Building  
St. Louis, Missouri

Dear Mr. Young:

It was pleasant to have you demonstrate interest in Lindenwood's problem of securing students by asking me for a resume of Lindenwood enrollments for the past five years. I am enclosing a compilation which shows that during the past five years we have had registrations from thirty-five states and a number of foreign countries.

We have seven admissions counselors who are busy the entire calendar year searching for suitable applicants for admission. We divide the geographical area, which we try to cover, into the following sections:

1. Arkansas and Missouri which total 152 students this year.
2. Oklahoma and Texas having 85 students.
3. Kansas and Nebraska, 29 students.
4. Iowa, South Dakota and Minnesota have 30 students.
5. Kentucky, Tennessee and Northern Alabama, 37 students.
6. Illinois and Indiana having 58 students.
7. Northern Illinois, Northern Indiana, Northern Ohio, Southern Wisconsin and Southern Michigan, having 47 students.

You will note that the school year of 54-55 had 340 students, the school year of 55-56 had 363 students and that 56-57 reached another plateau of registrations as we have been above the 450 mark since that time.

We are combing every area we cover with care, and by mail we seek and get registrations as far away as New York, New Jersey, Connecticut and California. I am planning a trip to New York in Lindenwood's interest during this month.

I do appreciate your interest in the ever present enrollment problem and if your study of these figures can lead you to suggest means of improving our efforts I shall be most happy to have you make comments.

Very cordially yours,  
Wm. F. McMurry (signed)  
Wm. F. McMurry  
Director of Admissions

LINDENWOOD ENROLLMENT FOR THE PAST FIVE YEARS

	54-55	55-56	56-57	57-58	58-59
Alabama	2		5	7	8
Arizona	1	1			
Arkansas	20	37	43	53	38
California	1		1	3	1
Colorado			1	1	2
Connecticut					2
Florida	1	1	3	2	2
Georgia		2	1	1	1
Illinois	53	55	66	73	67
Indiana	12	10	13	19	13
Iowa	22	22	27	27	23
Kansas	13	18	22	19	16
Kentucky	12	14	23	22	15
Louisiana	1	3	2	1	
Maryland					1
Massachusetts			1		
Michigan	9	10	12	15	11
Minnesota	2	1	2	5	4
Mississippi	2	1	3	1	1
Missouri	89	85	122	113	114
Montana	1				2
Nebraska	14	10	6	5	13
New Jersey			1		1
New Mexico	2				1
New York	1		1	1	
Ohio	3	3	7	10	7
Oklahoma	26	30	42	39	38
Oregon		1	1	1	
South Dakota	1	3	6		3
Tennessee	21	24	33	19	14
Texas	22	16	24	30	47
Vermont	1				1
Washington					1
Wisconsin	2	4	7	6	4
Wyoming	1	2	4	2	1
Foreign	7	10	12	13	16
<b>Total</b>	<b>340</b>	<b>363</b>	<b>491</b>	<b>488</b>	<b>468</b>

MINUTES OF MEETING OF  
BOARD OF DIRECTORS OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
February 27, 1959

Pursuant to call and notice duly given to each member of the Board of Directors and to the members of the Advisory Board of Lindenwood College, in accordance with the By-Laws, the annual winter meeting of Directors and Advisory Board of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, at 12:30, on February 27, 1959.

The following Directors and Members of the Advisory Board were present:

Mrs. Watkins	Mr. Young
Mr. Goodall	Mr. Dearmont
Dr. Skinner	Dr. Sweazey
Mr. Souers	Mr. Armstrong
Mrs. Vogt	Dr. McDowell
Mr. Mellow	Mrs. Wright
Mr. Hickey	

Also present at the meeting were Dr. McCluer, President of the College, and Mr. Colson, Business Manager.

Dr. Skinner, at the request of Mr. Young, opened the meeting with a prayer.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson, at the request of Mr. Young, acted as Secretary.

On motion duly made, seconded and carried, the minutes of the November 7, 1958 meeting of the Board of Directors and of the Advisory Board were approved.

Mr. Hickey, Chairman of the Long Range Planning Committee of the Board of Directors, gave a report on the joint meeting held at Lindenwood College on January 12 with the Long Range Planning Committees of the faculty, administration, Board of Directors and alumnae. He then directed attention to the President's report to the Board on this meeting.

*R. C. Colson*  
ACTING SECRETARY

On motion duly made, seconded and carried, it was requested that the architect for the proposed dormitory be selected by the Finance Committee and the Chairman of the Building and Grounds Committee.

On motion duly made, seconded and carried, the President was authorized to appoint a committee of Directors to work with the President of the College in seeking gifts for capital funds.

On motion duly made, seconded and carried, the schedule of faculty salaries as recommended on page 12 of the President's report was approved.

Mr. Young read a letter which he had received from the Reverend Thomas C. Cannon, Minister of the St. Charles Presbyterian Church, and Mr. Eugene Schaberg, Clerk of the Session, copy of which is attached to these minutes.

Mr. Young presented the letter of resignation from Dr. C. Ralston Smith from the Advisory Board. On motion duly made, seconded and carried, Dr. Smith's resignation was accepted with regret.

Dr. McCluer then referred to the recommendation of the faculty and administration of the college in recommending that the honorary degree of Doctor of Humanities be conferred upon Dean Adele Starbird, and that the honorary degree of Doctor of Laws be conferred upon Mr. Russell L. Dearmont. Upon motion duly made, seconded and carried, the conferring of the honorary degrees as recommended was approved.

On motion duly made, seconded and carried, the President of the Board of Directors, Mr. Howard I. Young, was authorized to contact the St. Louis Union Trust Company for the purpose of transferring funds as required from the Endowment Surplus Principal Fund to Lindenwood College for the National Defense Student Loan Fund, the college portion being one-ninth of the amount provided by the Federal government.

There being no further business, the meeting adjourned. *Clerk of the Session*

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President

*R. C. Carlson*

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Acting Secretary

THE SAINT CHARLES PRESBYTERIAN CHURCH  
St. Charles, Missouri

February 12, 1959

Mr. Howard I. Young  
American Zinc, Lead and Smelting Company  
1515 Paul Brown Building  
St. Louis 1, Missouri

Dear Mr. Young:

At our congregational meeting on January 29, 1959, which was attended by approximately two hundred members of our congregation, a motion was made from the floor that the congregation express their appreciation for the very happy relationship which has existed between Lindenwood College and the church in the joint use of the building. We are glad to join in this action of the congregation, not only because we agree with it's sentiment, but also because it came spontaneously from the floor.

It is the feeling of the session as well as of the whole congregation that this has been a very happy and profitable relationship for everyone concerned, and we are looking forward to a growing together of our common Presbyterian heritage in this community.

With every good wish to you and your board as you guide the work of the college, we remain,

Sincerely yours,

/s/ Thomas C. Cannon

Thomas C. Cannon, Minister

/s/ Eugene F. Schaberg

Eugene Schaberg, Clerk of the Session

MINUTES OF MEETING OF  
FINANCE COMMITTEE  
OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
Apr 13, 1959

Pursuant to call by the Chairman, a meeting of the Finance Committee of Lindenwood College was held at the Statler Hotel, 12:15, April 13, 1959.

The following members were present:

Mr. Young  
Mr. Blumeyer  
Mr. Armstrong

and in addition Dr. McCluer, President of the College, Mr. Colson, Business Manager of the College and Mr. Arthur Goodall, Chairman of the Buildings and Grounds Committee of the College.

Mr. Colson reported that certain residents of St. Charles had offered to purchase from the College the 57 shares owned by the College of the common stock of St. Charles Hotel Co.

He further advised that the proposed offer was in the nature of an option and if exercised would be at the rate of \$100 per share.

After discussion, a motion duly made, seconded, and unanimously carried, Mr. Blumeyer was authorized to investigate the proposed offer and to accept on behalf of the College if in his judgment it seemed advisable to do so.

Dr. McCluer reported that it would be necessary to borrow the sum of \$50,000 for use by the College for disbursements during the summer.

The motion duly made, seconded and carried, the officers of the College were authorized to borrow from the Bank of St. Louis, on behalf of the College, the sum of \$50,000 and to execute and deliver to the bank a promissory note of the College.

Dr. McCluer also reported that the need for the College to own and operate apartments for the use of Faculty was no longer, in his opinion, necessary and accordingly suggested that it would be advisable to sell the Reimer Apartment Building owned by the College.

Arthur A. Blumeyer, Chairman

Mr. M. Armstrong, Secretary

After discussion, Dr. McCluer and Mr. Colson were authorized to have the property appraised and that after the appraisal had been received, consideration would be given to a sale.

Dr. McCluer reported that in the preparation of the 1959-1960 budget he considered it advisable to provide a sum not exceeding \$5,000 for the redecoration of Cobbs Hall and the sum of \$3,000 to provide new mattresses for Sibley and Irwin Halls. On motion duly made, seconded and carried, the foregoing items were authorized to be included in 1959-1960 budget.

Mr. Colson then reported that the note of the College in the sum of \$50,000 bearing interest at 3 3/4% payable to First National Bank of St. Charles would be up for renewal. He suggested that it might be the wish of the Finance Committee to pay this note rather than continue to borrow.

After discussion, it was the sense of the meeting that the note should be renewed rather than paid.

Mr. Goodall then reported for the Buildings and Grounds Committee that consideration had been given to the selection of an architect to prepare preliminary sketches for the proposed new dormitory.

He stated that it was the opinion of this Committee that Kenneth Wishmeyer should be engaged to prepare sketches and that the cost for this service would be approximately \$750.

After discussion on motion duly made, seconded and carried Dr. McCluer, as President of the College, was authorized to engage Mr. Wishmeyer for this purpose at the fee suggested.

Mr. Colson then brought up for discussion, the question as to whether or not the "Distribution Payment Plan" for the payment of College bills should be continued.

He explained that this was an installment method of making College payments and that a charge of \$3 per month is included for the servicing of these accounts. He stated that the experience thus far had been satisfactory and that no one objected to the nominal additional payment who was using this method of paying College expenses. After discussion, it was the sense of the meeting that this plan should be continued.

There being no further business, the meeting adjourned.

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Arthur A. Blumeyer, Chairman

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Wm. H. Armstrong, Secretary

MINUTES OF MEETING OF  
FINANCE COMMITTEE  
OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
May 22, 1959

Pursuant to call by the Chairman, a meeting of the Finance Committee of Lindenwood College was held at the Statler Hotel, 12:30 on May 22, 1959.

The following members of the Committee were present:

Mr. Young  
Mr. Blumeyer  
Adm. Souers  
Mr. Armstrong

Dr. McCluer, President of the College and Mr. Colson, Business Manager, also attended.

Mr. Blumeyer presided as Chairman; Mr. Armstrong acted as Secretary.

On motion duly made and seconded, Minutes of the Finance Committee of April 13, 1959, as circulated to the Members, were approved.

Mr. Colson reported that the option granted for the purchase of the stock owned by the College of the St. Charles Hotel Co. is expected to be exercised in accordance with the terms of the option.

Mr. Colson also reported, as instructed, that he had had the Riemer Apartments appraised and that the appraised value was \$34,000. He stated that an offer had been received to sell the apartments for \$30,000 but did not recommend the acceptance of this offer.

After discussion, it was the sense of the meeting that an offer that was not substantially equal to the appraised value would not be considered. The Officers of the College were authorized to increase the rentals on the Riemer Apartments \$10 per month per apartment.

A discussion followed as to the year-end audit. On motion duly made, seconded and unanimously carried, the President was authorized to negotiate with the auditors as to the charge for the year-end audit



eliminating from their duties a physical check of the securities of the College on deposit with the St. Louis Union Trust Co. and Mercantile Trust Co. The President was also directed to request the auditors if an agreement as to fees was reached that the audit should be completed at a date earlier than has been customary in the past, the President to use his discretion in fixing such a date.

A discussion then followed as to the College rates to be established for School Year 1960-1961. The President recommended a charge of \$1,680 for room, board and tuition. He further advised that there would be no extra charge for a single room but there would be a modest additional charge for a room with an adjoining bath.

After discussion, the recommendation of the President on motion duly made, seconded was unanimously carried.

The President then presented a recommended budget for the College year 1959-1960 which was reviewed.

After discussion, the Chairman of this Committee, on motion made, seconded and unanimously carried, was authorized to submit 1959-1960 budget as proposed to the next meeting of the Board of Directors of the College with the recommendation of this Committee that the budget be adopted by the Board of Directors.

A discussion then followed as to the surfacing of a parking lot adjacent to Cobbs Hall Dormitory. On motion duly made, seconded and carried, officers of the College were authorized to include in the 1959-1960 College budget the sum of \$6,700 for the construction of a parking lot as discussed.

The officers of the College were also authorized to request Mr. Wishmeyer, the architect, to prepare sketches for the construction of a parlor for Nichols Hall and that in the estimating of its cost, to take into consideration air-conditioning.

The Chairman then referred to a recent suggestion of the St. Louis Union Trust Co. that the investment of the College funds in General Bankshares Corp. and General Contract Finance Corp. be reduced by the sale of 15,000 shares of the stock of each Company.

The recommendation of the St. Louis Union Trust Co. is not based on any criticism of the investment but was made solely for the purpose of diversification in view of the substantial holdings of the College in each of these Companies.

After discussion, a motion was made that no reduction in the holding of the stock in these Companies should be made at this time.

This motion was duly seconded and carried, Mr. Arthur Blumeyer not voting.

There being no further business, the meeting adjourned.

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Arthur Blumeyer, Chairman

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Wm. H. Armstrong, Secretary

MINUTES OF MEETING OF  
EXECUTIVE COMMITTEE  
OF  
LINDENWOOD FEMALE COLLEGE

St. Louis, Missouri  
June 30, 1959

Pursuant to call by the Chairman, a special meeting of the Executive Committee of Lindenwood Female College was held June 30, 1959 at 10:00 A. M. at the offices of the Chairman, 1818 Olive St., St. Louis, Missouri.

The following members of the Executive Committee, being a majority, were present:

Mr. Young  
Mr. Dearmont  
Mr. Armstrong

The Chairman announced that Mr. Blumeyer, at the time of his death, was serving as Chairman of the Finance Committee and Treasurer of the College and that his untimely death had created vacancies in these offices.

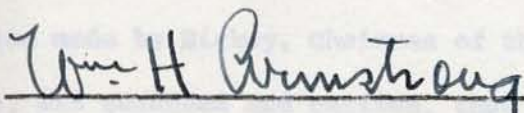
The Chairman further stated that he recommended and moved the election of Admiral Sidney Souers to become Chairman of the Finance Committee and Wm. H. Armstrong to become Treasurer. This motion was duly seconded and a vote being taken, motion was unanimously carried.

The Chairman was requested to advise various banks and trust companies in which the College's funds were held or deposited, of these changes.

There being no further business, the meeting was adjourned.

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Howard I. Young, Chairman

  
Wm. H. Armstrong, Secretary

10401-5

MINUTES OF MEETING OF  
BOARD OF DIRECTORS OF  
LINDENWOOD COLLEGE

St. Louis, Missouri  
June 15, 1959

Pursuant to call and notice duly given to each member of the Board of Directors and to the members of the Advisory Board of Lindenwood College, in accordance with the By-Laws, the annual spring meeting of Directors and Advisory Board of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, at 12:30, on June 15, 1959.

The following Directors and Members of the Advisory Board were present:

Mr. Young	Mrs. Vogt
Mr. Blumeyer	Mrs. Watkins
Mr. Goodall	Dr. Skinner
Dr. Hickey	Dr. Sweazey
Mr. Mellow	Dr. McDowell

Also present at the meeting were Dr. McCluer, President of the College, and Mr. Colson, Business Manager.

Dr. Sweazey, at the request of Mr. Young, opened the meeting with a prayer.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson, at the request of Mr. Young, acted as Secretary.

On motion made, seconded and carried, the minutes of the February 27, 1959 meeting of the Board of Directors and of the Advisory Board were approved.

Mr. Blumeyer, reporting for the Audit Committee of the Board of Directors, moved that Boyd, Franz & Company be retained to make the 1958-1959 audit at a cost of \$1,500. The motion was seconded and carried.

Motion made by Hickey, Chairman of the Faculty Committee of the Board of Directors, was seconded and carried, that the appointment of the following faculty members be approved:

Mr. Kenneth V. Kincheloe as Professor and Chairman of the Music Department  
Mrs. Helen P. Gouldner as Associate Professor and Chairman of the Department  
of Sociology  
Mr. John Wehmer as an Instructor in the Department of Art

Mr. Blumeyer, Chairman of the Finance Committee, gave a report on the meeting of the Finance Committee held May 22, 1959. He reported that the operating budget for the 1959-60 college year had been approved and moved its adoption. The motion was duly seconded and carried.

On motion duly made, seconded and carried, an increase of \$100 in the rate for tuition, board and room for the 1960-61 college year was approved.

On motion made, seconded and carried, the proposal of the Skrainka Construction Company for the construction of a parking lot at a cost of \$6,361.78 was accepted. The cost of the parking lot to be a capital funds expenditure.

Mrs. Watkins, on behalf of the Dormitory Committee, stated the committee had approved the proposal submitted by the Lamert Furniture Company for the refurnishing of the Cobbs Hall parlor at a cost not to exceed \$4,900.00. This amount is included in the 1959-60 budget.

President McCluer presented a preliminary plan for the addition of a student parlor to Niccolls Hall. Mr. Blumeyer moved that the administration be authorized to contract for the erection of this parlor at a cost not to exceed \$60,000 with the understanding that new plans and specifications be submitted to the administration, the Chairman of the Finance Committee and the Chairman of the Buildings and Grounds Committee. The motion was seconded and carried.

At a meeting of the Finance Committee on May 19, 1959, Mr. Kenneth E. Wischmeyer was selected as architect to submit preliminary plans for a proposed dormitory. President McCluer presented the preliminary sketch and plans to the Board of Directors for discussion. On motion duly made, seconded and carried, Mr. Wischmeyer was authorized to proceed and to submit the plans and specifications to contractors for bids and report to the Board of Directors of Lindenwood College at its meeting in February of 1960.

On motion duly made, seconded and carried, President McCluer's report to the Board of Directors dated June 15, 1959, was accepted and is made a part of the minutes of this meeting.

Motion was made, seconded and carried that President McCluer be authorized to request a foundation to finance the student field trips as suggested by his report (see pages 6, 7 & 8).

The President's recommendation that the President of the Board appoint a committee to work with the administration in soliciting capital funds was approved on motion.

On motion duly made, seconded and carried, an annual increase of \$3,000 in the salary of President McCluer was authorized.

Mrs. Watkins, Chairman of the Nominating Committee, read the report of the committee and moved the nomination of the following for the offices indicated:

Mr. Howard I. Young, President  
Mr. Thos. H. Cobbs, Vice-President  
Mr. Philip J. Hickay, Vice-President  
Mr. Arthur A. Blumeyer, Treasurer  
Mr. William H. Armstrong, Secretary

The nomination was duly seconded and unanimously carried.

There being no further business, the meeting adjourned.

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President

*R. C. Colson*

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Acting Secretary

10401-5

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

June 15, 1959

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

STUDENT ACHIEVEMENT

Sixty-four members of this year's graduating class, the largest and one of the best graduating classes in the history of the college, were honored at commencement exercises on May 30. The baccalaureate sermon had been delivered by The Reverend Albert J. Kissling, D.D., of Jacksonville, Florida, the uncle of one of the members of the class, and the address to the graduates was delivered by Betty Roadman, widely known actress and lecturer. She spoke on "What is Right with America?".

The honorary degree of Doctor of Laws was conferred on Russell Lee Dearmont, President of Missouri Pacific Railroad. The honorary degree of Doctor of Humanities was conferred on Mrs. Adale Choussau Starbird, Dean of Women at Washington University. At our Honors Day program in May the honorary degree of Doctor of Laws was conferred on Mrs. Oswald B. Lord, a member of the Human Rights Commission of the United Nations, who delivered the address on this occasion.

Again this year a number of under-graduate students won recognition in a number of areas. Gay Pauly, of Pine Bluff, Arkansas, a sophomore, received the Junior Award of American Women in Radio and Television. This was a \$750.00 scholarship, and the award was presented to one student in the colleges.

and universities in America. Suellen Purdue, of Kell, Illinois, received honorable mention for her writing in Vogue, Prix de Paris, and Mademoiselle. Elizabeth Butler, of Hampton, Iowa, was a winner of the Young Artists Contest sponsored by the Women's Division of the St. Louis Symphony Society.

Fellowship grants for graduate study were made to:

Cornelia Childs, of Lubbock, Texas - Graduate internship in Student Personnel with graduate work in the Department of English at Indiana University.

Jane Cooper, of Tulsa, Oklahoma - Woodrow Wilson scholarship to be used at the University of Pennsylvania in the Department of Zoology.

Ferol Finch, of Lincoln, Nebraska - Graduate assistantship in the Graduate Program in Television at Syracuse University.

Susan Freagard, of Arcadia, Missouri - Scholarship from the Missouri State Library Association to be used at the University of North Carolina.

Esma Kayserili, of Turkey - PEO Peace Scholarship and a tuition scholarship at Washington University, Department of Psychology.

Nori Hotta, of Japan - PEO Peace Scholarship and tuition scholarship at Texas Women's College.

Meral Orgun, of Turkey - PEO Peace Scholarship and a tuition scholarship at the George Warren Brown School of Social Work at Washington University.

Patricia Price, of Fort Smith, Arkansas - The Massey Scholarship in History at American University, and the Lindenwood College scholarship for graduate study.

Other members of this year's class who are continuing in graduate study are:

Rebecca Roberts, of Longview, Texas - At Emory University in the Department of English.

Julie Orr, of Fort Smith, Arkansas - At Indiana University in the Department of Speech.

Mary Elisabeth Cox, of Kansas City, Missouri - At State University of Iowa in the Department of Art.



Virginia Matho, of Chester, Illinois - Medical Technology.

Perhaps it is worth-while to add that Carol Gardner, of Brentwood, Tennessee, of the Class of 1958, who has been teaching in Tennessee this year, received a Woodrow Wilson scholarship for next year, and Ellen Devlin, of Pine Bluff, Arkansas, who was also graduated in 1958 and who has been on a Woodrow Wilson scholarship at the University of Iowa this year, has received a Rotary Fellowship that will enable her to study at the University of Sydney in Australia.

Again this year one of our juniors, Judy Brown, of Madison, Connecticut, will study in France on the Junior-Year-Abroad program.

Twenty members of the graduating class will be teaching, fifteen in the St. Louis area, this coming year. Those teaching in the St. Louis area are:

Marilyn Kroepel, of Kirkwood, Mo., in the elementary grades at Kirkwood.

Mary Warner, of Brighton, Illinois, teaching secretarial subjects at Normandy High School.

Judy Pratt, of Kansas City, Missouri, teaching in Berkeley Elementary School.

Eleanor Orth, of Plymouth, Nebraska, instructor at Deaconess Hospital School of Nursing.

Virginia Terry, of St. Charles, Missouri, teaching in the St. Charles Junior High School.

Janice Nelson, of Bay Village, Ohio, teaching in the elementary grades at Hazelwood, Missouri.

Anabel Mojonnier, of Oak Park, Illinois, teaching in the elementary grades at Hazelwood, Missouri.

Patsy Lenhart, of St. Charles, teaching home economics at University City.

Martha Hard, of West Salem, Illinois, music teacher at Riverview Gardens.

Mary Green, of Little Rock, Arkansas, music consultant at University City.

Kathryn Fryogle, of Grand Rapids, Michigan, teaching in the elementary grades at Haslewood.

Elise Horstman, of St. Louis, teaching in the elementary grades at Ferguson.

Suellen Purdue, of Kell, Illinois, teaching English at the high school in Bayless.

Key Zotos, of Affton, Missouri, teaching physical education at Ladue Junior High School.

Mary Pitts, of Rochester, Minnesota, teaching in the elementary grades at St. Charles.

Others who will be employed in the St. Louis area are:

Ahnawake Wilson, of Vinita, Oklahoma, Youth Director for the Board of Education of the St. Louis Conference of the Methodist Church.

Key Westwood, of Elmhurst, Illinois, adjuster of the Liberty Insurance Company

Sue Milnes, of Paris, Missouri, secretary at Monsanto Chemical Co.

Betty Layton, of Louisville, Kentucky, Assistant Editor of Edisonian Magazine, of the Edison Shoe Company of St. Louis.

Froma Johnson, of Newkirk, Oklahoma, group worker at Wesley House.

Elizabeth Bohn, of Houston Texas - Director of Christian Education at Tyler Place Presbyterian Church.

Carol Hopkins, of St. Louis - Nurse at St. Louis State Hospital.

We feel the college is making a significant contribution to the life of this community.

A study of our graduates for the last ten years gives us interesting and significant information. For the whole period, 63% of them were married when we submitted a questionnaire a year ago; 22% had attended graduate school; 44% had

been employed in non-teaching jobs; 34% had been teaching; and 42% of those who had gone on to graduate school were married. It is significant for us as we study our own program that 78% of our graduates during the last ten year period have been employed.

We are also now making a study of what happens to our ablest students, having identified 28 of our entering freshmen last fall as having unusual ability. We have begun a study of what happens to them in their college experience.

#### ENROLLMENT

We have today 462 boarding students enrolled for the coming year. It has been our experience that the number of boarding students we have on the first day in June is about the number who will enter in the fall. Those who cancel after June 1 do not receive any refund. While there are some who will cancel during the summer, there will be some others added during the summer. Our position is 27 students better than it was on the corresponding date last year.

In connection with admissions for the future, we are happy about the results of the higher standards for admission which have been in effect for the last two years. We feel that for 1960 we should require all students to take the College Board examinations for admission, or an equivalent test which we might administer if a student is in an area where it would be exceedingly inconvenient to take College Boards. This would not mean raising the standards for admission, but it would give us a great deal of information about the student's aptitudes and make it possible for us to eliminate some of the testing that is done in the first three days of Orientation Week.

The advantage of requiring the College Boards would be the prestige it would give the institution in some quarters and the acquiring of information

that would enable us to shorten our Orientation Week. At present a new student spends an entire week on campus before she enters a class.

We are also suggesting some changes in the administration of scholarships. A student would qualify for a scholarship on the basis of scholastic achievement and the amount of the scholarship would be determined on the basis of financial need. In order that we have adequate information about that need, the applicant would be required to file a financial statement with the College Scholarship Service, at Princeton, New Jersey. The statement is confidential. We would indicate to the student that the award of a scholarship would be announced, but since the amount would depend on financial need, no announcement of the amount would be made.

At present honor scholarships, based on high school records, would be eliminated, but any who qualify for such recognition as a result of scores on College Boards would be admitted as "Honor Scholars" and those who had financial need would receive financial assistance.

Grants for students who are daughters of teachers and ministers but did not qualify for scholarships would be eligible for assistance. The assistance would be designated a grant rather than a scholarship.

#### PROPOSALS TO SUBMIT TO FOUNDATIONS

1. All-college required field trips. Realizing a basic need for the college student to bridge the gap between textbook theory and life situations, it is proposed that the college set aside two class days for the purpose of all-college field trips. Selection of this field trip experience will be made on the basis of a student's proposed major.

St. Louis provides a stimulating laboratory for practically every area of academic competence. Should departments wish to add the week-end to the required class days, there is within the radius of a two to five hour driving time equally enriching opportunities for studying government at work in the state's capital, for a more careful and detailed study of Missouri's resources or even for the extended leisure away from demands and pressures of other classes in which students could start and complete a creative art project.

Since approximately one-third of our students go into teaching, the chance to observe in the St. Louis and St. Louis County schools would be invaluable. In no better way could our students learn of the strengths of the three-track program, of what advanced placement means, of the unusual features in the school radio program, as well as many experimental situations in progress.

It seems almost needless to list the host of opportunities for the majors in Mathematics, Chemistry, Home Economics, and Office Management - industrial concerns, banks, insurance companies, the food and clothing industries, public utilities and department stores. Chemistry majors, too, along with Biology majors will seek out the hospital and medical school laboratories, the schools of Occupational Therapy and Physical Therapy, as well as the various companies connected with dairy products, food, drugs, and the like.

Those majoring in English are eager to see in operation a large city newspaper, a publishing business, an advertising concern. There are many other areas for them to explore as well - the house organ, the Special Library field, the various service representative positions. The Speech Department would turn to the theater, the radio and television stations, the speech

correctional agencies. There are many facets in local government from the mayor's office to the county courts which could be studied by majors in history and government. Local churches, seminaries and ministerial groups would certainly welcome visits and discussions with Religion and Philosophy majors.

Psychology and Sociology have almost the greatest need and the greatest opportunity. Their majors need to see behind the scenes in mental hospitals, settlement houses, family casework agencies, child guidance clinics, testing centers, personnel departments.

With such an experiment as this, we hope to show our students what they may expect to find as they leave college and seek employment. For some it may mean a greater stimulation toward professional training at the graduate level; for others it may provide the actual motivation needed to keep them in college by helping them see the importance of a college education and the training it offers. For the undecided it will mean an opportunity to explore many fields over a four year period so that the final choice of an occupational goal will be based on some practical understanding. Today colleges are obligated both to their students and to society to improve their vocational guidance, particularly for women. We realize that in line with the present trends:

1. 9 out of 10 women will be employed in the course of their lives,
2. Some women are employed in 451 of the 460 types of work listed by the 1950 census.
3. More and more the "older worker" (35 years of age or over) is coming back into the labor force after the children are in school.
4. 25 years of a woman's life will be spent in work outside the home.

These statistics are important even though students marry, for 6 out of 10 women now in the labor force are married. Furthermore, students who have had strong occupational interests have the highest graduation rates.

This program, if adequately financed, will enrich our curriculum and give further significance to what we have described as the partnership between

liberal and vocational education. It is suggested that we request a foundation for this financial support.

2. The Educational Division of the Ford Foundation has been ready to receive proposals for televising what they call the "main stream" in higher education. Mr. James W. Armsey, Associate Program Director of this division, met with representatives of Washington University, St. Louis University, Lindenwood College, Southern Illinois University, and the University of Missouri recently and explained their interest. They hope to get a few great teachers to give these courses and to open them to students from various campuses.

We have proposed to them that Dr. Alice Parker devote her entire time to the usual sophomore course in a survey of English literature. Our own students who are registered for this course would be required to take it by television, and we have been informed by KETC that students from Harris Teachers College, Belleville Junior College, and Southern Illinois University are among those who have indicated their willingness to give their students credit for this course. Lindenwood students would have an opportunity to meet Dr. Parker for discussion once a week, and other institutions giving credit for the course would arrange for discussion periods with their own staff members.

If the program is approved and a satisfactory time can be arranged with KETC, the Ford Foundation would pay all of Dr. Parker's salary the first year, two-thirds of it the second year, and one-third the third year.

#### ACCREDITATION BY NCATE

On May 25 we received notice of provisional accreditation of Lindenwood College by the National Council for Accreditation of Teacher Education for the preparation of elementary and secondary teachers with the Bachelor's degree

as the highest degree approved. The accreditation as described above is for a period of ten years (1958-68) with the exception that the provisional status provides accreditation for a period of only three years. If conditions outlined below are met earlier, then the provisional status will be lifted and the ten-year accreditation period will begin to apply. If these conditions are not met within the three year period, accreditation will be discontinued.

The Council requests that we make annual reports on the following items, the first report to be filed by March 1, 1960:

- "1. The faculty for professional education is still somewhat below standard. There is only one full-time person in professional education, and one of the part-time persons holds only the Bachelor's degree. The fields of specialization for professional education do not seem yet to be adequately covered to merit full accreditation.
- "2. The curriculum especially for the preparation of elementary teachers should be reviewed. The amount of professional education might reasonably be reduced if organized properly.

"The Council wishes me to congratulate you and the College on the improvements that have been made within the past two years in the organization of the College for teacher education, in the coordination of the program, and in the working relations with the schools where student teaching is done."

#### FACULTY

While a liberal arts college such as Lindenwood gives its faculty little time for writing other than during vacation months, it is important that several of our faculty members have published significant works. Listed below are the members of the staff and their publications of the year:



1. Published May, 1959 - Third Edition - MANAGEMENT IN FAMILY LIVING - by Paulena Nickell and Jean Mair Dorsey.

Has been put in Braille and translated into Japanese. This edition has been chosen by Franklin Publications, Inc. as one of some 850 books on Philosophy, History, Literature, Economics, Sociology, Education, and America; to be translated and published in foreign countries. Currently this book is being translated in Chinese.

2. Miss Mary Lichter prepared a chapter about GUIDANCE AT LINDENWOOD COLLEGE

To be included in a book on Vocational Guidance of Girls and Women, which is being written by Marguerite Zapoleon, Special Assistant, Women's Bureau, United States Department of Labor.

3. Miss Sophie Payne Alsten has worked three years with the State Department of Education as a consultant in the preparation of a CURRICULUM GUIDE IN HOME MAKING for senior high schools. She did a large part of the final preparation of the guide which was published this year.

The following had articles accepted in their professional journals:

1. Dr. Mary Talbot, Research on Ants.
2. Professor Walter Beattie, Jr., from his work in gerontology.
3. Dr. Hazel Toliver, Teaching of Latin.
4. Dr. Walter Grundhauser, from his doctoral thesis on Water Balance in the Turtle.

Four members of the faculty expect to receive their doctorate degrees this summer. They are:

Thomas W. Doherty

Walter Grundhauser

Helen P. Gouldmar (who has recently been appointed to succeed Professor Walter Beattie, Jr., in the Sociology Department.)

Kenneth V. Kincheloe (who has recently been appointed Chairman of the Department of Music.)

The following members of the faculty resigned at the end of this year:

Walter M. Beattie, Jr., Professor and Chairman of the Department of Sociology.

Wayne H. Balch, Associate Professor in the Department of Music.

Judith Glover, Instructor in the Department of Art.

Sara P. Harris, Instructor in the Department of Physical Education.

During the year we invited Dean James Wallace, of the University of Michigan School of Music, to spend a week on the campus and make a survey of our Music Department and the offerings of the department. The department has been without a permanent chairman since the retirement of Dr. Thomas. We have felt that a survey by one of the most competent men in the field of music in this area would be worth-while. His recommendations have been well received by the music faculty and by the faculty of the college, and some changes in our curriculum have been effected.

Mr. Kenneth V. Kincheloe has for fourteen years been Chairman of the Department of Music at Bradley University and has been on leave to study for his doctor's degree at Florida State University. He has been released by Bradley to accept the Chairmanship of the Department of Music at Lindenwood. He holds his Bachelor of Music and Master of Music degrees from the University of Michigan. He will receive his doctor's degree this summer from Florida State University.

Mrs. Helen P. Gouldner is the wife of the new Chairman of the Department of Sociology at Washington University. She will receive her doctor's degree from the University of California at Los Angeles this summer. She holds the B.A. degree from the College of Puget Sound and the M. Ed. from the University of Washington. She has been teaching at the University of Illinois this year. She is to replace Mr. Beattie as Chairman of the Department of Sociology.

FEDERAL LOAN FUND

The college has received from the Federal Government under the authority of the National Defense Act \$9,096.00 and there has been added to it the sum of \$1,012.00 from our own capital funds. We are to administer this loan fund under an agreement with the Federal Government and have at this time approved loans to ten students for a total of \$8,465.00 in accordance with the terms of our agreement.

SALE OF APARTMENT HOUSE

The Finance Committee has sold the Reimer Apartment to Miss Dorothy Ross and Dr. Hazel Toliver, members of our faculty. The apartment was acquired a few years ago in order that we might provide housing for members of our staff.

CONFERENCES

During the month of June the following conferences will be held on the Lindenwood campus:

Conference of Fulbright scholars, 70 of whom are on campus.

Synod of Missouri of the United Presbyterian Church in the U.S.A.,  
Synod of Missouri of the Presbyterian Church, U.S., and Women's  
Synodical Society of Missouri of the United Presbyterian Church  
in the U.S.A.

National Association of Secretaries of State Teachers Association.

BUILDINGS AND GROUNDSProposed dormitory

In accordance with the action of the Board at its February meeting, Mr. Kenneth Wischmeyer has been employed to draw up ground floor plans and a sketch of a proposed new dormitory to house 80 students. The sketch and the floor plans are presented to the Board today.

Niccolls Hall

Niccolls Hall is the largest dormitory on the campus, housing 120 students. It has the smallest parlor and no parlor in which all of these students can meet at one time. The hall is filled with freshmen and we have felt for some time the desirability of providing an additional parlor. The problem has been discussed with the Finance Committee and the Buildings and Grounds Committee and we are authorized to have Mr. Wischmeyer prepare a preliminary drawing for a large parlor.

Mr. Wright came out with the Buildings and Grounds Committee, and it was agreed after some study that it would not be wise to try to enlarge the present parlor. We have, therefore, asked Mr. Wischmeyer to prepare preliminary drawings for a simple, large parlor to be located between two wings of the building. The drawing has been prepared and has been submitted to Mr. Robert Wright for an estimate of the cost. If such parlor is constructed it will, of course, have to be a capital expenditure and is not included in the budget submitted with this report. Mr. Wright's estimated will be available by the time of the Board meeting.

Parking Lot

The need for additional parking space was also discussed with the Finance Committee and the Buildings and Grounds Committee. The Buildings and Grounds Committee has approved the location and the Finance Committee has approved an expenditure not to exceed \$6,700.00. We were authorized to receive bids and are submitting them to the Buildings and Grounds Committee and the Finance Committee.

Floor in Roemer Hall

The Buildings and Grounds Committee has asked Mr. Robert Wright to submit a proposal for the removal of the present floor to be replaced by a terrazzo floor in Roemer Hall. This estimate is being handed to the Buildings and Grounds Committee.

BUDGET

Attached is a budget which has been submitted to and approved by the Finance Committee.

RECOMMENDATIONS

It is recommended that the appointment of Kenneth V. Kinchelee as Professor and Chairman of the Music Department at a salary of \$7,500.00 a year be approved. (\$300.00 is to be for promotion work he expects to do in the area in securing students.)

It is recommended that the appointment of Helen P. Gouldner as Associate Professor and Chairman of the Department of Sociology at a salary of \$6,300.00 be approved.

It is recommended that the appointment of John Welner as an Instructor in the Department of Art at a salary of \$4,600.00 be approved.


It is recommended that we give serious consideration at this meeting to authorizing the architect to go ahead with the completed drawings and specifications for a new dormitory.

It is recommended that the over-all charges to students be increased to \$1,680.00 (this would be an increase of \$100.00) beginning in the fall of 1960.

June 15, 1959

It is recommended that we consider a quiet but somewhat intensive effort to secure gifts to capital funds for plant improvement and set up a committee to work with the administration in this effort.

Respectfully submitted,



F. L. McCluer  
President

THE STATUS OF INDEBTEDNESS OF THE CHAPEL

The total amount of cash to date invested in the Lindenwood College Chapel - St. Charles Presbyterian Church building is \$584,874.51

Paid by the College	\$331,384.59
Paid by the Church	135,486.54
Principal amount of loan at Bank of St. Louis 6/1/59	<u>111,900.00</u>
	\$578,771.13
Miscellaneous receipts including memorial and special gifts made to the corporation	<u>6,103.38</u>

The College's share is two-thirds of the cost of the project, exclusive of gifts made directly to the corporation in which the college has an equity of two-thirds of the total. The College's share of the cost of \$578,771.13 is \$385,847.42. The share of the St. Charles Presbyterian Church is \$192,923.71.

While the loan is to be taken care of by gifts secured by the College and the Church, the College's share of the remaining indebtedness is \$54,462.83. The Church's share is \$97,437.17. Accounts payable total approximately \$2,000.00 and will increase the total investment.

The St. Charles Presbyterian Church has recently made a drive among its members for additional pledges and has secured pledges in the amount of approximately \$55,000.00, which together with unpaid pledges would be considerably in excess of the amount to be paid by the Church. The College has due on unpaid pledges a little less than \$30,000.00, most of which is due from one church.

**P R O P O S E D B U D G E T**

**F I S C A L Y E A R**

**J U N E 1 6 , 1 9 5 9 - J U N E 1 5 , 1 9 6 0**

**C O M B I N E D B U D G E T S**

**O F**

**L I N D E N W O O D F E M A L E C O L L E G E**

**A N D**

**L I N D E N W O O D C O L L E G E**



INCOMEBUDGET 1958-1959PROPOSED BUDGET 1959-1960EDUCATIONAL AND GENERALStudent FeesTuition

Resident Students

\$292,500

Day Students

14,800

Special Students

5,000

Total Tuition

\$312,300

\$337,500

14,800

2,200

\$354,500

Incidentals1,0005,000Total Student Fees

\$313,300

\$359,500

Endowment Income

General Endowment Fund

226,000

258,000

Ford Faculty Fund )

12,000

13,500

Ford Accomplishment Fund )

M. L. Butler - Nellie Eastlick Pease Fund

28,000

29,200

Goodall Scholarship Fund

800

1,200

Rents - Reimer Apartments

2,8803,360Total Endowment Income

269,680

305,260

Gifts and Grants

Board of Christian Education

20,000

20,000

Churches and Synod )

Individuals )

Corporations )

Alumnae )

Foundations )

22,000

35,000

Total Gifts and Grants

42,000

55,000

Other Income2,6001,500TOTAL EDUCATIONAL AND GENERAL\$627,580\$721,260

INCOMEBUDGET 1958-1959PROPOSED BUDGET 1959-1960AUXILIARY ENTERPRISES

Residence Halls	\$ 97,000	\$100,000
Dining Hall	325,000	270,000
Bookstore (Gross)	43,000	43,000
Tea Room (Gross)	28,000	28,000
Other Income	<u>2,500</u>	<u>4,000</u>

OTHER AUXILIARY ENTERPRISES\$495,500\$445,000STUDENT AIDIncome for Scholarships

Includes income from endowed scholarship funds (Garrett, Goodall, Heron, Motley, Null, Sibley and Watson). Allocation made by auditor at close of fiscal year.

TOTAL INCOME\$1,123,080\$1,166,260

EXPENDITURESBUDGET 1958-1959PROPOSED BUDGET 1959-1960EDUCATIONAL AND GENERALGeneral Administration

## Board of Directors Expense

\$ 200

\$ 200

President's Office

## Salaries

\$21,140

\$21,430

## Office Supplies &amp; Expense

1,000

1,000

## Equipment &amp; Furnishings

-

250

Total President's Office

22,140

22,680

Business Office

## Salaries

19,220

20,810

## Office Supplies &amp; Expense

600

1,100

## Equipment &amp; Furnishings

2,100

450

Total Business Office

21,920

22,360

Admissions Office

## Salaries

13,776

14,250

## Office Supplies &amp; Expense

3,000

3,000

## Equipment &amp; Furnishings

-

250

Total Admissions Office

16,776

17,500

Dean's Office

## Salaries

11,000

12,100

## Office Supplies &amp; Expense

700

700

## Equipment &amp; Furnishings

-

2,500

Total Dean's Office

11,700

15,300

Total General Administration

\$72,736

\$78,040

General ExpenseStudent ServicesRegistrar's Office

## Salaries

5,880

6,200

## Office Supplies &amp; Expense

400

400

## Equipment &amp; Furnishings

-

1,600

## Staff Benefits

330

395

<u>EXPENDITURES</u>	<u>BUDGET 1958-1959</u>	<u>PROPOSED BUDGET 1959-1960</u>	
<u>EDUCATIONAL AND GENERAL (Continued)</u>			
<u>Student Services (Continued)</u>			
<u>Guidance &amp; Placement Office</u>			
Salaries	\$ 8,650	\$12,390	
Office Supplies & Expense	1,000	1,000	
Equipment & Furnishings	1,350	300	
Staff Benefits	460	590	
<u>Total Guidance &amp; Placement Office</u>	<u>\$11,460</u>	<u>14,280</u>	
<u>Health Center</u>			
Salaries - Physician & Nurses	9,770	10,000	
Wages - Housekeepers	2,300	2,300	
Supplies & Expense	1,200	1,200	
Equipment & Furnishings	300	700	
Staff Benefits	350	300	
<u>Total Health Center</u>	<u>13,920</u>	<u>14,500</u>	
<u>Total Student Services</u>	<u>\$31,990</u>		<u>\$37,375</u>
<u>Staff Benefits, General Administration</u>			
Retirement Insurance	2,465	2,515	
Social Security	920	1,250	
Pensions and Special Payments	4,800	4,500	
Group Insurance	-	85	
<u>Total Staff Benefits, General Administration</u>	<u>8,185</u>		<u>8,350</u>
<u>General Institutional</u>			
<u>Alumnae &amp; Public Relations Office</u>			
Salaries	7,650	6,000	
Office Supplies & Expense	1,100	1,100	
Equipment & Furnishings	2,100	150	
Staff Benefits	162	162	
<u>Total Alumnae &amp; Public Relations Office</u>	<u>11,012</u>	<u>7,412</u>	

EXPENDITURESBUDGET 1958-1959PROPOSED BUDGET 1959-1960EDUCATIONAL AND GENERAL (Continued)General Institutional (Continued)Publications

Bulletins

\$ 4,800

\$ 4,800

Catalogs &amp; Viewbooks

6,500

8,000

Postage

700700Total Publications

12,000

13,500

Student Promotion

Salaries - Admissions Counselors

26,500

33,700

Supplies &amp; Expense

1,500

1,500

Staff Benefits, Admissions Counselors

1,640

2,050

Advertising

1,200

1,200

Travel Expense, Admissions Counselors

37,70036,000Total Student Promotion

68,540

74,450

Auditing

2,500

2,500

Membership Dues

600

825

Travel, President

1,200

1,200

Travel, General

800

800

Automobile &amp; Truck Expense

1,800

1,800

Insurance (Public Liability &amp; Theft)

1,200

1,200

Commencement Expense

500

500

Telephones &amp; Telegraph

4,500

4,800

Investment Counsel and Service

6,000

6,500

Expenses, Cobbs Property

-

1,800

Special Entertaining

500

500

Interest

6,000

6,000

Taxes - Out-of-State Property

80

80

Mo. College Joint Fund Expense

1,300

1,300

Automobile Replacement

3,300

-

Miscellaneous Expense

1,300

1,300

Architectural Service

-750Total General Institutional

\$123,132

\$127,217

Total General Expense

\$163,307

\$172,942

EXPENDITURESBUDGET 1958-1959PROPOSED BUDGET 1959-1960EDUCATIONAL AND GENERAL (Continued)Instructional

Salaries - Faculty

\$294,050

\$312,800

Staff Benefits - Faculty

13,460

15,000

Department Supplies & Expense

Art	\$ 1,050
Biological Science	1,500
Chemistry	500
Classics	100
Economics	75
Education	425
English	585
History & Government	120
Home Economics	2,700
Journalism	1,000
Mathematics	50
Modern Languages	130
Music	3,255
Nursery School	500
Office Management	860
Philosophy	60
Physical Education	3,000
Physics	-
Psychology	148
Radio - KCLC	750
Religion	250
Sociology	173
Speech & Dramatics	950

\$ 1,230
1,800
600
108
50
450
750
120
3,200
1,000
50
130
2,800
430
745
60
5,200
200
148
900
250
175
950

18,181

21,346

<u>EXPENDITURES</u>	<u>BUDGET 1958-1959</u>	<u>PROPOSED BUDGET 1959-1960</u>
<u>EDUCATIONAL AND GENERAL (Continued)</u>		
<u>Department Equipment</u>		
Art	\$ 425	\$ 950
Biological Science	125	600
Chemistry	100	150
Classics	50	52
Economics	-	440
Education	150	200
English	-	50
History & Government	25	25
Home Economics	200	400
Journalism	70	-
Mathematics	10	3
Modern Languages	-	13
Music	5,375	5,100
Nursery School	500	221
Office Management	525	1,200
Philosophy	20	20
Physical Education	300	375
Physics	-	500
Psychology	100	116
Radio - KCLC	25	-
Sociology	81	-
Speech Dramatics	-	145
<u>Total Department Equipment</u>	<u>\$ 8,081</u>	<u>\$ 10,560</u>
Summer Scholarships - Faculty	500	700
Travel - Faculty	1,200	2,000
Travel - Applicants - Faculty	500	500
Office & Classroom Furnishings	650	1,600
Choir Tour	1,000	1,000
General Instructional Expense	2,850	2,850
Mock Political Conventions	-	1,000
<u>Total Instructional</u>	<u>\$ 340,472</u>	<u>\$ 369,356</u>

EXPENDITURES

BUDGET 1958-1959

PROPOSED BUDGET 1959-1960

EDUCATIONAL AND GENERAL (Continued)

Library

Salaries - Librarians		\$ 9,535		\$ 9,800
Wages - Housekeepers		1,050		1,050
Supplies & Expense		300		300
Equipment		150		2,350
Staff Benefits		340		530
Books		4,000		4,000
Magazines & Newspapers		1,025		1,075
Binding		<u>375</u>		<u>425</u>

Total Library

\$16,775

\$19,530

Operation of Plant

Salaries and Wages		59,155		62,600
Office Supplies & Expense		100		100
Staff Benefits		1,400		2,120
Heat		8,250		8,500
Light (Electricity & Rental)		6,500		6,500
Water		2,300		2,300
Gas		500		500
Maintenance & Janitorial Supplies		7,300		7,300
Property Insurance		3,875		3,700
Campus Upkeep		6,700		5,200

Furniture & Equipment - Repairs & Replacements

Boiler House	\$ 650		\$ 475
Campus	450		1,600
Eastlick Hall	-		300
Fine Arts Building	275		150
Gables	-		200
Home Management House	100		125
Library	-		650
Library Clubroom	3,000		-
President's Residence	250		750
Roemer Hall	1,200		800
Stables	-		100
Miscellaneous	500		500

Total Furniture & Equipment - Repairs & Replacements

6,425

5,650



EXPENDITURESBUDGET 1958-1959PROPOSED BUDGET 1959-1960EDUCATIONAL AND GENERAL (Continued)Buildings - Repairs & Maintenance

Ayres Hall	\$ 2,400		\$ 4,200
Boiler House	800		800
Butler Hall	2,400		4,600
Chapel	3,500		3,200
Cobbs Hall	5,600		4,700
Eastlick	150		600
Fine Arts	900		1,600
Gables	150		600
Garage & Storeroom	50		50
Greenhouse	200		150
Health Center	850		850
Home Management House	750		950
Irwin Hall	2,900		4,400
Library	900		1,600
The Lodge	300		300
Niccolls Hall	3,500		4,100
President's Residence	300		950
Pump Room	50		50
Quonset Huts	50		150
Reimer Apartments	1,250		1,300
Riding Stable	100		100
Roemer Hall	5,400		6,300
Sculpture House	100		100
Sibley Hall	2,400		2,600
Tunnels	100		100
Water Tower	200		200
Watson Lodge	150		1,350
General Repairs	2,900		3,000
<u>Total Buildings - Repairs &amp; Maintenance</u>		<u>\$38,350</u>	<u>\$48,900</u>
<u>Total Operation of Plant</u>		<u>\$140,855</u>	<u>\$153,370</u>
<u>TOTAL EDUCATIONAL AND GENERAL</u>		<u>\$734,145</u>	<u>\$793,238</u>

EXPENDITURESBUDGET 1958-1959PROPOSED BUDGET 1959-1960AUXILIARY ENTERPRISESResidence Halls

Salaries - Head Residents		\$11,100		\$11,500
Wages - Housekeepers		14,500		14,500
General Expense		1,400		1,400
Staff Benefits		710		915
Laundry and Uniforms		500		500
Heat, Light, Water		13,000		13,000
<u>Furniture &amp; Furnishings (Repair &amp; Replacement)</u>				
Ayres Hall	\$ 350		\$ 600	
Butler Hall	600		950	
Cobbs Hall	400		5,500	
Irwin Hall	700		3,600	
Niccolis Hall	800		1,200	
Sibley Hall	500		1,850	
<u>Total Furniture &amp; Furnishings</u>		<u>3,350</u>		<u>13,700</u>
<u>Total Residence Halls</u>			\$44,560	\$55,515

Dining Hall

Salary - Sec. & Asst. to Director of Food Service		3,200		3,350
Wages - Kitchen & Dining Room Help		25,720		27,000
General Expense		3,600		3,600
Repairs and Equipment		2,600		2,500
Staff Benefits		790		950
Food		75,000		78,000
Heat, Light, Water and Gas		1,600		2,000
Dir. Food Service Salary		4,200		4,200
Food Service Management		8,000		8,000
Student Waitresses		20,000		20,000
Laundry		3,000		3,000
<u>Total Dining Hall</u>			\$147,710	\$152,600

<u>EXPENDITURES</u>	<u>BUDGET 1958-1959</u>	<u>PROPOSED BUDGET 1959-1960</u>
<u>AUXILIARY ENTERPRISES (Continued)</u>		
<u>Bookstore</u>		
Salaries	\$ 4,800	\$ 4,800
Expense	-	150
Staff Benefits	115	135
Purchases	<u>34,000</u>	<u>34,000</u>
<u>Total Bookstore</u>		
	\$ 38,915	\$ 39,085
<u>Tea Room</u>		
Salary and Wages	7,000	7,000
Equipment	1,600	950
Staff Benefits	200	170
Purchases	15,000	15,000
Management Service	500	500
Gas, Water, Heat & Electricity	<u>1,100</u>	<u>1,200</u>
<u>Total Tea Room</u>		
	25,400	24,820
<u>TOTAL AUXILIARY ENTERPRISES</u>	<u>\$256,585</u>	<u>\$272,020</u>
<u>STUDENT AID</u>		
Scholarships	68,000	72,000
Student Assistants	<u>17,000</u>	<u>18,000</u>
<u>TOTAL STUDENT AID</u>	<u>\$ 85,000</u>	<u>\$ 90,000</u>
<u>TOTAL EXPENDITURES</u>	<u>\$1,075,730</u>	<u>\$1,155,258</u>

AGENDA

MEETING OF THE  
BOARD OF DIRECTORS  
OF LINDENWOOD COLLEGE

OCTOBER 30, 1959

Invocation

Minutes of last meeting

Report of the President of the Board

Report of the President of the College

Reports of standing committees:

Finance Committee

Auditing Committee

Buildings and Grounds Committee

Dormitories Committee

Faculty Committee

Reports of special committees:

Nominating Committee

Long Range Planning Committee

Unfinished business

New business

Benediction

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

October 30, 1959

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

ENROLLMENT

505 students matriculated at the opening of college. This is the highest enrollment of full-time students in the history of the college. 240 of them are entering freshmen. 173 of these entering freshmen were in the upper quarter of their graduating classes in high school. Of these 173, 23 made exceptionally high scores on their aptitude tests and are being counseled as superior students.

In terms of ability, as indicated by test scores and high school grades, this is probably the finest freshman class that we have ever enrolled. To some extent this is due to the higher standards for admission which we have recently established, but it is interesting to note that this improvement in the caliber of the freshman class is reported by a number of colleges.

On October 19 we had 74 students enrolled for the fall of 1960 as compared with 47 on a corresponding date last year.

STUDENT COUNSELING PROGRAM

Under Miss Lichliter's leadership a new program of student counseling was instituted this fall. 37 carefully selected upperclassmen were chosen to counsel new students throughout the year. These students have been given some training in their responsibilities and have been given a counseling manual, copy of which is

attached to this report. Problems which may face entering students are classified and when they are severe, suggestions are made for referral.

In the manual we point out:

"The student counseling program was instituted because of the influence of two factors. One was the knowledge that 'the influence of student on student is a very significant aspect of college life.' For that reason we felt the need of a selected group of students whose determined and vital interest was to interpret life at Lindenwood to their own small assigned group of new students and to aid them in any necessary adjustment to it.

"The second factor was the awareness that the college had the obligation to provide the opportunity to as many undergraduates as possible for training and experience in the skills and competencies of leadership possibilities.

"A natural by-product of these two factors is an enlargement of the basic philosophy of the college - greater personalized attention to the education and social development of each individual student."

#### SUPERIOR STUDENTS

We are seeking the best way in which to serve superior students. You have been given some report of earlier experiments in this area. We have now, under the leadership of the Dean, a faculty committee studying curricula for independent study for superior students. Some students would be allowed to enter this program this year.

#### A STUDY OF LINDENWOOD GRADUATES

Miss Lichtner's office has completed a study of Lindenwood graduates in the last ten years. 76% of the graduates filled out detailed questionnaires and gave us some information and some indication of trends that are significant to future planning.

Nearly twice the number of graduates received the bachelor of arts degree as received the bachelor of science degree and one-fifth of the graduates received

the bachelor of music or the bachelor of music education degree. Elementary education and education had the highest number of majors (13%) with English a close second. So far as the continuing education of the graduates is concerned, 22% of those responding to the inquiry had attended graduate school. The percentage of each graduating class to continue in graduate school, except for the class of 1957, was double or triple the national percentage. Of those who went on the graduate school, 54% had fellowships or assistantships. That these students had a consistent and considered sense of direction is shown by the fact that 90% of them continued their undergraduate major on the graduate level. Most of them sought the master's degree, although several continued toward a Ph.D. Well over half of those who did go on to graduate school were married by 1959.

In the last ten years the percentage of those going to graduate school has increased.

As we compared our findings with those of the Women's Bureau of the U. S. Department of Labor, a greater percentage of Lindenwood graduates married within the first year after college, a considerably greater percentage went on to graduate school, and a higher percentage were employed.

A comparison between the classes of 1949 and 1958 to see how differently first year graduates fared a decade ago shows that in 1949 there were none married before graduation and in 1958 11% were married before graduation. In the 1949 class, 12% married within the first year after graduation and in 1958, 20%. In 1949 18% went on to graduate school and in 1958, 24%. In each year 70% were employed immediately after leaving college.

A number of questions in the standardized questionnaire allow for a measure of evaluation on the part of the alumnae as they look back upon their college education, their "first job", and their future plans with regard to employment.

Out of the 387 graduates, 295, or 76%, returned these questionnaires, and their answers were without doubt rewarding to the College and encouraging so far as the college-training woman is concerned. Out of the 295 responses, 96% of those who were married felt that they had been definitely helped by their college training for their role as wife and mother, although the help could be said to be in many instances quite indirect and intangible.

Of the 295 who responded, 170 were employed. 80% of those employed said that they were in the kind of job they had hoped to get after college; 83% had jobs which met their economic needs; 92% felt that their positions provided a step forward in professional development; and only 19% felt that they were in jobs which served only to mark time. Most significant was the fact that 98% felt that their college training had definitely helped them in their work and 85% were in jobs which were related to their college majors.

#### SURVEY OF PRESBYTERIAN COLLEGES IN MISSOURI

In accordance with the policy of our Presbyterian Board of Christian Education in Philadelphia, the Presbyterian colleges in Missouri will be surveyed by competent men employed for that purpose outside our own group. The men employed to survey the colleges are Dr. Allan O. Pfinster and Dr. Donald M. Mackenzie. Dr. Pfinster is from the University of Michigan and had previously made a study of college population trends in Missouri. Dr. Mackenzie is Professor at the University of Chicago and is serving as Assistant Secretary of the North Central Association.

A committee of thirty laymen and ministers within the state who are not members of our college boards have been appointed to receive this survey after it has been given to our Advisory Committee of our national Board.



The purposes of the survey are to gather the facts and to make recommendations which will lead to greater support of our institutions and to the strengthening of these institutions. Subjects which will be dealt with are facilities, endowment, efficiency of the size of institution, and religious emphasis.

It is expected that the men who make the survey will make at least two visits to each campus and on one visit will have an opportunity to meet some members of the Board.

There are a number of trends observable in higher education in America today that are significant for our privately supported institutions. Ten years ago 58% of the undergraduates were in privately supported institutions. Last year 41% were in these institutions. With the increase expected within the next decade it seems clear to many of us that this percentage will be further decreased.

Other factors that will effect our picture are development of community colleges, emphasis on natural sciences, difficulty of recruiting adequate faculty, and, perhaps, the growing emphasis on religion on the campuses of tax supported institutions.

#### STUDENT POLITICAL CONVENTIONS

The student political conventions will be held on the Lindenwood campus April 6, 7 and 8. Procedure will be identical with that in previous years. We expect to have at least fifty colleges and universities sending delegates and will, of course, have the cooperation of the Departments of Political Science on other campuses in relating class work to the political conventions.

We believe that the students will enjoy these conventions and we believe also that there will be a serious effort to become acquainted with political issues.

ALUMNAE WEEK-END

The program for Alumnae Week-end and Founders' Day, November 6 and 7, is as follows:

Friday, November 6

- 9:00 - 12:00 Registration in Library Club Room
- 12:30 Luncheon - Ayres Hall
- 2:00 Tour of Historic St. Charles by the St. Charles Historical Society
- 2:00 Tour of Campus by the Encore Club
- 5:00 Fashion Show by the St. Louis Alumnae Afternoon Club
- 6:00 Annual Alumnae Dinner for alumnae and seniors - Fellowship Hall
- 8:00 Play - "Mrs. McThing" - Roemer Auditorium

Saturday, November 7

- 9:00 - 10:30 Coffee at headquarters
- 9:30 Alpha Sigma Tau Coffee - Fine Arts Parlor
- 11:00 Founders' Day Convocation - Lindenwood Chapel. The speaker will be Nila Magidoff and her subject will be "My Return to Russia as an American".
- 12:30 Luncheon - Ayres Hall
- 1:30 Annual Alumnae Association Meeting
- 3:00 - 5:00 Reception at home of President and Mrs. McCluer
- 6:30 Buffet supper - Vogt's Restaurant

Sunday, November 8

- 9:00 - 10:00 Bon Voyage breakfast - Cobbs Tearoom

It has been suggested by the Alumnae Council that we award Certificates of Merit to alumnae at our annual Founders' Day convocation, and that we award an official souvenir to graduates of fifty years ago at the Alumnae-Senior dinner.

The alumnae have been showing increased interest, and a greatly increased number made contributions to the College this last year. The newly created Alumnae Council has become an instrument through which the alumnae are being of increased help to the College in many ways.

#### PUBLIC RELATIONS

The Presbytery of St. Louis is holding its October meeting at Lindenwood College on October 27.

Three meetings held on the campus last June were of considerable value to the College. They were:

National Association of Secretaries of State Teachers Associations.

Midwest Fulbright Conference on American Higher Education.

Synod of the United Presbyterian Church in the U.S.A., Synod of the Presbyterian Church in the U.S., Women's Synodical Society of Missouri of the United Presbyterian Church in the U.S.A.

The Missouri College Joint Fund Committee will hold its November meeting at Lindenwood College and be our guests for dinner. The number of corporations giving to this fund is increasing year by year and the total amount we have received will, we hope, be significant. It is likely that we shall get from this fund eventually as much as we get from the church.

"The Eye on St. Louis" program on Channel 4, on Thursday, November 5, at 10:15 P.M., will include a look at Lindenwood College.

The course in English Literature by Dr. Alice Parker over KETC on a grant from the Ford Foundation is serving students of Lindenwood College, University of Missouri, Harris Teachers College, Southern Illinois University, and Belleville Junior College. It has also attracted a large number of adult listeners who are not taking the course for credit.

FACULTY

Dimitri Kabalezski, Commissioner of Music for the Soviet Union, is to be guest conductor of the National Symphony Orchestra in Washington, D.C., October 24. He planned to have one of his own concertos included in the program and discovered that our concert artist in residence, Ozan Marsh, was the only American concert artist offering this concerto in his repertoire. Mr. Marsh was, therefore, approached by Mr. Kabalezski's agent. After some conversation with Moscow he has agreed to appear in Washington to play this concerto with the National Symphony Orchestra.

Two members of the faculty, Associate Professor Walter Grundhauser, and Associate Professor T. W. Doherty, received their doctorate degrees this summer - Dr. Grundhauser in zoology from St. Louis University, and Dr. Doherty in modern languages from Middlebury College.

Dr. Gouldner, who is Chairman of our Department of Sociology, has completed manuscript of a volume to be published probably next spring.

Dr. Conover, Chairman of the Department of Philosophy, is working on a volume to be published by Westminster Press. The outline of his book has been approved.

AUDIT REPORT

Copies of the audit report have been mailed to members of the Auditing, Finance and Executive Committees of the Board. Copies are attached to this report for other members of the Board.

The audit report reveals an operating surplus of \$41,000 on last year's operations. This surplus does not include profit on sale of securities. This happy situation is brought about by the fact that even though our income from students was less than anticipated, our expenditures were less than anticipated and the income from endowment and gifts was more than anticipated.

BUILDINGS

In accordance with the action of the Board at the last meeting, the administration of the College has entered into a contract with Kenneth Wischmeyer, architect, for a proposed new dormitory. He is at work and hopes to have completed drawings ready for us to submit to a contractor before the next Board meeting.

Work recommended by the Committee on Dormitories and Committee on Buildings and Grounds was completed this summer at slightly less than the amount we were authorized to spend.

RECOMMENDATIONS

It is recommended that the easement granted the St. Charles Gas Company, which expires November 18, 1959, be extended for one year.

It is recommended that the resolutions in appreciation of the service of Arthur A. Blumeyer and the Reverend Elmer B. Whitcomb, which have been prepared, be made a part of the Board record:

"The Board of Directors of Lindenwood College mourns the loss of Arthur Blumeyer and extend to the members of his family our deepest sympathy. To each member the loss is personal for to each one he was a highly esteemed friend. In our fellowship of labor, Mr. Blumeyer served Lindenwood College with fidelity and great ability. A man of keen mind and unquestionable integrity, he gave the College the service of decisive and sound judgments and of high hope in the future. His record as a trustee of Lindenwood College is an outstanding example of trusteeship exercised with patience, industry, great ability, and good conscience."

The Board of Directors of Lindenwood College mourns the death of Elmer B. Whitcomb, an esteemed and beloved colleague. He had given much thought and study to the place of the church-related college in the field of higher education in America. His counsel has been invaluable. The warmth of his friendship, the depth of his interest, his unfailing readiness to serve the College, and the wisdom of his service, have been great sources of strength to the Board and to the College. Deep appreciation of his twenty-two years on this Board and of his great contribution to the College is gratefully recorded. Our deepest sympathy is extended to the members of his family."

It is recommended that the Board approve the acceptance of the resignation of Dr. Robert L. McLeod, Jr., as Dean of Chapel, this resignation to be effective at the beginning of the second semester.

Dean Paulena Nickell reaches retirement age during the year and has elected to retire at the end of the school year. Appropriate appreciation in recognition of her excellent and enduring service to the College should be expressed this spring.

It is recommended that the appointment of the following faculty members be approved:

Mrs. Mary Christianson, part-time Instructor in the English Department, at an annual salary of \$4,000.

Mr. Rowland W. Dodson, part-time Instructor in Physics, at an annual salary of \$1,700.

Miss Mitzi Fenn, as Assistant Professor in the Physical Education Department, at an annual salary of \$4,800.

Mr. F. E. Perkins, as part-time Instructor in the Department of Music, at an annual salary of \$2,000.

Mrs. Orene Rains, as part-time Instructor in the Department of Education, at \$600 for one semester.

It is recommended that the scholarship program as outlined in the catalog be approved.

It is recommended that we make a change in our contract with the General American Life Insurance Company for retirement annuities for members of our staff giving the administration the discretion to make a member of the staff eligible for this insurance with the college participating, at any time after employment.

Respectfully submitted,



F. L. McCluer  
President of the College

MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
LINDENWOOD FEMALE COLLEGE

St. Louis, Missouri  
October 30, 1959

Pursuant to call and notice duly given each member of the Board of Directors and to the members of the Advisory Board, in accordance with the By-Laws, a meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held at the Chase Hotel in St. Louis, Missouri, at 12:15 P.M. on October 30, 1959.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Young	Mr. Goodall
Dr. McDowell	Mr. Mellow
Mrs. Vogt	Dr. Skinner
Mrs. Stockstrom	Adm. Souers
Mr. Studt	Mrs. Wright
Mrs. Watkins	Dr. Hickey
Dr. Sweazey	Mr. Armstrong

Dr. Franc L. McCluer, President of the College, and Mr. Colson, Business Manager of Lindenwood College, were also present.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson acted as Secretary of the meeting.

The meeting was opened with prayer by Dr. McDowell.

On motion duly made, seconded and carried, the minutes of the meeting of the Board of Directors held on June 15, 1959, as previously distributed, were approved.

Mr. Young spoke briefly on the recent loss by death of three members of the Board: Dr. E. B. Whitcomb, Mr. Arthur A. Blumeyer, Mr. Thomas H. Cobbs. A silent prayer in their memory was observed.

Admiral Souers, Chairman of the Finance Committee and of the Audit Committee, reported on the status of the Endowment Funds Principal at the close of the fiscal year, June 15, 1959. The summary of investments at book and market value, including income and rate of return by type of investment, is as follows:

Type of Investment	Book value		Market value		Income Amount	Income Rate of Return	
	Principal	Percent	Principal	Percent		Book Value	Market Value
Bonds	\$2,103,352	53.50	\$2,173,847	29.20	\$ 90,542	4.30	4.16
Preferred Stocks	203,905	5.18	216,313	2.90	11,062	5.42	5.11
Common Stocks	1,624,668	41.32	5,055,890	67.90	194,541	11.97	3.85
Total Securities	\$3,931,925	100.00	\$7,446,050	100.00	\$296,145	7.53	3.98

On motion of Admiral Souers, duly seconded and carried, the June 15, 1959, Audit Report was received and approved.

Mr. Goodall suggested and moved that the proposed new dormitory be named McCLUER HALL in recognition of distinguished service which Dr. and Mrs. Franc L. McCluer have given and are giving the college. The motion was enthusiastically received by the members of the Board. The motion was seconded and unanimously passed.

At the request of Mr. Goodall, Chairman of the Buildings and Grounds Committee, Mr. Mellow reported on a meeting of that committee with the college administration held earlier at the college. This meeting was held to consider the possibility of using our present heating facilities in providing heat for the proposed new dormitory. On motion of Mr. Mellow, duly seconded and carried, the engineering firm of Neal Campbell was selected to make a study of the heating plant and to report to the Buildings and Grounds Committee and the administration of the college. The cost of the engineering study and report is not to exceed \$1,000.

Mrs. Stockstrom, Chairman of the Dormitory Committee, reported that the student residence facilities at the college are in good condition. She also reported that the recommendations of the administration of the college to the Board of Directors through her committee last spring have been carried out and completed within the 1959-1960 budget appropriation, the major project being the refurnishing and redecorating of Cobbs Hall Lounge.

The Chairman of the Faculty Committee, Dr. Hickey, moved that the faculty recommendations contained in President McCluer's report to the Board dated



October 30, 1959, be approved. The motion was duly, seconded and carried.

The report of the Nominating Committee was presented by Dr. Hickey, Chairman.

The Committee recommended:

That two of the three existing vacancies on the Board of Directors be filled at this time and that the vacancy created by the death of Mr. Cobbs be left unfilled until the meeting of Synod in the summer of 1960.

That the vacancy on the Board of Directors for the class of 1961 be filled by the Reverend W. Davidson McDowell, D.D., now serving on the Advisory Board, and that the vacancy for the class of 1962 be filled by Mr. Raymond E. Rowland;

That the unexpired term of office of Second Vice-President of the Board be filled by Mrs. Horton Watkins and the office of Treasurer be filled by Mr. William H. Armstrong.

On motion made by Dr. Hickey, duly seconded and carried, the recommendations of the Nominating Committee were approved.

With the above elections, the Officers of the Board of Directors are as follows:

- Howard I. Young . . . . . President
- Philip J. Hickey . . . . . Vice-President
- Mrs. Horton Watkins . . . . . Vice-President
- William H. Armstrong . . . . . Secretary and Treasurer

Mr. Young, appointed the following members to the special committee on Capital Funds and Endowment Funds:

- Mr. Goodall, Chairman
- Adm. Souers
- Mrs. Reed
- Dr. McDowell

Dr. McCluer then presented his report as President of the College, a copy of the report is attached to these Minutes.

The report of the President of the College was received on motion and the recommendations approved with the understanding that the recommendation for change in the contract with General American Life Insurance Company be taken up with this company and a report be made at the next meeting of the Board.

Mr. Young appointed Dr. McCluer and Mr. Armstrong as a committee to write the resolution expressing appreciation of the service of Thomas H. Cobbs.

On motion duly made, seconded and carried, the LINDENWOOD COLLEGE AND ST. CHARLES PRESBYTERIAN CHURCH CORPORATION received authorization from the Board of Directors of Lindenwood Female College to borrow additional money up to \$20,000 in order to provide sound reinforcement systems for the Sanctuary and Fellowship Hall and to provide equipment for audio stations in the Nursery School area. This amount <sup>(20,000)</sup> should also cover the cost of air conditioning equipment and installation provided the expense is shared equally by Lindenwood College and the St. Charles Presbyterian Church.


Mr. Colson then reported that new resolutions should be adopted for the withdrawal of funds on deposit with the First National Bank of St. Charles, Missouri, known as Lindenwood College Account No. 1 and Lindenwood College Payroll Account; and resolutions for the withdrawal of funds on deposit with the Bank of St. Louis known as the Lindenwood College Operating Account and the Lindenwood Female College Endowment Income Account.

Forms of resolution for this purpose were then submitted and motion was duly made, seconded and carried that the resolutions be approved. The Secretary was directed to attach copies of these Resolutions to the Minutes of this meeting.

There being no further business, the meeting adjourned.

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Chairman

  
Secretary

# RESOLUTION OF BOARD OF DIRECTORS

(Authority to Open Deposit Account)

I HEREBY CERTIFY that I am the duly elected and qualified Secretary of Lindenwood College - Account #1 and the keeper of the records and corporate seal of said corporation and that the following is a true and correct copy of a resolution duly adopted at a regular meeting of the Board of Directors of said corporation held in accordance with the By-Laws of said Corporation at its offices at St. Charles, Missouri

on the 30th day of October, 19 59.

"Be It Resolved, that First National Bank of St. Charles be, and it is hereby, designated a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note or order of the Corporation.

"Be It Further Resolved, that all checks, drafts, notes or orders drawn against said account be signed by any one of the following:  
(one, two, three, etc.)

NAME	TITLE
<u>Hazel Fuller</u>	<u>Assistant to the Business Manager</u>
<u>Alice M. Wise</u>	<u>Secretary, President's Office and Business Office</u>
_____	_____
_____	_____
_____	_____

and countersigned by any one of the following:

NAME	TITLE
<u>F. L. McCluer</u>	<u>President</u>
<u>R. C. Colson</u>	<u>Business Manager</u>
_____	_____
_____	_____

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

"Be It Further Resolved, that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the certificate of the

Secretary or Assistant Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

In Witness Whereof, I have hereunto affixed my name as \_\_\_\_\_

Secretary and have caused the corporate seal of said Corporation to be hereto affixed this 30th day of October, 19 59

*Wm H Armstrong*

Secretary

IMPRINT SEAL HERE



I, *H. J. James*, a Director of said Corporation, do hereby certify that the foregoing is a correct copy of a resolution adopted as above set forth.

*H. J. James*

To be signed by a director other than the secretary

CERTIFIED COPY OF BY-LAWS

of the \_\_\_\_\_ referring to signing of checks, drafts, etc. Insert copy of By-Laws here:

TO **First National Bank of St. Charles, St. Charles, Missouri**  
Name of Bank Address

I HEREBY CERTIFY that the foregoing is a true and correct copy of all parts of the By-Laws of \_\_\_\_\_

\_\_\_\_\_ a \_\_\_\_\_ corporation, covering the signing of checks, drafts and orders for the payment of money.

IN WITNESS WHEREOF, I have hereunto affixed my name as Secretary and have caused the corporate seal of said Corporation to be hereto affixed this 30th day of October, 19 59

*Wm H Armstrong*

Secretary

PLACE SEAL HERE



# RESOLUTION OF BOARD OF DIRECTORS

(Authority to Open Deposit Account)

I HEREBY CERTIFY that I am the duly elected and qualified Secretary of Lindenwood College - Payroll Account and the keeper of the records and corporate seal of said corporation and that the following is a true and correct copy of a resolution duly adopted at a regular meeting of the Board of Directors of said corporation held in accordance with the By-Laws of said Corporation at its offices at St. Charles, Missouri

on the 30th day of October, 1959

"Be It Resolved, that First National Bank of St. Charles be, and it is hereby, designated a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note or order of the Corporation.

"Be It Further Resolved, that all checks, drafts, notes or orders drawn against said account be signed by any one of the following:  
(one, two, three, etc.)

NAME	TITLE
<u>Hazel Fuller</u>	<u>Assistant to the Business Manager</u>
<u>Alice M. Wise</u>	<u>Secretary, President's Office and Business Office</u>
_____	_____
_____	_____

and countersigned by any one of the following:

NAME	TITLE
<u>F. L. McCluer</u>	<u>President</u>
<u>R. C. Colson</u>	<u>Business Manager</u>
_____	_____
_____	_____

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

"Be It Further Resolved, that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such person signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the certificate of the

Secretary or Assistant Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

In Witness Whereof, I have hereunto affixed my name as \_\_\_\_\_

Secretary and have caused the corporate seal of said Corporation to be hereto affixed this 30th

day of October, 1959

*Wm. H. Armstrong*

Secretary

IMPRINT  
SEAL HERE

I, N. J. Gannon, a Director of said Corporation, do hereby certify that the foregoing is a correct copy of a resolution adopted as above set forth.

*N. J. Gannon*

*N. J. Gannon*

To be signed by a director other than the secretary

CERTIFIED COPY OF BY-LAWS

of the \_\_\_\_\_ referring to signing of checks, drafts, etc.  
Insert copy of By-Laws here:

TO First National Bank of St. Charles, St. Charles, Missouri  
Name of Bank Address

I HEREBY CERTIFY that the foregoing is a true and correct copy of all parts of the By-Laws of \_\_\_\_\_

\_\_\_\_\_ a \_\_\_\_\_ corporation, covering the signing of checks, drafts and orders for the payment of money.

IN WITNESS WHEREOF, I have hereunto affixed my name as Secretary and have caused the corporate seal of said Corporation to be hereto affixed this 30th day of October, 1959.

*Wm. H. Armstrong*

Secretary

PLACE  
SEAL  
HERE



Leading  
the  
Way

Serving Business, Industry and the Individual

# BANK OF ST. LOUIS

MEMBER FEDERAL DEPOSIT  
INSURANCE CORPORATION

9TH AND WASHINGTON - ST. LOUIS 1, MO.

Gentlemen:

At a regular meeting of the Board of Directors of the LINDENWOOD COLLEGE

duly held on the 30th day of October 1959, the following resolution which is still in force and effect, was duly adopted and a written record thereof made, namely:

## RESOLVED THAT:

(1) The funds of this company on deposit with Bank of St. Louis, shall be subject to withdrawal on the signature of any (2) two of the following named persons and that said Bank be, and it is hereby, authorized and directed to pay all checks so signed, regardless of the amount in which they may be drawn or to whom they may be payable; including the signer or signers thereof.

F. L. McCluer, President, Lindenwood College

R. C. Colson, Business Manager, Lindenwood College

Hazel Fuller, Assistant to the Business Manager, Lindenwood College

Alice M. Wise, Secretary, President's Office & Business Office, Lindenwood College

(Titles of officers and/or other persons authorized; e. g.,: President, Treasurer, etc.; also please indicate in what manner the above named officers are to sign--singly, any two, or jointly, etc.)

(2) That

(2) - That signatures of one of the first or second named above and

one of the third or fourth named above shall appear on all checks.

(Title of officers and/or other persons authorized to borrow money; e. g.: President, Treasurer, etc.; also please indicate in what manner the above named officers are to sign--singly, any two, or jointly, etc.)

~~of this company be and they are hereby authorized to effect loans from time to time for and on behalf of this company from Bank of St. Louis, and to renew or extend such loans from time to time; and for such loans (and any and all renewals and extensions) to make, execute and deliver to said Bank of St. Louis, the promissory notes, endorsements and other obligations of this company, and to pledge as security for such loans (and any and all renewals or extensions thereof) the endorsements, stocks, bonds, bills receivable and other property of this company. The proceeds of all such loans, renewals, extensions, shall be placed from time to time, as made to the credit of this company on the books of said Bank of St. Louis and such credit shall have the same force and effect as if the amount thereof had been duly paid to this company in cash.~~

Signed and delivered this 5th day of November 19 59

(SEAL)



H. McCluer  
President.

Tom H. Arnests org  
Secretary.



Leading  
the  
Way

Serving Business, Industry and the Individual

# BANK OF ST. LOUIS

MEMBER FEDERAL DEPOSIT  
INSURANCE CORPORATION  
9TH AND WASHINGTON - ST. LOUIS 1, MO.

Gentlemen:

At a ~~regular~~ <sup>special</sup> meeting of the Board of Directors of the Lindenwood Female College  
Endowment Income Account  
duly held on the 30th day of October 1959, the following resolution which  
is still in force and effect, was duly adopted and a written record thereof made, namely:

## RESOLVED THAT:

(1) The funds of this company on deposit with Bank of St. Louis, shall be subject to withdrawal on the signature of any \_\_\_\_\_ of the following named persons and that said Bank be, and it is hereby, authorized and directed to pay all checks so signed, regardless of the amount in which they may be drawn or to whom they may be payable; including the signer or signers thereof.

Howard I. Young, President of the Board of Directors

Wm. H. Armstrong, Secretary of the Board of Directors

Sidney W. Souers, Chairman, Finance Committee

R. C. Colson, Business Manager, Lindenwood College

(Titles of officers and/or other persons authorized; e. g.: President, Treasurer, etc.; also please indicate in what manner the above named officers are to sign--singly, any two, or jointly, etc.)

(2) That Howard I. Young, President of the Board of Directors

Wm. H. Armstrong, Secretary of the Board of Directors

Sidney W. Souers, Chairman, Finance Committee

(Title of officers and/or other persons authorized to borrow money; e. g.: President, Treasurer, etc.; also please indicate in what manner the above named officers are to sign--singly, any two, or jointly, etc.)

of this company be and they are hereby authorized to effect loans from time to time for and on behalf of this company from Bank of St. Louis, and to renew or extend such loans from time to time; and for such loans (and any and all renewals and extensions) to make, execute and deliver to said Bank of St. Louis, the promissory notes, endorsements and other obligations of this company, and to pledge as security for such loans (and any and all renewals or extensions thereof) the endorsements, stocks, bonds, bills receivable and other property of this company. The proceeds of all such loans, renewals, extensions, shall be placed from time to time, as made to the credit of this company on the books of said Bank of St. Louis and such credit shall have the same force and effect as if the amount thereof had been duly paid to this company in cash.

Signed and delivered this 5th day of November 1959

(SEAL)

H. Young  
President.

Wm. H. Armstrong  
Secretary.



REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

October 30, 1959

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

ENROLLMENT

505 students matriculated at the opening of college. This is the highest enrollment of full-time students in the history of the college. 240 of them are entering freshmen. 173 of these entering freshmen were in the upper quarter of their graduating classes in high school. Of these 173, 23 made exceptionally high scores on their aptitude tests and are being counseled as superior students.

In terms of ability, as indicated by test scores and high school grades, this is probably the finest freshman class that we have ever enrolled. To some extent this is due to the higher standards for admission which we have recently established, but it is interesting to note that this improvement in the caliber of the freshman class is reported by a number of colleges.

On October 19 we had 74 students enrolled for the fall of 1960 as compared with 47 on a corresponding date last year.

STUDENT COUNSELING PROGRAM

Under Miss Lichliter's leadership a new program of student counseling was instituted this fall. 37 carefully selected upperclassmen were chosen to counsel new students throughout the year. These students have been given some training in their responsibilities and have been given a counseling manual, copy of which is

attached to this report. Problems which may face entering students are classified and when they are severe, suggestions are made for referral.

In the manual we point out:

"The student counseling program was instituted because of the influence of two factors. One was the knowledge that 'the influence of student on student is a very significant aspect of college life.' For that reason we felt the need of a selected group of students whose determined and vital interest was to interpret life at Lindenwood to their own small assigned group of new students and to aid them in any necessary adjustment to it.

"The second factor was the awareness that the college had the obligation to provide the opportunity to as many undergraduates as possible for training and experience in the skills and competencies of leadership possibilities.

"A natural by-product of these two factors is an enlargement of the basic philosophy of the college - greater personalized attention to the education and social development of each individual student."

#### SUPERIOR STUDENTS

We are seeking the best way in which to serve superior students. You have been given some report of earlier experiments in this area. We have now, under the leadership of the Dean, a faculty committee studying curricula for independent study for superior students. Some students would be allowed to enter this program this year.

#### A STUDY OF LINDENWOOD GRADUATES

Miss Lichliter's office has completed a study of Lindenwood graduates in the last ten years. 76% of the graduates filled out detailed questionnaires and gave us some information and some indication of trends that are significant to future planning.

Nearly twice the number of graduates received the bachelor of arts degree as received the bachelor of science degree and one-fifth of the graduates received

the bachelor of music or the bachelor of music education degree. Elementary education and education had the highest number of majors (13%) with English a close second. So far as the continuing education of the graduates is concerned, 22% of those responding to the inquiry had attended graduate school. The percentage of each graduating class to continue in graduate school, except for the class of 1957, was double or triple the national percentage. Of those who went on the graduate school, 54% had fellowships or assistantships. That these students had a consistent and considered sense of direction is shown by the fact that 90% of them continued their undergraduate major on the graduate level. Most of them sought the master's degree, although several continued toward a Ph.D. Well over half of those who did go on to graduate school were married by 1959.

In the last ten years the percentage of those going to graduate school has increased.

As we compared our findings with those of the Women's Bureau of the U. S. Department of Labor, a greater percentage of Lindenwood graduates married within the first year after college, a considerably greater percentage went on to graduate school, and a higher percentage were employed.

A comparison between the classes of 1949 and 1958 to see how differently first year graduates fared a decade ago shows that in 1949 there were none married before graduation and in 1958 11% were married before graduation. In the 1949 class, 12% married within the first year after graduation and in 1958, 20%. In 1949 18% went on to graduate school and in 1958, 24%. In each year 70% were employed immediately after leaving college.

A number of questions in the standardized questionnaire allow for a measure of evaluation on the part of the alumnae as they look back upon their college education, their "first job", and their future plans with regard to employment.

Out of the 387 graduates, 295, or 76%, returned these questionnaires, and their answers were without doubt rewarding to the College and encouraging so far as the college-training woman is concerned. Out of the 295 responses, 96% of those who were married felt that they had been definitely helped by their college training for their role as wife and mother, although the help could be said to be in many instances quite indirect and intangible.

Of the 295 who responded, 170 were employed. 80% of those employed said that they were in the kind of job they had hoped to get after college; 83% had jobs which met their economic needs; 92% felt that their positions provided a step forward in professional development; and only 19% felt that they were in jobs which served only to mark time. Most significant was the fact that 98% felt that their college training had definitely helped them in their work and 85% were in jobs which were related to their college majors.

#### SURVEY OF PRESBYTERIAN COLLEGES IN MISSOURI

In accordance with the policy of our Presbyterian Board of Christian Education in Philadelphia, the Presbyterian colleges in Missouri will be surveyed by competent men employed for that purpose outside our own group. The men employed to survey the colleges are Dr. Allan O. Pfinster and Dr. Donald M. Mackenzie. Dr. Pfinster is from the University of Michigan and had previously made a study of college population trends in Missouri. Dr. Mackenzie is Professor at the University of Chicago and is serving as Assistant Secretary of the North Central Association.

A committee of thirty laymen and ministers within the state who are not members of our college boards have been appointed to receive this survey after it has been given to our Advisory Committee of our national Board.

The purposes of the survey are to gather the facts and to make recommendations which will lead to greater support of our institutions and to the strengthening of these institutions. Subjects which will be dealt with are facilities, endowment, efficiency of the size of institution, and religious emphasis.

It is expected that the men who make the survey will make at least two visits to each campus and on one visit will have an opportunity to meet some members of the Board.

There are a number of trends observable in higher education in America today that are significant for our privately supported institutions. Ten years ago 58% of the undergraduates were in privately supported institutions. Last year 41% were in these institutions. With the increase expected within the next decade it seems clear to many of us that this percentage will be further decreased.

Other factors that will effect our picture are development of community colleges, emphasis on natural sciences, difficulty of recruiting adequate faculty, and, perhaps, the growing emphasis on religion on the campuses of tax supported institutions.

#### STUDENT POLITICAL CONVENTIONS

The student political conventions will be held on the Lindenwood campus April 6, 7 and 8. Procedure will be identical with that in previous years. We expect to have at least fifty colleges and universities sending delegates and will, of course, have the cooperation of the Departments of Political Science on other campuses in relating class work to the political conventions.

We believe that the students will enjoy these conventions and we believe also that there will be a serious effort to become acquainted with political issues.

ALUMNAE WEEK-END

The program for Alumnae Week-end and Founders' Day, November 6 and 7, is as follows:

Friday, November 6

- |              |  |
|--------------|--|
| 9:00 - 12:00 | Registration in Library Club Room                                  |
| 12:30        | Luncheon - Ayres Hall  |
| 2:00         | Tour of Historic St. Charles by the St. Charles Historical Society |
| 2:00         | Tour of Campus by the Encore Club                                  |
| 5:00         | Fashion Show by the St. Louis Alumnae Afternoon Club               |
| 6:00         | Annual Alumnae Dinner for alumnae and seniors - Fellowship Hall    |
| 8:00         | Play - "Mrs. McThing" - Roemer Auditorium                          |

Saturday, November 7

- |              |  |
|--------------|--|
| 9:00 - 10:30 | Coffee at headquarters   |
| 9:30         | Alpha Sigma Tau Coffee - Fine Arts Parlor  |
| 11:00        | Founders' Day Convocation - Lindenwood Chapel. The speaker will be Nila Magidoff and her subject will be "My Return to Russia as an American". |
| 12:30        | Luncheon - Ayres Hall  |
| 1:30         | Annual Alumnae Association Meeting   |
| 3:00 - 5:00  | Reception at home of President and Mrs. McCluer  |
| 6:30         | Buffet supper - Vogt's Restaurant  |

Sunday, November 8

- |              |                                      |
|--------------|--------------------------------------|
| 9:00 - 10:00 | Bon Voyage breakfast - Cobbs Tearoom |
|--------------|--------------------------------------|

It has been suggested by the Alumnae Council that we award Certificates of Merit to alumnae at our annual Founders' Day convocation, and that we award an official souvenir to graduates of fifty years ago at the Alumnae-Senior dinner.

The alumnae have been showing increased interest, and a greatly increased number made contributions to the College this last year. The newly created Alumnae Council has become an instrument through which the alumnae are being of increased help to the College in many ways.

#### PUBLIC RELATIONS

The Presbytery of St. Louis is holding its October meeting at Lindenwood College on October 27.

Three meetings held on the campus last June were of considerable value to the College. They were:

National Association of Secretaries of State Teachers Associations.

Midwest Fulbright Conference on American Higher Education.

Synod of the United Presbyterian Church in the U.S.A., Synod of the Presbyterian Church in the U.S., Women's Synodical Society of Missouri of the United Presbyterian Church in the U.S.A.

The Missouri College Joint Fund Committee will hold its November meeting at Lindenwood College and be our guests for dinner. The number of corporations giving to this fund is increasing year by year and the total amount we have received will, we hope, be significant. It is likely that we shall get from this fund eventually as much as we get from the church.

"The Eye on St. Louis" program on Channel 4, on Thursday, November 5, at 10:15 P.M., will include a look at Lindenwood College.

The course in English Literature by Dr. Alice Parker over KETC on a grant from the Ford Foundation is serving students of Lindenwood College, University of Missouri, Harris Teachers College, Southern Illinois University, and Belleville Junior College. It has also attracted a large number of adult listeners who are not taking the course for credit.

FACULTY

Dimitri Kabalezski, Commissioner of Music for the Soviet Union, is to be guest conductor of the National Symphony Orchestra in Washington, D.C., October 24. He planned to have one of his own concertos included in the program and discovered that our concert artist in residence, Ozan Marsh, was the only American concert artist offering this concerto in his repertoire. Mr. Marsh was, therefore, approached by Mr. Kabalezski's agent. After some conversation with Moscow he has agreed to appear in Washington to play this concerto with the National Symphony Orchestra.

Two members of the faculty, Associate Professor Walter Grundhauser, and Associate Professor T. W. Doherty, received their doctorate degrees this summer - Dr. Grundhauser in zoology from St. Louis University, and Dr. Doherty in modern languages from Middlebury College.

Dr. Gouldner, who is Chairman of our Department of Sociology, has completed manuscript of a volume to be published probably next spring.

Dr. Conover, Chairman of the Department of Philosophy, is working on a volume to be published by Westminster Press. The outline of his book has been approved.

AUDIT REPORT

Copies of the audit report have been mailed to members of the Auditing, Finance and Executive Committees of the Board. Copies are attached to this report for other members of the Board.

The audit report reveals an operating surplus of \$41,000 on last year's operations. This surplus does not include profit on sale of securities. This happy situation is brought about by the fact that even though our income from students was less than anticipated, our expenditures were less than anticipated and the income from endowment and gifts was more than anticipated.



BUILDINGS

In accordance with the action of the Board at the last meeting, the administration of the College has entered into a contract with Kenneth Wischmeyer, architect, for a proposed new dormitory. He is at work and hopes to have completed drawings ready for us to submit to a contractor before the next Board meeting.

Work recommended by the Committee on Dormitories and Committee on Buildings and Grounds was completed this summer at slightly less than the amount we were authorized to spend.

RECOMMENDATIONS

It is recommended that the easement granted the St. Charles Gas Company, which expires November 18, 1959, be extended for one year.

It is recommended that the resolutions in appreciation of the service of Arthur A. Blumeyer and the Reverend Elmer B. Whitcomb, which have been prepared, be made a part of the Board record:

"The Board of Directors of Lindenwood College mourns the loss of Arthur Blumeyer and extend to the members of his family our deepest sympathy. To each member the loss is personal for to each one he was a highly esteemed friend. In our fellowship of labor, Mr. Blumeyer served Lindenwood College with fidelity and great ability. A man of keen mind and unquestionable integrity, he gave the College the service of decisive and sound judgments and of high hope in the future. His record as a trustee of Lindenwood College is an outstanding example of trusteeship exercised with patience, industry, great ability, and good conscience."

The Board of Directors of Lindenwood College mourns the death of Elmer B. Whitcomb, an esteemed and beloved colleague. He had given much through and study to the place of the church-related college in the field of higher education in America. His counsel has been invaluable. The warmth of his friendship, the depth of his interest, his unfailing readiness to serve the College, and the wisdom of his service, have been great sources of strength to the Board and to the College. Deep appreciation of his twenty-two years on this Board and of his great contribution to the College is gratefully recorded. Our deepest sympathy is extended to the members of his family."

It is recommended that the Board approve the acceptance of the resignation of Dr. Robert L. McLeod, Jr., as Dean of Chapel, this resignation to be effective at the beginning of the second semester.

Dean Paulena Nickell reaches retirement age during the year and has elected to retire at the end of the school year. Appropriate appreciation in recognition of her excellent and enduring service to the College should be expressed this spring.

It is recommended that the appointment of the following faculty members be approved:

Mrs. Mary Christianson, part-time Instructor in the English Department, at an annual salary of \$4,000.

Mr. Rowland W. Dodson, part-time Instructor in Physics, at an annual salary of \$1,700.

Miss Mitzi Penn, as Assistant Professor in the Physical Education Department, at an annual salary of \$4,800.

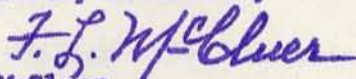
Mr. F. E. Perkins, as part-time Instructor in the Department of Music, at an annual salary of \$2,000.

Mrs. Orene Rains, as part-time Instructor in the Department of Education, at \$600 for one semester.

It is recommended that the scholarship program as outlined in the catalog be approved.

It is recommended that we make a change in our contract with the General American Life Insurance Company for retirement annuities for members of our staff giving the administration the discretion to make a member of the staff eligible for this insurance with the college participating, at any time after employment.

Respectfully submitted,



F. L. McCluer  
President of the College

MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
LINDENWOOD FEMALE COLLEGE

St. Louis, Missouri  
February 6, 1960

Pursuant to call and notice duly given each member of the Board of Directors and to the members of the Advisory Board, a special meeting was held February 6, 1960, at 11:30 A.M. at the Chase Hotel.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Young	Dr. Hickey
Mr. Armstrong	Mrs. Stockstrom
Admiral Souers	Mrs. Vogt
Mr. Mellow	Mrs. Watkins
Mr. Goodall	Mrs. Wright

Dr. Franc L. McCluer, President of the College, and Mr. Robert C. Colson, Business Manager of Lindenwood College, were also present.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson acted as Secretary of the meeting.

The meeting was opened with prayer by Dr. McCluer.

On motion duly made, seconded and carried, the Minutes of the October 30, 1959, meeting of the Board of Directors and of the Advisory Board were approved.

The meeting was called to consider the request of the Trinity Episcopal Church of St. Charles, Missouri, to purchase a tract of land from Lindenwood Female College for the purpose of erecting a church. The request in the form of a letter addressed to Dr. McCluer and signed by the Reverend Keith Kreitner, Rector of the Trinity Episcopal Church, is attached to the Minutes of this meeting. After careful consideration of the request and the possible long range program of both this church and the college, Admiral Souers moved that the college offer for sale to the Trinity Episcopal Church, a three acre tract of land measuring approximately 220' along Duchesne Drive by approximately 600' deep at a price of \$15,000. The motion

was duly seconded and carried. Dr. McCluer was asked to discuss sites other than Lindenwood Female College property with the church representatives. The Business Manager of the college was authorized to have a survey made of the property under consideration.

For some time it has been apparent that a change should be made in the registration of the certificates of stock and other securities held by the St. Louis Union Trust Company and Mercantile Trust Company in the Endowment Funds Principal Account. The Finance Committee of the Board of Directors, having made a study of this prior to this called meeting, presented the following resolution:

RESOLVED, That any one of the following officers, namely, Chairman of the Finance Committee, either of the Vice-Presidents, or the Treasurer of the Corporation, be and hereby are authorized in the name of and on behalf of the Lindenwood Female College to assign and transfer any and all securities of any company, corporation or association now or hereafter registered in the name of or belonging to the Lindenwood Female College to the St. Louis Union Trust Company or its nominee, or to the Mercantile Trust Company or its nominee; and be it further

RESOLVED, That the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are authorized to treat St. Louis Union Trust Company or its nominee, or Mercantile Trust Company or its nominee, as holder in fact and owner of said shares and certificates representing the same for any and all purposes including but not limited to the payment or issuing of dividends in money or stock to said St. Louis Union Trust Company or its nominee, or to said Mercantile Trust Company or its nominee; and be it further

RESOLVED, That the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are absolved from any responsibility in following the said shares as being the property of Lindenwood Female College.

On motion by Mr. Armstrong, duly seconded and carried, this resolution was adopted.

Upon motion it was agreed to present two plans for life income trusts to friends of the college. The first plan provides for the acceptance of funds or securities given the college. Proceeds of the gift are to be invested in tax-exempt bonds and all interest received by the college on these bonds during the lifetime of the donor will be passed on to the donor. From an investment standpoint, this provides a tax-exempt income for life.

Under the second plan the college invites the gift of securities or funds or property under a life income plan in which the income assured the donor is determined by the average rate of earning of the pooled investments of the college.

There being no further business, the meeting adjourned.

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Chairman

Robert C. Calson  
Secretary



# TRINITY

## Episcopal Church

BENTON AND CLARK STREETS, ST. CHARLES, MISSOURI

January 28, 1960

Franc L. McCluer, President  
Lindenwood College  
200 College Avenue  
St. Charles, Mo.

Dear Dr. McCluer:

I am writing you in reference to five acres of the Lindenwood property located on the northwestern corner of your property, now known as Duchesne Drive.

Trinity Episcopal Church has some immediate plans for relocating and building a new church and parish house. We are preparing to move ahead as quickly as we can secure our future site. There is already a considerable sum of money pledged to this building fund. We plan to erect a \$150,000.00 plant. We would not be adverse in adhering to the type of architecture that is now Lindenwood College. We would like, however, to make it a blending of the contemporary and the traditional. We, therefore, propose and offer the sum of \$3,000.00 per acre for five acres of said property. We desire five acres. A minimum of three acres is necessary, but five acres would enable us to provide ample off-street parking for people using the church.

To move outside the realm of realism and into some dreams for the future, it seems very possible that an Episcopal Church on the far end of the campus would also attract new students to the college. Also, (as a dream into the far future) it is not too "far fetched" to think that some day we might begin to work towards a men's college on the remaining bit of property; possibly this would be a cooperative effort between the Presbyterian and Episcopal Churches much on the order of St. Lukes Hospital in St. Louis.

If it seems advisable, and you would like for me to appear before the Board of Governors to discuss this matter, I would be most happy to do so.

There is an urgency about this in that the people are in the proper spirit and frame of mind, and want very much to move into a new location and a new building. We would, therefore, appreciate a decision from you in order that we might continue our plans for this site or else to seek another.

Sincerely and faithfully,

*Keith Kreitner*

The Reverend Keith Kreitner, Rector  
For the Vestry of Trinity Episcopal Church

COBBS, ARMSTRONG, TEASDALE & ROOS  
ATTORNEYS AND COUNSELORS

506 OLIVE STREET

ST. LOUIS 1

MAIN 1-3670

THOMAS H. COBBS (1901-1959)  
GEORGE B. LOGAN (1919-1950)  
HENRY C. M. LAMKIN (1946-1958)

March 23, 1960

Lindenwood College  
St. Charles, Missouri

Attention: Mr. Colson

In re: Agency Accounts

Dear Mr. Colson:

In connection with your preparation of minutes authorizing the use of a nominee for securities of Lindenwood held in agency accounts by St. Louis Union and Mercantile, I enclose the following:

1. Form of Resolution which has been delivered to both St. Louis Union and Mercantile, which has been used by each institution with the transfer of some securities.

You will note that the form of the Resolution designates the name of St. Louis Union's nominee. I do not have the name of Mercantile's nominee. The name itself can be omitted without in any way invalidating the Resolution.

2. Also enclosed is a copy of an Amendment of the Agency Account Agreement with Mercantile which I will ask Mr. Young to sign and deliver to our meeting tomorrow.

I will forward to the Trust Company for execution.

Yours truly,

COBBS, ARMSTRONG, TEASDALE & ROOS

*Bill*

Wm. H. Armstrong

WHA:bej  
Enc.

I, Wm. H. Armstrong, being the duly constituted Secretary of Lindenwood Female College, an educational corporation organized and existing under and by virtue of the laws of the State of Missouri (hereinafter called the Corporation) do hereby certify that the following is a true and complete copy of resolutions duly adopted at a meeting of the Board of Directors of the Corporation, duly called and held on February 6, 1960 at 12:00 o'clock noon, at the Chase Hotel, St. Louis, Missouri, at which a quorum was present and voting; that said resolutions are still in full force and effect and have not been rescinded; and that said resolutions are not in conflict with the Charter or By-Laws of the Corporation;

RESOLVED, That any one of the following officers, namely, Chairman of the Finance Committee, either of the Vice-Presidents, or the Treasurer of the Corporation, be and hereby are authorized in the name of and on behalf of the Lindenwood Female College to assign and transfer any and all securities of any company, corporation or association now or hereafter registered in the name of or belonging to the Lindenwood Female College to the St. Louis Union Trust Co. or its nominee, Anom & Co.; and be it further

RESOLVED, That the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are authorized to treat St. Louis Union Trust Co. or its nominee, Anom & Co. as holder in fact and owner of said shares and certificates representing the same for any and all purposes including but not limited to the payment or issuing of dividends in money or stock to said St. Louis Union Trust Co. or its nominee, Anom & Co.; and be it further

RESOLVED, That the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are absolved from any responsibility in following the said shares as being the property of Lindenwood Female College.

I FURTHER CERTIFY THAT, at the date hereof, the following are the duly elected, qualified and acting officers of the Corporation.

Sidney W. Souers Chairman-Finance Committee

Philip J. Hickey Vice-President Wm. H. Armstrong Treasurer

Wm. H. Armstrong Vice-President Wm. H. Armstrong Secretary

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Corporation this \_\_\_\_\_ day of \_\_\_\_\_ 1960.

(Signed) \_\_\_\_\_

Secretary

(Seal)

Signature Guaranteed



MANAGING AGENCY AGREEMENT

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_, between Lindenwood Female College of St. Charles, Missouri, hereinafter referred to as the Owner, and MERCANTILE TRUST COMPANY, a corporation, of St. Louis, Missouri, hereinafter called the Agent, WITNESSETH:

The Owner as of March 17, 1957 did employ and appoint Mercantile Trust Company as Agent for the purposes and upon the terms therein set forth, and the Owner at this time wishes to amend the said Agreement of March 15, 1957 to permit the Agent to register the securities into the name of a nominee.

NOW THEREFORE, it is agreed by and between the parties as follows: Certificates for shares of stock and other registered securities held hereunder may be registered in the name of Agent's nominee, with its address in care of the Trust Department of the Agent.

Except as amended herein, the Contract of Employment between the said Lindenwood Female College and Mercantile Trust Company shall remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this amended agreement in duplicate on the date first above written.

\_\_\_\_\_  
OWNER

MERCANTILE TRUST COMPANY

BY \_\_\_\_\_  
Vice President Trust Officer

MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
LINDENWOOD FEMALE COLLEGE

St. Charles, Missouri  
March 5, 1960

Pursuant to call and notice duly given each member of the Board of Directors and to the members of the Advisory Board, in accordance with the By-Laws, the annual winter meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held in Dr. McCluer's office at Lindenwood College at 10:30 A.M. on March 5, 1960.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Young	Mr. Mellow
Dr. Skinner	Mr. Dearmont
Mr. Armstrong	Dr. Hickey
Mrs. Wright	Dr. McDowell
Mr. Studt	

Dr. Franc L. McCluer, President of the College, and Mr. Robert C. Colson, Business Manager of Lindenwood College, were also present.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson acted as Secretary of the meeting.

The meeting was opened with prayer by Dr. McDowell.

Discussion on the request of the Trinity Episcopal Church of St. Charles, Missouri, to purchase a tract of land for the purpose of erecting a church, as considered at the special meeting of the Board of Directors on February 6, 1960, was reopened. A survey and description of a three acre (3 A.) parcel of land in the northeast corner of the Lindenwood College properties was presented.

On motion made by Dr. Skinner, duly seconded, the Board of Directors voted to sell the property described in the survey attached to the Minutes of this meeting to the Trinity Episcopal Church for \$15,000. A provision is to be written in the deed stating that title to the property will revert to Lindenwood Female College in the event the Episcopal Church ceases to use it as a place of worship by that church.

The proposals of the Union Electric Company to install overhead and underground service cables from Watson Street to the substation adjacent to the boiler room of the college were discussed with action being deferred until the next regular meeting of the Board of Directors.

Dr. McCluer then presented his report as President of the College. A copy of the report is attached to these Minutes.

Upon motion made by Dr. Hickey, duly seconded and carried, extension of service for a period of one year beyond retirement age was granted to Dr. Mary Terhune, Professor and Chairman of the Department of Modern Language, and to Dr. Alice Parker, Professor of English.

Faculty salary increases recommended in President McCluer's report to the Board of Directors were approved on motion of Mr. Dearmont, duly seconded and carried. The motion to approve the salary increases authorized the President of the College and the Chairman of the Finance Committee to make individual faculty salary adjustments within the total amount of the appropriation.

Appointment to the faculty of Miss Marjorie Banks as Associate Professor in the Department of Education and Dr. Helen D. Bedon as Professor and Chairman of the Department of Chemistry were approved on motion of Dr. Hickey, duly seconded and carried.

Upon motion made, duly seconded and carried, the administration of the college was authorized to provide new stage and window curtains in the auditorium in Roemer Hall and to have the interior of the auditorium painted. This work to be completed during the remaining months of the 1959-1960 fiscal year. The cost of this work is to be charged to the 1960-1961 budget.

Dr. McCluer then presented a faculty and administration recommendation that the honorary degree of Doctor of Laws be conferred upon Dean Paulena Nickeli, and that the honorary degree of Doctor of Humanities be conferred upon Mrs. Horton Watkins at the 1960 Commencement. Upon motion made, duly seconded and carried, conferring of the honorary degrees as recommended was approved.

As approved in the Minutes of the Meeting of the Board of Directors of February 24, 1956, the honorary degree of Doctor of Science is to be conferred upon Miss Mary E. Lear, Professor of Chemistry at Lindenwood College, at the 1960 Commencement. Miss Lear is retiring at the end of the current college year.

In the absence of Mr. Goodall, and at his request, Mr. Mellow reported for the Buildings and Grounds Committee that based on a study of the heating plant by Mr. Neal Campbell and results obtained since the installation of the automatic draft controls and flow meters, there is adequate boiler capacity to provide steam for heating the new dormitory as well as the present college buildings. Mr. Mellow moved that Mr. Campbell's recommendation for additional equipment in the boiler room and installation of same, at an amount not to exceed \$3,500, be approved.

The recommendation covered the following:

- |  |   |                  |         |
|--|---|------------------|---------|
| 1. The purchase of permanent steam flow meters   | - | approximate cost | \$1,500 |
| 2. The purchase and installation of draft gauges | - | " "              | 270     |
| 3. Steam valves (3) on steam mains               | - | " "              | 900     |
| 4. Steam unit heater in boiler room              | - | " "              | 200     |
| 5. Roof ventilator in boiler room                | - | " "              | 150     |
| 6. Hydraulic grate lifts on #3 boiler            | - | " "              | 300     |

The administration of the college was authorized to include this amount in the 1960-1961 budget. The motion was duly seconded and carried.

Dr. McCluer reported for the Capital Funds and Endowment Funds Committee. He asked that "approval in principle" be given the report but that final approval await further study of the objectives and completion of details of the plan.

Dr. McCluer reported that the Capital Funds and Endowment Funds Committee has had two meetings and has concluded that:

1. The College should engage in a continuing campaign for capital funds.
2. The initial appeal should be for \$1,000,000 or \$2,000,000, pledges to be sought to be paid over a three year period.
3. The original appeal should be for funds to meet the expense of building a new dormitory and for the endowment of professorships.
4. The Administration be authorized to employ a Director of Development who would devote all of his time to this solicitation of funds.

5. An annual budget for the office of the Director of Development to include the salary of the Director, a secretary, and the expense of necessary booklets, travel, etc. be set up within a limit of \$25,000.
6. This program be thought of as a permanent program in the future to include other appeals for needed capital funds.

Dr. Skinner moved that the report be received and approved in principle as recommended. The motion was seconded and carried.

The bids for the proposed new dormitory were spread before the Board of Directors for consideration. Inasmuch as Mr. Robert R. Wright was one of the bidders on the new dormitory, Mrs. Wright asked to be excused from the meeting at this time. Mrs. Wright's request was granted.

After careful analysis of the bids, it was discovered that the two low bids were practically identical, there being but \$680.00 difference. Since the Robert R. Wright Construction Company had just recently given extraordinarily satisfactory service in the erection of the chapel building and since his bid on the proposed building was one of the low bids, motion to award the contract for construction of McCluer Hall to the Robert R. Wright Construction Company was made by Mr. Mellow and seconded by Mr. Studd. The motion received unanimous approval.

The method of financing the construction and furnishing of McCluer Hall was referred to the Finance Committee of the Board of Directors with full power to act.

President McCluer suggested that the Board consider the erection of a residence on the campus of the college for the supervisor of plant operation and maintenance. On motion made, duly seconded and carried, the administration of the college was authorized to submit preliminary plans and estimated cost at the next meeting of the Board of Directors.

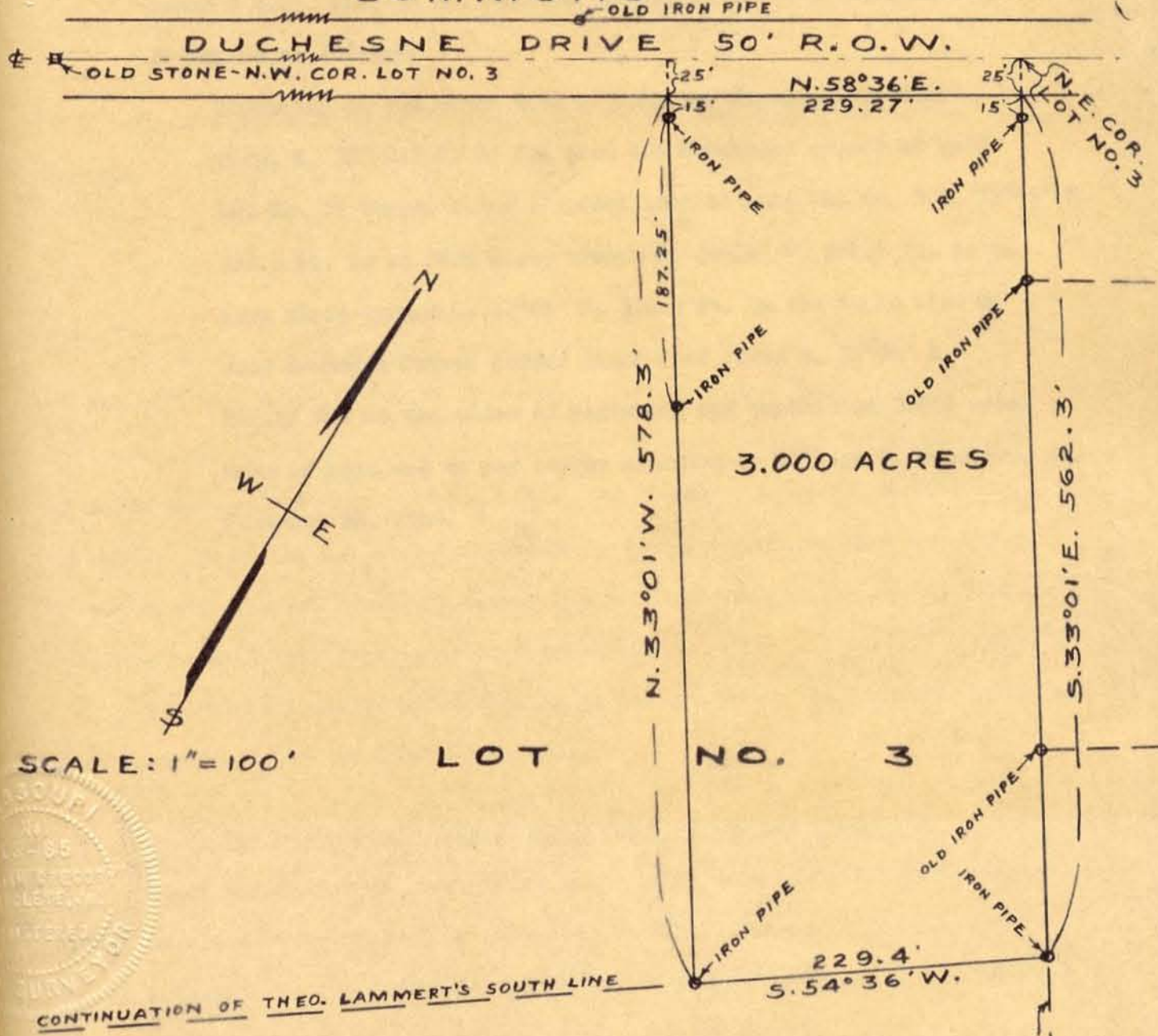
There being no further business, the meeting adjourned.

*Robert C. Cabson*  
Secretary

\_\_\_\_\_  
Chairman

CITY OF ST. CHARLES, MO.  
T. 47 N., R. 5 E.

PART OF LOT NO. 3 - BLK. NO. 6 - STEEN  
CUNNINGHAM'S SUB'D. OF ST. CHARLES  
COMMONS



St. Charles, Mo., March 1, 1960  
This is to certify that at the request of Lindenwood College, I  
surveyed a three acre tract of land Township 47 North, Range  
East within the City of St. Charles, Mo. and the results of said  
survey is correctly represented upon the above plat. Said survey  
dated February 29, 1960.

*William D. Van Cleve, Jr.*  
REGISTERED LAND SURVEYOR

State of Missouri }  
County of St. Charles } S.S.  
On this 1 st. day of March 1960 before me personally appeared William  
Van Cleve, Jr., to me known to be the person who executed the foregoing  
as his free act and deed.  
In testimony whereof I have hereunto set my hand and affixed my official  
seal at my office in the city of St. Charles, Mo.  
My term of office expires January 10 th. 1962.

*General B. Borchert*  
NOTARY PUBLIC

### DESCRIPTION

A tract of land in Lot No. 3 of Block No. 6 of Steen and Cunningham's Subdivision of St. Charles Commons, Township 47 North, Range 5 East, City of St. Charles, Missouri, and more particularly described as follows:

Beginning on the South line of Duchesne Drive, fifty feet wide, S.  $33^{\circ} 01'$  E. 25 ft. from the Northeast corner of said Lot No. 3; thence along the East line of said Lot No. 3 S.  $33^{\circ} 01'$  E. 562.3 Ft. to an iron pipe; thence S.  $54^{\circ} 36'$  W. 229.4 ft. to an iron pipe; thence N.  $33^{\circ} 01'$  W. 578.3 ft. to the South line of said Duchesne Drive; thence along said drive N.  $58^{\circ} 36'$  E. 229.27 ft. to the place of beginning and containing 3.000 acres more or less and as per survey executed by William G. VanCleve, Jr. February 29, 1960.

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

March 5, 1960

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

STUDENT ENROLLMENT

It appears that we shall have a full college again next year. The number of students now enrolled is 477 as compared with 406 last year. The deadline for returning students to make room deposits so that they may have the rooms of their choice is February 29 this year. Last year this deadline was the end of March. In making the above comparison we have, therefore, used the number of old students enrolled at the end of March rather than at the end of February since we believe this gives a truer comparison.

This would indicate to us that we can safely expect an increase in income from students of \$45,000.00 for next year.

NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION

Under our status of provisional accrediting with the NCATE for teacher education, Lindenwood College is obligated to make a report to the Council on the personnel in the Department of Education and on revision of the curriculum for the preparation of teachers for elementary schools. The report has been made after careful study of our teacher education program by the Council on Teacher Education, composed of the members of the Department of Education, the President and Dean of the College, and eleven additional members of the faculty. The report is attached.



We believe that we will justify the NCATE in removing Lindenwood from the list of those provisionally accredited, and granting us unconditional accreditation.

PRESBYTERIAN BOARD OF CHRISTIAN EDUCATION STUDY OF MISSOURI COLLEGES

During the year the faculty and administrative committee appointed for the purpose of making a self-study to be given the examiners employed by the Presbyterian Board of Christian Education has completed a rather extensive review of the work of the college. The report has been submitted in detail to Dr. Donald Mackenzie and Dr. Allan Pfinster. Some sections of this report will be of interest to the Board.

The President of the College was asked to make a statement on the relation of the college to the church. The statement follows:

"I think of Lindenwood College as one of the institutions of our church. The loyalty of the college to the purposes and goals of the church is not limited by the legal arrangement, but the legal arrangement provides a working relationship with an ecclesiastical body, the Synod of Missouri. The program of the college, however, is not designed to serve patrons only within the Synod or within the State. The Synod elects the members of the Board of Directors. This Board holds title to the property and is responsible for the administration of the College. The President of the College represents the Administration and the Board as he makes a report to Synod each year. The purpose of the College is not to indoctrinate students for a particular creed or communion, but to place all learning about God's universe and man's history in the context of our faith. It is our responsibility to the church to be a first-rate institution of learning. Surely such an institution will serve the church well as it sends its graduates into various churches. We believe that we are aided in discharging this responsibility in providing for the study of Biblical literature, religion, and philosophy in community worship services, and in the curriculum which prepares young women as Assistant Directors of Religious Education, but we do not believe our responsibility is limited to these specific efforts.

"We believe it is the church's responsibility to give financial support, to acquaint its membership with the work and role of the college, and out of its acquaintance with the college to provide suggestions and criticisms for enlarged or improved service. The church should see to it that inquiry is free on the campuses of all its colleges and that no ecclesiastical or political or economic pressure is allowed to interfere with this freedom."

In this same connection members of the faculty were asked to make statements about the religious life of the campus community. A statement supplementing the catalog statement on this matter was prepared by staff members and included in five paragraphs:

"a. Faculty counselors. The contact of the student with her counselor is of inestimable value in helping her to develop and establish a Christian philosophy of life. Many evidences of this have been and are being revealed. Students, parents, and clergymen repeatedly testify to this.

"b. Local churches. On the first Sunday after the beginning of the college year, the Student Christian Association sponsors "Go to Church Sunday" encouraging all students to attend the church of their denomination. The ministers and their wives are guests of the college for luncheon on that day. Following the luncheon, the ministers meet at designated rooms on the campus with those members of the study body belonging to their denomination. During the autumn each minister speaks at Chapel, which introduces all students to our local ministers. To state that 150 girls are active in the local churches as teachers or choir members would be a conservative estimate.

"c. Dormitory devotions and discussions are held once each week led by the 'Dorm Chaplains'. This program is strictly a student program developed by them. Also, before Thanksgiving, Christmas, and Easter the students plan and conduct special devotional services which are held immediately after the dinner meal. The Dean of the Chapel is always available for counseling with students and averages about 20 hours per week in this service. He also gives a lecture each year on 'A Philosophy of Life' to groups limited in number to thirty. This is not compulsory but about 85% of the freshman class sign up for this.

"d. Our visiting speakers for chapel and vespers always comment on the student response to their messages and the excellent spirit of worship on their part.

"It should be noted that many of our faculty members serve as church officers in their respective churches, and five members of our faculty and administrative staff supply vacant pulpits in the Greater St. Louis area - our president and the heads of the departments of religion, philosophy, history, and economics.

"During the period just prior to Religion in Life Week, the various departments of the college show the inter-relation of their departments and religion in a very definite way in Chapel services, as well as throughout the college year. There also is a special art exhibit during Religion in Life Week.

"e. Several of our students at present hold district, state, and national student honors as officers of College YWCA. Thirty-four of the present student body are preparing for full-time service as Assistant Directors of Christian Education. A large number also will be public school teachers."

#### SUPERIOR STUDENTS

The faculty has recently adopted a program which would enable us to offer to students of superior ability a program of special study for which they give evidence of being prepared. Some prerequisite courses on the lower level may be omitted entirely and the student will be allowed to go forward with study that would be a challenge to her. This development will be described in the catalog in the following terms:

"Recognizing the need for developing special programs for intellectually gifted students, Lindenwood College permits superior students to enrich or accelerate their liberal arts education. The purpose of the program is to single out superior students early in their college careers and allow them to deepen and broaden their education. Students whose interests would be best served by a pattern of courses differing from the usual sequence of courses for graduation, or by independent study, may submit proposals for such study.

"Approval of the Committee on Special Programs for Superior students must be secured for such programs. Consideration will be given to entrance examination scores, the results of special advanced placement tests, class accomplishments during at least one semester, and recommendations of counselors and instructors. After approval of such a program has been secured, a special advisory committee will be set up to work with the student."

We have been making continuing studies of our holding power with students who have made excellent records with us. It will be significant for us to know what percentage of the students who rank in the upper one-half or one-fourth of all sophomores in the nation taking the Cooperative General Culture test continue their work at Lindenwood College.

The table which follows shows the percentage of college seniors who ranked in the upper one-half of all college sophomores:

1955 - 44%  
 1956 - 61%  
 1957 - 54%  
 1958 - 60%  
 1959 - 61%

We believe that the new program for superior students will enable us to have a continuing increase in the percentage of our better students who remain to graduate.

The Cooperative General Culture test is given to all sophomores in order to evaluate their achievement in the following areas:

History  
 Literature  
 Science  
 Fine Arts  
 Mathematics

For the past six years the median score in fine arts has been well above the national mean score, and for the last two years the median scores of our students in mathematics, science, and history have been well above the national average. Comparisons for the last six years are as follows:

<u>Year</u>	<u>History</u>	<u>Literature</u>	<u>Science</u>	<u>Fine Arts</u>	<u>Mathematics</u>	<u>Form</u>
1954	45	60	56	60	45	YY
1955	45	45	35	55	45	YY
1956	40	45	45	60	50	YY
1957	50	55	50	70	50	YY
1958	60	55	55	70	60	B
1959	70	55	70	79	75	B

Note: Percentiles are based on a sample of Sophomore women tested in the 1952 National College Sophomore Testing Program, for Form YY; for Form B on a sample of Sophomore women tested in the 1954 testing program.

FACULTY

Members of the faculty continue to be active in the life of the community and in their professional associations. There follows a list of activities and contributions to professional work now being carried on by individual members of the faculty:

Sophie Payne Alston

Contributions to professional group publications:

"A Curriculum Guide for Homemaking - Grades 10, 11, 12"

"A Curriculum Guide for Home Living Education - Grades 7, 8, 9"

Other contributions:

As member of Missouri Home Economics Education Council, re-worked vocational requirements in Home Economics for State of Missouri.

Active participant in workshops where various studies are made and materials published for distribution to Home Economics teachers in Missouri.

Served five and half years as consultant for Missouri State Home Economics Curriculum Committee.

Active participant in workshops of North Central District Conferences in vocational home economics.

Compiled materials for publications to be distributed to Home Economics teachers in the North Central District Conferences held by U. S. Office of Education.

S. Louise Beasley

Papers given before professional societies:

Member of panel on mathematics by television.

National Council of Teachers of Mathematics meeting at Greeley, Colorado, summer, 1958.

Other contributions:

Has been a member of an Evaluation Committee for the St. Louis Public Schools, especially the Mathematics Department, for three years.

Fern P. Bittner

Secretary-Treasurer of Missouri Horse Shows Association.

Member of American Horse Shows Association and a recognized Judge in the Association.

Homer Clevenger

Preached at about 20 churches in the St. Louis area.

Made one commencement address last spring.

Worked with Chamber of Commerce to promote successful bond election for a sewage disposal unit in the fall of 1958.

Member and treasurer of St. Charles County Democratic Committee.

Chairman of St. Charles County Red Cross Chapter.

G. Bigene Conover

Papers given before professional societies:

Missouri State Philosophical Association, Oct. 16, 1959, "The Problem of Truth in Religion".

National Association of Biblical Instructors, Midwestern Section, February, 1960, "Problems of Truth in Teaching Religion".

Address before the local AAUP discussion group of "Theories of Value".

Two seminar leaderships.

Articles published:

Many book reviews in CHRISTIAN CENTURY, and in INTERPRETION.

Article in Lindenwood College Bulletin

Contributions to professional group publications:

The presidential address given in Chicago in January is to be published in THE JOURNAL OF BIBLE AND RELIGION

C. Eugene Conover (continued)

Awards or recognitions received:

Member, program committee, Missouri State Philosophical Association, 1958-59.

President, Missouri State Philosophical Association, 1959-60.

President, Midwestern Section, National Association of Biblical Instructors, 1959-60.

Other contributions:

Presched in many churches.

Member, Board of Directors, United Fund of Greater St. Louis, and organizing chairman in St. Charles County.

Chairman, Special Relief Fund of the City of St. Charles.

Member of Board of St. Charles Community Council.

Member of Committee on Candidates, Presbytery of St. Louis.

Robert Cruce

Participant (viola) in three concerts given in Alton, Illinois, by Alton Civic Symphony.

Elizabeth Dawson

Awards or recognitions:

1958 - Listed in new publication, Who's Who of American Women

Other contributions:

Talk to St. Charles Business and Professional Women's Club on Mexican trip.

T. W. Doherty

President, St. Louis Group of Alliance Francaise for 1959-60.

Delegate to American Association of Teachers of French from the St. Louis Chapter in December, 1959.

Helen P. Gouldner

Papers given before professional societies:

"What the Social Sciences Can Contribute to Administrative Law" - meeting of the Association of American Law Schools, St. Louis, 1959

"Friendship and Organizational Commitment" - St. Charles Lindenwood Alumnae Association, November, 1959.

"Dimensions of Friendship" - American Sociological Association, September, 1958.

"Dimensions of Organizational Commitment" - Midwest Sociological Association, April, 1959.

Will give talk on "Status and Advertising" to AAUW meeting in St. Louis in April.

Published articles:

"Dimensions of Organizational Commitment," Administrative Science Quarterly, Spring, 1960.

Revision of Chapter XIII, "Industrial Sociology," in Leonard Broom and Philip Selznick, Sociology, Row, Peterson, 1958.

Arthur Kanak

Contributions to professional group publications:

Lecture, Demonstration, for Washington University Faculty Wives Organization, 1960.

Lecture, Demonstration for Eighth Miss. District Federation of Women's Clubs, 1960.

Awards or recognitions:

First prize, Northlands Fair, St. Louis, 1958.

Gold star award, People's Art Center, Invitational Show, St. Louis, 1958.

First prize, Art Section Show, St. Louis Artists' Guild, St. Louis, 1959 (spring)

Second prize, Art Section Show, St. Louis Artists' Guild, St. Louis, 1959 (fall)



Arthur Kanak (continued)

Exhibits:

Invitational exhibition at Grand Rapids Art Gallery, Grand Rapids, Mich., 1960

Provincetown Arts Festival, Provincetown, Mass., 1958.

Kansas City Art Institute, Kansas City, Mo., 1958, 1959.

Denver Art Museum, Denver, Colo., 1959.

City Art Museum, St. Louis, 1958, 1959.

St. Louis Artists' Guild, St. Louis, 1958, 1959, and many others.

Other contributions:

Member of St. Louis Artists' Guild Executive Committee, 1958, 1959.

Chairman of same committee, 1958.

Juror for Missouri Scholastic Art Awards, 1960.

Kenneth V. Kincheloe

In the next few months will be serving as festival conductor and adjudicator at several high school music festivals and contest centers in Illinois, Iowa, and Missouri - possibly Wisconsin and Kansas also.

Margaret Lindsay

An original wall hanging, "Review", exhibited at St. Louis Museum in June. Written up with a photograph in "Craft Horizons" July-Aug., 1959.

This and several other pieces sent in an exhibit to Hawaii in fall.

Conducting morning session of a workshop for St. Louis Weavers Guild, February, 1960.

Robert L. McLeod, Jr.

Lectured and preached 42 times.

Juliet McCrory

Listed in Who's Who of American Women and Who's Who of Mid-West.

John B. Moore

Contributions to professional group publications:

Council on Consumer Information Publications Committee

"Consumers Look at Federation Protective Services," 1959

"Consumers Look at Discount Houses," 1959

In process:

"How the Consumer Can Protect His Health"

"How To Choose Your Doctor, Hospital, and  
Health Insurance"

Awards or recognitions:

Recently made a member of Consumers Union's Speakers Bureau

Other contributions:

1958-59 - Consultant for University City Public Schools  
on economic education.

1958 - Staff Economist for Washington University Economics  
Workshop.

Speaker on Christian College Sunday at Affton Presbyterian Church.

Lay minister on 12 different occasions in 1959.

Spoke at Callaway County Women's Democratic Association.

Alice Parker

Articles or reports of research published:

"Our Students Confront the Wonderful", a digest of the opening  
address of the March, 1958, Conference of the National  
Association of Physical Education for College Women.

Contributions to professional publications:

Biennial Record, 1957-1959. Miriam Gray, ed. Washington:  
Am. Assoc. for H., P.E., and R., 1959, pp 14-15.

This address, in various lengths and with some variations in  
emphasis, has been given to teachers' associations in Clayton,  
Webster Groves, Maplewood-Richmond Heights, and to the  
educational honorary fraternities at a joint meeting at  
Washington University.

Alice Parker (continued)

Other contributions:

Appointment as TV teacher under a grant to Lindenwood College by the Ford Foundation.

Milton Rehg

Choir work at St. Charles Presbyterian Church.

Dorothy Ross

Awards or recognitions:

Received the American Camping Association Certificate (Campcraft Certificate for Instructor in this field of camping. First person in the St. Louis area to become certified.)

Agnes Sibley

Exchange Teacher (a book) has been accepted for publication by the Caxton Printers of Idaho.

Mary Telbot

A paper has been written but not sent off yet. It may be published before the end of 1960.

Hazel Toliver

Papers given before professional societies:

April 25, 1958 - "The Roman Theater: Breeder of Cosmopolites" - paper given at Eleventh University of Kentucky Foreign Language Conference.

Article published:

"The Roman Theatre: Breeder of Cosmopolites", Kentucky Foreign Language Quarterly, Third Quarter, 1958.

Awards or recognitions:

Listed in Who's Who of American Women

Hazel Toliver (continued)

Other contributions:

Book reviews:

Kennedy and Tilly, The Story of Trojan Aeneas,  
Classical Journal, February, 1960.

Vergil's Aeneid, trans. by Michael Oakley - to  
appear shortly in Classical Journal

Bremen Van Bibber

Paper given before professional society - "Teacher Education and  
Professional Standards", Phi Delta Kappa, 1958-59.

Articles or reports:

Research in progress "An Analysis of Teacher Education  
Curricula Provided by the Various Type of Educational  
Institutions, and Their Relationship to Successful Teaching".

Other contributions:

Program chairman, Phi Delta Kappa, 1958-59.

Teacher orientation addresses, St. Charles Public Schools,  
1958-59, 1959-60.

North Central Association evaluating team, O'Fallon Technical  
High School, St. Louis, 1958-59; Central and Summer High  
Schools, St. Louis, 1959-60.

John Wehmer

Articles published:

"Latest Trends in Secondary Art Education", published in  
Illinois State Teacher's Bulletin.

Awards or recognitions received:

First award, St. Louis Artists' Guild Annual Exhibition.

Honorable Mention, Kansas City Annual Exhibition.

Third award, Decatur, Illinois, Fine Arts Center Annual.

One man exhibition, Art Mart Gallery, July, 1959.

NEW DORMITORY

A supplemental report including an analysis of the bids on the proposed new dormitory will be in your hands before the Board meeting.

RECOMMENDATIONS

It is recommended that increases in the salaries of faculty members who are continuing on at the college and which have been submitted in detail to the President of the Board, the Chairman of the Finance Committee, and the Chairman of the Faculty Committee be approved. These increases total \$21,635.00. The highest salary for members of the teaching staff will become \$8,500.00. There will be eight teachers at that level. In general, the increases range from 5% to 10%. This \$21,635.00 in increased salaries does not include increases for replacement. We shall have to replace the Dean of Chapel and the Chairman of the Chemistry Department at an increase over what we have paid this year. The salary of Miss Banks, the additional teacher employed to comply with our obligation to NCATE, is not included in the above amount.

It is recommended that Dr. Mary Terhune, who has reached retirement age, be continued as Professor and Chairman of the Department of Modern Languages.

It is recommended that Dr. Alice Parker, who will reach retirement age by the end of the year, be continued as Professor in the Department of English.

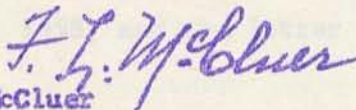
It is recommended that the Administration be authorized to provide new stage curtains and window curtains in the auditorium in Roemer Hall and to have the interior of the auditorium painted. In June we shall have the state convention of the P.E.O. organization and they will hold their meetings in this auditorium. The stage curtains have to be replaced and the auditorium should be redecorated when we buy these new stage curtains. The cost could be charged to next year's appropriation for repairs and maintenance. It would be to our advantage to have the work done now. We have a proposal for the supplying

of the window and stage curtains for a total of \$3,891.00. The cost of the painting we would estimate at \$1,200.00.

It is recommended that the employment of Miss Marjorie Banks as a Consultant of the Department of Education for the remainder of this year and as Associate Professor next year at a salary of \$7,650.00 be approved.

It is recommended that the employment of Dr. Helen D. Bedon as Professor and Chairman of the Department of Chemistry at a salary of \$7,750.00 be approved.

Respectfully submitted,



F. L. McCluer

Respectfully submitted,

Ernest W. Hubert, Chairman  
Department of Education and the  
Council on Teacher Education

LINDENWOOD COLLEGE

FIRST ANNUAL REPORT TO  
NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION

The first annual report of Lindenwood College to the National Council for Accreditation of Teacher Education is presented on the following pages, in the style suggested by criticisms offered to us in the Report of Evaluation, dated November 5-7, 1958, and the letter of provisional accreditation, dated May 25, 1959.

It is the belief of administration and faculty members directly concerned with teacher education that substantial improvements have been made in the curricula for the education of elementary and secondary school teachers. It is intended that the several sections of the report will reflect the real improvements that have been made, and justify our feeling of adequacy in meeting the standards of the Council in order that the provisional status of accreditation may be removed.

Respectfully submitted,

Bremen Van Bibber, Chairman  
Department of Education and the  
Council on Teacher Education

REPORT OF CHANGES IN THE TEACHER EDUCATION PROGRAM  
LINDENWOOD COLLEGE  
February 24, 1960

I PERSONNEL

During the current year three improvements have been made in the teacher education program involving personnel and related to an improved program.

1. In early July, we secured a well trained person for the permanent elementary teacher education position. In late July, she asked to be released from her contract. Because of the late date, we were unable to secure the right person with superior training and experience for the current year.

We then asked Mrs. Colson, who had been in our organization and who has had extensive experience in elementary school teaching, to continue to carry the elementary work for the current year. In addition we secured an experienced teacher from the local school system who has specialized in the teaching of reading to teach our course in Methods of Teaching Reading.

2. We continued to seek an able person for the permanent position. In mid fall we found such a person in the Webster Groves, Missouri, system. In January, 1960, Miss Marjorie Ann Banks signed a contract to join the staff of the Department of Education as a director of the elementary education program. She is qualified for the position by training and experience (see vita attached). Miss Banks has been employed as a consultant during the current year for conferences in planning and revising the elementary education program for 1960-61; she will assume her full responsibilities in September, 1960.

3. With the appointment of the new chairman of the Music Department, we secured a person who had training in and had been a director of programs of public school music, Dr. Kenneth Kincheloe. (Vita attached)

This year the student of Music Education, instead of carrying Methods and Practice Teaching of Music in small credit units throughout the



sophomore, junior and senior years, now takes her Methods for Elementary School Music in the first semester, and Methods for Secondary School Music in the second semester of her junior year. She then has a half day block (six credits) during one semester of her senior year for her Technique and Practice Teaching. All of this work is supervised by Dr. Kincheloe.

## II CURRICULUM CHANGES

In September of 1959, since we had been disappointed in the resignation of the person we had secured for the permanent elementary education position and we wanted to work forward, we invited two specialists in elementary education to come to the college to review our curriculum and discuss our needs with us. One is in charge of elementary education at Murray State College in Kentucky and one from the elementary education staff of Southeast Missouri State Teachers College.

The Council on Teacher Education and Miss Banks in conference, with the above help, have developed a curriculum which has been adopted and embraces the following:

- (1) the general requirements for all degrees;
- (2) the general education courses intended both to broaden and deepen the student's knowledge and understanding;
- (3) the elective courses, chosen under guidance, to give the student a subject-matter area of concentration or specialization;
- (4) the subject-matter courses on which to draw in teaching children at the elementary level, and deemed essential to give the proper balance between courses in general education and specialization and courses in professional education;
- (5) the professional education courses designed to acquaint students with materials of instruction, the methods of teaching, and the instruments of evaluation which they will need as beginning teachers; and
- (6) the professional courses required to equip the student to be able to teach in the state of her choice, and in the division of the elementary school of her choice.

More specifically, the elementary education curriculum follows this pattern (to be published in the 1960-61 catalog):

FRESHMAN YEAR

Freshman English	3-3
History of Civilization	3-3
Phil. or Religion	3
Mathematics or Phys. Sc.	3-3
Speech	2
P. E. Activity	1-1
Electives	<u>3-4</u>
	16-16

SOPHOMORE YEAR

Literature	3-3
General Biology	3-3
Social Science	3-3
Psychology	3-3
(Intro. & Ed. Psych.)	
P. E. Activity	1-1
Electives	<u>4-4</u>
	17-17

JUNIOR YEAR

Child Development	3
American History	3-3
Child. Lit.	2
El. School O & A	3
Methods of Tchg. in El. Schools	3
Teaching of Reading	3
Electives	<u>3-11</u>
	17-17

SENIOR YEAR

Hist. of Ed. or Phil. of Ed.	3 or 3
Practice Teaching	6 or 6
Electives	<u>7-9 or 7-9</u>
	16 16
	or or
	18 18

NOTE

- (1) The student is required to complete an area of subject matter concentration. Courses for the area will be chosen by the student with the counsel and advice of the education department and the academic department concerned.
- (2) The student will elect other education courses upon the advice of her counselor to give her the proper preparation for teaching in accordance with her needs.

Education courses which may be chosen appear in the following list:

Ed. 206 Rhythms and Games for El. School	Ed. 256 Public School Music
Ed. 253 Teaching of Arithmetic	Ed. 258 Methods of Teaching Art
Ed. 254 Kindergarten Methods & Management	



ILLUSTRATIVE SCHEDULE

(Elementary Education - Subject Concentration: English)

FRESHMAN YEAR

Freshman English	3-3
General Biology	3-3
General Mathematics, Advanced Math. or Physical Science	3-3
Fundamentals of Speech	2
Philosophy or Religion	3
Physical Education	1-1
Geography	3
Electives	2-2
Hygiene	<u>2</u>
	17-17

SOPHOMORE YEAR

English Literature	3-3
History of Civ.	3-3
Physical Education	1-1
Ed. Psych.	3
Intro. to Sociology	3
Intro. to Psychology	3
Intro. to Economics	3
Basic Art	3
Modern Drama	2
Electives	<u>1-2</u>
	17-17

JUNIOR YEAR

Child Development	3
American History	3-3
Methods of Tchg. in El. School	3
Teaching of Reading	3
Tchg. of Arithmetic	2
Tchg. of Art	2
Children's Lit.	2
Rhythms & Games	2
El. P.S. Music	2
El. School O & A	3
Shakespeare	3
Electives	<u>2-2</u>
	18-17

SENIOR YEAR

Hist. & Prin. of Amer. Ed. or Philosophy of Ed.	3 or 3
Government	3 or 3
Practice Teaching	6 or 6
Voice & Diction or Anthropology	3
Kindergarten M & M	2
Cul. Plants or Trees & Shrubs	3 or 3
American Lit.	3 3
Modern Poetry or Mod. Fiction	2
Shakespeare	3
Electives	<u>0-10 0-12</u>
	16 16
	or or
	18 18

Note 1 - This illustrative schedule permits a 24-hour major in English. Other majors may be substituted.

Note 2 - If a modern language is substituted, proper scheduling will permit a subject minor.

Note 3 - Each student shall demonstrate a proficiency in typing or must take Typing 150-A.

Note 4 - NCATE certificate requirements are satisfied in this schedule. If certification is desired in a state not accepting NCATE standards, regulations for that state should be consulted.

Note 5 - Elective courses should be chosen from the general or liberal arts areas.

Note 6 - Philosophy of Education satisfies 3 hours of the Religion and/or Philosophy requirement and a Professional Education requirement. If a student does not take Philosophy of Education, she must take some other religion or philosophy course.

### III SEQUENCE OF EDUCATION COURSES

Beginning in the school year 1960-1961, general methods courses, both in elementary and secondary, will be offered during the first semester of the year rather than in the second. This arrangement will give an improved sequence in professional education courses. Students will be guided into the general methods courses during the first semester of the junior year and into specific subject matter courses during the second semester of the junior year or the first semester of the senior year. This revision precludes the possibility of methods courses being taken too far in advance of practice teaching, and will eliminate the possibility of a student taking any methods courses following practice teaching. By this plan we are able to give better balance to the practice teaching program. The scheduling of practice teaching during either the first or second semester of the senior year allows each student teacher to meet all the necessary prerequisites.

By following this plan, the student does not formally enter the teacher education program until the beginning of the junior year. She will have signified her intention to enter the program during the second semester of the Sophomore year.

#### IV COUNCIL ON TEACHER EDUCATION

Extensive improvement of inter-council communication has been effected by the Council on Teacher Education. The several members of the Council are advised of the work and study being done within the Department of Education by means of bulletins and personal contacts prior to general meetings of the council as a whole. For example, effectiveness of improved communication (since the time of the Report) between council members from the Department of Education and council members from the academic departments is reflected in the suggested curricula (1959-60 Catalog, pp. 103-125) for students preparing to teach in the secondary schools. Required and elective courses within the given areas of concentration are proposed and planned in terms of teaching as well as in terms of the individual student planning to teach.

The Council on Teacher Education, continuing the study of the secondary education curriculum, has approved other curricular and requirement changes that will appear in the 1960-61 college catalog.

The 1960-61 catalog will show certain revisions of the secondary curricular pattern by which formal entry into the secondary education program begins with the junior year rather than the sophomore year. Professional education content will appear in the junior and senior years while, at the same time, the student is permitted to add to her subject matter area of concentration. She will take those courses essential to create balance and effectiveness between subject-matter concentration and professional education courses designed to acquaint her with methods and materials of instruction, organization and management, and evaluation of pupil progress.

The new catalog will show an amended statement relative to time of entry into both the elementary and secondary programs; both groups will enter programs by declaration at the beginning of the junior year, but each is requested to consider the programs and signify their intentions during the sophomore year.

CONTRIBUTIONS OF STAFF MEMBERS BEYOND THE COLLEGE COMMUNITY

Bremen Van Bibber - Chairman of Department of Education

Paper given before professional society - "Teacher Education and Professional Standards", Phi Delta Kappa, 1958-59.

Articles or reports: Research in progress "An Analysis of Teacher Education Curricula Provided by the Various Type of Educational Institutions, and Their Relationship to Successful Teaching."

Other contributions:

1. Program chairman, Phi Delta Kappa, 1958-59
2. Teacher orientation addresses, St. Charles Public Schools, 1958-59, 1959-60
3. North Central Assn. evaluating team, O'Fallon Tech. H.S., St. Louis, 1958-59
4. North Central Assn. evaluating team, Central and Sumner High Schools, 1959-60

Sophie Payne Alston - Chairman of Department of Home Economics  
Member of Lindenwood College Council on Teacher Education

Contributions to professional groups publications:

"A Curriculum Guide for Homemaking - Grades, 10, 11, 12"

"A Curriculum Guide for Home Living Education - Grades 7, 8, 9"

Other contributions:

As member of Missouri Home Economics Education Council - re-worked vocational requirements in Home Economics for state of Missouri.

Active participant in workshops where various studies are made and materials published for distribution to Home Economics Teachers in Missouri.

Served five and one half years as consultant for Missouri State Home Economics Curriculum Committee.

Active participant in workshops of North Central District Conferences in vocational home economics.

Compiled materials for publications to be distributed to Home Economics teachers in the North Central District Conferences held by U. S. Office of Education.

S. Louise Beasley - Chairman of Department of Mathematics

Papers given before professional societies.

Member of panel on mathematics by television.

National Council of Teachers of Mathematics meeting at Greeley, Colorado, summer, 1958.

Other contributions:

Has been a member of an Evaluation Committee for the St. Louis Public Schools, especially the Mathematics Department, for three years.

T. W. Doherty - Associate Professor of French

Awards or recognitions:

President, St. Louis Group of Alliance Francaise for 1959-60  
Delegate to American Association of Teachers of French from the  
St. Louis Chapter in December, 1959.

John B. Moore - Professor of Economics

Consultant for University City Public Schools on economic education, 1958-59

Alice Parker - Chairman of the Department of English

Articles or reports of research published:

"Our Students Confront the Wonderful", a digest of the opening address  
of the March, 1958, Conference of the National Association of Physical  
Education for College Women.

Contributions to professional publications:

Biennial Record, 1957-1959. Miriam Gray, ed. Washington: Am. Assoc. for  
H., P.E., and R., 1959, pp 14-15.

This address, in various lengths and with some variations in emphasis,  
has been given to teachers associations in Clayton, Webster Groves,  
Maplewood-Richmond Heights, and to the educational honorary fraternities  
at a joint meeting at Washington University.

Other contributions:

Appointment as TV teacher under a grant to Lindenwood College by the  
Ford Foundation.

Hazel Toliver - Professor of Classics

Papers given before professional societies:

April 25, 1958 - "The Roman Theater: Breeder of Cosmopolites" - paper  
given at Eleventh University of Kentucky Foreign Language Conference  
(Lexington, Kentucky)

Other contributions:

State chairman of Junior Classical League (High school classics  
organization)



DATA SHEET

MARJORIE ANN BANKS

EDUCATION

Southeast Missouri State College	Bachelor of Science - Social Science Studies
Washington University	Master of Arts in Education - Elem. Educ.
Washington University	Post Graduate Work - Supervision
Missouri University	Summer sessions
Marshall College, West Virginia	Summer sessions - History of West

TEACHING EXPERIENCE

Rural School - Six Grades - Holcomb, Dunklin County, Mo. (Cotton & Swamp land)  
Village School - Primary Grades - Clarkton, Dunklin Co., Mo. " "  
Small Town School - Primary Grades - Piedmont, Wayne Co., Mo. (Foot of Ozarks)  
Larger Town School - Primary Grades - Sikeston, Scott Co., Mo. (Level land)  
Capitol Town School - Primary Grades - Springfield, Illinois (one year)  
Suburban Town School - Primary Grades - Webster Groves, Mo. - 16 years  
Washington University, St. Louis, Missouri - Curriculum Workshop - Supervisor of  
Student Teaching - 8 years summers

ADMINISTRATIVE OR SUPERVISORY POSITIONS

Supervisor - Elementary Student Teaching - Graduate Institute (Summer terms)  
Washington University  
Faculty - Elementary Education Lecturer - Curriculum Workshop  
Washington University  
State-Wide Elementary Curriculum Committee  
Teaching In-Service Class in Reading - Ferguson, Mo.

EDUCATIONAL OR PROFESSIONAL ORGANIZATIONS

Association Childhood Education International - Present Co-chairman for 1959  
Study Conference  
St. Louis County Association Childhood Education - Past County President,  
Program Chairman and present Chairman of Special Projects  
St. Louis Suburban Teachers Association - Past member Executive Board  
Classroom Teachers Association - Member of various committees - Delegate 1959-60  
Missouri State Teachers Association - Past delegate to conventions, etc. -  
Delegate 1959-60  
National Education Association - Delegate to the World Organization of the  
Teaching Profession, Copenhagen, Denmark - 1952  
Association of American University Women - committees  
Association Supervision and Curriculum Development (National and State)  
Honor Society: Kappa Delta Pi - Beta Upsilon Chapter - Washington University -  
Past President and Program Chairman  
Parent Teachers Association (various past offices held)  
St. Louis Nursery Foundation - Member of Board  
Delta Kappa Gamma - Present Chairman Teacher Recruitment (past offices held)  
Charter member Piedmont Library Board  
Group Action Council (Rep. Women's Clubs) - Chairman of Public Affairs, etc.

PUBLICATIONS

Social Studies Book: Where Rivers Meet and manual  
 Material for Social Studies - Science: A Guide for Elementary Education, Missouri, 1955  
Effective Speech for Every Child Everyday in First Grade (A section) Speech in the Elementary School, Lorna Shogren Werner; Row, Petercombs  
Phonics - Book I and II; Champion Publishing Division, St. Louis, Mo.  
Let's Do - Pre-Primer; Let's Do More - Primer; Let's Look At Animals - First Gr.  
Days We Like and Holidays - The Seasons (work book type material)  
Echoes from the Foothills (Historical pageant written and presented for the commemoration of the centennial of Piedmont, Mo., 1955)  
 Article in School and Community relative to an Instructional Table I designed and patented

ADDITIONAL INFORMATION

Echoes from the Foothills (Historical Pageant written and presented for the commemoration of the 1955 Centennial of Piedmont, Missouri)  
 Traveled in 13 countries in Europe, Canada, most of stated in our country and all sections of Missouri  
 Attended Writer's Conference - Boulder, Colorado  
 Cooperated with Missouri State Department of Education in conducting curriculum workshops over state  
 Appeared on Channel 9 - KETC - Educational Channel -  
 Programs: Teaching Techniques  
 Missouri Social Hygiene Council  
 Program: And Gladly Teach  
 Committee member to help write school programs for social studies -  
 Primary level - TV KETC Channel 9  
 Chairman of Social Studies Committee for Primary Grades - to write curriculum guide - Webster Groves schools  
 Helping to maintain: Dr. J. A. Banks Memorial Scholarship,  
 University of Missouri  
 (Helped to establish scholarship for young people who are interested in the teaching profession within the State of Missouri)  
 Hold patent for an Instructional Table designed for classroom instruction

PROFESSIONAL AFFILIATIONS

Music Educators National Conference	Music Teachers National Association
National Federation of Music Clubs	National Assn. of Schools of Music
Illinois Music Educators Association	National Association of Music Merchants
Phi Mu Alpha Sinfonia	A. F. of M., Local #16
Phi Delta Kappa	Gamma Chi Sigma
American Guild of Organists	Music Teacher's Guild
National Association of Industrial Music	Phi Kappa Lambda (Secretary Role)
Missouri Music Education Association	National Assoc. of Music Therapy

DATA SHEET

KENNETH V. KINCHELOE

PRESENT POSITION - Chairman of Music Department, Lindenwood College, St. Charles, Mo.

EDUCATION

Public Schools, Evansville, Ind.	1919-1930	H. S. Diploma
Evansville College	1930-1932	Liberal Arts
University of Michigan	1932-1934	B.M. in Pub. Sch. Music
University of Michigan Summers of	1934-1937	M.M. in Music Education
Chicago Musical College	1954	Mus.D. (Honorary)
Florida State University, Tallahassee	1957-1959	Ed.D. (Expected in 1960)

TEACHING EXPERIENCE

Ann Arbor, Mich., Public Schools	1934-1936	Music Inst. & Integration
Belding, Mich., Public Schools	1936-1940	Supervisor of Music
East Grand Rapids Public Schools	1940-1943	Supervisor of Music
Leyden High School, Chicago	1943-1945	Instrumental Music Supervisor
Drake University, Des Moines, Ia.	1945-1946	Director of Bands & Associate Professor of Music Education
Bradley University, Peoria, Ill.	1946-1959	Dean of School of Music

PROFESSIONAL ACTIVITY OTHER THAN TEACHING

Adjudicator of State High School music contests in Illinois, Iowa, Indiana, Michigan, Virginia, Missouri, Wisconsin, Minnesota, Florida, and Georgia.  
 Guest Conductor of Band, Orchestra, and Choir Festivals in above states.  
 Performing member of Peoria Symphony, Des Moines Symphony, Oak Park Symphony, Grand Rapids Symphony, Peoria Municipal Band, Grand Rapids Knickerbocker Band, Ann Arbor Civic Band, University of Michigan Bands.  
 Conductor of Ann Arbor Civic Band, Ann Arbor First Congregational Church Choirs, Belding Civic Church, Grand Rapids Knickerbocker Band, Calvin College Orchestra, Le Tourneau-Westinghouse Employees Chorus, Le Tourneau-Westinghouse Employees Band.  
 Minister of Music in First Methodist Church, Peoria, Illinois (8 choirs), and First Presbyterian Church in Bainbridge, Georgia.

PROFESSIONAL AFFILIATIONS

Music Educators National Conference	Music Teachers National Association
National Federation of Music Clubs	National Assn. of Schools of Music
Illinois Music Educators Association	National Association of Music Merchants
Phi Mu Alpha Sinfonia	A. F. of M., Local #26
Phi Delta Kappa	Lambda Chi Alpha
American Guild of Organists	Peoria Amateur Musical Club
National Association of Industrial Music	Pi Kappa Lambda (Honorary Music)
Missouri Music Education Association	National Assoc. of Music Therapy

NATIONAL COMMITTEE APPOINTMENTS

- NASM - Chairman of Committee on Commissioning New Wind Instrument Literature
- NASM - Member of Public Relations Committee
- MENC - Member of Central Committee of Music in Higher Education
- AIMA - Chairman of Ethics Committee
- Phi Mu Alpha Sinfonia - Province Governor of Minnesota, Wisconsin & northern Ill.  
Chairman of Committee on Public Relations  
Chairman of Committee to select annual recipient of  
"Man of Music" award

PUBLICATIONS

Articles dealing with various phases of the preparation of trained leadership for the music industry have been published in issues of:

- Music Educators Journal
- The Instrumentalist
- Musical Merchandise
- Music Trades
- Billboard
- The Baton
- Downbeat
- Turnover
- Pan Pipes
- Music Dealer
- School Musician
- Piano Trades Magazine

BIDS DUE  
4:00 P.M. FEB. 25, 1960

• LINDENWOOD • COLLEGE

• GENERAL • C

	CAL. DAYS	BID BOND	BASE BID	ALT. BID #1 COOLING (A.C.)	ALT. BID #2 CONVECTOR HEATING
BRUNSON CONST. CO.	250	✓	494,500	17,000	15,500
DICKIE CONST. CO.	350	✓	513,933	16,600	15,278
MAC DONALD	365	✓	557,500	17,062	16,000
MURCH-JARVIS	275	✓	534,914	17,175	15,478
WOERMANN	350	✓	502,300	16,500	15,430
ROBERT WRIGHT	300	✓	495,537	16,859	15,578

# E. DORMITORY.

ST. CHARLES, MO.

## CONTRACTORS.

ALT. BID #3 MECH. EQUIP. SOUND-PROOF	ALT. BID #4 VINYL PLASTIC FLOORING	ALT. BID #5 ADD. TILE WAINSCOTS	ALT. BID #6 LUDOWICI ROOFING	ALT. BID #7 CONDENSATE LINE	ALT. BID #8 HIGHER PARAPET LOUNGE	NET BID w/o #2		
+ 815	+ 5,930	+ 1900	+ 2230	+ 1740	+ 650	524,765	1	L
850	5,750	1900	3000	1725	1350	545,108	4	
900	5,925	1945	2450	1800	450	588,032	6	H
696	5,962	1998	2353	1754	1531	566,383	5	
1375	5,750	3670	1560	1900	720	533,775	3	
713	5,836	1950	2160	1700	1256	526,011	2	

X Hold

X Hold

X X

- 640

- 680

524,765  
- 650  
-----  
524,115  
1,740  
-----  
522,375

Brunson

526,011  
- 1,256  
-----  
524,755 + 640  
- 1,700  
-----  
523,055 + 680

wright

MINUTES OF MEETING OF  
FINANCE COMMITTEE  
OF  
LINDENWOOD COLLEGE

St. Louis, Missouri

Pursuant to call by the Chairman, a meeting of the Finance Committee of Lindenwood College, St. Charles, Missouri, was held at 1501 Locust Street, St. Louis, Missouri, at 3:00 p.m., March 29, 1960.

The following were present:

Mr. Young  
Mr. Armstrong  
Dr. McCluer  
Admiral Souers

Mr. Dearmont was excused because of absence from the City.

The purpose of the meeting was to consider the financing of McCluer Hall which will soon be under construction. The estimated cost of this building and furnishings is approximately \$600,000.

After a thorough discussion of the possible methods of handling this financing, it was moved by Mr. Young, seconded by Mr. Armstrong and carried that the officers of the Board be authorized to borrow up to \$50,000 on Government bonds owned by the College to take care of initial costs.

With respect to the balance of the financing, it was considered desirable to review this matter at a later date but it was the feeling of those present that it might be desirable to dispose of \$250,000 of industrial stocks during the second or third quarters of this year, the balance to be borrowed from banks.

Meeting adjourned at 4:20 p.m.

  
\_\_\_\_\_  
Sidney W. Souers, Chairman

April 1, 1960

Messrs. Wm. H. Armstrong  
R. L. Dearmont  
H. I. Young  
Dr. F. L. McCluer

Gentlemen:

Enclosed is copy of the Minutes of the  
Finance Committee Meeting of Lindenwood  
College held March 29, 1960.

Sincerely,



Sidney W. Souers  
Chairman, Finance Committee  
Lindenwood Female College

S/S:md  
Enclosure

✓ cc: Mr. R. C. Colson



MINUTES OF MEETING OF  
FINANCE COMMITTEE  
OF  
LINDENWOOD COLLEGE

St. Louis, Missouri

Pursuant to call by the Chairman, a meeting of the Finance Committee of Lindenwood College, St. Charles, Missouri, was held at 1501 Locust Street, St. Louis, Missouri, at 4:00 p.m., May 20, 1960.

The following members of the committee were present:

Admiral Souers  
Mr. Young  
Mr. Armstrong

Dr. McCluer, President of the College, and Mr. Colson, Business Manager of the College, were also present.

After thorough discussion and upon motions duly seconded and carried, the following actions were taken:

1. The proposed budget for 1960-1961 was approved with the recommendation that the proposed budget be referred to the next regular meeting of the Board of Directors.
2. The basic rate for 1961-1962 is to be increased to \$1,800; this amount to cover tuition, board, room and student activity fee.
3. The firm of Boyd, Franz & Company was selected to make the 1959-1960 audit report at a cost not to exceed \$2,000.
4. Authorization was given to the officers of the Board of Directors to borrow an additional \$100,000 to cover construction costs of the new dormitory.
5. The Finance Committee recommends to the Board of Directors that the reversionary clause in the deed conveying the three acre tract to the St. Charles Episcopal Church be amended to provide that in the event the property shall cease to be used for worship services by the Episcopal Church, the title to the property shall revert to the College upon payment of the \$15,000 for which it was purchased.

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Sidney W. Souers, Chairman

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R. C. Colson, Acting Secretary

MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
LINDENWOOD FEMALE COLLEGE

St. Louis, Missouri  
June 13, 1960

Pursuant to call and notice duly given each member of the Board of Directors and to the members of the Advisory Board, in accordance with the By-Laws, the annual spring meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held at the Chase Hotel at 3:30 P.M. on June 13, 1960.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Young	Admiral Souers
Dr. Hickey	Mr. Mellow
Mrs. Reed	Dr. Sweazey
Mr. Armstrong	Mrs. Vogt
Mr. Goodall	Mrs. Stockstrom

Dr. Franc L. McCluer, President of the College, and Mr. Robert C. Colson, Business Manager of Lindenwood College, were also present.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson acted as Secretary of the meeting.

The meeting was opened with prayer by Dr. Sweazey.

On motion made, seconded and carried the minutes of the February 6, 1960 meeting and the minutes of the March 5, 1960 meeting of the Board of Directors and of the Advisory Board were approved.

President McCluer presented his report to the Board. A copy of this report is attached to these minutes. The report was accepted and the recommendations therein approved on motion.

Admiral Souers, Chairman of the Finance Committee, recommended and moved the sale of the three acre parcel of land in the northeast corner of the Lindenwood College properties as described in the Minutes of March 5, 1960, be made to the

Trinity Episcopal Church of St. Charles for the sum of \$15,000.00, with a reversionary clause in the deed which states that in the event the property shall cease to be used for worship services by the Episcopal Church, the title to the property shall revert to Lindenwood College upon repayment of the \$15,000.00. The motion was seconded and carried. A copy of the General Warranty Deed to this property is attached and made a part of these Minutes.

Admiral Souers submitted the proposed 1960-1961 college operating budget. He reported that this budget had been approved by the Finance Committee at a meeting held on May 20, 1960, and moved its adoption by the Board of Directors. The motion was duly seconded and carried. A copy of the 1960-1961 budget is attached to the Minutes of this meeting.

On motion duly made, seconded and carried, an increase in the rate for tuition, board and room for the 1961-1962 college year was approved. The basic rate as approved for the 1961-1962 college year is \$1,760.00 plus \$40.00 student activity fee.

Admiral Souers moved the adoption of the resolution embodied in the Certificate of Corporate Authorization to Transfer Securities of Lindenwood Female College as requested by Mercantile Trust Company in order to complete the registration of the E. I. DuPont deNemours stock in the name of the nominee. The motion was duly seconded and carried. The Certificate of Authorization to Transfer Securities of Lindenwood College is attached and made a part of these Minutes.

Dr. Hickey, Chairman of the Faculty Committee of the Board of Directors, moved that President McCluer's recommendations for the appointment of the following members of the staff be approved:

Dr. Donald M. Mackenzie as Dean of the Faculty  
Dr. C. Eugene Conover as Dean of Chapel and Chairman of the Department of Religion  
Mrs. Lynn Beck Dillon as part-time Instructor in the Department of English  
The Reverend William W. Thomas as Instructor in the Department of Philosophy and Religion

The motion was duly seconded and carried.

Mr. Goodall, Chairman of the Buildings & Grounds Committee, requested that Mr. Mellow report on the progress that had been made in improving the mechanical equipment in the boiler room during the 1959-1960 heating season. Mr. Mellow stated that very satisfactory results had been obtained and that a saving had been effected in fuel consumption as a result of the changes in the equipment.

Mr. Goodall reported that the amount budgeted for the purchase of trees has been expended; the trees having been selected by Mr. Goodall and Mr. Colson.

Mr. Goodall reported for the Capital Funds and Endowment Funds Committee and moved the appointment to the administration of Mr. Fred H. Doenges as Director of Development be approved. The motion was duly seconded and carried.

Motion was made by Mr. Mellow, duly seconded and carried, that the special committee on Capital Funds and Endowment Funds be continued for a period of one year from this date.

Upon motion made by Mr. Hickey, duly seconded and carried, the resolution establishing a retirement plan for Lindenwood College with the General American Life Insurance Company to be modified, in accordance with the right to amend included in Section 7 of the retirement plan, was approved as follows:

"RESOLVED: A retirement plan for Lindenwood College is hereby established to be available to all regular full time employees of the Administrative and Instructional Staff who may hold tenure at the institution or who may be made eligible upon appointment by the President of the College for participation in the retirement plan upon the following terms and conditions:"

Dr. McCluer presented a recommendation for the addition of a student parlor to Niccolls Hall large enough to accommodate the entire residence group of that hall. Motion was made by Dr. Hickey, duly seconded and carried, authorizing the administration to employ an architect to prepare plans and specifications, the plans and specifications to be reviewed by the Chairman of the Finance Committee, the Chairman of the Buildings and Grounds Committee and the President of the College, with power to act in contracting for the erection of the addition. The total cost, including architect's fee, not to exceed \$40,000.

There being no further business, the meeting adjourned.

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President

Robert C. Colson  
Acting Secretary

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

June 13, 1960

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

COMMENCEMENT

The college completed its 133rd year. From an academic standpoint it was one of the best in the history of the college. A higher percentage of the students made honor grades. The improvement in the percentage winning this honor was especially noteworthy in the Freshman Class.

Sixty-four students were honored at graduation exercises. Dr. Theodore A. Gill, formerly Dean of Chapel at Lindenwood and now President of San Francisco Theological Seminary, delivered the baccalaureate sermon. Mr. Richard Applegate, NBC correspondent, delivered the address to the graduating class.

Honorary degrees were conferred on Dean Paulena Nickell, Professor Mary E. Lear, both of whom are retiring, and on Mrs. Horton Watkins, Vice President of the Board of Directors of Lindenwood College.

Approximately one-third of the members of the graduating class have accepted positions as teachers in elementary or secondary schools, many of them being located in St. Louis and St. Louis County. One-fifth of the seniors will go on for graduate study. Among those who won noteworthy graduate fellowships are:

Nancy Rector - \$2,500 Atomic Energy Commission special fellowship in health physics.

Rhoda Sotiropoulou - \$1,000 P.E.O. International Fellowship.

Rachel Amado - \$1,800 teaching fellowship in chemistry at Smith College.

Mitzi Anderson - \$1,800 Scottish Rite Fellowship to George Washington University.

Cynthia Krueger - Scholarship sponsored by the German-American Federated Exchange Program.

Helen Rice - \$1,900 Fellowship for Master's of Arts teaching in English to Vanderbilt University.

Nancy Russell and Karen Glaser were awarded Lindenwood College Fellowships for graduate study.

#### PARENTS' DAY

Parents' Week-end was observed on April 29 - May 1. The students presented a play Friday evening, a horse show Saturday morning and the May Court Saturday afternoon. Two worship services were held in the Chapel Sunday morning. Dr. George E. Sweazey was the guest preacher and the local Methodist minister assisted in the service. It was necessary to serve two meals in the dining room Sunday after the worship services - one at 11:30 and one at 12:45. 358 parents were our guests at these meals.

#### NATIONAL CHRISTIAN COLLEGE SUNDAY

National Christian College Sunday a number of our students participated in services in Presbyterian Churches in the St. Louis area. Dr. Conover and the President of the College were guest speakers at two of the churches and approximately 55 students participated in services.

#### SYNOD'S STUDY OF PRESBYTERIAN COLLEGES

Dr. Donald M. Mackenzie and Dr. Allan O. Pfnister have completed their study of Presbyterian colleges in Missouri. Their report will be in the hands

of Synod's committee sometime this month. Members of our staff were impressed with the thoroughness and care with which the study was made.

We do not know at this point what recommendations they are making to Synod.

#### DEVELOPMENT PROGRAM

The committee on solicitation of capital funds has recommended the establishment of a development office, the employment of a director, and the approval of the budget of \$25,000 for the first year.

With the approval of the officers of the Board, Mr. Fred H. Doenges has been appointed as Director of the Development Program. Mr. Doenges has had forty years of experience as an underwriter and executive in the field of insurance, and has had intimate contacts with the business community of St. Louis and Missouri. His business experience includes being Vice President of Fidelity and Deposit Company of Maryland, Vice President of American Automobile Insurance Company of St. Louis, and Vice President of the American Insurance Company of Newark, N. J. He is an Elder and Trustee of Second Presbyterian Church of St. Louis, and a member of the Board of Directors of St. Luke's Hospital, which is operated by the Presbyterian and Episcopalian churches. He was Chairman of the Building Committee at the time of the expansion of this hospital. He has served in various capacities on the St. Louis Chamber of Commerce, and has had experience in various fund raising drives.

Members of the Board committee recommending the establishment of the Development Office are:

Mr. Arthur Goodall, Chairman  
Admiral Sidney Souers  
Mrs. James A. Reed  
The Reverend W. Davidson McDowell, D.D.



REPORT FROM NCATE

Provisional accrediting of our teacher education program in preparing teachers for the secondary and elementary schools was granted by the National Council for Accreditation of Teacher Education last year. We made a report to the Council this year and were continued with provisional accrediting with the suggestion that next year we report only on the subject of curriculum for those preparing to teach in elementary schools. Provisional accreditation was for a three year period and we hope and believe the provisional status will be removed at the end of that period.

ENROLLMENT AND HOUSING

On May 27 we had the happy experience of announcing that further applicants for admission for the fall of 1960 would have to be put on a waiting list. We now have 555 boarding students enrolled for the fall semester. We expect a considerable number of cancellations, but it seems clear that we shall have more students than we can house under our present arrangement.

We have been housing 456. We feel that we can house 474 on campus by keeping every space occupied and by putting in some bunk beds in some of the small rooms. Tentative arrangements are being made to take care of 474.

Last year we authorized an expenditure not to exceed \$60,000 for the erection of a parlor between the two wings of Niccolls Hall. This dormitory houses 117 students and has a very inadequate parlor. It has the smallest parlor on campus and there is no room in the dormitory in which more than one-third of these students can meet at one time. It is especially inadequate for social purposes and the problem is aggravated by the fact that every other dormitory on campus has much better facilities.

PROGRESS ON McCLUER HALL

The contractor reports that he is on schedule on the work on McCluer Hall. Choice of the brick for the walls has been made and the building operation is a conspicuous sight as one enters the campus.

BUDGET

Copy of the proposed budget for 1960-61 has been submitted to the Finance Committee and examined by that committee on May 20. Total income estimated for the coming year is \$1,277,300, and the total expenditures amount to \$1,261,307. Copy of the budget is attached.

APPOINTMENTS

Special attention should be directed to the appointment of Dr. C. Eugene Conover as Dean of the Chapel, and Dr. Donald M. Mackenzie as Dean of the Faculty.

Announcement of Dr. Conover's appointment was greeted with great enthusiasm by the students who stood and cheered for several minutes when the announcement was made on Honors Day. Dr. Conover has been Chairman of the Department of Philosophy. He becomes Dean of Chapel and Chairman of the Department of Philosophy and Religion. He will continue to teach seven to nine hours each semester.

Dr. Donald M. Mackenzie is a graduate of Park College and holds his master's and Ph.D. degrees from the University of Chicago. His areas of concentration are sociology, psychology, and higher education. He began his teaching experience as Assistant Professor of Psychology at Dakota Wesleyan University, Mitchell, South Dakota. From 1946 to 1956 he was Dean of Blackburn College and in 1956-57 served as Staff Director for the Illinois Commission on Higher Education. Since 1946 he has been an Examiner for the

North Central Association and has served as consultant for many liberal arts colleges. He has conducted surveys for the Presbyterian Board of Christian Education in the Synods of Oklahoma, Kansas, New Mexico, Arkansas, and Missouri. Since 1957 he has been Associate Secretary of the Commission on Colleges and Universities of the North Central Association and has been Assistant Director of the Leadership Training Project for this Commission. He is an Elder in the Presbyterian Church. His family consists of a wife and two sons.

#### RECOMMENDATIONS

It is recommended that the Board express appreciation to Dean Paulena Nickell and to Professor Mary E. Lear for their signal services to the college. Both of them are retiring this year.

It is recommended that the Board express appreciation to Dr. John Biegeleisen, who has made a remarkable contribution to the college teaching Bible in the semester following Dr. McLeod's resignation.

It is recommended that the Board approve the conferring of the following degrees:

#### Bachelor of Arts

Rachel Amado  
Myrna Sue Anderson  
Frances Lea Armstrong  
Judith Lee Batton  
Norma Lee Camp, summa cum laude  
Carole Cordill  
Mary Fletcher Cox  
Elizabeth Glenn Darnall  
Carol Lynne Davidson  
Anna Belle Defabaugh  
Kay Alice Fellabaum  
Nancy Lu Knock  
Cynthia Krueger  
Jo Ann Lovins  
Kay Kathryn Magie  
Eleanor Marr Mansfield  
Barbara Ann Mester

Report Bachelor of Arts (Continued)

- Joan Louise Meyer
- Katherine Frances Meyer
- Constance Lucy Milliken
- Peggy Louise Newell
- Elizabeth Louise Owens
- Nancy Jane Rector, cum laude
- Helen Mead Rice
- Mary Malinda Rodgers
- Nancy Kathryn Russell
- Annika Margareta Skott
- Rhoda Sotiropoulou
- Marian Van Horn
- Janet Lee Walker
- Marjorie Ann Ward
- Frances Marilyn Wilson
- Judith Anne Winburn

Bachelor of Science

- Carolyn Marie Baue
- Marjorie Lee Compton
- Jean Rilliet Conrath
- Virginia Ann Dierking
- Elizabeth Jean Dinkmeyer
- Kay Marlene Dunham
- Nancy Gale
- Sarah Carolyn Hillstrom
- Julia Kathryn Hunt
- Dorothy Jane Langridge
- Martha Carole McInnis
- Sherral Ann Musgrove
- Norma Marie Nixon, cum laude, high honors in English
- Ann Wescoat Ritter
- Martha Spilker Schnedler
- Kathleen Ruth Stafford
- Goldie Jeraldine Tedrick

Bachelor of Music

- Hiroko Fujiwara
- Karen McKee Glaser

Bachelor of Music Education

- Lily Ann Trautwein Crocker
- Shirley Jane Lee
- Jo Nan Nelson

*Respectfully submitted,*  
*F. L. McGraw*  
 F. L. McGraw  
 President

It is recommended that degrees be conferred on the following upon completion of the requirements. (This recommendation is made pursuant to the policy of allowing a student to complete one semester's work required for graduation in summer school.):

Bachelor of Arts

Idele Bruning  
Susan Rockwell French  
Margaret Charlyne Grogan  
Mary Emily Hay  
Barbara Lynn Larson  
Donna Lea Lacy  
Linda Jo Winegarner

Bachelor of Science

Mary Margaret McLeod Brown  
Mary Margaret Lewis

It is recommended that the following appointments be approved:

Donald M. Mackenzie as Dean of the Faculty, at a salary of \$11,000 annually and a house on the campus.

C. Eugene Conover as Dean of Chapel and Chairman of the Department of Philosophy and Religion at an annual salary of \$8,500 plus \$1,000 annual housing allowance.

Mrs. Lynn Beck Dillon as part-time Instructor in the Department of English at an annual salary of \$2,500.

The Reverend William W. Thomas as Instructor in the Department of Philosophy and Religion at an annual salary of \$4,800.

It is recommended that Miss Mary E. Lear be made Professor Emeritus.

It is recommended that a faculty member upon retirement will be eligible for consideration of emeritus professorship only if the staff member has served continuously for fifteen years prior to retirement and has held the rank of Associate Professor or Professor.

Respectfully submitted,

*F. L. McCluer*  
F. L. McCluer  
President

ADDENDUM  
to  
REPORT  
of the  
PRESIDENT OF THE COLLEGE

June 13, 1960

DEVELOPMENT PROGRAM

Mr. Doenges has been doing his work in a temporary office. He will be relocated in a permanent office on the lower floor of Roemer Hall with his secretary in an office adjoining. A new addressograph machine which will enable us to have a modern mailing system is being provided for this office.

At present Mr. Doenges and his secretary are working on corrections of our mailing list, identification of prospects to be approached, and the development of promotional material. Mr. Doenges has accumulated much information on Lindenwood and is developing the material that we would like to have mailed to prospects.

The idea is that the first announcement other than the news story in the Bulletin would be in the form of a letter from the President's Office, which would tell the story of Lindenwood briefly in terms of its historical background, its achievements, and its aims in the future. Following this would be a brochure including a financial report with a statement from Mr. Young, as President of the Board, and from the President of the College. The statement from Mr. Young would tell the necessity for expansion, the capital needs to accomplish it, and the additional financial support necessary on an annual basis. The statement from the President of the College should "spell out" the program of the college today and give evidence of the excellence of the work that is being done.

June 13, 1960

Later a brochure would be sent to introduce the Board, faculty, and program of the college and to describe ways and means of investing in the college, such as life income gifts, outright gifts to capital funds for general or specific purposes, and annual giving such as the alumnae are now doing. The thought is that a gift plan that would seem to be appropriate for one donor should be made clear to that donor, but that he should not be confused with a description of a great many gift plans.

He is also making a study of foundations that have been established for the purpose of supporting any type of educational program, and he feels that we should prepare appeals to these foundations in terms of their interests when their interests coincide with our needs.

He suggests that our Long Range Planning Committee re-examine the needs of Lindenwood for the next quarter of a century in order to determine what part of these needs will be represented by obsolescence, wear and tear, modernization, and alterations and additions to existing buildings.

As individual prospects for substantial investments in the college are identified, Mr. Doenges will seek information from any and all of us interested in the college about the best ways in which to contact these prospects and, in some cases, the President of the College or a member of the Board will be asked to make the initial contact.

#### ALUMNAE GIVING

Although the books are not closed for alumnae giving for the year, the number of alumnae making gifts this year compared with last year is encouraging. The comparison follows:

October 2, 1959 - June 9, 1960	\$14,904.75 (881 contributors)
October 22, 1958- June 9, 1959	5,672.50 (520 contributors)

June 13, 1960

MEETING OF PRESBYTERIAN COLLEGE PRESIDENTS IN MISSOURI

The presidents of the five Presbyterian colleges in Missouri met on June 9 at Marshall. President Earle Collins, of Missouri Valley, had talked with the Long Range Planning Committee of Synod about a capital funds drive within the Synod of Missouri for these colleges. The committee asked him to consult the presidents and return to the committee with a suggestion.

A \$10,000,000 program for ten years, to be added to church budgets and divided equally among these colleges was discussed. I have felt that no such request should be made of Synod until after the report of the College Survey Committee and the recommendations from Synod's committee dealing with this study are before us.

At our conference it was agreed not to make any such request of Synod at the meeting this month, but that further consideration will be given this suggestion before Synod meets in 1961.

RECOMMENDATIONS

It is recommended that the employment of Mr. Fred H. Doenges, as Director of Development, at an annual salary of \$10,000, be approved.

Respectfully submitted,

*F. L. McCluer*  
F. L. McCluer  
President



GENERAL WARRANTY DEED

THIS DEED, Made and entered into this 13<sup>th</sup> day of June, nineteen hundred and sixty, by and between LINDENWOOD FEMALE COLLEGE, an educational corporation, organized and existing under the laws of the State of Missouri, with its principal office in the County of St. Charles, State of Missouri, party of the first part, and THE RECTOR, WARDENS AND VESTRYMEN OF TRINITY EPISCOPAL CHURCH, ST. CHARLES, MISSOURI, INC., of the County of St. Charles, State of Missouri, party of the second part.

WITNESSETH, that the said party of the first part, for and in consideration of the sum of Fifteen Thousand Dollars (\$15,000.00) paid by the said party of the second part, the receipt of which is hereby acknowledged, does by these presents GRANT, BARGAIN AND SELL, CONVEY AND CONFIRM unto the said party of the second part, its successors and assigns, the following described real estate, situated in the County of St. Charles and State of Missouri, to-wit:

A tract of land in Lot #3 of Block #6 of Steen and Cunningham's Subdivision of St. Charles Commons, Township 47 North, Range 5 East, City of St. Charles, Missouri, and more particularly described as follows: Beginning on the South line of Duchesne Drive, fifty feet wide, S. 33° 01' E. 25 feet from the Northeast corner of said Lot #3; thence along the East line of said Lot #3 S. 33° 01' E. 562.3 feet to an iron pipe; thence S. 54° 36' W. 229.4 feet to an iron pipe; thence N. 33° 01' W. 578.3 feet to the South line of said Duchesne Drive; thence along said drive N. 58° 36' E. 229.27 feet to the place of beginning and containing 3.000 acres, more or less, and as per survey made by William G. Van Cleve, Jr., February 29, 1960.

The title to the property hereinabove described is conveyed to the second party, subject to the express condition that in the event such property, or any portion thereof, should cease to be used solely and exclusively for the purposes of The Protestant Episcopal Church in the United States of America, then the

title to such property and improvements thereon, and the right to entry and possession thereof shall revert to and vest in first party, its successors or assigns, upon the payment by first party to second party, its successors or assigns, of the sum of Fifteen Thousand Dollars (\$15,000.00), which condition shall be construed as and be a covenant running with the land.

TO HAVE AND TO HOLD the same, together with all rights and appurtenances to the same belonging unto the said party of the second part, and to its successors or assigns, subject only to the conditions stated above, forever. The said party of the first part hereby covenanting that it, and its successors or assigns, shall and will WARRANT AND DEFEND the title to the premises unto the said party of the second part, and its successors or assigns, against the lawful claims of all persons whomsoever, forever, excepting only, the reservations and conditions hereinabove set forth.

IN WITNESS WHEREOF, the said party of the first part has caused these presents to be signed by its President and its corporate seal, attested by its Secretary, to be hereunto affixed.

LINDENWOOD FEMALE COLLEGE

By

Harvard Young  
President

ATTEST:

Wm. H. Armstrong  
Secretary



STATE OF MISSOURI )  
                          ) SS:  
CITY OF ST. LOUIS )

On this 13th day of June, 1960, before me appeared Howard I. Young, to me personally known, who, being by me duly sworn, did say that he is the President of Lindenwood Female College, a corporation of the State of Missouri, and that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation, by authority of its Board of Directors; and said Howard I. Young acknowledged said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

Ruby G. Matley  
Notary Public

My term expires:

July 9-1962



EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERALGeneral Administration

Board of Directors Expense

\$ 200

\$ 200

President's Office

Salaries

\$24,430

\$25,100

Office Supplies &amp; Expense

1,000

1,000

Equipment &amp; Furnishings

250

-

Total President's Office

25,680

26,100

Business Office

Salaries

20,810

23,100

Office Supplies &amp; Expense

1,100

1,100

Equipment &amp; Furnishings

450

-

Total Business Office

22,360

24,200

Admissions Office

Salaries

14,250

15,040

Office Supplies &amp; Expense

3,000

3,000

Equipment &amp; Furnishings

250

1,200

Total Admissions Office

17,500

19,240

Dean's Office

Salaries

12,100

14,600

Office Supplies &amp; Expense

700

700

Equipment &amp; Furnishings

2,500

325

Total Dean's Office

15,300

15,625

Total General Administration

\$81,040

\$85,365

General ExpenseStudent ServicesRegistrar's Office

Salaries

6,200

6,670

Office Supplies &amp; Expense

400

400

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)Student Services (Continued)Registrar's Office (Continued)

Equipment & Furnishings	\$ 1,600	\$ 325
Staff Benefits	395	475
<u>Total Registrar's Office</u>	<u>8,595</u>	<u>7,870</u>

Guidance & Placement Office

Salaries	12,390	13,528
Office Supplies & Expense	1,000	1,200
Equipment & Furnishings	300	325
Staff Benefits	590	660
<u>Total Guidance &amp; Placement Office</u>	<u>14,280</u>	<u>15,713</u>

Health Center

Salaries - Nurses	10,000	9,360
Wages - Housekeepers	2,300	2,300
Supplies & Expense (Includes Physician)	1,200	4,000
Equipment & Furnishings	700	500
Staff Benefits	300	225
<u>Total Health Center</u>	<u>14,500</u>	<u>16,385</u>

Total Student Services

\$37,375

\$39,968

Staff Benefits, General Administration

Retirement Insurance	2,515	2,900
Social Security	1,250	1,400
Pensions and Special Payments	4,500	4,500
Group Insurance	85	290

Total Staff Benefits, General Administration

8,350

9,090

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)General InstitutionalAlumnae & Public Relations Office

Salaries	\$ 6,000
Office Supplies & Expense	1,100
Equipment & Furnishings	150
Staff Benefits	162
<u>Total Alumnae &amp; Public Relations Office</u>	<u>7,412</u>

\$ 6,570
1,200
2,000
190
<u>9,960</u>

Development Office

Salaries	-
Supplies & Expense	-
Equipment & Furnishings	-
Staff Benefits	-
<u>Total Development Office</u>	

13,000
9,266
2,500
234
<u>25,000</u>

Publications

Bulletins	4,800
Catalogs & Viewbooks	8,000
Postage	700
<u>Total Publications</u>	<u>13,500</u>

4,800
8,000
400
<u>13,200</u>

Student Promotion

Salaries - Admissions Counselors	33,700
Supplies & Expense	1,500
Staff Benefits, Admissions Counselors	2,050
Advertising	1,200
Travel Expense, Admissions Counselors	36,000
<u>Total Student Promotion</u>	<u>74,450</u>

37,400
1,500
2,400
1,200
<u>35,000</u>
<u>77,500</u>

Auditing	1,500
Membership Dues	825
Travel, President	1,200
Travel, General	800
Automobile & Truck Expense	1,800
Insurance (Public Liability & Theft)	1,200
Commencement Expense	500

2,000
825
1,500
800
1,800
1,200
500

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)General Institutional (Continued)

Telephones & Telegraph	\$ 4,800
Investment Counsel and Service	6,500
Expenses, Cobbs Property	1,800
Special Entertaining	500
Interest	6,000
Taxes - Cut-of-State Property	80
Mo. College Joint Fund Expense	1,300
Miscellaneous Expense	1,300
Architectural Service	<u>750</u>

\$ 4,800
6,800
1,500
500
5,500
90
1,300
1,300
<u>-</u>

Total General Institutional

\$126,217

\$156,075

Total General Expense

\$171,942

\$205,133

Instructional

Salaries - Faculty	312,800
Staff Benefits - Faculty	15,000

350,215
16,500

Department Supplies & Expense

Art	1,230
Biological Science	1,800
Chemistry	600
Classics	108
Economics	50
Education	450
English	750
History & Government	120
Home Economics	3,200
Journalism	1,000
Mathematics	50
Modern Languages	130
Music	2,800
Nursery School	430
Office Management	745
Philosophy	60

1,500
1,450
750
80
50
525
650
160
3,400
1,000
50
155
3,600
180
840
60

EL

L I N D E N W O O D   C O L L E G E  
S A I N T   C H A R L E S ,   M I S S O U R I

- - \* - \* - \* - \* - -

P R O P O S E D   B U D G E T

J U N E 1 6 , 1 9 6 0   -   J U N E 1 5 , 1 9 6 1

Operating Expenses			
Salaries	\$120,000	\$120,000	
Faculty Stipends	15,000	15,000	
Special Services			
Total Salaries			\$135,000
Instructional			
Total Instructional			\$135,000
Operational Expenses			
Library			\$15,000
Food Service			15,000
Student Activities			20,000
Student Government			5,000
Total Operational			\$55,000
Gifts and Grants			
Board of Christian Education			15,000
Churches and Synod			10,000
Individuals			
Corporations			
Alumni			
Foundations			
Total Gifts and Grants			\$25,000
Total Income			\$215,000
Total Available for Operating			\$215,000



INCOMEBUDGET 1959-1960PROPOSED BUDGET 1960-1961ED  
EDUCATIONAL AND GENERALStudent FeesTuition

Resident Students

\$337,500

\$391,000

Day Students

14,800

18,500

Special Students

2,2002,200Total Tuition

\$354,500

\$411,700

Incidentals5,0005,000Total Student Fees

\$359,500

\$416,700

Endowment Income

General Endowment Fund

258,000

263,000

Ford Faculty Fund )

13,500

14,200

Ford Accomplishment Fund )

M. L. Butler - Nellie Eastlick Pease Fund

29,200

30,700

Goodall Scholarship Fund

1,2001,300Total Endowment Income

301,900

309,200

Gifts and Grants

Board of Christian Education

20,000

35,000

Churches and Synod )

Individuals )

Corporations )

Alumnae )

Foundations )

35,000

50,000

Total Gifts and Grants

55,000

85,000

Other Income1,5001,500TOTAL EDUCATIONAL AND GENERAL\$717,900\$812,400

INCOME

BUDGET 1959-1960

PROPOSED BUDGET 1960-1961

AUXILIARY ENTERPRISES

Residence Halls  
Dining Hall  
Bookstore (Gross)  
Tea Room (Gross)  
Other Income

\$100,000  
270,000  
43,000  
28,000  
4,000

\$107,000  
275,900  
44,000  
29,000  
7,000

OTHER AUXILIARY ENTERPRISES

\$445,000

\$462,900

STUDENT AID

Income for Scholarships

In addition to the amount shown here, income from endowed scholarship funds will be allocated at the close of the fiscal year.

2,000

TOTAL INCOME

\$1,162,900

\$1,277,300

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)Department Supplies & Expense (Continued)

## Physical Education:

General	\$1,700 )	\$ 5,200
Riding	3,500 )	
Physics		200
Psychology		148
Radio - KCLC		900
Religion		250
Sociology		175
Speech & Dramatics		950

\$1,360 )	\$4,860
3,500 )	
	-
	160
	986
	225
	175
	950

Total Department Supplies & Expense

\$21,346

\$21,806

Department Equipment

Art	950
Biological Science	600
Chemistry	150
Classics	52
Economics	440
Education	200
English	50
History & Government	25
Home Economics	400
Mathematics	3
Modern Languages	13
Music	5,100
Nursery School	221
Office Management	1,200
Philosophy	20
Physical Education	375
Physics	500
Psychology	116
Radio - KCLC	-
Religion	-
Sociology	-
Speech & Dramatics	145

700
920
300
80
-
200
50
25
350
-
-
2,150
263
960
20
200
-
130
300
50
195
-

Total Department Equipment

10,560

6,893

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)Instructional (Continued)

Summer Scholarships - Faculty	\$ 700	\$ 700
Travel - Faculty	2,000	2,000
Travel - Applicants - Faculty	500	500
Office & Classroom Furnishings	1,600	3,100
Music Tours	1,000	2,000
General Instructional Expense	2,850	4,050
Mock Political Conventions	<u>1,000</u>	<u>-</u>

Total Instructional

\$369,356

\$407,764

Library

Salaries - Librarians	9,800	10,350
Wages - Housekeepers	1,050	1,100
Supplies & Expense	300	350
Equipment	2,350	2,500
Staff Benefits	530	730
Books	4,000	6,000
Magazines & Newspapers	1,075	1,200
Binding	<u>425</u>	<u>450</u>

Total Library

19,530

22,680

Operation of Plant

Salaries and Wages	62,600	65,700
Office Supplies & Expense	100	100
Staff Benefits	2,120	2,850
Heat	8,500	7,650
Light (Electricity & Rental)	6,500	6,500
Water	2,300	2,300
Gas	500	500
Maintenance & Janitorial Supplies	7,300	7,300
Property Insurance	3,700	3,700
Campus Upkeep	<u>11,562</u>	<u>7,400</u>

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)Furniture & Equipment - Repairs & Replacements

Boiler House	\$ 475
Campus	1,600
Eastlick Hall	300
Fine Arts Building	150
Gables	200
Home Management House	125
Library	650
President's Residence	750
Roemer Hall	800
Stables	100
Miscellaneous	500

\$ 3,400
800
940
150
100
100
1,200
450
4,700
100
500

Total Furniture & Equipment - Repairs & Replace.

\$ 5,650

\$ 12,440

Buildings - Repairs & Maintenance

Ayres Hall	4,200
Boiler House	800
Butler Hall	4,600
Chapel	3,200
Cobbs Hall	4,700
Eastlick	600
Fine Arts	1,600
Gables	600
Garage & Storeroom	50
Greenhouse	150
Health Center	850
Home Management House	950
Irwin Hall	4,400
Library	1,600
The Lodge	300
Niccolls Hall	4,100
President's Residence	950
Pump Room	50
Quonset Huts	150
Reimer Apartments	200
Riding Stable	100
Roemer Hall	6,300

3,000
650
3,400
3,200
3,900
1,500
850
300
150
300
600
700
3,700
1,250
300
5,300
600
50
500
-
1,400
5,700

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961EDUCATIONAL AND GENERAL (Continued)Buildings - Repairs & Maintenance (Continued)

Sculpture House	\$ 100
Sibley Hall	2,600
Tunnels	100
Water Tower	200
Watson Lodge	1,350
General Repairs	<u>3,000</u>

\$ 200
3,100
600
900
1,800
<u>3,000</u>

Total Buildings - Repairs & Maintenance\$47,800\$46,950Total Operation of Plant\$158,632\$163,390TOTAL EDUCATIONAL AND GENERAL\$800,500\$884,332AUXILIARY ENTERPRISESResidence Halls

Salaries - Head Residents	11,500
Wages - Housekeepers	14,500
General Expense	1,400
Staff Benefits	915
Laundry and Uniforms	500
Heat, Light, Water	13,000
Interest on Bank Loan for Dormitory Construction	-

12,000
15,000
1,400
1,320
400
12,200
3,500

Furniture & Furnishings (Repair & Replacement)

Ayres Hall	600
Butler Hall	950
Cobbs Hall	5,500
Irwin Hall	3,600
Niccolls Hall	1,200
Sibley Hall	<u>1,850</u>

600
800
1,150
1,000
1,200
<u>1,400</u>

Total Furniture & Furnishings13,7006,150Total Residence Halls\$55,515\$51,970

EXPENDITURESBUDGET 1959-1960PROPOSED BUDGET 1960-1961AUXILIARY ENTERPRISES (Continued)Dining Hall

Salary - Sec. & Asst. to Director of Food Service	\$ 3,350	\$ 3,350
Wages - Kitchen & Dining Room Help	27,000	28,000
General Expense	3,600	3,600
Repairs and Equipment	2,500	2,350
Staff Benefits	950	1,450
Food	78,000	78,000
Heat, Light, Water and Gas	2,000	2,000
Dir. Food Service Salary	4,200	4,000
Food Service Management	8,000	8,000
Student Waitresses	20,000	22,500
Laundry	<u>3,000</u>	<u>3,000</u>

Total Dining Hall

\$152,600

\$156,250

Bookstore

Salaries	4,800	5,050
Equipment	-	250
Expense	150	150
Staff Benefits	135	175
Purchases	<u>34,000</u>	<u>34,000</u>

Total Bookstore

39,085

39,625

Tea Room

Salary and Wages	7,000	7,350
Equipment	950	860
Staff Benefits	170	220
Purchases	15,000	15,000
Management Service	500	500
Gas, Water, Heat & Electricity	<u>1,200</u>	<u>1,200</u>

Total Tea Room24,82025,130TOTAL AUXILIARY ENTERPRISES\$272,020\$272,975

EXPENDITURES

BUDGET 1959-1960

PROPOSED BUDGET 1960-1961

STUDENT AID

Scholarships  
Student Assistants

\$72,000

\$85,000

18,000

19,000

TOTAL STUDENT AID

\$90,000

\$104,000

TOTAL EXPENDITURES

\$1,162,520

\$1,261,307



CERTIFICATE OF CORPORATE AUTHORIZATION TO TRANSFER  
SECURITIES OF LINDENWOOD FEMALE COLLEGE, ST. CHARLES, MO.

I, Wm. H. Armstrong, being the duly constituted Secretary of Lindenwood Female College, a corporation organized and existing under and by virtue of the laws of the State of Missouri, (hereinafter called "Lindenwood") do hereby certify that the following is a true and complete copy of resolutions duly adopted at a Meeting of the Board of Directors of Lindenwood, duly called and held on June 13, 1960, at which a quorum was present and voting; that said resolutions are still in full force and effect and have not been rescinded; that said resolutions are not in conflict with the Charter or By-Laws of Lindenwood:

RESOLVED, that the Chairman of the Finance Committee be and is hereby authorized in the name and on behalf of Lindenwood, a corporation, to assign and transfer any and all securities of any company, corporation or association now or hereafter registered in the name of or belonging to Lindenwood, a corporation, to Long & Company, and

BE IT FURTHER RESOLVED, that the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are authorized to treat Long & Company as holders in fact and owners of said shares and certificates representing the same for any and all purposes including, but not limited to, the payment or issuing of dividends in money or stock to said Long & Company, and

BE IT FURTHER RESOLVED, that the said companies, corporations and associations, their transfer agent or agents, their registrar or registrars and their respective administrators, executors, successors and assigns, be and hereby are absolved from any and all responsibility in following the said shares as being the property of Lindenwood, a corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of Lindenwood this 13<sup>th</sup> day of June, 1960.

Signature Guaranteed:

Wm. H. Armstrong  
Secretary

WENETH TEASDALE  
ETER L. ROOS  
LIAM H. ARMSTRONG  
RY S. KRAMER, JR.  
ERRELL VAUGHAN  
IN M. JOHNSTON  
RNE BEAN  
RLES E. DAPRON  
ETER M. CLARK  
HN P. EMDE  
HN S. BALDWIN  
RCE E. WOODRUFF

COBBS, ARMSTRONG, TEASDALE & ROOS  
ATTORNEYS AND COUNSELORS  
506 OLIVE STREET  
ST. LOUIS 1  
MAIN 1-3670

THOMAS H. COBBS (1901-1959)  
GEORGE B. LOGAN (1919-1950)  
HENRY C. M. LAMKIN (1946-1958)

May 16, 1960

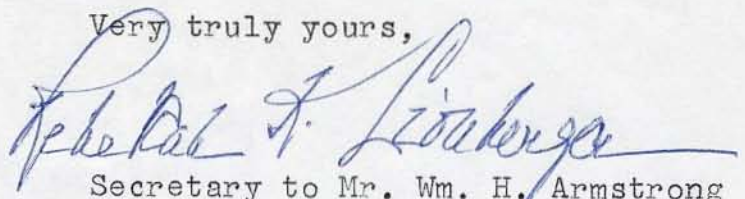
Mr. R. C. Colson, Business Manager,  
Lindenwood College,  
St. Charles, Missouri

Dear Mr. Colson:

Mr. Armstrong has asked that the enclosed copies of letters be sent to you.

He also said that if there is any problem in complying with the request to please let him know.

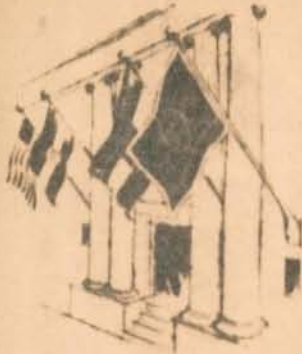
Very truly yours,



Robert F. Lookey

Secretary to Mr. Wm. H. Armstrong

encls.



# MERCANTILE TRUST COMPANY

SAINT LOUIS 26, MISSOURI, CENTRAL 1-3500

May 13, 1960

Mr. William H. Armstrong  
Attorney at Law  
506 Olive St.  
St. Louis, Missouri

Re: Lindenwood College Ma. Agency

#9839-62

Dear Mr. Armstrong:

We attach copy of a letter dated May 12 to E. I. duPong deNemours & Company in an effort to complete the registration of the stock in the name of the nominee.

The transfer agent has requested a certified copy of the resolution adopted by the Board of Directors at Lindenwood College authorizing the Agency Contract with us as well as the Resolution adopted by the Board to enable the officers to execute and deliver an amendment to the contract.

At your convenience, will you please let us have certified copies of each instrument.

Very truly yours,

G. K. Sandweg  
Trust Officer

GKS:np

May 12, 1960

E. I. duPont de Nemours & Company  
E. B. Clark, Jr., T.A.  
1007 Market Street  
Wilmington 98, Delaware

Re: Our No. D130836/L2254

In re: Lindswood Female College Agency #9839-62  
E. I. duPont de Nemours & Company

Gentlemen:

We are enclosing guaranteed copy of the Managing Agency Agreement and amendment with the Lindswood Female College, as requested in your letter of April 20, 1960.

The Board of Directors of Lindswood Female College does not meet again until the latter part of June and it would be impossible to get a Copy of the Resolution until then.

The amendment sets forth the authority to use a nominee registration.

Very truly yours,

Trust Department

MS/vr  
encl.

MINUTES OF MEETING OF BOARD OF DIRECTORS  
OF  
LINDENWOOD FEMALE COLLEGE

St. Louis, Missouri  
November 11, 1960

Pursuant to call and notice duly given each member of the Board of Directors and to the members of the Advisory Board, in accordance with the By-Laws, the annual fall meeting of the Board of Directors and of the Advisory Board of Lindenwood Female College was held at the Chase Hotel at 12:15 P.M. on November 11, 1960.

The following Directors and Members of the Advisory Board, being a quorum, were present:

Mr. Young	Mr. Studt
Mr. Mellow	Mrs. Watkins
Mr. Goodall	Mrs. Stockstrom
Dr. Skinner	Dr. Hickey
Dr. Sweazey	Mrs. Wright
Mr. Armstrong	

Dr. Franc L. McCluer, President of the College, and Mr. Robert C. Colson, Business Manager of Lindenwood College, were also present.

Mr. Young, President of the Board of Directors, acted as Chairman of the meeting, and Mr. Colson acted as Secretary of the meeting.

The meeting was opened with prayer by Dr. Skinner.

On motion made, seconded and carried, the minutes of the meeting of the Board of Directors held on June 13, 1960, as previously distributed, were approved.

Dr. McCluer presented his report as President of the College, a copy of the report is filed with and made a part of these Minutes. The report was accepted and the recommendations therein approved on motion. (A copy of these recommendations is attached.)

It was suggested and moved that the McCluer Home Management House be renamed Ida Belle McCluer Home Management House. The motion was seconded and unanimously carried.

Dr. Hickey, Chairman of the Long Range Planning Committee, reported on the progress of this committee. The report on the meeting of the Board of Directors and Administration on the Long Range Planning Committee held at the Chase Hotel on September 23, 1960, was accepted and a copy of this report is attached to these Minutes.

Mr. Goodall, Chairman of the Buildings and Grounds Committee, reported on behalf of his committee. Discussion was held on the request from the Glenco Building & Investment Company for an easement for a proposed outfall sewer line through the college farm. Motion was made by Mr. Mellow, duly seconded and carried, that the request for the easement not be approved. The Administration of the college was authorized to convey the action of the Board to Mr. Ramsey of the Glenco Building and Investment Company.

Mrs. Stockstrom, Chairman of the Dormitory Committee, reported that the college administration had received proposals from three firms for furniture and furnishings for the McCluer Hall Lounge. The Dormitory Committee and the Administration expect to reach a decision soon and place the order so that delivery and installation of the furniture and furnishings may be made by June 1, 1961.

The report of the Audit Committee was presented by Mr. Armstrong showing that the income and expenses for the year were in line with the budget and provided an operating gain of \$8,896.11. The report was accepted and a copy of the report is made a part of these Minutes.

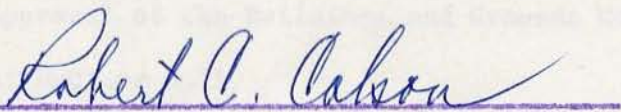
In the absence of Admiral Souers, Mr. Armstrong presented the report of the Chairman of the Finance Committee. On a temporary basis the committee considered it advisable to arrange for the financing of McCluer Hall with a bank loan in the amount of \$250,000 and to sell, as needed, \$350,000 of securities held in the Endowment Fund. The loan has been obtained from the Bank of St. Louis and the sale of some securities has been made. On motion by Mr. Goodall, duly seconded, the report was received and approved. A copy of the report is attached and made a part of these Minutes.

Discussion was held on the request of the Trinity Episcopal Church of St. Charles that the reversionary clause in the deed to the property sold to them be changed. The reversionary clause in the deed states that in the event the property shall cease to be used for worship services by the Episcopal Church, the title to the property shall revert to Lindenwood College upon repayment of \$15,000.00. Upon motion by Dr. Skinner, seconded by Mrs. Stockstrom, and carried, this request was referred to the Finance Committee for study. The committee is to report to the Board of Directors at the next regular meeting.

There being no further business, the meeting adjourned.

---

Chairman

  
Secretary

RECOMMENDATIONS IN THE PRESIDENT'S REPORT AS APPROVED

It is recommended that the appointment of Lenore Sogard as an instructor in charge of the Nursery School at a salary of \$5,200 per year be approved.

It is recommended that the Board authorize the Long Range Planning Committee to submit requests for a challenge gift to the Ford Foundation and any other requests that may have the approval of the Long Range Planning Committee.

It is recommended that the dedication of McCluer Hall be set for Sunday afternoon, September 24, 1961.

It is recommended that the Finance Committee of the Board be authorized to arrange for the financing of McCluer Hall and of the Niccolls Hall addition.

It is recommended that the administration, with the approval of the Buildings and Grounds Committee, be authorized to arrange for the removal of the roadway to the west of McCluer Hall and for the relocation of this driveway into Butler Way.

It is recommended that the administration be given authority with the approval of the Buildings and Grounds Committee to contract for landscaping of McCluer Hall.

It is recommended that the administration be given authority, with the approval of the Committee on Dormitories, to order furnishings and furniture of McCluer Hall and of the Niccolls Hall addition.

It is recommended that the Chairman of the Finance Committee, the President and the Dean of the College be asked to study and submit plans for Sabbatical leaves and return a recommendation to the Board.



November 11, 1960

REPORT  
of the  
PRESIDENT OF THE COLLEGE  
to the  
BOARD OF DIRECTORS  
of  
LINDENWOOD COLLEGE

November 11, 1960

It is a pleasure to make this report to the Board of Directors of Lindenwood College.

ENROLLMENT

548 students were enrolled at the college in September. This represents an increase of 8½% over the previous year and is the largest enrollment in the history of the college. 58% of the entering freshmen ranked in the upper quarter of their graduating classes.

The income charge from tuition is \$429,170, which is \$17,470 more than we had anticipated.

AUDIT REPORT

The audit report has been received and copies have been mailed to members of the Finance Committee.

The report showed that the income available for operations for the year 1959-60 was \$8,896.11 in excess of the expenditures.

ALUMNAE WEEK-END

Approximately 300 alumnae returned to the campus for some part of the two and a half day program described as "Alumnae Week-end".

The Alumnae Council came for a day ahead of the week-end program and were enthusiastic about seminar discussions designed to acquaint them with the work of the college. One afternoon was given to the presentation of different aspects

of the program of the college from Dean Mackenzie, Dean Conover, Mr. Colson, Mr. Doenges, and the President.

It seemed to all of us that on this occasion, and later during the week-end, the alumnae had come not only to have an enjoyable week-end with old friends, but also to become more intimately acquainted with the work of the college and to discuss with one another ways in which they could be of more help to us.

In the year just past 1,379 of the alumnae made some contribution to the college as compared with 625 the year before, and the total alumnae gifts to the college apart from alumnae dues amounted to \$17,195 as compared with \$6,384 the year before. The alumnae expressed the hope that they could double their gifts to the college again next year. 17% of the 7800 alumnae on the mailing list made a contribution this past year as compared with 8% the year before. While this 17% is not high as compared with the percentages giving to the eastern colleges for women, it is not much under that which is common in the middle west, and it is hoped that it will soon be greatly increased. (Last year 11% of the alumnae gave to Webster College, in St. Louis; 23% to Milwaukee-Downer; and 36% to Western College.)

The program for the week-end included a reception in Cobbs Hall on Friday afternoon at which the new Dean of the College, Donald M. Mackenzie, and the new Dean of the Chapel, Dr. C. Eugene Conover, were introduced to the alumnae and each made a brief address. There was a dinner Friday evening for the alumnae, seniors, and some of the staff. On this occasion Dr. Alice Parker was honored by the alumnae and the college presented awards to three members of the Class of 1911 who were present. After the dinner the alumnae joined the students in Roemer Hall where "The Curious Savage" was presented by the Drama Department.

On Saturday the cornerstone of McCluer Hall was unveiled with Mr. Howard I. Young, President of the Board, officiating. After the unveiling of the cornerstone, the Founders' Day convocation was held in the Chapel with Miss Emily Kimbrough as the speaker, and Certificates of Merit were awarded to two distinguished alumnae, Dr. Beverly Wescott Gabrio, of Seattle, Washington, and Miss Frances E. Wherry, of Washington, D. C. The annual meeting of the Alumnae Association followed lunch.

#### REPORT OF SYNOD'S COMMITTEE

The source of greatness in a nation is in the quality of individual lives within it. Respect for the dignity of individual human beings is the right to which all are entitled, but it is also a right which must be earned by the exercise of intelligence and moral responsibility.

It is the purpose of the church related college to provide its students with a liberal education which they are qualified to seek and which will bring about the maximum growth of the powers of mind and spirit. We are obligated by this high purpose to strive for the highest excellence attainable in the areas in which we serve. Two recent developments indicate an increasing awareness of this responsibility on the part of the Presbyterian Church:

1. The work that has been done on a statement concerning the church and higher education, this statement to be placed before the General Assembly this spring. The statement has been prepared by a distinguished committee and has been written by Dr. Sherman Skinner, Chairman of this committee. It has already been placed before the Nexus Committee of the Presbyterian College Union and will be examined by the entire Union in January, by the Advisory

Committee of our Board of Christian Education, and by the Board of Christian Education itself. We hope that it will go to the General Assembly with unanimous endorsement of these bodies and that as it is used throughout the churches, it will bring about a greater understanding of the role of the church in higher education.

2. The study of the Presbyterian colleges in Missouri made under the auspices of the Committee of Synod and of our Board of Christian Education. Two competent men were employed to survey the institutions and make a report to Synod's Committee. Dr Allan Pfnister, of the University of Michigan, and Dr. Donald M. Mackenzie, then of the University of Chicago and the North Central Accrediting Association, made the study.

On the basis of this study, Synod's Committee has just transmitted to the college administrators in Missouri their recommendations. These recommendations are to be discussed with members of Synod's Committee on November 27. Copy of the recommendations is attached to this report.

#### NICCOLLS HALL ADDITION

Under the authority given to go ahead with the Niccolls Hall addition in case this addition could be provided under \$40,000, contract has been signed with Elmer Kolkmeier to do the work. Mr. John Becker was employed as an architect and bids were submitted to four contractors in this area.

The low bid was for \$37,011.

PROGRESS ON McCLUER HALL

Mr. Robert R. Wright, contractor, tells us that he is on schedule with the construction of McCluer Hall and that he will deliver the building to us in May.

Proposals for the furnishings of the parlor are being reviewed by the Committee on Dormitories. Proposals for the furniture for the rooms are being solicited by the Business Manager. It is hoped that orders for furnishings for the parlor and furniture for the rooms may be made before the next meeting of the Board since delivery of some of these items is sometimes delayed.

Two proposals have been received from the Arrowhead Nursery, for landscaping one which calls for an expenditure of \$1,400, and the other for an expenditure of approximately twice that amount.

No proposals have been received for removal of the roadway to the west of the building and for the development of the roadway behind the building and on into Butler Way, but it is planned to have bids on this work at an early date.

LONG RANGE PLANNING COMMITTEE

Mr. Doenges has recently made an oral report to the Long Range Planning Committee. During the first four months he has built a general prospect list of something over 6,000 names, most of which are in the St. Louis area. He is now taking from this general list a special gifts group of 700 names. This list will be made up of what he calls "our live prospects" and two copies of the list will be sent to each member of the Board, one for his own use and one to be returned to the college.

It is hoped that each Board member will review this list carefully and indicate ways in which he or she can help us make the approach. In many instances the member may wish to make the first approach or to invite Mr. Doenges or the President of the College to assist in making that approach.

As the list is examined, members of the Board may think of names that are omitted that ought to be on our mailing list for the development program.

Promotional material consisting of five mailings will inform all on our general prospect list concerning the work of the college. The first mailing is entitled THE LINDENWOOD STORY, and is largely historical. Other mailings will introduce the Board, the faculty, the financial picture with statements from the President of the Board and the President of the college, and the fifth will describe specific needs.

The needs that have been emphasized in the thinking of the Long Range Planning Committee are:

1. Additional endowment for faculty salaries.
2. A science hall to include all of our laboratories and to free present science space for faculty offices and classrooms.
3. Replacement of capital funds used in the construction of the dormitory.
4. Improvement of physical education and recreational facilities.

Before the next meeting of the Committee, we shall have an inventory of needs in the various departments of instruction now being made under the direction of Dean Mackenzie. Some of these other departmental needs, such as a modern language laboratory, may be suggested to individual donors.

This is not a crash, high pressure program of solicitation. It must not, however, be allowed to rest. We need to keep at it vigorously and persistently.

This development program would be greatly spurred by a foundation grant of considerable size.

On September 25, The Ford Foundation announced a special program consisting of large unrestricted grants to five privately supported American universities, the grants ranging from \$4,000,000 to \$25,000,000. They were made to Stanford University, Johns Hopkins University, Notre Dame University, University of Denver, and Vanderbilt University. The objective, the President of the Foundation said, "is to assist institutions in different regions of the country to reach and sustain a wholly new level of academic excellence, administrative effectiveness, and financial support." He continued, "Thus, in each region we sought private universities already embarked on future-development programs commensurate in scope, imagination and practicability to the vast needs of American society."

These were matching grants, in all except one case the institution being required to raise \$2.00 for \$1.00 during the next three years. Stanford, which received the largest grant, was required to raise \$3.00 for \$1.00 over the next five years. Matching funds must come from private sources.

It is reasonable to hope that the Foundation may consider more modest grants to a number of selected liberal arts colleges with clearly defined programs for the future.

MISSOURI COLLEGE JOINT FUND COMMITTEE, INC.

The gifts to the Missouri College Joint Fund Committee, Inc. continue to come in in excess of the amount received last year and we are hoping for another 20% increase.

Members of the Boards of the colleges are invited to help secure participation on the part of any business organizations in which they are interested or any others they feel they might interest.

The President of the College was one of 200 college presidents who participated in two days of work in the New York area in October. We went in groups of three to call on executives of the corporations who might be expected to give on a nation-wide basis rather than to one state organization and we received very cordial welcomes. The President of the Chase Manhattan National Bank made the principal address at our dinner meeting and an officer of United States Steel Corporation received an award for their continuing participation.

INSTALLATION OF DEAN MACKENZIE AND DEAN CONOVER

Formal installation of Dr. Donald M. Mackenzie as Dean of the College and Dr. C. Eugene Conover as Dean of the Chapel will be held on Thursday evening, December 1, at 8:00 P.M., at Lindenwood Chapel.

There will, of course, be an academic procession and we hope that members of the Board can be present. It will be appreciated if the attached card is returned promptly.

Invitations are going out to Presbyterian ministers and to our neighbors in educational institutions. We hope to have a large number present at the reception for the newly installed Deans immediately following the service.



RECOMMENDATIONS

It is recommended that the appointment of Lanore Sogard as an Instructor in charge of the Nursery School at a salary of \$5,200 per year be approved.

It is recommended that the Board authorize the Long Range Planning Committee to submit requests for a challenge gift to the Ford Foundation and any other requests that may have the approval of the Long Range Planning Committee.

It is recommended that the dedication of McCluer Hall be set for Sunday afternoon, September 24, 1961.

It is recommended that the Finance Committee of the Board be authorized to arrange for the financing of McCluer Hall and of the Niccolls Hall addition.

It is recommended that the administration, with the approval of the Buildings and Grounds Committee, be authorized to arrange for the removal of the roadway to the west of McCluer Hall and for the relocation of this driveway into Butler Way.

It is recommended that the administration be given authority with the approval of the Buildings and Grounds Committee to contract for landscaping of McCluer Hall.

It is recommended that the administration be given authority, with the approval of the Committee on Dormitories, to order furnishings and furniture of McCluer Hall and of the Niccolls Hall addition.

It is recommended that the Chairman of the Finance Committee, the President and the Dean of the College be asked to study plans for Sabbatical leaves and return a recommendation to the Board.

Respectfully submitted,  
*F. L. McCluer*  
F. L. McCluer  
President

The following is from PRELIMINARY DRAFT, OCTOBER 16, 1960, REPORT OF THE COLLEGE SURVEY COMMITTEE TO THE SYNOD OF MISSOURI OF THE UNITED PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA:

### Lindenwood College

Lindenwood College is located on a 140-acre campus (with an 83-acre farm adjoining which is owned and operated by the college) at St. Charles, Missouri, a city of 21,117 according to the preliminary count, 1960 census. St. Charles, because of the increasing development of St. Louis County to the east across the Missouri River, is now on the westerly edge of the metropolitan area of St. Louis. Lindenwood is about 20 miles from downtown St. Louis. It is a four-year college for women. It was founded in 1827 and is one of the oldest educational institutions in the middle West. It was converted from a junior college to a four year college in 1918. It is governed by a board of 20 directors, serving for 5-year terms, elected by the Synod of Missouri, U.P.U.S.A.

In the school year 1958-59, Lindenwood had 518 students from 31 states. Missouri provided 29.5%; Illinois, 11.7%; Oklahoma, 10.7%; Texas, 6.7%; Arkansas, 5.3%; each other state less than 5%. About 174 of the 518 students are Presbyterians. The overwhelming majority of the Missouri students are from the St. Louis area.

Lindenwood offers four degrees: A.B., B.S., Bachelor of Music, and Bachelor of Music Education. It has a faculty of 53. According to its September, 1959, catalogue, it had at that time 22 professors, 16 associate professors, and 5 assistant professors. 16 had doctor's degrees. About 55% came to the college in 1950 or later.

There is no indication that Lindenwood (like Tarkio, Park and Missouri Valley) has to alternate courses from year to year in order to provide the staff to teach them.

The library has 39,500 volumes. The 1959-60 budget provided \$5,075 to be spent for books and periodicals.

#### Expenditures for books and periodicals:

1954-55	\$3,031
1955-56	2,863
1956-57	4,285
1957-58	4,465
1958-59	4,723
Budget 1959-60	5,075

The Consultants state, "The collection is reasonably adequate for the present needs of the curriculum but all departments need to strengthen their holdings if a superior program is to be offered."

Tuition, fees, room and board amount to \$1,680 per year. During 1958-59, the college provided \$69,031 in scholarship aid to 222 students (an average of \$310 each). In the same period \$10,108 was available for loan. These funds were made available late in the year under the new government loan plan and only two students were granted loans; the total loaned was \$1,605. During the same period 159 students were given some form of campus employment and earned an average of \$226 each, or \$35,934. Eighty-nine per cent of the students were housed and fed in college-owned facilities.

The Consultants thus describe the physical plant (with a total book value of \$2,606,424):

"Six residence halls - one of these includes the dining room, another includes the gymnasium and swimming pool, a third includes a tea room with a large recreation room.

The Fine Arts Building - includes instruction and work rooms for art, music, radio and television.

Two other small, temporary buildings provide space for printmaking and sculpture.

Butler Library

Roemer Hall - includes administrative offices, classrooms, science laboratories.

Chapel - used jointly by the College and the community and includes facilities for kindergarten training.

Home Management House.

Health Center - provides 14 beds."

The Consultants then say: "The plant is well managed, the buildings are clean and in good repair. The campus is beautifully landscaped and space is available for any needed expansion. In taking a long look into the future the College feels the following plant needs must be met:

"Gymnasium and swimming pool	\$400,000
Science hall	600,000
Student-center - bookstore, post office, tea room, ball room, music listening rooms, game room, faculty room	200,000
Art and drama building	175,000
Administrative office building (?)	250,000
Heating plant (?)	200,000
	<u>\$1,825,000."</u>

Lindenwood's income and expense statement for 1958-59 is in Table I in the Appendix. Of its \$635,621 of total educational and general income, it received \$28,893 (4.5%) from church sources, made up of \$9,809 (1.5%) from churches and the Synod and \$19,084 (3.0%) from the Board of Christian Education, U.P.U.S.A..

As of the date used by our Consultants, Lindenwood owed \$103,974, of which \$73,020 was for plant and \$30,954 was for current expenses.

It has \$282,913 (44.5%) endowment income for 1958-59, by far the largest of any of the five colleges.

The average expenditure per student for educational purposes during 1958-59 was \$1,616, this being the second highest among the 46 colleges related to the United Presbyterian Church, U.S.A.

Lindenwood freshmen, based on standing in high school class, are above average in subject matter. In 1959-60, it had 259 freshmen, 120 sophomores, 67 juniors, 64 seniors, and 8 special students, to make up the total of 518. The number graduating has been only a fourth to a fifth of the entering classes.

The average (mean) salary for 1959-60 was approximately \$6,000, and the median salary was also \$6,000. Approximately 25 per cent of the faculty members received \$6,700, or more, and approximately 25 per cent received \$5,250, or less.

U.S. the Committee of Lindenwood itself referred to above.

The Consultants state: "A significant feature at Lindenwood is the planning for the future that has been done by the Long Range Planning Committee appointed by the President of the Board and by the President of the College. It consists of seven faculty members, six administrative officers, six members of the Board of Directors, and two alumnae. The Committee has agreed on a number of points:

1. The college should be continued as a relatively small Christian liberal arts college for women.
2. Vocational courses in some areas should be provided.
3. The needs of the immediate geographical area should be considered.
4. The College should be prepared to take up to 100 additional students, thus taking responsibility for its share of the expected increase in liberal arts college enrollment in Missouri in the next decade.
5. The additional 100 students can be handled without additional physical plant and with the addition of two or three faculty.
6. Needs for additional space for physical education, faculty offices, science laboratories, art studios, and recreation space are apart from any expansion in enrollment.
7. Planning should include those things which are needed for making Lindenwood an outstanding institution whether they are or are not needed for additional students.

"The Committee\* has not closed its mind to the possibility that the College may become coeducational and discussion on the matter will be carried on in the future."

\*I.E. the Committee of Lindenwood itself referred to above.

Comments and Conclusions with Respect to the Five Colleges

The 73,344\* members in Missouri of the United Presbyterian Church in the U.S.A. are distributed among the presbyteries as follows:

Carthage-Ozark	10,400
Iron Mountain	1,328
Kansas City	14,144
Kirk	5,688
Saint Joseph	4,463
Saint Louis	33,374
Sedalia	3,947

The Presbyterian Church in the U.S. (which has an equal share of the control of Westminster) has about 25,000 members in Missouri.

Two things about a college are not capable of measurement or certain observation; yet they are of utmost importance: (1) the quality of the faculty; and (2) the quality and effectiveness of the impact of the colleges as Christian colleges on their students. (The latter is something vastly different from merely requiring chapel attendance, courses in Bible and the like.) All that can be recommended is the creation of conditions most likely to result in the achievement of these two things.

One conclusion is that faculty salaries are too low in all the colleges.\*\* Salaries for full-time faculty members of all five colleges ranged from \$3,760 to \$9,000. The mean (average salary was \$5,700. The median (middle) salary was \$5,590.

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\* Now 77,234.

\*\* According to U.S. Office of Education data supplied us by our Consultants, the highest paid quarter of faculty of all ranks in liberal arts colleges of 599 through 999 enrollment receive \$6,450 or more; in other words, the lowest three-quarters receive less than \$6,450. College faculty salaries everywhere are shamefully low when compared with salaries of even beginners in other professions.

About 25% received \$6,500 or more, and about 25% received \$4,900 or less. But if faculty salaries are shamefully low at Westminster (median \$6,300) and Lindenwood (median \$6,000) for the same reasons that they are shamefully low in liberal arts colleges throughout the country, they are outrageously low at Park (mean \$5,350) and Tarkio (mean \$4,728).

Another conclusion is that the Synod of Missouri cannot simply let things go along as they have in the past. It ought not to continue to spread its financial support so thin that (as at present) it amounts to very little for any one college. But that is not all. It must act affirmatively to achieve the standard of excellence required for present-day Christian education in a liberal arts college. Whether or not our specific recommendations for carrying out this objective are sound, we are certain of the objective itself. Its achievement will necessitate changes in the five colleges.

All of the five colleges are in need of substantial improvement -- and we believe that their own boards and administrations would be the first to say so. This is one reason why appeals for greater support must constantly be made.

We wish to point up a few of the more obvious deficiencies of the colleges.

All five colleges lack proper buildings and equipment for first-class instruction in the physical and biological sciences.

Tarkio, Park and Missouri Valley, all three, suffer from having faculties that are too small to do the job of a first-class liberal arts college.

Tarkio and Missouri Valley apparently have too low scholastic standards, as evidenced by their students' testing below the national averages. Whether any of these graduate when they could not graduate from a first-class college, we of course cannot tell. But it seems unlikely that a degree from Tarkio or Missouri Valley means as much as it ought to.

The retention of students is low in the five colleges (Table II). We are informed that in some excellent colleges 80% of the entering classes graduate; in private colleges as a group, 60%. In Tarkio's case this figure is about 33%. In the case of Park we were not given an exact figure, but it is not high. At Missouri Valley it is 50%. At Westminster it is 52%, and at Lindenwood only 20% to 25%.

Turn-over in faculty\* seems excessive (Table III): since 1950, Tarkio, about 70%; Park, about 80%; Missouri Valley, about 66-2/3%; Westminster, about 66-2/3%; Lindenwood, about 55%.

None of the plants of any of the colleges is wholly adequate for a first-class liberal arts college. Lindenwood and Westminster have the best plants (a very large part of Westminster's is new). Tarkio's and Missouri Valley's are very inadequate indeed.

These and other subsidiary conclusions go to reinforce our basic conclusion: that our objective of providing Christian liberal arts college education of the highest quality cannot be accomplished simply by carrying on as we have in the past. The achievement of excellence -- excellence that will command greater support from our own members and others -- is needed.\*\*

Our recommendations follow in the next section.

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\* Our Advisory Committee states: "The Advisory Committee, however, desires to pay tribute to those high-ability, dedicated faculty members who have chosen to refuse offers from other institutions that pay more adequately and have stayed with the church related college because they believe in the unique opportunities it offers."

\*\* We quote from "A Time for Decision in Higher Education", by John W. Gardner, President, Carnegie Corporation of New York: "It is of utmost importance that the American people be realistic about the costs of higher education. The requirements of realism can be very simply stated. The American people should not commit themselves to more higher education than they can maintain - and are willing to pay for -- at a reasonable level of quality. We have not always guided ourselves by this principle. If we are in favor of the expansion of the higher educational system, then we should be in favor of providing it with adequate financial support. If we cannot maintain our higher educational plant at a decent level, if we cannot pay our teachers respectable salaries, if we cannot provide the individual with learning experiences which make for growth, if, in the interests of economy, we must fall into assembly-line technique of grinding out mediocrities, then perhaps we had better lower our aspirations with respect to the numbers who should receive higher education. If the American people are unwilling to pay, or cannot afford to pay, for increased higher education then it will not be an ignoble thing to face that fact honestly and spare our young people the deception involved in shoddy and superficial college experiences."



#### Section IV Recommendations

How can the Synod of Missouri, its member churches, and its colleges give increased strength and effectiveness - the required degree of excellence - to Christian higher education in Missouri? The College Survey Committee has given careful consideration to a variety of possible courses of action. The plan we now present has been reached after a thorough sifting of arguments for and against the more feasible alternatives.

We believe that the proposed plan can go far to lift Christian higher education in the Synod to the plane of excellence. Realizing that little can be accomplished through unilateral action taken by the Synod alone, by the colleges alone, or by any other interested and responsible body, we present these unified recommendations to the principal agencies concerned. These are the Synod of Missouri of the United Presbyterian Church in the U.S.A., the Board of Christian Education of the United Presbyterian Church, the Synod of Missouri of the Presbyterian Church in the United States, and the five colleges. Favorable action by our own Synod is a necessary first step to implement the total plan.

Much of the evidence and reasoning in support of these proposals has already been set forth in the previous sections of this report. The recommendations are given, therefore, with the briefest of explanations. The plan seeks to overcome the deficiencies which exist - deficiencies which, in the judgment of our highly qualified education advisors, must in time make the Synod "a negligible force in higher education". The principal aim envisioned by this plan is to provide church colleges which are adequately equipped to do the excellent work required of them for their Christian and educational task, and which are worthily sustained by the concern and the resources of the United Presbyterian Church in Missouri.

In addition to the primary work of the Survey Committee as described in Section I, we had referred to us by the Synod the consideration of Presbyterian-supported junior colleges. The Survey Committee has, accordingly, carefully considered the possibility of supporting junior colleges, and has rejected it under present conditions.

#### RECOMMENDED PLAN

1. Under the leadership of the Synod, the United Presbyterian churches in Missouri will undertake a program

of education for Christian higher education, so that all Presbyterians may understand the indispensable partnership between the church and the church college, and qualified young Presbyterians may be adequately motivated for the adventure of Christian learning.

The Survey Committee from our studies and conferences with educators has learned that Missouri Presbyterians for the most part give meager attention and support to their colleges, apparently because they no longer hold fast to the convictions that created these institutions in the first place. Church leaders in Missouri have been doing an ineffective job of awakening concern for Christian higher education and of guiding young people toward church-related colleges. And educators lament that many highly qualified young people in our churches do not continue their education beyond high school: they have not been deeply motivated nor sufficiently challenged to serve God and neighbor "with all their mind and heart and strength". Major improvement in this picture is not to be expected, nor is it likely that there will be greatly increased support of our colleges, unless United Presbyterians understand afresh their Christian obligation and opportunity in the area of higher education.

2. The Synod will demonstrate its determination to have Christian colleges of unquestioned excellence by accepting financial responsibility for them at a realistic level. This will involve:

a. The increase of Synod's budgeted giving for Christian colleges to the point where at least 10% of the educational and general income of the colleges will come from the Church, including what comes from the Board of Christian Education. Specifically, this could mean that by 1966, our churches would be giving to our colleges an amount at least three times that of our present budgeted giving, as a first step towards adequate support. (The Synod and its churches gave the five colleges \$44,192 in the school year 1958-59.)

b. The authorization of further capital funds drives in the churches of Synod at the appropriate time, to provide the basic facilities and endowment funds required.

c. A wills-emphasis program seeking bequests to the Capital-, Endowment-, and Scholarship Funds.

The Snod of Missouri, according to our Advisory Committee, "does not contribute as much for church-related higher education as do other denominations." Nor does it make contributions

at the same high level as do other Synods of the United Presbyterian Church to outstanding colleges that command respect of churchmen and educators alike. We in Missouri are not alone in the inadequate backing we give our colleges. But there is small comfort in knowing that we help to justify the verdict reached by the 1960 General Assembly concerning the Church's present giving to higher education:

"The most gravely crucial years in higher education lie immediately ahead. The support we have given our colleges has been disgracefully inadequate ... If we do not now take seriously our stewardship and provide substantially increased funds for the whole General Mission of the Church -- funds from which, among other things our work in higher education can be broadened -- we will have missed our critical opportunity, and history, looking back to those days, will ask, 'Where was the Church?'"

The Board of Christian Education suggests that at least 10% of a college's educational and general income should come from the Church. This contrasts with 3.9% which is the present level of support.

3. The Synod will concentrate the energies and resources of its churches on the number and kind of educational institutions which can provide Christian higher education of unquestioned excellence, and which we can conscientiously expect to be maintained at this high level. Ideally we should have only one college. The ideal seems unrealistic at this time. Therefore, the proposals which follow provide in 3A to 3I for two, and at most three, colleges.

Other denominations heavily committed to higher education hold to the general rule that a constituency of 100,000 communicants is a necessary base of support for each four-year college. Even though Presbyterian college attendance and giving potential may be somewhat higher than in sister denominations, it is still a highly optimistic assumption that 80,000 United Presbyterians in Missouri will be able to provide for three colleges. But there are factors on the side of optimism. (a) Presbyterians in Synods surrounding Missouri have been supporting Missouri colleges. (b) Presbyterians in the U.S. Church are already placing their giving alongside ours in support of Westminster College. And (c) other denominations in Missouri might be interested in a similar arrangement -- particularly ones with a limited involvement at present, or none at all, in higher education. Such factors must be taken into account. Nevertheless, it is still a highly optimistic assumption that is involved in this recommendation; it is one that will call for our most heroic efforts.

3A. The Plan calls for Tarkio, Missouri Valley and Park to consolidate on the Park campus. It calls for Lindenwood and Westminster to consolidate (or come together as coordinate colleges) on one campus; or, if this proves impracticable, to continue at their present locations. In any event the essence of the Plan is that the colleges to be supported by the Synod shall be able to

to proceed, and shall proceed, to attain the highest degree of excellence as Christian liberal arts colleges.

The recommendations 3B through 3I, which follow, relate to the manner of implementation and time of carrying out of the plan thus summarized in 3A, and also point out certain alternatives in case the recommendations of 3A cannot be carried out.

3B. Lindenwood and Westminster will in the first year after the adoption of this Plan by the Synod, notify the Synod whether they desire to consolidate or come together on a single campus.

3C. Whether or not they elect to consolidate or come together, Lindenwood and Westminster will by the end of the second year notify the Synod of plans for achieving the highest degree of excellence, with an estimate of the funds required for this purpose.

3D. Tarkio, Park and Missouri Valley will in the first year after the adoption of this Plan by the Synod, notify the Synod whether they desire to consolidate as a single institution on the Park campus, at least two-thirds of the trustees or directors of the combined institution to be elected by the Synod of Missouri.

3E. In the event Tarkio, Park and Missouri Valley elect to consolidate as recommended, they will by the end of the second year notify the Synod of plans for achieving the highest degree of excellence, with an estimate of the funds required for this purpose

3F. In the event Tarkio, Park and Missouri Valley elect not to consolidate as recommended, Park will in the first year after the adoption of this Plan by the Synod, notify the Synod whether it can and will make provision so that at least two-thirds of its trustees will be elected by the Synod of Missouri. In the event Park notifies the Synod that it cannot (or will not) make provision so that at least two-thirds of its trustees will be elected by the Synod, this Plan does not contemplate its further support.

3G. In the event Park notifies the Synod that it can and will make provision for the election of at least two-thirds of its trustees by the Synod, it will by the end of the second year notify the Synod of plans for achieving the highest degree of excellence, with an estimate of the funds required for this purpose.

3H. In the event Tarkio, Park and Missouri Valley elect not to consolidate as recommended, Tarkio and Missouri Valley are urged to consolidate with some third college. If this is not possible, they might well consider becoming junior colleges related to the state, or community colleges without church support.

3I. This Plan is to be completely carried out and the new relationships of the colleges established by June 30, 1966.

The Plan as set forth is not a program of retrenchment; it is a program of advance. It is envisioned that the realigned colleges aided by far greater support will attain academic and Christian stature heretofore entirely beyond reach.

To implement the Recommendations in 3A through 3I will require statesmanship of the highest order on the part of all concerned. Due consideration must be given to each of the five existing colleges, its heritage, its tangible and intangible resources, and the personal loyalties that cluster around it. The legal requirements and restrictions present in the charters of these institutions must be carefully considered. And Synod's concern for the local communities in which the colleges are presently located must be genuine and practical when the termination of the "Presbyterian-related status" is being contemplated. But the goal of all negotiations needs to be kept clear. By June 30, 1966, the Synod will be relating itself to no more than two or possibly three strategically located colleges over which it has the necessary legal control.

4. The Synod will appoint a committee (which may be the Sub-Committee on Higher Education) which shall act as liaison with the colleges, and shall receive the reports set forth above, and formulate financial and other recommendations for the carrying out of this plan.

#### RECOMMENDATIONS FOR ACTION

To the Synod of Missouri, U.P.U.S.A. we recommend:

A. The adoption of the Plan as set forth in paragraphs 1 through 4 above.

B. The transmission to the Synod of Missouri, U.S., the Board of Christian Education, and the colleges of (1) the Report of the Consultants to the Advisory Committee; (2) the Report of the Advisory Committee to the College Survey Committee, and (3) the Report of the College Survey Committee to the Synod of Missouri, U.P.U.S.A., including notice of the adoption of the Plan.

C. That the Synod make the following recommendations to the Board of Christian Education:

1. That the Board be requested to study the need for a Presbyterian university, where students may receive:

(a) graduate degrees and professional training in all major fields of the liberal arts;

(b) experience in relating these fields to Christian faith, and Christian faith to these fields, through personal interchange with other Christian scholars.

2. That the Board be requested to consider the possibility that a university for the United Presbyterian Church might be strategically located in mid-America, and that the Synod of Missouri can offer advantageous locations for such a university.

3. That the Board be requested to join with the Synod in concentrating all United Presbyterian energies and resources upon no more than three liberal arts colleges within the State of Missouri as provided in the Plan, so that an adequate base of support may be provided each of the church-related institutions; that it adopt June 30, 1966 as its target date for completing the realignment.

D. That the Synod recommend to the Synod of Missouri of the Presbyterian Church, U.S.:

1. That it be invited to study this report in full, and give careful consideration to its aim of bringing Christian higher education in Missouri to the highest degree of excellence.

2. That the appropriate agency of the U.S. Synod be invited to join the Liaison Committee provided for in the Plan in negotiating with the Trustees of Westminster College and in developing its future relationship to the two Synods.

E. That Synod hear such official representatives of the educational institutions included in the Survey as may desire to speak.

F. That Synod express its sincere appreciation and gratitude to the members of the Advisory Committee and the Consultants who conducted the survey of its institutions.

G. That Synod extend to the Board of Christian Education the gratitude of the Synod for the financial assistance which made possible the Survey.

Respectfully submitted,

Herman M. Gross, Chairman  
Garner S. Odell, Vice Chairman  
Berry E. Allen  
A. W. Bleckschmidt  
Miles Blim  
Richard W. Braun  
L. P. Davidson  
Mrs. Ralph Eggert  
Robert S. Gilcrest  
Arthur Gilbert  
Kenneth Hindman  
Mrs. John L. Horner  
Marshall Hoy  
David H. Johnson  
Lycia Martin  
Ivan Nicholas  
David H. Nicholson  
Wendell K. Patterson  
Harry P. Phillips, Jr.  
Louis L. Roth  
Richard D. Shewmaker  
George Thompson  
C. O. Williams  
Roi S. Wood

Ex-officio:

Charles O. Churchill  
Don Falkenberg  
Ralph H. Jennings

THE COLLEGE SURVEY COMMITTEE

MINUTES OF REPRESENTATIVES OF THE  
BOARD OF DIRECTORS AND ADMINISTRATION ON THE  
LONG RANGE PLANNING COMMITTEE  
SEPTEMBER 23, 1960

The following members of the Long Range Planning Committee met for luncheon at the Chase Hotel on Friday, September 23, 1960:

From the Board of Directors:

Mr. Philip J. Hickey, Chairman  
Mr. William H. Armstrong  
Mrs. Horton Watkins  
Mr. Howard I. Young

From the Administration:

President F. L. McCluer, Chairman  
Dean Donald M. Mackenzie  
Robert C. Colson  
Fred H. Doenges

From the Faculty:

Dr. C. Eugene Conover, Chairman

A digest of the minutes of the September 10, 1960, meeting of the Faculty Long Range Planning Committee was presented. Dr. Conover explained that Section 1 is presented as a recommendation for action by the Board of Directors, that Section 2 is presented as an incomplete list to give examples of the kinds of specific needs which will be presented to the Board after the inventory is completed, and that Section 3 is included to indicate that studies of the situation of Lindenwood College and of the changing patterns of higher education will be made and presented to the Directors as they are prepared. Approval of the preparation of an inventory of the academic and social needs of Lindenwood under the leadership of Dean Mackenzie was expressed.

Fred H. Doenges outlined the series of five pamphlets which is being prepared to present the story of Lindenwood, with its strengths and its needs for additional funds. He is preparing a list of 700 or more persons who are to be visited personally and a wider mailing list of persons who will be asked to make annual contributions to the College. Approval of the outline of the Development Program was indicated, with the suggestion that the financial report in the publicity be presented by the Finance Committee.

Concerning Section 1 of the Digest of the Minutes of the Faculty Long Range Planning Committee reading as follows:

"1. The most important needs of Lindenwood College in the first five years of the Development Program are:

- "Endowed professorships
- "A science building
- "Adequate physical education facilities
- "Contributions to the cost of the dormitory now under construction"

the following suggestions were made:

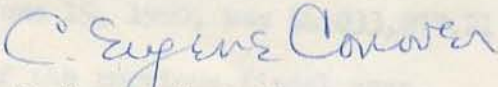
1. That the wording be changed from "endowed professorships" to "increased endowment for faculty salaries". Mr. Armstrong suggested that this would have a wider appeal than gifts for specific chairs.



Page two.

2. The need for a science building was recognized, both to provide for classes in the sciences, and for adequate office and classroom space in Roemer Hall as enrollment increases.
3. That the wording of "Adequate physical education facilities" be changed to "Additions to facilities for physical education and recreation." Chairman Hickey expressed his interest in a student union building, and suggested that interested committee members visit the campus to confer about the needs of the Department of Physical Education and the facilities needed for the social activities of our growing student body. Further consideration of Item 3 is indicated.
4. Mr. Young stated that additions to the endowment funds of the College must be made to replace the amount expended from capital funds on the dormitory now under construction. Agreement on the fourth item recommended by the Faculty Committee was evident.

Respectfully submitted,

  
C. Eugene Conover

November 11, 1963

REPORT OF AUDIT COMMITTEE  
LINDENWOOD FEMALE COLLEGE

Your Committee has examined the report of audit of the books and affairs of Lindenwood College for the year ending June 15, 1960, prepared by Boyd, Franz & Co., the certified public accountants designated by the Board.

The audit reveals that all securities and other assets of the College were accounted for and that its books and affairs were in good order.

The income and expenses for the year were in line with the budget and provided an operating gain of \$8,896.11.

The book value of securities as of June 15, 1960, was \$4,033,077.21 compared to \$3,931,925. at the end of the previous fiscal year.

The market value declined moderately to \$7,278,599. from \$7,446,050. during the year.

Earnings on securities increased during the same period from \$300,582.72 as of June 15, 1959, to \$314,762.82 as of June 15, 1960.

Respectfully submitted,

AUDIT COMMITTEE

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William H. Armstrong

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Sidney W. Souers

November 11, 1960

REPORT OF THE CHAIRMAN OF THE FINANCE COMMITTEE  
LINDENWOOD FEMALE COLLEGE

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Since the last meeting of the Board the members of the Finance Committee have been concerned with the financing of McCluer Hall, total cost of which will be approximately \$600,000.

On a temporary basis the Committee considered it advisable to arrange a bank loan in the amount of \$250,000 and to sell, as needed, \$350,000 of stocks or bonds for the balance. This loan was obtained from the Bank of St. Louis at a very favorable rate.

To date on the advice of the St. Louis Union Trust Company and Mercantile Trust Company, we have disposed of the following stocks recently:

200 out of 400 shares of Corning Glass Works, Common	@ 168 3/4	\$ 33,750
500 out of 1,500 shares of American Cyanamid Company, Common	@ 43	21,500
200 out of 400 shares of Proctor & Gamble, Common	@ 128	25,600
Cash and Treasury Bills resulting from previous sales of common stock		<u>104,000</u>
Present cash or equivalent on hand		\$184,850

The sale of additional stocks to complete the financing will be made during the next 60 or 90 days.

The Committee might consider it desirable to provide a larger proportion of the total requirements through the sale of stocks. Should this be done, the Committee will apply the proceeds from such sales to the reduction or retirement of the bank loan.

The Committee has given some consideration to the desirability of having the College issue its notes to be placed in the Endowment Fund at the Trust Company for the moneys advanced to the Building Fund from the Endowment Fund, said notes to be liquidated over a period of years out of the increased earnings from the additional facilities provided by McCluer Hall.

If all the money were borrowed from a bank or life insurance company, the liquidation would have to come from operations and this might be the more appropriate way to handle the present financing.

  
Sidney W. Souers, Chairman

November 11, 1960

