

# The Learning Log



\*Please open in a browser to view all of the supplemental images!

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Employee Fellows: Casey Whalen & Dr. Peter Weitzel

# Technology Proficiency Fellowship

## *Leveraging Excel to Gain Meaningful Insights About Data* Tuesday, October 27, 2:30 - 4:00 PM

Join Employee Fellows Dr. Peter Weitzel and Casey Whalen for the first training of their fellowship, *Leveraging Excel To Gain Meaningful Insights About Data*. [Click here to register](#). This workshop builds on participants' existing Excel knowledge and will introduce intermediate functions including pivot tables, pivot charts, and VLOOKUPs. Throughout the webinar series, participants will learn how to conduct data retrieval, processing, and visualization. This Excel training is the first part of a series that will also include a common query language and business intelligence tools. The trainings can be taken a la carte or as a full series. Check out this [trailer](#) for a preview of skills covered across the series.

The Technology Proficiency Fellowship project includes (a) workshops to increase instructors' and staff members' familiarity with high-utility data analysis and reporting software, and (b) facilitation of business intelligence projects for a handful of LU data professionals. The workshops, which will be spread across the academic year, will cover Excel, SQL, business intelligence tools like PowerBI and Tableau, and an introduction to data visualization in R. The business intelligence projects will explore the viability of PowerBI as a core reporting platform for LU. These projects, along with other work conducted through the Office of Institutional Effectiveness this year, aim to continue the University's maturation in data usage for planning and informed decision making.



*Summary written by Dr. Elizabeth Fleitz*

This year, I've been working on creating the Faculty Certificate in Writing, an asynchronous Canvas-based series of short modules geared towards improving writing instruction across the disciplines. I was initially motivated to propose this project because writing is one skill that all of us use in our classes to some extent. No matter the discipline, we all assign some type of written assessment. All of us value writing and know our students need to be able to write effectively in order to succeed. However, not all of us have necessarily gotten the training in composition studies that would make our teaching of writing more effective and efficient. So, this Faculty Certificate was created to help faculty members from all of the schools improve how they incorporate writing into their classes, and how to better assess student writing. Gaining this knowledge can help our teaching be more effective, engaging, and purpose-driven to help create better writers. Additionally, the information in this module can be useful for administrators, especially when decisions about writing assessment or writing requirements are being made. Knowledge of best practices in writing instruction will be valuable for making the best decisions for our students. Right now, I've created 8 out of the total 10 modules that will comprise this Certificate; the final two will be released later this Fall. Plus, our Canvas course is growing all the time--we currently have 43 participants at the administrative, staff, faculty, and adjunct levels. Please contact me if you're interested in joining this Certificate program, and I'll invite you to the Canvas shell!

Please contact [Dr. Elizabeth Fleitz](#) if you're interested in joining the Certificate program!

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Employee Fellows: Lisa Young & Leah Rosenmiller

**DEI Reading Challenge: Read,  
Learn, Grow Connect**

The DEI Reading Challenge's October theme is Celebrate the 30th Anniversary of the Americans with Disabilities Act (ADA) and 75 years of National Disability Employment Awareness Month (NDEAM) by reading a book featuring a character with a [dis]Ability. It's not too late to check out the book display in the LARC and our curated [OverDrive collection](#) to find great titles that fit this theme. [Sign-up for the DEI Reading Challenge](#) to grow in your understanding and advocacy of Diversity, Equity, and Inclusion. And be on the look out for November's theme as we will be celebrating National Native American heritage month.

[Register now](#)



CDI Diversity & Bias Training Series

# Antiracism Pedagogy: Discovery & Deployment

For Faculty

This interactive [antiracism pedagogy workshop](#) on Wednesday, October 28<sup>th</sup> from 2 – 3 PM is for full time and adjunct faculty to discover the harms of racism and

colonialism in pedagogy. It will introduce antiracist and decolonization strategies, but also keep colleagues connected to campus resources and the community for continued growth and learning.

[Register now](#)



As a Campus Security Authority, all employees are required to complete the [Campus Security Obligations Under Federal Law](#) course annually. The due date for completing this course is October 31st. Each employee should have received an email from SkillSoft, our new compliance software management platform, that includes additional information about the software. If you have any trouble accessing the system, please contact [helpdesk@lindenwood.edu](mailto:helpdesk@lindenwood.edu) or contact Brittany Gutermuth directly at [BGutermuth2@lindenwood.edu](mailto:BGutermuth2@lindenwood.edu).

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[LinkedIn Learning Course](#)

## The Five Feedback Steps

[Watch this 5-minute video](#) to learn how to give and receive high-quality feedback. Whether it's with colleagues, students, administrators, team members, friends, or family, the same principles apply across the board. Instructor Gemma Leigh

Roberts describes a five-step process to follow in order to give effective feedback. You can also view the full course, [Giving and Receiving Feedback](#), for tips on asking for feedback and using the responses you receive as a tool to improve personal performance. These tips will help lead you into a cycle of continuous development, and a growth mindset that can help propel your career and your relationships forward.

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If you have been with the university for a year or less, join us for week five of [Culture Connection](#) on November 12th at 9:30-10:30 AM with previous Employee Fellow and Assistant Vice President of Intercollegiate Athletics, Betsy Feutz. Betsy will reveal what students have said they want when it comes to enhancing the student experience on campus. She will also share what actions the university leadership are taking to ensure students' needs are met. If you are unsure if this professional learning community is right for you, contact Brittany Brown, [BBrown@lindenwood.edu](mailto:BBrown@lindenwood.edu).

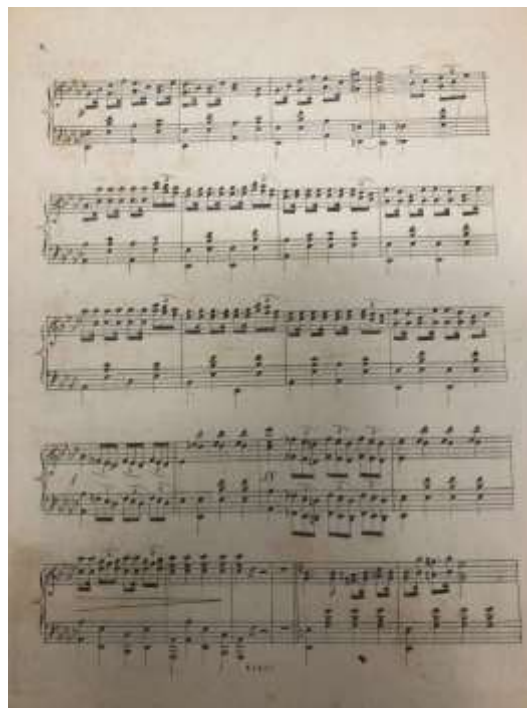
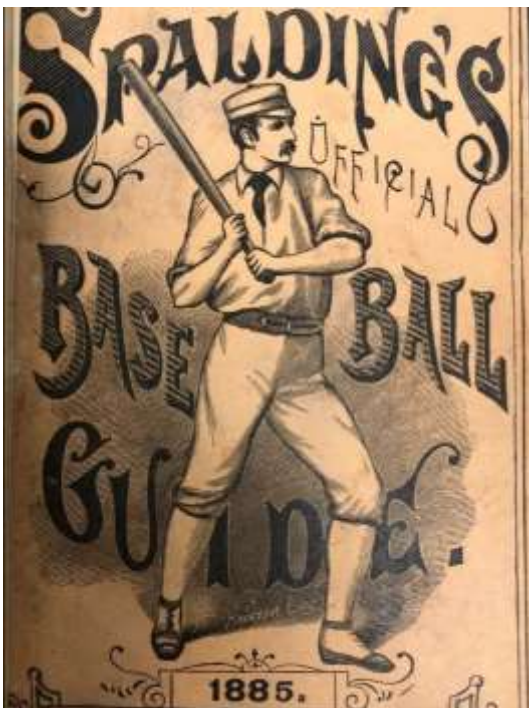
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### Getting Creative in the Archives

## The Sporting News Collection

The collections in Lindenwood University Library and Archives, located in the lower level of the LARC, offer students the opportunity to engage with primary source materials in exciting ways. It also allows faculty from many disciplines to get

creative in developing projects and assignments in their courses. The recently acquired archives of The Sporting News will provide a multitude of such opportunities.



The Sporting News Archives consists of numerous primary source materials related to sports and sports history, with a heavy emphasis on baseball. The collection reflects how individuals, businesses, politics, and societies interact with sports. It was built over many years to support the research needs of journalists and sports writers contributing to The Sporting News (TSN) newspaper. The collection consists of rare monographs and an irreplaceable newspaper clipping collection documenting players' lives and careers back to the paper's establishment in 1886. Additional items include volumes of box score ledgers, correspondence between TSN owners and celebrities, international sports organizations and their representatives, and well-known MLB players, and political figures including US Presidents. TSN witnessed world wars, social unrest and change, the 1918 flu pandemic, desegregation, and evolving technology. The materials in the collection reveal societal changes and provide a wealth of avenues to expose students to primary source materials and give them practice interpreting



those materials. To discuss how these materials might be incorporated into your course, please contact Paul Huffman ([Phuffman@lindenwood.edu](mailto:Phuffman@lindenwood.edu)).

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**[Check out our webpage!](#)**

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