

Lindenwood University

Digital Commons@Lindenwood University

Board Minutes

Lindenwood Documents, Booklets,
Miscellaneous

1948

**Lindenwood College Board of Directors Minutes and Papers,
October 13, 1948 to December 23, 1950**

Lindenwood College

Follow this and additional works at: https://digitalcommons.lindenwood.edu/board_minutes



Part of the Education Commons

LINDENWOOD FEMALE COLLEGE

MINUTES

Oct. 13, 1948 - Dec. 23, 1950

9534

LINDENWOOD FEMALE COLLEGE
MINUTES OF MEETING OF FINANCE AND BUILDING AND
GROUNDS COMMITTEES

October 13, 1948

Pursuant to the call of the Chairman, a meeting of the Finance Committee and the Building and Grounds Committee of Lindenwood Female College was held in the director's room of the Industrial Bank, Ninth and Washington, St. Louis, Missouri on Wednesday, October 13, 1948.

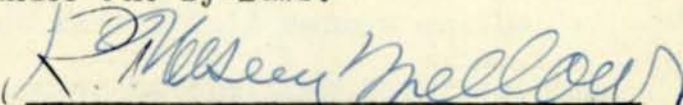
There were present:

Arthur Blumeyer
 Walter Head
 Howard Young
 John Garrett
 Thomas Cobbs
 R. Wesley Mellow
 Arthur Goodall
 and President Franc L. McCluer

The president of the college presented the need for a new dormitory and explained the plans that were prepared by Mr. Le Baume.

After due deliberation and discussion it was moved by Mr. Head, and seconded by Mr. Young, that Mr. Le Baume be authorized to complete the plans and specifications and secure bids for the erection of a new dormitory. Motion was passed unanimously.

There being no further business the meeting was adjourned subject to call under the By-Laws.


 R. Wesley Mellow
 Temporary Secretary

LINDENWOOD FEMALE COLLEGEMINUTES OF MEETING OF BOARD OF DIRECTORS

St. Charles, Missouri
October 18, 1948

Pursuant to notice duly given in accordance with the By-Laws, a meeting of the Board of Directors of Lindenwood Female College was held at the College, St. Charles, Missouri, at 12:30 p.m., October 18, 1948.

There were present:

Dr. James W. Clarke
Dr. Franc L. McCluer
Mr. Arthur Goodall
Mr. Thos. H. Cobbs
Mr. Philip J. Hickey
Dr. Elmer B. Whitcomb
Mr. R. Wesley Mellow
Mr. Arthur A. Blumeyer

It was moved, seconded, and carried that the minutes of the previous meeting be approved.

It was moved, seconded, and carried that construction of the lake be approved.

It was moved, seconded, and carried that the construction of a sheltered paddock be postponed until a later date when the plan is again to be presented by the president.

It was moved, seconded, and carried that another promotional man, or woman, be secured at a salary not to exceed \$4,000.00 per year. The Promotion and Public Relations Committee to make a report at the next meeting of the Board.

The President made a full report on the activities of the college. Recommendations from the President were as follows:

(1) It was recommended that the resignation of Dr. Florence Schaper be accepted and that a Board resolution of appreciation be forwarded to her. This was approved.

(2) It was recommended that Dr. Alice E. Gipson be made Dean Emeritus and that the President of the Board, the President of the College, and Mr. Blumeyer have a conference with Dr. Gipson about severance on retirement compensation. This was approved.

(3) The recommendation of the faculty with reference to elimination of junior college certificates was discussed. The board has a sympathetic interest in the recommendation of the faculty but in their judgment the timing of the announcement of this action should be delayed.

(4) It was recommended that Dean Eunice C. Roberts be allowed to participate in our Retirement Plan at once if she so desired. This was approved.

(5) It is recommended that the Board stand the cost of sending a letter from the President of the Alumnae Association to the Alumnae asking for contributions to the college. This was approved.

(6) It was recommended that the Board write a letter of appreciation to the St. Louis Alumnae Clubs for the money they have given us to provide scholarships, and to such other Clubs as may forward money for scholarships. It was recommended that a letter also be sent to Mrs. Reed thanking her for the support of one of the French girls for \$1,350. This was approved.

(7) It is recommended that a full tuition scholarship for four years be awarded to a winner of the Science Fair in the field of biology and another to a winner in the field of chemistry. The tuition amounts to \$525.00 a year. This was approved.

The Faculty Committee reported the following members:

Eunice C. Roberts, Dean of the College, Professor of Modern Languages. \$6,000 plus room and board.

Mary F. Lichliter, Director of Student Guidance and Placement. \$3,800 plus room and board.

Manson M. Brien, Assistant Professor, History. \$3,400.

C. Eugene Conover, Professor, Philosophy. \$4,000.

Anita Brown Croft, Instructor, Psychology. (part time) \$1,800.

Tirzah Dunn, Instructor, Commercial Art. (part time) \$300 for a semester.

Paul Greer, Instructor, Sociology. (part time) \$900.

A. Louise Hastings, Associate Professor, English. \$3,300.

Ellen G. Irish, Instructor, Art. \$2,400.

Margaret Lindsay, Assistant Professor, Home Economics. \$3,200.

Kauko W. Lustig, Instructor, Music. \$2,700.

John V. Machell, Jr., Associate Professor, Economics. \$3,600.

Lecie G. Machell, Assistant Professor, Sociology. \$3,200.

John R. Middents, Assistant Professor, Art. \$3,300.

Pedro E. Y. Rio, Visiting Professor in Education. \$1,000 plus room and board.

Marjorie Savage, Assistant Professor, Home Economics. \$3,300.

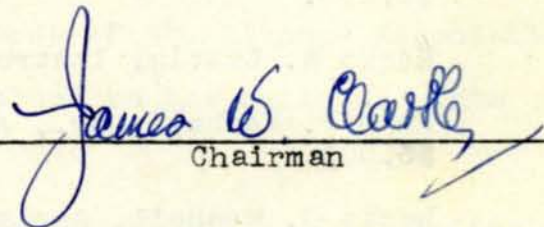
Carolyn Trimble, Instructor, English. \$3,000.

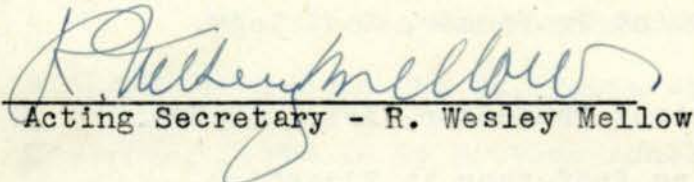
Helen D. Wait, Head Resident of Butler Hall and Assistant to the Director of Student Guidance and Placement. \$2,000 plus room and board.

It was moved, seconded and carried that the financial report be approved. The market value of Lindenwood's Investment portfolio on June 15, 1948 was \$3,709,028 as compared with \$2,265,677 on October 5, 1943 - an increase of roundly \$1,500,000. These figures were furnished by our Certified Public Accountants, Boyd, Franz, and Nooney.

The special committee on student and faculty housing made its report. It was moved by Arthur Blumeyer, and seconded by Mr. Hickey, that we proceed with the plans, specifications, and bids for the new dormitory and that a firm figure be presented as soon as possible to a special meeting of the board at the call of the president, and that the committee continue its study of possible plans for an apartment or other housing facilities for the faculty of the college.

Meeting was adjourned in order that the Board could meet the new members of the faculty.


Chairman


Acting Secretary - R. Wesley Mellow

LINDENWOOD FEMALE COLLEGE

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS

December 31, 1948

Pursuant to notice duly given in accordance with the By-Laws, a special meeting of the Board of Directors of Lindenwood Female College was held in the Board Room of The Mississippi Valley Trust Company, 506 Olive Street, St. Louis, Missouri, beginning at two-thirty p. m., December 31, 1949.

There were present:

- Dr. James W. Clarke,
- Mr. Howard Young,
- Mr. John T. Garrett,
- Mr. Thomas H. Cobbs,
- Mr. Arthur A. Blumeyer,
- Mr. Philip J. Hickey,
- Mr. P. Wesley Mellow,
- Mr. Russell Dearmont,
- Mr. Arthur Goodall,
- Mr. Wm. H. Armstrong

There were also present Dr. Franc L. McCluer, and Mr. Louis LaBeaume.

Dr. Clarke acted as Chairman of the meeting and Mr. Armstrong as Secretary.

Dr. McCluer opened the meeting with a prayer.

The Chairman stated that this special meeting had been called to receive a report of the Special Committee of the Board of Directors of Lindenwood Female College relative to building and housing and to determine whether or not as a matter of policy, a new dormitory should be constructed on the

campus at Lindenwood.

Mr. Blumeyer, Chairman of the Special Building Committee then reported in general on the activities of his committee and then called upon Mr. Louis LaBeaume, the architect for the College, to report on the plans for the erection of a new dormitory.

Mr. LaBeaume then presented blue prints of the proposed dormitory, which he stated had been planned in conjunction with the College staff. These blue prints call for a four story fire proof brick and stone dormitory, which would contain housing accommodations, single and double rooms, for seventy-two college students and five for college people.

He stated that all of the rooms would have connecting baths and that the building, in addition, provided for recreational facilities, assembly room, game room, and tea room.

In discussing the plans, it was pointed out that no provision had been made for a fire place. It was decided the plans should be modified to include a fire place in the recreational room.

Mr. Blumeyer then called upon Dr. McCluer for his opinion from the point of view of college operations as to the desirability for the construction of a new dormitory to be available at the beginning of school in the fall of 1949.

Dr. McCluer stated that his opinion had not changed and that it was desirable to have a new dormitory constructed and that, if constructed, the faculty could handle the additional students and the other college facilities will not be unduly crowded.

He stated, however, that in order to secure the additional students, that it would require two additional field men.

In summary, he recommended that the new dormitory be constructed.

Upon motion duly made, seconded, and unanimously carried, it was decided that, in principal, a new dormitory should be constructed.

Mr. LeBeaume then stated that he had received ten bids for the construction of the dormitory according to his plans and specifications and that the low bid was \$252,475, submitted by Ray M. Dillschneider, Inc., and the high bid was \$289,000.

The next lowest bidders were the Jones-Kisner Construction Company and the H. Diehl Construction Company.

Mr. LeBeaume reported all the bidders were reliable and had submitted bids prepared on his specifications and his compensation would be 6%.

On motion of Mr. Young, and seconded by Mr. Cobbs, the members of the Building Committee and the Finance Committee, as a Special Building Committee, were authorized to make a selection from among the three low bidders for the construction of the dormitory; to sign such contracts and other documents as they might find advisable, including the securing of a performance bond; to authorize such extras and make such changes as the Committee might find advisable, and to do everything needed to be done to prepare the location and to complete the building as soon as possible.

Mr. LeBeaume then reported upon bids for the heating and plumbing and stated that in his opinion, all bids submitted, were by reliable contractors.

Mr. Blumeyer then moved that the Special Building Committee be authorized to select the best bidder and let the contract for the heating and plumbing from the three low bidders and, in general, to take all action necessary for construction and installation of the heating and plumbing facilities for the new dormitory.

The motion was seconded by Mr. Mellow and carried un-animously.

A discussion then followed as to the proposed location for the new building. Following this discussion, Mr. Cobbs moved the new dormitory be located between Nicols and Irwin Halls on the land to be acquired from the City of St. Charles. This motion was seconded by Mr. Blumeyer and unanimously carried.

In this connection, it was pointed out that the site would have to be cleared and it was the sense of the meeting that the grading should be carried out by the Special Building Committee in accordance with their best judgement.

It was also reported that it would be necessary to remove the old concrete water basin belonging to the City of St. Charles located on the construction site and to this end, it would be necessary to negotiate with the City of St. Charles as to its removal and to acquire the property for the College. Mr. Cobbs reported that negotiations were in progress with the City of St. Charles and that the matter would be ready for formal action at an early date.

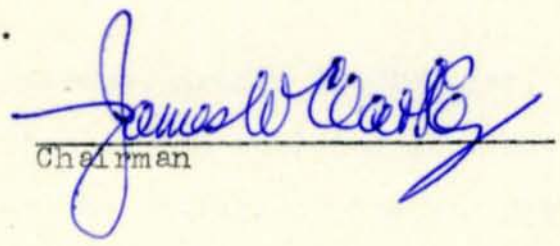
A discussion then followed as to the method of financing the construction of this building. It was the sense of the meeting that it would be advisable to sell United States Treasury Bonds belonging to the Endowment Funds of the College to pay for construction as it progresses.

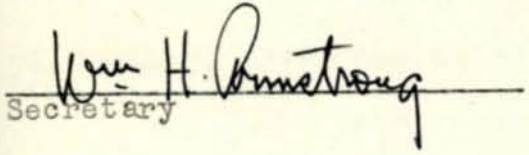
Mr. Hickey then moved that the officers of the College be authorized to sell United States Treasury Bonds belonging to the Endowment Fund to pay for the removal of the old concrete water basin and the construction of the dormitory as it progressed,

such sales to be made at such times and such prices as the officers might consider necessary and advisable.

This motion was seconded by Mr. Cobbs and vote having been taken, was carried.

There being no further business, the meeting was adjourned subject to call under the By-Laws.


Chairman


Secretary

LINDENWOOD FEMALE COLLEGE
MINUTES OF A MEETING OF SPECIAL COMMITTEE
ON THE BUILDING OF A NEW DORMITORY

St. Charles, Mo.,
January 8, 1949

Pursuant to call of the Chairman, Arthur A. Blumeyer, made by telephone, the Special Committee on the building of a new dormitory at Lindenwood College met at the College on the 8th day of January, 1949, beginning at 9:00 A. M.

There were present from the regular Building and Grounds Committee

Mr. John T. Garrett,
Mr. Arthur B. Goodall.

Mr. R. Wesley Mellow was absent. There were present from the Finance Committee

Mr. Walter W. Head,
Mr. Howard I. Young,
Mr. John T. Garrett,
Mr. Thomas H. Cobbs;

absent were Arthur A. Blumeyer and William H. Armstrong. In addition, there was also present Russell L. Dearmont and Philip J. Hickey as members of the Board, making a majority of the Board as well as a majority of the Special Committee. Mr. Louis LaBeaume of the firm of LeBeaume and Unland, architects, Dr. Franc L. McCluer, President of Lindenwood College and Guy Motley, Secretary of the College, were also present.

After visiting and viewing the proposed location for the new building and looking over the old abandoned concrete water basin and talking with the contractors who had already done some work toward

removing the dirt from around said basin and breaking down some of its concrete walls, the committee met in the office of President McCluer.

In the absence of Mr. Blumeyer, Chairman, and Mr. Armstrong, Secretary, of the Committee, Mr. Cobbs was elected and acted as Chairman and as Secretary.

A general discussion of the whole situation was had.

On motion duly made, seconded and carried, the former decision to locate the new building on the tract of land lying southwest of Lindenwood campus, now owned by the City of St. Charles, was reaffirmed.

It was learned that Roy H. Bottoms and Charles Dwigins doing business as Bottoms & Dwigins had offered to remove the dirt from around the concret walls of said basin and knock down and take away the concrete walls for \$2,500 and it had also been learned that that could not be done at that price. They had refigured the work again and had offered to complete it for \$8,000. Mr. LeBeaume had secured bids from two other contractors for the same work which were very much higher.

Mr. LeBeaume submitted plans for taking off at least six feet of the top of the concrete walls of said basin all the way around, and of knocking down all the walls on the northeast side and the southeast side of said basin except one section thereof at the northeast corner and another section at the southeast corner, and removing the floor of the basin back to a line drawn between the end of said two sections and removing all the dirt from the south and east sides, and removing all the concrete knocked down from the walls and taken up from that part of the floor.

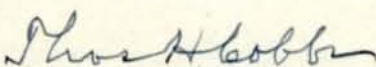
Mr. LeBeaume submitted drawings showing this plan, and after full consideration and on motion duly made, seconded and carried, the Committee asked all the contractors to bid on the work required for carrying out this new plan.

The contractors who had then been doing some work on the basin were called in and the whole matter outlined to them, and they were asked to make a new bid for completing the work necessary to comply with Mr. LeBeaume's plan and also to bid on a unit basis of taking down more than six feet of the remaining concrete wall of said basin with the understanding that the dirt removed from the southeast and northeast of said basins should be deposited in a low section north of Nichols Hall and leveled up in that section.

Each bidder was obligated to furnish a completion bond satisfactory to Lindenwood which would be paid for by Lindenwood.

Mr. LeBeaume was asked to get two bids from the two other contractors as soon as possible, and the committee was authorized to obtain the bids, examine them, and to award the contract to the lowest and best bidder so that the work could be done as soon as possible so as to permit the construction on the new dormitory to begin.

There being no further business, the meeting adjourned subject to call.



Chairman and Secretary

LINDENWOOD FEMALE COLLEGEMINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS

February 4, 1949

Pursuant to notice duly given in accordance with the By-Laws, a special meeting of the Board of Directors of Lindenwood Female College was held at the Noonday Club, Security Building, at twelve noon, February 4, 1949.

There were present;

Dr. James Clarke,
Mr. Thomas H. Cobbs,
Mr. Howard Young,
Dr. Harry T. Scherer,
Mr. J. Wesley Mellow,
Mr. Arthur Goodall,
Mr. John T. Garrett,
Mr. Philip J. Hickey,
Mr. Russell Dearmont,
Mr. Arthur A. Blumeyer,
Mr. Wm. H. Armstrong

There was also present Dr. Franc McCluer, President of the College and Mr. Louis LeBeaume.

Dr. Clarke acted as Chairman of the meeting and Mr. Armstrong as Secretary. The meeting was opened by a prayer by Dr. Scherer.

Dr. McCluer stated that he wished to recommend to the Board that the salary of Cora Waye be increased from \$244.00 to \$260.00 per month, retroactive to December 1, 1948, the date she took over Miss Cook's duties.

He also recommended that Miss Seisler's salary be increased from \$186.00 to \$200.00 per month, retroactive to January 1, 1949.

On motion duly made and seconded and unanimously carried,

the recommendations of Dr. McCluer were approved.

Dr. McCluer then reported that he had employed one additional man to augment the enrollment staff and recommended that he be authorized to employ another additional man for this purpose, so that this would result in two additional men to the enrollment staff, at four thousand dollars per year, plus expenses.

On motion of Mr. Goodall, seconded by Dr. Scherer, the action of Dr. McCluer in employing an additional man to the enrollment staff was approved and he was authorized to engage one additional man for the same purpose, each to receive four thousand dollars per year, plus expenses.

Dr. McCluer then recommended that the present two members of the enrollment staff's salaries be increased from \$3,600 and expenses per year, to \$4,200 and expenses.

On the motion of Mr. Blumeyer, seconded by Mr. Mellow, Dr. McCluer's recommendation was approved.

Dr. McCluer reported that the enrollment for the school year, beginning in the fall of 1948, was approximately the same as of a year ago.

Mr. Blumeyer then brought up the matter of severance pay for Miss Cook and suggested that this matter be handled in connection with severance payment for Dean Gibson.

On motion duly made and seconded and unanimously carried, Dr. Clarke, Dr. McCluer, Mr. Cobbs, and Mr. Blumeyer were constituted as a Committee with authority to act on severance allowances for Miss Cook and Dean Gibson.

Mr. Cobbs then reported on the progress of the new dormitory, the execution of contracts for the construction of the building, clearing away part of the old concrete water basin, and

for grading of the ground around the building site.

He reported in this connection, that Mr. Goodall had secured a performance bond for Ray M. Dillschneider, Inc., for the construction of the new dormitory at a premium of \$2,400. He further stated that Mr. Goodall had contributed \$750.00, representing his commission on the bond, to the College to be applied on the construction of the dormitory.

On motion duly made, seconded, and unanimously carried, the thanks of the College and of the Board were extended to Mr. Goodall for this generous contribution.

Mr. Cobbs reported that United States Treasury Bonds were being sold and the proceeds used to make payments on the above mentioned contracts on certificates issued by the architect.

He also reported that negotiations had been completed with the City of St. Charles and that an Indenture had been prepared and executed, under which, the College might acquire the old water basin site in exchange for certain property of the College. He stated that property being conveyed to the City of St. Charles was limited to be used by the City for purpose of its Water Department and that the property being received in exchange from the City by the College, would be limited in its use to educational purposes.

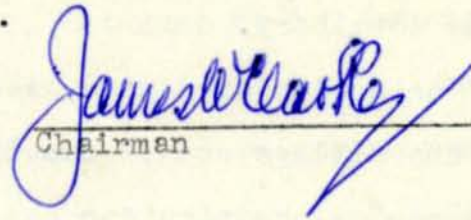
Following Mr. Cobbs report, it was moved, seconded, and unanimously carried that the Board of Directors and the College extend to Mr. Cobbs, their sincere thanks for his time and work in connection with the details incident to the acquiring of the site for and the construction of the new dormitory building.

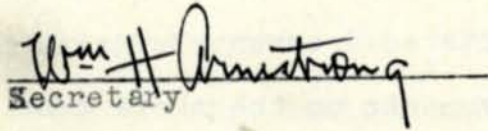
Mr. LeBeaume then made a brief report on the heating and plumbing contract and requested that the Special Building Committee remain after adjournment of the meeting to act on these

remaining contracts.

The Special Building Committee remained, and pursuant to the authority given December 31, 1948, authorized letting of contracts for plumbing and heating.

There being no further business, the meeting adjourned subject to call under the By-Laws.


Chairman


Secretary

LINDENWOOD FEMALE COLLEGE
MINUTES OF THE MEETING OF SPECIAL BUILDING
COMMITTEE

March 5, 1949

Pursuant to telephone call of Mr. Blumeyer, Chairman of the Committee, a special meeting of the special committee on the new dormitory building was held at the college this 5th day of March, 1949, beginning at 10:00 A. M.

There were present:

Mr. Arthur Blumeyer,
Mr. Walter W. Head,
Mr. J. Wesley Mellow,
Mr. John T. Garrett,
Mr. Thomas H. Cobbs

There were also present Dr. Franc McCluer and Mr. Louis LaBeaume.

The members of the committee visited and looked over the work being done on the foundation of the new dormitory and on the demolition of the old concrete water basin, after which they met together in the office of Dr. McCluer.

The meeting was called to order by the Chairman and because of the absence of Mr. Armstrong, Secretary, Mr. Cobbs was asked to act as Secretary.

The question of employment of a general manager at the college was discussed at considerable length and it was decided to investigate further and consider the matter later.

Mr. LaBeaume reported that he had asked for bids on taking down all of the walls of the old concrete water basin to a level with the floor, (in addition to carrying out the present contract

to take down approximately half the walls and approximately half of the floor), so that the remaining part of the floor could be covered with dirt three or more feet deep and the college property south and west of the new dormitory could be graded up to the standpipe and the entire lot landscaped. The committee decided to await the bids before coming to any conclusion.

Mr. LaBeaume also reported that he had asked for bids on a water sprinkler system in the new building and that the indications were it would cost at least \$12,000.00. After some discussion, it was decided not to put in a sprinkler system.

Mr. LaBeaume also reported that he had made inquiry and that it would cost approximately \$12,000.00 to carpet the building. After some discussion, it was decided not to carpet all of it, but to carpet only the living room or reception room.

Mr. LaBeaume then asked regarding the furnishings for the new building and after considerable discussion, it was decided that steps should be taken to get offers from various parties including offers for metal furniture.

Mr. Cobbs reported that he had worked out the exchange of properties with the City of St. Charles, as authorized by the Board. That an Indenture called "Mutual Conveyances and Covenants" had been executed by Lindenwood Female College and by the City of St. Charles and that that instrument had been approved by an Ordinance and duly recorded. He stated that by that Indenture, Lindenwood had acquired more than three acres of land adjoining its campus on the western side, on which the new dormitory is being erected; that Lindenwood had conveyed to the City of St. Charles the tract of land ninety feet square for an additional water tank, when needed, and had also conveyed to the city a tract of land about eighty-eight feet wide,

extending from the present water tank to the highway; that the thirty year lease, which Lindenwood had on all of the land owned by the city at that location, had been extended to cover the land conveyed by Lindenwood to the city and will be in force until February 10, 1958; that said lease restricts the use of the land held by the city to the storage and distribution of water from the same; that the use of the land acquired by Lindenwood from the city was restricted to educational purposes and the land acquired by the city from Lindenwood was restricted to use for the storage and distribution of water; the city was given an easement for its water mains running from the water tank to the campus and from the additional water tank to West Clay Street, and that the city was given the right-of-way for a road from Clay Street up to the gate at the junction between Clay Street and West Clay Street. Said Indenture was executed in duplicate, one of the duplicate copies has been recorded, one left with the city and one deposited in the vaults of Lindenwood.

Mr. Cobbs reported that the contract for the main building, the contract for the heating equipment and the contract for the demolition of the concrete water basin had all been properly signed and operations were proceeding on all of them. He also reported that payments were being made from time to time on the certificates of the architects and that the work was progressing as well as could be expected.

✓ Mr. Cobbs further reported on the coal rights owned by Lindenwood Female College in West Virginia. He exhibited a photostatic copy of part of a map showing the outlines of the property, which had been inherited by Mrs. Roemer from her father, Mr. T. Pickenpaugh. Mrs. Roemer willed her estate to Dr. Roemer and he, in turn, had willed it to Lindenwood Female College. Mr. Cobbs stated that he had settled all old tax bills and reinstated the rights of Lindenwood to the said coal properties

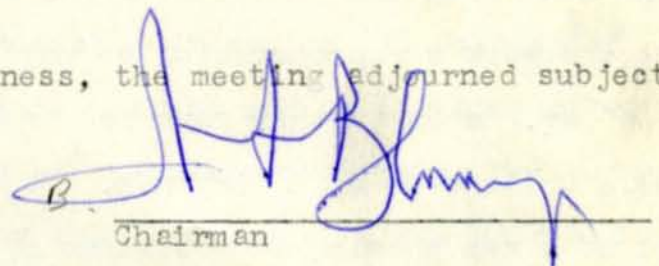
and that some years ago an option had been given to parties represented by Mr. R. Hugh Jarvis, but that it had not been exercised. He further stated that he had kept in touch with Mr. Jarvis who had helped him in clearing the title to the properties and who had reported on the surveys of minerals under the property and who now had stated that he represented the parties who owned adjoining properties and that they would be willing to pay \$50.00 per acre for about sixty-five acres at the southern end of the irregular tract.

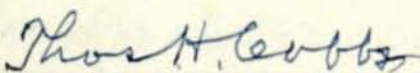
After some discussion, it was decided to sell said sixty-five acres at \$50.00 per acre provided Mr. Young, who had been making some inquiry about the matter, did not object, and if Mr. Young did not object, the sale should be consummated and Mr. Cobbs be authorized to execute such conveyances as might be needed to accomplish that result.

Dr. McCluer reported on the need for more housing for members of the faculty and exhibited a Brochure on the Lustron Homes which he said could be constructed for \$8,500.00 and would contain twobedrooms, one bath, kitchen and utility room, dining room and living room. Mr. Blumeyer reported that some similar homes were being constructed on St. Charles Rock Road just east of the Drive-In-Theatre.

It was decided to make further investigation regarding the housing problem.

There being no further business, the meeting adjourned subject to call by the Chairman.


Chairman


Acting Secretary

LINDENWOOD FEMALE COLLEGE
MINUTES OF MEETING OF BOARD OF DIRECTORS

May 30, 1949

Purasant to notice duly given in accordance with the By-Laws, the Board of Directors of Lindenwood Female College met in the Library Building on the campus at one o'clock on May 30, 1949, with Dr. James W. Clarke, president of the Board, presiding. The opening prayer was given by Dr. Harry T. Scherer.

In the absence of Mr. Wm. H. Armstrong, secretary of the Board the reading of the minutes was omitted and Dr. Clarke requested Dr. Whitcomb to act as temporary secretary.

Those present were:

Dr. James W. Clarke
Mr. Thomas H. Cobbs
Mr. Arthur A. Blumeyer
Mr. Walter Head
Mr. Philip J. Hickey
Mr. R. Wesley Mellow
Dr. Harry T. Scherer
Dr. Elmer B. Whitcomb

Dr. Franc L. McCluer was also present.

Those absent were:

Mr. John T. Garrett
Mr. Russell Dearmont
Mr. Wm. H. Armstrong
Mr. Howard I. Young

At the request of Dr. Clarke there were also present the members of the Alumnae Advisory Board:

Mrs. H. W. Dinkmeyer
Mrs. S. R. Palmer
Mrs. G. F. Messing
Mrs. Henry K. Stumberg

These were introduced to the members of the Board of Directors.

Dr. McCluer read his report on the year's work with recommendations. On motion duly made, seconded and carried, it was voted that copies of the report be sent to all members of the Board of Directors and also to the members of the Alumnae Advisory Board.

Dr. Clarke than invited Mrs. Stumberg, president of the Alumnae Association and chairman of the Alumnae Advisory Board, to give whatever report she might wish for the Alumnae. Mrs. Stumberg reported that the Alumnae Association had voted to endeavor to raise \$10,000.00 a year as a special gift for the college. During the past year a total of \$4,878 was given by the Alumnae, \$3,163 of which was designated for aid for foreign students, and \$1,698 of which was undesignated. Mrs. Stumberg stated that the Alumnae had expressed great interest in the foreign students, with a special hope that they might help in promoting world peace in the future. The Advisory Board, therefore, requested that all the Alumnae gifts for the present be designated as aid for foreign students.

Mr. Cobbs reported that favorable progress was being made in the dormitory now under construction.

Mr. Blumeyer reported that the college was operating on a slight deficit under current receipts but that this was more than offset by other income.

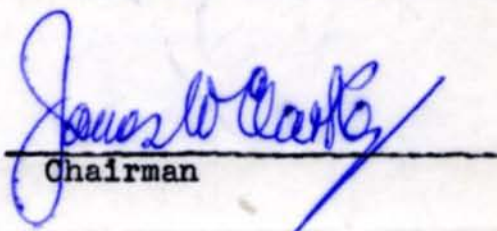
At the request of the Board, Dr. McCluer reported the recommendations on faculty changes and appointments and also gave a review of the present faculty situation. Mr. Mellow moved that the recommendations of Dr. McCluer for the faculty be accepted. Seconded and carried. Dr. Whitcomb also moved that all Dr. McCluer's

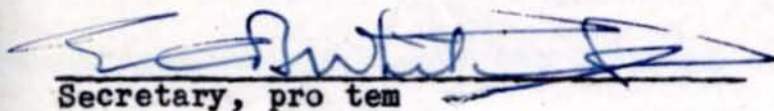
with the exception of the recommendation of the Committee on
 other recommendations be approved. Seconded and carried. Presbyterian
College

On a motion by Dr. Scherer, which was seconded and carried, the secretary of the Board was requested to express to Mrs. McCluer the appreciation of the Board of Directors for her many gracious services to the students of the college.

Upon Mr. Cobbs reporting that the insurance on the college buildings should be increased, Dr. Scherer moved that the Finance Committee be empowered to act as might be deemed necessary in the matter. Seconded and carried.

There being no further business the meeting was adjourned. Dr. Clarke gave the closing prayer.


 Chairman


 Secretary, pro tem

Copies to Dr. Clarke and Mrs. McCluer

REPORT
of the
PRESIDENT OF THE COLLEGE
to the
BOARD OF DIRECTORS

May 30, 1949

It is a pleasure to bring you this report of the work for the year at Lindenwood College.

STUDENT BODY

A total of four hundred sixty-one students have been enrolled in the college this year, nineteen of this number being special students and twenty-one of them being day students. These students are drawn from thirty states and twelve foreign countries and are distributed in the classes as follows:

55 Seniors
50 Juniors
129 Sophomores
211 Freshmen

Of the entering freshmen fifty-three per cent (53%) were in the upper third of the graduating classes from which they came, twenty-eight per cent (28%) in the middle third and nineteen per cent (19%) in the lower third. Taken as a whole, it is an excellent student community. The spirit is good and the achievement of most of the students is very satisfactory. Three students, however, failed in the first semester to qualify for admission the second semester.

The faculty has recently adopted a new program to deal with those who do unsatisfactory work. Under this regulation any freshman whose honor point average is below 1.4 and any other student whose average is below 1.6 for any semester shall be placed on probation. If the following semester she fails to raise her grades to an honor point average of 1.6, she shall be dropped from college.

We have been fortunate at Linderwood in having twenty-one students from outside continental United States. They come from the following countries:

France,
Lebanon,
Bolivia,
China,
Denmark,
Chile,
Costa Rica,
Mexico,
Philippine Islands,
Greece,
Korea,
Cuba,
Hawaii.

Twelve of these students receive scholarship aid. They are sponsored by the Presbyterian Board of Foreign Missions, the Institute of International Education, or by friends of the college. They are carefully selected and are required to be able to use the English language.

The opportunity we have in America to provide education for young people of college age from war devastated areas and areas in which there would be no similar opportunity is a significant one. Our own young people who have a sense of world citizenship and a desire to be informed about other countries have studied in universities in other lands and there has been an increase in the number of foreign students seeking admission to the American colleges and universities. In a friendly community like that at Linderwood we have an unusual opportunity to reveal the democratic way of life, and, of course, an opportunity to help these students develop their own potentialities. It is not, however, a one-sided thing. These foreign students are showing before our students a deep appreciation of the opportunities that many of us take for granted, and they bring our students a new understanding of other cultures and peoples.

We believe that if Lindenwood along with the other colleges of the land continues this program for twenty-five years, it will have real significance in promoting international goodwill and understanding. The Chairman of the Board of General Electric Company has declared that it is the most significant long range program now being carried out in the interest of promoting international peace.

LIBERAL EDUCATION

We believe that the kind of education we seek to give at Lindenwood was never more needed than it is today. The effort to provide it brings all of us genuine satisfaction and continuing thrills. Preparation of young women for their future and for significant contribution to community life is not an exact science but it is an inspiring task. To some it has seemed that when liberal education is most needed, it is least wanted, but recent inquiries among high school students indicate a greater interest in liberal arts study.

The lack of enthusiasm for the liberal arts college may be in part due to the pressure of preparing to make a living and in part to the fact that those of us who have been engaged in liberal education have kept it on the side lines where it would have no taint of vocationalism. At Lindenwood, however, we have achieved a really significant partnership between liberal education and vocational training. We agree with Isaiah Bowman, of Johns Hopkins University, that a liberal education "means the acquisition of broad knowledge - that some of it may be applied; the training of the mind - that it may respond to the need for further training in the changeful years to come; a certain fine independence in living and thinking and judging events - that expediency may not take the place of principle." It should also mean appre-

ciation of the dignity and meaning of human life and the deepening of one's faith in a personal God. We do not believe that these results depend upon a proud isolationism in which studies are not related to tasks with which students will later live, nor upon a rigid insistence on a traditional curriculum. We must make liberal education vital to young people so that those in attendance in our colleges share our purposes.

This effort to vitalize the program of the college must begin with admissions and be carried on through all of the activities of the campus as well as in those of the class room.

ADMISSIONS

The character of a college depends very largely upon the character of the student body. No matter what purposes are embraced by the administration, faculty, and Board of Directors, the character of the community and the degree to which these purposes may be realized will be determined very largely by the character of the students. We have appointed a Committee on Admissions at the college and have given careful study to our admissions program. The Committee is composed of the President of the College, the Dean, the Director of Guidance, the Registrar, Mr. Motley, and Dr. Parker, Chairman of the English Department.

The Committee recommended to the faculty that a student within the upper three-fourths of the high school graduation class recommended by the high school principal and other references in the community may be accepted upon application. All other applications are submitted to the Committee for review with the understanding that unless a special test and special information reveals the student's ability to do college work, those in the lower fourth will not be admitted. Acting upon this policy we have turned down several applications for this year even though applications have not been coming in as rapidly as last year.

The academic mortality of students in colleges indicates a disturbing number of failures or mal-adjustments the first year in college. For example, of fifteen colleges in the Mississippi Valley including such well-known colleges as Beloit, Grinnell, Knox, Carleton, and Lindenwood, only two - Carleton and Knox - have more than thirteen per cent (13%) of their entering freshmen continue through their senior year. Five have thirteen per cent (13%), two have twelve per cent (12%), five have ten per cent (10%), and one has nine per cent (9%). Lindenwood, with twelve per cent (12%), is about at the middle point or a little above it.

The problem of holding students to graduation seems to be a problem of the small college and not a problem of the woman's college.

In a larger study of admissions by Benjamin Fine, of the New York Times, it was found that the chief reasons for dropping out were:

1. Mal-adjustment or academic failure.
2. Financial reasons - given as the most important reason by twenty-five per cent (25%) interviewed and second by thirty-three per cent (33%).
3. Transfer to other institutions for a variety of reasons.

One thing that was significant was the discovery that of the women who received degrees, sixty-eight per cent (68%) had come from the upper fourth of the high school class.

MOTIVATION

One thing that we learned from our experience in training young men and young women in our colleges during the war was that satisfactory motivation would speed up achievement. Students in training in the various war training units saw the relationship between the work that they studied and the task that they expected to perform and they, of course, had a strong motivation to master the subjects they studied and to make the information or skill their own.

If we are to make the most of our opportunities in college, effort should be made to get a similar motivation for our students. We must seek to motivate the students as soon as they get to college or even before that time. Our enrollment counselors and our student counselors who are in correspondence with new students are placing before them, we hope, a clear picture of the character of the college and its purposes, and we are seeking information from the home community other than that we get from the high school. For example, we secure information about the student's health, her vocational objective, and her personal and social adjustment.

The Guidance Office, under the direction of Miss Lichliter, secures similar information from the faculty counselor of the student during the year. During the first year of college a battery of tests are given to all new students and information secured from these tests is given to counselors. In short, our first approach to motivation is in terms of as thorough a knowledge of the student as we can secure. The Office of Vocational Guidance arranges individual conferences with all who wish to discuss their plans and all who have taken freshman or sophomore tests. This office issues bi-monthly "Notes for Counselors" keeping the faculty informed in regard to over-all test results, placement trends, various vocational opportunities, etc. Rating sheets are provided for the use of Head Residents as well as for the use of faculty counselors.

One finds that students are not seeking glory or wealth but are genuinely interested in the development of their own abilities and the attainment of effective leadership in their communities.

Motivation may be secured not alone from direct counseling but from the spirit of the community as well. If it is a community which respects worthy achievement and is moved by a fine spirit, students will respond to the right

kind of motives. In the right kind of a community there will be certain special tasks and recognitions which students may win. Groups of students organized in terms of shared interests have regular meetings. Most of these interest groups are composed of those who major in a particular department. There are some, however, that cut across departments such as the group who worked up the literary publication, Peter Pan. There is recognition found in awards, such as those provided by alumnae clubs, individuals, and the college itself. Outstanding among those awarded by the college is what is known as the President's Scholarships awarded to the first five girls in each class and having greater value for the higher classes. A number of our students have won significant awards outside the college. In competition with several hundred contestants Marjorie Moehlenkamp won a five hundred dollar fellowship to do graduate work in voice. Lucy Anne McCluer won a similar contest in organ. One of our freshmen won a prize for a short story submitted to the Atlantic Monthly, and another student won first prize for a radio script in a contest sponsored by Oklahoma University. Several students have also won recognition for their writing in Mademoiselle.

The most significant effort to motivate students is that which comes from religious emphasis on the campus. Worship shared by students and faculty in chapel services and vespers contributes immeasurably to the character of the community. Religious Emphasis Week held annually in February or March has been a powerful factor in the lives of many of the students. Students themselves plan the program for the week which includes an address from the visiting speaker each morning and evening and individual conferences in the afternoons. The leader this year was Dr. George E. Sweazey, of the Board of Evangelism of our church. Without any question he exerted a profound influence upon the college community.

The various programs mentioned above are important factors in leading students to wise choices and high endeavors. It must not be forgotten that however effective the techniques used, the real purposes of the college are best achieved when a student is brought into contact with great subject matter and a great teacher. We must have in our college if it is to realize the great opportunities before it not only comfortable living conditions and happy, friendly environments, but inspiring personalities as teachers. Our teachers must be persons attractive to students who will have genuine respect for them and who will hold them to their best efforts.

In some quarters people think of a college announcement of character building as one of its goals as the badge of academic feebleness and others think the advertisement of friendly relationships between students and teachers as an indication that the student is coddled. The work of Lindenwood College and the achievement of her students ought to remove us forever from the suspicion of either weakness. Great teachers will be devoted to their students. They will not be expositors of subject matter but teachers of people and will hold their students to high standards of performance and honor them by leading them to do their best.

STANDARDS

The basic program of the college cannot be a vital one to its students unless high standards are maintained. It is to be hoped that the college is a comfortable place in which to live and find happiness, but it must be a great deal more than that. Students must be brought up to standards commensurate with their ability. We have compared our grading of the past several years with the national distribution and find that either our students are doing much better

work than others over the nation, or that our grading is not as strict as it might be. In 1947-48, for example, of the college students throughout the nation thirty-two per cent (32%) had S, thirty-four per cent (34%) had M, and five and five-tenths per cent (5.5%) had F, whereas at Lindenwood forty per cent (40%) had S, thirty-seven per cent (37%) had M, and six-tenths per cent (0.6%) F. In the year just past, however, we had thirty-seven per cent (37%) with S, thirty-seven per cent (37%) with M, and three and one-tenths per cent (3.1%) with F. We believe we ought to do better than the national average but it is hardly likely that we can have no failures if we are holding to high standards.

On the whole the work of our students this year has been very gratifying. Three students made perfect marks for the year in all of their class room work. Quite a number of freshmen have made honor averages for the year and are applying for a charter to Alpha Lambda Delta, a freshman women's honorary society. This application has been approved by the faculty and we hope that it will be approved by the national organization.

We have adopted a new grading system because our former system gave the same quality credit to failing grades and barely passing grades.

With the expansion of the curricular offerings made this year the students at Lindenwood have had available rich opportunities in the regular liberal arts curriculum and vocational courses in some fields. The installation of a campus radio station has been especially valuable. This station is operated by the students under the direction of Miss Martha May Boyer. Students have done much of the engineering work, all of the script writing, programing, and broadcasting. A number of programs have been done over KFUD, KSD-TV, and KMOX.

Plans for next year include an expansion of the curriculum in two departments - mathematics and home economics. We have had one person teaching mathematics, physics, photography, and household physics, and as a result have not been able to offer an adequate major in mathematics. We are, therefore, recommending the employment of an additional teacher in this department so that the additional courses in the upper division may be available for our students.

In home economics the expansion contemplated involves the use of the tea room as a home management house in which the students will live, get their meals, and keep the house. This course is required for teachers to qualify under the Smith-Hughes Act, an act providing for Federal aid in the salaries of home economics teachers in public schools. These positions are the most desirable and we have all the other courses necessary to qualify.

We think that a four year college for women should have an exceedingly strong department of home economics and with the use of the old tea room and with an additional teacher to give this course and live in the house, it will greatly strengthen our offerings.

The faculty has also adopted a recommendation of the Educational Policies Committee for the establishment of honors work in departments prepared to give it. It is obvious that all students are not equal in intellectual ability and it seems wise to give those capable of unusual work an opportunity which others would not wish or could not perform. The recognition of individual differences in this particular is thoroughly democratic for it is a recognition of the worth of each individual and it brings to our program the motivation that comes from the ideal of excellence rather than that of uniformity.

May 30, 1949

The English universities have long made great use of honors programs. The honors student is not told what to do to complete a course but he is told what he must know. The program is designed to command the best of each student who enters it and will lead students to become excited about learning. Lectures and class room work will be incidental and the close informal contact between the teacher and student in the seminar program will bring additional inspiration to the student. The driving power of a sense of bring associated with the teacher in a task which gives the student great freedom is a significant thing in the motivation of these honor students.

The entire program will be in the hands of a Council on Honors which will consist of five members. It will be open to students with a 3.0 or higher honor point average, exclusive of grades in choir, orchestra and physical education. Application for admission to honors courses may be made not earlier than the first semester of the Junior year, and not later than registration for the first semester of the Senior year. The student submits to the Council a written outline of the program she wishes to undertake indicating the name of the faculty director under whom she wishes to work. The amount of credit to be received will be determined by the Council on Honors. A great deal of freedom will be allowed in the selection of the actual project. It may be a research project, or a special project in the student's major or minor field, or it may be a creative project such as a composition in the field of music. When the project is completed to the satisfaction of the Council on Honors, the candidate may be graduated cum laude, magna cum laude, or summa cum laude, in which case such a notation will appear on her diploma.

The forty-eight hours will be taken in the departments of Science, History and Government, Philosophy and Religion, Psychology, and Sociology. Among electives recommended are courses in the field of those disciplines such as

A student not enrolled under the honors plan but whose honor point average for the first seven semesters of college work is 3.75 or higher will be awarded her degree with distinction and such a notation will appear on her diploma. There will be two seniors this year graduated with distinction. One of them is Bettie B. Wimberly, who is able to continue in college under the generous scholarship provided by Mr. Arthur S. Goodall. She is the daughter of a Presbyterian minister in Nebraska and has led her class in each semester of her work at Lindenwood. The other is Jo Ann O'Flynn, a Kentucky girl who is president of the student body and who is majoring in biological science and chemistry.

There has been a growing realization that in addition to the conventional curriculum, it may be that the woman's college can also perform an especially valuable function in a somewhat different direction. Women do almost all of the spending of family incomes in the United States. It is the woman in the home who sets the tone and level of family morale and contribution to the community and society. The faculty of Lindenwood College has been giving much study during the last year to the development of a curriculum which will be peculiarly suited to preparing the young woman who will be married soon after leaving college for her responsibilities in her home and in the community. With these considerations in mind a curriculum was prepared which the faculty has adopted. Instead of requiring a concentration of twenty-four hours of Grade II or higher courses in one field for a major and twelve in another for a minor, the new curriculum includes the thirty-eight hours required of all students seeking a bachelor's degree and forty-eight hours distributed over five different departments. The forty-eight hours will be taken in the Departments of Economics, History and Government, Philosophy and Religion, Psychology, and Sociology. Among electives recommended are courses in the field of Home Economics such as

Home Management, and Food Preparation and Selection.

STUDENT PARTICIPATION IN THE COLLEGE PROGRAM

Student participation in the planning of the program of the college and in the life of the community will be an immense aid in motivating them to accomplish the purposes which we have in mind. That participation is facilitated upon a campus where friendly contacts between students and teachers are common place. Members of the faculty have students in their homes during the year and they participate with them in all student parties in the gymnasium as well as at formal receptions. Every effort is made to develop a community that has a strong esprit de corps.

Students are given a large responsibility for the government of the community and for the government of the student residences. They discharge this responsibility in a splendid way and the whole system of student government has been strengthened by the year's experience.

Students are also given an opportunity to cooperate with the faculty in other areas than government. Joint faculty-student committees have made plans for various activities during the year and have made proposals to the faculty on such matters as attendance, convocations, etc.

Faculty people who have worked with students on committees have been impressed by their serious purpose and good judgment and have found it exceedingly helpful.

Various conferences have enabled our students to participate with other students in the consideration of problems that must necessarily be in the minds of college people everywhere. The student body has sent representatives to conferences on other campuses dealing with international relations, religion, and student government. The International Relations Club at Lindenwood sponsored a one day conference on the Lindenwood campus at which we had one hundred fifty

students from neighboring institutions engaging in student led discussion groups dealing with problems in international relations.

The participation with five other institutions in the Washington Semester program proved especially stimulating to our students. Four students have been selected to represent us in this program next year. Last year, as you will remember, we sent three students and a teacher to the American University for one semester's residence. This coming year we shall send four or five students. We are not required to send a teacher until it becomes our turn four years hence. The program is not only stimulating to our students but is a significant example of institutional cooperation in a unique educational program.

Other conferences which were held on the campus this year include the Radio Conference for high school and college students. The leaders were Miss Judith Waller, Director of Public Service of the Central Division of the National Broadcasting Company and Mr. Ted Westcott, Director of the radio program, "The Land We Live In" and a Director of Production in Television at KSD. Other people from radio stations in the area were present and discussed programs in the field of radio.

A conference on Community Leadership was held this spring. It attracted to the campus many civic leaders from eastern Missouri and bordering counties of Illinois. Discussion groups were organized within this conference - one on "Conservation" with a panel headed by Mr. Leonard Hall, noted columnist of the St. Louis Post-Dispatch, one on "Health" led by Mrs. Gwen Goodrich Rappaport, of the faculty at the University of Wisconsin, one on "Community Recreation" led by Mr. Fred Maeter, publisher of the Cape Girardeau Southeast

Missourian, one on "Growing Pains" under the leadership of Dr. Homer Clevenger, of the faculty of Lindenwood who is also mayor of St. Charles, and one on "Community Tensions" led by Mr. Henry F. Chadeayne, of St. Louis, and Mr. L. M. White, of the Mexico Ledger. The closing session was conducted by Mr. Robert Blakely, chief editorial writer of the St. Louis Star-Times. Discussions in which students participated with civic leaders who are dealing with definite problems stimulated interest in and understanding of these problems. This conference attracted editorial comment of a great many newspapers in the State. Representative of these comments are these paragraphs from an editorial in the St. Louis Post-Dispatch:

"Lindenwood College is to be felicitated for planning and holding on its campus a 'Workshop for Community Leadership' Friday and Saturday of this week. Around the 'workbench' there will be discussions of health and recreation, housing, utilities, traffic control, law enforcement, religious and racial harmony, the soil, and other subjects that are at the very core of community life.

"One of the major things which a student should take with him out of college is an ability to make himself effective as a citizen of his community. Toward that end the Workshop at St. Charles will contribute."

FACULTY PARTICIPATION IN PROFESSIONAL AND COMMUNITY LIFE

The college for many years has sent a delegate to the North Central Workshop which is devoted to a study of the curriculum in liberal arts education. The Workshop is held in the summer. The faculty member brings his report to the faculty, and a coordinator from the conference visits with the faculty later.

The faculty too must have an opportunity to participate in the life of the larger community if our program is to be exceedingly strong. Representatives of the staff have attended a number of their professional meetings and many of them have been on programs of these meetings. Others have contributed

articles to professional journals and participated in the discussions on problems of higher education at Chicago, opportunities in dealing with foreign students at Cleveland, and a conference on religion in Kansas, etc. The Dean has been on the program at several of these meetings.

Dr. Alice Parker has been elected President of the Missouri State Organization of the American Association of University Women, and Dr. Agnes Sibley has been made editor of its bulletin.

The activities of members of the faculty in the local community lend strength to the college. Dr. Clevenger is, of course, mayor of the city and other members of the staff assume various responsibilities in the community. The faculty has carried on the work throughout the year with enthusiasm and skill and has a fine morale.

THE COLLEGE AND THE CHURCH

The college participates in the life of the church in services that members of the staff give from time to time.

This summer the Young People's Conference from the St. Louis Presbytery and one of the Presbyteries from Illinois will meet at Lindenwood. The Westminster Fellowship National Council will meet here in July.

Attached is a copy of the minutes of a meeting of the Synod's committee on colleges at the Mark Twain Hotel in St. Louis on March 8. This committee was first constituted several years ago to discuss problems incident to the effort of Presbyterians to support four colleges in Missouri. The committee considered the status of the colleges and the possibility of cooperation and mergers. When the committee reported to Synod three years ago, it called on Presbyterians to support to program of Westminster College and made

no mention of other institutions. At this last meeting there were two members from each Board and the President of each college together with Dr. Stuart Paterson, Mr. Homer Keith, and Dr. David Waggoner. They discussed the possibility of over-lapping membership of Boards, joint Board meetings, Synod's ability to support four colleges, and finally the possibility of the merger of institutions or of the re-location of institutions. The committee recommended that "the Boards of the four colleges agree to the appointment of a committee by the Presbyterian Board of Christian Education to survey the college situation in Missouri and develop plans for improving Presbyterian higher education in Missouri, and that the Boards of the colleges pledge themselves to carry out the recommendations of the committee provided the report has been approved by the Presbyterian Board of Christian Education and three of the four college boards." This recommendation to the college Boards was carried by unanimous vote.

RELATIONS WITH ALUMNAE

The presence of alumnae visitors at this Board meeting marks an advance in relations with alumnae that will mean much to the college. The enthusiasm with which alumnae generally have greeted announcement of the plan to have visitors at the Spring Board meeting is an earnest of the increased strength that will be brought through the counsel of our graduates.

The college is deeply appreciative of the pride that alumnae take in the institution and the warm feeling they have for it. Mrs. McCluer and I had the privilege of visiting alumnae groups in New York, Washington, Denver, Los Angeles, and San Francisco and sensed their genuine affection for the institution. The group in Los Angeles has long been an active one and the others

are being reactivated and holding regular meetings. The clubs in St. Louis and Kansas City have been active supporters of the college for some time, each of them now providing a scholarship. The alumnae club in Chicago has also been meeting regularly this year. Mrs. Stumberg, President of the Alumnae Association, will report more in detail about the financial support that has come from the alumnae this year. While the total (\$4,800) does not reach the goal set last spring, it is encouraging. I believe that support from alumnae will increase. As we acquaint alumnae through the Bulletin and through contacts of official visitors with the work that the college is undertaking, we may expect to be strengthened not alone by their affection for and pride in the college, but also by their active support and investment in this program.

GENERAL PUBLICITY

Contact with the general public is made through general programs and news releases. Mr. Clayton has done good work in getting news stories to the papers with the small amount of time he has had to spend on it.

A committee appointed to find a public relations director does not have a recommendation at this time but we understand that we shall be able to get much more newspaper space when we have someone able to spend more time on getting news stories.

I believe that the Lindenwood Bulletin is read with interest by all those who receive it. Our mailing list has increased somewhat although it is largely confined to alumnae and school people in the Middle West. We need to work on expanding the mailing list to include people who should be acquainted with a Presbyterian college and who might be attracted to the program and purposes of the institution. We should give consideration to reducing the

number of issues of the Bulletin. We now send out one each month and we might be able to keep our friends acquainted with what is going on by sending six issues a year instead of twelve.

STATUS OF APPLICATION FOR AAUW

The college is handicapped as a four year college by not being on the approved list of the American Association of University Women. This is not an accrediting association but membership in it is desirable since graduates of colleges not listed are not eligible for membership in local chapters. The reason Lindenwood is not listed is because it is not on the approved list of the American Association of Universities. We completed the application for AAU last fall and filed it with them. A study of the information reveals that we meet their standards as far as we can judge and I am confident the college would have been included if the Association had continued the list. However, at its meeting last December they discontinued the list and returned our application. AAUW will decide at its June meeting how to proceed in receiving new applications. I am confident that we shall meet any requirements that they set up. The President and the Dean have talked with people in the AAUW office in Washington. We shall press our application as soon as the Association announces the new procedures.

ENROLLMENT OF NEW STUDENTS

Our enrollment of new students continues to be under the enrollment at the corresponding date last year. This situation obtains in colleges throughout the country and many are expecting substantial reduction in attendance this coming year.

At the national meeting of registrars it was thought there would be a reduction of 20% to 25%. There are some reasons, however, to believe that our enrollment situation is not far behind. Some of our enrollment counselors say students are not applying to as many institutions as they did in the days when there was difficulty in securing a place and we hope we shall not have as many withdrawals as we have had before. We ought to know about the middle of June or the first of July if this is justified since we receive a \$100 payment in June which is not refundable.

I feel that we should make whatever effort seems necessary this summer to enroll additional students.

PROBLEMS

In addition to the problem of enrolling new students at the time we are erecting a new student dormitory, we have two or three problems in general of which we all ought to be aware.

One of these is the feeling on the part of a great many of our friends that the college is so well financed that it has not great need of financial support. One source of strength of the college is a substantial income from endowment which gives us confidence that we can carry out a program for the year before us without a deficit if we call upon our income from endowment. There will, of course, be a deficit in the operating account but the income from endowment will take care of that deficit and the college itself will not have a deficit.

On the other hand, we are unable to do some things that we ought to do to make the most of our opportunities. For example, there are many fine students who would welcome an opportunity to come to Lindenwood but cannot consider it because of the cost. Some of them are daughters of the church that founded the

college and we have great need of scholarships to take care of these students. We ought to have quite a number of scholarships from \$500 to \$600 to be given only to students of serious purpose and unusual capabilities.

It would be well for us, especially if our dormitories are not filled, to increase the number of foreign students and displaced persons we would receive. Many of them cannot pay our rates. Gifts could be made to this and even gifts of small amounts would be significant for us.

In addition to the need for scholarships, we have some capital needs that would require large sums. For example, we are a church college standing for the value of worship and religion in the life of the individual and community, and we have no chapel.

Some of our equipment should be enlarged, especially in the field of physical education. We have a very inadequate swimming pool and a gymnasium that is too small. An indoor riding ring should be provided if we continue to offer riding.

RECOMMENDATIONS

The faculty reports that the students listed in the attached commencement program have completed the requirements for the degrees or certificates indicated. It is recommended that these degrees be granted by the Board.

The faculty has also recommended the honorary degree of Doctor of Laws for Mrs. Nell Quinlan Reed, an alumna of the college. It is recommended that this degree be approved.

It is interesting to note that there are more four year degrees in each category this year than last year and fewer two year certificates and diplomas in each category than last year. Last year we granted thirty-five

May 30, 1949

certificates and diplomas for the completion of two years' work; this year we have sixteen. Last year the Bachelor of Music degree was given to four; this year to six. Last year the Bachelor of Science degree was granted to fourteen; this year to twenty-one; and the Bachelor of Arts degree was granted to twenty last year, and to twenty-seven this year. The total number of bachelors' degrees granted last year was thirty-eight. This year it is fifty-four.

It is recommended that Mr. Robert Colson be made Business Manager of the college.

It is recommended that Miss Louise Beasley be appointed as Assistant Professor in the Department of Mathematics.

It is recommended that the appointment of Miss Dorothy Ely as an Instructor in the Department of English be approved.

It is recommended that the Board inform the Presbyterian Board of Christian Education and the Synod's Committee on Colleges that it will support any recommendation made by a survey committee which will have the approval of the Presbyterian Board of Christian Education and three of the four Boards of colleges in Missouri.

Respectfully submitted,
F. L. McCluer

F.L.M.Y.
Encs.

A motion favoring the adoption of the above resolution carried by a majority vote.

It was moved that the committee meet for its next assembly on Tuesday, June 13, at Park College (date to be announced) to determine the college boards' reactions to the resolution mentioned above. Motion carried.

It was moved and seconded by Synod that the college boards be requested to submit copies of proposed resolutions for each board to Synod's

C
O
P
Y

SYNOD'S COMMITTEE ON COLLEGES

Committee on Christian Education at least three months prior to the Synod's meeting to allow the committee adequate time for study and approval

MINUTES OF WINTER MEETING -- 1949

Synod's Committee on Colleges met in the Mark Twain Hotel, St. Louis, on Tuesday, March 8, 1949.

- Present: Representing Synod -- Dr. Stuart Paterson, Chairman; Homer Keith, secretary; and Dr. Ralph Waggoner, advisor.
- Representing Lindenwood College -- Dr. Franc McCluer, Dr. Harry T. Scherer, Mr. R. Wesley Mellow.
- Representing Missouri Valley -- Dean Doering, Dr. A. J. McClung, Mr. W. E. Legan.
- Representing Park -- Dr. J. L. Zwingle, Mr. Paul K. Justus.
- Representing Westminster -- Dr. William Hall, Mr. Charles B. Fox, and Mr. Neal S. Wood.
- Representing the Board of Christian Education, Dr. E. Fay Campbell.

The meeting was called to order at ten o'clock, and prayer was offered by the Chairman. The Chairman gave a brief summary of the job of the committee; its past functions and present responsibilities.

In the discussion which followed, various topics were considered, including (1) Possibility of overlapping membership of the boards. (2) Possibility of joint board meetings. (3) The Synod's ability to support four colleges. (4) Opportunity of a church college, its location, etc.

Discussion continued until the lunch hour when a recess was declared by the Chairman. The committee reconvened at 1:15 to continue discussion on the subjects introduced during the morning hour. After careful study and review, the following resolution was presented:

Be it resolved that the committee recommend to the boards of the four colleges that they agree to the appointment of a committee by the Board of Christian Education to survey the college situation in Missouri and develop plans for improving higher education in Missouri, and that the boards of the colleges pledge themselves to carry out the recommendations of the committee provided the report has the approval of the Board of Christian Education and three of the four college boards.

A motion favoring the adoption of the above resolution carried by unanimous vote.

It was moved that the committee meet for its next assembly on Tuesday, June 14, at Park College (hour to be announced) to determine the college boards' reactions to the resolution mentioned above. Motion carried.

It was moved to recommend to Synod that the college boards be requested to submit names of proposed nominations for such boards to Synod's

Committee on Christian Education at least three months prior to the Synod's meeting to allow the committee adequate time for study and approval before recommending to the Synod. Motion carried.

It was moved that the secretary be instructed to write a word of appreciation to Dr. Paul C. Payne for the able assistance and leadership given the committee by Dr. E. Fay Campbell representing the Board of Christian Education. Motion carried.

Representatives of Missouri Valley College reported on the development of the Department of Humanities being established in that institution under the auspices of the Humanics Foundation. The report was received with enthusiasm.

There being no further business for consideration, the committee adjourned and was led in prayer by Dr. Waggoner.

Mr. Blumeyer, Chairman of the Committee, presided and, in the absence of Mr. William H. Armstrong, Secretary, Mr. Thomas E. Cobbs acted as Secretary.

Mr. Cobbs made a general statement of the income for the year and for prior years, showing that there had been a general increase from 1945 down to 1947 from \$175,000.00 to \$105,000.00 from the securities in the endowment fund. He also reported that the securities which have been put on the new dormitory, including the demolition of the concrete water basin, aggregated \$175,000.00 of which we had already paid \$105,705.00.

Mr. Blumeyer recommended that Mr. Boyd be instructed to review the bookkeeping operations and install a system that could be operated more easily and that could furnish accurate information on a moment's notice. Mr. Cobbs reported that that had already been done, but that he would speak further with Mr. Boyd regarding it. Blumeyer mentioned the fact that formerly St. Louis Union Trust Company acted as fiscal agents and also investment counselors, but that four or five years ago an arrangement was made with the Missouri Valley Trust Company for safe-keeping our securities and handling of the income and that we formerly had Moody's investment service but had changed to the St. Louis Union Trust Company for investment advice.

On motion made by Mr. Clark, seconded by Mr. Garrett, it was recommended that Mr. Blumeyer and Mr. Cobbs investigate the advisability of consolidating these services with the St. Louis Union Trust Company provided sufficient savings could be effected in this way, leaving the bank account with the Missouri Valley Trust Company. This motion was unanimously adopted.

The Budget, which had been mailed to all members of the Board of Directors, was considered and it was unanimously approved and the Chairman authorized to discuss it to the Board of Directors for action.

LINDENWOOD FEMALE COLLEGE

MINUTES OF MEETING OF EXECUTIVE COMMITTEE

Book Store and Post Office Improvements	\$2500.00
	St. Louis, Missouri
Home Management House to be arranged	June 9, 1949

	\$500.00
--	----------

The Finance Committee of Lindenwood Female College met, on call of the Chairman, at 10:45 A.M. this 9th day of June, 1949, in the Missouri Athletic Club.

Those present at the meeting were as follows:

- | | | |
|----------------------|-----------------|--------|
| Arthur A. Blumeyer | Walter W. Head | 700.00 |
| Dr. James W. Clarke | John T. Garrett | |
| Dr. Franc L. McCluer | Thomas H. Cobbs | 750.00 |

Mr. Blumeyer, Chairman of the Committee, presided and, in the absence of Mr. William H. Armstrong, Secretary, Mr. Thomas H. Cobbs acted as Secretary.

Mr. Cobbs made a general statement of the income for the year and for prior years, showing that there had been a gradual increase from 1945 down to 1949 from about \$120,000.00 to \$169,000.00 from the securities in the endowment fund. He also reported that the contracts which have been let on the new dormitory, including the demolition of the concrete water basin, aggregated \$320,251.00 on which we had already paid \$106,705.00.

Mr. Blumeyer recommended that Mr. Boyd be instructed to streamline the bookkeeping operations and install a system that could be operated more easily and that could furnish accurate information on a moment's notice. Mr. Cobbs reported that that had already been done, but that he would speak further with Mr. Boyd regarding it. Mr. Blumeyer mentioned the fact that formerly St. Louis Union Trust Company acted as fiscal agents and also investment counselors, but that four or five years ago an arrangement was made with the Mississippi Valley Trust Company for safe-keeping our securities and collecting and handling the income and that we formerly had Moody's Investment Service but had changed to the St. Louis Union Trust Company for investment advice.

On motion made by Dr. Clarke, seconded by Mr. Garrett, it was recommended that Mr. Blumeyer and Mr. Cobbs investigate the advisability of consolidating these services with the St. Louis Union Trust Company provided sufficient savings could be effected in that way, leaving the bank account with the Mississippi Valley Trust Company. This motion was unanimously adopted.

The budget, which had been mailed to all members of the Board of Directors, was considered and it was unanimously approved and the Chairman authorized to recommend it to the Board of Directors for adoption.

MINUTES OF THE ANNUAL MEETING

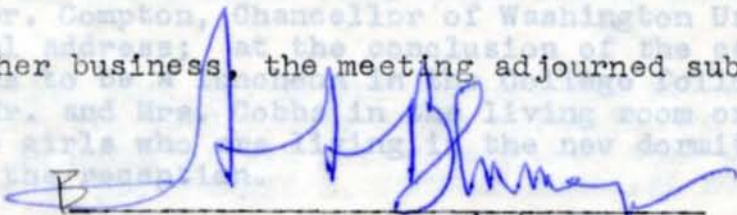
In addition to the items covered by the budget, Dr. McCluer submitted a number of other items on which he had not had sufficient information when the original budget was made and the following items were approved, to be made a part of the regular budget.

Book Store and Post Office improvements	St. Louis, Missouri October 21, 1933	\$2500.00
Home Management House to be arranged out of the present tea room	the annual meeting of the Board of Directors of Lincoln Female College, Monday Club, Security Building at 12 noon	5500.00
New office for Business Manager		600.00
New fence for tennis courts		1250.00
A coal conveyor	James W. Clarke	700.00
Remodelling detention house for sculptural work	Dr. T. Scherer	750.00
Fluorescent Light Fixtures for business office	Chair A. Blumeyer	250.00
Asphalt Tile Floor in Library Club Room		546.00
Repairs to the sign on the Water Tower and a small road sign	Directors provided and Wm. H. Armstrong Secretary.	321.00

The Chairman was authorized to recommend to the Board of Directors the above items for the budget.

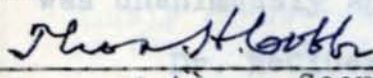
Dr. McCluer suggested that the Health Center ought to be equipped with one or two additional baths and that it had been estimated that this might cost \$6500.00. It was decided to refer this to the Building and Grounds Committee and the Finance Committee to investigate thoroughly and make a recommendation to the Board of Directors.

There being no further business, the meeting adjourned subject to call of the Chairman.



 Chairman

ATTEST:



 Secretary

On motion of Dr. Scherer, seconded by Mr. ... the program for the dedication of THOMAS HARPER COBBES HALL, as above outlined, was unanimously approved.

MINUTES OF THE ANNUAL MEETING
OF THE BOARD OF DIRECTORS
OF
LINDENWOOD FEMALE COLLEGE

St. Louis Missouri
October 21, 1949

Pursuant to notice duly given in accordance with the By-Laws the annual fall meeting of the Board of Directors of Lindenwood Female College was held at the Noonday Club, Security Building at 12 noon October 21, 1949.

There were present:

Dr. James W. Clarke
Mr. Walter W. Head
Mr. Arthur S. Goodall
Dr. H. T. Scherer
Mr. R. Wesley Mellow
Mr. Thomas H. Cobbs
Mr. Arthur A. Blumeyer
Dr. Franc L. McCluer
Mr. Wm. H. Armstrong

Dr. Clarke, President of the Board of Directors presided and Wm. H. Armstrong acted as Secretary.

The meeting was opened by prayer by Dr. Scherer.

On motion made, seconded and carried, the minutes of the Board of Directors of June 9, 1949, as heretofore submitted to the Board were approved.

Dr. Clarke outlined for the Board the program for the dedication of the THOMAS HARPER COBBS HALL which he advised would be held on November 21, 1949; that the formal ceremony would be in the Auditorium of Roemer Hall; that Dr. Compton, Chancellor of Washington University would make the principal address; at the conclusion of the ceremony in Roemer Hall there was to be a luncheon in the College followed by a reception in honor of Mr. and Mrs. Cobbs in the living room or THOMAS HARPER COBBS HALL. The girls who are living in the new dormitory are to act as hostesses at the reception.

On motion of Dr. Scherer, seconded by Mr. Mellow, the program for the dedication of THOMAS HARPER COBBS HALL, as above outlined, was unanimously approved.

Dr. McCluer then informally reported that in his opinion it was advisable to suspend the construction of the outdoor shell for outdoor musical programs heretofore authorized by the Board until a later date. The recommendation of Dr. McClure on motion duly made, seconded and carried was approved.

Mr. Blumeyer reported that after investigation he had found that the appointment of the St. Louis Union Trust Company as both investment advisors and custodian of securities would save approximately \$150, rather than the \$750, originally estimated.

On motion duly made and seconded the Finance Committee was authorized to continue to check into this matter with power to act.

Mr. Cobbs reported that a plan for consolidating the insurance coverage of the College was still under study and that he would report at a later meeting.

Dr. McCluer reported that he still had under consideration the study of a plan for health insurance for the students and would continue the investigation as to whether or not such a plan was feasible. He requested that any member of the Board that might be able to give him any assistance to do so.

Mr. Cobbs reported that he had been advised by the contractor that the new dormitory would be finished and turned over to the architect on November 1st, 1949, with the expectation that the girls assigned to this dormitory could move in on about November 10th.

Dr. McCluer then presented to the Board the written report of the President of the College, a copy of which is attached to these minutes.

Following the President's report comment was made on the reduction of students and it was also decided that the final budget should be referred to the Finance Committee with power to act.

On motion duly made and seconded it was unanimously concluded that two of the vacancies of the Board should be filled by ladies and Mrs. Gupton Voght and Mrs. Arthur Stockstrom were unanimously elected to the Board of Directors to fill these vacancies and the Chairman of the Board and Dr. McCluer were requested to invite these ladies to serve.

Dr. Clarke reported that Mr. Arthur Goodall had advised that he would again renew the two \$500 scholarships which he had given in the preceding year in honor of his mother and that such scholarships were to be known as the "NANNIE S. GOODALL MEMORIAL SCHOLARSHIPS".

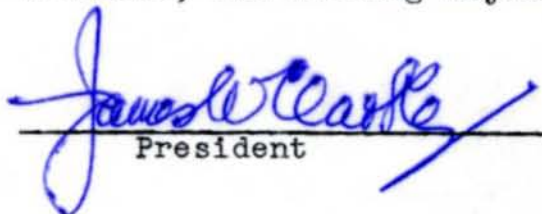
On motion duly made, seconded and carried, the Board unanimously expressed its thanks to Mr. Goodall for his continued interest in the College and for these scholarships.

Mr. Cobbs, on behalf of the Finance Committee, reported that of the investments of the College at the present time, there was no security in default and that the College had received dividends or interest on all investments as of the end of the calendar year June 15, 1949.

He also reported that a sale had been completed on part of the lands received in the Roemer Estate located in West Virginia consisting of approximately sixty acres at \$50 per acre.

On motion duly made, seconded and unanimously carried, the action of the officers and the Finance Committee in consummating the sale of these lands was approved.

There being no further business, the meeting adjourned, subject to call.



President

ATTEST:



Secretary

See page 153-4

Mr. Cobbs further reported on the coal rights owned by Lindenwood Female College in West Virginia. He exhibited a photostatic copy of part of a map showing the outlines of the property, which had been inherited by Mrs. Roemer from her father, Mr. T. Pickenpaugh. Mrs. Roemer willed her estate to Dr. Roemer and he, in turn, had willed it to Lindenwood Female College. Mr. Cobbs stated that he had settled all old tax bills and reinstated the rights of Lindenwood to the said coal properties and that some years ago an option had been given to parties represented by Mr. R. Hugh Jarvis, but that it had not been exercised. He further stated that he had kept in touch with Mr. Jarvis who had helped him in clearing the title to the properties and who had reported on the surveys of minerals under the property and who now had stated that he represented the parties who owned adjoining properties and that they would be willing to pay \$50.00 per acre for about sixty-five acres at the southern end of the irregular tract.

After some discussion, it was decided to sell said sixty-five acres at \$50.00 per acre provided Mr. Young, who had been making some inquiry about the matter, did not object, and if Mr. Young did not object, the sale should be consummated and Mr. Cobbs be authorized to execute such conveyances as might be needed to accomplish that result.

MINUTES OF MEETING OF FINANCE COMMITTEE OF BOARD OF DIRECTORS
OF LINDEMWOOD COLLEGE - OCTOBER 31, 1949 - 11:00 A.M.

The meeting was called to order by the Chairman, Mr. Arthur A. Blumeyer. Other members of the Committee present were:

Mr. Thomas C. Cobbs
Mr. Walter W. Head
Mr. Howard I. Young

Others present were Franc L. McCluer, President of the College, and Robert C. Colson, Business Manager of the College.

The revised budget was discussed. Motion was duly made, seconded, and carried to approve this budget as revised with instructions to the administration to make whatever savings in expenditures seemed possible.

Motion was duly made and carried to instruct the Chief Accountant of the College to issue monthly reports to the President of the College, the Business Manager, and the members of the Finance Committee.

Motion was duly made and carried to ask Mr. Cobbs to request Mr. Boyd to advise us of the cost of setting up an entirely new bookkeeping system.

Pursuant to the instructions of the Board of Directors that this Committee take final action with reference to the present arrangement with the Mississippi Valley Trust Company as custodian of the college funds, it was decided upon motion to continue the present arrangement.

Mr. Cobbs reported on the status of the insurance of college properties. Insurance companies being unable to continue blanket policy such as the College now has, Mr. Cobbs has been negotiating with them for satisfactory insurance of all properties on the college campus. He made a complete report of the problem. Upon motion duly made, seconded, and carried this matter was referred to Mr. Cobbs with full power to act.

The Chairman of the Committee reported on the advisability of the purchase of Missouri Pacific bonds. His recommendation that the college purchase one hundred (100) of these bonds was supported by advice from the St. Louis Union Trust Company. It was moved by Mr. Young and seconded by Mr. Head that Mr. Cobbs, as Treasurer, be authorized to sell Government bonds and purchase one hundred (100) Missouri Pacific bonds as recommended by the Chairman of the Committee at the current market price.

Upon motion it was decided to authorize the purchase of three drinking fountains for the new building at a cost of \$165 each, plus the cost of installation.

Respectfully submitted,

R. C. Colson

R. C. Colson, Acting Secretary

LINDENWOOD COLLEGE
Tentative Budget of General Account 1949-50

ESTIMATED DISBURSEMENTS

	Estimate 1948-49	Estimate 1949-50
Fine Arts Building (repair)	\$1,700.00	\$1,000.00
Roemer Hall (repair)	6,700.00	5,000.00
Bible Chair Salary	4,000.00	4,000.00
Ministerial Scholarships	500.00	500.00
Library Books (new)	3,500.00	3,500.00
*Educational Equipment (new)	8,000.00	4,790.00
Mary Easton Sibley Scholarships	500.00	500.00
Gamma and Sigma Scholarships	400.00	400.00
Commission to Fiscal Agents	2,000.00	2,000.00
Investors Service	2,000.00	2,000.00
Audit (one half of cost)	750.00	750.00
George B. Cummings (honorarium)	1,500.00	1,500.00
Construction of lake on campus (estimated)	2,500.00	500.00
Enclosed stable for horseback riding (estimated)	10,000.00	10,000.00
Other expenses	<u>200.00</u>	<u> </u>
Total	\$43,050.00	\$36,440.00

Difference - less \$6,610 for 1949-50

	1948-49	1949-50
*Art Department	\$ 375.00	\$
Biology Department	647.00	80.00
Bible Department	100.00	
Chemistry Department	206.75	1,200.00
English Department	100.00	
Orchestra	400.00	300.00
Music Department	165.00	100.00
Physics Department	200.00	150.00
Home Economics Department	410.00	
Dramatic Art	200.00	200.00
Radio	1,400.00	1,400.00
Sociology and Economics	265.00	150.00
Psychology Department	200.00	210.00
Library Stacks and Furniture	2,403.00	
Choir Stands	200.00	
Office Furnishings		<u>1,000.00</u>
Total	\$7,271.75	\$4,790.00

BUILDINGS

Ayres Hall
 Eutler Hall
 Gym Floor
 Boiler House
 Detention Hospital (or garage)
 Eastlick Hall
 Farm Buildings
 Gables
 Garage
 Greenhouse
 Irwin Hall
 Library
 Lodge
 Health Center
 Niccolls Hall
 President's Residence
 Tea Room
 Telephone System Upkeep
 Tunnel
 Watson Lodge
 Riding Stable - repair and upkeep
 Sprinkler System
 Sibley Hall
 Hardware and Electric Supplies
 Quonset Huts
 Apartment House

COLLEGE OPERATION

	1948-49	1949-50
	\$7,000.00	\$5,000.00
	2,600.00	3,300.00
		400.00
	3,000.00	3,000.00
	250.00	750.00
	400.00	300.00
	300.00	350.00
	300.00	150.00
	200.00	200.00
	400.00	400.00
	4,700.00	2,000.00
	1,000.00	1,600.00
	300.00	300.00
	6,200.00	
	4,200.00	3,500.00
	800.00	600.00
	600.00	
	500.00	500.00
	2,400.00	1,500.00
	300.00	200.00
	700.00	400.00
	600.00	300.00
	4,000.00	4,000.00
	1,000.00	1,200.00
	250.00	250.00
		300.00
Total	\$42,000.00	\$30,200.00

Difference - less \$11,800 for 1949-50

\$ 600.00 \$ 600.00

CAMPUS ROADWAYS

Athletic Field
 Campus and Paddock (including salaries)
 Golf Course
 Roadways
 Sidewalks
 Tennis and Badminton Courts
 Tree Work
 Group Insurance (on labor included in this group)

	10,000.00	10,000.00
	1,800.00	1,800.00
	1,000.00	1,000.00
	300.00	200.00
	500.00	650.00
	1,000.00	700.00
	300.00	300.00
Total	\$15,500.00	\$15,250.00

Difference - less \$250 for 1949-50

COLLEGE OPERATION Cont.

DINING ROOM OPERATION

	Estimate 1948-49	Estimate 1949-50
Dairy Products	\$22,000.00	\$22,000.00
Groceries	40,000.00	40,000.00
Meat	30,000.00	30,000.00
Laundry	1,500.00	1,500.00
Dietitians' Salaries (2)	4,430.00	4,580.00
Clerical Help	750.00	750.00
Kitchen and Dining Room Help	36,000.00	36,000.00
Kitchen Expense - Uniforms, Small Equipment, Paper Napkins, Paper Doilies, Necessary repair on equipment, Cleaning Materials	5,500.00	3,363.00
Group Insurance (covers labor in this group)	700.00	700.00
Retirement (Dietitians - 2)	180.00	180.00

Total \$141,060.00 \$139,073.00

Difference - Less \$1,987 for 1949-50

EQUIPMENT - New and Replacement (not educational)

Ayres Hall Furniture	700.00	520.00
Butler Hall "	600.00	360.00
Irwin Hall "	300.00	
Health Center "	850.00	650.00
Gables "	250.00	
Sibley Hall "	1,400.00	1,100.00
Tea Room Equipment	600.00	162.00
Dining Room " (china, glass and silver)	2,200.00	1,242.20
Kitchen "	5,000.00	2,573.00
Dietitians' Office	150.00	
Niccolls Hall Furniture	300.00	
Fine Arts Building Furniture	700.00	
Library Club Room	600.00	
Sibley Club Room	200.00	

Total \$13,850.00 \$6,607.20

Difference - Less \$7,242.80

COLLEGE OPERATION Cont.

FACULTY - Salaries and Other Expenses

	Estimate 1948-49	Estimate 1949-50
Salaries - Full time Teachers	\$174,200.00	\$178,025.00
Salaries - Part time Teachers	8,540.00	7,925.00
Summer Study	1,000.00	500.00
Secretary to Faculty	50.00	50.00
Group Insurance	2,000.00	2,000.00
Retirement Plan	3,600.00	3,800.00
Total	\$187,000.00	\$192,300.00
Difference - plus	\$5,300 for 1949-50	

ADMINISTRATION - Salaries and Other Expenses

Salaries	\$48,225.00	\$52,145.00
Emergency Increases	2,000.00	2,000.00
Group Insurance	700.00	700.00
Retirement Plan	1,200.00	1,200.00
Total	\$52,125.00	\$56,045.00
Difference - plus	\$3,920 for 1949-50	

GENERAL EXPENSE

Automobiles - 1 passenger car; 2 trucks	\$1,800.00	\$2,500.00
Furniture and Fixtures repair, Shades, Rugs, Drapes, etc.	2,000.00	2,400.00
Janitor and Household Supplies, Cleaning Materials, Toilet Supplies, Maids' and Men's Uniforms and Household Linen	4,300.00	4,700.00
Miscellaneous Expense (special donations, flowers for funerals and Roemer graves, etc.)	1,700.00	1,200.00
Travel, President, Taxi hire, Guests, etc.	2,000.00	2,000.00
Insurance, Safe and Burglary Policies	250.00	250.00
Post Office - Maintenance and Salaries	2,000.00	2,000.00
Watchmen's Uniforms and Supplies	300.00	400.00
Total	\$14,350.00	\$15,450.00
Difference - plus	\$1,100 for 1949-50	

COLLEGE OPERATION Cont.

HEALTH CENTER

Physician
Nurses (2)
Nurses' Helper
Housemaid
General Expenses and Supplies and Drugs
Laundry
Group Insurance
Retirement Plan

Estimate 1948-49	Estimate 1949-50
\$2,400.00	\$2,400.00
4,200.00	4,400.00
750.00	750.00
700.00	700.00
2,000.00	2,000.00
200.00	200.00
125.00	125.00
102.00	102.00

Total \$10,500.00 \$10,700.00

Difference - plus \$200 for 1949-50

HEAT, POWER, WATER AND GAS

Fuel - Coal
Fuel - Oil (for riding stable)
Electric Power
Electric Transformer Rental
Water
Gas
Electric Lamp Renewals
Filter Plant Upkeep

17,500.00	15,500.00
150.00	150.00
7,800.00	7,800.00
285.00	285.00
3,300.00	3,300.00
700.00	700.00
900.00	900.00
900.00	2,000.00

Total \$31,535.00 \$30,635.00

Difference - less \$900 for 1949-50

INSTRUCTIONAL EXPENSES AND REPLACEMENT OF

EDUCATIONAL EQUIPMENT

General Expense (programs, counseling, etc.)
 Art
 Biological Science
 Bible (includes expense of Spiritual Emphasis
 Week, but not speakers)
 Chemistry
 Choir
 Commercial
 Dramatic Art, Radio and Speech
 Economics and Sociology
 Education and Teacher Placement
 English
 History and Government
 Home Economics
 Journalism
 Classical Languages
 Lectures and Concerts (covers speakers in
 Spiritual Emphasis Week)
 Music Department
 Orchestra (including new instruments)
 Physical Education
 Pipe Organ
 Prizes
 Physics and Mathematics
 Modern Languages
 Membership Dues
 Psychology
 Student Guidance and Placement (tests, conferences,
 chaperons, recreational activities, residence
 hall libraries, office expense)
 Television Broadcasts
 Travel Expense - Faculty
 Faculty Library
 General Equipment (classroom desks and chairs,
 office desks, chairs, files and rugs)
 Student Assistants (does not include those working
 in library)

ESTIMATE 1948-49

EXPENSE EQUIPMENT

\$1,700.00 \$
 650.00
 1,600.00
 200.00
 700.00
 2,500.00
 700.00 1,200.00
 2,400.00
 380.00
 100.00
 800.00 50.00
 100.00
 1,400.00 575.00
 1,700.00
 100.00
 4,500.00
 3,000.00 100.00
 400.00
 3,000.00 1,000.00
 300.00 1,000.00
 400.00
 250.00
 250.00 60.00
 600.00
 200.00
 3,400.00
 600.00
 2,500.00
 300.00
 16,000.00

ESTIMATE 1949-50

EXPENSE EQUIPMENT

\$1,200.00 \$
 952.00
 1,554.00
 125.00
 800.00 200.00
 2,000.00
 400.00 1,000.00
 1,800.00
 300.00
 100.00
 800.00
 100.00
 1,500.00 250.00
 1,700.00
 100.00
 4,500.00
 2,000.00
 250.00
 3,000.00 1,000.00
 300.00
 400.00
 150.00
 200.00
 650.00
 150.00 100.00
 2,400.00
 400.00
 3,000.00
 150.00
 4,500.00 1,500.00
 16,000.00

Totals
 Educ. Equip. Replace

\$50,730.00
 8,485.00
 \$59,215.00

\$46,981.00
 4,050.00
 \$51,031.00

Difference - less \$8,184 for 1949-50

LABOR

Superintendent, Building Maintenance, Firemen, Watchmen and
 General Janitor Work
 Housemaids, Residence and Other Buildings (not Library)
 Group Insurance
 Retirement Plan (Superintendent)

Estimate 1948-49	Estimate 1949-50
\$27,000.00	\$27,000.00
13,400.00	13,400.00
1,135.00	1,135.00
126.00	126.00
<u>\$41,661.00</u>	<u>\$41,661.00</u>

Total

LIBRARY

Expense and Usable Supplies
 Magazines
 Newspapers
 Repair Bindings
 Salaries
 Student Assistants
 Housemaids and Janitor
 Janitor Supplies
 Group Insurance
 Retirement Plan

\$ 300.00	\$ 300.00
750.00	850.00
200.00	200.00
400.00	400.00
8,612.50	8,612.50
1,600.00	1,600.00
1,800.00	1,800.00
100.00	100.00
140.00	140.00
108.00	108.00

Total

\$14,010.50 \$14,110.50

Difference - plus \$100 for 1949-50

OFFICE EXPENSE

President's Office
 Secretary's Office
 Accounting Office (includes Bank)
 Dean and Registrar's Office
 Superintendent's Office
 Post Office Box rental, telephone and telegraph

\$1,500.00	\$1,500.00
1,200.00	1,200.00
1,600.00	1,600.00
1,400.00	1,600.00
100.00	100.00
2,508.00	2,300.00
<u>\$8,308.00</u>	<u>\$8,300.00</u>

Total

Difference - less \$8 for 1949-50

PENSIONS(or special payments)

Alice A. Linnemann
 H. M. Gage
 Alice E. Gipson
 Ethel B. Cook

\$900.00	\$900.00
4,000.00	3,000.00

Total

\$4,900.00 \$3,900.00

Difference - less \$100 for 1949-50

COLLEGE OPERATION Cont.PROMOTION

	Estimate 1948-49	Estimate 1949-50
Representatives - Salaries and Travel Expense	\$30,000.00	\$32,000.00
" - Stationery and Supplies	150.00	1,000.00
" - American Schools Assn. and College Advisory Board	600.00	1,042.50
Alumnae Clubs - (Organization and Banquets)	2,000.00	1,000.00
Alumnae Secretary and Supplies	400.00	350.00
Advertising - General	3,200.00	3,000.00
" - Magazines and Advertising	5,000.00	5,000.00
College Historian (Kate Gregg)	300.00	
Group Insurance (Representatives)	180.00	180.00
Retirement Plan	168.00	168.00
	<u> </u>	<u> </u>
Total	\$41,998.00	\$43,740.50

Difference - plus \$1,742.50 for 1949-50

PUBLICATIONS

Bulletins	\$5,850.00	\$3,800.00
Catalogs and View Books	5,800.00	5,000.00
Students' Hand Book	700.00	700.00
Postage	600.00	600.00
	<u> </u>	<u> </u>
Total	\$12,950.00	\$10,100.00

Difference - less \$2,850 for 1949-50

SCHOLARSHIPS

Army and Navy	\$ 500.00	\$ 500.00
High School	1,000.00	1,000.00
Teachers	1,000.00	1,000.00
Special	20,000.00	20,000.00
Fellowships	1,000.00	1,000.00
	<u> </u>	<u> </u>
Total	\$23,500.00	\$23,500.00

LINDENWOOD COLLEGE

TENTATIVE ESTIMATE OF INCOME AND ANTICIPATED EXPENSE
OF GENERAL AND OPERATING DEPARTMENT
1949-50

<u>INCOME</u>	<u>Estimate 1948-49</u>	<u>Estimate 1949-50</u>
General Account (dividends, interest and rents)	\$169,200.00	\$170,980.00
Operating Department	<u>614,800.00</u>	<u>644,230.00</u>
Total	\$784,000.00	\$815,210.00
	Difference - plus \$31,210 for 1949-50	

EXPENSES

Anticipated Expenses of General Account	\$43,050.00	\$36,440.00
Anticipated Expenses of Operating Department	<u>720,240.00</u>	<u>692,603.20</u>
Total	\$763,290.00	\$692,603.20
	Difference - less \$34,246.80 for 1949-50	

Anticipated Surplus for 1948-49 - \$20,710.00

Anticipated Surplus for 1949-50 - \$86,166.80

Tentative Budget for 1949-50ESTIMATED INCOME FROM ENDOWMENT

Dividends and Interest (estimated)
Rents (Quonsets, Gables, Apartment House)

	Estimate 1948-49	Estimate 1949-50
	\$168,200.00	\$168,000.00
	1,200.00	2,980.00
Total	\$169,200.00	\$170,980.00
Difference - plus	\$1,780 for 1949-50	

ESTIMATED INCOME FOR OPERATING

Resident Students
Non-Resident Students
Halls, Extra charges - Irwin Hall, New Dormitory and Single Rooms
Lecture Fund (from Student Activities Fund)
Estimated Profit from Operation of Book Store and Tea Room

	\$580,800.00	\$607,200.00
	7,000.00	8,000.00
	8,000.00	11,680.00
	4,500.00	4,600.00
	2,000.00	3,000.00

Other Income

Contributions from Alumnae toward Scholarships
Board of Christian Education

	10,000.00	7,500.00
	2,500.00	2,250.00
Total	\$614,800.00	\$644,230.00
Difference - plus	\$29,430 for 1949-50	

BUDGET OF ANTICIPATED EXPENSES - OPERATING

Buildings (upkeep and repair-not Fine Arts or Roemer Hall)
Campus and Roadways - upkeep and repair
Dining Room Operation
Equipment - Dining Hall and Residence (replacement)
Faculty Salaries, Group Insurance and Retirement
Administration Salaries, Group Insurance and Retirement
General Expense (automobiles and household expense)
Health Center
Heat, Power, Water and Gas
Instructional Expense
Labor, Maintenance (buildings, watchmen, firemen)
Library Expense and Salaries - not books
Office Expense
Pensions and Special Payments
Promotion, Field Representatives and Advertising
Publications - Catalogs and Monthly Bulletins
Scholarships

	\$43,000.00	\$30,200.00
	16,000.00	15,250.00
	141,500.00	139,073.00
	14,000.00	6,607.20
	187,000.00	192,300.00
	52,125.00	56,045.00
	15,000.00	15,450.00
	10,500.00	10,700.00
	32,000.00	30,635.00
	59,215.00	51,031.00
	42,000.00	41,661.00
	14,500.00	14,110.50
	9,000.00	8,300.00
	4,900.00	3,900.00
	42,000.00	43,740.50
	13,500.00	10,100.00
	24,000.00	23,500.00
Total	\$720,240.00	\$692,603.20
Difference - Less	\$27,636.80 for 1949-50	

LINDENWOOD FEMALE COLLEGE

MINUTES OF MEETING OF FINANCE COMMITTEE

St. Louis, Missouri
February 21, 1950.

Pursuant to call of the Chairman, a special meeting of the Finance Committee of Lindenwood Female College was held at the office of the Chairman in the Bank of St. Louis, this 21st day of February 1950, beginning at 3:30 P.M.

There were present, Arthur A. Blumeyer, Chairman, who presided, Walter W. Head, Howard I. Young, J. T. Garrett and Thomas H. Cobbs.

There was absent, William H. Armstrong, who is out of the city.

The Chairman called attention to the letter of Mr. F. P. Boswell of St. Louis Union Trust Company, recommending the sale of certain securities and the purchase of other securities.

After a general consideration of the various items recommended by the St. Louis Union Trust Company, the committee decided and authorized the Officers to act as follows:

Sell at the best obtainable market price -

100 shares Republic Steel preferred "A" estimated market	107
600 shares American Locomotive preferred estimated market.....	90
400 shares Signode Steel Strapping preferred estimated market.....	45

200 shares Union Electric preferred estimated market	91
200 shares Philadelphia Electric preferred estimated market.....	104
100 shares Quaker Oats common estimated market.....	107
\$50,000.00 U. S. Treasury 2½% Bonds at market	

The committee voted not to sell the following securities which were recommended for sale.

510 shares U. S. Steel preferred
520 shares Republic Steel common
200 shares Anaconda common

The committee then voted to purchase the following securities at the best available market price.


500 shares Chicago, Rock Island & Pacific \$5.00 pfd. estimated market,	85
500 shares Electric Auto-Lite common estimated market	44
600 shares Westinghouse Electric common estimated market	33
500 shares Deere & Co. common estimated market	43½
500 shares Congoleum Nairn common estimated market	30
\$50,000.00 Mo. Pac. First & Refunding 5% Bonds estimated market.....	99

The committee concurred in the recommendation of Mr. Boswell and ordered the conversion of 300 shares Southern California Edison Company 4.48% preferred stock for 251.58 shares of common stock of the same company and the purchase of .42 shares of said common stock to give Lindenwood 252 shares.


The Chairman was authorized to place the orders for the sale and purchase of the stocks above mentioned and also the purchase of \$50,000.00 Mo. Pac. First & Refunding Bonds.

Mr. Cobbs was authorized to direct the Mississippi Valley Trust Company to sell \$50,000.00 U. S. Treasury Bonds and to convert the 300 shares of Southern California Edison Company preferred stock into 251.58 shares of the common stock of said Company and to purchase .42 fractional share of said common stock needed to make an even number of 252 shares.

There being no further business, the meeting adjourned subject to call of the Chairman.



Chairman



Acting Secretary

REPORT ON RECENT SALES AND PURCHASES

BY LINDENWOOD FEMALE COLLEGE

MINUTES LINDENWOOD FEMALE COLLEGE

3-3-50

In accordance with the action of the Finance Committee February 21, 1950, the following sales and purchases have been made:

I. SALES

<u>SHARES</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>EXPENSE</u>	<u>NET</u>	
100	Republic steel pfd. A	10800.00	47.92	10752.08	8,400.
600	Amer. Loco. pfd.	54600.00	275.58	54324.42	45,883.
400	Signode Stl. Strapping pfd.	18000.00	134.00	17866.00	22,675.
200	Union Elec. pfd.	18530.00	110.36	18419.64	21,400.
200	Phila. Elec. 3.80 pfd.	20900.00	93.87	20806.13	20,574.
100	Quaker Oats common	10615.00	51.62	10563.38	10,423.
\$50,000.00	U.S. Treasury 2 1/8% Bonds Principal	52500.00	-----	52,500.00	50,000.
		185945.00	713.35	185231.65	179,971.

(Int. collected on U.S. Bonds sold \$555.00)

II. PURCHASES

			<u>TOTAL</u>
500	Chi. R.I. & Pac. \$5. pfd.	43712.50	43887.37
500	Elec. Auto Lite Common	21937.50	22090.90
600	Westinghouse Elec. Common	20275.00	20438.13
500	Deere & Co. Common	21450.00	21602.08
500	Congoleum Nairn Common	14350.00	14472.87
\$50,000.	Mo. Pac. First & Refunding 5% Bonds 1977	49125.00	49125.00
		170850.00	171616.35

Dr. Clarke welcomed as new Board member, pointing out that they are the first lady Board members of the College in its 127 years of existence.

The new members each responded to Dr. Clarke's welcome.

Dr. Clarke reported to the Board that in general throughout the country there had been a drop in the enrollment of students at girls' colleges and that Lindenwood was no exception.

He pointed out as of this date that there were 105 applicants for the next college year, as compared with 170 at the same time the preceding year.

LINDENWOOD FEMALE COLLEGE

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS

St. Louis, Missouri.
March 3, 1950

Pursuant to call of the President, a special meeting of the Board of Directors of Lindenwood Female College was held at the Missouri Athletic Club, St. Louis, Missouri, this third day of March 1950, beginning at 12 noon.

There were present:

Dr. James W. Clarke
John T. Garrett
R. Wesley Mellow
Thos. H. Cobbs
Wm. H. Armstrong
Philip J. Hickey
Dr. Elmer B. Whitcomb
Dr. Harry T. Scherer
Walter W. Head
Mrs. Arthur Stockstrom
Mrs. Leo J. Vogt and
Dr. Franc L. McCluer, President of the College

There were absent:

Arthur A. Blumeyer
Arthur S. Goodall
Howard I. Young
Russell L. Dearmont

The meeting was opened with prayer by Dr. Whitcomb.

Dr. Clarke, the President of the Board, presided and Wm. H. Armstrong acted as Secretary.

Dr. Clarke welcomed as new Board members Mrs. Stockstrom and Mrs. Vogt, pointing out that they are the first lady Board members of the College in its 127 years of existence.

The new members each responded to Dr. Clarke's welcome.

Dr. Clarke reported to the Board that in general throughout the country there had been a drop in the enrollment of students at girls' colleges and that Lindenwood was no exception.

He pointed out as of this date that there were 105 applicants for the next college year, as compared with 170 at the same time the preceding year.

A general discussion then followed relating to the policy of the College in regard to student help and scholarships. After considerable discussion, on motion duly made, seconded and unanimously carried, the President was instructed to appoint a committee to study these questions and to report as promptly as convenient to the Board.

Pursuant to this motion, the President appointed as a committee to study the College's policy in regard to self-help and scholarships and to make recommendations in relation to these subjects as follows:

Mrs. Arthur Stockstrom
Arthur S. Goodall
R. Wesley Mellow
Philip J. Hickey, Chairman

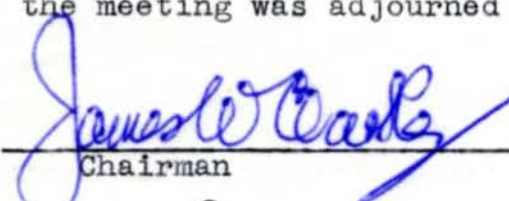
Dr. McClure then reported that arrangements had been made with various graduates of the College throughout the country to solicit new students for Lindenwood with the understanding that in the event any new student was accepted the graduate, who interested the applicant in the College, would receive a fee for each student accepted; otherwise, there would be no obligation of the College to any graduate making such solicitation.

Dr. McCluer requested that the Board approve his action in this regard.

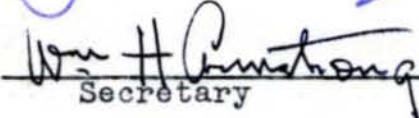
Upon motion duly made, seconded and unanimously carried, President McCluer's policy was approved.

Dr. McClure, the President of the College, then presented in writing a report as to the achievement of the College students during the past school year and reporting on the loss sustained by the College due to the death of Mr. Guy Motley. This report was received and ordered filed with these Minutes.

There being no further business, the meeting was adjourned subject to call under the By-Laws.



Chairman



Secretary

REPORT
of the
PRESIDENT OF THE COLLEGE
to the
BOARD OF DIRECTORS

June 9, 1950

It is a pleasure to submit this report on the work of Lindenwood College this year.

STUDENT ACHIEVEMENT

The college has just closed a year that from the standpoint of classroom achievement has been an unusually good one. As indicated in the spring report, about 25% of the students made the Dean's Honor Roll in the fall and slightly less than 10% were placed on probation. It appears that five-sixths of those placed on probation have substantially raised their marks and will be eligible for readmission next fall.

A number of honors won by students in the Departments of Education, Music and Art were reported at the March meeting. Since that time a committee of faculty on honors work has examined a senior student, Mary Ann Smith, and her honors paper on Miltonic Criticism and recommended her for graduation magna cum laude. Two other seniors were graduated with distinction and nine have been admitted to graduate schools.

Students have taken an active part in inter-collegiate discussions on various campuses including Lindenwood's. They sent delegates to conferences on religion, international relations, students government, and radio.

FACULTY

The faculty have devoted themselves to their tasks with enthusiasm and industry. Their morale is good. The departments which have commanded the largest enrollments are English, Biology, History and Government, Music, Psychology, and Speech. The departments represented by major students in the senior class are Biology, English, Psychology, History and Government, Art, Chemistry, Speech, Sociology, Home Economics, Physical Education, Education, General Business and Secretarial Science.

Among the note-worthy off campus contributions of members of the faculty have been the services of Dr. Alice Parker, as President of the Missouri Division of A.A.U.W., of Dr. Homer Clevenger, as Mayor of St. Charles, of Dean Lunice Roberts, in connection with the work of UNESCO in the state, and of Dr. Conover, in filling a number of preaching engagements.

Resignations of seven members of the faculty and the retirement of one has left us with the responsibility of seeking new teachers for the coming year. It is recommended, however, that for the present we do not replace Miss Karr in Mathematics, and Miss Trimble in English since the current enrollment will not make these replacements absolutely necessary.

Under the auspices of the Art Department, an exhibit of high school art work was held at Lindenwood recently. Five St. Louis high schools, seven St. Louis County schools, and St. Charles High School submitted entries in painting, drawing and craft work. Two scholarships and six cash prizes were awarded at a tea given for the exhibitors at the college on April 29.

RELATIONS WITH THE CHURCH, ALUMNAE AND THE LARGER COMMUNITY

During the year the Lindenwood Choir has visited a number of Presbyterian churches and sung before high schools in Illinois, Indiana, Kentucky, and Missouri.

A number of church groups will meet on the Lindenwood campus this summer and again in the fall. These meetings include:

Westminster Fellowship Conference (St. Louis Presbytery),
June 19-25.

Eastern Missouri Division of National Council of
Presbyterian Men - June 25.

The Women's Synodical Society of Missouri,
Presbyterian Church, U.S.A. - July 5-7.

Officers' Retreat of Webster Groves Presbyterian
Church - September 9 and 10.

Meeting of officers of West Presbyterian Church -
September 10.

During the spring vacation the Eastern District of Rotary International held its conference on the Lindenwood campus. The conference drew the largest attendance the district has ever had. At the banquet we served seven hundred people in Ayres Dining Room. Rotarians and their wives came from sixty towns in the eastern half of Missouri.

During the summer in addition to church conferences, we shall have the convention of the Department of Classroom Teachers of the National Education Association from July 10 to 21. It will be necessary to house about three hundred teachers who will come from the elementary and secondary schools, delegates being selected from every state in the union.

The pictures of Cobbs Hall which were run in the Sunday edition of the ST. LOUIS GLOBE-DEMOCRAT and another page of pictures and a story in the Sunday CHICAGO TRIBUNE have resulted in a number of inquiries from prospective

FINANCIAL PROMOTION

The editorial page in the college Bulletin has been used to emphasize bequests as a means of supporting Christian education as well as other causes in which one may be interested, and stated certain needs of Lindenwood College. Future Bulletins will include editorials dealing with specific reasons for the maintenance of church related colleges such as Lindenwood. It is hoped that members of the Board will participate in these editorial discussions.

ENROLLMENT PROSPECTS

Last year one hundred seventy-one students returned from a student body of four hundred thirty-four, or 39.5. This year we have already signed one hundred fifty-three from a student body of three hundred and fifty-two, or 44%. Percentage-wise we have a better return than we had last year and we have reason to believe that we shall have an appreciable increase in this number during the next few weeks. I believe we shall have more returning students next fall from a student body of three hundred and fifty-two than we had last year from a larger student body.

The enrollment for new students is not so encouraging. We now have a total of one hundred thirty-five signed up as compared with two hundred on this date last year. Our enrollment men believe, however, that we shall have fewer cancellations, but we are still behind last year's enrollment for freshmen. We are doing everything that we can think of to improve this situation.

BUDGET

The tentative budget for 1950-51 will be reported by the Finance Committee. Attention is directed to the fact that the proposed budget involves a total expenditure of \$631,956 as compared with the current year's budget of

613,442. This increase is due primarily to increased expenditures for promotion and for scholarships. The differences between the current budget and the proposed one on the several items in the budget for college operations are indicated below:

Buildings (upkeep and repair - not Fine Arts or Roemer Hall)	Less \$2,550
Campus and Roadways - upkeep and repair	" 2,368
Dining Room Operation	" 2,500
Equipment - Dining Hall and Residence (replacement)	" 1,327
Faculty Salaries, Group Insurance and Retirement	" 500
Administration Salaries, Group Insurance and Retirement	No change.
General Expense (automobiles and household expenses)	Plus 2,000
Health Center	Less 300
Heat, Power, Water and Gas	Plus 1,185
Instructional Expense	Less 1,160
Labor, Maintenance (buildings, watchmen, firemen)	No change
Library Expense and Salaries - not books	No change
Office Expense	Plus 300
Pensions and Special Payments	Plus 154
Promotion, Field Representatives and Advertising	Plus 8,258
Publications - Catalogs and Monthly Bulletins	Plus 419
Scholarships	Plus 16,913

Attention is also directed to the fact that expenditures for the current fiscal year will run approximately \$100,000 less than expenditures for 1948-49.

CORPORATION GIFTS

As reported to the Board, the church-related liberal arts colleges of Missouri have agreed to act together in appealing to corporations for support of our institutions. A similar effort has been rewarding to the colleges in Ohio, Indiana, and Michigan, and a committee of the Association of American Colleges headed by Mr. Harold Stassen is working on the possibility of making an appeal on a nationwide basis. In the meantime, the Missouri college group asked the President of Lindenwood to arrange a dinner meeting in St. Louis and the President of Park College to arrange a similar meeting in Kansas City.

June 9, 1950

At a meeting of representatives of the Boards of several of these institutions it was decided to hold the meeting in St. Louis in the fall and to ask Mr. Howard I. Young to chairman a committee to get up a prospect list of people to invite to this meeting. Mr. Young has agreed to accept this responsibility.

RECOMMENDATIONS

It is recommended that the attached resolution be passed.

It is recommended that the Board authorize the expenditure of the \$1,000 given by Miss Ainee Becker in memory of Vivian Becker for equipment of the Radio Department as requested by the donor.

It is recommended that with other colleges in the Presbyterian College Union Lindenwood waive its claim to \$500 of its appropriation by the Board of Christian Education and that this be given to the College of the Ozarks to meet an emergency.

It is recommended that Mr. Edward Saye be employed as an Enrollment Counselor at a salary not to exceed \$4,200.

It is recommended that the salary of the Business Manager be raised to \$5,000.

It is recommended that the Administration be given authority to close Ayres Hall this fall if, in view of our enrollment, this action seems wise.

Respectfully submitted,

F. L. McCluer

F. L. McCluer

REPORT
of the
PRESIDENT OF THE COLLEGE
to the
BOARD OF DIRECTORS

March 3, 1950

The Lindenwood community in St. Charles and throughout the nation is grieved by the death of Guy Cleveland Motley, a beloved officer of the college since 1918. Fitting tribute to him was spoken at the funeral service in Roemer Auditorium by Dr. James W. Clarke, President of the Board of Directors, and Lindenwood alumnae and students and his associates will find their hearts expressing a tribute to him in the days and years ahead. He lives in the college community as surely as he did when last he walked campus paths seeking any opportunity to be of help to a Lindenwood student.

Mr. Motley's faith in youth and his friendship for students led him to provide help to any who might be in need. Recalling his never failing eagerness to help students, many have suggested that an appropriate memorial to him would be the establishment of a scholarship endowment to bear his name and to carry on the type of aid to students that he himself had given generously. Some gifts to such a memorial endowment have been received.

On the recommendation of Miss Gladys Campbell, President of the Alumnae Association, Dr. Clarke, as President of the Board of Directors, has joined with me in announcing the establishment of the Guy C. Motley Memorial Scholarship at Lindenwood. The principal of the fund will be held by the Directors of the college as a perpetual memorial to Mr. Motley; the interest will be used to apply on the tuition or college expenses of worthy young women at Lindenwood College.

Since the announcement that this memorial fund would be accepted by the college, the officers of the Alumnae Association have prepared a letter to go to the entire membership asking for contributions to the fund. This letter will be followed by a letter from the administration of the college. It is believed that we shall get a good response and that the alumnae will wish gifts made to the college this year invested in this fund rather than in a fund for foreign students. This means, of course, that the income which we had expected to get to support the foreign students will be substantially reduced unless it is secured from other sources than the alumnae.

ATTENDANCE

The first semester we had three hundred fifty-two students as full-time students and twenty-three as special students. During the semester and at the end of the semester twenty-one students withdrew. Two withdrew because of scholastic failure, two because of marriage, eight because of illness or illness in the family, one because of transportation difficulties, one because of discipline, six because of transfer to other institutions, and one because of an unknown reason. Six new students came in the second semester.

Enrollment for next year still lags behind enrollment at this date last year. We have received applications almost every day though in the last ten days and feel somewhat encouraged by this fact. We have one hundred five applications with deposits whereas last year at this date we had one hundred seventy. We have one thousand more prospects than we had on our list at this time last year and we have had thirty-three prospective students visit the campus during the month of February which is more than we usually have in the winter. The general consensus of opinion among school people during our meeting in January was that

there will be another decrease in enrollment in private colleges next year. Because of this fact tuition has been lowered in some institutions. We have fewer high school seniors this year and probably shall have the low point in recent years in the number of high school graduates in the country this spring. This is the result of the low birth rate in the period 1932 to 1937. The number of high school graduates will probably increase slightly before 1955 and rise rapidly from 1956 to 1961 and continue to increase until 1965. It is hoped that a higher percentage of high school graduates will go on to college but it is clear that it will take effective promotion to keep the private colleges filled. It is not effective promotion to take poorly prepared students in order to fill the dormitories or to lower the standards of the college. We have, therefore, stiffened admission requirements and are making an effort to appeal to well prepared students.

STUDENT ACCOMPLISHMENT

During the year work has gone very well and ninety of the three hundred fifty-two students who matriculated the first semester won places on the Dean's Honor Roll. This is a very high percentage of the student body.

Students that are doing observation and practice teaching have been of unusual service to the St. Charles schools and have been cited to the State Department of Education by the St. Charles public school administrators. These students had located several maladjusted pupils, discovered the reason for the maladjustment, and seemed to have solved the problems involved. This is a credit to them and to the Head of the Department, Mr. Donn Hayes.

In the Artists' Guild show now being held in St. Louis, one-fourth of the pieces on exhibit have been supplied by students now taking art at Lindenwood College. This, of course, is a large representation and is conclusive

evidence that our students are doing excellent work in art. Further, Dorothy Walker, a Senior, has had one of her pieces exhibited in the Wichita National Art Show and another accepted in the Midwest Art Show, now being held at Omaha, Nebraska. Both of these are shows of considerable importance open to artists of the country and for a Senior student to have a work in each is of considerable credit to her and to her teachers.

Student spirit on the campus has been excellent. Such problems as we have had with students have been personal ones and the problem of getting individual students to do good work.

The students have been working on the World Student Service Fund drive and offered their services in housecleaning, baby-sitting, car washing, etc. to the citizens of St. Charles, giving the compensation received to the World Student Service Fund. They entered into this with a great deal of enthusiasm.

Religious Emphasis Week, under the leadership of Dr. George Mauze, of San Antonio, Texas, was a signal success. Students continue to discuss the great benefit they received from Dr. Mauze's visit two weeks ago.

Work with the Student Council and with the officers in each hall has been well done. Students have accepted their responsibilities with good conscience and carried them out with good judgment.

A Mothers' Club was organized in Kansas City recently at the suggestion of one of our patrons. Mothers of Lindenwood girls will have luncheon together once a month and hope to be of service to the college in contacting new students. Alumnae clubs have been reorganized in Indiana and Oklahoma and the ones that were active last year are reporting continued activity.

The Easter vacation trip to Mexico City has been arranged for thirty students. The trip will be conducted by Dean Roberts and Mrs. McCluer.

CORPORATION GIFTS

An informal meeting of the Presidents of William Jewell, Tarkio, Central, Drury, Park and Lindenwood Colleges was held recently at Lindenwood College. I had invited the Presidents of the church-related colleges of Missouri in order that we might discuss the possibilities of corporation gifts to privately supported education. After considerable discussion we decided to associate ourselves together in presenting the claims of privately supported high education in church-related colleges to representatives of corporations.

We plan to have a dinner in St. Louis and another in Kansas City at which the work of these colleges will be presented as a rightful claim upon the earnings of corporations. We hope that every college may be represented at each of these dinners by its President and that for some time after the Presidents will be available to visit, two by two, the corporation executives in the city.

Colleges that are cooperating in this effort in addition to the ones above are Westminster, Missouri Valley, Culver-Stockton, and Rockhurst Colleges.

Privately supported colleges in Indiana, Michigan, and Ohio have worked together in a program of this sort. There is a growing feeling that in appealing to corporations we are strengthened by a common cause that includes all the institutions of a given character in an area.

I have been asked by the cooperating colleges to arrange a meeting in April in St. Louis with corporation executives.

COBBS HALL

All the furnishings ordered for Cobbs Hall have not been received and the doors to the rooms were not accepted. The doors are to be replaced this summer and we are making every effort to get the furnishings that have not been delivered here before commencement.

ACKNOWLEDGMENTS

The Administration of the College acknowledges with gratitude and appreciation the gifts of Mr. Howard I. Young, Miss Aimee Becker, and Mr. Arthur Goodall. Mr. Young has provided the furnishings for the hallway in Cobbs Hall. Miss Becker mailed two checks for \$500 each with a Christmas greeting to the President of the College. Mr. Goodall has again provided \$1,000 for scholarships for needy students.

RECOMMENDATIONS

Miss Lois Karr, Assistant Professor of Mathematics, has requested retirement. She was 59 years of age in January. It is recommended that she be allowed to retire at this time and that we continue to pay 5% of her salary on her retirement insurance until she reaches 65 if she wishes to continue this policy.

Two new enrollment representatives have been appointed subject to the approval of the Board. They are Miss Charity Kennedy, who will work in Kentucky, Tennessee, and southern Indiana, at a salary of \$3,600, and Mr. Walter Trulock, who will work in Arkansas at a salary of \$275 a month for six months. It is recommended that these appointments be approved.

March 3, 1950

It is recommended that Mr. Clarence G. Keel be made Director of Admissions, this appointment to be effective on or before June 1.

Respectfully submitted,

F. L. McCluer

F. L. McCluer

- Mr. James A. Claren
- Mr. Arthur S. ...
- Mr. ...
- Mr. ...
- Mr. ...
- Mr. ...

Mr. ... the President of the College ...

Dr. ... the President of the ...

Dr. ... stated the purpose of the meeting was to ...

Dr. ... reported to the Board that these ...

Dr. ... stated ...

LINDENWOOD FEMALE COLLEGE

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS

St. Charles Mo.
June 3, 1950

Pursuant to the call of the President, a special meeting of the Board of Directors of Lindenwood College was held at the College at St. Charles, Missouri, on June 3, 1950, at 9:30 A.M. immediately prior to the graduation exercises.

There were present:

Dr. James W. Clarke
Mrs. Arthur Stockstrom
Arthur S. Goodall
R. Wesley Mellow
Philip J. Hickey
Thos. H. Cobbs
Wm. H. Armstrong
Mrs. Leo J. Vogt
Dr. Harry T. Scherer
Russell L. Dearmont

Dr. Franc L. McCluer, the President of the College was also present.

Dr. Clarke, the President of the Board of Directors, presided and Mr. Armstrong acted as Secretary.

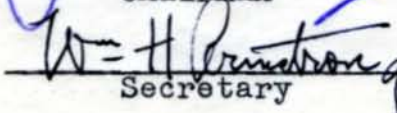
Dr. Clarke stated the purpose of the meeting was to authorize the conferring of certificates and degrees in accordance with the recommendations of the President of the College.

Dr. McCluer reported to the Board that those students listed in the attached list had completed the necessary work for the awarding of certificates, the Bachelor of Science Degree and Bachelor of Arts Degree and recommended that the Board authorize him to confer such degrees.

On motion duly made, seconded and unanimously carried, President McCluer was authorized to confer the certificates and degrees upon the students specified in the attached list.

There being no further business the meeting adjourned subject to call under the By-Laws.


Chairman


Secretary

LINDENWOOD FEMALE COLLEGE

MINUTES OF MEETING OF FINANCE COMMITTEE

St. Louis Missouri
June 8, 1950

Pursuant to call of the Chairman, a special meeting of the Finance Committee of Lindenwood Female College, was held at the office of the Chairman, at the Bank of St. Louis, on June 8, 1950, at 3:30 P.M.

There were present Messrs. Blumeyer, Cobbs and Armstrong. Absent Walter W. Head, Howard Young and John T. Garrett. There was also present, at the request of the Chairman, President McCluer and Mr. Colson, Business Manager of the College.

Mr. Blumeyer, the Chairman, presided. Mr. Armstrong acted as Secretary.

Mr. Cobbs reported that Cobbs Hall had been completed and furnished at a total cost of \$370,417.89 and delivered to the College all pertinent receipts and completed contracts for the files.

Mr. Blumeyer reported, as of May 31, 1950, the market value of the endowment securities of the College was in the sum of \$3,898,000, as compared to \$2,900,000, as of the same date the preceding year.

After a discussion of current finances, on motion duly made, seconded and carried, a transfer of \$20,000 from the endowment income account of the Mississippi Valley was authorized to the College account in the Bank of St. Louis, to be used for operating expenses.

Mr. Cobbs then reported on the group insurance contract of the General American Life Insurance Company and after discussion on motion duly made and seconded, it was concluded as a matter of policy that no group insurance premiums would be paid for by the College for anyone not actively connected with the College and that if any premiums were being paid for any such person they should be discontinued at the next anniversary date of the policy.

Dr. McCluer and Mr. Colson then presented a tentative budget for the school year 1950 to 1951, which after discussion on motion duly made, seconded and unanimously carried, was recommended by this committee to the Board for adoption subject to such later revision as might be determined prior to the beginning of school in September.

There being no further business, the meeting adjourned subject to call under the By-Laws.


Chairman


Secretary

MINUTES OF STATED SPRING MEETING OF THE BOARD OF
DIRECTORS OF LINDENWOOD FEMALE COLLEGE

St. Charles Missouri
June 9, 1950

Pursuant to call of the President, the Spring Meeting of the Board of Directors of Lindenwood Female College was held at the College at St. Charles, Missouri, on June 9, 1950, beginning at 10 A.M.

There were present:

Dr. James W. Clarke,
Mrs. Arthur Stockstrom
Arthur S. Goodall
R. Wesley Mellow
Philip J. Hickey
Thos. H. Cobbs
Wm. H. Armstrong
Mrs. Leo J. Vogt
Dr. Harry T. Scherer
Howard I. Young
Dr. Elmer B. Whitcomb

There were absent:

Russell L. Dearmont
Arthur A. Blumeyer
John T. Garrett
Walter W. Head

The meeting was opened by prayer of Dr. Scherer.

Dr. Clarke, the President of the Board, presided and Mr. Armstrong acted as Secretary.

Upon motion duly made, seconded and carried, the Minutes of the Special Meeting of the Board of Directors of March 3, 1950, June 3, 1950 and of the Finance Committee of June 8, 1950, were approved.

Dr. Clarke reported that Mr. Dearmont was absent from the meeting due to the death of his brother, and that Mr. Garrett was absent due to illness and requested that the Secretary write these gentlemen expressing our regret as to their inability to be present.

Dr. Clarke, as President of the Board of Directors, reported in general on the College but in particular on three points - (1) the fall off in registration, (2) the matter of more time for Board meetings and (3) that the Budget should be prepared further in advance of the Board meeting which was to consider the Budget, in order that the Board members might have additional time for study.

After a discussion of the President's report, particularly that part relating to registration of students, (in which it was pointed out that it was estimated the next school year would open with approximately 350 students, when the school has facilities for 450 students), it was concluded on motion duly made, seconded and carried, that a committee with power to act be appointed by the President to consider the selection of an outstanding public relation counsel, to assist in properly publicizing Lindenwood College.

The President announced that he would appoint such a committee at an early date.

It was also concluded on motion duly made, seconded and unanimously carried that a sum not exceeding \$3500 be allotted for use of the President of the College during the next school year to obtain, for limited periods of time, outstanding personalities in the field of education to give lectures or special courses at the College.

Upon motion duly made, seconded and unanimously carried, the President of the Board was authorized to appoint a committee to consider authorizing an entertainment allowance for the use of the President of the College, which committee was to report to the Board.

The President announced that he would appoint such a committee at an early date.

Dr. McClure, the President of the College, presented his annual report, a copy of which report was received and ordered filed with the Minutes of this meeting.

The President of the College reported to the Board that in order to have industrial alcohol for use in research work and the Student Health Center, it was necessary to authorize certain individuals to sign the appropriate U.S. Internal Revenue forms.

The following resolution was accordingly, on motion duly made and seconded, unanimously adopted:

"RESOLVED, that either Robert C. Colson, Business Manager of Lindenwood Female College or Carolyn S. Gray, Assistant Professor of Chemistry in the College, be and either of them is hereby authorized to sign alcohol reports for tax free alcohol used in the Laboratories and in the Student Health Center at Lindenwood College and also to sign all forms and reports which may need to be signed to obtain tax free alcohol for use in said Laboratories and said Student Health Center, especially Forms 1450 and 1451 for the Internal Revenue Service, Alcohol Tax Unit."

On motion duly made, seconded and unanimously carried, the recommendation of President McCluer as specified on page 7 of his report were all unanimously adopted and approved.

Mr. Cobbs on behalf of the Finance Committee then reported that the budget as submitted to the Finance Committee at its meeting of June 8, by the President and Business Manager of the College, had been recommended by the Finance Committee to this Board for tentative approval.

After discussion on motion duly made, seconded and unanimously carried, the budget as submitted for the school year 1950 and 1951 was tentatively approved subject to further revision by the administrative offices and the Finance Committee and subject to final adoption at the fall Board meeting.

Mr. Cobbs also reported on the cost and the final completion of Cobbs Hall; the market value of securities in the endowment funds and reported that negotiations had developed for the purchase of some of the Roemer coal lands in West Virginia.

On motion duly made, seconded and unanimously carried, Mr. Cobbs was authorized to continue negotiations for the sale of these lands.

Mr. Cobbs then reported that confusion had arisen in accounting procedures due to the fact that there are two separate entities, Lindenwood Female College and Lindenwood College, each with its own officers and budgets.

He stated that the accountants had recommended that definite accounting procedures be established and accordingly presented the following resolutions, which on motion duly made and seconded were unanimously adopted as follows:

WHEREAS, this Board has control of two organizations (one within the other) Lindenwood Female College and Lindenwood College, each having its own income and its own expenses; and

WHEREAS, the books and accounts have been intermingled and kept somewhat together; and

WHEREAS, it has been a general plan of Lindenwood Female College to furnish to Lindenwood College the Campus, the buildings, and the original furnishings and equipment of the buildings, so that it could operate on its own; and

WHEREAS, frequent questions have arisen as to which items should be charged to one and which should be charged to the other of these two organizations.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That beginning with the next fiscal year, June 16, 1950, separate books and accounts shall be kept for each organization.
2. That separate budgets and separate reports shall be kept and made by each organization.

3. That each organization shall collect its own accounts and pay its own expenses.
4. That, in the future, Lindenwood Female College shall, in addition to furnishing the Campus and the buildings, pay for all property insurance, for all repairs and for the general maintenance of the Campus and buildings.
5. That Lindenwood College shall pay for the care and cleaning of the buildings, for all the lighting, heating and telephone service and for all of its own operations.
6. That all of the income from endowment funds, whether from restricted or unrestricted funds, shall be handled by Lindenwood Female College and it will use so much of its endowment income to meet the needs of Lindenwood College as its Board of Directors may, in their own discretion, from time to time determine and appropriate for that purpose.

Mr. Goodall on behalf of the Building and Grounds Committee reported on various ground and building repairs and improvements and stated that the Committee disagreed as to a proposed expenditure on certain drives.

Mr. Mellow presented a minority report recommending that no expenditures be made for repair of the drives on the western part of the campus but that instead the funds be used for constructing a parking lot to the rear of the dormitory in the southwest corner of the Campus.

After discussion on motion duly made, seconded and carried, the majority opinion of the Building and Grounds Committee was approved subject to the President appointing a committee to study the parking situation at Lindenwood and to submit recommendations in relation to this problem at a subsequent Board Meeting.

The President announced that he would appoint such a committee at an early date.

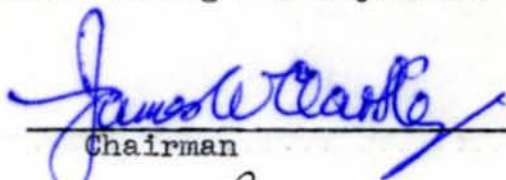
The President of the College then presented in writing a report relating to certain resignations and appointments to the faculty, which report was read to the meeting.

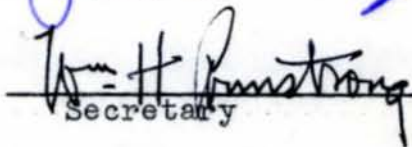
On motion duly made, seconded and carried, the recommendations of the President of the College relating to the faculty were adopted and a copy of his report was directed to be attached to these Minutes.

Mr. Hickey, Chairman of the Scholarship and Student Aid Committee reported informally and stated that he would have a more complete report for the September Meeting of the Board of Directors. He recommended, however, that the scholarship aids and grants as specified in the tentative school budget be approved, which recommendation upon motion duly made, and seconded was carried.

Dr. McClure reported on the annuity contract of retired teacher Miss Carr. Upon motion duly made, seconded and carried, the President was authorized to handle this annuity in accordance with his best judgment.

There being no further business, the meeting was adjourned subject to call under the By-Laws.


Chairman


Secretary



LINDENWOOD COLLEGE
ST. CHARLES, MO.

F. L. McCLUER
PRESIDENT

June 8, 1950

The Rev. James W. Clarke, D.D.
Chairman of the Committee on Faculty
Lindenwood College
St. Charles, Missouri

Dear Dr. Clarke:

It is recommended that the following resignations from the faculty be accepted:

Marguerite Ahrens, Assistant Professor, Home Economics Department
Grace Albrecht, Assistant Professor, Secretarial Science Department
Ellen Irish, Instructor, Art Department
Marjorie Savage, Assistant Professor, Home Economics Department
Carolyn Trimble, Instructor, English Department

It is recommended that the one year contracts with John Machell and Lacie Machell not be renewed.

It is recommended that the appointment of Harry D. Hendren as an Instructor in the Art Department, with a salary of \$3,000, be approved. Mr. Hendren holds his undergraduate degree from Murrury College and his graduate degree in art from Ohio State University. He is highly recommended by his instructors as a student, as an instructor, and as a man. He has visited the college and is enthusiastic about the work that we are doing and gives us assurance of his support of education that is Christian.

Yours sincerely,

F. L. McCluer

FLM:MY

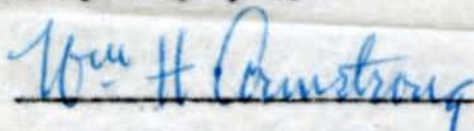
CERTIFIED COPY OF RESOLUTION ADOPTED BY BOARD OF DIRECTORS
OF LINDENWOOD FEMALE COLLEGE JUNE 9, 1950

I, the undersigned, WM. H. ARMSTRONG, Secretary of Lindenwood Female College, do hereby certify that, at a meeting of the Board of Directors of Lindenwood Female College, regularly called and held on June 9, 1950, the following Resolution was adopted:

"RESOLVED, that either Robert C. Colson, Business Manager of Lindenwood Female College or Carolyn S. Gray, Assistant Professor of Chemistry in the College, be and either of them is hereby authorized to sign alcohol reports for tax free alcohol used in the Laboratories and in the Student Health Center at Lindenwood College and also to sign all forms and reports which may need to be signed to obtain tax free alcohol for use in said Laboratories and said Student Health Center, especially Forms 11450 and 11451 for the Internal Revenue Service, Alcohol Tax Unit."

I further certify that the above and foregoing Resolution is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of Lindenwood Female College and affixed the seal of Lindenwood Female College hereto this 9th day of June, 1950



WM. H. ARMSTRONG, Secretary

(SEAL)

LINDENWOOD FEMALE COLLEGE

MINUTES OF ANNUAL FALL MEETING OF BOARD OF DIRECTORS

October 17, 1950.

Pursuant to notice duly given in accordance with the By-Laws, the annual Fall meeting of the Board of Directors of Lindenwood College was held at the Statler Hotel, St. Louis, Missouri, at 12:30 P.M., October 17, 1950.

There were present:

Philip J. Hickey,
Arthur S. Goodall,
Dr. Harry T. Scherer,
R. Wesley Mellow,
Dr. James W. Clarke,
Mrs. Leo J. Vogt,
Russell L. Dearmont,
Thos. H. Cobbs,
Dr. Elmer B. Whitcomb,
Wm. H. Armstrong,
Mrs. Arthur Stockstrom,
John T. Garrett.

Dr. Franc L. McCluer, President of the College, was also present.

Dr. Clarke acted as Chairman of the meeting and Mr. Armstrong as Secretary. The meeting was opened by a prayer by Dr. Scherer.

The Minutes of the annual Spring meeting of the Board of Directors held June 9th, 1950, on motion duly made, seconded and carried, were approved.

Mr. Hickey, as Chairman of the Committee on Self-Help Opportunities and Scholarships, reported on the Committee's activities. This Committee recommended that students employed at the College be compensated on an hourly rate at 65¢ an hour for assistanceships in laboratories and the library, 60¢ an hour for work requiring some skill, and 50¢ an hour for work at desks in the dormitories.

He advised that under this program it would involve a budget expense of some \$13,725 and would enable some 95 students to earn some money while in residence as students in Lindenwood.

On motion duly made, seconded and carried, this recommendation of the Committee was approved.

The Committee then made recommendations relating to the granting of scholarships as set forth in a written report filed with the meeting and attached to these minutes.

After a discussion it was a consensus of opinion that no action be taken on a scholarship program pending a determination of the budget and that after a budget had finally been determined further study should be made in regard to scholarships.

Mr. Goodall, on behalf of a special committee for public relations, reported and recommended that a man be secured to head the public relations program of the College, and various fund-raising matters. He requested that the Board determine as a matter of principle whether such a man should be employed before his committee made a final report.

A discussion then followed of Mr. Goodall's report and also the question of the solicitation of new students.

It was concluded, since the matters were interrelated, that no action should be taken on the committee's report until the final budget for the school year 1950-51 was determined and approved.

Dr. McCluer and Mr. Cobbs then presented a tentative budget for the consideration of the Board. It appeared from the budget as presented that it would require the expenditure of all income received from endowment funds and from students, and still leave a deficit.

In this connection Dr. McCluer commented on the student trend, pointing out there was presently and probably would be for the next few years, a definite fall-off in students attending Lindenwood College. He stated that from surveys made by national educators that this was not peculiar to Lindenwood, but that it was a definite trend that would exist for the next three or four years.

He stated in his opinion that was due to several causes, such as competition of coeducational institutions, two-year girl colleges, and a low birth rate during the 30's, the children born in the 30's being the ones now entering college.

After discussion it was the consensus of opinion that no action should be taken on the budget and it should be referred back to the Finance Committee and the school administrators for further study.

Mr. Cobbs then presented a sewer easement from the College to the City of St. Charles.

On motion duly made, seconded and carried the officers were authorized to execute and deliver the easement.

Mrs. Stockstrom then requested that the school administrators give consideration to cooperating with St. Luke's Hospital in giving training leading to a Bachelor of Science Degree in nursing.

On motion duly made, seconded and carried the administrators of the College were authorized to make a study of this program with the authority if advisable to add such a course of studies to the college curriculum.

The meeting then adjourned, subject to reconvening at the call of the President.


Chairman


Secretary.

REPORT
of the
PRESIDENT OF THE COLLEGE
to the
BOARD OF DIRECTORS

October 17, 1950

It is a pleasure to submit this report on the opening of the work at Lindenwood College this fall.

STUDENT ENROLLMENT

The total number of students who completed matriculation this fall was 303 as compared with 352 this time last year. In addition, there are 34 special music students as compared with 23 last year. Distribution by classes is as follows:

Seniors	-	32
Juniors	-	46
Sophomores	-	64
Freshmen	-	159
Unclassified	-	2

The decrease in enrollment again this year is exceedingly disappointing in view of the effort we made to get students after the first of the year. Had we re-admitted upper class students who failed to do satisfactory work the second semester, and had we secured the usual number of applications from Missouri and Kansas, our enrollment would have been about the same as last year. This means that the decrease in part is due to higher scholastic standards and in part to the failure of our promotional effort in western Missouri and Kansas.

The reports gathered by our Presbyterian Board of Christian Education and by other agencies indicate that the downward trend in enrollment is nationwide and obtains even on the West Coast where there has been a great increase in the population. The decreases range from 10% to 20% and affect State schools

with their lower tuition rates as well as private schools. Sharpest decreases, however, are found among the men's colleges and women's colleges. The factors responsible for the continued decrease seem to be the decreased number of high school graduates and a sense of uncertainty growing out of the war situation and the policies of Selective Service. Dr. Potthoff, of the University of Illinois, has been making a study of enrollment trends in higher education for the last thirty years. He has concluded that we have reached the peak of percentage of high school graduates that we may expect to have go on to college and that during the next two years we may, therefore, expect total decline in enrollments since the number of high school seniors will continue to decline. This decline will be checked in 1953 and 1954, in his opinion, and continue to rise steadily until 1960. He also points out that the trend seems to indicate a decreased percentage of the students in private colleges and an increased percentage in the small State colleges. He thinks this trend is likely to continue. The popularity of co-education has, of course, adversely affected women's colleges for some years and with the lack of full enrollments in State universities, this has had more effect on enrollments in private colleges than it had earlier.

The character of the Freshman class enrolled this year is good. On the basis of psychological tests and English composition tests, and on the basis of high school transcripts, it is the most capable class as a whole that has been enrolled in the college in the last four years. Sixty-three (63) of the freshmen were in the first quarter of their high school classes, and forty(40) were in the second quarter. Ten (10) were valedictorians.

There are thirteen (13) foreign students, eight (8) of whom are receiving Lindenwood scholarships. The foreign students receiving aid and the countries from which they come are:

Saminah Baghcheban, Iran
Sun Hun Chan, Malays
Monika Deinhardt, Germany
Gunlog Gustafson, Sweden
Birgit Johansson, Sweden
Li Yu-Chen, France
Simone Meyer, France
Rosa Tsatsakos, Greece

The students this year are drawn from twenty-seven (27) states and nine (9) foreign countries and represent seventeen (17) religious bodies. Concentration with reference to religious preference is Presbyterian and Methodist. There are seventy-nine (79) Methodists and seventy-five (75) Presbyterians.

Orientation Week went very smoothly this year and we believe that from the standpoint of work done in the classroom, we are to have a very fine year.

The winners of the Lindenwood Fellowships who graduated last year have undertaken work in graduate schools. Patricia Schilb is at St. Louis University, Mary Ann Smith at Washington University, and Dorothy Walker at the University of Iowa.

ENROLLMENT OF NEW STUDENTS

The policy approved last year of selecting alumnae in cities some distance from the college who might visit students and enroll them for us is being continued as a supplement to our enrollment program under the direction of Mr. Clarence Keel. This year will be the first year Mr. Keel has had charge of the program for the whole year and it will be the first year also the present staff has been out for the full year, three members of the staff being employed last spring.

All of the Enrollment Counselors, except Mr. Cargy Motley, spent two weeks on the campus early this fall and we had a full orientation program giving heads of the departments of the college as well as the administrative officers of the college full opportunity to talk with them hours at a time and giving them an opportunity too to visit with students in the dormitories and to catch the spirit of the place as well as to analyze its program.

BUDGET

A revised budget has been submitted to the Finance Committee in accordance with the action of the Board taken last spring. Substantial cuts have been made in operations in a way that we hope will not impair seriously the effectiveness of our work. Total cut in the expenditures for Board account and operating account amounts to \$50,943. The total is \$83,598 less than expenditures in 1948-49.

FACULTY

The morale of the faculty is excellent. They are appreciative of the fact that during a period in which the income has been going down, their own salaries have been increased, and they have great faith in the program of the college. On the whole, it is an alert, competent, and enthusiastic faculty.

We had a number of meetings at the opening of school. At the first regular meeting after college was under way, we had the privilege of having the President of the Board of Directors present. Dr. Clarke's discussion on the need for Christian higher education and on the role of Lindenwood College as a church institution was an inspiring and memorable one.

All of the Enrollment Counselors, except Mr. Cargy Motley, spent two weeks on the campus early this fall and we had a full orientation program giving heads of the departments of the college as well as the administrative officers of the college full opportunity to talk with them hours at a time and giving them an opportunity too to visit with students in the dormitories and to catch the spirit of the place as well as to analyze its program.

BUDGET

A revised budget has been submitted to the Finance Committee in accordance with the action of the Board taken last spring. Substantial cuts have been made in operations in a way that we hope will not impair seriously the effectiveness of our work. Total cut in the expenditures for Board account and operating account amounts to \$50,943. The total is \$83,598 less than expenditures in 1948-49.

FACULTY

The morale of the faculty is excellent. They are appreciative of the fact that during a period in which the income has been going down, their own salaries have been increased, and they have great faith in the program of the college. On the whole, it is an alert, competent, and enthusiastic faculty.

We had a number of meetings at the opening of school. At the first regular meeting after college was under way, we had the privilege of having the President of the Board of Directors present. Dr. Clarke's discussion on the need for Christian higher education and on the role of Lindenwood College as a church institution was an inspiring and memorable one.

ADVERTISING

Our national advertising is carried in five magazines - "Good House-keeping", "Cosmopolitan", "Harper's Bazaar", "National Geographic", and "Mademoiselle". The total cost of this advertising is \$3,487.90. The total number of inquiries resulting from it in the period from March, 1949 to March, 1950 was 367. From these inquiries nineteen (19) applications were received, and of the nineteen (19), seven (7) withdrew leaving us a net of twelve (12) students traceable to national advertising. We have not renewed the contract for the coming year feeling that it might be better to spend this money in direct effort to secure students.

SURVEY OF PRESBYTERIAN COLLEGES

At the special convocation called by the Presbyterian Board of Christian Education last year a survey of all of our colleges was recommended. Approval of the idea of surveying the colleges related to the church was given by the General Assembly and Dr. George A. Works is to head the survey.

The committee appointed by the Board to receive this report and to have over-all responsibility for directing the study consists of:

Survey Director: Dr. George A. Works, 242 Gateway Rd., Ridgewood, N. J.

Assistant Director: Dr. Clifford L. Winters, Jr., 6331 Greenwood Ave.,
Chicago, Ill.

Survey Committee for the Colleges Affiliated with the Presbyterian Church, U.S.A.

Chairman - Dr. M. Willard Lampe, School of Religion, State University
of Iowa, Iowa City, Iowa

Dr. F. C. Rosecrance, School of Education, New York University,
Washington Square, New York, N. Y.

Dr. Hermann N. Morse, Board of National Missions, 156 Fifth Ave.,
New York 10, N. Y.

Rev. Silas G. Kessler, First Presbyterian Church, Lincoln Ave.
at 7th St., Hastings, Nebr.

Dr. Reavis Cox, Wharton School of Finance, University of
Pennsylvania, Philadelphia 4, Pa.

Dr. Howard Y. McClusky, School of Education, University of
Michigan, Ann Arbor, Mich.

Rev. William Hudnut, Jr., 4 Meigs St., Rochester, N. Y.

Consultants from the Board of Christian Education

Dr. Gause Little, Broad Street Presbyterian Church, 760 E. Broad St.,
Columbus 5, Ohio

Mrs. Walter B. Driscoll, 421 Summit Ave., St. Paul 2, Minn.

Mrs. William A. Hastings, 2241 Hollister Ave., Madison 5, Wis.

Mrs. Joseph H. Kindle, 839 Forest Dr., Wocster, Ohio

Dr. Arthur L. Miller, Montview Blvd. Presbyterian Church,
4820 Montview Blvd., Denver 7, Colo.

Consultants from the Presbyterian College Union

Dr. Franc L. McCluer, Lindenwood College, St. Charles, Mo.

Dr. Charles L. Turck, Macalester College, St. Paul 5, Minn.

Dr. Albert G. Parker, Jr., Hanover College, Hanover, Ind.

Dr. Harry Morehouse Gage, 1400 Second Ave., Cedar Rapids, Iowa

From the Staff of the Board of Christian Education

Dr. Paul Calvin Payne, General Secretary

Dr. George W. Ranneisen, Treasurer

Dr. E. Fay Campbell, Secretary, Division of Higher Education

Miss Anne Horner, Office Manager, Division of Higher Education

The study is being made as a result of the conviction that the future of the privately supported church-related college is not to be an easy one. While the total appropriation available for the Presbyterian colleges from the Board has increased in the last ten years from \$90,000 to \$242,000, the support that any one college gets from this appropriation is very nominal. The Board has the feeling that in trying to stir the church to more generous support of this work, they should be able to show not only that our times call for an education that is Christian, but that our institutions are strategically located, loyal to the Christian philosophy of education, and maintaining high academic standards. The survey will enable the committee to appraise its total program and recommend for support specific institutions. Mergers of others may be recommended and the Board is committed to serious consideration of any recommendation that comes from this study.

A.A.U.W.

As announced in the Lindenwood Bulletin in July, the American Association of University Women has added Lindenwood College to its approved list for the Bachelor of Arts degree. Recognition by A.A.U.W. is a mark of distinction which will be of great asset to the college and to its graduates. We believe that as the college shares the purposes of A.A.U.W. the institution and its graduates may also be of service to this Association. The purpose of the American Association of University Women as expressed in its charter is the maintenance of high standards in the higher education of women. Institutions approved by the A.A.U.W. must have "high academic standards, make adequate provision for women students, make recognition of women in administration and on faculty, and maintain intellectual freedom for teaching and administrative staffs."

COBBS HALL

The new doors for Cobbs Hall have been installed and seem to be satisfactory. An expense of \$156.00 was necessary to paint the doors that were not rejected in order to make them correspond to the new doors.

HEALTH INSURANCE

For some time now we have been in correspondence with the representative of the Columbia Life Insurance Company concerning Health Insurance. A proposal from this company has been submitted. It would give coverage for sickness and accidents, the premium for the coverage of sickness being \$35.00 per year and that taking care of accidents away from the infirmary in an amount up to \$500 for any one accident is \$2.00 per year.

It is doubtful that the additional cost to the families is desirable under present circumstances and it is not recommended that this be purchased.

RETIREMENT INSURANCE

We have also received from the General American Life Insurance Company a proposal for modification of our present retirement plan. The proposed plan will take into consideration the factor of years of past service as well as anticipated future service which the faculty member may render. The flexibility of the plan makes it possible for the college to make any change they desire in order to arrive at the exact benefits that they feel will serve their particular needs. All full time staff and faculty members who have completed three years of service would be eligible.

The total monthly cost to the college under the new contract would be 9% of the payroll of the participants which means, of course, a considerable increase in the cost to the college.

It is not recommended that we make this change at this time.

SOCIAL SECURITY

Participation of non-profit colleges and universities in the Federal social security programs is entirely voluntary. Coverage under the Federal program can be extended to the employees through the filing of certificates (as prescribed by regulations of the Social Security Administrator) stating that the college agrees to the payment of the employers' contributions, and that at least two-thirds of the employees concur in the filing of the certificates. If less than two-thirds vote in favor of participation, none of them would be covered. If the college does not desire to pay the employers' contribution, the program cannot be extended to its employees. If the plan is put into effect, all new employees would be covered on a compulsory basis

after the program is in operation. The legislation provides for filing supplementary lists of signatures of present employees desiring coverage.

January 1, 1951 is the effective date for the new legislation in educational institutions, provided certificates have been filed before December 31, 1950.

The following rate of deductions from employees' wages, and rates of payments by employers are now in effect:

<u>Calendar Years</u>	<u>Rates</u>
1950 - 1953	1½%
1954 - 1959	2%
1960 - 1964	2½%
1965 - 1969	3%
1970 and thereafter	3½%

Deductions at these rates are to be continued each pay period during the calendar year until \$3,600 has been paid the employee.

The advantage in going into the Social Security Program at this time is that it covers everybody on the staff. It would make it somewhat easier for us to secure kitchen and dining room help, maid service, and labor on the grounds and in the buildings. It is a provision for retirement too that one takes from one place to another easily.

It is necessary for two-thirds of the employees to vote to go into the program before the college may participate. We have not placed it before the employees thinking it would be better to have the policy from the Board before it is discussed.

The benefits are roughly as follows:

Average Monthly Salary from 1/1/51 forward	<u>\$100</u>	<u>\$200</u>	<u>\$300 or more</u>
	<u>Monthly Pension Benefits</u>		
Employee who retires at 65 (single, widow or widower)	\$50	\$65	\$80
Employee and spouse who are both over 65 and retired	75	97.50	120
Widow and one dependent child (even if widow is not 65)	75	97.50	120
Widow and 2 children	80	130	150
Widow and 3 or more children	80	150	150

The minimum period of tax payments before entitlement to full retirement benefits is 18 months. The law penalizes an eligible member who does not enter the plan promptly on January 1, 1951 since his average monthly salary is figured from January 1, 1951 regardless of when he begins tax payments.

RECOMMENDATIONS

It is recommended the college authorize participation in Social Security.

It is recommended that Mrs. Grace Hatch be employed to work in the Chicago area to enroll students at the salary of \$3,700 and that she be provided with an automobile.

It is recommended that the easement for the new sewer system in the city of St. Charles which was authorized at a special election and for which bonds were approved be approved and the President and the Secretary of the Board be authorized to sign it.

October 17, 1950

It is recommended that the Board authorize the administration to work out a curriculum to be given in cooperation with St. Luke's Hospital should the hospital approve it for which the college would give the degree of Bachelor of Science in Nursing.

Respectfully submitted,

F. L. McCluer
F. L. McCluer

FLM:MY

LINDENWOOD FEMALE COLLEGE

COST OF COBBS HALL

I. GENERAL STATEMENT

June 22, 1948, Dr. Franc L. McCluer, President of Lindenwood College reported on the faculty housing problem and also on the need of a new dormitory at Lindenwood. The Board appointed the Building and Grounds Committee and the Finance Committee as a joint Special Committee to study and report on both matters. That Special Committee met at the College July 23, 1948 and Dr. McCluer submitted tentative plans for a new dormitory which had been prepared by Messrs. LaBeaume & Unland, Architects for Lindenwood. They estimated the cost at about \$400,000.00. The Special Committee recommended that more detailed plans and closer estimates of cost be secured. Later, plans were completed and bids secured.

December 31, 1948, the Special Committee reported to the Board of Directors, giving the location and plans for the new dormitory and submitting the bids which had been secured. The Board authorized the Committee to let the contract and complete the building at the earliest possible date.

The land, on which the dormitory was located was acquired by an Indenture between the City of St. Charles and Lindenwood Female College, known as "Mutual Conveyances and Covenants", dated February 9, 1949, and recorded February 14, 1949, in Book 230, Page 588. A plat of the land involved was made a part of the Indenture and was recorded in Plat Book 4, Page 152 in the Recorder's Office of St. Charles County.

By that Indenture Lindenwood acquired more than 3 acres of land, adjoining its Campus on the west, in exchange for two small tracts for storage and distribution of water by the Water Works Department.

On the land so acquired there was an old concrete water basin which had been used by the City for many years, but which had been abandoned when the new water tank had been built. It was necessary to demolish that old water basin and grade the land. This was done at great expense, most of it under contracts with Bottoms & Dwigins.

The general contractor for the building was Ray M. Dilschneider, Inc. The heating contractor was Edwin P. Ambler, Inc. The electric contractor was Schierding Electric Company.

The new dormitory was formally dedicated as "Cobbs Hall", November 21, 1949.

The payments to the contractors and to others who furnished material and labor were made on vouchers issued by the architects or on approved statements, all of which are submitted with this statement.

Most of the money, with which all the bills were paid, was obtained by the sale of U. S. 2-1/2% Treasury Bonds. All of the bills were paid by checks of Mississippi Valley Trust Company out of the principal account held by the Trust Department. Those payments were as follows:

II. COST OF LAND AND IMPROVEMENTS

To Recorder of Deeds for recording Indenture	\$8.00
To Bonding Company for completion bond	125.00
To Bottoms & Dwigins 1/22/49 to 10/18/49 on architects' certificates	23,300.00
To Harry L. Nolle - for grading	350.00
To City of St. Charles - asphalt for parking lot	249.92
To Lawrence Rigdon - for grading	820.00
Total	<u>\$24,852.92</u>
Plus pro rata share of Architects' fees	<u>1,366.90</u>
Total cost of Improvements on Land	<u>\$26,219.82</u>

III. COST OF BUILDING

To Ray M. Dilschneider, Inc. on contract and certificates issued by architect	\$262,917.11
To Edwin P. Ambler, Inc. on contract and Architects' Certificates	25,887.06
To Schierding Electric on contract and Architects' Certificates	2,256.70
To Edwin C. Burke - Plumbing	274.67
To Automatic Electric Sales Corporation	76.47
To Buerges & Morton - Painting	123.80
To Burroughs Glass Co. (Sears & Piou) Screens	76.50
To Bushnell Cabinet & Woodworking Co. Soda Bar etc.	356.72

To Ceco Steel Products Corp. Metal Frames - Screens	\$6.72
To Ebeling Bros. -Hood over stove in kitchen	86.00
To Frigidaire Sales Corporation - refrigerator and water coolers	1,010.48
To Gross Chandelier Company- Light Fixtures	1,303.75
To Herman Hindersmann - Building Cabinets	93.35
To International Business Machines Corporation - changing cable to clock	149.93
To North St. Louis Iron & Wire Works - screens	82.50
To St. Charles Dairy Co. - Refuse Chute, Fountain and Carbonator	882.18
To St. Charles Gas Co. - Gas connection etc.	364.34
To Tel-A-Serv. Inc. Installing and hooking up phones	58.00
To Usona Mfg. Co. - Bronze Tablet	210.63
To Zumwalt Co. - Screens	1,032.00
	<hr/>
Total	\$297,248.91
Plus pro rata share of Architects' fees	16,378.96
	<hr/>
Total Cost of Building	\$313,627.87

IV. COST OF CONTENTS

To Bruns Machine Co. Metal Cases	\$52.87
To Duke Manufacturing Co. -Tables and Equipment for Tea Room	1,753.95
To Industrial Soap Co. - Fiber Utility Cans	59.60
To Kennard Carpet Co. - Carpets, padding etc.	2,052.50
To Kuhlmann's Cash Store - Shades etc.	448.30
To Lammert Furniture Co. - furniture etc.	24,289.52
To Lindenwood College, miscellaneous items	188.89

LINDENWOOD FEMALE COLLEGE

To Oberjuerge Rubber Distributing Co. Inc., 3 Tire Mats	\$ 32.40
To Rauch Lumber and Grocer Co. - Step Ladder	5.10
To Scruggs-Vandervoort-Barney - Supplies	12.21
To Shapleigh Hardware Co. - Sanitary Cans and Ironing Boards	81.15
Total	<u>\$28,976.49</u>
Plus pro rata share of Architects' fees	1,593.71
Total Cost of Contents	<u>\$30,570.20</u>

TOTAL COST

Land and Improvements	\$26,219.82
Building	313,627.87
Contents	<u>30,570.20</u>
Grand Total	<u>\$370,417.89</u>

Submitted this 15th day of June 1950.

By Thomas H. Cobbs
 Thomas H. Cobbs - Vice-President
 Lindenwood Female College

He stated that in Committee that the budget as its adoption.

Mr. Blumeyer's action was duly recorded and after discussion was unanimously carried. A copy of the budget as approved is attached to these minutes.

Mr. Goodall on behalf of the public relations committee recommended the employment of a public relations director to have the title of Assistant to the President.

After discussion it was concluded first to determine as to whether or not a public relations counselor should be employed; accordingly it was duly moved and seconded that a public relations

LINDENWOOD FEMALE COLLEGE

MINUTES OF ADJOURNED ANNUAL FALL MEETING OF BOARD OF DIRECTORS

St. Charles, Missouri
November 10, 1950

Pursuant to the call of the President the adjourned annual Fall meeting of the Board of Directors of Lindenwood Female College was held at the College in St. Charles, Missouri, on November 10, 1950, beginning at 4:00 P.M.

There were present:

Dr. James W. Clarke,
Thos. H. Cobbs,
John T. Garrett,
Arthur S. Goodall,
Dr. Harry T. Scherer,
Arthur A. Blumeyer,
Wm. H. Armstrong,
Mrs. Arthur Stockstrom,
Mrs. Leo J. Vogt,
Russell L. Dearmont,
Walter W. Head,
R. Wesley Mellow.

Dr. Franc L. McCluer, President of the College, was also present.

Dr. Clarke, President of the Board, presided and Mr. Armstrong acted as Secretary. The meeting was opened by a prayer by Dr. Scherer.

Mr. Blumeyer reported that the budget for 1950-51 had been re-studied and revised since the meeting in October and as presently submitted the budget is substantially in balance.

He stated that in his opinion as Chairman of the Finance Committee that the budget as presented could be met and moved its adoption.

Mr. Blumeyer's motion was duly seconded and after discussion was unanimously carried. A copy of the budget as approved is attached to these minutes.

Mr. Goodall on behalf of the public relations committee recommended the employment of a public relations director to have the title of Assistant to the President.

After discussion it was concluded first to determine as to whether or not a public relations counselor should be employed; accordingly it was duly moved and seconded that a public relations

director be engaged. A voting was then had and it was found there were six affirmative votes and five negative votes on the motion.

After further discussion it was then concluded that a conference be had with the gentleman contacted by the Board Public Relation Committee for further discussion, and that the committee then report their recommendations at the next Board meeting.

Mrs. Stockstrom on behalf of the special committee to consider the personal expenses of the President arising from entertainment on matters connected with the College, stated that the committee merely wanted to present an interim report to the effect that a study was being made to determine how this matter is being handled in similar institutions. She stated the committee was not ready to make a recommendation but would report at a later Board meeting.

Mr. Hickey, for the scholarship committee, stated that their committee had not completed its study and was not ready to make a final report.

The President then, in connection with his report made the following recommendation, - that the College qualify under Social Security in order that it may be available to those members of the faculty who may desire this benefit, and that this be in addition to the present insurance program for those of the faculty who may care to continue it.

On motion duly made and seconded, this recommendation was unanimously carried.

The President then recommended that we terminate the group insurance program of the College, provided, however, that any employees or members of the faculty who want to continue their insurance might be permitted to do so at their own expense.

On motion duly made and seconded, this recommendation was unanimously carried.

The President then reported that there had been union activities among the maintenance employees of the College and stated that he anticipated he would be called upon by union representatives in the near future.

He was instructed by the Board to keep it advised of these developments.

Mr. Cobbs then presented the bill for the 1950 annual audit submitted by Mr. Boyd and recommended its approval and payment.

On motion duly made, seconded and carried, the bill of Mr. Boyd was approved and authorized to be paid.

LINDENWOOD FEMALE COLLEGE

Dr. McCluer then presented in writing his recommendations as to faculty appointments and salaries. The recommendations of the President as submitted are attached to these minutes and on motion duly made, seconded and carried, were approved.

Dr. McCluer then recommended in addition he be authorized to continue Mrs. Hatch on a full-time basis in the solicitation of new students. This recommendation, on motion duly made and seconded was unanimously carried.

In this connection he was requested to give consideration to the retirement of Mr. Motley, for whom Mrs. Hatch has been acting as a replacement.

There being no further business the meeting adjourned, subject to call.

- Philip J. Hickey,
- Francis M. Cobbs,
- R. Wesley Hallow,
- Arthur S. Goodall,
- Wm. H. Armstrong,
- Mrs. Lee J. Vogt,
- Howard L. Young,
- Dr. James W. Clarke,
- Dr. Franc L. Wood,
- John P. Gerratt,
- Arthur A. Blumeyer,
- Russell L. Dearmont.

James W. Clarke
Chairman

Wm. H. Armstrong
Secretary

Dr. Clarke acted as Chairman of the meeting and W. Armstrong as Secretary. The meeting was opened by a prayer by Dr. Clarke.

On motion duly made, seconded and carried, the reading of the minutes of previous meetings was dispensed with.

Mr. Cobbs, on behalf of the Finance Committee, reported that a study had been made of group insurance coverage of college employees and the value to those covered over the years. He pointed out that there had been very few death claims since the coverage had been taken out because most people covered retired and being no longer employees were not covered by the insurance at their date of death.

He stated that the insurance company now proposes a \$1,000 coverage for each person, and each person covered to pay 60¢ per month on the coverage. He recommended that this plan go into effect in 1951.

On motion duly made and seconded the foregoing recommendation was unanimously carried.

Mr. Goodall reported on behalf of the Special Public Relations Committee, reporting on his traveling at his home and of a meeting held at the residence of the President at the meeting of the Board.

He stated that it was LINDENWOOD FEMALE COLLEGE that action should be deferred in engaging a Director of Public Relations, and the MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS used for solicitation of new students.

December 23, 1950

On motion duly made, seconded and carried, the recommendation of the Public Relations Committee was adopted.

Pursuant to notice duly given in accordance with the By-Laws, a special meeting of the Board of Directors of Lindenwood Female College was held in the Board Room of the Bank of St. Louis, St. Louis, Missouri at 3:00 P.M., December 23, 1950.

There were present:

and upon motion duly made, seconded and carried, the Chairman was authorized to appoint with power to act, to study the enrollment situation, make any other changes necessary to the Solicitation Staff.

- Philip J. Hickey,
- Walter W. Head,
- Thos. H. Cobbs,
- R. Wesley Mellow,
- Arthur S. Goodall,
- Wm. H. Armstrong,
- Mrs. Leo J. Vogt,
- Howard I. Young,
- Dr. James W. Clarke,
- Dr. Franc L. McCluer,
- John T. Garrett,
- Arthur A. Blumeyer,
- Russell L. Dearmont.

The Chairman then appointed the following Board members: Messrs Hickey, Cobbs, Dr. Clarke and Dr. McCluer.

Dr. McCluer stated that he would like to see all employees who will benefit from the Pension Plan, and stated that the staff had Social Security benefits available in addition to the Pension benefits.

Dr. Clarke acted as Chairman of the meeting and Mr. Armstrong as Secretary. The meeting was opened by a prayer by Dr. Clarke.

On motion duly made, seconded and carried, the reading of the minutes of previous meetings was dispensed with.

Mr. Cobbs, on behalf of the Finance Committee, reported that a study had been made of group insurance coverage of college employees and the value to those covered over the years. He pointed out that there had been very few death claims since the coverage had been taken out because most people covered retired and being no longer employees were not covered by the insurance at their date of death.

He stated that the insurance company now proposes a \$1,000 coverage for each person, and each person covered to pay 60¢ per month on the coverage. He recommended that this plan go into effect in 1951.

On motion duly made and seconded the foregoing recommendation was unanimously carried.

Mr. Goodall reported on behalf of the Special Public Relations Committee, reporting on the meetings at his home and of a meeting immediately preceding this special meeting of the Board.

He stated that it was the opinion of the Committee that action should be deferred in engaging a Director of Public Relations, and that any funds available for this purpose should be used for solicitation of new students.

On motion duly made, seconded and carried, the recommendation of the Public Relations Committee was adopted.

Dr. McCluer reported that the resignation of Mr. Keel of the Solicitation Staff had been presented, which resignation, upon motion duly made, seconded and carried, was accepted.

A discussion then followed of the solicitation situation and upon motion duly made, seconded and carried, the Chairman was authorized to appoint a Committee, with power to act, to study the enrollment situation, to secure a successor to Mr. Keel and to make any other changes or additions necessary to the Solicitation Staff.

The Chairman, pursuant to this motion then appointed the following Board members to such Committee: Messrs Hickey, Cobbs, Dr. Clarke and Dr. McCluer.

Dr. McCluer reported that practically all employees who will benefit from Social Security have elected to accept its benefits, which is in addition to the College Pension Plan, and stated that the staff had expressed their appreciation of the Board making Social Security benefits available in addition to the Pension benefits. He stated, however, that pursuant to the recommendation of the Board he would advise the employees that the College reserved the right to reduce the Pension benefits in the event that it was deemed advisable to do so.

Dr. McCluer then reported upon a study which had been made to change the Tea Room into a Home Management House. After discussion, on motion duly made and seconded, Dr. McCluer was authorized to secure definite information as to the plan and the cost involved in causing the Tea Room to be converted into an adequate Home Management House, and to report back to the Board at the next Board meeting.

Dr. McCluer reported on Mr. Motley and it was the consensus of the meeting that he study this problem and make some recommendation at the next Board meeting.

On motion duly made and seconded the President was authorized to trade in the car which was available for the President's use for a new car.

Dr. McCluer then reported that a representative of the Teamsters Union, A. F. of L. had called upon him and had made the statement that a majority of college grounds and maintenance crew were now members of this Union, and requested that the College recognize this Union as the bargaining agent for this group and

that negotiations proceed, looking forward to the execution of a union contract for this group.

A discussion then followed on this question, and after giving the matter full consideration and having the advice of counsel that the College was not subject to the provisions of the National Labor Relations Act, Mr. Dearmont presented the following resolution, which was duly seconded and unanimously carried:

WHEREAS, Lindenwood Female College is owned by the Presbyterian Church in the United States of America, and is controlled and operated by a Board of Directors elected by the Missouri Synod of said Church; and

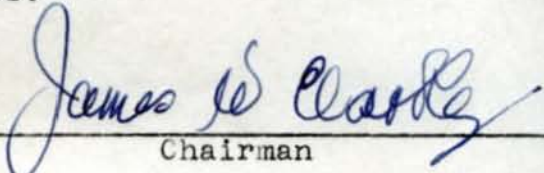
WHEREAS, said College is not operated for profit and is not self-supporting but must look to voluntary contributions from the Church, its membership and friends of the College with which to carry on its educational and religious program; and

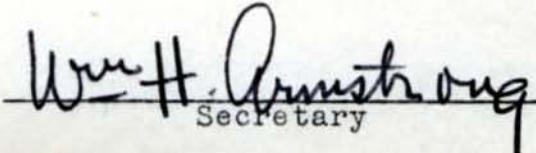
WHEREAS, a majority of those employed by the College do not fall into classifications which may reasonably be the subject of negotiations with union representatives, although the terms of their employment must necessarily be considered and influenced by the terms of employment of all who work for the College; and

WHEREAS, the members of the Board are free from any personal financial interest in the College and are therefore in a position to consider and fairly determine the wages and working conditions of those who serve the College, as well as the interests of the Church and the patrons and students of the College in this respect;

NOW, THEREFORE, BE IT RESOLVED that Dr. McCluer be directed to advise the interested parties that at this time and for the reasons stated the College is not in a position to negotiate a union contract with any group of its employees.

There being no further business the meeting adjourned, subject to call under the By-Laws.


Chairman


Secretary

that negotiations proceed, looking forward to the execution of a union contract for this group.

A discussion then followed on this question, and after giving the matter full consideration and having the advice of counsel that the College was not subject to the provisions of the National Labor Relations Act, Mr. Dearmont presented the following resolution, which was duly seconded and unanimously carried:

WHEREAS, Lindenwood Female College is owned by the Presbyterian Church in the United States of America, and is controlled and operated by a Board of Directors elected by the Missouri Synod of said Church; and

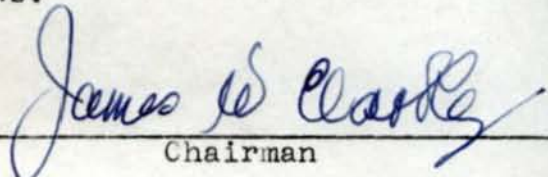
WHEREAS, said College is not operated for profit and is not self-supporting but must look to voluntary contributions from the Church, its membership and friends of the College with which to carry on its educational and religious program; and

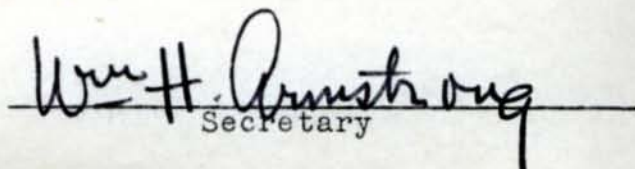
WHEREAS, a majority of those employed by the College do not fall into classifications which may reasonably be the subject of negotiations with union representatives, although the terms of their employment must necessarily be considered and influenced by the terms of employment of all who work for the College; and

WHEREAS, the members of the Board are free from any personal financial interest in the College and are therefore in a position to consider and fairly determine the wages and working conditions of those who serve the College, as well as the interests of the Church and the patrons and students of the College in this respect;

NOW, THEREFORE, BE IT RESOLVED that Dr. McCluer be directed to advise the interested parties that at this time and for the reasons stated the College is not in a position to negotiate a union contract with any group of its employees.

There being no further business the meeting adjourned, subject to call under the By-Laws.


Chairman


Secretary

