

Lindenwood University

Digital Commons@Lindenwood University

---

Faculty Meeting/Council Minutes

Lindenwood Documents, Booklets,  
Miscellaneous

---

1924

## Lindenwood College Faculty Meeting Minutes, 1924-1925

Lindenwood College

Follow this and additional works at: [https://digitalcommons.lindenwood.edu/faculty\\_council](https://digitalcommons.lindenwood.edu/faculty_council)



Part of the [Higher Education Commons](#)

---

**MINUTES OF FACULTY MEETINGS**

**1924-25**

The first faculty meeting for the school year 1924-25 was a special meeting called by the President Sept. 20th 1924 in Room 225 Roemer Hall and presided over by the Dean of the Faculty, Dr. Gipson.

Mr. Motley extended a welcome to the Dean and to the faculty to Lindenwood College.

Dr. Gipson stated that registration would take place in the library on the dates scheduled in the catalogue.

Dr. Gipson explained the following customs and practices in use in Lindenwood:

Advisory system: To each teacher is assigned a group of students; these students the advisor will advise from time to time during the year relative to their class work, especially if it falls below M.

Excuses: A teacher does not in any case excuse a student from class. All absences are excused by the Dean of Students, Mrs. Roemer.

Grades: The system used is explained in the catalogue. Teachers were requested to hand in grades the 26th of each month.

Chapel: The College has a daily chapel service at 12 o'clock. The balcony is reserved for the faculty.

Tardiness: This practice is to be discouraged. That

is, if a student is tardy more than twice in one month the tardiness is to be considered as an unexcused absence.

The Dean requested that teachers hold classes the full time the first day.

Some discussion arose as to the practice of teachers informing their students of monthly grades. It was generally agreed by the teachers who had been in the college in previous years that the administration did not approve of teachers giving to students monthly grades. The matter of marking grades on written work or examinations, it was decided, was not included in this custom.

The Dean requested that departmental meetings be held immediately after the faculty meeting to offer suggestions relative to any changes which ought to be made in the schedule of classes before registration. The meeting adjourned.

  
Secretary.

A regular business meeting of the faculty was called Sept. 29, 1924 and the President presided. Dr. Calder opened the meeting with prayer.

Miss Schaper was made secretary of the faculty for the year.

Dr. Roemer appointed the following Standing Committee for the year:

- 1 Annual Board: Dr. Gipson  
Miss Linnemann  
Mrs. Underwood  
Dr. Gregg  
Miss Wurster  
Miss Karr
- 2 Social: Miss Craig  
Miss Barnett  
Miss Meachem  
Miss Hutchins  
Mr. Thomas
- 3 Program: Miss Stone  
Dr. Johnson  
Miss Miles  
Miss Riske  
Dr. Martin
- 4 Library: Dr. Roemer  
Dr. Calder  
Dr. Stumberg  
Dr. Johnson  
Dr. Gregg  
Dr. Gipson  
Miss Stone  
Miss Brennan, Sec'y
- 5 Schedule: Miss Thurman  
Miss Lear  
Miss Hankins  
Miss Schaper
- 6 Student Government:  
Mrs. Roemer  
Mrs. Roberts  
Mrs. Wenger  
Mrs. Kenney  
Miss Johnson  
Miss Hough

7 Y.W.C.A.:

Miss Schaper  
Miss Gross  
Miss Allyn  
Miss Diven  
Miss Olsen  
Miss winks

8 Student Activities: #

Dr. Gipson  
Mrs. Roemer  
Miss Hankins  
Miss Schaper  
Miss Cook  
Miss Sullivan

# After adjournment of meeting, by order of the President two of the Special Committees, namely, Schedule of Student Meetings and Student Budget, were combined into one Standing Committee known as the Student Activities Committee and advised by the President to act on general student activity matters.

The following Special Committees were appointed:

1 Christmas: Miss Hough  
Miss Walters  
Miss Chadwick  
Miss Lear  
Miss Weber  
Miss Gustavus

2 Schedule of Student Meetings: # (See preceding page)  
Miss Hankins  
Miss Sullivan  
Mrs. Roemer

3 Student Budget: # (See preceding page)  
Miss Cook  
Miss Hankins  
Miss Schaper  
Miss Waye

The President mentioned that later in the year there might be other committees announced.

Dean Gipson announced that if teachers had difficulty in securing chairs for the classroom to take up the matter with Miss Cook. She called attention to the Advisory List which was posted outside her office and to the necessity for teachers to file in her office the schedule of their classes. She asked for the cooperation of the faculty in increasing the library. The Dean thanked the faculty for the cooperation shown during registration and the first days of classes.

Mrs. Roemer explained that all excuses from class came from her office and that in no case did a teacher excuse a student. It is the custom for teachers to sign an excuse when presented

by a student. The excuse is filed again, after it is signed, with the Dean of Students.

Dr. Stumberg explained the line of march for the faculty for Convocation Day as follows:

- 1- Heads of Departments arranged according to the length of time in service in Lindenwood, i.e. the person who has been head of a Department for the longest number of years will march first and other heads of Departments will follow in accordance.
- 2- Other members of the faculty will follow according to the length of time in service.

The meeting adjourned.

Flourence W. Schaper  
Secretary.

Approved  
Nov. 4, 1924



A special meeting of the faculty was called by the President after chapel. October 16, 1924.

The following report and recommendation from the Annual Board Committee, submitted by Dr. Gipson was accepted and adopted by the faculty:

Editor of the annual----Gertrude Bird.

Business manager-----Sara Shomberg

The board recommended that these two members of the staff and the Faculty Advisory Committee of the Annual Board select the other members of the staff.

Dr Roemer referred to the matter of institutional cooperation on the part of the teachers. He requested that no teacher suggest to students, not take the initiative in, the organization of student parties going into St. Louis. He explained that this matter had better be left with the students to arrange for with the advice and approval of the Dean of Students, Mrs. Roemer.

Further, he asked that the teachers be particular about visiting in the dormitories and thus interfering with the rules of the dormitories and the hours of study for the students.

It was announced that members of the faculty who desired to send announcements for Irwin Day apply to Miss Linnemann for their allotment.

The meeting adjourned.

by the president after chapel, October 16, 1924. The following report and recommendation from the committee, submitted by Dr. Gibson

*Lawrence W. Schaper*  
Secretary

*Approved*  
*Nov. 4, 1924*

was accepted and adopted by the faculty. The annual business manager of the staff and the faculty advisory committee of the Annual Board select the other members of the staff.

Dr. Roemer referred to the matter of institutional cooperation on the part of the teachers. He requested that no teacher suggest to students not take the initiative in the organization of student parties going into St. Louis. He explained that this matter had better be left with the students to arrange for with the advice and approval of the Dean of Students, Mrs. Roemer.

Further, he asked that the teachers be particular about visiting in the dormitories and thus interfering with the rules of the dormitories and the hours of study for the students. It was announced that members of the faculty who desired to send announcements for Irwin Day

apply to Miss Linnemann for their allotment.

A regular Social meeting of the Faculty was held in the Home Economics Rooms and in the Expression Rooms in Roemer Hall October 21, 1924.

Miss Craig, chairman of the Social Committee was in charge of the evening's entertainment which was in keeping with Halloween season. A delightful social hour was passed.

*Flourence W. Schaper*

Secretary.

Report of Program Committee

1924-25

October 21

Social evening, in charge of Social Committee

November 18-

Dr. Gipson, Dr. Roemer.

December 16-

Miss Riske, Dr. Gregg .

January 20-

Miss Miles, Miss Olsen, Miss Wurster .

February 17-

Miss Gravley, Miss Diven, Miss Edwards

March 17-

Miss Brennan, Miss Eltinge, Miss Karr

May 19-

Miss Stumberg, Mr. Odenweller, Miss Stewart.

A regular business meeting of the faculty was called November 4, 1924 . Dr. Roemer opened the meeting with prayer. The minutes of the previous meetings were read and approved..

Reports from the Committees were called for and the following were submitted:

Annual Board Committee: The staff for the Annual had been selected and the business part had been started.

Program Committee: The program for the year had been arranged for and previously announced. (See insert)

Student Activities Committee: The Point System, the Budgets for the year, and the Schedule of Student Meetings had been arranged .

Christmas Committee: Miss Hough explained the purpose of this committee which is to provide gifts for those employed in the dormitories.

The Dean of the College made the following announcements:

That a list of the street addresses of the faculty was posted on the faculty bulletin board .

That the faculty would refrain from calling meetings above the first floor.

That work to be done in the Commercial Department be presented at least a week before it was needed.

That the faculty check on the books in the store before

ordering new copies.

That teachers make some explanation on the cards sent to advisors about the reasons for the inferior work of students.

That teachers be particular to report grades on time to the office and also to be accurate in order to eliminate the necessity for changing grades.

That teachers submit within the next two weeks a copy of the information which they desire to appear under their names in the catalogue. Also that heads of departments submit the courses they wish offered for the following year and placed in the catalogue.

Some discussion arose over the grading system.

The President advised the Dean to select a committee of three faculty members to arrange for two spelling matches, one for the students and one for the faculty. He stated that if a sufficient number entered the contests a cash prize would be offered.

The meeting adjourned.

*Approved*  
*Dec. 2, 1924.*

*Flourence W. Schaper*  
Secretary.

The social meeting of the faculty was held November 18th, 1924. Dr. Gipson presented some interesting facts which she had ascertained from a study of "An Investigation of the Theatre in New York". The second part of the program was an address by Dr. Roemer upon several phases of "The Fundamental Aim in Education".

*Florence W. Schaper*  
Secretary,

*Approved.  
Dec. 2, 1924*

The regular business meeting of the faculty was held on December 2, 1924. Dr. Roemer opened the meeting with prayer. The minutes of the last meeting were read and approved.

Reports were given by these committees:

The Christmas committee reported that the collections for the Christmas party were being received and that the plans for the Christmas program were complete.

The Social committee reported that a faculty dinner was to be given on Dec. 16, by the Department of Home Economics. As this was the evening for the regular Faculty program, the Program committee announced that the faculty members scheduled to appear at this time would be placed on later programs.

The Student Government, Y.W.C.A., Library, and Student Activities Committees had no formal reports to make.

The Annual Board Committee announced that the following girls had been chosen for the Annual Staff:

Editor-in-Chief-----	Gertrude Bird.
Business Manager-----	Sara Shomberg
Assistant Business Manager-	
	Cora Wallenbrock
Literary Editor-----	Helen Kready
Sport Editor-----	Laura Mellette
Art Editor-----	Corinne Placke



The Dean made the following requests:

That the Faculty cooperate with the English department in the cases of students presenting unacceptable English work.

That the Dean's office be notified in the cases of changes in class rooms.

That to aid in obtaining quiet in the halls, classes be held until the ringing of the first bell.

That I and F cards be sent to instructors at the same time that grades are handed in at the office of the Registrar.

A report was given of the results of the grades for the second month, which showed a marked improvement on the part of many students over the work of the first month.

Dr. Roemer advanced the question as to whether or not too much work was being required of the students. To investigate this question the following committee was appointed: the Dean, Miss Stone, Miss Olsen, Mr. Thomas, Dr. Johnson.

After calling of the roll, the meeting adjourned.

Approved  
Feb. 3, 1925.

*Flourance W. Schaper*  
Secretary.

A social meeting of the faculty was held  
January 20th. 1925. Dr. Roemer opened the meeting with  
prayer.

Miss Miles gave an illustrated lecture on the  
interesting places which she visited in Italy. Miss  
Olsen presented an interesting talk on the "Evolution-  
ary View of History". Dr. Gregg concluded the program by  
an elucidating talk on "Economy of Waste Products in  
the Ford Plants".

The meeting adjourned.

Approved  
Feb. 3, 1925.

Flourence W. Schaper  
Secretary.

A special business meeting of the faculty was called by the Dean of the College was held on January 22, 1925.

The Dean made the following requests:

That in case any teacher needed a proctor or substitute during examinations please notify her office.

That teachers file in the Dean's office two copies of every final examination.

That classes be held a reasonable length of time during examinations, and that students be cautioned not to remain in the halls after they finished examinations and so disturb other classes.

That teachers would not be needed for registration for the second term .

That teachers who desired desk copies of text books secure them through the Department Head, and not try to secure them in the college book store.

That in case extra chairs were needed for classes, the Dean's office be notified of this need.

That the faculty fill out and return to the Dean's office blanks which would be placed in the mail boxes the following week.

The meeting adjourned.

*approved.*  
*Feb. 3, 1925.*

*Rosence W. Schaper*  
Secretary.

The regular business meeting of the faculty was held on February 3, 1925. Dr. Calder opened the meeting with prayer. The minutes of the last meeting were read and approved.

A report from the Committee which investigated the matter as to whether or not too much work was being required of students, was made by Dr. Gipson. The report was approved and filed. ( See insert. )

The Annual Board Committee reported that most of the pictures for the annual were completed. The Librarian reported that about 400 accessions had been made to the library.

The other standing committees had no report to make.

It was the concensus of opinion, after some discussion from the various departments, that action was taken by most of the instructors to, help the English department maintain <sup>a</sup> high standard of English in all the work of students.

The question as to whether or not the seniors would be allowed to take their final examinations earlier than the other students, was entertained, but no action was taken on the matter.

The question as to the value of final examinations was discussed pro and con. It was suggested that the matter be considered further at another time.

Dr. Roemer announced the dates for spring vacation to be from April 9th to April 14th.

After calling of the roll, the meeting adjourned.

*Lawrence M. Schopf*  
Secretary.

*approved  
April 7, 1925*

Reasons why students' claims  
to be overworked.

1. Many study only four  
evenings a week - and  
none at all on Saturday.
2. Extra-curricular activities  
pressure brought to bear at  
a certain time.
3. Extra work - like term papers.
4. Lack of concentration
5. All over work & pile up
6. Poor background
7. Lack of systematizing time

In talking with students  
themselves, most dependable  
students assert that the  
arguments are not too  
heavy of student uses

# Directions for Enrolling

- I. Please do not enroll any student who does not present slip from Mr. Motley and STUDENT CARD.
- II. Please note the following requirements:
  - (a) *Library Science* is required of all new students for the first semester.
  - (b) *Oral English* is required of all students for one semester unless they have taken or are taking English I.
  - (c) *Gymnasium* is required of all students for one hour each semester, unless excused by the College Physician.
  - (d) Except for Catholics and Jewesses, every student must take *four* hours of *Bible* before the close of her Sophomore year or before receiving any Diploma or Certificate from the College. Every student is advised to meet the Bible requirement in her Freshman year.
- III. No student may be admitted to a college course unless she is a high school graduate.
- IV. Please note carefully the instructions for the various classes on the sheet of "Directions for Registration." Attention is called particularly to the regulations with regard to *pre-requisites*, admission to courses of Grades I, II and III, *maximum* number of hours, requirements for *Graduation*, and *Symphony Concerts*.
- V. Please note the following suggestions:

CHEMISTRY:  
The course in General Inorganic Chemistry is for students who have not had Chemistry in High School; the course in Special Inorganic Chemistry is for those who have had High School Chemistry.  
All students except those in the Home Economics Department should take Chemistry in the first semester.

HISTORY:  
Freshmen should be strongly advised not to take History unless intending to specialize in History.  
Students should take in college a different branch of History from that offered for entrance.

PSYCHOLOGY:  
Students in the Education Department and students in the regular college course should take Psychology the first semester. The course in the second semester is for students in the Home Economics, Physical Education and Music Departments.
- VI. Please plan courses for BOTH SEMESTERS, and list the subjects *one below the other*, showing in each case the total number of hours. Do NOT fill out a schedule blank.
- VII. After arranging hours, have students get course cards and fill out schedule blanks before coming to the Dean's office.
- VIII. Remind students to arrange their gymnasium hours and to take Physical Examination in Room 15.

proper intelligence in  
planning her time.

Library -

Reserve books not often  
different to get  
more copies for collateral  
reading  
some time wasted here.

Certainly no more work  
is demanded at Lindenwood  
than at other reputable  
colleges. The conclusion  
then has to be reached  
as to whether or not  
our girls can carry  
that amount of work.  
We believe they can. [2]



# Directions for Enrolling

- I. Please do not enroll any student who does not present slip from Mr. Motley and STUDENT CARD.
- II. Please note the following requirements:
  - (a) *Library Science* is required of all new students for the first semester.
  - (b) *Oral English* is required of all students for one semester unless they have taken or are taking English I.
  - (c) *Gymnasium* is required of all students for one hour each semester, unless excused by the College Physician.
  - (d) Except for Catholics and Jewesses, every student must take *four* hours of *Bible* before the close of her Sophomore year or before receiving any Diploma or Certificate from the College. Every student is advised to meet the Bible requirement in her Freshman year.
- III. No student may be admitted to a college course unless she is a high school graduate.
- IV. Please note carefully the instructions for the various classes on the sheet of "Directions for Registration." Attention is called particularly to the regulations with regard to *pre-requisites*, admission to courses of Grades I, II and III, *maximum* number of hours, requirements for *Graduation*, and *Symphony Concerts*.
- V. Please note the following suggestions:

CHEMISTRY:

The course in General Inorganic Chemistry is for students who have not had Chemistry in High School; the course in Special Inorganic Chemistry is for those who have had High School Chemistry.

All students except those in the Home Economics Department should take Chemistry in the first semester.

HISTORY:

Freshmen should be strongly advised not to take History unless intending to specialize in History.

Students should take in college a different branch of History from that offered for entrance.

PSYCHOLOGY:

Students in the Education Department and students in the regular college course should take Psychology the first semester. The course in the second semester is for students in the Home Economics, Physical Education and Music Departments.
- VI. Please plan courses for BOTH SEMESTERS, and list the subjects *one below the other*, showing in each case the total number of hours. Do NOT fill out a schedule blank.
- VII. After arranging hours, have students get course cards and fill out schedule blanks before coming to the Dean's office.
- VIII. Remind students to arrange their gymnasium hours and to take Physical Examination in Room 15.

Through generations of college  
students, arrange one can  
carry a normal course  
in only in 7 two hours  
preparation a day a subject.

Arrange in Lindenwood  $\frac{2}{7}$  hrs.  
All departments connected.

Statistics compiled - Only  
50 students are here  
four or more subjects in  
a single day. This means  
one or two only on other  
days as a rule - The  
great mass of students  
never have as many  
as four subjects in  
a single day.

# Directions for Enrolling

- I. Please do not enroll any student who does not present slip from Mr. Motley and STUDENT CARD.
- II. Please note the following requirements:
  - (a) *Library Science* is required of all new students for the first semester.
  - (b) *Oral English* is required of all students for one semester unless they have taken or are taking English I.
  - (c) *Gymnasium* is required of all students for one hour each semester, unless excused by the College Physician.
  - (d) Except for Catholics and Jewesses, every student must take *four* hours of *Bible* before the close of her Sophomore year or before receiving any Diploma or Certificate from the College. Every student is advised to meet the Bible requirement in her Freshman year.
- III. No student may be admitted to a college course unless she is a high school graduate.
- IV. Please note carefully the instructions for the various classes on the sheet of "Directions for Registration." Attention is called particularly to the regulations with regard to *pre-requisites*, admission to courses of Grades I, II and III, *maximum* number of hours, requirements for *Graduation*, and *Symphony Concerts*.
- V. Please note the following suggestions:

CHEMISTRY:

The course in General Inorganic Chemistry is for students who have not had Chemistry in High School; the course in Special Inorganic Chemistry is for those who have had High School Chemistry.

All students except those in the Home Economics Department should take Chemistry in the first semester.

HISTORY:

Freshmen should be strongly advised not to take History unless intending to specialize in History.

Students should take in college a different branch of History from that offered for entrance.

PSYCHOLOGY:

Students in the Education Department and students in the regular college course should take Psychology the first semester. The course in the second semester is for students in the Home Economics, Physical Education and Music Departments.
- VI. Please plan courses for BOTH SEMESTERS, and list the subjects *one below the other*, showing in each case the total number of hours. Do NOT fill out a schedule blank.
- VII. After arranging hours, have students get course cards and fill out schedule blanks before coming to the Dean's office.
- VIII. Remind students to arrange their gymnasium hours and to take Physical Examination in Room 15.

The regular business meeting of the faculty was held on February 3, 1925. Dr. Calder opened the meeting with prayer. The minutes of the last meeting were read and approved.

A report from the Committee which investigated the matter as to whether or not too much work was being required of students, was made by Dr. Gipson. The report was approved and filed. ( See insert. )

The Annual Board Committee reported that most of the pictures for the annual were completed. The Librarian reported that about 400 accessions had been made to the library. The other standing committees had no report to make.

It was the concensus of opinion, after some discussion from the various departments, that action was taken by most of the instructors to help the English department maintain <sup>a</sup> high standard of English in all the work of students.

The question as to whether or not the seniors would be allowed to take their final examinations earlier than the other students, was entertained, but no action was taken on the matter.

The question as to the value of final examinations was discussed pro and con. It was suggested that the matter be considered further at another time.

Dr. Roemer announced the dates for spring vacation to be from April 9th to April 14th.

After calling of the roll, the meeting adjourned.

Lawrence M. Schaper  
Secretary.

approved  
April 7, 1925

Reasons why students claim  
to be overworked.

1. Many study only for  
evening a week - and  
none at all on Saturday.

2. Extra-curricular activities  
pressure brought to bear at  
a certain time.

3. Extra work - like term papers.

4. Lack of concentration

5. Cellon work & pile up

6. Poor background

7. Lack of systematizing time

In talking with students  
themselves, most dependable  
students assert that the  
assignments are not too  
heavy if student uses

## Directions for Enrolling

- I. Please do not enroll any student who does not present slip from Mr. Motley and STUDENT CARD.
- II. Please note the following requirements:
  - (a) *Library Science* is required of all new students for the first semester.
  - (b) *Oral English* is required of all students for one semester unless they have taken or are taking English I.
  - (c) *Gymnasium* is required of all students for one hour each semester, unless excused by the College Physician.
  - (d) Except for Catholics and Jewesses, every student must take *four* hours of *Bible* before the close of her Sophomore year or before receiving any Diploma or Certificate from the College. Every student is advised to meet the Bible requirement in her Freshman year.
- III. No student may be admitted to a college course unless she is a high school graduate.
- IV. Please note carefully the instructions for the various classes on the sheet of "Directions for Registration." Attention is called particularly to the regulations with regard to *pre-requisites*, admission to courses of Grades I, II and III, *maximum* number of hours, requirements for *Graduation*, and *Symphony Concerts*.
- V. Please note the following suggestions:

CHEMISTRY:

The course in General Inorganic Chemistry is for students who have not had Chemistry in High School; the course in Special Inorganic Chemistry is for those who have had High School Chemistry.

All students except those in the Home Economics Department should take Chemistry in the first semester.

HISTORY:

Freshmen should be strongly advised not to take History unless intending to specialize in History.

Students should take in college a different branch of History from that offered for entrance.

PSYCHOLOGY:

Students in the Education Department and students in the regular college course should take Psychology the first semester. The course in the second semester is for students in the Home Economics, Physical Education and Music Departments.
- VI. Please plan courses for BOTH SEMESTERS, and list the subjects *one below the other*, showing in each case the total number of hours. Do NOT fill out a schedule blank.
- VII. After arranging hours, have students get course cards and fill out schedule blanks before coming to the Dean's office.
- VIII. Remind students to arrange their gymnasium hours and to take Physical Examination in Room 15.

proper intelligence in  
planning her time.

Library -

Reserve books not often  
difficult to get  
more copies for collateral  
reading  
some time wasted here.

Certainly no more work  
is demanded at Lindenwood  
than at other reputable  
colleges. The conclusion  
then has to be reached  
as to whether or not  
our girls can carry  
that amount of work.  
We believe they can. [2]



Through generations of college  
students, arrange one exam  
cover a normal course  
implying two hours  
preparation a day a subject.

Arrange in Lindenwood  $\frac{3}{7}$  hrs.  
All department concerted.

Statistics compiled - Only  
50 students are here  
four or more subjects in  
a single day. This means  
one a two only on other  
days as a rule. The  
great mass of students  
never have as many  
as four subjects in  
a single day.

A meeting of the faculty was held February 17, 1925 at Margaret Hall. Dr. Roemer opened the meeting with prayer.

The names of the following students were presented and approved as candidates for Alpha Mu Mu:

Public School Music

Eleanor Dressel  
Elizabeth Burke  
Ruth Carlson

Voice

Carmela Graziadei

Piano

Marguerite McCormick  
Evelyn Cherry  
Norma Erdwurm  
Sylvia Synder  
Sue Wright  
Lawena Morrision  
Anite Rudowsky

The following program was greatly appreciated:

Piano Solos-----Miss Gravely  
March Wind--MacDowell  
Elfin Dance-MacDowell  
Concert Etude-MacDowell

Reading-----Miss Diven  
Happiness-----J. Hartly Manners

Vocal Solos-----Miss Sullivan  
Spirit Flower-----Campbell-Tipton  
Elegie-----Massenet.

The social committee served delightful refreshments.

The meeting adjourned.

*approved*  
*April 7, 1925* Flourence W. Schaper

A special business meeting of the faculty called by the Dean of the College was held March 3, 1925. The following names of candidates for Alpha Sigma Tau were presented by the Dean and approved by the faculty:

Senior

Margaret Boss

Juniors

Eunice Willbrand  
Cora Wallenbrock  
Margaret Knoop  
Eleanor Brown  
Julia Ayres.

Sophmores

Laura M. Mellette  
Elinor Kleinschmidt  
Charlotte Meyer  
Pauline Davis  
Carolyn Mayer  
Ruth Rhodda  
Margaret Edwards  
Mary Sue Guthrie  
Annabel Cooper

The meeting adjourned.

approved  
April 7, 1925.

Lawrence W. Schaper  
Secretary.

A program meeting of the faculty was held  
March 17, 1925 in Roemer Hall.

The following program was appreciated greatly:

Last Poems by AE.Housman-----Miss Riske.

The Carbo-hydrate Nitrogen Ration in the  
Pepper and Tomato.-----Miss Eltinge.

Einstein's Theory-----Miss Karr.

The meeting adjourned.

*approved*  
*April 7, 1925*

*Louise H. Schaper*  
Secretary.

The regular **business** meeting of the faculty was held April 7, 1925. Dr. Roemer opened the meeting with prayer. The minutes of the previous meeting were read and **approved**.

The matter of the disposition of senior examinations was left to the Schedule Committee.

Dr. Gipson made the following requests of the faculty:

1) That soon after the Easter vacation the matter of textbooks for next year be dealt with.

2) That if any student were in need of extra work to guard against failure, the office would make arrangements for the matter.

3) Teachers were asked to be more particular in the signing of excuses.

Mr. Odenweller made a brief report of some of the sessions of the meeting of the Department of Superintendence held in Cincinnati.

Dr. Gipson made a report of the meeting of Deans of Women which she attended in Cincinnati at the same time.

Dr. Roemer presented a summary of the address delivered by Dean F. J. Kelley at the meeting of the North Central Association held in Chicago on the subject of **typical American colleges**.

A general discussion followed relative to the advisability of **changing** the present system of

excusing absences from class to a cut system.  
The following were appointed on a committee to  
investigate and consider the matter in detail:

Dr. Gipson

Miss Schaper

Dr. Gregg

Mr. Odenweller

Mrs. Roemer.

The meeting adjourned.

*Flourence W. Schaper*

Secretary

*approved  
May 5, 1925.*

The regular business meeting of the faculty was held on May 5, 1925. Dr. Calder opened the meeting with prayer. The minutes of the previous meeting were read and approved.

The chairman of the schedule committee reported that senior examinations had been given the preference on the examination schedule.

The committee on college cuts submitted a report (see insert) which, with the recommendations, was accepted by the faculty. The above action was followed by an amendment to the effect that the committee make a final report in the early fall of its further findings.

The Dean of the College made the following announcements:

1) That examination questions be sent to the office within the next few days, if teachers wished them typed .

2) That final semester grades be in the office of the Registrar not later than 5 P.M. on Saturday, June 6, 1925.

3) That the faculty decide upon some unanimity in dress for the academic processions.

Some discussion followed <sup>to</sup> as the policy which should guide the selection of candidates for educational scholarships and for the fellowship. The consensus of opinion was that scholarship, general ability, and th

the purpose of the student's activities after graduation determine the selection of the fellowship winner. The following Committee on Fellowship Award was made up of Dr. Gipson, Dr. Johnson, Miss Hankins. The committee was advised to call in any assistance from other members of the faculty.

After roll call the meeting adjourned.

*Florence A. Schaper*  
Secretary.

*Approved.  
May 28, 1925*



The Committee on college cuts prepared for a discussion of this subject by sending out to women's colleges in different parts of the country a letter which contained these questions:

- Have you a cut system, and if so what is its nature?
- Does it include or exclude sickness?
- Do you feel that such a system has worked successfully?
- Have you double cuts before and after holidays?

The colleges chosen were those of the type of Lindenwood, that is the smaller college and <sup>with the just part</sup> those for women. They included schools in all parts of the country, - Elmira College in New York and Wheaton College in Massachusetts for the East; Sweet Briar, North Carolina College for Women, Randolph Macon, Florida State College, for the South; College of Emporia, Milwaukee-Downer, Rockford College, Coe College, Oxford College, Hastings College, and Mills College for the Middle and the Far West. Replies were received from most of these colleges. Many of these have never adopted a cut system, feeling that the problem of the college is very different from that of the University in this regard. Several others have a cut system, but do not feel that the present plan is working successfully and contemplate a change in the near future. In no case was the report an enthusiastic one. The nearest perhaps to of such approval was that of Milwaukee-Downer where cuts are based upon an honor system of grades. In that case the Dean said that the ~~debar~~ <sup>debar</sup> was rather to be on the list because of the honor entailed than because of a desire of taking all the cuts allowed. As only high-stand students are allowed to take cuts, it naturally follows that the cuts are not, as a rule, fully taken.

In view of these facts, and in view of the numerous questions that arose in regard to any system that might be possible for Lindenwood college which, to work out, would take a longer period of time than is possible for this year since no system so new as this should be introduced without thorough investigation, the committee unanimously voted to recommend that no change be made at this time. Students at present are given excuses for all reasonable absences. Few of them rank so high in their work that they can afford absence which is avoidable. Hence the question why they should be allowed absences which were more than likely to bring down their grades? The Committee therefore recommends that no change in this regard be made until next year when there will be an opportunity to take the time thoroughly to investigate one or two possible plans which were suggested.

Committee

Dr. Gipson  
Mrs. Roemer  
Miss Schaper  
Dr. Gregg  
Mr. Odenweller

A special meeting of the faculty was held May 28, 1925. Dr. Roemer opened the meeting with prayer. The minutes of the previous meeting were read and approved.

Dr. Gipson presented the names of students who are candidates for degrees, diplomas, and certificates at commencement. The faculty voted to accept the recommendations of the Dean and to confer degrees, diplomas, and certificates upon the following persons, in consideration of the candidates fulfilling all of the requirements. (See insert of names of students receiving degrees, diplomas, and certificates)

The Dean of the College requested that all lists for books for the library be handed in at once.

Dr. Stumberg was asked to be marshal for the commencement processions.

The meeting adjourned after roll call.

*Florence W. Schape*  
Secretary.

*approved.*  
*June 8, 1925.*

IX.—AWARDING OF CERTIFICATES:

*Certificate in Public School Music*

Eleanor Dressel	Wanda Little
Helen James	Katharine Sampsell

*Certificate in Oratory*

Dorothy Dunseth

*Certificate in Business*

Bernice Barkley	Marian Meyers
Lydia Dodge	Sylvia Rubins
Christine Young	

STATE CERTIFICATES TO TEACH

*Life—Missouri*

Elizabeth Arveson	Helen Kready
Maude Arveson	Martha Messinger
Margaret Boss	Roberta Moehlenkamp
Viola Karrenbrock	Eva Seiber
Mary Frances Wertz	

*Five Year—Missouri*

Alice Elizabeth Hansbrough	Anna Podrasky
----------------------------	---------------

*Three Year—Missouri*

Viola Boschert	Roberta Mackechnie
Ellen Boyce	Pauline Martin
Annavere Brookshire	Audrey Nixon
Helen Calder	Elizabeth Owens
Sara Shomberg	

*One Year—Missouri*

Mary Frances Lynch	Kathryn Porter
Bessie McNary	Verlee Schwarz
Virginia Symns	

*Elementary—Missouri*

Iola Denney	Virginia Liles
Clara Harte	Dorothy Rumph

X.—AWARDING OF DIPLOMAS:

*Diploma in Music*

(PIANO)

Elsa Brechnitz            Lucile Krog  
                                 Susan Wright

*Diploma in Music*

(VOICE)

Carmela Graziadei

*Diploma in Home Economics*

Nadine Ault                Kathryn Porter  
Mary Frances Lynch      Verlee Schwarz  
Bessie McNary             Marjorie Wills

XI.—CONFERRING OF DEGREES:

*Associate in Arts*

Ellen Boyce                Laura Margaret Mellette  
Anabel Couper             Dorothee Meyers  
Pauline Davis              Audrey Nixon  
Etta Feist                  Adelaide Peabody  
Blanche Fish                Isabel Poole  
Frances Fitzgerald         Larita Scoggin  
Helen Fleming              Margaret Slavens  
Marjorie Groves            Frankie Stumpe  
Lillian Hinkle              Elizabeth Sweet  
Eleanor Kleinschmidt      Virginia Symns  
Ethel Landreth             Lillian Travers  
Thelma McCoy              Margaret Wilson  
                                 Miriam Wright

*Bachelor of Music*

(PIANO)

Virginia Bauer              Gertrude Wallrich

*Bachelor of Science*

Maude Arveson (Education)  
Gertrude Bird (Business)  
Charlotte Buck (Business)  
Martha Messinger (Home Economics)  
Anna Podrasky (Business)  
Eva Seiber (Home Economics)

*Bachelor of Arts*

Elizabeth Arveson         Helen Kready  
Maude Arveson             Roberta Mackechnie  
Margaret Boss              Roberta Mochlenkamp  
Helen Calder                Maye Randolph  
Viola Karrenbrock         Sara Shomberg  
Marian Kaufman             Helen Towles  
                                 Mary Frances Wertz

A special meeting of the faculty was called by the Dean June 8, 1925. Dr. Roemer opened the meeting with prayer. The minutes of the last meeting were read and approved.

The Dean's report from the Committee on Fellowship Award, which stated that it was deemed advisable to withhold the fellowship for the present year in as much as no member of the senior class qualified fully, was accepted.

The following names of students eligible for Alpha Mu Mu were presented by Mr. Thomas and accepted by the faculty:

Margaret Cope  
Marguerite Bruere  
Margaret Fox  
Elise Rumph

The following names of students eligible for Alpha Sigma Tau were presented by Dr. Gipson and accepted by the faculty:

Elizabeth Arveson  
Bertha Pepperdine  
Margaret Wilson  
Katherine Hocker  
Miriam Wright  
Mary Louise Blocher  
Frances Fitzgerald  
Thelma McCoy  
Virginia Hoover

The meeting adjourned after roll call .

*Florence W. Schaffer*  
Secretary.