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Lindenwood College Faculty Meeting Minutes, 1916-1917

Lindenwood College

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Elaine Parney

Sept. 26, 1916

Minutes of meetings of Judsonwood
Faculty.
1916 - 1917.

October 4, 1916

The faculty of Hindewood College met in regular session Oct. 4, 1916. The minutes of the previous meeting were read and approved.

The faculty committee on society regulation reported concerning its conference with the Paw-Hallein Committee. ^{their representatives} They ^{made known their} ^{paranite} have accepted the new plan of faculty control in place of the former system. Committee

Miss Temple reported for the Student Government in regard to the organization of the Student Government Association of Hindewood College.

Dr. Roemer appointed the following committees:
The Committee on the College ^{fund}
The Committee on Schedule of Dates

~~at~~ The Committee on the Christmas
Tree Party.

The members of the Committee
on the Journal were:

Miss Rolston (Chairman)

" Porterfield

" Ramsey

The members of the Committee
on the Schedule of Dates were:

Miss Fidelity (Chairman)

" Gross

" Newman.

The members of the Committee on
the Christmas Tree Party were:

Miss Porterfield, Chairman

" Hitchfield

" Har

" Tibbels

" Shivers.

Miss Templein requested all members of
the teaching staff to hand in lists of students
desiring for advisors lists. No further
business appearing, the meeting adjourned
Sincerely,
Elnora Ramsey

Oct. 17, 1916

The faculty of Lindenwood College met in regular session Oct. 17, 1916. Dr. Roemer presided. Miss Pollock, Chairman of the Committee on the Annual presented the Revised report of that Committee. After a ~~for~~ brief discussion of the proposed appointments, it was moved and seconded that the report be accepted. The vote was unanimous. Mr. Roemer, in accordance with the recommendation of this committee appointed a permanent Advisory Committee for the Annual. The members of ^{this committee} are:

Miss Ramsey, Chairman

" Steiger

" Rausch

The Dean, Miss Templeton requested that the reports of inferior or failing grades hereafter be sent to the advisors and not

given out to the students. She also
notified the faculty that the World
Central Association would inspect the
College sometime during the year.
After an informal discussion the meeting
adjourned.

Oliver Ramsey
Secy.

Oct. 24, 1916

The faculty of Lindenwood College met in regular session Oct. 24, 1916. In the absence of Mr. Roeyer, Miss Templin presided. There being no ^{unimportant business} ~~business~~ ^{new business} ~~was considered~~. Miss Templin requested that members of the faculty in future hand in reports to advisors and grades upon the cards and slips provided for those purposes.

The following recommendations were made by the Dean:

(1) Grades shall be sent to Parents before the end of the Semester only when the grades of the student in question are below M. Any students whose grades are below M must be reported not later than Wed., Oct. 26:

(2) Catalog recommendations and changes must be submitted during the ^{coming} week, since the catalog material ~~must~~ ^{should} be ready for press in December.

(3) Members of the faculty are requested

to consult the Dean during the week
in regard to schedule changes for the com-
ing week.

Furthermore the Dean announced that the
the University Committee had sent notification
that its representatives would visit the College
during the second week in November.

The questions of cuts was discussed. It
was settled and agreed by the members of the
teaching staff that in future one cut will lower
credits, three cuts will mean loss of credit. The
question of ~~expressed~~ absence was deferred.

Miss Friedley asked that members of the
faculty submit any lists of books to be
borrowed from the St. Louis Public Library not
later than Thursday, Oct. 26th.

No further business appearing the
meeting adjourned.

Elvira Ramsey
Secretary

Nov. 7, 1916

The faculty of Lindenwood College met in regular session Nov. 7, 1916. ^{Dr. Reyer presided} The minutes of the previous meeting were read and approved. ^{They were} ~~to~~ ^{kept} ~~the~~ ^{the} unfinished, new business was considered. The Dean ~~asked~~ ^{asked} ~~new courses for the~~ ^{second semester} ~~second semester~~ that following semester. The Dean requested that all instructors consult her during the week in regard to new courses for the second semester. She asked that ~~each~~ ^{each} member of the faculty express her opinion in regard to the giving of final examinations. Discussion followed. The schedule of previous years will be followed. The giving of such examinations is optional. In practice the preference of the majority is for finals. Regular fees will be arranged for. The Dean also ~~presented~~ ^{presented} ~~the~~ ^{the} ~~question~~ ^{question} of the adoption of simplified spelling. A vote was taken as to the opinion of the faculty. Result - 12 Ayes, 2 Nays.

The Dean further ~~recommended~~ ^{requested} that
the grades of students who are members
of societies of U- and below be handed in at
once. She asked that the advisor's
report on cards every two weeks.

Mr. Pomeroy brought up the question of cuts.
It was agreed that in special ^{such as sickness} ~~cases~~ ^{or accident} an
excuse might be permitted, granted, upon
Such cases may be referred to the faculty.

Mr. Pomeroy presented a petition from
the Executive Board of the Student Gov't
Board. The board have requested that
their duties be fully defined by
the faculty. Dr. Pomeroy referred this
to the consideration of the Faculty
Committee on Student Government,
with a request for a report from
the same at the next meeting. No
further business the meeting
adjourned for a social hour.

Clare Pomeroy
Secretary

Nov. 21, 1916

The faculty of Lindenwood College met in regular session Nov. 21, 1916. Dr. Roemer presided. The minutes of the previous meeting were read and approved. There being no ~~unfinished~~ business, Dr. Roemer proceeded with new business. Dr. Roemer presented the matter of ~~the~~ Thanksgiving ~~meeting~~ ^{day}, recommending that any student's cutting either the day before or the day following should be subject to the penalty of double cuts ^{on the quarter grade} for the day or days absent. Permissions for the day of Thanksgiving are to be left to the discretion of Mrs. Roemer. ~~Dr.~~ Dr. Roemer also presented the question of the Christmas vacation. This vacation begins Thurs., Dec. 21st, at 11 a.m. and ^{ends,} closes Jan. 9th at 2 a.m. Dr. Roemer appointed a Committee on Cuts:

Miss Templeton Ch.
Miss Caldar

Miss Bear
Miss ~~Stacy~~
" ~~Lawrence~~
" ~~Harmon~~

He also appointed an Athletics Committee,
Miss Hain
Miss Sample
Miss Ralston

The ^{Dean} requested that the weekly grades be
in by the end of the week. She
also asked that the Academy courses
not be rearranged for the beginning time.
Miss Ramsey, Chairman of the Advisory
Committee on this subject, reported
concerning the staff competition. The
positions of Library Editor and Local Editor
have been secured by students who
have fulfilled the conditions of the
competition. The position of Art Editor,
~~was not~~ filled by any competition. The
committee recommended that the faculty
make no appointments in that case.
Miss Ramsey noted that the report and the
recommendations of the Committee be accepted
Miss Hain seconded the motion. The motion carried
The further business appearing the meeting adjourned
Class Session, etc.

Dec. 8, 1916

The faculty of Lindenwood College met in regular session Dec. 5, 1916, Dr. Roemer presiding. The minutes of the previous meeting were read and approved. Miss Templin gave ^{the} report of the Committee on Cuts, which appears as follows:

DECISION OF THE FACULTY COMMITTEE ON THE QUESTION OF CUTS

1. The following rules will apply to all cuts made since the announcement in Chapel October 22nd.
2. The lowering of grades for unexcused absences from class will affect semester grades only. Monthly reports will not be considered
3. One cut will lower the grade (M to I, etc.) Three cuts will make the student lose her credit in that course.
4. No students will be reexamined in courses which they have flunked,
5. Absences from class on the day preceding or the day following a holiday will be counted as double cuts.

This report was accepted. No further business appearing, the meeting adjourned.
Eloise Roemer

Dec. 12, 1916

The faculty of Lindenwood College met in regular session, Tuesday, December 12, 1916, Miss Templeton presiding. ^{Minutes of previous meeting read & approved.} The question as to whether the last day of the session before the ~~question~~ Christmas vacation should be put in Saturday, Dec. 16th, was brought up for discussion by Miss Templeton. Miss Chivers stated the arrangement for the Christmas holidays should remain undisturbed. Miss Haire seconded this motion. The vote on the motion was unanimous in favor of it. The further business appearing the meeting adjourned.

Clara Ramsey
Sec'y.

December 19, 1916.

The faculty of Lindenwood College met in regular session December 19, 1916. Dr. Bremer presided. The minutes of the ~~affairs~~ previous meeting were read and approved. Dr. Bremer advised the faculty that the University - inspectors would visit the college December 20. Miss Templin requested that the monthly grades be filed before ~~the~~ the Christmas recess. The librarian submitted a report concerning the circulation for the month of November. No further business appearing the meeting adjourned.

Elvira Ramsey
Sec'y.

Jan. 9, 1917

The faculty of Fairbairn College met in regular session Jan. 9, 1917. Dr. Boemer presiding. The minutes of the previous meeting were read and approved. Miss - Turpin requested that all instructors send cards to the advisors of students below grade. A discussion as to make up examinations followed. The faculty agreed that during the winter months it would be advisable to have the evening study hour begin at 7 o'clock less 7.30. The advisability of changing the chapel hour from noon to 6.45 p.m. was discussed. No further business appearing the meeting adjourned.
Evel Ramsey
Secy.

Jan. 16, 1917

The faculty of Lindenwood College met in regular session Jan. 16, 1917, Dr. Powers presiding. The ~~for~~ minutes of the previous meeting were read and approved. The Dean, Miss Templin requested that advisors be notified at once concerning any delinquent students. All members of the faculty were requested to give Miss Raabe lists of texts required for the second semester. ^{Miss Raabe} ^{the committee reported} ^{all texts required for the second semester} Mrs. Sully reported additions to the library in the way of new reference books and ^{bound} volumes purchased. Discussion concerning the provision of blue-books for the final examinations followed. Dr. Powers appointed Miss Sully and Miss Raabe to ^{order} ~~provide~~ blue-books. He also appointed committees for the January Reception to be held Feb. 16th as follows:

Imitations:

Miss Templin

" Bunch

" Scotchfield

Refreshments:

Miss Godfrey

" Sturges

Mrs. Roberts

Decorations:

Miss Seaman

" Green

" Tillotson

Entertainment

Miss Hanna

" Cross

" Jenkins

" Hitchcock

No further business appearing
the meeting adjourned.

Elvira Ramsey
Secretary

Jan. 20, 1917

The faculty of Fieberwood College met in regular session Tuesday, Jan. 20, 1917, Dr. Roemer presiding. The minutes of the last meeting were read and approved. Dr. Roemer brought before the faculty two ~~gato~~ cases for discipline. In the case of Miss Bigelow the secretary was instructed to collect further evidence. In the case of Miss Friend the matter was submitted to consideration of the ^{committee} ~~faculty~~. Dr. Roemer appointed a committee from the faculty for the purpose of dealing with Saturday cuts in the College Dining room. The committee was as follows:

Mrs. Roemer	Miss Quinn
Mrs. Roberts	Miss Swanson

The Dean requested that all members graded be turned in at the office not later than 10:00 P.M. No further business appearing the meeting adjourned. Elvira Roemer, Secy.

Jan. 30, 1917

The faculty of Lindenwood College met in regular session Jan. 30, 1917. Mr. Roemer presided. The minutes of the previous meeting were read ^{and approved.} ~~and approved.~~ ^{the secretary} ~~the secretary~~ ^{Dr. Roemer} ~~Dr. Roemer~~ brought the question of ^{into his} ~~the~~ Government requiring consistent support on the part of the faculty. Miss Templeton presented the question of requirements for graduation from the College. Discussion followed. No farther business appearing the meeting adjourned.

Elvie Ramsey
Secretary.

Feb. 1st, 1917

The faculty of Lindenwood College met in special session Feb. 1st, 1917 at the request of the Student Government Board. Mr. Pomer called the meeting to order. He presented a written recommendation from the Student Government Board concerning punishments to be imposed in three cases of discipline. The recommendation was read by the Secretary. In the case of Katherine Turkey it was moved and seconded that she should lose the credit in the course in which her infraction of the College rules occurred. ~~Motion~~ ^{Motion} was carried. In the case of Billie Knief the ~~it~~ was moved and seconded that the ruling of the student board be sustained. Motion was carried. In the case of Marie Bigelow it was moved and seconded the ruling of the Board be sustained. Motion carried. Two amendments in charge of

further provisions were adopted. Carried. The
secretary was instructed to present written con-
fidentially of the Faculty action to the Student
Government Board immediately. Meeting
adjourned

Elise Ramsey
Sec'y.

Feb. 6, 1917

The faculty of Lindenwood College met in regular session Feb. 6, 1917, Dr. Pomer presiding. The minutes of the previous meeting were read and approved. Dr. Pomer requested ^{for Miss Kauls} that all book orders in future be presented to Miss Templeton to be ordered. Miss Gindley presented the Library report for the first semester. Miss Templeton presented the matter of requirements for graduation and certification. Miss Chivros moved that Miss Templeton's plan for requirements for graduation be approved by the faculty and so presented to the Trustees. Mrs. Jillette seconded the motion. Motion was carried. The question of keeping ~~at~~ the library ^{open} on Saturday morning was discussed. Meeting adjourned.

Elise Ramsey
Secretary.

Feb 15, 1917.

The faculty of Linderooth College met in regular session Feb. 15, 1917, Dr. Roman presiding. The minutes of the previous meeting were read and approved. The matter of keeping the library open on Saturday mornings was again brought up and the final decision left to the librarian. Miss Tindley reported Dr. Roman's gift to the library. (Complete set of the Harvard Classics.) Miss Duzney was appointed a member of the Faculty Advisory Board of the Student Government Association by Dr. Roman who again urged more cooperation with the Association by all members of the faculty but especially by the Faculty Advisory Board thru weekly conferences. Miss Temple urged that material for the catalogue be submitted immediately. Final arrangements for the dedication ^{of Nichols Hall} and ^{the annual} reception were decided upon. No further business arising, the meeting adjourned.

Elise Ramsay, Sec'y

by R. Chivis, pro tem.

Feb. 22, 1917

The faculty of Pineauwood College met in regular session Feb. 22, 1917 Dr. Roemer presiding. The minutes of the previous meeting were read and approved. Miss Tomplin requested members of the faculty to submit material for the catalog immediately; she also announced that the grades for the month of February would be due March 1st. Dr. Roemer appointed a committee ^{to organize} for the entertainments during the spring; Miss Rawney, Miss Rank, Miss Haie, Miss Litchfield and Mr. Roemer. No further business appearing the meeting adjourned.

Clara Rawney
Sec'y.

Chairman
Robert C. [unclear]
Faculty Invitations
Josephine
Rausch

Feb. 26, 1917

The faculty of Lindenwood College met in regular session Feb. 26, 1917, Dr. Roemer presiding. The minutes of the previous meeting were read, approved. There was no unfinished business. The Dr. Roemer submitted to the consideration of the faculty the case for discipline referred to the Faculty by the Student Government Board. It was moved and seconded that the action of the board be sustained and strengthened by further penalties. The motion carried. The secretary was instructed to give the report of faculty action to the secretary of the Student board. Dr. Roemer appointed a committee to arrange for ^{special} college functions during the spring. The committee:

Mrs. Roemer Miss Fitchfield
Miss Rausch
" Rausch

No farther business appearing the meeting adjourned
Eloise Ramsey
Secretary

March 13, 1917

The faculty of Lindenwood College met in regular session March 13, 1917, Dr. Poerner presiding. The minutes of the previous meeting were read and approved. There was no unfinished business. Miss Hanna presented the question of excusing students from their work Wed. aft. April 11th to attend Grand Opera in St. Louis. Faculty action was deferred. Miss Hanna was requested to arrange for attendance. May 16th after informal discussions May 16th was ^{agreed upon} as the day for the May fete and Pageant; May 25th the day for the presentation of the ^{accepted} outdoor play. ^{Dr. Poerner appointed a committee as follows: Mrs. Poerner requested the faculty to observe the previous ruling in regard to excused punctiliously.} No further business appearing, the meeting adjourned.

Elvira Ramsey
Sec'y.

March 27, 1917

The faculty of Lindsay College met in regular session Tuesday, March 27, Dr. Roemer presiding. The minutes of the previous meeting were read and approved. Miss Palton submitted the report of the Committee on Commencement Invitations; request is made for the Seniors and ~~at~~ an official program ^{Report on the} ~~with~~ ^{Dr.} for general distribution. Roemer appointed a committee on class culture Miss Porterfield (Ch.), Miss Sutcliffe, Miss Gidney. Miss Templin requested that the grades for the month of March be ~~given~~ ^{turned in} by the close of the week. No further business appearing, the meeting adjourned.

Elvise Ramsey
Sec'y.

April 3, 1917

The faculty of Lindenwood College met in regular session Tuesday, April 3, 1917, Mr. Roemer presiding. The minutes of the previous meeting were read and approved. Miss Porterfield presented the report of the committee on Class Contests, covering the fullness of the schedule for the remainder of the semester, the committee doubted the expediency of making the contest a pay-affair. Mrs. Roemer moved that the class play contests be free, Miss Templeton seconded the motion. Motion carried. Miss Templeton also requested that members of the faculty speak to delinquent students or send cards to their advisors. No further business appearing, the meeting adjourned.

Elaine Roemer
Secy.

April 17, 1917

The faculty of Fairbairn College met in regular session Tuesday, April 17, Miss Murphy presiding. The minutes of the previous meeting were read and approved. Miss Porterfield presented a report from the committee on class contests: ~~That~~ was moved ^{by Mrs. Brown} and seconded ^{by Mrs. Murphy} that the owing to the crowded schedule that the contests had better be dropped this year. Motion carried. "The annual spelling match, by general contest," ~~was~~ was agreed should be arranged for early in May. ~~That~~ It was suggested that all students enrolled in the English Dept. both college & Academy should be required to enter the contest for the best letter by a prospective student, and agreed upon by general consent to further business appearing. The meeting adjourned.

Mrs. Porterfield
 Miss Porterfield
 Mrs. Murphy
 Mrs. Brown
 Mrs. [unclear]

April 24, 1917

The faculty of Lindenwood College met in regular session Tuesday, April 24, 1917 Miss Templin presiding. The minutes of the previous meeting were read and approved. Miss Templin requested all instructors to hold conferences with delinquent students. Plans for the Commencement program were informally discussed. No further business appearing, the meeting adjourned.

Oliver Ramsey
Secretary.

May 8, 1917.

The faculty of Lindenwood College met in regular session Tuesday, May 8, 1917, Dr. Forester presiding. The minutes of the previous meeting were read and approved. Miss Templin announced that final examinations would begin Wednesday, May 30th, and asked that all grades be handed in as immediately as possible. As the trustees order the granting of degrees on June 1st, Dr. Forester asked that the list of students recommended be handed in by that date. Complaint was made that the girls were not having enough time in which to study. Dr. Forester appointed Miss Templin, Miss Porterfield, Miss Scrutfield as committee to look into matter. Reports of extra requirements, outside work, etc. and names of girls falling behind in their work must be given to committee. Miss Findley requested the ^{members of} faculty who are returning

wish put into library. Dr. Forester announced that any articles to be put in June bulletin must be handed to him. The question of renting Commencement caps and gowns was referred to a committee — Miss Sturges, Miss Godfrey, Miss Rauch — which is to take the matter up with the ~~girls~~ Seniors. It was announced that the Program-booklets of Commencement were ready. Dr. Forester requested that no one be excused to leave until all exercises were over, June 5. No further business appearing, the meeting was adjourned.

Eloise Ramsey, Secretary.
by Abby Beach Tillotson, protie

May 15, 1917

The faculty of DuSablewood College met in regular session Tuesday evening May 15, 1917. The minutes of the previous meeting read and approved. J. Forner presiding. Miss Templin, as chairman of Committee on study time, reported that the ^{schedules of} girls needing more time to study had been fixed and the matter satisfactorily settled. Miss Sturges reported, for the committee on caps and gowns, that Mr. Bauber had consented to same terms as he offered last year, and that he would come to DuSablewood, Wednesday, May 16, to take measurements. The Seniors will get their gowns from Chicago. The question of excusing Sally Moore and Jessie Poulard before term is over, was brought up. The teachers of both girls consented to give them their examinations early, so they could go. No other girls may go without exceptional excuse, without being graded. Miss Templin asked for list of those girls who were in danger of failing. No further

business appearing, the meeting adjourned.

Thos. J. Beach Tillotson.

Secretary.

May 29, 5

The faculty of Lindenwood College met in regular session Tuesday night, May 29th. Dr. Forner presiding. The minutes of the previous meeting were read and approved. It was moved and seconded that the following girls be recommended for receiving the degree of A.B.:

Misses Hanna; Mayberry; Paul-
Solph; Rankin; Jordan; Paris, Bryant;
Hackman; C. Roetzel; Choultraud; Wetzel;
J. Stalcup; V. Tillotson;

The faculty voted to give the degree to all, tho Miss Randolph has yet three hours work to make up this summer.

It was moved and seconded and approved that Miss Hawry and Miss Lillian Meyer receive certificates in Home Economics.

Misses Hunter, Middendorf, Swell

Roberts, Baits, Catlin, Wilson were approved as candidates for diplomas in piano. Mr. M. Howard's ^{case} because of Gym. cuts, Home Economics work to make up, and questionable Sup. grade, was referred to committee under Miss Templin.

Misses Edward in piano and Miss Somerville in voice were found fit candidates for degree in Bachelor of Music. Misses Baits, Lucille Roberts, Somerville and Wilson are to receive certificates in Public School Music.

Miss Catlin has fulfilled all requirements and can receive ~~degree~~ certificate in Normal Course in piano.

Misses P. Pretzel, C. Southard, Wetzel and J. Stalcup were approved as candidates for ^{Teaching} certificates from State. Miss Stalcup is unfitted to teach High School Math.

Misses Bingham and Gahan can receive their certificates in Art.

Miss Cron, Pettit, Hughes, Speed can receive their certificates in expression.

Candidates for Academy Certificates:—

M. K. Cady, M. Maxfield, L. Jordan, R. G. J. Jones, R. Keeling, M. Leugh, S. J. Murrell, E. Page, E. Peckham, M. Ruetzel, R. Speer Sporeman, F. Van Guilder, J. Wait, H. Wilson.

Of these all were approved save Misses Cady, Maxfield, Page.

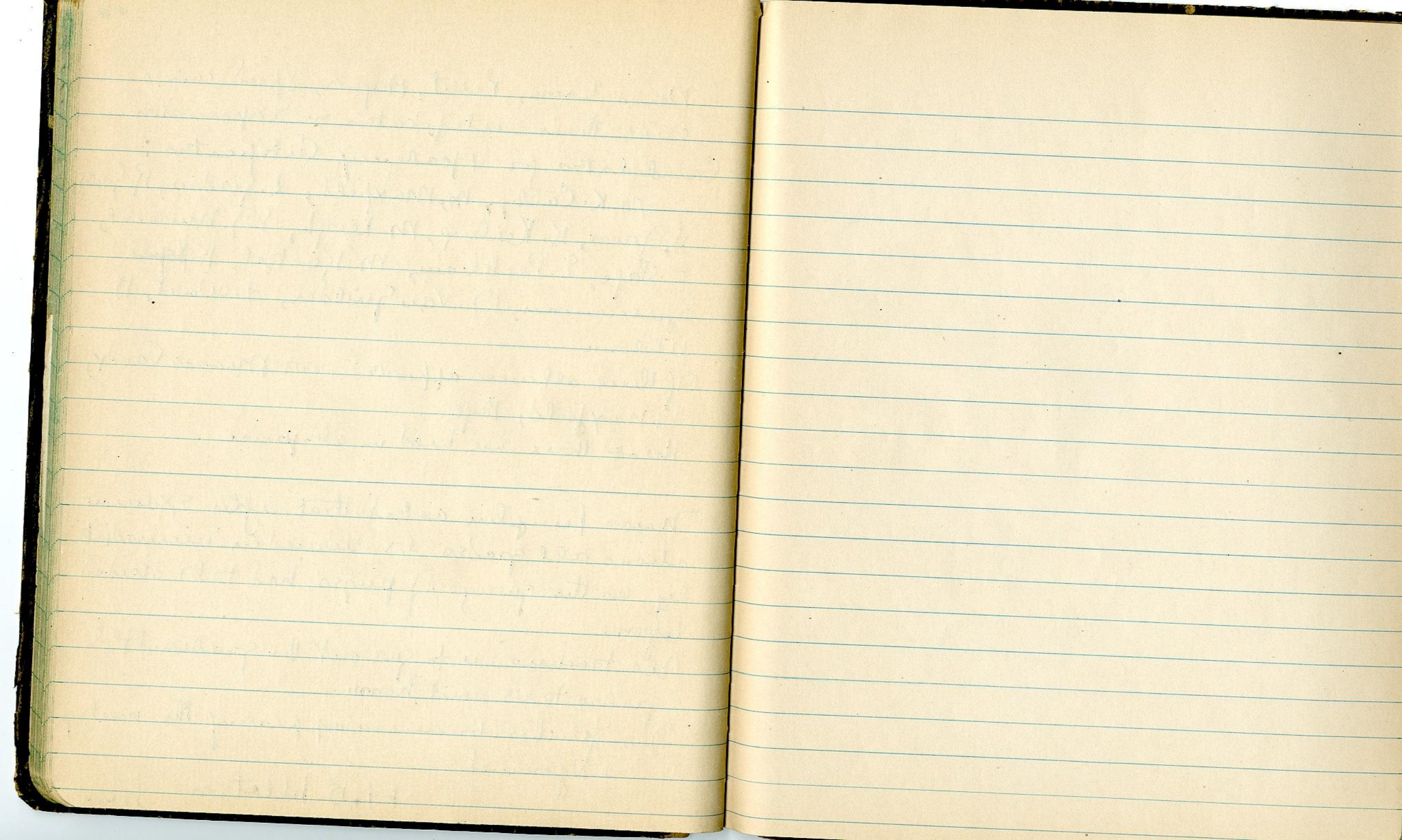
These three are held in abeyance.

Miss Templin asked that after examinations all grades be turned in immediately as the giving of prizes had to be decided upon.

No teachers are to give out the grades. All grades to be sent home.

No further business appearing the meeting adjourned.

E. B. T. D. +



(2)
Mrs. Roemer - excuse - reminded
faculty that a rule stands.
possibly grades are final.
Def. grades delayed

Adjourned

Miss Sitchfield:

Miss Paul + April 3
April 12 + May 25
Out of door play



Miss Ramsey - To Express package 3/9/17
Paid for in office 25¢

13399



