

2006-2007 STUDENT HANDBOOK

LINDENWOOD



The President's Message

Dear Lindenwood student,

Welcome! We are proud that you are a member of our campus community. Exciting things are in store for you at Lindenwood University this year.

Nothing is more important than the success of our students. We believe there is a plan for your life, and Lindenwood wants to help you find it!

You are fortunate to be at Lindenwood during a time of tremendous growth. This is a dynamic institution with a rich heritage and a bright future. Lindenwood will stretch your talents and challenge you to reach your full potential. Graduation and success in the job market are only part of the plan at Lindenwood. Our goal is to help you develop as a whole person - intellectually, physically, spiritually and socially.

Life on campus helps you as a student: Learn how to learn, gain a broad range of knowledge and understanding about the arts, humanities and sciences; obtain social and physical enjoyment through athletic and recreational activities and special events; grow in capacity for work, community service, achievement and leadership; experience self-discovery and personal fulfillment that will serve you for a lifetime.

Get involved and take an active part in your education. All kinds of opportunities await you during your Lindenwood experience. It is up to you to make the most of those opportunities. The faculty, administration and staff are here to support you the entire way.

We look forward to seeing you on campus. Have a great year!

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis C. Spellmann". The signature is fluid and cursive, written over a white background.

Dennis C. Spellmann

President

Welcome to Lindenwood

A Proud Past and A Promising Future

Amid the beautiful Linden trees, Lindenwood University was founded on the highest ground between two rivers 179 years ago. Today, it is the oldest university west of the Missouri River. Since 1827, when it was founded by pioneering educators Mary Easton and George Sibley, it has enjoyed a reputation as an innovative force dedicated to liberal arts education in the highest sense and meaning of the term.

Mary Sibley, along with her husband, Major George Sibley (himself a prominent pioneer and frontiersman who helped chart the Santa Fe Trail), sought to establish an institution that reached across all fields of knowledge. They wanted their school to teach a solid academic core and a balanced sense of self-worth, which accompanies dedication to the larger community and nation. An institution that is always up-to-date in teaching the breadth of the liberal arts along with the attention to detail of the sciences, seeking to synthesize all knowledge in an effort to educate the whole person.

Lindenwood has changed through the years in keeping with its innovative, pioneering heritage. A number of new programs and delivery formats are offered at both the undergraduate and graduate levels to meet the ever expanding horizons of our student population. A population that now includes a wide range of working adults and professional people, in addition to record numbers of traditional-aged university students.

This academic year, more than 15,000 full and part-time students will attend classes at Lindenwood University. Approximately 3,400 of those students will live and work on the beautifully wooded residential core of the University. Campus residence halls and classroom buildings are newly renovated and modernized. There have been six new dormitories built within a five-year period, as well as newly acquired non-traditional houses. Last year, Lindenwood University finished construction on the Lou Brock Sports Complex baseball and softball fields and the \$5 million renovation of Hunter Stadium. The new \$32 million Fine & Performing Arts Center is scheduled to be completed by the 2007-2008 academic year.

The innovative, pioneering spirit of education the Sibleys challenged Lindenwood to share with its students certainly flourishes today. More than 30,000 alumni continue to distinguish themselves in virtually all fields and walks of life, reflecting not merely their excellent academic preparation, but their development as balanced, whole persons. Lindenwood continues that tradition by responding to the culture and needs of life today in preparing liberally educated (not merely specialized or trained), responsible citizens.

Lindenwood seeks to balance formal learning in the classroom with a wide range of extra and co-curricular experiences designed to provide education for lifelong learning...education that continues to prepare individuals for success as responsible citizens, while insisting that they be their very best selves.

An Understanding of Commitment

Lindenwood University is committed to the development of the whole person within a value system that acknowledges the university's Christian heritage and focuses on four-dimensional personal growth: mental, social, physical and spiritual. Resident life helps students establish good learning skills; gain a broad range of knowledge and understanding about the arts, humanities and sciences; obtain social and physical enjoyment through athletic and recreational activities and special events; grow in capacity for work, achievement and leadership; and experience self-discovery and personal fulfillment that will serve a lifetime.

The University community seeks to foster peace and harmony by maintaining order and stability. Policies and rules help to establish order and serve the common good. The Lindenwood University community is a voluntary society that asks you as its member to possess a loyalty to the institution and personal commitment to growth, education and the community.

Your activities affect both yourself and others. In choosing to be a part of this learning community, you agree to be responsible and to choose your actions in such a way that they reflect favorably on yourself and the community. You are expected to abide by established laws. You are expected to conduct yourself at all times in a manner that exemplifies respect and seeks the best interest of all members of the community.

Responsible members of the Lindenwood University community demonstrate respect for self, others and their institution in the following ways:

- Exhibiting personal qualities of honesty, fairness, integrity and accountability;
- Developing interpersonal relationships that enhance the quality of life on campus by treating other persons with respect and dignity;
- Relating to others in a manner that assures their physical safety, emotional health and psychological well-being;
- Abstaining from any form of intimidation and harassment that causes fear, threat or discomfort on the part of others;
- Respecting the rights of students and staff to remain reasonably quiet in the residence halls, classrooms, library and laboratories;
- Respecting the physical property of the University and of other students;
- Striving to enhance the physical and mental health of all persons by not using, possessing or providing others with alcohol, illegal drugs and chemicals or other harmful substances;
- Accepting traditional Christian values of heterosexual relationships and marriage, and avoiding any manipulation or coercion toward other forms of relationships;
- Abiding by all policies of the University and fulfilling all contractual

agreements with the University;

- Abiding by the laws of the city, county, state and nation.

When your behavior or attitude does not conform to these standards, you will be counseled in a personal, patient, and just manner. Referrals may be made to a university official for personal inventory, self-evaluation, counseling and advice. Correcting behavior and fostering personal growth is more desirable than punishment. However, disciplinary action will be taken when warranted. The University reserves the right, with proper notice, to deny admission or dismiss a student whose behavior and living habits are judged to be detrimental to the welfare of the community.

The Mission of Lindenwood University

Lindenwood University offers values-centered programs leading to the development of the whole person—an educated, responsible citizen of a global community.

Lindenwood is committed to:

- providing an integrative, liberal arts curriculum.
- offering professional and pre-professional degree programs.
- focusing on the talents, interests, and future of the student.
- supporting academic freedom and the unrestricted search for truth.
- affording cultural enrichment to the surrounding community.
- promoting ethical lifestyles.
- developing adaptive thinking and problem-solving skills.
- furthering lifelong learning.

Lindenwood is an independent, public-serving liberal arts university that has an historical relationship with the Presbyterian Church and is firmly rooted in Judeo-Christian values. These values include belief in an ordered, purposeful universe, the dignity of work, the worth and integrity of the individual, the obligations and privileges of citizenship, and the primacy of truth.

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Graduation Application Deadlines 2006-2007

| | |
|---|-------------|
| Deadline to apply for March graduation..... | November 1 |
| Deadline to apply for May graduation..... | November 1 |
| Deadline to apply for June graduation..... | November 1 |
| Deadline to apply for August graduation..... | February 28 |
| Deadline to apply for September graduation..... | February 28 |
| Deadline to apply for December graduation..... | February 28 |

Dates to Remember

Fall Semester 2006

| | |
|---|-------------------|
| Student Check-In | Aug. 26-27 |
| New Student Orientation, 3 p.m. | Aug. 27 |
| Classes begin..... | Aug. 28 |
| Opening Convocation, 4 p.m. | Aug. 29 |
| Last day to register, add a class, or choose to audit | Sept. 8 |
| Last day wit withdraw with a “W” | Oct. 6 |
| Last day to register for add a Late Start Class | Before 4th class |
| Deadline for making up “INC” grades from Spring | Oct. 9 |
| Midterm grades due | Oct. 13 |
| Homecoming/Parents Day | Oct. 20-21 |
| Deadline to apply for March/May/June graduation | Nov. 1 |
| Spring Semester & J-Term Class Registration..... | Nov. 13-14, 20-21 |
| Thanksgiving Holiday-No Classes | Nov. 23-24 |
| Last day of classes | Dec. 8 |
| Final Exams | Dec. 11-15 |
| Lindenwood residential housing closes at 4:30 p.m. | Dec. 15 |
| Final grades due, 3 p.m. | Dec. 18 |

January Term 2007

| | |
|---|---------|
| Classes begin..... | Jan. 3 |
| Last day to register, add a class, or choose to audit | Jan. 4 |
| Last day to withdraw with a “W” | Jan. 8 |
| Last day of classes | Jan. 19 |
| Final grades are due, 3 p.m. | Jan. 24 |

Spring Semester 2007

| | |
|--|------------------|
| New Student Registration/Orientation | Jan. 21 |
| Classes begin..... | Jan. 22 |
| Last day to register, add a class, or choose to audit | Feb. 2 |
| Last day to register for add a Late Start Class | Before 4th class |
| Deadline to apply for Aug./Sept./Dec. graduation | Feb 28 |
| Last day with a “W”..... | Mar. 2 |
| Deadline for making up “INC” grades from Fall..... | Mar. 5 |
| Midterm grades due by noon | Mar. 9 |
| Spring Break | Mar. 26-30 |
| Easter Break | April 6 |
| Spring Fling | April 20-29 |
| Last day of classes | May 11 |
| Final Exams | May 14-18 |
| Lindenwood housing closes at 4:30 p.m. | May 18 |
| Baccalaureate Ceremony & Graduate Student Commencement | May 18 |
| Undergraduate Commencement..... | May 19 |
| Final grades due, 3 p.m. | May 21 |

Quick Numbers

If You Have A Question About:

Academic Assistance (Tutoring)

Academic Requirements

Athletics Events, Sports Information

Cafeteria/Hospitality Services

Career Planning & Internships

**Clubs, Organizations, Intramurals,
Activities, Student Government**

Emergency

Financial Aid

Graduate Programs

Housing

**Issues or ideas concerning the state of the
University, events, publications, releases**

Mail

You Should Speak To:

Academic Services, Roemer
Hall: (636) 949-4954,
Mentoring Office, Campus Life,
Spellmann Center: 636-949-
4768

Academic Services, Roemer
Hall: (636) 949-4954, and your
advisor

Athletic Director, Performance
Arena (636) 949-4777

Dining Hall, Spellmann Center:
(636) 949-4928

Career Development Office,
Campus Life, Spellmann
Center: (636) 949-4806

Student Activities Office,
Spellmann Center: (636) 949-
4983

(636) 949-4922 before 5 p.m.,
(636) 262-4622 or
(636) 262-4623 after 5 p.m. &
weekend

Office of Financial Aid, Roemer
Hall: (636) 949-4923

Office of Graduate, Adult,
& Professional Admissions,
Welcome Center : (636) 949-
4933

Residential Life Office,
Spellmann Center: (636) 949-
4848

Public Relations Office,
Roemer Hall: (636) 949-4964

Mailroom, Spellmann Center:
(636) 949-4169

Personal or Social Issues

Campus Life, Spellmann Center: (636) 949-4985, University Chaplain, Butler Hall: (636) 949-4825, or the Appropriate Division Dean

Residence: Problems/Information

Resident Advisor, Resident Director, or Director of Residential Operations, (636) 949-4980

ROTC

Military Science Studies, Welcome Center: (636) 949-4997

Veterans' Issues

Veterans' Affairs, Academic Services, (636) 949-4105, Roemer Hall

**Work & Learn (Work Study),
Community Work Service**

Work & Learn Office, Spellman Center: (636) 949-4562

Your Classes

Your instructor, your advisor, the appropriate Division Dean or the Academic Services (Registrar)

Your University Account

Business Office, Roemer Hall: (636) 949-4650

The Campus

Located on 500 acres at First Capitol Drive and Kingshighway in St. Charles, Missouri, Lindenwood University offers a picturesque setting with handsome architectural designs campus-wide and an arboretum of natural beauty, including the Linden trees for which the university is named.

Admissions (Welcome Center)

Purchased in 2000, Admissions houses Undergraduate Admissions and includes Graduate and Adult Professional Admissions. It is located at 1735 First Capitol Drive and can be reached at (636) 949-4949.

Butler Hall (1930)

Named in honor of university benefactor Col. James G. Butler, is the location of the Dorothy Warner Indoor Swimming Pool. Butler Hall also houses The Loft, Human Services, the Humanities Division, and Butler Parlour.

Lindenwood Ice Arena

Purchased in 2004, the Lindenwood Ice Arena, located in Wentzville, Missouri, is home to the men's and women's ice hockey teams. The rink hosts collegiate games, as well as local high school and youth games.

- 750 Seat Capacity
- 70,000 Square Foot Facility
- Side-by-Side Rinks – Both Professional NHL Size 85' x 200'
 - 8 Locker Rooms
 - Heated Bleacher Seating
- Pro Shop (special orders welcomed)
 - Skate Sharpening
- Full Service Concession Stand
 - Video Arcade

Dorothy Warner Indoor Swimming Pool (1915)

Built in 1915 by Colonel James Gay Butler, the indoor pool and gymnasium were built for the girls at Lindenwood for P.E. classes. It is the oldest swimming pool west of the Mississippi River. For group usage, call (636) 949-4999. Students must present a valid Lindenwood ID to use the facility. Hours of operation are posted.

Field House Athletic Center (1989)

Houses coaching offices for Lindenwood athletic programs and the athletic training program, as well as locker rooms and classrooms. Located across from Hunter Stadium.

The Fitness Center (2001)

Offers weight training and fitness equipment, indoor athletic cage, indoor track and a combination wrestling/dance floor for student and class use. Students must present a valid Lindenwood ID to use the facility. Hours of operation are posted.

Harlen C. Hunter Stadium (1976-renovated in 2005)

Named in recognition of Dr. Hunter's contributions to refurbish an existing facility. This 7,000-seat stadium is the site of Lindenwood Lions men's and women's soccer, men's and women's lacrosse, football, field hockey and other sporting events/activities. Features stadium style and traditional bleacher seating, concession stands, locker rooms, two-story press booth, live broadcasting, and VIP seating (450 seats).

Harmon Hall (1969)

Located at Watson and Gamble streets and named for the family of the late Chairman of the Board Ray Harmon (2005), Harmon Hall provides students with art, music, photography labs and performing arts studios, classrooms, practice rooms,

Downstage Theatre and recital/lecture hall, and lounges. The Harry D. Hendren Gallery, located at the main entrance, is the site of annual painting, sculpture, stage design, photography, craft and other exhibits, which are open to the public.

Lillie P. Roemer Memorial Arts Building (1939)

Dedicated and named in memory of President Roemer's wife, who was also Dean of Students at Lindenwood, this building is usually called the "Memorial Arts Building" or "MAB." The Business Administration, faculty offices and computer labs are located on the upper two levels of MAB. The beautiful Arthur S. Goodall Lounge, on the first floor, is named in honor of Dr. Goodall, who held the longest membership on the University's Board of Directors. Latzer Great Hall, located on the second floor, is named in memory of Cora O. Latzer, grandmother of an alumna.

Lindenwood University Alumni Museum

Located at 136 S. Kingshighway, the museum holds artifacts depicting the history of Lindenwood University. The Museum is located directly across from the heritage campus entrance.

Lindenwood University Cultural Center

Purchased in the spring of 1996, the Cultural Center, also known as the LUCC, is located two blocks north of the main campus at 400 North Kingshighway. The center holds the music department and a third art gallery. The LUCC houses an auditorium acoustically fit for concerts.

Lindenwood University Track (2004)

Located behind the Hyland Performance Arena, the state-of-the-art Lindenwood University Track is the host site for many local and national track and field competitions.

Lou Brock Sports Complex (2005)

Named after Hall of Fame St. Louis Cardinal, Lou Brock, and is home to both Lindenwood baseball (seats 670), and softball (seats 200). The state-of-the-art fields feature professional dimensions, thick grass, concessions and live broadcasting.

Margaret Leggat Butler Library (1930)

Named in memory of the co-benefactor and wife of Col. James G. Butler. Newly remodeled and modernized, Butler Library is fully automated, allowing students to access resources both on and off campus. Students have access to over 50 subscriptions and databases providing them with ability to retrieve full text documents at no cost. The library is a member of the MOBIUS Consortium, which provides students with access to over 14 million book titles. In addition to the

private study rooms, upstairs classrooms, beautiful turn of the century architecture, technology is also merged through wireless internet access, three computer areas, and two closed captioned television sets that provide students with local and global news.

Robert F. Hyland Performance Arena (1996)

A 3,000-seat arena that houses the men's and women's basketball, men's and women's volleyball, cheerleading, dance squads and wrestling. Named after the late Robert F. Hyland, former Chairman of the Board at Lindenwood University, the arena is acoustically sound to hold concerts and performances as well. Coaches' offices, athletic training room and staff offices, classrooms, concession stands, an auxiliary gym, the 270-seat Luxury Skybox Pavilion and a VIP Room are among the amenities, in addition to a state-of-the-art floor and scoreboard.

Roemer Hall (1921)

Dedicated to honor John L. Roemer, president of Lindenwood from 1914-1940 and his wife Lillie P. Roemer, this building serves as the main administration building of the University. Administrative offices in Roemer Hall include: Office of the President, Provost, Registrar, Financial Aid, Business Office, Academic Services, and Public Relations. Jelkyl Theatre, on the first floor, offers Mainstage performing arts productions and other special events. Classrooms and faculty offices are located on the second and third floors of this building.

Spellmann Campus Center (2002)

The Spellmann Campus Center, which opened in August of 2002, is a 112,000 square foot building that serves as an multi-purpose student center. Located on the first floor are the Student Activities Office, The Connection, 89.1 "The Wood" Radio Studio and Computer Services. The Lindenwood cafeteria and vending machines are located on the second floor. Located on the third floor are the computer lab, student mailboxes, Work and Learn Office, faculty offices and classrooms. The fourth floor holds classrooms, the Anheuser-Busch "Leadership Room", Macintosh Lab/Multimedia Room and the Campus Life Office including Career Development Services, Housing, International Admissions, Mentoring and the Dean of Campus Life.

Studio East

Located one block from campus, houses Lindenwood University's art studios and an art gallery. Studio East offers space for classes and creative design.

Young Science Hall (1965)

Named in memory of Howard I. Young, former chairman of the Board of Directors, houses natural science, social sciences, mathematics and computer science courses and labs along with seminars and conferences in Young Auditorium.

The Residence Halls

Ayres Hall (1908)

Named in memory of former University President, Dr. George Frederic Ayres, 1903-1913. Ayres Hall serves as a residence for 156 men, and offers 1, 2, 3, 4, and 5 man rooms, community and private bathrooms and a spacious air conditioned lounge located on the lower level.

Blanton Hall (2000)

Named after the family of board member Ben Blanton. This residence hall houses 180 female students in air conditioned suite style rooms. Blanton consists of two room suites (two or three women each) with a shared bathroom. The first floor is home to the Delta Zeta Sorority. It also has a comfortable main floor lounge with microwave/dining area and first floor laundry facilities.

Calvert Rogers Hall (2005)

This new residence hall is named in honor of Board Member, Jane Calvert Rogers, who also won the Sibley Medallion Award. Calvert Rogers Hall houses 187 females in air conditioned suite style rooms. It consists of two room suites (two or three women each) with a shared bathroom. This new hall has a comfortable main floor lounge with microwave/dining area and first floor laundry facilities.

Cobbs Hall (1950)

Named in memory of Thomas H. Cobbs, a prominent St. Louis attorney and member of the University's Board of Directors, Cobbs Hall offers traditional rooms for 115 men. It consists of two room suites (two men each) with a shared bathroom. The lower level offers four man rooms with community bathrooms. There is a comfortable air conditioned main floor lounge with microwave/dining area, and laundry facilities are located on the lower level.

Eastlick Hall (1921)

Named in honor of Mrs. Nellie Eastlick, a niece of Colonel Butler, Eastlick Hall serves as a residence for 15 men. Eastlick offers a quiet setting for scholar students, a full kitchen on the main floor and community bathrooms.

First Capitol Houses

Located on First Capitol Drive, directly across from campus, provides housing for male students.

Flowers Hall (2003)

This residence hall is named in honor of the family of Board Member, Dwayne Flowers. Flowers Hall houses 180 men in an air conditioned facility with two room suites (two or three men each) and a shared bathroom. It also has a comfort-

able main floor lounge with microwave/dining area and first floor laundry facilities.

Gamble Hall (1990)

Located at 130 Gamble Street near the University, offers apartment style living for students who are non-traditional or married couples.

Guffey Hall (2000)

Guffey Hall is named in honor of long time employees, John R. Guffey, Dean of Admissions and Sheryl K. Guffey, Dean of Campus Life. Guffey Hall offers air conditioned rooms for 187 male students, with two room suites (two or three men each) and a shared bathroom. Guffey also has a comfortable main floor lounge with microwave/dining area and first floor laundry facilities. The first floor houses Alpha Sigma Phi Fraternity.

Irwin Hall (1924)

Named in memory of Reverend Robert Irwin, college president from 1880-93. Irwin provides a traditional residence for 150 female students. Irwin has two room suites (two women each) with a shared bathroom, or three and four women rooms available. The lower level and 4th floor have community bathrooms. It also has a comfortable main floor air conditioned lounge with microwave area. The laundry facilities are located on the lower level.

Linden Terrace

Located on, and east of, Droste Road, offers duplexes and houses for junior, senior and graduate women, and married couples.

Mathews Hall (2003)

This residence hall is named in honor of the family of board member Joseph Mathews. Mathews Hall offers air conditioned rooms for 180 male students with two room suites (two or three men each) with a shared bathroom. It also has a comfortable main floor lounge with microwave/dining area and first floor laundry facilities.

McCluer Hall (1961)

Named in memory of former University President Franc L. McCluer and in honor of his wife, Ida Belle, McCluer Hall provides traditional housing for 120 female students. McCluer offers an air conditioned quiet setting for scholar and upper-class students with two room suites (two women each) with a shared bathroom, or three and four women rooms available with private bathrooms. McCluer has a spacious main floor lounge with a kitchen. The laundry facilities are located on the lower level.

Niccolls Hall (1916)

Named in the memory of Reverend Samuel Jack Niccolls, former pastor of the Second Presbyterian Church of St. Louis and member of the University's Board of Directors, Niccolls Hall houses 153 female students in traditional and apartment-style units. The rooms are spacious air conditioned 1, 2, 3 or 4 women suites with semi-private or private bathrooms.

Parker Hall (1966)

Named in memory of Dr. Alice Parker, former professor of English literature at Lindenwood, Parker Hall serves as a men's residence hall for 160 male students. It has air conditioned two room suites (two or three men each) with a shared bathroom; four men rooms available with a private bathroom; and six single rooms available with community bathroom. It also has spacious main floor lounge with microwave area and main floor laundry facilities.

Rauch Memorial Hall (2005)

This new residence hall is named in honor of board member, Elizabeth Rauch, who also won the Sibley Medallion Award. This residence hall is equipped to house 199 female students in air conditioned suite style rooms. Rauch has two room suites (two or three women each) with a shared bathroom. Also, it has a comfortable main floor lounge with microwave/dining area, and first floor laundry facilities.

Sibley Hall (1856)

The oldest and the most celebrated building on campus, Sibley Hall was named in honor of Mary Easton Sibley and Major George C. Sibley, who founded Lindenwood in 1827. It replaced the original log cabin structure in 1860 and is listed in the National Register of Historic Sites. Sibley Hall serves as a women's residence hall for 120 female students. It has 1, 2, 3, or 4 women rooms with community bathrooms (although some private bathrooms are available). It has a beautiful main floor air conditioned lounge, and the laundry facilities are on the lower level. The newly renovated Sibley Chapel is open for lectures, recitals and other special events.

Stumberg Hall (1933)

Named in memory of B. Kurt Stumberg, M.D., and once the university infirmary, Stumberg Hall serves as a residence for 22 women.

Watson Lodge (1929)

Named in memory of Judge and Mrs. John S. Watson, who were major benefactors to the building of Sibley Hall and the original university endowment, Watson Lodge serves as a residence for 11 female students. It has two and three person air conditioned rooms with community bathrooms.

Campus Culture

Student Activities/Organizations

Lindenwood University believes in the importance of co-curricular activities as a valuable supplement to classroom learning in the total educational process. The Office of Student Activities serves as a coordination center on campus and works with student organizations in facilitating their activities and projects. Various student-organized programs and events are scheduled throughout the year. Included are the programs, meetings, and other events of the Lindenwood Student Government Association, Greek Organizations and other student organizations. For a complete listing of events, click on the Calendar of Events link on the LU Home Page.

Student organizations are an integral part of university life, providing opportunities for students to design and implement programs, events and activities that extend and amplify the goals of Lindenwood's mission. Students may compliment their academic experiences by becoming involved with approximately 71 student clubs and organizations. Along with the Student Activities Office, these are the major scheduling sources for lectures, movies, dances, entertainers and a wide variety of other events planned to satisfy the diverse needs and interests of the Lindenwood University community. It is necessary for each organization to register at the Student Activities Office each year and provide the name of a faculty or staff advisor, a current constitution and a current list of officers and members. In addition, current listings of student organizations are available by clicking on the Campus Life link, then the Student Activities link, then Student Organizations link on the Lindenwood University homepage: www.lindenwood.edu.

Furthermore, the LU intramural program is designed to develop and encourage student participation through competition in student recreational sports teams. LU intramurals include flag football, basketball, volleyball, softball, soccer, ping-pong, and board games. All events are publicized through the Student Activities Office. LU Intramurals are also on the LU website under the Student Activities link.

| Student Organizations | |
|--|---------------------------|
| <u>Organization</u> | <u>Advisor/Extension</u> |
| A Cross Between Campus Ministry This group exists to worship God. We are on campus to serve the University by helping to develop well balanced students in all areas of life; emotionally, spiritually and intellectually. We want to help people see Christianity as a viable and productive way of life. | Spencer Hurst/4780 |

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|---|---|
| <p>Accounting & Finance Club This club promotes career activities, opportunities in accounting & finance, student’s preparation for the business world, and development of students camaraderie.</p> | <p>Ed Morris/ 4832 Elizabeth Ammann/4811</p> |
| <p>Alpha Chi (Honors Society) This international society recognizes junior and senior students who demonstrate academic excellence and exemplary character, and who are in the top 10 percent of their class. Alpha Chi is derived from the Greek letters meaning truth and character.</p> | <p>Michael Mason/4825</p> |
| <p>Alpha Epsilon Rho Alpha Epsilon Rho is the honor society within the National Broadcasting Society (NBS). The membership is restricted to the “best of the best” found within the ranks of the National Broadcasting Society.</p> | <p>Mike Wall/4880</p> |
| <p>Alpha Lambda Delta This organization’s purpose is to recognize academic achievement in freshman students and promote and encourage academic achievement throughout their academic careers.</p> | <p>Peter Griffin/4415</p> |
| <p>Alpha Phi Omega This national co-ed service fraternity is founded on the principles of leadership, friendship, and service. Many activities are planned to enrich the lives of members and the communities.</p> | <p>Jack Beckerle/4572</p> |
| <p>Alpha Sigma Lambda This Honor Society recognizes those senior students in the adult evening program who have achieved academic excellence while handling other life responsibilities including family, work, and community service. Nominees must have completed 84 credit hours at Lindenwood University and maintained a 3.8 cumulative grade point average.</p> | <p>Daniel Kemper/4501</p> |
| <p>Alpha Sigma Phi (Epsilon Beta chapter) The aim of this fraternity is to further scholarship among its members, to promote community and campus service, to provide means for greater academic achievement and to create a more productive individual society.</p> | <p>Darren Marhanka/4984</p> |
| <p>Alpha Sigma Tau This senior academic honors society recognizes achievement of graduating seniors who have compiled a cumulative GPA above 3.5 on a 4.0 scale.</p> | <p>Curtis Billhymer/4888</p> |

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| <p>Ambassadors This group forms a special unit with an active role in promoting the University, recruiting students, assisting the Development office and representing Lindenwood University to the community.</p> | <p>Joe Parisi/4812</p> |
| <p>American Humanics Student Association In conjunction with American Humanics Inc. and the Human Service Agency Management program of Lindenwood University, the AHSA is dedicated to providing the students professional and co-curricular opportunities with the intent of enriching students' competency and leadership potential in the field of youth and human services. The American Humanics Alumni Association works in conjunction with the organization to foster continued involvement.</p> | <p>Jack Beckerle/4572</p> |
| <p>American Studies Trailblazers The purpose is to promote and develop Daniel Boone Home activities and to attend local exhibits, lectures, and events which promote American studies topics.</p> | <p>Sue Tretter/4872 Hollis Heyn/4854</p> |
| <p>Army ROTC The purpose of Army ROTC is to provide leadership, guidance and training to Army ROTC with a goal of being commissioned as officers in the active guard or reserve component of the United States Army.</p> | <p>Ryan Livingston/4902</p> |
| <p>Business Club The Lindenwood Business Club is an organization committed to the professional development of the Lindenwood student population. The objective is met by presenting speakers from the business community.</p> | <p>Judy Kamm/4833</p> |
| <p>Campus Crusade for Christ The purpose is to help students grow in their relationship with God, connect relationally with other like-minded students and to make a positive spiritual impact on campus.</p> | <p>Steve House/4889</p> |
| <p>Cheerleaders Our goal is to promote school spirit through cheering at games, performing at halftime, and pep rallies and to promote good sportsmanship at athletic events.</p> | <p>Carrie Nichols/4637</p> |
| <p>Chi Alpha Christian Fellowship (FUSION) Our purpose is to faithfully unite students in the name of Jesus Christ, to ignite them with a deeper passion for Him, and to empower them to be His light in this world.</p> | <p>Steve House/4889</p> |

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| <p>Chi Sigma Iota (Lambda Chi) Lambda Chi's goal is to promote scholarship, research, professionalism, and excellence in counseling, and to recognize high attainment in the pursuit of academic and clinical excellence in counseling.</p> | <p>Marcia Buono/618-222-1050</p> |
| <p>Circle K International (CKI) This is a collegiate service organization with a worldwide membership that promotes fellowship, leadership, and service.</p> | <p>Joanna Finch/4931</p> |
| <p>Computer Science and Math Club A club for students interested in math and computer science. Supports participation in national competitions and increases professional interaction among students and faculty.</p> | <p>Wojciech Golik/4701</p> |
| <p>Criminal Justice Student Association This organization promotes the education of current criminal justice issues and to prepare students for careers in the criminal justice field.</p> | <p>Darren Marhanka/4984</p> |
| <p>Cultural Diversity Club This club promotes awareness of international students on campus, their culture, and to educate students about other cultures.</p> | <p>Sue Tretter/4872</p> |
| <p>Delta Zeta (Omicron Omicron chapter) To unite its members in the bonds of sincere and lasting friendship, to stimulate one another in the pursuit of knowledge, to promote the moral and social culture of its members, and to develop plans for guidance and unity in actions; objects worthy of the highest aim and purpose of associated effort.</p> | <p>Sue Tretter/4872</p> |
| <p>Easton Debating Society Members participate in debating historical, ethical, political, and cultural issues.</p> | <p>Joe Cernik/4810</p> |
| <p>Fashion Club Goals of this club are to promote a discerning public interest in fashion as an art form, as commercial enterprise, and as social statements; to augment the formal training of the classroom and studio through information and ideas shared in a peer-directed environment; and to enhance serious fashion students' understanding of the inherent interdependencies imposed upon the talents of the designer, historian, illustrator, manufacturer, and merchandiser.</p> | <p>Florence Dewan/4866</p> |
| <p>Fellowship of Christian Athletes This is a student-led group of athletes, coaches, and other interested people meeting to explore their faiths as Christians.</p> | <p>Rick Gorzynski/4133</p> |

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| <p>French Club French club increases awareness of and interest in French language and Francophone culture.</p> | <p>Nancy Durbin/4868</p> |
| <p>Herpetology Club To seek knowledge and share experiences of the fascinating world of reptiles and amphibians and to promote responsible stewardship of the natural world.</p> | <p>Gail Johnston/4189 Steve House/4889</p> |
| <p>History Club The history club offers an area for discussion on historical topics, to promote camaraderie among members and to provide a channel by which members can become further involved in their community.</p> | <p>Mike Whaley/4561</p> |
| <p>Honors College The Honors College promotes exceptional school achievement at Lindenwood University. Eligible members may request to enroll in additional credit hours over the usual course load and receive honors credit on their academic transcript.</p> | <p>Mike Whaley/4561</p> |
| <p>International Business Operations Club This club pulls diverse students together who have an interest in learning more about International Business, International Marketing, International Operations and International Communications. The diversity of student participants allows us to provide greater insight into the expectations of business today and into the future for their individual and team success. Students gain exposure to numerous business topics knowledge and networks to assist them in future success.</p> | <p>Jeri Schultz/4837</p> |
| <p>Kappa Delta Pi Kappa Delta Pi promotes excellence and recognizes outstanding contributions to education.</p> | <p>Janet Fever/4843</p> |
| <p>Karate Club To develop skills of self-defense, which also lead to growing self-confidence, discipline, coordination and quality of life.</p> | <p>Ann Canale/4871</p> |
| <p>Lambda Lambda Lambda (Natural Science Club) To promote variety of natural science disciplines to students and other community members.</p> | <p>Tammi Pavelec/4454</p> |
| <p>Lewis and Clark Political Society This society promotes non-partisan, balanced and responsible political and public affairs discussions.</p> | <p>Joe Cernik/4810</p> |

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| <p>LindenLadies and WoodsMen The mission of this organization is to create a positive and productive community, promote overall diversity, encourage scholarship, unify various groups of people on campus through interactive activities, and to maintain positive effects through recruitment and mentoring.</p> | <p>Hollis Heyn/4854</p> |
| <p>LindenLeader The LindenLeader Award is given in recognition of outstanding achievements in the Work and Learn Program at Lindenwood. The award is based on the quality of the student's on campus work, academic standing and the recommendation of the student's supervisor.</p> | <p>Mike Tolman/4563</p> |
| <p>LindenScroll LindenScroll is an Honor Society that works to advance the spirit of service and fellowship on campus, to promote and maintain standards of scholarship, to recognize and encourage leadership, and to stimulate the intellectual development of college students.</p> | <p>Tammi Pavelec/4454</p> |
| <p>Lindenwood Christian Fellowship To continue establishing the crown rights to the King Jesus through the Gospel of Jesus Christ while providing on-going fellowship and instruction for Christian growth.</p> | <p>Dave Dickherber/4962</p> |
| <p>Lindenwood Democrats To promote, discuss, and debate the principles of the Democratic Party on the local and national level.</p> | <p>Gail Johnston/4189 Paige Mettler-Cherry/4710</p> |
| <p>Lindenwood Intramurals LU intramurals is designed to develop and encourage student participation through competition on student recreational sports teams.</p> | <p>Eric Click/4983</p> |
| <p>Lindenwood Student Government Association Student Government provides leadership opportunities for students and allows students to work together with other campus organizations to provide activities and programs for the entire campus community.</p> | <p>Eric Click/4983</p> |
| <p>Lindenwood University College Republicans Lindenwood University College Republicans make known and promote the principles of the Republican Party among students of the Lindenwood University Campus and members of the community.</p> | <p>Glen Waring/4835</p> |

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| <p>Lindenwood University Student Athletic Training Organization (LUSATO) Our goal is to promote the growth of knowledge, stay abreast of current trends, and help students stay informed of the educational requirements for the NATABOC and in the athletic training profession. It builds a strong student base among individuals of the Lindenwood community interested in the field of athletic training and provides members with the opportunity to interact with local health professionals to achieve a better working knowledge of athletic injuries through attending conventions, meetings, lectures, clinics, and other group activities.</p> | <p>Delaine Mizell/4684</p> |
| <p>Lion Line Dance Squad The dance squad encourages school spirit, provides quality entertainment, and represents the high academic and social standards of Lindenwood University.</p> | <p>Brenda Parisi/4637</p> |
| <p>Lionettes The Lionettes encourage school spirit, provide quality entertainment, and represent the high academic and social standards of Lindenwood University.</p> | <p>Janet Strzelec/4306</p> |
| <p>LU Crew The LU Crew is designed to give members an active role in encouraging Lindenwood's spirit at not only athletic events, but also at special events. The LU Crew can be taken as a one-credit PE course with Eric Click, Director of Student Activities.</p> | <p>Eric Click/4983</p> |
| <p>LU Student Council for Exceptional Children Our purpose is to advance the education of individuals with exceptionalities and to relate educational and professional growth and development of education majors.</p> | <p>Rebecca Panagos/4959</p> |
| <p>Marketing Club To provide marketing and business majors with marketing experience and opportunities, while educating on real-life situations.</p> | <p>Ralph Wiedner/4737</p> |
| <p>Music Educators National Conference To afford students an opportunity for professional orientation and development in the field of music education while still in school and enable students to gain an understanding of topics related to music.</p> | <p>David Wallis/4508</p> |

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| <p>National Broadcasting Society To enhance the development of college and university students involved in telecommunications, broadcasting, mass communications, radio, television, cable, film and/or electronic media.</p> | <p>Debbie Nicolai/4112</p> |
| <p>Phi Lambda Phi The three-fold mission of Phi Lambda Phi is first to attract quality minded undergraduate men who will continue the fraternity for life concept which makes our history rich; second to offer an organization where the membership develops and the organization prospers by promoting high standards of scholastic achievement, personal development, citizenship and social responsibility; and third to retain members interest and support in order to grow an active alumni network.</p> | <p>David Brown/4411</p> |
| <p>Phi Mu Alpha The object of this fraternity is the development of the best in fraternal spirit, the mutual welfare and brotherhood of musical students, the advancement of music in America and a loyalty to the Alma Mater.</p> | <p>Joe Alsbrook/4164</p> |
| <p>Pi Delta Phi Lindenwood Chapter Pi Delta Phi is the Chapter (Zeta Pi) of the national French honor society.</p> | <p>Nancy Durbin/4868</p> |
| <p>Pi Gamma Mu This international honor society fosters excellence in the social sciences and promotes cooperation between them.</p> | <p>Don Heidenrich/4414</p> |
| <p>Pi Mu Epsilon Our purpose is the promotion of scholarly activity in mathematics among students in academic institutions and among the staffs of qualified non-academics. Students are chosen based on their performance in their mathematics courses, their overall grade point average, and recommendation by one of the mathematics professors. The students chosen must have a major or minor in mathematics or have taken three semesters of Calculus plus at least one additional course above the level of Calculus I.</p> | <p>Wojciech Golik /4701</p> |
| <p>Pi Sigma Alpha This national honor society stimulates "scholarship and intelligent interest in political science."</p> | <p>Joe Cernik/4810</p> |
| <p>Positive Attitude Committee Provides the students in the LU Dance Program a positive, fun, and educational atmosphere to focus on exploring the world of dance.</p> | <p>Jan Strzelec/4306</p> |

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| <p>Psi Chi This national society in psychology encourages, stimulates and maintains excellence in scholarship and advances the science of psychology. Students must be second semester sophomores, juniors, or seniors majoring or minoring in psychology.</p> | <p>James Evans/4700</p> |
| <p>Psychology Club To promote career activities and opportunities in psychology, to prepare students for the professional world, and to encourage students to develop a camaraderie within the psychology interest group.</p> | <p>Marilyn Patterson/4526</p> |
| <p>Reformed Campus Fellowship Our goal is to reach students for Christ and equip them to serve.</p> | <p>Scott White/4829</p> |
| <p>Sigma Alpha Iota This group promotes music within the community and college life.</p> | <p>Marella Briones/4510</p> |
| <p>Sigma Delta Pi This group recognizes honor students in Spanish.</p> | <p>Betty Heyder/4824</p> |
| <p>Social Work Student Alliance This alliance promotes the social work profession as an important and positive field that deserves recognition through education, community service and campus awareness of social and political issues.</p> | <p>Carla Mueller/4731</p> |
| <p>The St. Michael Society As Catholics at Lindenwood University, in communion with the Archdiocese of St. Louis, we are called by our Lord Jesus Christ to be His Church and live His Gospel. With joy, we strive to fulfill our Baptismal calling by prayer and worship, teaching and sharing our faith, serving others, and fostering unity in diversity. Guided by the Holy Spirit, we commit ourselves to the responsible stewardship of all God's gifts.</p> | <p>David Brown/4411</p> |
| <p>The Vine Our goal is to provide a Christian influence to the campus of Lindenwood University through the vehicle of modern, cutting-edge activities and events and to impact campus culture for Jesus Christ.</p> | <p>Steve House/4889</p> |
| <p>Up 'Til Dawn To unite the campus and raise funds to help fight childhood cancer and catastrophic illness for St. Jude's Research and Treatment Hospital.</p> | <p>Emilie Johnson/4963</p> |

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| Venture Crew 9209 To prepare young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Law. | Jack Beckerle/4572 |
| Word Society To bring together students interested in creative expression and in sharing that interest, for instance by attending creative events, sponsoring readings, and discussing our own creative works. | Ann Canale/4871 Spencer Hurst/4780 |
| YMCA Club The Y-Club will serve as a pre-professional association of students who are interested in being employed by the YMCA, being part of the Y movement, and working in the community. | Jessica Schroeder/4787 |
| Young Life Our goal is to use college students to reach and strengthen high school students in the St. Charles area through friendship and testimony. | Glen Waring/4835 |

Lindenwood Athletics

LU's athletic department has grown significantly in the past 15 years from a few sports to 38 quality programs. In 2003-2004, LU's athletic program finished first for the second straight year in the NAIA in the prestigious Sears Director's Cup competition, awarded annually to the most successful NAIA college athletic program in the U.S. and Canada. Lindenwood was also selected as a NAIA "Champions of Character Institution" in the 2004-2005 season for character in collegiate athletics. In addition, LU houses "Coaching with Character," the nation's first program dedicated to instructing local coaches with an emphasis placed on character. The following list is LU's intercollegiate athletic teams by season:

Fall

Football
 Field Hockey
 Men's Cross Country
 Women's Cross Country
 Men's Soccer (National Champions 2004)
 Women's Soccer
 Men's Tennis
 Women's Tennis
 Women's Volleyball
 Men's Golf
 Women's Golf
 Men's and Women's Trap and Skeet (National Champions 2004,2005,2006)
 Men's Water Polo
 Women's Water Polo
 Cheerleading/Dance Squads

Winter

Men's Basketball
Women's Basketball
Men's Indoor Track and Field (National Champions 1998, 2004,2006)
Women's Indoor Track and Field
Men's Ice Hockey
Women's Ice Hockey (2005)
Men's and Women's Swimming and Diving
Wrestling (National Champions 2002, 2005)
Men's Bowling (National Champions 2005)
Women's Bowling (2006)
Roller Hockey (National Champions 2002, 2003, 2004, 2005,2006)
Cheerleading/Dance Squads

Spring

Baseball
Men's Golf
Women's Golf
Men's Tennis
Women's Tennis
Men's Outdoor Track and Field
Women's Outdoor Track and Field
Men's Volleyball
Women's Softball
Men's Lacrosse
Women's Lacrosse

Residential Services and Information

Lindenwood University views a resident's experience in group living as an opportunity to learn, live and work with others of varying ages, cultural backgrounds, and interests. Resident Advisors (RA's) are available throughout the buildings to provide a support system for the students. Each facility is supervised by a Resident Director (RD) who lives in the residence halls. Together with his/her RA's, they oversee the general safety and well-being of the residents, assist and support students with the daily challenges of university life and coordinate maintenance and housekeeping activities within the buildings.

The Director of Resident Life has overall responsibility for student housing. Students are encouraged and expected to take responsibility and to be responsible to the community in which they live. Active participation in residential activities aid residents in developing a sense of community spirit. Resident students who have questions, concerns or ideas about residential living may direct them to an RA, RD, or to the Director of Residential Life or the Director of Residential Operations.

Absence from Residence Halls

Students who become ill, involved in an accident, or for some other reason are going away from the Residence Hall for a time period exceeding one day, should inform their RD so that they can be reached in the event of an emergency. Residential Life occasionally receives calls from residents' parents/guardians regarding their whereabouts. By informing your RD of your travel plans, etc., you enable us to keep your family informed in the event of an emergency.

Guests

Any guest of a student who is visiting the campus and staying overnight must be pre-approved and registered with the Campus Life Office by the Director of Resident Life and the Dean of Campus Life. No visitation will be allowed unless specifically approved on an individual, case-by-case basis. Male guests must be housed in men's residence halls; female guests in women's residence halls. All guests must pay cash for meals taken in the cafeteria. The University holds the student responsible for the behavior of any guest and informing the guest of University's policies. There is a three-day limit on all approved visits.

Invited guests of residents must use the front door of the residential facility and be properly checked in according to the regulations of the facility. Arrangements should be made by the residents to meet the guest in the lounge or at the front door. Visiting guests must be accompanied by their host at all times when on campus and in a residential facility. Each resident host is responsible for their guest until the guest is escorted out of the residence and has left the campus.

Visits by parents or family members of the opposite sex are permitted by notifying the Resident Director and making a courtesy announcement to other students sharing the facility. Unauthorized guests, especially non-family juveniles under the age of 18, and uninvited or inconsiderate persons are not welcome in campus residences, or on the campus and are considered trespassers. Parents are not authorized to remain in the residence overnight.

Violations of the regulations may result in immediate dismissal from the University. Lindenwood University students visiting a dorm other than their own will be considered a guest and must check-in as so.

Holiday Closings

For security reasons, the residences are closed and locked at 4:30 p.m. on the last day of classes before each holiday/break. They will re-open at noon on the day before classes resume. Lindenwood University encourages students and their families to make travel plans early in accordance with this schedule. All residences are closed for Thanksgiving, Christmas/semester break, and spring break. These dates are available in the office of Academic Services. Failure to leave by the designated time, or returning before the halls re-open will result in charges being added to the student's account. Special circumstances must be addressed in writing to the

Housing office and approved by the Director of Resident Life and the Dean of Campus Life at least two weeks prior to the date in question. Location designation will be made on a space available basis. Students remaining on campus during these breaks may be required to relocate to other residences. It is the responsibility of the student to contact the Resident Life Office two days prior to check out day to verify if they have been approved to stay accordingly. A charge will be made to the student's account based on the approved period of the stay.

As you prepare to leave for holidays or breaks, please make certain you have disconnected all electrical appliances, locked your windows and doors, and removed all opened food items from the residence. University staff will make health and safety checks during this time. Additionally, the University does not provide storage of belongings during the summer or other vacation/break periods.

Quarter or trimester students who are not on the traditional housing schedule may be asked to relocate temporarily.

Housing Assignment

Rooms are assigned by the University to each new resident student. The room is to be used and occupied as a residence by the student and for no other purpose. The University does not guarantee to assign the student to a specific room in a specific residential building, nor does it guarantee to assign a specific roommate to share the space. Rosters are maintained as official records of the University. Assigned rooms are held for the students for 48 hours from first date of classes. Students must notify the Director of Resident Life in writing of late arrival. If no arrangement has been made, the room may be reassigned. Room changes may be requested after the first two weeks of each term. Approval for the change is granted by the Director of Resident Life. Students changing rooms must follow the check-out and check-in procedures supplied by the Campus Life Office. Any resident living in an under occupied room/house must be prepared to receive a roommate at any time. The Director of Resident Life may consolidate assignments for students who do not have roommates. Consolidation may include moving to another room/house. For specific information regarding the consolidation process, contact the Director of Resident Life at ext. 4848. If your roommate moves to another location on campus, withdraws, graduates or leaves the University for any reason, the Director of Residential Life may request that you move to another room. All room assignments and changes are made by the Director of Residential Life. Unauthorized room changes will result in a \$250 fine.

Each spring semester, returning students participate in a priority assignment process. Priority assignment allows returning students the opportunity to select their room and roommate for the next academic school year. Students are permitted to sign up for rooms based upon their class year. (The class year is determined by

the number of credit hours that have been accepted by the University.) In order to remain in campus housing, all residential students must be enrolled in classes for the upcoming semester. Failure to register for classes may result in loss of housing assignment.

Each resident student must complete a housing contract. Once resident students sign a housing contract, they are bound to the contract for the entire academic year. The housing contract is a primary component of the University's planning process which commits the University to provide a certain level of housing and incurred food costs, regardless of whether the student stays in campus housing every night or eats every meal in the cafeteria.

Keys

Your signature is required to receive keys to your room. Your room keys must be turned in to the Resident Director before you depart the University. Lost room keys require a \$35 replacement charge because it usually requires the door to be re-keyed for proper security. Resident Life and Residential Services asks to be notified immediately if you lose your key so they can authorize the key replacement. No additional locks are authorized to be placed on any residential interior or exterior doors.

Lofts

Lofts are discouraged; however, they may be allowed in certain circumstances if they meet appropriate standards and have been approved by the Director of Resident Life. An application to build a loft must be completed and approved before construction.

After authorization is obtained and the loft is complete, it will be inspected. If the loft does not meet specifications, the builder will have 24 hours to correct the problems before re-inspection. If the loft still fails to meet specifications, the builder will be asked to remove it. Construction of lofts without approval is a violation of University policy and the builder may be subject to discipline.

Maintenance Service

Although every effort is made to maintain physical facilities in working order, fixtures and furnishings will occasionally need repair. The procedure for repair or replacement is as follows:

- **Minor Repairs:** Call the Maintenance Office at (636) 949-4922. You may also e-mail the Maintenance Office at maintenancehotline@lindenwood.edu.
- **Emergency Repairs:** Call Maintenance if during regular business hours or contact Residential Services or your RD after 5 p.m. or on weekends at (636) 262-4622.

Personal Property

Lindenwood University cannot assume responsibility for the personal property, including automobiles of students and guests. The University carries no insurance to cover such property losses even in the case of fire, theft, or other disasters. Students are urged to consider insuring personal property through a “homeowners” or personal effects policy (preferably by extending the policy carried by their parents). Students should clearly mark personal possessions and maintain records of serial numbered items to discourage theft and aid in filing insurance claims. An engraving tool is available in the Business Service Center for students to mark valuables with the owner’s name and / or contact information.

Loss or damage to personal property should be reported immediately to the Director of Residential Operations. The University can furnish documentation for insurance purposes.

Lost and Found

All property found on campus should be taken to the Residential Services office within 48 hours of being found. Residential Services will act as custodians of all found property.

- If an individual finds an object in a public area, such as on the sidewalk, it is his / her responsibility to take it to Residential Services.
- Items left in common areas, such as in the library, will be taken to Residential Services by the personnel in these areas.
- All staff workers will be directed to take found items to Residential Services no later than the end of their shift.
- Athletic clothing and other athletic-related items found at the Robert F. Hyland Performance Arena will be handled by the Athletic Department at the arena.
- Items found at the Lindenwood Ice Arena will be handled by the staff at the arena.
- Members of the Lindenwood faculty are asked to use discretion in dealing with lost property. For example, a textbook found in a classroom or lab, and contains the identification of the owner, should, if possible, be given to the student rather than transferring it to Residential Services.

Quiet/Study Hours

The primary purpose of the residence facility is to foster academic achievement. Where large numbers of people are living together, careful planning and the sharing of responsibility are essential to ensure the best atmosphere. It is necessary that quiet hours be observed by everyone living in University residential facilities. Quiet/Study hours are established to allow for adequate study and resting periods for all students.

The respect that the residents of the facility have for one another is necessary for keeping noise to a minimum for those who wish to study or sleep. The final responsibility for the effectiveness of the plan rests with the student. The residence hall staff determines the acceptable noise level during specific hours of the day. Undue or excessive disturbances of the usual tranquility of the Lindenwood University campus and surrounding community through the use of electronic or other sound-producing instruments and/or vocal levels are not permitted.

Residential Authority and Room Privacy

The University will make every reasonable effort to respect the privacy of students and give prior notice when entry is needed into student's rooms for the purpose of inspection, verification of occupancy and maintenance. The University reserves the right to enter without notice for such purposes as necessary to assure compliance with University policies and to meet emergency needs. However, throughout the year, RDs will be instructed to conduct unannounced inspections.

Bedrooms in the basements of the houses in Linden Terrace and First Capitol are NOT permitted unless designated by the University. Failure to comply may result in disciplinary action. Please contact the Director of Residential Life for more information.

If necessary, the right of entry will also include student-owned vehicles.

Residential Deposit Refund

Resident students are expected to pay a \$300 non-refundable fee to reserve his or her room. After the term charges have been paid, the room reservation fee becomes a refundable room deposit. This deposit remains on account at the University as long as the student resides in campus housing. Any damages to the assigned housing during residence will be charged to the student's account. Students are entitled to a deposit refund upon completion of the Student Check-Out Form once all outstanding debts to the University have been satisfied. If a new student withdraws prior to the beginning of a term, the housing application deposit is not refundable. Continuing students must notify the Director of Residential Life of plans not to return the following term as a resident student and complete the Student Check-Out Form. Failure to complete this process by the date of the last class or exam preceding the departure will result in the forfeiture of the deposit. Application for the refund is available in the Business Office. Appeals on refund calculations for students and parents who feel that individual circumstances warrant exceptions from published policy should be addressed to the Business Office Comptroller. The student must submit a written request, that includes any evidence, that would substantiate the appeal.

Upon acceptance for admission, students, parents and/or guardians accept all the conditions of payment as well as all the regulations of the University. In making

the initial payment of \$300, the student and parent or guardian acknowledge these terms and signify acceptance of these obligations. No promise or contract that differs from these terms shall bind the University unless it has been signed by the Chief Operating Officer of Lindenwood University. The University reserves the right to increase or reduce fees each year according to changes in fiscal conditions.

Room Furnishings, Possessions and Care

Students are expected to care for his or her rooms and residences, keeping them clean and free from damage through carelessness or neglect. All furnishings by the University are to remain in place and not be dismantled or removed for any reason without specific authorization. Any plans for room/house modifications beyond the reasonable introduction of furnishings must be submitted in writing, in advance to the Campus Life Office for approval. Students living in residence halls may not bring personal furniture (such as couches, love seats, recliners, computer desks or chairs, etc.) without prior approval from the Director of Resident Life. All Lindenwood supplied furniture **MUST** be in place in the room/house upon check out from the university for the summer months.

Permitted are: small portable refrigerators of 120 volts and 1.5 cubic feet or less, electric fans, shavers, hair dryers, electric blankets, coffee pots and self-contained popcorn poppers. Televisions and electric equipment are permitted at reasonable volumes, and students bringing such equipment are advised to engrave it with the owner's name, driver's license or social security numbers and record the serial numbers of each piece of equipment as a security precaution.

Prohibited are: Waterbeds, washers, dryers, pets, dart boards, cooking appliances (such as microwaves, toasters, toaster ovens, "George Foreman" like grills, blenders, and any others except those mentioned above), barbeque pits, air conditioners, outside antenna, halogen lamps, incense and candles, and empty alcohol containers used as decoration. All exceptions must have the approval of the Director of Resident Operations.

- When purchasing curling irons and/or clothing irons, we recommend purchasing one with an automatic shut off, as irons left on are a serious fire hazard.
- Clothing irons should be used with extreme caution and only on an ironing board. Ironing on beds and floors is prohibited.
- Weapons of any type, including decorative and ornamental, are prohibited.
- Room decorations may be hung on the walls by the following: Stick pins or small thumb tacks **ONLY** in Blanton, Calvert Rogers, Rauch Memorial, Guffey, Flowers, and Mathews Halls.
- 3M products with Command adhesive, white poster putty, or sticky tac may be used in any residence hall on the Heritage campus; however, other adhesive products, nails or screws or not permitted anywhere for hanging decorations. Shelves or units that need to be attached walls are **NOT** permitted.

- Room painting is also prohibited, except when approved in advance and in writing by the Business Service Center. Rooms that are painted with colors unauthorized by the Maintenance office will be charged to have the room repainted.
- The use of signs, flags, and pictures as window coverings are unacceptable, and except for emergencies, windows are not to be used as an entrance or exit.
- Out of respect for others, smoking is not permitted in any resident hall hallways or public areas.

Student Voice Mail

Voice Mail access code: 4300

To Log In:

Access your dial tone...press the message key...enter you mailbox number... Press#...Enter your password (1+mailbox number at initial log in only)...Press #. After the initial log on you are prompted to change your password. You cannot use passwords like 1111 or 1234.

Note: If you do not have a message key Dial 4300 to access voice mail.

To Log On from Outside:

Dial 949-4300...Enter you mailbox number...Press #... Enter your password ...Press # again.

To Change Your Password (84):

Access Meridian Mail and Log on ... Enter 84 ... Enter a new password (4 to 6 digits) ... Enter the new password again ... Enter your old password ... Press #.

To Record an External, Internal, or Temporary Personal Greeting (82):

Access Meridian Mail and Log on ... Enter 821 for greeting press 5 to record ... Press # to stop recording ... Press 2 to review. Press 76 if you wish to delete the recorded greeting. Press 5 to rerecord the deleted greeting.

Script for Personal Greeting:

You have reached the voice mailbox of (your name). Please leave your name, phone number, and a message after the tone and I will return your call. For immediate assistance, please press "0".

To Log Off (83):

Dial 83 ... hang up

To Play Your Messages:

Press 2 Play recorded message

Press 6 Go to the next message

Press 4 Go to previous message

Press 1 Skip backward 5 seconds at a time
Press 76 Delete the Message
Press # Pause during playback
Press 72 To Hear date and time message was left

Telecommunications

The campus switchboard is located in the Work and Learn Office in the Spellmann Center. Dorm rooms are assigned an extension number and voice mailbox. There is a \$360 per term Communications Fee for students living on the Main Campus. The fee provides “local” telephone access with Metro calling, voice-mail, and cable TV services. It is strongly recommended that all students living in residence halls utilize the telephone service provided by the university in addition to cell phone use. Students must provide their own telephones, computers and televisions. The University provides two complementary high-speed Internet connections per dorm room.

Residents not living on the main section of the campus (Gamble Hall, First Capital and Linden Terrace) will need to make arrangements directly with the telephone company for installation and service. It is recommended that students who will be sharing the cost of having a telephone, subscribe only to the basic service and use a calling card for long distance calls to prevent potential disputes over monthly long distance charges. Pre-paid calling cards are available at the bookstore. If students wish to have cable TV services or high-speed Internet, students will also need to make arrangements directly with the cable and / or Internet provider(s).

All telephone, cable TV and Internet jacks are inspected prior to student check-in in dorms for functionality. If any jacks are destroyed, the cost of replacement will be the responsibility of the student. Fees range between \$30 and \$60 per student. Proper care and respect for telephone jack equipment will guarantee this service. Telephone courtesy and consideration of those using the telephone is requested of all students. Acceptance of collect calls is prohibited.

Visitation

Visitation within residential housing must be managed with concern for personal safety and security, and consideration for the well being of all students. Visitation by members of the opposite sex is prohibited in all university-owned housing. This policy may be modified for traditional residence halls, upon the approval of the Director of Resident Operations, providing limited and supervised visitation during hours posted in each residence hall. However, like visitation within one’s home, the privilege requires certain understandings, restrictions and responsibilities. Violations of the regulations may result in immediate dismissal from the University.

Visitation for traditional residential halls, when authorized, is for University students only. At no time will non-students be authorized room visitation. Non-University guests may visit when approved by Campus Life, but will be restricted to visiting in the residential lounge.

Withdrawal/Check Out

A Residential Check Out Form with a procedural checklist will be provided for your convenience and to ensure a positive departure with additional assistance and support for your decisions. This form is available in the Resident Life Office and should be returned upon completion to the Director of Resident Life.

Failure to check out properly may result in the loss of your housing deposit and/or room selection priority for the next term. An additional fee of \$100 will be assessed for improper check out and transcript requests will be withheld until payment of this fee is made.

Prior to your departure, the Resident Director is required to assess any possible damage that might have occurred to your residence. Also, rooms must be returned to their original state: personal items removed, tape and staples removed from walls, left in clean condition with all trash removed and properly thrown away. For multi-occupancy rooms, the first person to leave is responsible for settling with other roommates any discrepancy about the physical state of the room to include damaged or missing equipment. Cleaning the room and returning the individual room keys to the Resident Director is the responsibility of each individual. In the event a room is left dirty, all individuals will be charged. If a problem arises, consult your Resident Director or the Director of Resident Life.

Work & Learn Program (Work Study), Community Work Service

Eligible resident students may elect to participate in the University Work & Learn Program- a practical work experience under faculty, staff and/or administrative supervision. The program is designed to:

- Help defray the cost of a university education
- Develop a sense of the importance and dignity of working
- Combine with academic studies to build credentials upon graduation and entrance into the public job market
- Assist the day-to-day operations of the University by reducing overhead costs and enabling more University resources to be channeled to greater educational goals for students.

Students are assigned to offices, departments or facilities, and thus have vital “hands on” responsibility for the life of the University. More experienced upper class-persons with positive work records will be selected as group leaders. These students will receive more advanced accomplishments. The amount of the

University Work & Learn Award is specified in the original financial aid package, which is signed by the student. The signed agreement or contract between the student and the University represents a commitment by the student for covering these University costs through a conscientious and reliable work attitude. No additional compensation will be made for hours worked in excess of the amount specified on the award letter. Work & Learn is a financial aid component. If students do not fulfill their portion of the work agreement, they will be removed from the program and expected to find alternative means to pay for that portion of his or her education.

The student Community Work Service program is designed to expose students to volunteer agencies and social programs in the local community and to enable students to be involved in hands-on experience outside his or her normal disciplines and provide diverse opportunities that will broaden their ranges of marketable talent. Lindenwood University residential students may participate in the Community Work Service segment of their Work & Learn Program during their Junior or Senior year. This assignment will replace one semester of Work & Learn on campus. The student will work an average of 10 hours per week for 15 weeks, or a total of 150 hours, in the participating community service organization. The student's university account will be credited exactly the same as if they had been working on campus.

Student Services

Academic Assistance

In case of academic problems, students are encouraged to consult one of the following: your professor, your advisor, the mentoring office at 4768, or the Academic Services at 4954 (Roemer Hall, lower level) (The Education Division may also be contacted about peer tutoring.) A writing lab in Butler Hall has also been developed so that students may receive assistance with various aspects of academic writing.

Business Office

Located on the main floor in Roemer Hall. This office maintains your student billing account. All student payments should be sent or given to this office. The Business Office serves the Lindenwood community by assisting students with their accounts and by functioning as a depository for the University. The Business Office mails statements to students on a regular basis, manages the collection of the student receivables, and records University deposits. The direct office number is (636) 949-4650 for questions concerning your account.

Campus Accessibility

It is the guiding philosophy of Lindenwood University to make our facilities, programs, and classes as accessible to individuals with disabilities as practical. In instances where a room or building is not easily accessible, it may be necessary to bring the service or class to the student. It is the responsibility of

the student to advise Academic Services when special arrangements are needed. If personnel are unable to accommodate a request for special arrangements, the request will be forwarded to the President's Office.

Career Development

Lindenwood University Career Services is committed to assisting you in making the transition from academic life to your chosen career. The Lindenwood University Career Services Office assists students and alumni in the areas of career exploration, career development, part-time, volunteer and internship positions, as well as professional employment upon graduation.

Career Services coordinates on-campus interview and resume/job matching programs, bringing together LU students/graduates and representatives from business, industry, governmental agencies, and educational institutions; conducts job search seminars, hosts or co-hosts a variety of career fairs, and maintains the LIONetwork (www.ecampusrecruiter.com/lindenwood) our online career center management program.

It is important to remember, however, that we are not an employment office. We do not "place" anyone nor do we create jobs. Rather, our primary objective is to serve students in a much broader and more important way—to help you to define and clarify goals, to explore alternatives, to identify options, and to assist you in planning and implementing your individual job search strategy. The Lindenwood University Career Development Office offers a variety of career development and job search assistance to students and graduates. The office is located on the 4th floor of the Spellmann Center. The telephone number is 636-949-4806, or by e-mail: dwherli@lindenwood.edu.

Computer Labs

A computer lab for student use is located in the Spellmann Campus Center (3rd floor). Over 100 computers are available for student needs at this location. Valid Lindenwood student I.D's must be presented for computer access. Hours of operation are posted. The Macintosh lab/Multimedia center is located in the Spellmann Center, 4th floor.

Dining Services

- The Lindenwood University Food Committee will meet once monthly to discuss menus, service and other matters pertinent to the food service operation. Student, faculty and staff input and attendance is encouraged.
- Catering activities and functions can be facilitated through food service at (636) 949-4928.
- Students must present valid ID at each meal. ID's are not transferable. Photos will be checked to verify validity.
- Commuter students and campus visitors are invited to eat in the dining hall on

a cash basis.

- Appropriate dress required: shirt, shoes, NO HATS, No head coverings.
- Leave tables in clean condition after use by clearing trays, dishes, and silverware to the dish washing area.
- No dishes, utensils, or food may be taken from the cafeteria.
- Meals for students who are unable to leave their room may be requested.
- Only authorized persons will be allowed behind serving counters and in the kitchen.
- Children must be monitored so as not to disturb others in the cafeteria.
- There is no smoking in the cafeteria.

Dining Hall Hours:

| | |
|-----------------------|--|
| Hot Breakfast | 7-9 a.m.–Mon.–Fri. |
| Continental Breakfast | 9-10 a.m.–Mon.–Fri. |
| Lunch | 10 a.m.- 2 p.m.–Mon.–Fri. |
| Dinner | 4:30-7:30 p.m.–Mon.–Thurs. 4:30-6 p.m.–Fri., Sat., Sun. |
| Brunch | 11 a.m. - 2 p.m.–Sat.& Sun. |

Grab & Go

The Loft Grab & Go menu and cash sales 10 a.m.- 2 p.m., Monday-Thursday, in the Loft. A selection of our “You pick 5” options will continue to evolve in the manner best accommodating the most amount of students in the least amount of time. Grab and go lunches will be distributed from The Loft in the Lion Mart. Hospitality Services will provide convenience sales items for students wanting to pay cash for items outside of the “You pick 5” menu items during normal Grab and Go meal times.

For menus and information about Dining Services, visit the LU Homepage and click the Campus Life link.

Financial Aid

Located in the lower level of Roemer Hall. The Admissions and Financial Aid offices work closely with students and families to establish financial aid packages. Financial Aid consists of a combination of Federal (Pell) Grant, (State Grant) Guaranteed Student Loan, Perkins Loan, University Work and Learn, special external funding, Lindenwood University Scholarship, and family contribution. Financial aid packages are finalized based on commitments by the student, their family and the University. Any changes or questions must be taken to the Financial Aid Office, where personal and confidential discussions will help ensure your understanding of the details.

Identification Cards

Student identification cards are provided without cost upon registration.

The identification card is to be carried at all times. It is required to obtain meals at the cafeteria, to use the library, to cash checks at the Business Office and to attend various social, theatre/drama and athletic events. There will be a replacement fee of \$10 for lost cards. Replacement cards must be paid for at the Business Office before a new card will be made. Students are required to present their ID card at the request of all university and residence hall officials. Many student facilities also require the ID card. The ID card is not transferable and any alteration invalidates the card. It must be surrendered upon graduation or upon withdrawal from the University. The ID card may qualify the student for certain discounts and advantages at local businesses, and when attending public events and performances, e.g. movie theaters, the St. Louis Symphony, the Botanical Gardens, etc. ID cards may be obtained near the Information Station, located on the 3rd floor of the Spellmann Center.

Mail

All resident students are assigned mailboxes. The University is not responsible for lost mail packages. The student mailroom is located on the 3rd floor of the Spellmann Center. The campus post office recommends that students use the following address: Your name; Lindenwood University; Box Number; 209 S. Kingshighway, St. Charles, MO 63301-1695. Mail is delivered daily, Monday through Saturday. Stamps may be purchased from a vending machine on the 3rd floor of the Spellmann Center. A mail drop box for outgoing mail is located next to the stamp vending machine. **Note: It is critically important for you to check your Lindenwood mailbox daily. Failure to do so may result in missed deadlines and opportunities.**

The Connection

Simply put, The Connection gives students a place to connect. The Connection, located on the lower level of the Spellmann Center, is an incredibly versatile 8,900 square foot room. The room exemplifies LU pride with black and gold flooring, two 65-inch projection TVs, a concession stand, activity boards, spacious bathrooms, a beautiful patio and assorted tables for study and social activities. In this venue, pertinent University information is available, as well as information concerning St. Charles, St. Louis and Missouri. Hours of operation are posted.

The Loft

The Loft is newly renovated in 2005 and provides students a place to relax, socialize and study in a lounge-like atmosphere. The Loft, located on the lower level of Butler Hall, includes a lounge with big screen TV, tables for study, wireless Internet access, activity bulletin boards, Foosball tables, the Intramural Sport and

Activities Check-out Center and the Lion Mart. Grab-and-Goes are available in the Lion Mart, as well as, other food and drink items available for purchase. Hours of operation are posted.

Campus Policy/Student Conduct

Lindenwood University helps prepare students for their success in personal and professional services. Training and guidance for your future begins as you enter the Lindenwood gates. Combined with classroom education, there will be many instances where you will also develop your personal and social skills for successful living. The following guidelines are to assist you and help insure that you attain the highest possible degree of educational, social and spiritual fulfillment as you attend Lindenwood.

- Give proper respect to faculty, staff and others in authority.
- Be courteous to fellow students and authorized campus visitors.
- Choose your language and speaking volumes with consideration for others.
- Hats and head coverings should not be worn in class or inside any campus building, excluding dormitories.
Baseball style hats must be worn with the bill facing to the front.
Inappropriate head coverings such as hair nets, head sweats, do-rags, and head wraps are prohibited on campus.
- Good grooming and personal hygiene is a reflection of your health, attitude and personality.
- Remember smoking is prohibited in all Residence Halls. Smoking is hazardous to your health; however, if you smoke, please properly dispose of cigarette butts in ashtrays and sand-filled receptacles only. Check to make certain all cigarette butts are “cold” before emptying your ashtrays. A smoldering cigarette is a fire hazard. Paper, soda cans, and other trash are to be placed in receptacles designated for this purpose. Keep floors, hallways and campus grounds free of litter at all times.

Students, prospective students with their families, alumni, corporate executives and other financial supporters will visit the campus throughout the year. We expect our students to present the best possible image of Lindenwood University by keeping the campus attractive and keeping a positive attitude at all times. A friendly smile with directions for a campus visitor is remembered and highly respected. If you see any trash on the campus grounds, please pick it up and deposit it in a nearby receptacle. Also, please keep entrances to residence halls and campus buildings free and clear of congestion, litter and loitering. Your campus is your home and its beauty is something for you and your visitors to enjoy.

Academic Honesty

Lindenwood University students have a basic obligation to adhere to the high level of integrity expected of all members of our academic community. The fabric of our academic community is woven by acts of trust and honesty: The work

to which we affix our name is our own. Acting otherwise adversely affects the character and integrity of oneself, one's colleagues and Lindenwood University.

The fundamental responsibility for the maintenance of academic honesty rests upon the student. It is the student's responsibility to know and adhere to the university policy on academic honesty at all times and in all situations. Faculty members are responsible for describing and clarifying how the standard applies in their respective courses.

Academic dishonesty is defined as those acts of deceit or misrepresentation intended to promote or enhance one's academic record. Academic dishonesty includes all forms of "cheating" and plagiarism. Cheating is defined as, but not limited to, the following:

1. Use or attempted use of unauthorized assistance in taking examinations, including quizzes or tests and the completion of assignments,
2. Dependence upon the aid of sources beyond those authorized by the instructor in taking examinations or completing assignments,
3. Unauthorized acquisition or possession of examinations or other academic material belonging to a member of the university faculty or staff.

Plagiarism is that act of taking another's work and claiming that it is one's own. Adequate acknowledgment of another's work is all that is required to avoid plagiarism. If there is any doubt about how to express such acknowledgement, the student should consult with his/her instructor or refer to a writing style manual.

Should academic dishonesty occur, the affected faculty member and the academic administration of Lindenwood University shall have the discretion to take appropriate action.

To maximize classroom and campus success for each student, and to insure a positive learning environment, the following conduct is expected of all students:

- Attend all scheduled classes and be on time for classes. Enter the room quietly, if you are late for some reason.
- Appropriate dress required (including shirts and shoes).
- Hats and head coverings should not be worn in class or inside any campus building, excluding dormitories. Baseball style hats must be worn with the bill facing to the front. Inappropriate head coverings such as hair nets, head sweats, do-rags, and head wraps are prohibited on campus.
- Tobacco may not be used at any time during class.
- Coffee and soft drinks may be permitted by your class instructor, however, empty containers must be properly disposed of after class.
- Talking during class is limited to class discussions only.

- Children are not permitted to attend classes with a parent. Ask your faculty advisor or instructor for special arrangements for unusual circumstances.
- Inform your instructor at the beginning of class, if you must leave that class for an important appointment while the class is in session. In these instances, it would be helpful for you to sit near the door and leave quietly when it's time.
- At the end of each class period, check to make sure the classroom, and especially your seating area is properly arranged for the next class.
- No calls in class; phones must be on vibrate or silence.
- If your class is on break or dismissed earlier than usual, please remain quiet while in the hall, as other classes may still be in session.
- Academic integrity and student honor are of the highest importance at Lindenwood University. Therefore, students are not permitted to sign classroom, lab or lecture attendance lists for another student. Cheating, lying, and plagiarism of any kind will not be permitted in the academic program and will be considered a violation of University policy.

Alcoholic Beverages

Present state law makes liable to arrest and prosecution any person under 21 years of age who consumes and/or possesses alcoholic beverages or supplies such beverages to a person under the age of 21. The University administration and Board of Directors have further instructed that alcohol be prohibited on campus. The National Association of Intercollegiate Athletics (NAIA), affiliated with the University, and the Heart of America Athletic Conference (HAAC), have policies prohibiting alcoholic beverages at any athletic event on or off campus. Student problems relating to alcohol and its possession and/or use will be brought to the attention of university authorities resulting in immediate disciplinary action, including possible dismissal from the University.

Bulletin Boards and Notices

Announcements of meetings and events by campus-approved organizations may be posted or placed at designated areas on campus. These postings and announcements will reflect the integrity of your university and represent your meetings and events. Materials must be posted according to the following guidelines:

1. Materials need to be pre-approved by the Student Activities Office prior to posting. Approved materials must be signed by the Director of Student Activities.
2. Posters, flyers, banners, or other notices may not be attached to or written on:

building walls, beams, glass, trees, hallways, lamp posts, doors of any type, floors or ceilings, or painted on sidewalks.

3. No more than one flyer will be allowed per bulletin board.

4. Flyers may be posted only once per week.

5. No posting on top of other flyers. We request that you use tacks only when posting.

6. No reference to alcohol or drugs is permissible; no sexist or discriminatory materials allowed.

Controlled Substances

Lindenwood University cooperates with local, state and federal officials regarding the use of controlled substances. Because the use of drugs harms the user physically and mentally, interferes with the user's ability to carry on his or her academic and social life, and infringes upon the social and academic rights of others, Lindenwood University will not tolerate and strictly prohibits any use, possession or distribution of narcotics, illegal drugs, chemicals and/or related paraphernalia. Further, students receiving federal financial aid (Pell Grant, Guaranteed Student Loan, etc.) are required to sign pledges that they will not use, possess or distribute controlled substances; and they risk the cancellation of that aid by involvement in such activity. A medical use of drugs is permitted when prescribed by a physician. Violation of this policy may result in immediate dismissal. A copy of the Lindenwood University Drug-Free Guide is available in the Campus Life and Student Activities offices. Lindenwood will assist in any substance abuse problem, which may arise. The Campus Life Office and University Chaplain will provide additional assistance for students having a physical or psychological problem with alcohol, drugs or other chemicals. Students may voluntarily approach a University official for assistance. In situations where a behavioral incident involves substance abuse and results in disciplinary action, the University's interest also includes the provision of screening, educational and informational assistance, and referral to other professional services.

Discipline

Disciplinary action for non-compliance with University policies, unless already specified in the Campus Life Handbook, may result in one or any combination of the following:

- Warning
- Social probation
- Restitution work assignment
- Assessment of fines or charges for damage
- Expulsion from residence halls or public facilities
- Dismissal from the University (dismissal may result without prior probationary action)

In serious situations, parents may be notified. If dismissed from the University, readmission requires a Letter of Appeal to be submitted, which shows satisfactory understanding by the student of:

- Why the dismissal was necessary
- Why the student wishes to return
- What the student is willing to do in the future to prevent past problems from recurring and contribute to a more positive campus life.

Drug-Free Schools, Communities and Workplace Policy

Lindenwood University strives to uphold the ideal of an alcohol-free, drug-free campus, and we strictly enforce related policies and regulations. In keeping with this ideal, we comply with the Drug-Free Schools and Communities Act of 1989 and the Drug-Free workplace Act of 1988, and we seek to provide a healthy, safe and secure environment for students and employees. Lindenwood has implemented programs that provide for annual distributions, in writing, to each student and employee of (1) standards of conduct that clearly prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on University property or as part of any University activity; (2) descriptions of applicable legal sanctions under local, state or federal law; (3) descriptions of available drug or alcohol counseling, treatment or rehabilitation or re-entry programs; and (4) clear statements of the disciplinary sanctions that the University will impose on the students and employees. Lindenwood University also provides for the biennial review of these programs to determine their effectiveness, implement needed changes, and ensure that disciplinary sanctions are consistently enforced. Non-compliance with the regulations by students, employees, and the institution carries serious penalties, including the termination of all federal financial assistance and the possible repayment of funds received. Refer also to the Campus Policies section elsewhere in the Campus Life Handbook, and to the information booklets distributed separately to both students and employees.

Fighting

Arguments may arise as students relate to each other on campus and in residences. However, students who resort to fighting and/or intentional use of objects to inflict personal harm will be dismissed from the University.

Fire and Tornado Alarms

All residents must leave the residence hall immediately when the fire alarm sounds, or when the city tornado siren will sound with a steady blast. At that time, you will need to go to the nearest designated campus shelter and remain there until the “all clear” is given by a University official. The City of St. Charles conducts a test of alarms on the first Monday morning of every month, when the weather is clear.

Fire Protection Equipment

Fire extinguishers, hydrants and alarms are mandated by civil housing codes, state and federal laws. Any unauthorized use or tampering with such equipment is considered a violation of those statutes and University policy, and will result in disciplinary action, financial charges for damage, dismissal when abuses are severe or repetitive, and possible prosecution by civil authorities.

Fireworks, Firearms, Explosives and Weapons

All fireworks, firearms, explosives, BB guns, archery equipment, knives and weapons or other items that may be considered weapons (i.e. snowballs, water ballons, paint pellet guns, decorative swords) are prohibited on the campus. Violators are subject to campus disciplinary actions and possible referral to appropriate local, state, or federal law enforcement agencies.

Non-Discrimination Policy

Lindenwood University is an Equal Opportunity, Affirmative Action Employer. The University complies with the Civil Rights Act of 1964, and other legislation, as amended, including the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act of 1990, and other legislation which prohibits discrimination in employment and access to educational programs because of race, color, national origin, sex, age or physical handicap. Lindenwood University is committed to a policy of non-discrimination and dedicated to providing a positive discrimination-free educational and work environment. Any kind of discrimination, harassment and/or intimidation may be defined as any attempt on the part of individuals, groups and recognized campus organizations to deny an individual or group those rights, freedoms or opportunities available to all members of the University community. The University is committed to meeting the full intent and spirit of the anti-discrimination laws, not merely the minimum letter of the law. Inquiries concerning the application of Lindenwood University's policy on non-discrimination should be directed to the Campus Life Office or Executive Offices of the University.

Parking

A valid parking permit is required for all vehicles registered to both undergraduate and graduate students for use on campus and at University facilities for all resident and commuter vehicles. Any vehicle that will be left on campus for overnight parking **MUST** have a current permit; this insures the safety and security of the entire Lindenwood community.

In an effort to be responsible and harbor a safe environment in all parking situations, students are to find a marked parking spot in a designated parking lot; no vehicles should be parked in any area which is not marked as a parking spot by white parking marking. The fire lane is designated by yellow marking around all

curbs around campus; parking in a fire lane will result in a parking fine and possible towing.

Please be courteous and respectful by not parking in handicapped parking, no-parking zones or courtesy lanes and creating a safety hazard by impeding the flow of traffic. Violators will be ticketed and/or towed at the owner's expense. Frequent violations will result in the loss of on-campus driving and parking privileges. Please contact the Residential Services office for further information.

Pets

No pets, outside of fish, are permitted on the University campus. In most cases, pets cause clean-up problems, create noise, occasional feeding and food storage problems, create odors, aggravate allergies, and sometimes jeopardize health and sanitary standards. On occasion, a stray pet will be found roaming the campus. For your protection and safety, please do not feed the animal, bring it into any University building, or touch it. Please contact Residential Services regarding any stray animals.

Respect for Campus Authority

It is the policy of Lindenwood University -- consistent with its efforts to foster an environment of respect for the dignity and worth of all members of the Lindenwood community -- that harassment, improper language and/or actions directed toward employees of the University will not be tolerated.

All staff, faculty and Resident Directors participate fully in the University's lines of authority and are to be respected. They have full authority to administer University policies and recommend actions and have the responsibility to report any violation or areas of concern to the proper administration.

Security

- Always lock your room and car, even if you just leave them for a few minutes.
- Do not keep or carry large sums of cash.
- Protect your keys at all times and report a loss of keys immediately to your Resident Advisor, Resident Director, or the Campus Life Office.
- Engrave any electronic equipment with your name, home address, state and driver's license and/or social security number. An engraving tool may be borrowed from the Business Service Center (1905G First Capitol Drive).
- Report strangers who appear to have an insufficient reason for being on campus.
- Do not violate campus security measures including locked doors, access rules and visitation policies.

- Report any known or suspected thievery to the Director of Residential Operations. This will ensure the safety of everyone's property. The Student Right to Know and Campus Security Act signed into law November 8, 1990, requires the University to collect information on campus security.
- To contact residential services for an escort to or from the parking lots or buildings, call (636) 262-4622 or 4623. Please give advance notice to the Residential Operations Office personnel on duty so they can accommodate you.

Sexual Harassment Policy

Illegal discrimination, including sexual harassment, is prohibited. Harassment on the basis of sex is a violation of Section 703 of Title VII. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitutes sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting the individual, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working or classroom environment. Retaliation against or intimidation of a person who has filed a complaint of sexual harassment is also prohibited.

It is Lindenwood University policy that sexual harassment will not be tolerated and that disciplinary action up to and including termination will be imposed on employees engaging in such actions. Disciplinary action up to and including expulsion may be imposed on students engaging in such action.

If you are aware of sexual harassment, or feel you are a victim of harassment, contact one of the University officers listed: Dr. Dennis Spellmann, President; Dr. James Evans, Provost; Sheryl Guffey, Dean of Campus Life; Dr. Michael Mason, Chaplain; or Julie M. Mueller, Chief Operating Officer.

Skateboards/Roller Blades/Motor Scooters

Due to the possibility of injuries, the use of skateboards, roller blades and any non-street legal motor scooters is prohibited on all campus properties. State registered motor scooters and/or motorcycles are required to display a valid Lindenwood University parking permit for use on campus.

Social Events

Social events sponsored by recognized student organizations must meet with the approval of the faculty or staff advisor for the sponsoring organization, and are to be scheduled with the Student Activities Office, and approved (signed) by

the Director of Student Activities. Unless an exception is made, this scheduling must occur at least 14 days prior to the time of the activity. Scheduling requires completion and submission of a Special Event Request Form. Forms are available from the Student Activities Office, and will indicate any special requirements to be met by the requesting group relative to facility use or upcoming activity. Student organizational event use of campus facilities will require the presence of a faculty or staff member during the event. Generally, this is the advisor for the group. The Student Activities Office is located in the Spellmann Center (lower level). For a complete listing of all events happening at LU, visit the website at www.lindenwood.edu, and click on the Event Calendar link at the left of the page. To read about other student activities such as Upcoming Events (Weekly Activities List), Lindenwood Student Government Association (LSGA), LU Crew and Intramurals, click on the Campus Life link, then on Student Activities. Furthermore, a complete listing of Organizational Policies are located under Procedural Planning in the Student Activities section.

Solicitors and Salespersons

Students, campus organizations or non-campus persons are prohibited from solicitation at any time for non-campus related activity. Any exceptions of this policy must be proposed in writing to the Director of Student Activities. Students should be particularly alert to off-campus salespersons who pose a nuisance and security threat. Contact the Student Activities Office or the Residential Operations Office immediately if you see questionable sale activity.

Stealing and Possession of Stolen Property

The possession of stolen property (from another student, the University or the general public) or related suspicious behavior (i.e. uninvited entry, deception, false statements) is unacceptable. Violators are subject to campus disciplinary actions and possible referral to appropriate local, state or federal law enforcement agencies.

Student Right To Know and Campus Security Policy

Lindenwood University complies with the Crime Awareness and Campus Security Act of 1990, and the Campus Securities Disclosures (Section 458 of the Higher Education Amendments of 1992.) The University has developed and implemented policies and educational programs, maintains pertinent institutional statistics, and distributes the particular information to students, employees, and applicants. Policies pertain to (1) timely reporting of criminal actions and other emergencies along with the University's response processes, (2) access to and the maintenance of facilities for the purpose of security, (3) law enforcement process, the authority of security personnel, and the working relationship with state and local law enforcement agencies, (4) possession, use and sale of alcoholic beverages and enforcement of underage drinking laws, and (5) monitoring of any off-campus

student groups and facilities. Education Programs include those designed to inform the campus about (1) security, and (2) general crime prevention. Statistical Records include (1) incidents of criminal offenses (murder, rape, robbery, aggravated assault, burglary, and motor vehicle theft), and (2) arrests on campus for violations of liquor laws, drug abuse, and weapons possession. Persons wishing to obtain additional information concerning the 1990 Act, 1992 Amendments, and University policies may refer to the Student Right to Know and Campus Security Annual Report.

Tobacco Use

The use of both smoking and smokeless tobacco is prohibited in all campus buildings and facilities. This includes classrooms, laboratories, hallways, restrooms, all resident halls and lounges.

Remember that the use of tobacco products is hazardous to your health; however, if you choose to indulge, smoking and the use of smokeless tobacco is permitted only in designated areas and courtesy should be extending to others sharing the same space.

Vehicle Registration

All students must register their automobiles annually, by purchasing a Lindenwood University parking sticker from the LU bookstore for \$2. Stickers must be visibly displayed in the lower left of the driver's side rear window. Parking stickers are not transferable and are not intended to be used for multiple vehicles. Each vehicle operated by a student must be registered. All vehicles are expected to follow standard rules of the road with regard to parking, speed limits, travel on roadways and compliance with federal, state, and local laws. Only authorized persons are permitted to use the university vehicles.

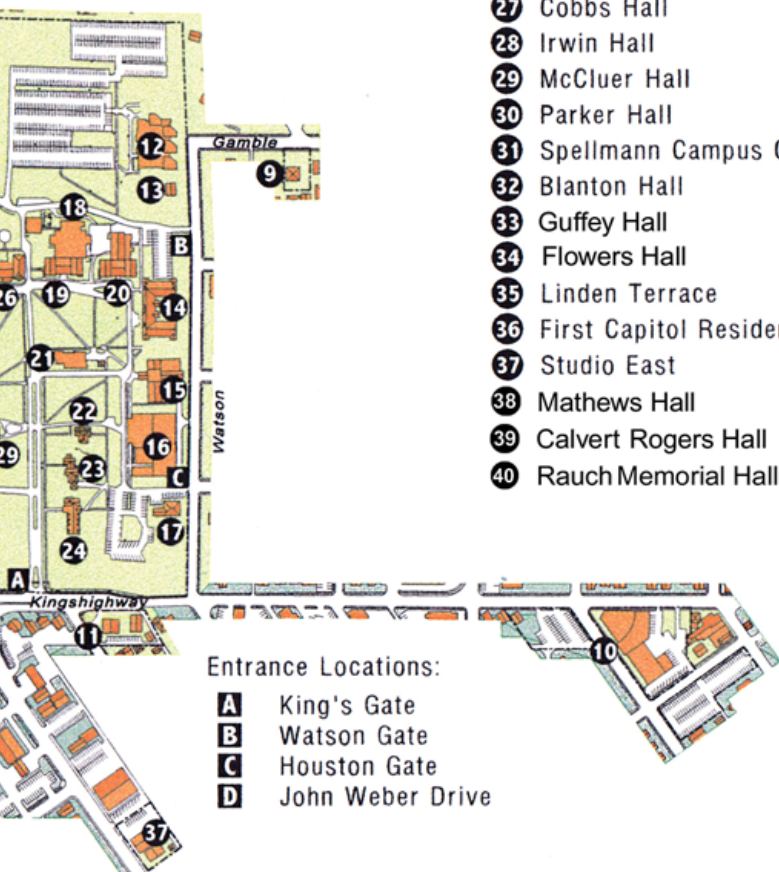
Lindenwood University Campus Map




North
Spring 2006

Building Key

- | | |
|--------------------------------------|------------------------------|
| 1 Hunter Stadium | 13 Watson Lodge |
| 2 Fitness Center | 14 Roemer Hall |
| 3 Field House | 15 Butler Library |
| 4 Performance Arena | 16 Young Hall |
| 5 Business Service Center | 17 Eastlick |
| 6 Corporate Service Center | 18 Ayres Suites |
| 7 Bookstore | 19 Ayres Hall |
| 8 Visitor & Student Service Center | 20 Butler Hall |
| 9 Gamble House | 21 Gables |
| 10 Cultural Center | 22 Stumberg |
| 11 Alumni House / Development Office | 23 President's House |
| 12 Harmon Hall | 24 Memorial Arts Building |
| | 25 Niccolls Hall |
| | 26 Sibley Hall |
| | 27 Cobbs Hall |
| | 28 Irwin Hall |
| | 29 McCluer Hall |
| | 30 Parker Hall |
| | 31 Spellmann Campus Center |
| | 32 Blanton Hall |
| | 33 Guffey Hall |
| | 34 Flowers Hall |
| | 35 Linden Terrace |
| | 36 First Capitol Residential |
| | 37 Studio East |
| | 38 Mathews Hall |
| | 39 Calvert Rogers Hall |
| | 40 Rauch Memorial Hall |



The Lindenwood Vision

Education that matters...

- *Meets real needs*
- *Has lasting value*
- *Embodies clear thinking*
- *Respects history and honor*
- *Lifts the spirit*
- *Challenges the mind*
- *Inspires responsibility*
- *Applies knowledge to impact the future*
- *Strives for success through excellence*
- *Improves the quality of life*

*...so that students not only achieve personal success
but become useful, enlightened members of society.*