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# Lindenwood Bulletins, January 10, 1990

Lindenwood College

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# LINDENWOOD BULLETINS

Volume 166, No. 1

January 10, 1990

## WELCOME BACK STUDENTS!!!

We hope your holiday break was filled with fun and relaxation. Saying that we missed you is an understatement. So, what's happening at Lindenwood? Please allow me to fill you in on some of the more recent campus highlights:

- Maintenance renovations at the old bookstore and snack bar areas in Niccolls Hall have created additional dorm rooms
- Discussion of Lindenwood College participating in a joint venture to acquire access to a proposed community civic center and theatre development, with prospects for additional student housing has caused publicity for the college
- Increased staffing in the Student Life Office has been implemented to give you maximum assistance
- Another record-breaking enrollment in the evening adult admissions and soaring enrollments for the day college 1990 Spring Term show that more and more students are interested in Lindenwood College
- A search for an intercollegiate volleyball coach will create a new sport for Lindenwood to add more LIONS to the roster

Further renovations for the Butler Hall Student Center are scheduled to begin later this week. If you haven't seen the plans, stop by the Student Life Office Bulletin Board and see what Lindenwood is working on for you.

Again, we're glad you're back! We wish you a very productive and happy 1990 Spring Semester. Together, we're on the threshold of a new decade for this 163-year-old College. Because of exceptional students, like you, who accept the opportunities of personal, private higher education at Lindenwood, we will all share a HAPPY NEW YEAR!

Sincerely.

Dennis C. Spellmann Interim President

## Make Your Pre-Registration Official

Students are reminded that pre-registration for classes will not become official until the student signs in at the Registrar's Office on the first day of general registration at the beginning of each semester.

The first day of general registration for the 1990 Spring Semester was January 9; however, the deadline has been extended to January 10.

Failure to sign-in today will result in automatic withdrawal from your pre-registered classes. If you haven't signed in, bring some form of identification to the Registrar's Office and DO IT TODAY.

#### MEET THE STAFF

The Office of Student Life has announced the appointment of the following new staff members:

Diane Kimberling is the Student Life Office Manager and Administrative Assistant. Diane can assist with your Student Life appointments and general questions. She will also direct your calls and questions to the appropriate offices. Located in Butler Hall, Room 105, Diane's campus extension is 231.

Camille Oehler is the Assistant Dean of Student Life and Director of Residential Life. If you have a question about your housing or residential life policies, just ask Camille. She will also assist with some student activities through your various clubs and organizations. Camille's office is Butler Hall, Room 116, and you may reach her by dialing campus extension 222.

The following staff members are also available in the Student Life Offices:

Julie Mueller is the Assistant Dean of Student Life and Director of the Work/Learn Program. If you have questions about your campus work assignments, please contact Julie. Her campus extension is 381, and she will be happy to make an appointment for more lengthy discussions at her Butler Hall, Room 109 office.

Wesley Keene is the Student Life Activities Director. As before, Wes will be helping you to make the most of your student activities. His office is in Butler Hall, Room 118. Please remember to contact Wes as you begin your plans (See LIFE, page 2)

#### LIFE

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and set those dates for this semester's student activities and organizational events. He may be contacted at extension 209.

Alan Meyers, Ph.D. is the Assistant Dean of Student Life for the Department of Religion. When you're planning a religious-oriented event, or if you have additional counseling needs, please feel free to contact Alan at campus extension 222. His office is located in Butler Hall, Room 117.

Last, but not at all least, is Department Head **Charles A. Bradburn**, Dean of Student Life. Chuck is always available to assist students with a wealth of solutions. Directing the Student Life Office for more than 500 residential and some 1,000 commuter students at Lindenwood reveals the breadth of Chuck's responsibilities for the student body. To contact Chuck, call campus extension 337. His office is in Butler Hall, Room 107.

#### PUBLICATIONS ALERT

All students, faculty, staff and administration who wish to publish materials for Lindenwood campus or external distribution MUST sign up and receive a VOLUME NUMBER and ISSUE NUMBER, prior to publishing. If correct volume and issue numbers do not appear on your Purchase Order Requisition, your publication may not be approved for printing or copying, which may result in a publication delay.

The College Archives and Public Relations Offices have requested this procedure to insure the historical integrity of all Lindenwood College publications. Beginning January 10, 1990, anyone producing a Lindenwood publication must sign-up for the current volume and new issue number at the bulletin board in the Public Relations Office.

Also, please remember to send at least two copies of your printed publication to the College Archives, Attn: Miss Mary Ambler, Butler Library. Miss Ambler, Virginia Terry and other alumni assistants volunteer time weekly to preserve the heritage of Lindenwood College. By using correct volume and issue numbers, plus the date of publication; we, too, can help preserve Lindenwood's legacy.

## **Butler Library Notes**

New hours for the Margaret Leggat Butler Library are posted as:

 Monday-Thursday
 8:30 a.m.-11:00 p.m.

 Friday
 8:30 a.m.- 5:00 p.m.

 Saturday
 8:30 a.m.- 4:30 p.m.

 Sunday
 2:00 p.m.-10:00 p.m.

Butler Library hours are in effect January 8 - May 5, 1990. The Library will be closed Easter Sunday, April 15.

Also, new library cards will be issued for the 1990 Spring Semester. Please be sure to stop by the Butler Library front desk to pick up your new card. Thank you!

## KEEP THOSE CALLS AND LETTERS COMING

Referrals to Lindenwood College are at an all-time high. Some of the best and brightest students become interested in attending Lindenwood, through your referrals.

Please continue to contact the Admissions Offices with your referrals for students who may wish to attend day, evening or accelerated classes at Lindenwood College. Referrals are especially encouraged for more resident students, as the College rebuilds and maintains its traditional student body.

Your verbal messages to members outside the campus community reflect highly on the College and clearly speak of your support for Lindenwood. Thank you for keeping Lindenwood College in your thoughts.

#### **CAMPUS PHONE DIRECTORY**

Faculty, staff and administration are asked to please submit campus phone extension changes to the Switchboard before January 16, 1990. The next edition of the campus phone directory is scheduled for publication on January 18. If you want to be included or have changes to report, contact Darlene Jemison at extension 0.

## HERE TO SERVE

LINDENWOOD BULLETINS is a publication of the Lindenwood College Public Relations Office. As a learning tool for students working in the College's Public Relations Office, it serves as a communication vehicle for the campus community.

Copies will be available on bulletin boards and at various points on campus. Also, department and faculty/staff mail boxes will each receive one copy. Campus offices and College constituents are encouraged to circulate the bulletins and are granted permission to reproduce additional copies of LINDENWOOD BULLETINS as needed.

Please submit your news and calendar items IN WRITING via campus or regular mail to "LINDENWOOD BULLETINS, Public Relations Office, Lindenwood College, St. Charles, Missouri 63301."

Deadlines are 5:00 p.m. every Wednesday during the academic year. LINDENWOOD BULLETINS IS PUBLISHED AS NEEDED DURING THE ACADEMIC YEAR. Submitted copy is subject to editing and space availability.